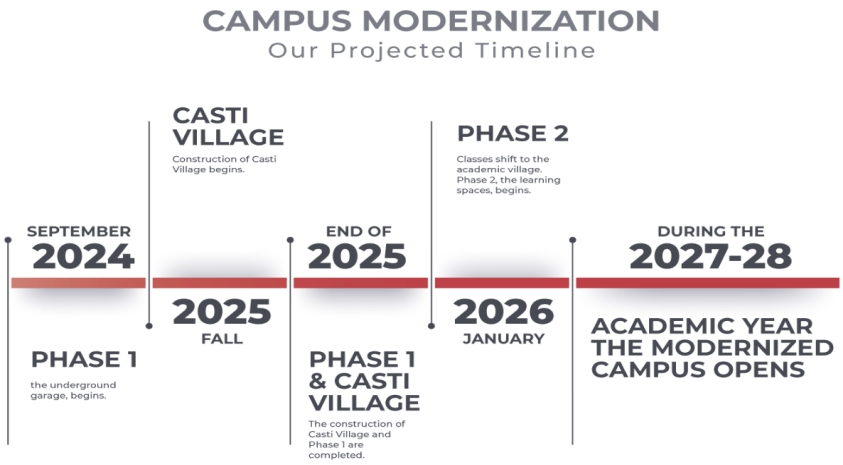
Castilleja

June 3, 2025 Neighbor Meeting Minutes

- Nora DeCuir begins the meeting by introducing herself, allowing others to introduce themselves, then calling on Kathy Laydecker to share an update on school operations
- Kathy reminds the meeting that we have a new head arriving soon
    - In 2024-25 Julia Russell Eells served as Interim Head of School
    - In 2025-26, Dr. Betty Noel-Pierre will become Castilleja's 8th Head of School, and she will be living in the neighborhood
- Kathy offers an enrollment update
    - 416 students
    - 6th through 12th grades on one campus
- Kathy reviews the recent TDM report and policies
    - As reviewed with the neighborhood committee on May 13
        - 61% of students use alternate transportation
        - 17% below our daily average maximum
        - 13% below our AM peak hour trip average maximum
    - Parking demand
        - 27% below peak occupancy for parking = available spaces on campus and at the campus frontages
    - Continue to run morning and afternoon shuttle services
    - Incentives provided to employees using alternate transportation
    - Traffic monitors throughout the day (morning pickup, afternoon neighborhood monitoring and afternoon pickup)
    - Off site parking available for juniors, seniors and employees
- Kathy shares an update about Castilleja's outreach programming
    - We have been able to return to more local outreach this year, after needing to pause some of this programming due to COVID protocols
    - This year, we've had students volunteering throughout Palo Alto and East Palo Alto
- Kathy reminds attendees that there will be summer camp for local elementary and middle school girls on the Circle again this summer
    - Casti Camp runs from June 16 through August 8
    - Traffic guidelines used during the school year will be applied during summer programs
    - Communication regarding transportation, parking, pick-ups and drop-offs has been provided to all families participating in our summer programs

- Trustee Ed Chan introduces himself and reviews safety measures on the site
    - Entire construction site is and will continue to be fenced off
    - Monitors maintain vehicle flow and ensure safety of pedestrians and bicyclists
    - **Vehicles**
        - Smaller trucks are being used for this project because of location and site
        - When school is in session, there are no trucks during morning drop off and afternoon pick up
        - Traffic flow is managed by monitors
    - **Reducing Construction Impacts**
        - Admin and Gym provide significant sound blocking
        - Tall fencing with sound and dust blankets in open walkways
        - All construction equipment has latest sound attenuation
        - Site is watered down at least twice a day
        - During loading of dirt, watering down is continuous
    - Ed reviews the projected timeline



- Ed reminds neighbors to sign up for the newsletter

- Nora opens the meeting to Q&A
- Question: First a positive, people are driving more slowly on Melville, and that's an improvement, but there are students parking on Melville and parents stopping in the road near Gamble Gardens.
  Answer: Nikki Myers acknowledges the challenges and defines the efforts to address these issues. She goes out herself throughout the day, and there are rotating monitors who walk the streets during the day as part of their TDM commitment. She explains that she will be working with the Upper School Head

and the new Deans of Students over the summer to come up with a good plan to ensure that we can do our best to minimize impacts.
Nora: This sounds like an effort and area of constant improvement.

- Statement: The school should include these violations in the TDM report. Do these violations get added to the log in the TDM reports?
  Response: It's hard to capture everything because sometimes we can't see the license plates. Violations are included when the monitoring reports are done. The CUP is very clear about what that monitoring process includes.
  Nora: It sounds like you are raising questions about additional log information.
  Statement: Yes, I was bringing it to this meeting.
  Nikki: I feel terrible when people aren't following the rules, I'm a rule follower. I don't deny that we could do better, but that's what I'm here for and I hear and see that things have improved. I'm trying to make it better each year.
- Statement: Just 27 minutes ago a parent made a left turn into the Kellogg driveway and a left turn out. After hours, we see people breaking the rules more.
- Response: We are working with many monitors during peak hours, and it's harder as the day gets later. Nikki adds that she does follow up with people send her photos though she does not feel the burden of monitoring and reporting is on the neighbors. However when they do send her reports, she tracks down the drivers.
- Statement: There were no piers in the original drawing of the garage and it's obvious that you've begun digging and pouring piers.
  Response: They are essential to the design and are included in the approved plans on the City website. These columns support the podium slab.
- Statement: There is concern about whether pedestrians will be safe on the sidewalks at the exit of the garage and within the garage.
  Response: The design of the garage has safety measures inside and outside, including visual cues for pedestrians. Ed Chan confirmed that he would discuss this with the City. This planning is still in process and the school committed to sharing more details at a later date.
  Resolution: Nora suggests that this topic can be revisited at a future meeting.
- Question: Will there be a gate?
  Response; Yes, for security reasons there will be a gate, but the specifics of when it will be closed and when it will be open have not been finalized.
- Question: When people exit the garage, will they turn right on Emerson?
  Response: The EIR determined that drivers exiting the garage can turn left, go

straight, or turn right. This distributes the traffic more evenly.

- Statement: There are seniors who are parking in the neighborhood.
  Response: We are working on this and hope for better results over time as students adjust to the fact that we don't have a senior lot on Emerson anymore.
- Question: Will seniors be parking in the garage?
  Answer: Students are not allowed to park in the garage during construction, so they will not be parking there until the project is completed. At that point, the school is still determining how spots will be allocated, but Kathy anticipates that there will be at least some senior parking in the garage or in campus lots when the modernization is completed.
- Request: Can the lettering on the No Left Turns Sign be made larger?
- Question: How will the dormitory building be taken down? With a wrecking ball?
  Response: It will be taken down carefully with excavators.
- Question: There is often very fast traffic on Kellogg. How do people feel about a speed bump?
  Response: Representatives from the school and the neighborhood agree that this is an idea worth pursuing with the City.