



BERKLEY
SCHOOLS

IN AN EMERGENCY

TAKE ACTION: STANDARD RESPONSE PROTOCOL

HOLD!



In your room or area. Clear the halls.

MEDICAL INCIDENT, STUDENT CRISIS, MAINTENANCE

STUDENTS

- Clear the hallways.
- Remain in room/area until "All Clear" is announced.
- Business as usual.

ADULTS

- Close and lock the door.
- Account for students and adults.
- Business as usual.

SECURE!



Get inside. Lock outside doors.

DANGER OUTSIDE BUILDING

STUDENTS

- Return to inside of the building.
- Business as usual.

ADULTS

- Bring everyone indoors.
- Lock outside doors.
- Increase situational awareness
- Do business as usual.
- Take attendance.

LOCKDOWN! Follow ALICE protocols: Lockdown, Evacuate or Counter

IMMINENT DANGER INSIDE BUILDING



STUDENTS - in an ALICE Lockdown:

- Put Nightlock in door.
- Barricade door.
- Move away from sight & be silent.
- Do not open the door.
- Prepare to evacuate or counter.

ADULTS - in an ALICE Lockdown:

- Recover students from hallway if possible.
- Put Nightlock in door.
- Turn out lights.
- Move away from sight and be silent.
- Do not open the door.
- Prepare to evacuate or counter.

EVACUATE!



Head to rally point or reunification site.

FIRE, GAS LEAK, THREAT, ETC

STUDENTS

- Leave stuff behind.
- If possible, bring your phone.
- Follow instructions of adults.

ADULTS

- Lead students to reunification.
- Use Raptor to take attendance.

SHELTER!



Weather or hazard alert.

TORNADO, CHEMICAL SPILL, EARTHQUAKE

STUDENTS

- Use appropriate safety strategy.
- Head to shelter area.

ADULTS

- Lead students to safety.
- Use Raptor to take attendance.