

Appendix B

Administrative Discipline Matrix

The Administrative Discipline Matrix sets forth the guidelines for assessing consequences for violations of School Board policies. In accordance with Rule 6A-1.0017, F.A.C., school administrators have the discretion to deviate from these guidelines by assessing an appropriate consequence other than stated in the Matrix if they determine that there are mitigating or aggravating circumstances. In circumstances that do not involve drugs/substances or incidents that rise to expulsion or behavior intervention through progressive discipline, principals may deviate by one level when applying consequences per the Discipline Matrix. For incidents associated with drugs/substances and those with progressive discipline that rise to a recommendation for expulsion or behavior intervention, the school principal must seek approval from the Superintendent, or designee to deviate from the prescribed consequences. In these circumstances, consideration of the offenders' capacity to understand his or her behavior and the inappropriateness of his or her actions as well as the offender's age, development, and disability shall be considered (Rule 6A-1.0017, F.A.C.).

Per F.S. §1006.13, the threat assessment team shall consult with law enforcement when a student exhibits a pattern of behavior, based upon previous acts or the severity of an act, which would pose a threat to school safety. Refer to School Board Policy 4380: Behavioral Threat Management for more information related to threats.

A threat assessment team may use alternatives to expulsion or referral to law enforcement agencies unless the use of such alternatives poses a threat to school safety.

A Recommendation for the Behavior Intervention Program (BIP) via the Expulsion Abeyance Office applies when elementary level student (Grades K-5) commits an offense for which a secondary student would receive a mandatory expulsion under SBBC Policy 5100.

All SESIR level incidents shall be addressed by school-based administrators only. SESIR guidelines require reporting to the FLDOE.

It is prohibited to issue an AES or an out of school suspension (OSS) in lieu of an in-school suspension (ISS) when the Discipline Matrix prescribes such an action. Documentation in the Student Information System and parent contact is required for all violations requiring administrative action. Discipline for ESE/504 students with disabilities shall be in accordance with State and Federal laws and SBBC policies. For incidents resulting in out-of-school suspension, AES shall be offered when appropriate and available (F.S. §1006.09(1)(a)).

Interventions and consequences for students are listed in the matrices below. Parent contact is required for all incidents. Additionally, the interventions and consequences may include but are not limited to:

• Parent conference/contact (mandatory)	• Verbal warning
• Referral to collaborative problem-solving team (CPST)	• Written reprimand
• Referral to School-based Threat Management Team (SBTMT)	• School/community service work
• Referral for support services (i.e., School Counselor, School Social Worker, Family Therapist)	• Detention (before school, afterschool, or Saturday)
• School-based attendance contract	• Time out
• School-based behavior contract	• Loss of extra-curricular activities (Up to 30 days)
• Alternative Probationary Contract (APC)	• Confiscation and/or restitution
• Substance Probationary Contract (SPC)	• In-school suspension
• Interventions Making Positive Adjustment Change (IMPAC) Program referral	• Out-of-school suspension with Alternative to External Suspension (AES)
• Referral to community programs, as available and applicable	• Expulsion
• School Environmental Safety Incident Reporting (SESIR)	• Bus suspension
• Administrative assignment to a District-assigned behavior intervention program	• Loss of all school-sanctioned activities for 1 calendar year
• Consultation with law enforcement	• HOPE Scholarship

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
23	Aggravated Battery	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
A1	Alcohol Use, Possession, Purchase	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	
A3	Alcohol Sale, Attempted Sale, Transmittal	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required			
AA	Alcohol Under the influence	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		(I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [CF] Confiscation	[PS] Probationary Substance Contract [CL] Consult Law Enforcement [34] CPST Referral [SR] SESIR Reporting Required [PE] IMPAC AES	[CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	
13	Arson	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [TP] Behavior Threat Assessment Protocol			
ZN 21	Battery Low	Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	
ZA	Bullying	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
36	Burglary	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RE] Restitution [CN] Complete Immediate Notification		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] [SR] SESIR Reporting Required	Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
Bu	Bus Level One	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Bus Suspension 3-5 days[20] Parent Contact/Conference	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference
Bu	Bus Level two	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Bus Suspension 3-5 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair	
Bu	Bus Level Three	Bus Suspension 6-9 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Suspension 10 days[20] Parent Contact/Conference [XX] Consult with BTA Chair	Bus Expulsion for the Remainder of the Year[20] Parent Contact/Conference [XX] Consult with BTA Chair	
ZY	Cell Phone Violation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	One Detention[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-3 days [20] Parent Contact/Conference [CF] Confiscation [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days [20] Parent Contact/Conference [CF] Confiscation
ZB	Cheating Major	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L2] Loss of Extracurricular Activities (2 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [L4] Loss of Extracurricular Activities (4 DAY) [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral	
ZQ	Cheating Minor (Grades 3-12)	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 3-5 days[20] Parent Contact/Conference	Internal Suspension 3-5 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [L5] Loss of Extracurricular Activities (5 DAY) [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral
ZL	Glass Cutting	One Detention[20] Parent Contact/Conference [L2] Loss of Extracurricular Activities (2 DAY)	Two Detentions or Saturday School[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L4] Loss of Extracurricular Activities (4 DAY)	
V5	Criminal Mischief greater \$1,000	Out of School Suspension 6-9 days (offer AES)[20] Parent	[RB] Recommend Behavior Intervention Program		

Administrative Discipline Matrix for Grades 9-12

Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
	Contact/Conference [34] CPST Referral [CF] Confiscation [RE] Restitution [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [SR] SESIR Reporting Required	(MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
ZP	Internal Suspension less than a day[20] Parent Contact/Conference Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	
DC	Discriminatory Actions Comments [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [XX] Consult with BTA Chair	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [XX] Consult with BTA Chair	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [XX] Consult with BTA Chair	
01	Disobedience Insubordination Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular Activities (1-30 DAYS)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
D0	Disruption on Campus Major Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [RD] Refer to Community Youth Support [SR] SESIR Reporting Required		
XA	Disruption on Campus Minor Internal Suspension 1-2 days[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			[X1] Loss of Extracurricular Activities (1-30 DAYS) Internal Suspension 1-2 days[20] Parent Contact/Conference	Worker, Family Therapist) [SC] School Behavior Contract Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [XX] Consult with BTA Chair [34] CPST Referral
SB	Disruptive Unruly Behavior	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
UP	Disruptive Unruly Play	One Detention[20] Parent Contact/Conference	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
ZJ	Distribution Sale of Unauthorized Materials Non-Criminal	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Three Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZE	Dress Code Violation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference	Two Detentions or Saturday School[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [X1] Loss of Extracurricular Activities (1-30 DAYS)	Three Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
DP	Drug Paraphernalia (use, possession, sale, purchase, transmittal)	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [RD] Refer to Community Youth Support
D5	Drug Use/Possession Leaf Marijuana (less than 20g)	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
DB	Drug Possession Mood Altering Substance	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [SR] SESIR Reporting Required [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D8	Drug Purchase Leaf Marijuana (less than 20g)	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D9	Drug Purchase Other Mood Altering Substance	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D1	Drug Purchase Unauthorized Substance	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			[RD] Refer to Community Youth Support		
DS	Drug Sale, Attempted Sale, Transmittal of Leaf Marijuana (less than 20g)	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required			
D7	Drug Sale, Attempted Sale, Transmittal of Unauthorized Substance	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
DA	Drug Under the influence leaf Marijuana (less than 20g) or other mood altering substance	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
D6	Drug Under the influence Unauthorized Substance	Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PS] Probationary Substance Contract [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
				[RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
DF	Drug Use/ Possession Unauthorized Substance	Out of School Suspension 8 days (offer AES) [PS] Probationary Substance Contract [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
ED	Electronic Devices	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CF] Confiscation [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation		
SE	Extortion	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [RE] Restitution [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CF] Confiscation [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [RE] Restitution [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation		
SS	False Accusation Against School Staff	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [PB] Alternative Probationary Notice [CF] Confiscation [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[SR] SESIR Reporting Required [20] Parent Contact/Conference [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation		

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	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			Form for Regional Office and DSOC [CF] Confiscation		
F9	False Fire Alarm/ 911 Call	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
B4	False Report Hoax	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ZH	Falsification Misrepresentation Lying Forgery of Signature	Two Detentions or Saturday School[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
F1	Fight Major Mutual	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
F2	Fight Medium *Note that for the first offense, students who attend IMPAC will have their suspension reduced to 5 days. For the second offense, students who attend IMPAC will have their suspension reduced to 7 days.	Out of School Suspension 9 days (offer AES)(20] Parent Contact/Conference [XX] Consult with BTA Chair [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship (MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 9 days (offer AES)(20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [PE] IMPAC AES [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [XX] Consult with BTA Chair [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)(20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [PE] IMPAC AES [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [CL] Consult Law Enforcement	
FS	Fire Starting	Out of School Suspension 6-9 days (offer AES)(20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [RE] Restitution [SF] Referral to Fire Starter Program [CF] Confiscation [PB] Alternative Probationary Notice	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)(20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [RD] Refer to Community Youth Support [SF] Referral to Fire Starter Program [CL] Consult Law Enforcement		
SG	Gambling	Two Detentions or Saturday School(20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation [SR] SESIR Reporting Required	Internal Suspension 1 day(20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Internal Suspension 1-3 days [20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
G1	Gang, or Gang-like, Activity	Out of School Suspension 6-9 days (offer AES)(20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)(20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
			[CL] Consult Law Enforcement [RE] Restitution [SR] SESIR Reporting Required		
ZW	Habitual Defiance of Authority	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
HA	Harassment	Out of School Suspension 6-9 days (offer AES) [20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [RD] Refer to Community Youth Support		
ZT	Hazing	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [HP] Issue HOPE Scholarship [SR] SESIR Reporting Required [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support			
42	Homicide	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required			
ST	Illegal Use of Technology	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required		
HT	Inappropriate Touching	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	
Z3	Inappropriate Use of Technology	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [IMH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
Z1	Inciting a Disturbance	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [XX] Consult with BTA Chair	
K1	Kidnapping	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement			
T6	Larceny Theft Grand greater than \$750	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CF] Confiscation [RE] Restitution	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RE] Restitution [CL] Consult Law Enforcement		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[CL] Consult Law Enforcement [SR] SESIR Reporting Required	[RD] Refer to Community Youth Support [SR] SESIR Reporting Required		
TH	Larceny Theft Minor less than \$100	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [RE] Restitution [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution School/Community Service Work	
ZG	Leaving Campus without Permission	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L2] Loss of Extracurricular Activities (2 DAY)	Internal Suspension less than a day[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Internal Suspension 1-3 days[20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)	
ZI	Minor Altercation	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [XX] Consult with BTA Chair	Out of School Suspension 7 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral
MP	Mistreatment of Peers	Internal Suspension 1-2 days[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [SC] School Behavior Contract[MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	
ZU	Out of Assigned Area	Internal Suspension less than a day[20] Parent Contact/Conference [L3] Loss of Extracurricular Activities (3 DAY) [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SC] School Behavior Contract	Internal Suspension 1-3 days[20] Parent Contact/Conference [34] CPST Referral [X1] Loss of Extracurricular Activities (1-30 DAYS)	
Z4	Over the Counter Medication	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Verbal Warning/Written Reprimand[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	
OC	Over the Counter Medication Sale	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation	

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
SF	Passing Producing Counterfeit Money	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required	
T5	Petty Theft \$100 to \$750	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [RE] Restitution [SC] School Behavior Contract [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [PE] IMPAC AES [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [34] CPST Referral [RE] Restitution [PE] IMPAC AES [SC] School Behavior Contract	
02	Profanity	Internal Suspension less than a day[20] Parent Contact/Conference	Internal Suspension 1-2 days[20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference	Internal Suspension 1-3 days & Loss of Extra-Curricular Activities (1-30 days) [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)
ZX	Profanity Directed Towards a Staff Member	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral	
ZC	Prohibited Distracting Items Possession Use	One Detention[20] Parent Contact/Conference [CF] Confiscation	Two Detentions or Saturday School[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation	Internal Suspension 1-2 days[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation
R2	Robbery	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CF] Confiscation [RE] Restitution [TP] Behavior Threat Assessment			

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [SR] SESIR Reporting Required [CL] Consult Law Enforcement			
SX	Sexting		[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [CL] Consult Law Enforcement		
S2	Sexual Assault	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support [RB] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support			
S1	Sexual Battery/ Rape	[RB] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [RD] Refer to Community Youth Support [HP] Issue HOPE Scholarship Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference			
50	Sexual Harassment		[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days		

Administrative Discipline Matrix for Grades 9-12

Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
	[CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	(offer AES)(20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (offer AES)(20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship		
56	Sexual Misconduct Out of School Suspension 6-9 days (offer AES)(20] Parent Contact/Conference [34] CPST Referral [PB] Alternative Probationary Notice [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [CN] Complete Immediate Notification Form for Regional Office and DSOC	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (offer AES)(20] Parent Contact/Conference [CF] Confiscation [XX] Consult with BTA Chair [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship		
PA	Simple Battery Out of School Suspension 6-9 days (offer AES)(20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [XX] Consult with BTA Chair [34] CPST Referral [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)(20] Parent Contact/Conference [CF] Confiscation [XX] Consult with BTA Chair [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship		
PE	Simple Battery School Board Employee [RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)(20] Parent Contact/Conference [CF] Confiscation [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement			

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[SR] SESIR Reporting Required [RD] Refer to Community Youth Support			
ZM	Tardiness Habitual	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [L5] Loss of Extracurricular Activities (5 DAY) [34] CPST Referral	
TW	Threat High	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [PB] Alternative Probationary Notice [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship [RD] Refer to Community Youth Support		
ZN	Threat Low	Internal Suspension 1-2 days[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	
TT	Threat Medium	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [HP] Issue HOPE Scholarship [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist)	Out of School Suspension 3-5 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
B3	Threat to Kill Mass Shooting	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required			
TV	Threat Very High	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [SR] SESIR Reporting Required [HP] Issue HOPE Scholarship			
TU	Tobacco	Internal Suspension 1-2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [SR] SESIR Reporting Required
EC	Tobacco Vape	Out of School Suspension 2 days[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	Out of School Suspension 6 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CL] Consult Law Enforcement [SR] SESIR Reporting Required	Out of School Suspension 8 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [PS] Probationary Substance Contract [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [SR] SESIR Reporting Required	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [SR] SESIR Reporting Required
66	Trespassing	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days		

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
		[PB] Alternative Probationary Notice [PE] IMPAC AES [34] CPST Referral [CN] Complete Immediate Notification Form for Regional Office and DSOC [XX] Consult with BTA Chair [SR] SESIR Reporting Required [CL] Consult Law Enforcement	(Offer AES)[20] Parent Contact/Conference [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [RD] Refer to Community Youth Support [CL] Consult Law Enforcement [PE] IMPAC AES [SR] SESIR Reporting Required		
ZV	Truancy	Two Detentions or Saturday School[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [39] Attendance Contract [L3] Loss of Extracurricular Activities (3 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L4] Loss of Extracurricular Activities (4 DAY)	Three Detentions or Saturday School[20] Parent Contact/Conference [34] CPST Referral [L5] Loss of Extracurricular Activities (5 DAY)	
ZS	Unserviced Saturday School	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference	Out of School Suspension 1-2 days (offer AES)[20] Parent Contact/Conference
V4	Vandalism less than \$1,000	Out of School Suspension 3 days (offer AES)[20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [RE] Restitution [CF] Confiscation [PE] IMPAC AES [CL] Consult Law Enforcement [CN] Complete Immediate Notification Form for Regional Office and DSOC	Out of School Suspension 6 days (offer AES)[PE] IMPAC AES [20] Parent Contact/Conference [MH] Referral to Mental Health Serv (I.E. School Counselor, School Social Worker, Family Therapist) [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [CL] Consult Law Enforcement [RE] Restitution	Out of School Suspension 9 days (offer AES)[20] Parent Contact/Conference [34] CPST Referral [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [RE] Restitution [CL] Consult Law Enforcement [PE] IMPAC AES	
WA	Weapons A	[RBER] Recommend Expulsion (MANDATORY) Out of School Suspension 10 days (Offer AES)[20] Parent Contact/Conference [CF] Confiscation [SR] SESIR Reporting Required [CN] Complete Immediate Notification Form for Regional Office and DSOC [TP] Behavior Threat Assessment Protocol [RD] Refer to Community Youth Support			

Administrative Discipline Matrix for Grades 9-12

	Incident	1st Incident	2nd Incident	3rd Incident	4th Incident
WB	Weapons B	Out of School Suspension 6-9 days (offer AES)[20] Parent Contact/Conference [TP] Behavior Threat Assessment Protocol [CN] Complete Immediate Notification Form for Regional Office and DSOC [PB] Alternative Probationary Notice [CF] Confiscation [CL] Consult Law Enforcement	[RB] Recommend Behavior Intervention Program (MANDATORY) Out of School Suspension 10 days (offer AES)[20] Parent Contact/Conference [CF] Confiscation [CN] Complete Immediate Notification Form for Regional Office and DSOC [RD] Refer to Community Youth Support [TP] Behavior Threat Assessment Protocol [CL] Consult Law Enforcement		