



PERSONNEL COMMISSION MEETING AGENDA

August 12, 2026

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, August 12, 2026**, at **4:30 p.m.**, in the **District Administrative Offices**: 1717 4th Street, Santa Monica, CA.

I. General Functions:

- G.01 Call to Order
- G.02 Roll Call
- G.03 Pledge of Allegiance
- G.04 Report from Closed Session
- G.05 Approval of Agenda for Regular Meeting on August 12, 2026

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Prasad							

- G.06 Approval of Minutes for Regular Meeting on June 10, 2026

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Prasad							

Approval of Minutes for Regular Meeting on July 8, 2026

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Prasad							

- G.07 Report from the Director of Classified Personnel
- G.08 Personnel Commissioner Comments/Reports
- G.09 Communications
- G.10 Public Comments



PERSONNEL COMMISSION MEETING AGENDA

Electronically Recorded (AUDIO ONLY)

August 12, 2026

PERSONNEL COMMISSIONERS:

Mrs. Lauren Robinson, Mrs. Nina Prasad, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission will be held on **Wednesday, August 12, 2026**, at **4:30 p.m.**, in the **District Administrative Offices**: 1717 4th Street, Santa Monica, CA.

Note About Parking: Parking for those visiting the new district office is located in the multi-structure parking lot located at 333 Civic Center Dr., Santa Monica.

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda.

OPEN SESSION

I. GENERAL FUNCTIONS:

- G.01 Call to Order:
- G.02 Roll Call:
- G.03 Pledge of Allegiance:
- G.04 Report from Closed Session of Personnel Commission
- G.05 Approval of Agenda for Regular Meeting on August 12, 2026
- G.06 Approval of Minutes for Regular Meeting on June 10, 2026 & July 8, 2026

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

- G.07 Report from the Director of Classified Personnel:
This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.
- General Comments and Updates
- G.08 Personnel Commissioner Comments/Reports:
This is time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.
- G.09 Communications:
The Communications section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.
- SEIU Report
 - Board of Education Report
- G.10 Public Comments:
Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

II. **CONSENT CALENDAR:**

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

Classification

Eligible

Accountant	7
Bus Driver	2
Campus Monitor (Exam Number: 570000-26-01)	2
Campus Monitor (Exam Number: 570000-27-01)	8
Campus Security Officer	3
Instructional Assistant - Bilingual	5
Paraeducator 1	2
Paraeducator 3 (Exam Number: 550715-26-01)	2
Paraeducator 3 (Exam Number: 550715-27-01)	1
Speech Language Pathology Assistant	2
EXTENSION: Chief Communication Officer	6

- C.02 Advanced Step Placement:
Don King in the classification of Supervisor, Custodian at Range M-33, Step E
- C.03 Advanced Step Placement:
Luis Melena in the classification of Supervisor, Custodian at Range M-33, Step E
- C.04 Advanced Step Placement:
Alberto Mendez in the classification of Supervisor, Custodian at Range M-33, Step E
- C.05 Advanced Step Placement:
Takari Rogers in the classification of Supervisor, Custodian at Range M-33, Step E

III. ACTION ITEMS:

These items are presented for ACTION at this time.

- A.01 New Classification:
Senior HVAC Technician

IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- No Training

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- No Discussion Items

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
- July 16, 2026
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
- July 16, 2026
- I.05 Personnel Commission's Twelve-Month Calendar of Events
- 2026 - 2027
- I.06 Board of Education Meeting Schedule
- 2026 – 2027

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
TBD		

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, September 9, 2026, at 4:30 p.m. – *District Office Testing Room*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

If you wish to receive a full copy of the Personnel Commission Agenda Packet, please contact the Personnel Commission Office at (310) 450-8338, ext. 70-279.



PERSONNEL COMMISSION MEETING MINUTES

Electronically Recorded (AUDIO ONLY)

June 10, 2026

PERSONNEL COMMISSIONERS:

Mrs. Lauren Robinson, Mrs. Nina Prasad, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission was held on **Wednesday, June 10, 2026**, at **4:32 p.m.** in the **District Administrative Offices – Personnel Commission Department**: 1717 4th Street, Santa Monica, CA 90401.

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda.

OPEN SESSION

I. GENERAL FUNCTIONS:

G.01 Call to Order: The Open Session of the Regular Meeting of the Personnel Commission was called to order at 4:32 p.m.

G.02 Roll Call: Commissioners Robinson and Prasad were present.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate						✓
Nina Prasad	✓		✓			

G.03 Pledge of Allegiance: Commissioner Robinson led all in attendance in the Pledge of Allegiance.

G.04 Report from Closed Session:

- None

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

G.05 Motion to Approve Agenda: June 10, 2026

It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson		✓		✓			
Phillip Tate							✓
Nina Prasad	✓			✓			

G.06 Motion to Approve Regular Meeting Minutes: May 13, 2026

It was moved and seconded to approve the minutes as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson		✓		✓			
Phillip Tate							✓
Nina Prasad	✓			✓			

G.07 Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates
 - **Director Kahn updated the Personnel Commission on recruitments, exams, and selection interviews administered since the last regular meeting on May 13, 2026.**
 - **Written exams took place for the ESSA equivalency exam.**
 - **Oral exams were held for the Paraeducator series, Board Certified Behavior Analyst, and ratings began for Supervisor, Custodian.**
 - **Final selection interviews were held for the Paraeducator series, Senior Office Specialist, Board Certified Behavior Analyst, and Certified Occupational Therapy Assistant.**
 - **The continuous recruitments remain open for Speech Language Pathology Assistant, Certified Occupational Therapy Assistant, the Paraeducator series, Bus Driver, and Campus Monitor.**
All the continuous recruitments will be closed at the end of June and then reopen in July for the new fiscal year.
 - **Director Kahn updated the Personnel Commission on staff processing EDD unemployment claims from the EDD Office. They have received 3 requests – 1 of them was assigned to Human Resources.**
 - **The staff also received 19 employment verifications since the last regular Personnel Commission meeting.**
 - **Director Kahn notified the Personnel Commission about the District's graduations and promotions.**
 - **On behalf of the Personnel Commission, Ms. Julie Younan attended the Olympic High School graduation as well as the Career Technical Education pathway ceremony. She will also participate in the Lincoln Middle School's promotion on June 11, 2026.**

- **Director Kahn updated the Personnel Commission on summer assignment preparations. Mrs. Cindy Johnston is coordinating this complex and extensive project.**
Director Kahn expressed his appreciation for Mrs. Johnston's commitment and efficiency during the process of assigning summer positions to classified employees who work less than 12 months.
This process faces additional challenges with the transition to the Human Capital Management system.
Director Kahn also thanked the HR, Fiscal and Payroll teams as they navigate these hurdles with the new system.
- **Director Kahn informed the Personnel Commission about the Classified Employees Appreciation Week celebration that took place on May 21, 2026. Thanks to the generous donations of \$3,000, from the District principals, managers, board members and SEIU, 138 prizes were given away as a token of appreciation to classified employees for their dedication and hard work.**
Director Kahn also thanked the Personnel Commission staff for their contribution to this successful celebration.

G.08 Personnel Commissioner Comments/Reports:

This is a time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- **Commissioners Prasad and Robinson thanked the Personnel Commission staff for their hard work and dedication to the celebration of District's classified employees.**

G.09 Communications:

The Communications Section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
 - **None**
- Board of Education Report
 - **None**

G.10 Public Comments:

Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

- **None**

II. **CONSENT CALENDAR:**

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

Classification

Eligible

Board Certified Behavior Analyst	1
Bus Driver	1
Campus Monitor	7
Certified Occupational Therapy Assistant	3
Paraeducator 1	5
Paraeducator 3	9

List Extension

Senior Office Specialist	13
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C.02 Advanced Step Placement:

Elizabeth Cangelosi in the classification of Facility Use Manager at Range M-52, Step D

C.03 Advanced Step Placement:

Jacqueline Esmailzadeh in the classification of Paraeducator 3 at Range A-32, Step C

C.04 Advanced Step Placement:

Brianna Salas in the classification of Campus Monitor at Range A-17, Step E

It was moved and seconded to approve the Consent Calendar as submitted for the Agenda Items C.01-04. The motion passed.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson		✓		✓			
Phillip Tate							✓
Nina Prasad	✓			✓			

REPORT AND DISCUSSION

- None

III. **ACTION ITEMS:**

These items are presented for ACTION at this time.

A.01 Personnel Commission's Twelve-Month Calendar of Events:

Consideration/Approval of dates and time for the regular Personnel Commission meetings in fiscal year 2026-2027

It was moved and seconded to approve the Director's recommendations for Agenda Item III.A.01 as submitted. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate						✓
Nina Prasad	✓		✓			

REPORT AND DISCUSSION

- No scheduling conflicts at this time.
- Director Kahn stated that the regular Personnel Commission meeting has been moved on the calendar to Tuesday, November 10, 2026, due to Veterans Day on November 11, 2026.
- Commissioner Robinson will not be able to attend July 8, 2026, meeting.

IV. COMMISSIONER TRAINING/BRIEFING:

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- None

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- None

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
 - May 19, 2026
 - June 4, 2026
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
 - May 19, 2026
 - June 4, 2026
- I.05 Personnel Commission's Twelve-Month Calendar of Events
 - 2026 - 2027
- I.06 Board of Education Meeting Schedule
 - 2026 – 2027

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
TBD		

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, July 8, 2026, at 4:30 p.m. – *District Office Board Room*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

- None

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

It was moved and seconded to adjourn the meeting.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson		✓	✓			
Phillip Tate						✓
Nina Prasad	✓		✓			

TIME ADJOURNED: 4:38 p.m.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel



PERSONNEL COMMISSION MEETING MINUTES

Electronically Recorded (AUDIO ONLY)

July 8, 2026

PERSONNEL COMMISSIONERS:

Mrs. Lauren Robinson, Mrs. Nina Prasad, and Mr. Phillip Tate

A regular meeting of the Santa Monica-Malibu Unified School District Personnel Commission was held on **Wednesday, July 8, 2026**, at **4:32 p.m.** in the **District Administrative Offices – Personnel Commission Department**: 1717 4th Street, Santa Monica, CA 90401.

- ❖ **Instructions on Public Comments:** Persons wishing to address the Personnel Commission regarding an item scheduled for this meeting must submit the "Request to Address" card before consideration of that item. Persons wishing to address the Personnel Commission regarding an item within the Commissions subject matter jurisdiction but not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card before the Commission reaches that section of the agenda.

OPEN SESSION

I. GENERAL FUNCTIONS:

G.01 Call to Order: The Open Session of the Regular Meeting of the Personnel Commission was called to order at 4:32 p.m.

G.02 Roll Call: Commissioners Prasad and Tate were present.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson						✓
Phillip Tate	✓		✓			
Nina Prasad		✓	✓			

G.03 Pledge of Allegiance: Commissioner Prasad led all in attendance in the Pledge of Allegiance.

G.04 Report from Closed Session:

- None

If you will require an accommodation to participate in the Commission meeting, please notify the Personnel Commission Office at least 48 hours prior to the meeting.

G.05 Motion to Approve Agenda: July 8, 2026

It was moved and seconded to approve the agenda as submitted. The motion passed.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							✓
Phillip Tate	✓			✓			
Nina Prasad		✓		✓			

G.06 Motion to Approve Regular Meeting Minutes: June 10, 2026

Approval of the minutes was postponed till the August 12, 2026, meeting due to the lack of a quorum.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Prasad							

G.07 Report from the Director of Classified Personnel:

This is an opportunity for the Director of Classified Personnel to report on items relevant to Personnel Commission.

- General Comments and Updates
 - **Director Kahn updated the Personnel Commission on recruitments, exams, and selection interviews administered since the last regular meeting on June 10, 2026.**
 - **Written exams took place for the ESSA equivalency exam.**
 - **Oral exams were held for the Paraeducator and the Instructional Assistant series.**
 - **Performance exams were held for Custodian.**
 - **Final selection interviews were held for the Supervisor, Custodian; Paraeducator series; and Bus Driver.**
 - **Speech Language Pathology Assistant, the Paraeducator series, and Campus Monitor have been reopened for continuous recruitment for the fiscal year 2026-2027.**
Accountant and Payroll Specialist are newly opened recruitments.
 - **Director Kahn updated the Personnel Commission on staff processing EDD unemployment claims from the EDD Office. They have received 11 requests.**
 - **The staff also received 24 employment verifications since the last regular Personnel Commission meeting.**
 - **Director Kahn informed the Personnel Commission about the results of both Custodian and Supervisor, Custodian examinations.**
The Supervisor, Custodian recruitment resulted in six (6) filled positions, two (2) of which are promotions for Ms. Peaches Davis who promoted from Custodian, and Mr. Donte Jackson, the former Lead Custodian.
These are brand new positions as part of a larger potential restructuring of the District's custodial operations with direct supervision at each school site.

- The Custodian recruitment, which was primarily intended for substitute positions, yielded 35 eligible candidates, 18 of which accepted substitute opportunities.
The custodian performance exam is logistically complex to coordinate and run, in addition to being resource heavy with eight (8) raters across four (4) stations for three (3) days.
- Director Kahn expressed his appreciation to Ms. Younan for leading these exams and to Mr. Morales for his instrumental support during the examination process.
- Director Kahn updated the Personnel Commission about changes in leadership across a few departments in the District.
He extended his sincere appreciation and gratitude to Mr. Manuel Cuta-Ramos, Director of Fiscal & Business Services, Mrs. Melissa Winters, Director of Human Resources; and Ms. Brandyi Phillips, Chief Communications Officer, as they transition from their roles with the District, and wished them every success in their future endeavors.
Recruitment efforts will be shortly underway for the Director of Fiscal and Business Services and Chief Communications Officer positions.
The Director of Human Resources position is a certificated role and will follow the certificated hiring process.

G.08 Personnel Commissioner Comments/Reports:

This is a time during which a Personnel Commissioner may make a brief announcement or report on his/her own activities relative to Commission business. This is not a time for discussion.

- None

G.09 Communications:

The Communications Section provides an opportunity for the Personnel Commission to hear from the individuals or representatives listed below. All reports are limited to five (5) minutes or less.

- SEIU Report
 - None
- Board of Education Report
 - None

G.10 Public Comments:

Public Comments is the time when members of the audience may address the Personnel Commission on items not scheduled on the meeting's agenda. All speakers are limited to five (5) minutes. When there is a large number of speakers, the Personnel Commission may reduce the allotted time to three (3) minutes per speaker. The Brown Act (Government Code) states that Personnel Commission members may not engage in discussion of issues raised during "Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff.

- None

II. **CONSENT CALENDAR:**

Items are considered routine, require no discussion, and are normally approved all at once by the Personnel Commission. However, members of the Personnel Commission, staff, or the public may request an item be clarified and/or discussed.

C.01 Approval of Classified Personnel Eligibility List(s):

Classification

Eligible

Bus Driver	1
Certified Occupational Therapy Assistant (COTA)	2
Custodian	35
Paraeducator 1	3
Paraeducator 3	8
Speech Language Pathology Assistant (SLPA)	2
Supervisor, Custodian	17

C.02 Advanced Step Placement:

Jeffrey Eames in the classification of Technical Theater Coordinator at Range A-48, Step F

It was moved and seconded to approve the Consent Calendar as submitted for the Agenda Items C.01-02. The motion passed.

Commissioner	M	S	Yes	No	Abstain	ABSENT
Lauren Robinson						✓
Phillip Tate	✓		✓			
Nina Prasad		✓	✓			

REPORT AND DISCUSSION

- None

III. **ACTION ITEMS:**

These items are presented for ACTION at this time.

- None

IV. **COMMISSIONER TRAINING/BRIEFING:**

These items are to keep the Commissioners up-to-date with relevant information regarding Personnel Commission procedures and practices.

- None

V. DISCUSSION ITEMS:

These items are submitted for discussion only. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Commission.

- None

VI. INFORMATION ITEMS:

These items are placed on the agenda as information and do not require discussion.

- I.01 Open Personnel Requisitions Status Report
- I.02 Filled Personnel Requisitions Status Report
- I.03 Classified Personnel - Merit Report No. 4.ii. (for SMMUSD School Board Agenda)
 - June 23, 2026
- I.04 Classified Personnel - Non-Merit Report - No. 4.iii (for SMMUSD School Board Agenda)
 - June 23, 2026
- I.05 Personnel Commission's Twelve-Month Calendar of Events
 - 2026 - 2027
- I.06 Board of Education Meeting Schedule
 - 2026 – 2027

VII. PERSONNEL COMMISSION BUSINESS:

B.01 Future Items:

Subject	Action Steps	Tentative Date
TBD		

VIII. NEXT REGULAR PERSONNEL COMMISSION MEETING:

Wednesday, August 12, 2026, at 4:30 p.m. – *District Office Board Room*

IX. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY:

Persons wishing to address the Personnel Commission regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

- None

X. CLOSED SESSION:

- No Closed Session

XI. ADJOURNMENT:

There being no further business to come before the Personnel Commission, it is recommended that the meeting be adjourned.

It was moved and seconded to adjourn the meeting.

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							✓
Phillip Tate	✓			✓			
Nina Prasad		✓		✓			

TIME ADJOURNED: 4:37 p.m.

Submitted by:

Joshua Kahn
Secretary to the Personnel Commission
Director, Classified Personnel

II. Consent Calendar:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Prasad							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, August 12, 2026

AGENDA ITEM NO: II.C.02

SUBJECT: Advanced Step Placement – Don King

Hire Date: 07/27/2026

ASP Request Submitted: 07/27/2026

BACKGROUND INFORMATION:

Classification Title: Supervisor, Custodian	Employee: Don King	Calculation of Advanced Step Recommendation
<u>Experience:</u> Three (3) years of custodial experience, including one (1) year of experience in a lead capacity. Lead experience may be, but need not be, acquired concurrently. One (1) year of experience in a lead capacity may be substituted by having one (1) year of experience as an SMMUSD Custodian.	Don King possesses more than thirteen (13) years of custodial experience, including five (5) years of concurrent supervisory experience.	4 (3-year periods) of experience above the required level = 2 Step Advance (Max Allowed)
Starting Step: D (Accelerated Rate) + 2 (Experience) = 2 Advanced Step = STEP E		

DIRECTOR'S COMMENTS:

This classification has an accelerated rate and starts at Step D on the salary schedule. Don Kings's work experience exceeds the minimum requirements specified for this classification. Pay rate at salary Range M-33 at Step D is \$73,224.00/ annually, while Step E is \$76,908.00 annually.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Don King at Range M-33, Step E on the Management Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment.*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Persad							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, August 12, 2026

AGENDA ITEM NO: II.C.03

SUBJECT: Advanced Step Placement – Luis Melena

Hire Date: 07/27/2026

ASP Request Submitted: 07/27/2026

BACKGROUND INFORMATION:

Classification Title: Supervisor, Custodian	Employee: Luis Melena	Calculation of Advanced Step Recommendation
<u>Experience:</u> Three (3) years of custodial experience, including one (1) year of experience in a lead capacity. Lead experience may be, but need not be, acquired concurrently. One (1) year of experience in a lead capacity may be substituted by having one (1) year of experience as an SMMUSD Custodian.	Luis Melena possesses more than six (6) years of custodial experience, including two (2) years of concurrent supervisory experience.	1 (3-year periods) of experience above the required level = 1 Step Advance
Starting Step: D (Accelerated Rate) + 1 (Experience) = 1 Advanced Step = STEP E		

DIRECTOR'S COMMENTS:

This classification has an accelerated rate and starts at Step D on the salary schedule. Luis Melena's work experience exceeds the minimum requirements specified for this classification. Pay rate at salary Range M-33 at Step D is \$73,224.00/ annually, while Step E is \$76,908.00 annually.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Luis Melena at Range M-33, Step E on the Management Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment.*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Persad							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, August 12, 2026

AGENDA ITEM NO: II.C.04

SUBJECT: Advanced Step Placement – Alberto Mendez

Hire Date: 07/30/2026

ASP Request Submitted: 07/30/2026

BACKGROUND INFORMATION:

Classification Title: Supervisor, Custodian	Employee: Alberto Mendez	Calculation of Advanced Step Recommendation
<u>Experience:</u> Three (3) years of custodial experience, including one (1) year of experience in a lead capacity. Lead experience may be, but need not be, acquired concurrently. One (1) year of experience in a lead capacity may be substituted by having one (1) year of experience as an SMMUSD Custodian.	Alberto Mendez has over 10 (10) years of custodial experience, including ten (10) years of concurrent supervisory experience.	2 (3-year periods) of experience above the required level = 1 Step Advance (Max Allowed)
Starting Step: D (Accelerated Rate) + 2 (Experience) = 2 Advanced Step = STEP E		

DIRECTOR'S COMMENTS:

This classification has an accelerated rate and starts at Step D on the salary schedule. Alberto Mendez' work experience exceeds the minimum requirements specified for this classification. Pay rate at salary Range M-33 at Step D is \$73,224.00/ annually, while Step E is \$76,908.00 annually.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Alberto Mendez at Range M-33, Step E on the Management Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment.*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Persad							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION

Regular Meeting: Wednesday, August 12, 2026

AGENDA ITEM NO: II.C.05

SUBJECT: Advanced Step Placement – Takari Rogers

Hire Date: 07/27/2026

ASP Request Submitted: 07/27/2026

BACKGROUND INFORMATION:

Classification Title: Supervisor, Custodian	Employee: Takari Rogers	Calculation of Advanced Step Recommendation
<u>Experience:</u> Three (3) years of custodial experience, including one (1) year of experience in a lead capacity. Lead experience may be, but need not be, acquired concurrently. One (1) year of experience in a lead capacity may be substituted by having one (1) year of experience as an SMMUSD Custodian.	Takari Rogers possesses more than seven (7) years of custodial experience, including three (3) years of concurrent supervisory experience.	1 (3-year periods) of experience above the required level = 1 Step Advance
Starting Step: D (Accelerated Rate) + 1 (Experience) = 1 Advanced Step = STEP E		

DIRECTOR'S COMMENTS:

This classification has an accelerated rate and starts at Step D on the salary schedule. Takari Rogers' work experience exceeds the minimum requirements specified for this classification. Pay rate at salary Range M-33 at Step D is \$73,224.00/ annually, while Step E is \$76,908.00 annually.

DIRECTOR'S RECOMMENDATION:

It is recommended that the Personnel Commission approve Advanced Step Placement for Takari Rogers at Range M-33, Step E on the Management Salary Schedule pursuant to Merit Rule §12.2.4. (B) *Salary on Employment.*

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Phillip Tate							
Nina Persad							

12.2.4 SALARY ON EMPLOYMENT

- B. A new employee may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the new employee is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry in the classification. The request or recommendation shall be submitted, in writing, to the Director of Classified Personnel. The Advanced Step Placement is subject to the recommendation of the Director of Classified Personnel and approval of the Personnel Commission.

16.4 ADVANCED STEP PLACEMENT

A unit member may request or be recommended for Advanced Step Placement within the first sixty (60) working days during the probationary period. If the unit member is granted Advanced Step Placement, the salary rate shall be retroactive to the date of entry into the classification.

16.4.1 Unit members being promoted may be offered advanced step placement upon the supervisor's request. This request shall be supported by at least one of the following criteria:

- a. Unit member was originally hired in an entry level classification in which Advanced Step Placement was not offered; and/or
- b. Recruitment difficulty as evidenced by failure to obtain a rank of three (3) through the testing process, or a lack of qualified applicants as determined by the Director of Classified Personnel.

III. Action Items:

Commissioner	M	S		Yes	No	Abstain	ABSENT
Nina Prasad							
Lauren Robinson							
Phillip Tate							



PERSONNEL COMMISSION

Regular Meeting: Wednesday, August 12, 2025

AGENDA ITEM NO: III.A.01

Establish New Classification: Senior HVAC Technician

BACKGROUND INFORMATION:

Chief Operations Officer, Mr. Carey Upton, requested the establishment of a classification that is at a higher level than the existing HVAC Technician to be responsible for the integration of HVAC components via building automation systems, analyzing of data to optimize automation, programming automation sequences, providing lead direction, and overseeing the installation, maintenance, and repair of central plant and chilled water systems.

METHODOLOGY:

Staff conducted the following activities:

- Met with the Director of Maintenance and Operations, Mr. Glen Infuso, and Maintenance Supervisor, Mr. Adrian Rios, to review the existing HVAC Technician class spec.
- Reviewed HVAC equipment documentation provided by Mr. Infuso and Trane Technologies' Services Account Manager, Mr. Parker Tompkins.
- Provided draft class spec to Mr. Upton, Mr. Infuso, Mr. Rios, and Assistant Superintendent, Human Resources, Dr. Douglas Meza, and Assistant Superintendent, Business Services, Mr. Gerardo Cruz, to review and incorporate feedback.

ANALYSIS & FINDINGS:

Using internal alignment, staff recommends comparing the classification to the Low Voltage Technician (Range-51 \$6,401 - \$8,172) which is also responsible for installing, repairing, replacing, troubleshooting, configuring, testing, and maintaining integrated commercial system applications and infrastructure. However, the Senior HVAC Technician also provides lead direction to operational support and skilled trades staff. A similar structure is found in the Vehicle and Equipment Mechanic series which has a 3-range difference between Vehicle and Equipment Mechanic (Range-42 \$5,140 - \$6,561) and Lead Vehicle and Equipment Mechanic (Range-45 \$5,529 - \$7,058).

Staff recommends incorporating the 3-range difference and placing Senior HVAC Technician on range 54 of Schedule A, \$6,890 - \$8,796.

DIRECTOR'S RECOMMENDATION:

The Director of Classified Personnel recommends that the Personnel Commission approve:

1. The Senior HVAC Technician classification specification as provided
2. Recommendation to place Senior HVAC Technician on range A-43

Commissioner	M	S		Yes	No	Abstain	ABSENT
Lauren Robinson							
Nina Prasad							
Phillip Tate							



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

CLASSIFICATION DESCRIPTION
BARGAINING UNIT: SEIU LOCAL 99
CLASS CODE: TBD

SENIOR HVAC TECHNICIAN

BASIC FUNCTION

Under general supervision, performs journey-level, skilled work in the installation, maintenance, repair, alteration, and replacement of commercial and industrial refrigeration, heating, ventilation, and central plant air conditioning systems and components while also utilizing building automation platforms to optimize performance and providing work direction, on the job training, and guidance to skilled trade and operational support staff.

DISTINGUISHING CHARACTERISTICS

The Senior HVAC Technician is distinguished from HVAC Technician in that the Senior HVAC Technician not only performs the routinely assigned duties of the HVAC Technician but also serves in a lead capacity to provide work direction, on the job training, and guidance to skilled trade and operational support staff. An HVAC Technician is expected to utilize building automation and management software for diagnostics and adjusting settings, but a Senior HVAC Technician uses those platforms to analyze data, integrate components, and set parameters to improve efficiency. Additionally, while an HVAC Technician can perform preventative maintenance and routine service on a chilled water system, a Senior HVAC Technician is responsible for the installation, repair, and replacement of chilled water systems.

MINIMUM QUALIFICATIONS

EXPERIENCE:

Two years of journey-level experience in the installation, repair, and maintenance of a chilled water central plant in addition to utilizing building automation or management systems to monitor, troubleshoot, and control HVAC equipment. Journey level is defined as skilled experience performing the full range of work assigned to a trade after completing a recognized apprenticeship program or after at least four years of general experience in the trade.

ADDITIONAL REQUIREMENTS/INFORMATION:

- Valid California Driver License and be insurable by District's carrier
- Valid Universal certification in accordance with Environmental Protection Agency's (EPA) Sec. 608 of the Clean Air Act

REPRESENTATIVE DUTIES

- Lays out, installs, connects, and repairs piping and tubing for refrigeration, heating, chilled water, and air conditioning systems

- Fabricates, installs, secures, and repairs ductwork for heating, ventilation, and air conditioning systems
- Installs, troubleshoots, repairs, calibrates, and replaces control systems and components related to refrigeration, heating, ventilation, and air conditioning systems including, but not limited to, pneumatic, analog electronic, and direct digital control (DDC) systems
- Utilizes building automation and building management system platforms, to monitor, control, analyze data, integrate components, and adjust refrigeration, heating, ventilation, and air conditioning performance to optimize system-wide automation and energy efficiency across the district
- Installs, troubleshoots, repairs, and replaces equipment related to refrigeration, heating, ventilation, and air conditioning systems including, but not limited to, centrifugal chillers, cooling towers, circulating pumps, boilers, compressors, and air handling units
- Conducts routine preventive maintenance by testing, cleaning, calibrating, flushing, lubricating, and replacing components related to refrigeration, heating, ventilation, and air conditioning systems including, but not limited to, chiller tubes, purge units, sensors, fans, filters, belts, bearings, valves, coils, and motors.
- Services electrical motors related to HVAC systems up to and including 480-volt, 3-phase
- Reviews material including, but not limited to, plans, blueprints, diagrams, and schematics to ensure compliance with specifications, codes, and other requirements
- Inspects facilities and equipment related to refrigeration, heating, ventilation, and air conditioning to ensure compliance with specifications, codes, and other requirements
- Updates and maintains records related to inventory, supplies, equipment, and work orders
- Prepares reports related to time, labor, materials, and cost to complete a work order
- Serves as a liaison between District and outside vendors
- Cleans and maintains tools, equipment, and work area
- Provides information to staff regarding system status, scheduled downtime, and other system activities that may impact operations
- Provides lead direction by coordinating, directing guiding, training, and reviewing the work of skilled trade and operational support staff
- Performs other related duties as assigned

NOTE: *The statements listed above are intended to describe the general nature and level of work being performed by employees in this classification, and are not to be interpreted as an exhaustive list of responsibilities and qualifications required of personnel so classified. Reasonable accommodations will be made so that qualified employees can perform the essential functions of the job.*

SUPERVISION

Supervision is received from higher level management. Responsibilities include providing lead direction to skilled trade and operational support staff. No supervision is exercised.

JOB REQUIREMENTS

KNOWLEDGE:

- Federal, state, and local laws, codes, and regulations related to refrigeration, heating, ventilation, and air conditioning systems
- Principles, practices, procedures, and techniques of installing, repairing, and replacing refrigeration, heating, ventilation, direct expansion air conditioning, and chilled systems and components
- Principles, practices, procedures, and techniques of maintaining refrigeration, heating, ventilation, chilled water, and air conditioning systems and components
- Principles, practices, procedures, and techniques of using control platforms to optimize refrigeration, heating, ventilation, and air conditioning performance
- Principles of construction and building plans and specifications
- Principles, practices, and procedures of recordkeeping and maintaining documentation
- Principles, practices, and procedures of worksite safety
- Principles, practices, and procedures of tool and equipment maintenance

CORE COMPETENCIES:

- Adaptability – Responding positively to change and modifying behavior as the situation requires
- Attention to Detail – Focusing on the details of work content, work steps, and final work products
- Critical Thinking – Analytically and logically evaluating information, propositions, and claims
- Customer Focus – Attending to the needs and expectation of customers
- Delegating – Sharing responsibility, authority, and accountability
- Environmental Exposure Tolerance – Performing under physically demanding conditions
- General Physical Ability – Using strength, endurance, flexibility, balance, and coordination
- Informing – Proactively obtaining and sharing information
- Mechanical Insight – Comprehending how mechanical, electrical, and structural systems operate and interact
- Professional & Technical Expertise – Applying technical subject matter to the job
- Safety Focus – Showing vigilance and care in identifying and addressing health risks and safety hazards
- Self-Management – Showing personal organization, self-discipline, and dependability
- Teamwork – Collaborating with others to achieve shared goals

- Using Technology – Working with electronic hardware and software applications

WORKING CONDITIONS

ENVIRONMENT:

Indoor and shop work environment; subject to driving a vehicle to conduct work; subject to fumes and noise from air conditioning and refrigeration equipment

PHYSICAL DEMANDS:

Lifting and carrying heavy objects; climbing ladders; walking and standing for extended periods of time; bending at the waist; kneeling or crouching; reaching overhead, above the shoulders, and horizontally; perform heavy physical labor; hearing and speaking to exchange information; dexterity of hands and fingers to safely and efficiently operate hand tools and specialized equipment; visual and auditory acuity sufficient to maintain safety standards.

HAZARDS:

Electrical power supply and high voltage; working in a cramped or restrictive work chamber; exposure to vapors and fumes.

CLASSIFICATION ESTABLISHED:

PROPOSED: August 12, 2026

IV. Commissioner Training/Briefing:

V. Discussion Items:

VI. Information Items:

Report – Open Requisitions

Open Requisitions (8/6/2026)

Req Number	Req Title	Department	Position Type	FTE
27-001	ACCOUNTANT	FISCAL SERVICES	Vac	100
26-174	BUS DRIVER	TRANSPORTATION	Vac	87.5
26-074	CAFETERIA WORKER I	FS - JOHN ADAMS	Vac	43.75
26-175	CAFETERIA WORKER I	SANTA MONICA HIGH SCHOOL	Vac	37.5
26-177	CAFETERIA WORKER I	FS - JOHN ADAMS	Vac	37.5
26-178	CAFETERIA WORKER I	FS - LINCOLN MIDDLE SCHOOL	Vac	43.75
26-009	CAMPUS MONITOR	MALIBU ELEMENTARY SCHOOL	Vac	25
26-039	CAMPUS MONITOR	WEBSTER ELEMENTARY SCHOOL	Vac	0.125
26-059	CAMPUS MONITOR	GRANT ELEMENTARY SCHOOL	Vac	0.0038
26-152	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	New	25
26-153	CAMPUS MONITOR	FRANKLIN ELEMENTARY SCHOOL	New	25
26-179	CAMPUS MONITOR	WILL ROGERS LEARNING ACADEMY	Vac	34.38
27-002	CAMPUS MONITOR	EDISON LANGUAGE ACADEMY	Vac	12.5
27-009	CAMPUS SECURITY OFFICER	FACILITY USE DEPARTMENT	Vac	50
26-107	CERTIFIED OCCUPATIONAL THERAPY ASSISTANT (COTA)	SPECIAL EDUCATION	New	50
27-010	Chief Communications Officer	DISTRICT-WIDE	Vac	100
26-155	CUSTODIAN	OPERATIONS	Vac	100
26-191	CUSTODIAN	FACILITY USE DEPARTMENT	Vac	0.5
26-192	CUSTODIAN	OPERATIONS	Vac	1
26-194	CUSTODIAN	OPERATIONS	New	1
26-195	HEALTH OFFICE SPECIALIST	GRANT ELEMENTARY SCHOOL	Vac	0.75
26-181	HUMAN RESOURCES TECHNICIAN	PERSONNEL COMMISSION	Vac	100
24-173	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	SANTA MONICA HIGH SCHOOL	Vac	37.5
26-137	INSTRUCTIONAL ASSISTANT-BILINGUAL (SPANISH)	SANTA MONICA HIGH SCHOOL	Vac	37.5
26-141	INSTRUCTIONAL ASSISTANT-CLASSROOM	FRANKLIN ELEMENTARY SCHOOL	New	0.19
26-161	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	New	62.5
26-183	INSTRUCTIONAL ASSISTANT-CLASSROOM	FRANKLIN ELEMENTARY SCHOOL	Vac	37.5
26-187	INSTRUCTIONAL ASSISTANT-CLASSROOM	SMASH (ALTERNATIVE) SCHOOL	New	25
27-003	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
27-004	INSTRUCTIONAL ASSISTANT-CLASSROOM	GRANT ELEMENTARY SCHOOL	Vac	37.5
27-005	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	Vac	75

Report – Open Requisitions

27-006	INSTRUCTIONAL ASSISTANT-CLASSROOM	ROOSEVELT ELEMENTARY SCHOOL	Vac	37.5
27-007	INSTRUCTIONAL ASSISTANT-CLASSROOM	ROOSEVELT ELEMENTARY SCHOOL	Vac	37.5
27-011	INSTRUCTIONAL ASSISTANT-CLASSROOM	MCKINLEY ELEMENTARY SCHOOL	Vac	31.25
23-182	PARAEDUCATOR-1	SMASH (ALTERNATIVE) SCHOOL	Vac	75
24-130	PARAEDUCATOR-1	CDS - LINCOLN	Vac	56.25
25-007	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	81.25
25-008	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	81.25
25-013	PARAEDUCATOR-1	JOHN ADAMS MIDDLE SCHOOL	New	75
25-041	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	New	75
25-050	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	Vac	75
25-082	PARAEDUCATOR-1	JOHN ADAMS MIDDLE SCHOOL	Vac	75
26-020	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
26-021	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
26-031	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	New	75
26-033	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-034	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-035	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-036	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-042	PARAEDUCATOR-1	FRANKLIN ELEMENTARY SCHOOL	New	75
26-114	PARAEDUCATOR-1	SMASH (ALTERNATIVE) SCHOOL	New	75
26-120	PARAEDUCATOR-1	JOHN ADAMS MIDDLE SCHOOL	New	75
26-121	PARAEDUCATOR-1	CDS - LINCOLN	Vac	50
26-122	PARAEDUCATOR-1	MALIBU HIGH SCHOOL	Vac	75
26-134	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	Vac	75
26-142	PARAEDUCATOR-1	ROOSEVELT ELEMENTARY SCHOOL	New	75
26-146	PARAEDUCATOR-1	GRANT ELEMENTARY SCHOOL	New	75
26-147	PARAEDUCATOR-1	SANTA MONICA HIGH SCHOOL	New	75
26-171	PARAEDUCATOR-1	GRANT ELEMENTARY SCHOOL	Vac	75
24-153	PARAEDUCATOR-3	MCKINLEY ELEMENTARY SCHOOL	New	75
25-087	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
25-144	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	Vac	75
26-026	PARAEDUCATOR-3	SMASH (ALTERNATIVE) SCHOOL	Vac	75
26-048	PARAEDUCATOR-3	GRANT ELEMENTARY SCHOOL	New	75

Report – Open Requisitions

26-069	PARAEDUCATOR-3	ROOSEVELT ELEMENTARY SCHOOL	New	75
26-070	PARAEDUCATOR-3	MCKINLEY ELEMENTARY SCHOOL	New	75
26-115	PARAEDUCATOR-3	JOHN ADAMS MIDDLE SCHOOL	Vac	75
26-129	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-135	PARAEDUCATOR-3	JOHN ADAMS MIDDLE SCHOOL	Vac	75
26-144	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-149	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	New	75
26-167	PARAEDUCATOR-3	MCKINLEY ELEMENTARY SCHOOL	New	75
26-168	PARAEDUCATOR-3	SMASH (ALTERNATIVE) SCHOOL	New	75
26-173	PARAEDUCATOR-3	WILL ROGERS LEARNING ACADEMY	New	75
26-184	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	Vac	75
26-196	PARAEDUCATOR-3	SPECIAL EDUCATION	New	0.75
24-008	PAYROLL SPECIALIST	FISCAL SERVICES	New	100
26-159	SPEECH LANGUAGE PATHOLOGY ASSISTANT	SPECIAL EDUCATION	Vac	81.25

Filled Requisitions (8/6/2026)

Req Number	REQ TITLE	Department	Date of Accepted Job Offer
26-164	BUS DRIVER	TRANSPORTATION	8/4/2026
26-139	CAFETERIA WORKER I	SANTA MONICA HIGH SCHOOL	7/22/2026
26-140	CAFETERIA WORKER I	SANTA MONICA HIGH SCHOOL	7/22/2026
26-186	CAFETERIA WORKER I	FS - FRANKLIN	7/22/2026
26-180	CAMPUS MONITOR	EDISON LANGUAGE ACADEMY	7/8/2026
26-182	INSTRUCTIONAL ASSISTANT-CLASSROOM	MALIBU ELEMENTARY SCHOOL	7/31/2026
25-175	PARAEDUCATOR-3	WILL ROGERS LEARNING ACADEMY	7/1/2026
26-047	PARAEDUCATOR-3	FRANKLIN ELEMENTARY SCHOOL	8/4/2026
26-049	PARAEDUCATOR-3	CDS - LINCOLN	7/7/2026
26-162	PARAEDUCATOR-3	LINCOLN MIDDLE SCHOOL	7/10/2026
26-185	PARAEDUCATOR-3	MALIBU ELEMENTARY SCHOOL	8/6/2026

**Classified Personnel – Merit
7/16/26**

NEW HIRES

Eames, Jeffrey
Facility Use

Technical Theater Coordinator
8 Hrs/12 Mo/Range: 48 Step: A

EFFECTIVE DATE

6/23/26

SUMMER ASSIGNMENTS

Abd, Nabila
FNS-Santa Monica HS

Cafeteria Worker I
5.5 Hrs/Day

EFFECTIVE DATE

6/22/26-7/22/26

Alderman, Athena
Special Education

Paraeducator 3
4 Hrs/Day

6/18/26-7/17/26

Alvarez, Maryke
Special Education

Paraeducator 3
4 Hrs/Day

6/18/26-7/17/26

Alvarez, Susana
Special Education

Paraeducator 1
4 Hrs/Day

6/18/26-7/17/26

Amirensahi, Taraneh
Child Development Services

Children's Center Assistant 2
Not to exceed: 360 Hrs

6/12/26-8/17/26

Armendariz, Danielle
Child Development Services

Children's Center Assistant 2
Not to exceed: 360 Hrs

6/12/26-8/17/26

Armendariz, Danielle
Special Education

Paraeducator 3
4.5 Hrs/Day

6/18/26-7/24/26

Aspron, Alexandra
Educational Services

Bilingual Community Liaison
Not to exceed: 20 Hrs

6/22/26-7/17/26

Barajas, Maria
Adult Education

Senior Office Specialist
8 Hrs/Day

6/17/26-7/23/26

Barber, Tyjuan
Transportation

Bus Driver
5 Hrs/Day

6/22/26-7/17/26

Benjamin, Venecia
FNS-Malibu HS

Cafeteria Worker II
6.5 Hrs/Day

6/22/26-7/24/26

Brackett, Kimberly
Child Development Services

Children's Center Assistant 2
Not to exceed: 360 Hrs

6/12/26-8/17/26

Brito, Maria
Special Education

Paraeducator 1
4 Hrs/Day

6/18/26-7/17/26

Brown, Steve
Transportation

Bus Driver
5 Hrs/Day

6/22/26-7/17/26

Bryan, Annette
Child Development Services

Children's Center Assistant 2
Not to exceed: 360 Hrs

6/12/26-8/17/26

Bryan, Annette
Special Education

Paraeducator 3
4 Hrs/Day

6/18/26-7/17/26

Buendia, Carolina Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Burnham, Rexanne Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Cabrera, Jennifer Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Campos, Mercedes Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Carbajal, Patricia Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Carley, Adrienne Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Chie-Quan, Nguyen Special Education	Paraeducator 2 4 Hrs/Day	6/18/26-7/17/26
Cisneros, Yolanda FNS-Edison LA	Cafeteria Worker II 6.5 Hrs/Day	6/22/26-7/17/26
Collins, Barry Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Constantino, Tasha Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Constantino, Tasha Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Costa-Uyematsu, Eliza Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Cruz, Carmen Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Cruz, Jennifer Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Cueva, Sandra Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Cupp, Jacob Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Davis, Jonathan Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Deleon, Adrian Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Delone, Daniels Special Education	Paraeducator 2 4 Hrs/Day	6/18/26-7/17/26
Diaz, Violeta Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Dixon, Crystal Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26

Enoch, Denise Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Escalera Rosales, Erick Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Esmailzadeh, Jacqueline Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Everage, Askia Santa Monica HS	Student Outreach Specialist 4 Hrs/Day	6/22/26-7/24/26
Fair, James Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Fair, James Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Fernandez, Angelica Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Flores, Victoria Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Flores, Victoria Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Fors, Summer Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Friedman, Talia Special Education	Occupational Therapist 6 Hrs/Day	6/18/26-8/14/26
Galvan, Adrian Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Garcia, Jackeline Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Garcia, Norma Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Gershuni, Katherine Student Services-Santa Monica HS	Health Office Specialist 4 Hrs/Day	6/18/26-7/24/26
Godinez, Lorena Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Goldenberg, Enid Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Goldman, Zoe Special Education	Occupational Therapist 6 Hrs/Day	6/18/26-8/14/26
Gomez, Monica Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Gondo, Janet Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Gonzalez, April Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26

Gonzalez, April Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Gonzalez, Cecilia Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Gonzalez, Diane Student Services-Edison LA	Health Office Specialist 4 Hrs/Day	6/18/26-7/17/26
Gonzalez, Monica Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Gonzalez, Monica Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Gonzalez, Ramona Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Grant, Carolyn Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Griffis, Crystal Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Grosman, Julie Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Guerrero, Cianna Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Gutierrez, Nallely Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Haker, Lorenzo FNS-Santa Monica HS	Cafeteria Worker I 5.5 Hrs/Day	6/22/26-8/12/26
Hernandez, Edlin Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Hernandez, Rita Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Hernandez, Wendy Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Higgins, Shaun Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Higgins, Shaun Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Hoorizadeh, Shayesteh Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Hunter-Sallustio, Dominique Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Hurizar, Isaak Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Jackson, Latasha Special Education	Paraeducator 2 4 Hrs/Day	6/18/26-7/17/26

Jackson, Sheralynn Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Jimenez, Maria Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Johnson, Jeremy Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26
Johnson, Kerri Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Jones, Marquis Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Jones, Mashawnda Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Jorgenson, Stephanie Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Kahaleuahi, Joan Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Keeper, Satyavan Special Education	Paraeducator 3 4.5 Hrs/Day	6/18/26-7/24/26
Lee, Dawn Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Lee, Dawn Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Leon Reyes, Fabian Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Lo Greco, Vincent Special Education	Paraeducator 3 4.5 Hrs/Day	6/18/26-7/24/26
Lopez-Velazco, Sarah Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Lozano, Jasmine Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Lozano, Jasmine Special Education	Paraeducator 3 4.5 Hrs/Day	6/18/26-7/24/26
Lyles, Michelle Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Lyles, Michelle Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
MacLearn, Jessica Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Madry, Tyrone Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Madry, Tyrone Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26

Mallari, Neiel Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Manzano, Elva Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Martinez, Isabel Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Martinez, Isabel Special Education	Paraeducator 3 4.5 Hrs/Day	6/18/26-7/24/26
Martinez, Stephanie Maintenance	Senior Office Specialist 8 Hrs/Day	6/25/26-8/19/26
Martino, Jesica Special Education	Occupational Therapist 6 Hrs/Day	6/18/26-8/14/26
McGowan, Zakesha Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26
McKeever, Marissa Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Mendez, Prisma Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Montoya Schweers, Ryan Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Newman, Pasley Special Education	Paraeducator 3 4.5 Hrs/Day	6/18/26-7/24/26
Ockner, Sari Special Education	Occupational Therapist 6 Hrs/Day	6/18/26-8/14/26
Padilla, Andrea Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Padilla, Elizabeth Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Parker, Calvin Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Parker, Calvin Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Payton, Tawny Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Perez, Grace Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Pernell, Barbara Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Pineda, Blanca Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Portillo, Cristina Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26

Pullard, Alexis Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Ramirez, Armida Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Ramos, Margarita Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Randolph, Jayon Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Razon-McMillan, Monica Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Reuther, Theresa Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Reynolds, Maria Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Rickard, Renee Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Ridley, Latresse Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Riley, Martelle Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26
Rodriguez, Cecilia Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Rodriguez, Frances Child Development Services	Children's Center Assistant 3 Not to exceed: 360 Hrs	6/12/26-8/17/26
Roller, Yolanda Special Education	Paraeducator 2 4 Hrs/Day	6/18/26-7/17/26
Rosales, Ana Celia Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Ruiz, Martha Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Ruiz, Martha Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Salas, Briana Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Sampson, Claudia Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Satterfield, Jesse Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Shih, Jennifer Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Simon, Brittany Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26

Singleton, Eric Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Sivaraj, Deepan Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26
Smith, Angelique Special Education	Occupational Therapist 6 Hrs/Day	6/18/26-8/14/26
Striff, Jill Special Education	Occupational Therapist 6 Hrs/Day	6/18/26-8/14/26
Syposs, Michelle Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Tejeda, Alyssa Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Thompson, Michael Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Thompson, Michael Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Turner, Gearl Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26
Vargas, Cynthia Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Vasquez Santiago, Laura Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Velazquez, Alejandra Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Vielman Hernandez, Mirian FNS-Edison LA	Cafeteria Worker I 5.5 Hrs/Day	6/22/26-7/17/26
Villa, Paola FNS-Santa Monica HS	Production Kitchen Coordinator 7.5 Hrs/Day	6/18/26-7/28/26
Wade, Byron Child Development Services	Children's Center Assistant 2 Not to exceed: 360 Hrs	6/12/26-8/17/26
Wade, Byron Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Walker, Courtney Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
Walker, Sharon Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26
Wallace, Kymberlee Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Ware-Hodnett, Lemarr Special Education	Paraeducator 3 4 Hrs/Day	6/18/26-7/17/26
West, Zamora Transportation	Bus Driver 5 Hrs/Day	6/22/26-7/17/26

Willie, Kyrie Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26
Winger, Nidra Student Services-Malibu HS	Health Office Specialist 4 Hrs/Day	6/18/26-7/24/26
Yeh, Wendy Special Education	Paraeducator 1 4 Hrs/Day	6/18/26-7/17/26

TEMP/ADDITIONAL ASSIGNMENTS

McClung, Vitty Human Resources	Senior Office Specialist [additional hours; reception support]
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EFFECTIVE DATE

4/22/24-6/28/24

LEAVE OF ABSENCE (PAID)

Larios, Katy CDS-Business Office	Senior Office Specialist Intermittent FMLA
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EFFECTIVE DATE

5/27/26-5/27/27

Martinez, Daniel Maintenance	Painter CFRA/Child Care	7/6/26-7/17/26
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Payton, Tawny Special Ed-Roosevelt ES	Paraeducator 3 Intermittent FMLA	6/5/26-12/4/26
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SUSPENSION WITHOUT PAY

BF8631295 Operations	Custodian – Night Shift
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EFFECTIVE DATE

8/12/26;8/19/26

RT5885667 Transportation	Bus Driver	8/13/26;8/18/26
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PROFESSIONAL GROWTH

Chapman, Vance Roosevelt ES	Campus Monitor
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EFFECTIVE DATE

7/1/26

Demuth, Theresa CDS-Business Office	Accounting Technician	7/1/26
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Montes, April Webster ES	Administrative Assistant	7/1/26
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Terry, Isaura CDS-Business Office	Administrative Assistant	7/1/26
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RESIGNATION

Sullivan, Brianna Grant ES	Instructional Assistant - Classroom
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EFFECTIVE DATE

6/11/26

RETIREMENT

Harris, Kenneth Operations-Roosevelt ES	Custodian – Day Shift
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EFFECTIVE DATE

6/26/26

**Classified Personnel – Non-Merit
7/16/26**

COACHING ASSISTANT

Halualani, Gisele

Middle School Athletic Program

EFFECTIVE DATE

6/2/26-6/13/26

TECHNICAL SPECIALIST – LEVEL I

Arst, Noah

Santa Monica HS

[Visual Caption Technician]

- Funding: Arts & Music in Schools (AMS) - Proposition 28

EFFECTIVE DATE

4/23/26-6/11/26

TECHNICAL SPECIALIST – LEVEL II

Haynes, Kayla

Special Education

[Psychologist Intern]

- Funding: Other Local Income

EFFECTIVE DATE

8/24/26-6/9/27

**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MEETING CALENDAR
2026 – 2027**

Date	Time	Location	Notes
2026			
July 8, 2026	4:30 p.m.	Board Room – District Office	
August 12, 2026	4:30 p.m.	Board Room – District Office	
September 9, 2026	4:30 p.m.	Testing Room – District Office	
October 14, 2026	4:30 p.m.	Board Room – District Office	
November 10, 2026	4:30 p.m.	Board Room – District Office	Adjusted due to Veterans Day
December 9, 2026	4:30 p.m.	Board Room – District Office	
2027			
January 13, 2027	4:30 p.m.	Board Room – District Office	
February 10, 2027	4:30 p.m.	Board Room – District Office	
March 10, 2027	4:30 p.m.	Testing Room – District Office	
April 14, 2027	4:30 p.m.	Board Room – District Office	Budget – First Reading
May 12, 2027	4:30 p.m.	Board Room – District Office	Budget – Public Hearing and Adoption
June 9, 2027	4:30 p.m.	Board Room – District Office	

Board of Education Meeting Agenda Items Timeline

2026-27

*Agenda items (including attachments) are due
two weeks prior to the board meeting date (unless otherwise noted).*

Board Meeting Date	Comments	Full Agenda Items Due	Exec. Cabinet Review	Agenda Planning	Any Minor, Final Changes Due (morning)	Agenda Published (noon)
7/16/25 (Th)	Format: A	7/2/26	7/6/26	7/7/26	7/10/26	7/10/26
8/6/26 (Th)	Format: A	7/23/26	7/27/26	7/28/26	7/31/26	7/31/26
8/27/26 (Th)	Format: B	8/13/26	8/17/26	8/18/26	8/21/26	8/21/26
9/3/26 (Th)	Format: A	8/20/26	8/24/26	8/25/26	8/28/26	8/28/26
9/9/26 (W)	<i>Special Mtg: Unaudited Actuals</i>	8/27/26	8/31/26	9/1/26	9/4/26	9/4/26
9/17/26 (Th)	Format: B	9/3/26	9/8/26	9/8/26	9/11/26	9/11/26
10/1/26 (Th)	Format: A Malibu City Hall	9/17/26	9/22/26	9/22/26	9/25/26	9/25/26
10/15/26 (Th)	Format: B	10/1/26	10/5/26	10/6/26	10/9/26	10/9/26
10/29/26 (Th)	Format: A	10/15/26	10/19/26	10/20/26	10/23/26	10/23/26
~~11/5/26 (Th)~~	~~Malibu City Hall~~	~~10/22/26~~	~~10/26/26~~	~~10/27/26~~	~~10/30/26~~	~~10/30/26~~
11/19/26 (Th)	Format: B	11/5/26	11/9/26	11/10/26	11/13/26	11/13/26
12/10/26 (Th)	<i>Special Mtg: 1st Interim</i>	11/24/26	11/30/26	12/1/26	12/4/26	12/4/26
12/17/26 (Th)	Format: A	12/3/26	12/7/26	12/8/26	12/11/26	12/11/26
WINTER BREAK: 12/21/26 – 1/1/27						
1/21/27 (Th)	Format: A	1/7/27	1/11/27	1/12/27	1/15/27	1/15/27
2/4/27 (Th)	Format: A Malibu City Hall	1/21/27	1/25/27	1/26/27	1/29/27	1/29/27
2/18/27 (Th)	Format: B	2/4/27	2/8/27	2/9/27	2/12/27	2/12/27
3/4/27 (Th)	Format: A	2/18/27	2/22/27	2/23/27	2/26/27	2/26/27
3/10/27 (W)	<i>Special Mtg: 2nd Interim</i>	2/25/27	3/1/27	3/2/27	3/5/27	3/5/27
3/17/27 (W)	Format: B Malibu City Hall	3/4/27	3/8/27	3/9/27	3/12/27	3/12/27
SPRING BREAK: 3/22/27 – 4/2/27						
4/15/27 (Th)	Format: A	4/1/27	4/5/27	4/6/27	4/9/27	4/9/27
5/6/27 (Th)	Format: A Malibu City Hall	4/22/27	4/26/27	4/27/27	4/30/27	4/30/27
5/20/27 (Th)	Format: B	5/6/27	5/10/27	5/11/27	5/14/27	5/14/27
6/3/27 (Th)	Format: A	5/20/27	5/24/27	5/25/27	5/28/27	5/28/27
6/17/27 (Th)	<i>Special Mtg: LCAP & Budget Public Hearings</i>	6/3/27	6/7/27	6/8/27	6/11/27	6/11/27
6/22/27 (Tu)	Format: B	6/10/27	6/14/27	6/15/27	6/18/27	6/18/27

Meeting "A"	Meeting "B"
1. Closed Session 2. Commendations/Recognitions 3. Public Comments on Agenda Items 4. Study Session 5. Communications 6. Supt. Report 7. Consent Calendar 8. Discussion Items 9. Major Items 10. Information Items 11. General Public Comments	1. Closed Session 2. Commendations/Recognitions 3. Supt. Report 4. Public Comments on Agenda Items 5. Consent Calendar 6. Study Session 7. Discussion Items 8. Major Items 9. Information Items 10. General Public Comments



VII. Personnel Commission Business:

A. Future Items:

Subject	Action Steps	Tentative Date
TBD		

VIII. Next Regular Personnel Commission Meeting:
Wednesday, September 9, 2026, at 4:30 p.m. – *District Office Testing
Room*

IX. Public Comments for Closed Session Items Only:

X. Closed Session:

XI. Adjournment: