

Appendix B

Administrative Discipline Matrix

The Administrative Discipline Matrix sets forth the guidelines for assessing consequences for violations of School Board policies. In accordance with Rule 6A-1.0017, F.A.C., school administrators have the discretion to deviate from these guidelines by assessing an appropriate consequence other than stated in the Matrix if they determine that there are mitigating or aggravating circumstances. In circumstances that do not involve drugs/substances or incidents that rise to expulsion or behavior intervention through progressive discipline, principals may deviate by one level when applying consequences per the Discipline Matrix. For incidents associated with drugs/substances and those with progressive discipline that rise to a recommendation for expulsion or behavior intervention, the school principal must seek approval from the Superintendent, or designee to deviate from the prescribed consequences. In these circumstances, consideration of the offenders' capacity to understand his or her behavior and the inappropriateness of his or her actions as well as the offender's age, development, and disability shall be considered (Rule 6A-1.0017, F.A.C.).

Per F.S. §1006.13, the threat assessment team shall consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act, which would pose a threat to school safety. Refer to School Board Policy 4380: Behavioral Threat Management for more information related to threats.

A threat assessment team may use alternatives to expulsion or referral to law enforcement agencies unless the use of such alternatives poses a threat to school safety.

A Recommendation for the Behavior Intervention Program (BIP) via the Expulsion Abeyance Office applies when elementary level student (Grades K-5) commits an offense for which a secondary student would receive a mandatory expulsion under SBBC Policy 5100.

All SESIR level incidents shall be addressed by school-based administrators only. SESIR guidelines require reporting to the FLDOE.

It is prohibited to issue an AES or an out of school suspension (OSS) in lieu of an in-school suspension (ISS) when the Discipline Matrix prescribes such an action. Documentation in the Student Information System and parent contact is required for all violations requiring administrative action. Discipline for ESE/504 students with disabilities shall be in accordance with State and Federal laws and SBBC policies. For incidents resulting in out-of-school suspension, AES shall be offered when appropriate and available (F.S. §1006.09(1)(a)).

Interventions and consequences for students are listed in the matrices below. Parent contact is required for all incidents. Additionally, the interventions and consequences may include but are not limited to:

• Parent conference/contact (mandatory)	• Verbal warning
• Referral to collaborative problem-solving team (CPST)	• Written reprimand
• Referral to School-based Threat Management Team (SBTMT)	• School/community service work
• Referral for support services (i.e., School Counselor, School Social Worker, Family Therapist)	• Detention (before school, afterschool, or Saturday)
• School-based attendance contract	• Time out
• School-based behavior contract	• Loss of extra-curricular activities (Up to 30 days)
• Alternative Probationary Contract (APC)	• Confiscation and/or restitution
• Substance Probationary Contract (SPC)	• In-school suspension
• Interventions Making Positive Adjustment Change (IMPAC) Program referral	• Out-of-school suspension with Alternative to External Suspension (AES)
• Referral to community programs, as available and applicable	• Expulsion
• School Environmental Safety Incident Reporting (SESIR)	• Bus suspension
• Administrative assignment to a District-assigned behavior intervention program	• Loss of all school-sanctioned activities for 1 calendar year
• Consultation with law enforcement	• HOPE Scholarship

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
23	Aggravated Battery	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement SESIR Reporting Required [HP] Issue HOPE Scholarship			
A1	Alcohol Use, Possession, Purchase	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
A3	Alcohol Sale, Attempted Sale, Transmittal	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
AA	Alcohol Under the Influence	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CF] Confiscation	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
13	Arson	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol			
ZN21	Batt Low	Time out[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral with BTA Chair
ZA	Bullying	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required			
36	Burglary	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [34] CPST Referral [PB] Alternative Probationary Notice [RE] Restitution [CF] Confiscation	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
ZY	Cell Phone Violation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [CF] Confiscation

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
ZB	Cheating Major	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L2] Loss of Extracurricular Activities (2 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Internal Suspension 3-5 days[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [L5] Loss of Extracurricular Activities (5 DAY) [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral
ZQ	Cheating Minor (Grades 3-12)	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral
ZL	Class Cutting	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [L2] Loss of Extracurricular Activities (2 DAY)	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L3] Loss of Extracurricular Activities (3 DAY)	One Detention[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY)	Two Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
V5	Criminal Mischief greater \$1,000	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR]SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [CL] Consult Law Enforcement [SR]SESIR Reporting Required [PB] Alternative Probationary Notice	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
ZP	Detention Unserved	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference
DC	Discriminatory Actions Comments	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PE] IMPAC AES
01	Disobedience Insubordination	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			(I.E. School Counselor, School Social Worker, Family Therapist)	[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
D0	Disruption on Campus Major	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [XX] Consult with BTA Chair [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
XA	Disruption on Campus Minor	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract [XX] Consult with BTA Chair	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular Activities (1-30 DAYS) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)
SB	Disruptive Unruly Behavior	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
UP	Disruptive Unruly Play	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZJ	Distribution Sale of Unauthorized Materials Non-Criminal	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZE	Dress Code Violation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)
DP	Drug Paraphernalia (use, possession, sale, purchase, transmittal)	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference

Administrative Discipline Matrix for Grades 3-5

Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
	Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support
D5 Drug Use/Possession Leaf Marijuana (less than 20g)	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DB Drug Possession Mood Altering Substance	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D8 Drug Purchase Leaf Marijuana (less than 20g)	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D9 Drug Purchase Other Mood Altering Substance	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CN] Complete Immediate Notification Form for Regional Office and DSOC		Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D1	Drug Purchase Unauthorized Substance	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support		
DS	Drug Sale, Attempted Sale, Transmittal of Leaf Marijuana (less than 20g)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D7	Drug Sale, Attempted Sale, Transmittal of Unauthorized Substance	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DA	Drug Under the influence leaf marijuana or other mood altering substance	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D6	Drug Under the influence Unauthorized Sub	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DF	Drug Use/ Possession Unauthorized Substance	Out of School Suspension 8 days (offer AES)[PS] Probationary Substance Contract [34] CPST Referral [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
ED	Electronic Devices	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [CL] Consult Law Enforcement [SR] SESIR Reporting Required [XX] Consult with BTA Chair
SE	Extortion	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[SR] SESIR Reporting Required	[CL] Consult Law Enforcement [SR] SESIR Reporting Required	Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
SS	False Accusation Against School Staff	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [34] CPST Referral [PB] Alternative Probationary Notice	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required	
F9	False Fire Alarm 911 Call	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [XX] Consult with BTA Chair [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community [SR] SESIR Reporting Required [CL] Consult Law Enforcement
B4	False Report Hoax	[RB] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required One Detention[20] Parent Contact/Conference			
ZH	Falsification Misrepresentation Lying Forgery of Signature		Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral
F1	Fight Major Mutual	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support [XX] Consult with BTA Chair	[XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	[RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
F2	Fight Medium	Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [34] CPST Referral	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
FS	Fire Starting	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [RE] Restitution [SF] Referral to Fire Starter Program [CF] Confiscation	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [PB] Alternative Probationary Notice	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support	
SG	Gambling	Time out[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required
G1	Gang Activity	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[XX] Consult with BTA Chair [SR] SESIR Reporting Required		[SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol	
ZW	Habitual Defiance of Authority 4 Disobedience Insubordination	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
HA	Harassment	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [PB] Alternative Probationary Notice [34] CPST Referral	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
42	Homicide	[RB] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ST	Illegal Use of Technology	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [PB] Alternative Probationary Notice [34] CPST Referral	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
HT	Inappropriate Touching	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
Z3	Inappropriate Use of Technology	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days)[20] Parent Contact/Conference [34] CPST Referral
Z1	Inciting a Disturbance	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
K1	Kidnapping	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement			
T6	Larceny Theft Grand greater than 750	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [34] CPST Referral	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
TH	Larceny Theft Minor less than 100	Time out[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution	One Detention[20] Parent Contact/Conference [RE] Restitution [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZG	Leaving Campus without Permission	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Worker, Family Therapist) [SC] School Behavior Contract	Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	[L4] Loss of Extracurricular Activities (4 DAY)	
ZI	Minor Altercation	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)
MP	Mistreatment of Peers	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZU	Out of Assigned Area	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Time out[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	One Detention[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Two Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
Z4	Over the Counter Medication	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation
OC	Over the Counter Medication Sale	Internal Suspension less than a day[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation
SF	Passing Producing Counterfeit Money	Internal Suspension less than a day[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SC] School Behavior Contract [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [SR] SESIR Reporting Required
T5	Petty Theft 100 to 750	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	[RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	[CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [SC] School Behavior Contract [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement
02	Profanity	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZX	Profanity Directed Towards a Staff Member	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZC	Prohibited Distracting Items Possession Use	One Detention[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
R2	Robbery	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
SX	Sexting	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RD] Refer to Community Youth Support

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident (I.E. School Counselor, School Social Worker, Family Therapist)	2nd Incident (I.E. School Counselor, School Social Worker, Family Therapist)	3rd Incident	4th Incident [SR] SESIR Reporting Required [XX] Consult with BTA Chair [CL] Consult Law Enforcement
S2	Sexual Assault	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol		
S1	Sexual Battery/Rape	[RB] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship			
50	Sexual Harassment	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [34] CPST Referral	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RB] Recommend Behavior Intervention Program (MANDATORY) [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [XX] Consult with BTA Chair	
56	Sexual Misconduct	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference	

Administrative Discipline Matrix for Grades 3-5

Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
	[HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice	[CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	
PA Simple Batt	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [PB] Alternative Probationary Notice [34] CPST Referral	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	
PE Simple Batt School Board Employee	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
ZM Tardiness Habitual	One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L5] Loss of Extracurricular Activities (5 DAY) [34] CPST Referral
TW Threat High	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol		

Administrative Discipline Matrix for Grades 3-5

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		
ZN	Threat Low	Internal Suspension less than a day[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Internal Suspension 1-2 days[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement
TT	Threat Medium	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship
B3	Threat to Kill Mass Shooting	[RB] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required			
TV	Threat Very High	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment			

Administrative Discipline Matrix for Grades 3-5

Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
	Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
TU	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
EC	One Detention[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [34] CPST Referral
66	Trespassing Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
ZV	Truancy One Detention[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)
V4	Vandalism less than 1000 Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution	Out of School Suspension 4 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement

Administrative Discipline Matrix for Grades 3-5

Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
	[CF] Confiscation [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution	[CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	[RE] Restitution [CF] Confiscation
WA Weapons A	[RB] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [RD] Refer to Community Youth Support			
WB Weapons B	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CF] Confiscation [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement SESIR Reporting Required	