

TRITON REGIONAL HIGH SCHOOL

2026-2027

STUDENT HANDBOOK

BLACK HORSE PIKE
REGIONAL SCHOOL DISTRICT

WHERE INSPIRING EXCELLENCE IS OUR STANDARD
AND STUDENT ACHIEVEMENT IS THE RESULT

BOARD OF EDUCATION

Mrs. Patricia Wilson, President
Mr. Jay McMullin, Vice President
Mr. Kevin Bucceroni
Ms. Martita Diamond
Mr. Robert DiMaulo, Sr.
Mr. Michael Eckmeyer
Mr. Shawn Hutchinson
Ms. Shana Mosley

CENTRAL ADMINISTRATION

Dr. Brian Repici, Superintendent
Mrs. Julie Scully, Assistant Superintendent*
Mr. Scott Kipers, Business Administrator/Board Secretary
Mrs. Marcie Geyer, Director of Curriculum & Instruction
Mrs. Erika Silich, Director of Special Services**
Mrs. Mary-Alice Baratta, Chief Academic Officer
Mr. Robert DiMaulo, Jr., Assistant Business Administrator

DISTRICT PERSONNEL

Mr. Steve Arena – Supervisor of Art, Business, Technology & S.T.E.A.M. Academy
Mrs. Jennifer Gramble – Supervisor of Science, FACS & S.T.E.A.M Academy
Mrs. Lori Hunt – Supervisor of Mathematics & S.T.E.A.M. Academy
Mr. Michael Jones - Supervisor of Social Studies, World Language, & MLL
Mrs. Erin Sarin – Supervisor of Language Arts
Ms. Beth Simmons – Supervisor of Health, Physical Education, and Performing Arts

*Affirmative Action Officer
**Affirmative Action Officer and Educational Stability Liaison

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Triton
REGIONAL HIGH SCHOOL
Home of the Mustangs

Triton Regional High School
250 Schubert Avenue, Runnemede, NJ 08078-1796
(Phone) 856-939-4500 (Fax) 856-939-4724

TRITON ADMINISTRATION

Mrs. Melissa Sheppard, Principal
Mrs. Marisa Vengenock, Vice Principal Grade 12
Mr. Thomas Ambrose, Vice Principal Grade 11
Mrs. Christina Durante, Vice Principal Grade 10
William Wick, Vice Principal Grade 9
Mr. Daniel Rella, Vice Principal of Athletics
Mrs. Megan Blackman, Supervisor of Special Education
Mr. Paul Sommers, Director of School Counseling

WELCOME

We are a comprehensive high school dedicated to preparing students for the future. The success of our students is well documented in terms of scholarship money earned and success in the world of work. *Only your imagination and determination limit your success here.*

The information in this handbook has been prepared to help you succeed and is a quick reference for school rules and procedures*. All of our students are expected to cooperate and practice good citizenship habits so Triton will continue to be a positive environment for learning.*

As high school students & young adults, manners, courtesy and respect are expected and should be automatically and continuously practiced. Anything less is unacceptable.

MARKING PERIOD CALENDAR

MARKING PERIODS 2026-2027

Black Horse Pike Regional School District

MP 1
SEPT. 9TH – NOV. 13TH

Mid-MP: Oct. 9th

Grades due Nov. 19th, 7:30 am

MP 2
NOV. 16TH – JAN. 28TH

Mid-MP: Dec. 17th

Grades due Feb. 3rd, 7:30 am

MP 3
JAN. 29TH – APRIL 9TH

Mid-MP: March 3rd

Grades due April 15th, 7:30 am

MP 4
APRIL 12TH – JUNE 14TH

Mid-MP: May 11th

Grades due June 17th, 7:30 am



4th marking period dates for seniors

- Mid-MP: May 5th;
- End of MP: June 9th
- Grades due June 14th, 7:30 am.

GRADUATION: June 17th *(tentative)*

BELL SCHEDULES

Regular Day Bell Schedule				
Class/Bell	Time In	*PE Bell	Time Out	Length (min)
1st Class/Bell Flag Salute-Announcements	7:20 AM	8:12 AM	8:20 AM	1:00
2nd Class/Bell	8:24 AM	9:11 AM	9:19 AM	0:55
3rd Class/Bell Students remain in 3rd bell for announcements	9:23 AM	10:10 AM	10:18 AM	0:55
MUSTANG TIME (Announcements will be made and the Bell will Ring for dismissal to lunch soemtime between 10:18 and 10:23)	10:18 AM	n/a	11:03 AM	0:45
5th Class/ Bell	11:08 AM	11:55 AM	12:03 PM	0:55
6th Class/Bell	12:07 PM	12:54 PM	1:02 PM	0:55
7th Class/Bell	1:06 PM	1:53 PM	2:01 PM	0:55

**This bell is for students in Physical Education classes, when it rings they go to the locker room to get changed.*

HALF-DAY Periods 1 through 8 - No Lunch			
Class/Bell	Time In	Time Out	Length (min)
PERIOD 1	7:20 AM	7:54 AM	0:34
PERIOD 2	7:58 AM	8:27 AM	0:29
PERIOD 3	8:31 AM	9:00 AM	0:29
PERIOD 4	9:04 AM	9:33 AM	0:29
PERIOD 5	9:37 AM	10:06 AM	0:29
PERIOD 6	10:10 AM	10:39 AM	0:29
PERIOD 7	10:43 AM	11:12 AM	0:29
PERIOD 8	11:16 AM	11:45 AM	0:29

Two-Hour Delay Day Bell Schedule				
Class/Bell	Time In	*PE Bell	Time Out	Length (min)
1st Class/Bell Flag Salute-Announcements	9:20 AM	9:52 AM	10:00 AM	0:40
2nd Class/Bell	10:04 AM	10:33 AM	10:41 AM	0:37
3rd Class/Bell Students remain in 3rd bell for announcements	10:45 AM	11:14 AM	11:22 AM	0:37
MUSTANG TIME (Announcements will be made and the Bell will Ring for dismissal to lunch soemtime between 9:12 and 9:17)	11:22 AM	n/a	11:57 AM	0:35
5th Class/ Bell	12:02 PM	12:31 PM	12:39 PM	0:37
6th Class/Bell	12:43 PM	1:12 PM	1:20 PM	0:37
7th Class/Bell	1:24 PM	1:53 PM	2:01 PM	0:37

**This bell is for students in Physical Education classes, when it rings they go to the locker room to get changed.*

GRADE SCALE AND CREDIT INFORMATION



BHPRSD Mobile App
Username: Student ID
Password: Same as Genesis
Academic Info Updated
Nightly

Google play

Available on the App Store



Genesis



Username: Student E-mail address
Password: Issued with Chromebook
Academic Info Live

Numerical Average	Letter Grade	Regular Course	Honors Course	AP Course
93-100	A	4.00	5.00	5.00
90-92	A-	3.67	4.67	4.67
87-89	B+	3.33	4.33	4.33
83-86	B	3.00	4.00	4.00
80-82	B-	2.67	3.67	3.67
77-79	C+	2.33	3.33	3.33
73-76	C	2.00	3.00	3.00
70-72	C-	1.67	2.67	2.67
67-69	D+	1.33	2.33	2.33
65-66	D	1.00	2.00	2.00
Below 65	F	0.00	0.00	0.00

Principal's List: Straight "A" grades
First Honor's List: All "A" and "B" grades
Second Honor's List: One "C" grade with all other grades "A" or "B"

CREDIT REQUIREMENTS ...

30 to Grade 10

60 to Grade 11

85 to Grade 12

120 to Graduate

ACADEMIC HONOR CODE

The Academic Honor Code has been created to establish a common understanding as to what constitutes cheating. The penalties are intended to promote growth in character, not simply to punish.

Treasure your reputation. It is easier to maintain a good one than it is to regain a lost one!

A complete copy of the Honor Code can be accessed from the Triton website: www.bhprsd.org/triton. Some violations of the code are listed here:

1. Copying homework or class work, or letting another copy your work.
2. Presenting the work of someone else (a student or published author) as your own. 3. Buying or taking a paper from the internet and presenting it as your own work.
4. Copying or paraphrasing from a source text without proper documentation.
5. Plagiarizing, faking, misrepresenting, or corrupting data for a lab report.
6. Using an internet translation site without your teacher's permission.
7. Using cheat sheets.
8. Using cell phones, calculators, or other electronic devices to cheat.
9. Giving away or selling your homework, essays, test questions, or test answers.

Penalties: Depending upon the severity of the violation, the penalties may include but are not limited to the following:
1. A reduced grade.
2. No credit or a zero.
3. Revocation of STANG Card or ineligibility for STANG Card.
4. Loss of membership in National Honor Society or loss of admission to NHS.
5. Notification of parent or guardian, school counselor, vice principal, Honor Society advisor.
6. A discipline referral including mandatory honor code workshop attendance. Failure to attend the workshop will result in the student being placed on Principal's Probation.

SCHOOL COUNSELING

School counselors meet regularly with students to help them in their educational, vocational, social and personal development. Students can request an appointment using the online form located on the homepage of the school website. The counselor will issue a pass showing the date and time of the appointment. In case of emergency, the student may come to the Counseling Office and ask for an appointment with his/her counselor.

● Parents are welcome to call 939-4500 ext. 2021 to confer with counselors or to make an appointment.
● Requests for student classwork and homework assignments due to medical absences are made through the Vice-Principal's office. **It may take 48 hours to process this request.**

Conferences are typically scheduled for Monday at 2:10 p.m. and can be made by calling the Counseling Office or scheduling directly with the teacher via e-mail or voicemail.

COUNSELING STAFF

Mr. Paul Sommers, Counseling Director

Mrs. Angela McCarville, Secretary, extension 2021

Counselor	Student(Alpha)	Extension	Email
Mrs. Brittany Pellegrino	**A - DO**	2028	bpellegrino@bhprsd.org
Mrs. Jill Dorio	**DR - JI** **SCMD Program**	2025	jdorio@bhprsd.org
Mr. Michael Maitag	**JO - MO** **STAR Program**	2024	mmaitag@bhprsd.org
Ms. Amanda Parisi	**MU - SA** **504 Counselor**	2073	aparisi@bhprsd.org
Dr. Sarah Smith	**SC-Z** **Career Counselor**	2027	ssmith@bhprsd.org
Mrs. Paulette McDaniels	**Mental Health Assistance Counselor**	2101	pmcdaniels@bhprsd.org
Mrs. Kimberly DiFonzo	**Student Assistance Coordinator**	2011	kdifonzio@bhprsd.org
Ms. Miracle Smith	**Transitional Coach**	2318	mismith@bhprsd.org

Triton CARES

A Quick Reference Guide to Support Services

Teenagers today face many hurdles that can impact student success. At Triton Regional High School we aim to help all students develop the knowledge, attitudes, and skills necessary to cope with these obstacles, to identify negative consequences, and to develop coping strategies that result in better decision-making. Providing mental health support and referral to services is an integral part of our district's mission in promoting the well-being of each student.

At Triton, we offer academic, social, and emotional support to all students through the school counselor, the Mental Health Assistance Counselor (MHAC), the Student Assistance Counselor (SAC), and our district mentor.

On the front page of our Triton website, students and their caregivers can schedule appointments with the school counselor, MHAC, SAC, and the Child Study Team case manager for support within the school. At times referrals to outside services are necessary. Our district partners with a network of community services and agencies, creating a coordinated effort to promote a continuum of care and services for all students and families. We understand that the process can be overwhelming, so our hope is that this 'Triton CARES' magnet will serve as a convenient reference for local outside services available to all of our Triton families.

MUSTANG COUNTRY CARES

Counseling Services

Center for Family Services- 877.922.2377

Center for Family Guidance- 856.251.0500

Total Family Solutions- 856.772.5809

Camden County Mental Health and Addictions Hotline- 856.374.6361

24/7 Immediate Assistance

PerformCare- 877.652.7624

The Crisis Text Line
Text MHA to 741741

Jefferson Hospital Crisis Center, Cherry Hill
800.528.3425

Hotlines & Important Numbers

Camden County Addictions Hotline- 800.675.1127

Kaleidoscope LGBTQ Support Hotline- 800.255.4213

SERV Sexual Violence Helpline- 866.295.SERV

2nd Floor Youth Helpline- 888.222.2228

Suicide Prevention Lifeline- 800.273.TALK (8255)

Together Youth Emergency Housing Hotline
800.255.4213

Triton CARE Closet and Food Pantry
856.939.4500

Triton Counseling Department
856.939.4500 ext. 2021

NAVIANCE (College & Career Counseling Tool): To log onto Naviance, students need to be on their school Chromebook and click on the 9-dot "waffle" (top right) while logged into Google. They will scroll down and click on "Naviance - Student", which will automatically log them into their Naviance account.

TESTING

- Triton's CEEB Code - 311337
- The PSAT is offered in October at Triton Regional High School to all 10th and 11th grade students.
- The SAT and ACT tests are offered at various local high schools through the school-year. Please register directly through the test websites (www.collegeboard.com and www.actstudent.org).
- Advanced Placement Exams (AP) are offered in May. Students must register through the Counseling Office in order to take these exams.

THE FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's educational records. These rights include:

1. The right to inspect and review the student's educational records within 45 days of the day the school receives a request for access.
2. The right to request an amendment to the student's educational record that the parent or eligible student believes is inaccurate.

3. The right to consent to disclosure of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosure without consent. 4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. Additional information concerning FERPA may be viewed at www.bhprsd.org/triton.

EVENING PARENT PROGRAMS

- Back-to-School Night: September 30 starting at 6pm
- Post-Secondary Planning Night: September/October 2025 (TBD)
- Middle School Parent Night: December 2025 (TBD)
- Financial Aid Nights: Virtual & In-Person Options available in Winter 2025/2026
- Armed Services Night: Winter 2026 (TBD)
- Senior Academic Awards Night: June 3

Exact dates and times will be updated and communicated via the Triton website and other forms of digital media throughout the school year.*

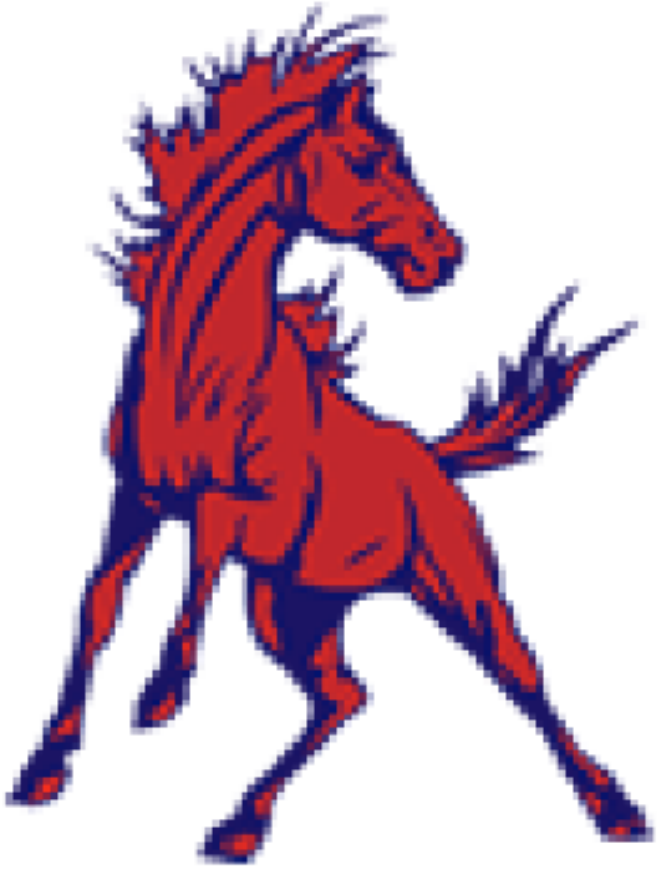
ESSA Title I – Supplemental Services for Mathematics, Science & Language Arts

In accordance with ESSA Title IA funding, supplemental services in Mathematics, Science and Language Arts are available at Highland and Triton Regional High School. These programs are for any and all students who may need additional help, or have any questions. The programs offered are:

Math Tutoring – Available after school, Tuesday and Thursdays and everyday during Mustang Time. Math tutors are available to help students in all levels of math.

Literacy Café – Available after school Tuesdays and Thursdays. Students can get extra help with all levels and assignments in English, work on research papers, or participate in book clubs.

Literacy Lab for Reading Enhancement – Students in need of extra support with developing reading skills, will be scheduled for instructional sessions during the school day with the school's Reading Specialist. Sessions will focus on targeting weaknesses identified through state tests, department benchmark assessments, and course performance.



SAFETY & SECURITY, VISITORS, DRILLS

Emergency School Closing. In the event of severe weather conditions or other emergencies, school may be closed or opened on a delayed schedule or necessitate an early dismissal. Announcements of school closings will be provided through an automated district call system and will be posted on the school's website and social media accounts..

SWIPE VISITOR MANAGEMENT– The Black Horse Pike Regional School District utilizes the SWIPE Visitor Management System. This system completes a criminal history background check against the National Register of Sex Offenders. Visitors and/or visitation rights may be restricted based on that background check.

Please have your Photo I.D. available and proceed to the kiosk at the front desk. Our school policy is to accept only those visitors who have legitimate business at the school. Alumni who wish to visit teachers/staff should do so at the end of the school day, not during.

PLEASE NOTE*: We do not accept any of the following items for student delivery: flowers, balloons, gifts or food purchased from outside places. This includes, but is not limited to, pizza, WAWA, drinks, any type of fast food (i.e. McDonalds, Burger King, Taco Bell, Chinese, etc.)*

In keeping with that goal, please be aware that during the school year we intend to conduct lockdown drills, during which we will have a K-9 police unit conduct inspections on school property. Due to the nature of these exercises, the lockdowns will last approximately one hour. We want you to know of our plans so you are not unduly alarmed if you should see or hear of a lockdown at Triton. We apologize, in advance, for the inconvenience this may cause to anyone who should arrive at school at the time of the lockdown. However, the administrative team feels this is an important component in keeping our school as safe and drug free as possible.

SECURITY DRILLS- Each month, the school will conduct a security drill. In accordance with State law, the drills will be conducted with seriousness and with sensitivity to our students and staff. Parent/Guardian notifications will be sent at the conclusion of each drill.

STUDENT PARKING

Seniors are allowed to park on the blacktop area behind the school in **designated** spaces only. Along with the additional parking provisions, come added student responsibilities regarding safe driving in and around this area. Students are expected to adhere to the **5 mph speed limit on the lot; and on all school property**.

Administration reserves the right to invite drug canines to the student parking lot to detect drugs.

RULES FOR SENIORS PARKING IN LOT

- The parking decal issued to you must be clearly visible from outside the vehicle.
- If the parking decal is transferred or reproduced it will be forfeited permanently.
- Any vehicle parked on Triton High School Property may be subject to search.
- Students will not be permitted to go to their car for ANY REASON during school hours.
- Triton High School is not responsible for theft or damage to vehicles.
- **Upon receiving your 6th unexcused lateness to school or your 3rd suspension from school, your parking permit will be revoked.**
- **May not park in the lot if a student has over 50 points or are on Principal's Probation.**

MEDICAL OFFICE PROCEDURES

Students who become ill or injured during the school day may use the medical office. **Do not abuse this resource.** Other than emergencies, students must have a pass from a teacher to be admitted. **Time spent in the medical office is not time excused. When a student is sent home through the medical office, a doctor's note must follow within 5 days in order for this time to be excused.**

In accordance with Policy #5230: Early dismissal not approved by the Principal will count as an unexcused absence. Students departing prior to 11:20 a.m. will be charged with a full-day unexcused absence.

Approved Early Departures include but are not limited to family emergency, medical or dental appointment (note must be provided upon return), driver's test (proof provided upon return), court appearance (proof provided upon return).

Each September all parents or guardians must submit a new/updated (2-sided) emergency card. This card provides us written permission to dispense acetaminophen or ibuprofen during the school day. Please be sure to circle yes or no on the card. No choice on the card will indicate permission denied. **If the medical office is not in possession of a current emergency card, early dismissal privileges and dispensing of acetaminophen (generic for Tylenol) will not be permitted**. If any health problems are noted on the card, please state whether it is a current or past condition and what medication or treatment is used to help.

Form needed for taking Daily Medication: If your child is in need of daily medication during the school day, you must submit a form completed by a parent/guardian and their physician to the nurse's office at the beginning of each year. This form is included in the student's opening day package. These forms, as well as physical forms, are also available on the district's website. One form per medication is required, including over-the-counter meds. The medication **MUST** be submitted to the nurse by the parent/guardian only and must be in a current prescription bottle with a current label. OTC medications must be submitted in an unopened package. Students may carry and self-administer epi-pens, inhalers and diabetes medications and supplies, all other medications must be stored in the nurse's office. The certified school nurse or a parent/guardian is the only one permitted to administer medication to students in school.

A Physical Education excuse: A student may be excused from **participating** in their PE class for 1–3 days with a parent's note. However, the student must attend class, and must dress. Excuses longer than 3 days require a doctor's note stating the reason and duration of the medical leave from class. The note is to be submitted to the nurse's office at the beginning of the day so a study hall may be assigned for the duration of the leave. It is the STUDENT'S RESPONSIBILITY TO RETURN TO PE WHEN SCHEDULED OR PROVIDE THE NURSE WITH A NOTE OF EXTENSION FROM THEIR PHYSICIAN IN A TIMELY MANNER.

Concussions: If your child should sustain a concussion, please send the nurse any documentation from your child's physician requesting physical and/or academic accommodations. These accommodations will be implemented and the information will be shared with your child's teachers via email. Your child will not participate in PE class and will be placed in a study hall. A note from your child's doctor is required for accommodations to be revised or for your child to be cleared from the concussion.

Health Screenings: Assessment of your child's health status is regularly conducted through the school year. The following screenings will be conducted on your child: height and weight, vision and hearing, and blood pressure. In addition, scoliosis screenings will be conducted bi-annually (grades 9 and 11). You have the right to decline these screenings in writing.

Physical Examinations/Sports Physicals: In accordance with the requirements set forth in the NJ Administrative Code, Title 6A, Chapter 16, we request that sports physicals and other health exams be conducted by your private physician. However, if you do not have a physician, we do offer sports physicals by the school physician during the school year. The dates will be announced during the course of the school year. Separate from the sports physicals, it is important to note that all NEW students entering the district from another district, outside of Black Horse Pike Regional School District, will be required to present a copy of a complete physical. We can't stress enough the importance of having your child examined by your family physician at least once during their high school years. Also, please check with your physician about current tetanus boosters and other immunizations for your child.

SCHOOL BOARD PROVIDES INSURANCE

The Board of Education carries "secondary" accident insurance on all students, and this includes student participation in sports. This insurance is not intended as a substitute for primary health insurance. Students must report injuries, regardless of how slight they may judge it to be, immediately to the coach or teacher who will fill out an accident report. If an injury requires treatment by a doctor or hospital, **your insurance will be the primary**. If you have an outstanding balance, this can be submitted for possible Board coverage. When this becomes necessary, you should secure a form from our Medical Office, complete it, attach your bills, and forward them to our carrier. Athletes should secure forms from the Athletic Trainer.



School Nurse

ATHLETIC PARTICIPATION

NJSIAA Eligibility: To be academically eligible during the fall and winter seasons, a student must have passed 25% of the State requirements for graduation. Students must have passed 30 credits at the conclusion of the second semester of the previous school year. Courses successfully made up during the summer can be applied to satisfy this requirement. **All first year freshmen are academically eligible for fall and winter sports**. To be academically eligible for the spring season, students must pass 15 credits at the conclusion of the first semester. This applies to all students including freshmen**.**

Interscholastic Athletic Teams

Football		Softball
Field Hockey	Indoor Track	Baseball
Girls Soccer	Wrestling (Highland)	Track & Field
Boys Soccer	Girls Basketball	Girls Lacrosse
Girls Cross Country	Boys Basketball	Boys Lacrosse
Boys Cross Country	Winter Cheerleading	Boys Tennis
Girls Tennis		Golf
Girls Volleyball	ESports	Boys Volleyball
Fall Cheerleading		Girls Flag Football

ACTIVITIES & CLUBS

School Clubs & Activities

African American Culture Club	Asian American Pacific Islander Club	Buddy Club
DECA	Film Appreciation	Future Chefs of America
Future Medical Professionals	Gaming Club	Girls On Fire
Green Team	GSA	History Club
Miss Mustang	Mock Trial	Muslim Student Association
Mustang Men	Photography Club	STANG Club
STEAM Academy	Student Council	Tech Club
Tech Squad	Tri High News	US Army Star Club
World Language Club	Yearbook	

The Arts & Service Clubs

Art Club	Choir and Tri-Tones	Dance Inc.
Fall Production	Indoor Percussion	Interact Club
Lights & Sound Club	National Honor Society	One Act Plays
PEP Band	Spring Musical	Teen PEP

ATTENDANCE AT PROMS, DANCES, CLASS TRIPS and other CO-CURRICULAR ACTIVITIES

Student's academics, attendance, and conduct must be in good standing at the time of ticket sales. This means a student must be passing ALL classes, is not required to attend credit completion or in danger of not receiving credit. After tickets are purchased, a student must continue to maintain passing grades, good attendance, and good conduct. *Refunds are not issued for students who commit disciplinary violations, decline academically, or have excessive absences.*

COACH and ADVISOR PARTICIPATION RULES

Students who are failing classes at mid-marking period or the end of a marking period will be given 2 weeks to improve their grades. If they do not improve their grades they may be suspended from the sport or activity until their academic performance is acceptable. Students are expected to maintain passing grades while they are involved in sports or activities. ***Academics is the number one priority for our students.***

Any student who receives **any type of Administrative Detention** or is assigned any number of days in our R.I.S.E. program will be suspended for a minimum of one game or competition. This will be issued by the coach or advisor. If a student commits another infraction, they will be suspended from the team, club, or activity. Reinstatement may be discussed in a meeting with the parent, coach, student, and member of administration.

Any student who receives an **Administrative Lunch Detention** for any **misconduct, cutting class, leaving school without permission, insubordination, vandalism, bullying, harassment, intimidation, class disruption, misuse of a hall pass, cafeteria misconduct, or any type of disruptive-insubordinate behavior** a one game suspension will be issued by the coach or advisor. If they receive a detention under the category of "Other", it will be reviewed by the Principal and decided if a game or competition suspension is warranted. If a student commits another infraction, they will be suspended from the team, club, or activity. Reinstatement may be discussed in a meeting with the parent, coach, student, and member of administration. Smoking and possession of smoking items is a violation of the general participation policy and will be handled accordingly. This includes e-cigarettes and vapor items. Immediate dismissal may be imposed.

Any student who is suspended out of school will be suspended from the team, club, or activity. Reinstatement may be discussed in a meeting with the parent, coach, student, and member of administration.

****Students may not participate in after-school activities on days they are assigned to the R.I.S.E. program. Students who do not get dressed for physical education or participate in physical education class may not participate in after-school athletic programs.****

Responsibility of Equipment: In order to properly equip all of our teams, we must ask the cooperation of athletes and parents in returning uniforms and equipment at the end of the season to their coach. Do not assume if you leave it in the locker room, it will be returned automatically. When a student signs up for a sport, he/she and the parent/guardian sign a statement assuming responsibility for its use, care and return. This means anything lost or stolen is the sole responsibility of the user.

Student-Athlete/Parent Handbook: Please refer to the Student-Athlete Parent Handbook, located on the Triton Athletics website, for additional information and guidelines.

PHYSICAL EDUCATION

All students in the physical education program must wear the mandatory gym uniform. The gym uniform consists of a red or blue t-shirt with the Triton logo. Uniforms can be purchased in the Athletic Office, from your PE teacher or using MySchoolBucks. Proper attire is required to participate in physical education classes, as well as shop and laboratory areas. Failure to comply will result in exclusion from the activity and affect the pupil's grade. **Students who do not get dressed for physical education or participate in physical education class may not participate in after-school athletic programs.**

NO JEWELRY can be worn during the class period.

Excuses from Physical Education: For 1 to 3 days, a written request from a parent explaining why the child is incapacitated. A doctor's note (with a start & end date) is required for requests longer than 3 days. P.E. excuse notes should be brought to the medical office at the beginning of the student's P.E. period. Students excused for 4 days or more will be assigned to study hall during this time. Students with a medical excuse should see their instructor for alternate assignment. Students who had an unexcused absence from school should see their instructor to receive a pass for make-up PE session (Common Time will be utilized to make up PE class time missed due to unexcused absences within a two week time frame.) Students with parental excuses must dress for class.

Physical Education Lockers: Students have use of a locker during their class period only. **Each student is responsible for locking and protecting their personal belongings** while they are participating in class and removing them at the end of each class. The school is NOT responsible for lost or stolen items that are NOT **locked** in a locker. A lock will be provided to each student at the beginning of the school year. Students who lose their lock will be fined $10.

Enrichment: PE Make-Up/Open Activity: Students will utilize Common Time to make-up PE class missed due to unexcused absences within a two week time frame. Students must schedule a time with their PE teacher to attend enrichment classes.

ELECTRONIC DEVICES DURING PE CLASS: Students are not permitted to possess and/or use electronic devices during class. Students are given reminders and warnings in the locker room prior to reporting to their squad lines. Any student caught with, or using, an electronic device, will be disciplined for violating Policy 5516 (see Policy section below) and for insubordination. This includes wearing earphones, headphones, and/or AirPods (or a similar device).

RESEARCH PAPER REQUIREMENT

GRADING: All research-based reports will count as two assessment grades (20%) of the marking period in which they were assigned.

Grades 9 & 10

1. If a student fails to complete the research assignment on the due date, the teacher will deduct points for lateness as stipulated in the written description of the assignment given by the teacher to the student. Research assignments must be handed in within 5 days of the due date in order to earn a late grade. Unless lateness has been approved by the teacher due to extenuating circumstances, no late research projects will be accepted more than 5 days past the due date.

2. If the student fails to submit a research project on the due date, the teacher must call the parent or guardian to inform him/her of this delinquency and explain the consequences in regard to the student's grade average.
3. **If the student plagiarizes** his/her research assignment, he/she will receive a **0** for the assignment.

Grades 11 & 12

1. To receive credit for an 11th–grade or 12th-grade Honors, Accelerated, or College Prep English course, a student must complete a research assignment that meets English Department standards as stipulated in the written description of the assignment given by the teacher to the student.
2. If a student fails to complete the research assignment on the due date, the teacher will deduct points for lateness as stipulated in the written description of the assignment given by the teacher to the student. Research assignments must be handed in within 5 days of the due date in order to earn a late grade. Unless lateness has been approved by the teacher due to extenuating circumstances, no late research projects will be graded more than 5 days past the due date.
3. If the student does not submit the research assignment, he/she will receive an "**Incomplete**" for that marking period until the assignment is completed. The paper may receive a 0 for lateness. 4. If the teacher gives a student an "**Incomplete**" for failing to submit a research project, the teacher must call the parent or guardian to inform him/her that the student ***will not be promoted*** to the next grade level of English or ***will not graduate*** unless the research assignment is completed. The student will be given a **0** as the final grade for the course, will not be allowed to make up the course in summer school, and will repeat the course the following year.
5. If the student does not complete the research assignment by mid-marking period of the fourth marking period, the teacher will notify the supervisor. The supervisor will notify the student's guidance counselor and vice principal. The supervisor will send a letter to the student's parent or guardian to inform both the student and the parent or guardian that the student will not be promoted to the next grade level of English or, if he/she is a senior, will not graduate unless the research assignment is completed.
6. **If the student plagiarizes** his/her research assignment, he/she will receive a **0** for the assignment and must submit a second paper that satisfies the course. If the student does not submit the second assignment, he/she will be given a **0** as the final grade for the course, will not attend summer school, and will repeat the course the following year.

CHROMEBOOKS FOR EDUCATION

Chromebooks will equip our students with 21st Century skills needed to be successful and prepare them for life after they leave our district.

A. **Agreement**: Parents and Students must sign and return the District issued Technology Device Agreement.

B. **User Fee**: Students will be required to pay an **annual** non-refundable $20 mandatory Technology Fee for the Chromebook. This Fee will cover repairs such as product defects, and stolen devices.

C. **Damages**: Never attempt to repair or reconfigure your Chromebook. Never attempt to open or tamper with the internal components of the device. Doing so will render our warranty void. Students and parents will be responsible for damages not covered by the Technology Fee. These include: intentional damage, negligent damages (repeated damage due to improper care), lost Chromebooks, damaged/lost chargers or carrying cases.

D. **Chromebook Expectations**: Chromebooks are intended to be used daily for instruction. Teachers will be distributing materials and delivering resources digitally through the use of the Chromebook. Students will be required to bring their Chromebooks to all classes unless specifically instructed not to by their teacher.

E. **Chromebooks in the Classroom**: Teachers will create classroom rules and procedures for the use of devices in their class. This can include sound management principles such as the use of headphones/earbuds. Students are expected to have their own earbuds that plug into the standard headphone jack. Browsing websites or using the device in which it is not relevant to class related instruction may result in disciplinary action.

F. **Chromebooks Left at Home**: Leaving Chromebooks at home is equivalent to leaving a textbook or other relevant materials at home. If a student leaves their Chromebook at home, they are responsible for getting the coursework completed as if they had their Chromebook present.

G. **Chromebooks Undergoing Repair**: Loaner Chromebooks may be issued to students when they drop off their Chromebooks for repair. Repaired Chromebooks will not be returned to the student until they have paid their fine if one was applied.

H. **Chromebook Charging**: Students will be expected to bring their Chromebooks fully charged each day. Students need to charge their Chromebook each evening. If an outlet and charge is accessible, there may be certain instances where the student can charge.

I. **Violations of this Acceptable Use Policy**: Individuals violating this policy shall be subject to the consequences as indicated below and other appropriate discipline which is listed in the district code of conduct, including but not limited to: Use of the network only under direct supervision, suspension of network privileges, revocation of network privileges, suspension of computer privileges, suspension from school and/or legal action and prosecution by the authorities.

J. **Illegal/Prohibited Activities**: Use of BHPRSD network for any illegal activities that violate federal, state, or local laws and regulations is prohibited. Illegal activities include, but are not limited to: Accessing or distributing material that is obscene, pornographic, harmful to minors or otherwise inappropriate for educational use. Downloading or storing movies, music, software, games, documents or other materials on the district network which would violate copyrights or licensing agreements. Student's folders are subject to inspection by members of the technology department, and files that violate this policy will be deleted without notice. Accessing any district system or file without authorization, stealing data or other intellectual property, invading the privacy of others, vandalizing data of another user, intentionally disrupting network traffic. Tampering with district equipment or computers to crash, degrade, disrupt or bypass the district network. The use of proxies, remote software or any other means to bypass the district web filter. Utilizing the district computer network to operate a business, or to publish/host a website unless authorized by a staff member for educational purposes. Sending "chain letters". Using the internet to lobby for votes. Using the internet to send/receive/access pornography or other inappropriate material. Using the internet to send/receive information that advocates racism, sexism, religious bigotry or that contains obscenities. Using the network to raise funds with the expressed permission of School District Administration.

K. **Discipline**: Students violating any part of this policy, the District Acceptable Use Policy, or other school policies may lose their Chromebook privileges.

TEXTBOOKS

Textbooks are furnished to students by the school on a loan basis. These books are to be properly cared for and returned to the subject teacher at the end of the course with no more than normal wear. Books must be covered at all times to reduce the amount of wear to the book. If books are damaged, the student must pay for the

DISTRICT POLICIES & REGULATIONS
(complete policies can be viewed on our website)

GENERAL DISCIPLINE GUIDELINES

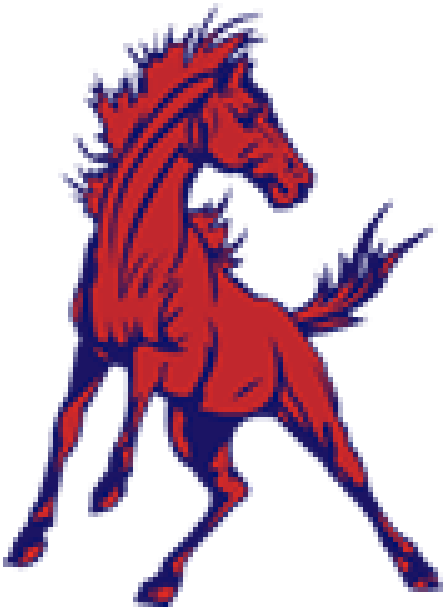
Whenever a large number of people are housed in one building, policies and regulations are necessary to ensure safety, smooth operation, and proper order. Students should be aware that policy is the law and regulation describes how the district will administer the law. Policies & Regulations are updated or added throughout the year. Below are excerpts or highlights for students' reference***. Students have access to the district's website to view full versions of all current policies & regulations at https://ths.bhprsd.org/parents-students/policies***

AFFIRMATIVE ACTION PROGRAM - POLICY 1140

The Board's affirmative action program shall recognize and value the diversity of persons and groups within society and promote the acceptance of persons of diverse backgrounds regardless of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression, religion, disability, or socioeconomic status. The affirmative action program will also promote equal educational opportunity and foster a learning environment that is free from all forms of prejudice, discrimination, and harassment based upon race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression religion, disability, or socioeconomic status in the policies, programs, and practices of the Board of Education.

FIELD TRIPS - POLICY & REGULATION 2340

Field trips may be directly related to classroom instruction or they may occur as part of a co-curricular activity. In general, field trips will fall into one of the following categories: Within the School Day, Extended Beyond the School Day, Not on School Time, Overnight Trips, Foreign Trips, Foreign Exchange Trips, and Senior Trip. Note: Only school sponsored field trips will be approved and permitted. Any trip not sanctioned by the Board of Education is expressly forbidden. Please review the full version on the district's website with regard to eligibility to participate, funding, transportation, parental consent, or medical specifications.



ACCEPTABLE USE OF COMPUTER/NETWORK/COMPUTERS AND RESOURCES - POLICY & REGULATION 2361

The Board provides access to computer networks/computers for educational purposes only. The Board retains the right to restrict or terminate pupil access to computer networks/computers at any time, for any reason. School district personnel will monitor networks and online activity to maintain the integrity of the networks, ensure their proper use, and ensure compliance with Federal and State laws that regulate Internet safety.

Any individual engaging in the following actions when using computer networks/computers shall be subject to discipline or legal action:

- Using the computer network/computers for illegal, inappropriate or obscene purposes, or in support of such activities.
- Using the computer network computers to violate copyrights, institutional or third party copyrights, license agreements or other contracts.
- Intentionally disrupts network traffic or crashes the network;
- Degrades or disrupts equipment or system performance;
- Uses the computing resources of the school district for commercial purposes, financial gain, or fraud;
- Steals data or other intellectual property;
- Gains or seeks unauthorized access to the files of others or vandalizes the data of another person;
- Gains or seeks unauthorized access to resources or entities;
- Forges electronic mail messages or uses an account owned by others;
- Invades privacy of others;
- Posts anonymous messages;
- Possesses any data which is a violation of this Policy; and/or
- Engages in other activities that do not advance the educational purposes for which computer networks/computers are provided.

PUPIL INTERVENTION AND REFERRAL SYSTEM - POLICY & REGULATION 2417

The Board of Education directs the establishment and implementation in each school building in which general education students are served, a coordinated system for planning and delivering intervention and referral services designed to assist students who are experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing students' learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1 and 6A:16-8.2.

GRADING SYSTEM - POLICY & REGULATION 2624

The Superintendent, in consultation with the teaching staff, shall develop a marking system to be used uniformly in the same grade level throughout the schools. The system should be clear, easily understood by parent(s) or legal guardian(s) and pupils, and able to be applied with consistency of interpretation. Computation of grade-point average and rank in class shall be uniform throughout the district. Evaluation and grading symbols shall be intended to appraise the pupil's progress toward established goals, and shall be a factor in promotion/graduation decisions.

The Board of Education encourages the certified staff, under the direction of the Superintendent, to employ a comprehensive approach to the use of appraisal and evaluative techniques in monitoring pupil progress, including, but not limited to, written and oral teacher-made tests, performance observation, parent(s) or legal guardian(s) interviews, formal and informal evaluation techniques, use of cumulative pupil records, and medical examinations. Recognized standardized achievement tests may also be used in grades designated by the Board.

ATTENDANCE - POLICY & REGULATION 5200

By law, all students are required to attend school for 180 days. Any student who is absent more than ten (10) unexcused days from school or individual classes but remains under eighteen (18) total absences, excused and unexcused, will be considered on no-credit. They will be able to attend a Credit Completion program at the end of the school year. Students who are on non-credit status are not eligible to participate in extracurricular activities or athletics. Any student who accumulates absences (excused and unexcused) in excess of 17 days will be placed on no-credit status and may have to repeat the entire year. Students who are absent from school for any reason are responsible for the completion of assignments missed because of their absence. **Absences are calculated by full day totals AND class specific totals. Students can be placed on no credit for specific classes if they are constantly late to school and/or leave early for unexcused reasons (see Early Dismissal below).**

1. The school will telephone the parent/guardian on each day to verify absence. Telephone calls from parent/guardian advising school officials of student absence shall be encouraged; however, such telephone calls will not be considered in lieu of required written notes to be entered into the students' record.
2. When a student is absent for three (3) or more days, please contact the Counseling office to request homework. **(*24 hour notice is required before work will be available. Students may also contact their teachers directly, via email, through the website.)***
3. Upon returning to school, the student should present a signed parent/guardian note to the Vice Principal's Office. The note must include the student's name, date(s) and reason for absence(s).
4. ***If a student is absent five (5) or more consecutive days due to illness, a physician's note is required.***
5. If a student anticipates being absent longer than ten (10) school days due to illness, provide the counselor with a physician's note and ask for details regarding a Homebound Instruction Program.
6. For cumulative, unexcused absences of ten (10) or more, the student between the ages of six and sixteen is truant, pursuant to N.J.S.A. 18A:38-27, and the school district shall make a mandatory referral to the court program required by the NJ Administrative Office of the Courts.
7. Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition.
8. A student who is absent from school for observing a religious holiday, college visitation(s), and/or "Bring Your Child to Work Day" shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

LATE ARRIVAL AND EARLY DISMISSAL - POLICY & REGULATION 5230

A. **Definitions**

1. "Late arrival" means the arrival of a pupil after the beginning of the pupil's school day for an excused purpose. A late arrival is not an instance of tardiness for the purpose of applying Policy/Regulation No. 5240.
2. "Early dismissal" means the release of a pupil from school prior to the end of the pupil's school day for an excused purpose; "early dismissal" includes the release of a pupil for a period of time that occurs during the pupil's school day. An early dismissal is not an absence for the purpose of applying Regulation No. 5200.
3. "Dismissal from class" means a pupil's brief absence from his/her assigned class for a reason that has been approved in advance. A "dismissal from class" is not a class "cut" for the purpose of applying Regulation No. 5200.

B. **Acceptable Excuses -** The following circumstances justify a pupil's late arrival. The list is not meant to be exhaustive, and the Principal should use his/her best judgment in determining whether or not there is good cause for the pupil's late arrival.

1. The pupil's disability from illness or injury, including any necessary emergency visits to a physician or dentist;
2. A bona fide family emergency;
3. The observance of a religious holiday;
4. Religious instruction;

5. Family emergency;
6. Medical or dental appointment that cannot be scheduled at a time other than during the school day;
7. Motor vehicle driver's examination that cannot be scheduled at a time other than during the school day;
8. The pupil's required attendance in court;
9. Private lessons in music, art, or dance or private practice sessions in preparation for competitive events, such as in figure skating or gymnastics; and
10. An interview with a prospective employer or with an admissions officer of an institution of higher education.

C. **Late Arrival -**A pupil who arrives late at school shall report to the Security desk and pick up a late arrival permission slip. The permission slip will include the date and the time of the pupil's arrival. The pupil will proceed to his/her assigned class and present the permission slip to the teaching staff member in charge, who will verify the date and time.

D. **Early Dismissal Generally**

1. A pupil's early dismissal must be approved by the office in advance. Except for emergencies, an early dismissal that is not approved in advance will be considered to be an absence.
2. The parent(s) or legal guardian(s) or adult pupil shall submit a written request for approval of an early dismissal to the Principal. The request must include the reason for the pupil's early dismissal and a statement of why it is necessary to excuse the pupil before the end of the pupil's school day.
3. A pupil must obtain an approved early dismissal permission slip from the Principal and present the slip to the teaching staff member in charge of the class or activity from which the pupil is to be dismissed. The permission slip will include the date and time of approved dismissal. The teaching staff member in charge must verify the date and time.

E. **Early Dismissal for Illness or Injury**

1. A pupil who suffers a significant illness or injury during the course of the school day will be treated in accordance with Policy and Regulation No. 8441.
2. A pupil who suffers a minor illness or injury will be sent to the school nurse.
3. If the school nurse determines that an elementary pupil should be sent home, the pupil's parent(s) or legal guardian(s) or the responsible adult designated by the parent(s) or legal guardian(s) will be called to pick up the pupil.

F. **Early Dismissal for Family Emergency**

1. A pupil's parent(s) or legal guardian(s), or caretaker may request the pupil's early release for a bona fide family emergency. Early dismissal for family emergencies must be approved by the Principal.
2. A pupil will be released to a parent(s) or legal guardian(s) who reports to the school office and explains satisfactorily to the Principal that good and sufficient reason justifies the pupil's release from school before the end of the pupil's school day.
3. A pupil will be released to an agent of the parent(s) or legal guardian(s) provided the parent(s) or legal guardian(s), or a caretaker personally known to the Principal has requested the pupil's release by: a. Written request signed by the parent(s) or legal guardian(s), or caretaker and verified by telephone call to the signer, or
b. A telephone call that is verified by a return telephone call to the pupil's residence or, if the call does not originate in the pupil's home, by interrogation of the caller to test his/her knowledge of specific facts about the pupil.
4. The Principal shall verify the identity of the agent to whom the pupil is released by examination of documents or by verification of characteristics supplied by the parent(s) or legal guardian(s), or caretaker.
5. If the Principal believes that a genuine emergency may exist but cannot verify the identity of the person who requests release of the pupil, the Principal shall arrange for the pupil's transportation by a school staff member directly to the custody of the parent(s) or legal guardian(s), or designated agent of the parent or legal guardian.
6. The Principal shall maintain a record of each pupil's parent(s) or legal guardian(s). The record shall include any legally sufficient notice given the Principal by a parent(s) or legal guardian(s) in sole custody that the noncustodial parent's access to the pupil has been limited. In the absence of such notice, the Principal shall presume that the pupil may be released into the care of either parent(s) or legal guardian(s).

EARLY DISMISSAL - POLICY 5230:

Early dismissal not approved by the Principal will count as an unexcused absence. Students departing prior to 11:20 a.m. will be charged with a full-day unexcused absence.

Approved Early Departures include but are not limited to family emergency, medical or dental appointment (note must be provided upon return), driver's test (proof provided upon return), court appearance (proof provided upon return).

TARDINESS - POLICY 5240

Tardiness to school or class that is caused by a pupil's illness, an emergency in the pupil's family, the observance of a religious holiday, death in the pupil's family, or by the pupil's compliance with a request or directive of an administrator will be considered justified and is excused. All other incidents of tardiness will be considered unexcused.

Four instances of unexcused lateness to school will equal one unexcused absence for the purpose of calculating unexcused absences for application of Board Policy/Regulation 5410: Promotion and Retention, Board Policy/Regulation 5200: Attendance, and Board Policy/Regulation 5460: High School Graduation.

PROMOTION & RETENTION - POLICY & REGULATION 5410

Standards for Pupil Promotion - High School (9-12) - A pupil will be promoted to the next grade when he/she has completed, in the current school year, the number of credits required for that grade as indicated in the current Student Handbook (see page 7).

HIGH SCHOOL GRADUATION - POLICY & REGULATION 5460

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

A. High School Graduation Requirements - A graduating student must have earned a minimum of 120 credits in courses designed to meet all of the New Jersey Student Learning Standards (NJSLS) including, but not limited to, the following credits:

a. At least twenty credits in English language arts aligned to grade nine through twelve standards; b. At least fifteen credits in mathematics, including Algebra I or the content equivalent geometry or the content equivalent and including a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;

c. At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2: five credits in world history, and the integration of civics, economics, geography, and global content in all course offerings;

d. At least fifteen credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course which shall include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;

e. At least three and three-quarters credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7 and 8;

f. At least five credits in visual and performing arts;

g. At least five credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);

h. At least two and one-half credits in financial, economic, business, and entrepreneurial literacy; i. Technological literacy, consistent with the NJSLS, integrated throughout the curriculum; j. At least five credits in 21st century life and careers, or career-technical education; and k. Electives as determined by the high school program sufficient to total a minimum of one hundred twenty five credits (120 credits).

B. Additional Graduation Requirements

a. Attendance requirements as indicated in Policy No. 5200.

b. Any statutorily mandated requirements for earning a high school diploma;

c. Any Statewide Assessment graduation requirements as determined by the New Jersey Department of Education (NJDOE), and as outlined in C. below.

C. Statewide Assessment Graduation Requirements - See Page 8 for specific class level requirements.

D. Attendance - See Attendance Policy & Regulation 5200 above.

E. Students with Disabilities

a. Through the Individualized Education Plan (IEP) process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.

F. High School Diploma -The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.

G. Notification - Each student who enters or transfers into the high school and the student's parent(s) will be provided a copy of the school district's requirements for a State-endorsed diploma, and the programs available to assist students in attaining the State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

H. Reporting - The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education at a public meeting not later than September 30, and to the Commissioner of Education the number of students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy is revised.

DRESS & GROOMING - POLICY 5511

The Board establishes the following rules and regulations for those who need direction in determining what constitutes appropriate school and field trip attire. Implementation and enforcement of the dress code will be gender neutral in its application.

1. Clothing must be clean, in good repair, and worn neatly.
2. Safe footwear is required. Pupils may not go barefoot or in stocking feet. Specific footwear may be required for certain courses (physical education, shops, science labs, etc.).
3. Hats, bandanas, headbands, and any other headwear deemed inappropriate or disruptive by the administration must be removed upon entering the school building. Exceptions may be made for specific religious reasons (yarmulke, hijab, etc.). Hair bands used to control hair are acceptable.
4. Clothing must cover the buttocks, backs, chest, torso, and upper thighs. Clothing must cover undergarments and must not be see-through. Clothing which causes a disruption or distraction may not be worn. Examples of this type of clothing include, but may not be limited to the following: tube tops, tank tops, halter tops, see-through tops, bareback or midriff tops, fishnet or mesh tops. Further, pupils are permitted to wear shorts and skirts; however, the length must completely cover the buttocks and upper thighs.
5. Pupils are prohibited from wearing any type of clothing, apparel or accessory which indicates that the pupil has membership in, affiliation with, or promotion of any gang associated with criminal activity. Obscene, indecent, or suggestive graphics and/or messages are not permitted. The same applies to messages favoring substance abuse, illegal activities, violence, firearms, or intolerance.

6. Sunglasses may not be worn in the building unless prescribed by a physician. Prescription lenses, which darken with increased light, are acceptable.
7. Coats, jackets, are not to be worn during the school day.
8. Students who wear a hooded shirt, hooded sweatshirt or other article of clothing in such a way as to conceal his/her identity will be subject to disciplinary action and prohibited from wearing a hooded shirt, hooded sweatshirt or similar apparel until further notice. Face masks/coverings are NOT PERMITTED.
9. Undergarments and sleepwear may not be worn as outer clothing at any time. This includes pants that are worn low to expose undergarments.
10. Chain belts, cleated shoes, sharp jewelry, and other items which pose a danger to others or to school property are prohibited.
11. Proper protective clothing is required in shop and laboratory areas as directed by teachers, including, but not limited to, headgear, coveralls, smocks, aprons, shoes, and safety goggles or glasses.
12. Specific attire will be required to participate in Physical Education activity classes. Jewelry, including body piercing, may not be worn in physical education classes. Medical bracelets may be worn. Religious medals may be worn, but must be taped to the body and worn under the gym clothing. Failure to comply with the clothing requirement will result in exclusion from the activity, which will affect the pupil's grade.

The final decision for suitability for attire rests with the building administrators. A vice-principal's decision may be appealed to the building principal. The administration further reserves the right to determine if any article of clothing creates, or has the potential to create, a significant disruption or distraction to the school's learning environment. For special dress or spirit days, the school principal may waive one or more of these rules and regulations. When a pupil's attire does not comply with these rules and regulations, teachers shall send a pupil to the designated vice-principal's office. When appropriate, the vice-principal shall contact the parents/guardians of the pupil to require proper attire be brought to the school for the pupil as soon as possible.

For repeat offenders, after the third offense, the vice principal will meet with the student and contact home. On the fourth offense, the vice principal will invoke disciplinary measures such as administrative lunch detention, administrative after school detention, RISE, out-of-school suspension and/or issuing misconduct discipline points.

HARASSMENT, INTIMIDATION, & BULLYING - POLICY & REGULATION 5512, POLICY 5512.01 & CYBERBULLYING - POLICY 5512.02

The Board prohibits acts of harassment, intimidation, or bullying against any pupil. ANY FORM OF THE ABOVE ACTIONS WILL RESULT IN DISCIPLINARY ACTION. "Harassment, intimidation or bullying" is defined as any gesture, written, verbal or physical or any electronic communication that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, oral, mental, physical or sensory handicap, or by any other distinguishing characteristic which takes place on school property, at any school-sponsored function or on a school bus. **Seek the advice of a teacher, administrator or counselor, who should immediately report it to the Principal.**

The Board also prohibits acts of harassment, intimidation or bullying delivered via information and communication technologies, including but not limited to Email, cell phone, instant messaging, internet blogs, internet chat rooms, internet postings and defamatory personal websites and defamatory online personal polling websites that deliberately threaten, harass, intimidate an individual or group of individuals or places an individual in reasonable fear of harm to the individual or damage to the individual's property; or has the effect of substantially disrupting the orderly operation of the school.

All forms of harassment, intimidation and bullying, including "cyber-bullying" are prohibited on school property if such acts impede the health, safety and welfare of the school community or disrupt school

operations. **Any instances initiated off school property may have discipline imposed at the discretion of school administrators.**

REMOTELY ACTIVATING COMMUNICATION DEVICES - CELLULAR TELEPHONES - POLICY 5516

The Board of Education believes pupils and/or school staff members should not be subject to having a video or audio recording taken of any pupil(s) or school staff member(s) for any purpose without the consent of the pupil, the pupil's parent or guardian, and/or the school staff member. Inappropriate recordings of educational material, pupil assessment instruments, and/or pupil assessment reviews can be used to compromise the integrity of the district's educational program or lead to academic dishonesty in the event such recordings are stored and/or transmitted to other pupils. "Electronic communication and recording device (ECRD)" includes any device with the capability to audio or video record or is capable of receiving or transmitting any type of communication between persons. An ECRD includes, but is not limited to, cameras, cellular and wireless telephones, pagers/beepers, laptop computers, electronic readers, personal digital assistants (PDAs), two-way radios, portable fax machines, video broadcasting devices, and any other device that allows a person to record and/or transmit, on either a real time or delayed basis, sound, video or still images, text, or other information. A pupil authorized or approved to use an ECRD may not use an ECRD to access internet sites or view information or internet-based material that is inappropriate or would be blocked from pupil access by the school district's acceptable use of computers and networks policy. An ECRD used in violation of this Policy will be confiscated by a school staff member or Principal or designee and the pupil will be subject to appropriate disciplinary action.

Students will be informed of this policy at the start of the school year by both the principal during his/her opening to the student body and again during class policy meetings by the grade level vice principal. Students are not permitted to use a cell phone during the school day. It is also a violation of the policy to wear earphones, headphones, AirPods, or similar devices during a class period.

Continued for the 2026-2027 school year, Triton is a device free school for electronic communication devices:

- **Students will be required to place their phone in a Swipe K12 pouch upon entering the school. The phone is to remain in the pouch during the school day. This includes Mustang Time. Students are responsible for their pouch. Repercussions for damaged pouches include a $30 fee for a replacement pouch. Examples of damage include, but are not limited to: bent pin, ripped fabric, pin/button not fully recession due to pin damage, any intentional damage.**
- **Exceptions may be granted for medical needs or other approved, extenuating circumstances.**
- **Students will be able to unlock their pouches at the end of the school day.**
- **FIRST OFFENSE VIOLATION: The device will be confiscated by a staff member and secured in the student's vice principal's office or at the security desk and returned to the student at the end of the day. The student will receive 5 lunch detentions and 50 discipline points.**
- **SECOND OFFENSE VIOLATION: The device will be confiscated and a parent/guardian will be required to come to the school to retrieve the device. The student will be assigned 3 days in RISE and receive 50 discipline points.**
- **THIRD OFFENSE VIOLATION: The device will be confiscated and a parent/guardian will be required to come to the school to retrieve the device. The student will be suspended from school for 2 days and receive 50 discipline points.**
- **FOURTH OFFENSE: The device will be confiscated and a parent/guardian will be required to come to the school to retrieve the device. The student will be suspended from school and placed on home instruction, pending a meeting with the Superintendent and receive 50 discipline points.**

PUPIL IDENTIFICATION CARDS - POLICY 5517

The Board of Education recognizes school building security measures are important for the safety and welfare of all pupils, staff, parents and community members in school buildings. In recognizing this important responsibility, **the Board requires all pupils to wear school district issued identification cards at all times while in school**, with exception to times in which this is not possible (i.e. Physical Education Class, participation within extra-curricular and/or non-academic activities). Student ID cards must be visible at all times. A pupil must present the card to any school staff member upon request. Pupils who fail to have the card in their possession or to produce it when asked to do so will be disciplined.

DATING VIOLENCE AT SCHOOL - POLICY & REGULATION 5519

The Board of Education believes a safe and civil environment in school is necessary for children to learn. A pupil who is a victim of dating violence suffers academically and the pupil's safety at school is jeopardized. Acts or incidents of dating violence at school whether they are verbal, sexual, physical, or emotional will not be tolerated and will be dealt with in accordance with the school's pupil code of conduct.

Consequences may include, but are not limited to: admonishment, temporary removal from the classroom, classroom or administrative detention, in-school suspension, out-of-school suspension, reports to law enforcement, and/or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the alleged aggressor based on the severity of the act or incident.

SUBSTANCE ABUSE - POLICY & REGULATION 5530

The Board of Education recognizes that a student's abuse of harmful substances seriously impedes that student's education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take the necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances.

"Substance" as defined in N.J.S.A. 18A:40A-9 and N.J.A.C. 6A:16-4.1(a) means alcoholic beverages, controlled dangerous substances, including anabolic steroids as defined at N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, any chemical or chemical compound which releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes as defined at N.J.S.A. 2C:35-10.4, and over-the-counter and prescription medications that are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system. "Substance abuse" means the consumption or use of any substance for purposes other than for the treatment of sickness or injury as prescribed or administered by a person duly authorized by law to treat sick and injured human beings.

Any violation of Board rules prohibiting the use, possession, and/or distribution of a substance is a serious offense, and the student who violates a substance abuse rule will be disciplined accordingly. Repeated violations are more severe offenses and warrant stricter disciplinary measures.

STUDENT SMOKING - POLICY & REGULATION 5533

For the purpose of this Policy, "smoking" means the burning of, inhaling, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe, or any other matter or substance which contains tobacco or any other matter that can be smoked, including the use of smokeless tobacco and snuff, or inhaling or exhaling of smoke or vapor from an electronic smoking device.

For the purpose of this Policy, “electronic smoking device” means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, or pipe.
The Board prohibits smoking by pupils at any time in school buildings and on school grounds, at events sponsored by the Board away from school, and on any transportation vehicle supplied by the Board. Pupils who violate the provisions of this Policy shall be subject to appropriate disciplinary measures in accordance with the district’s Pupil Discipline/Code of Conduct and may be subject to fines in accordance with law.
In the event a pupil is found to have violated this Policy and the law, the Principal or designee may file a complaint with the appropriate Municipal Court or other agency with jurisdiction as defined in N.J.A.C. 8:6-9.1(c).

PASSIVE BREATH ALCOHOL SENSOR DEVICES – POLICY 5535

The Board authorizes PBASD screening before, during, and after school activities/events including, but not limited to: dances, athletic events, proms, class trips, drama productions, graduation ceremonies, or school assemblies when the Building Principal or designee has reason to believe the use of alcohol by pupils may be present. When it is determined a PBASD will be used, every pupil or pupil participating in such an event will be screened.

In addition, a PBASD may be used to screen a pupil upon a report to the Building Principal or designee certified or non-certified school nurse, or the school physician if an educational staff member or other professional believes a pupil may be currently under the influence of alcohol on school property or at a school function provided an adult pupil and/or the pupil’s parent/legal guardian consents to such screening.

PUPIL DISCIPLINE/CODE OF CONDUCT - POLICY & REGULATION 5600

Pupil Discipline/Code of Conduct establishes standards and procedures for positive pupil development and behavioral expectations. Offenders of this policy may be subjected to administrative lunch detentions, (ALD), after school detentions or suspensions. A point system is used for discipline purposes, including: Chronic lateness to school and/class, truancy, cell phone/electronics violations, smoking, profanities and/or obscenities, leaving school without permission, cutting detentions, classes, or study hall, violating the dress code, insubordination, obscenity or inappropriate conduct to staff members, harassment of any type toward another student or staff member.

In the areas listed above, parental contact is made through the Parent Access account. If a student is on out-of-school suspension, a parent conference must be held before the student will be readmitted to school. Students have the right to due process regarding disciplinary matters.

Any time students fight, the police are notified to arrest the combatants. School administrators will file appropriate charges. If an assault (intentional or accidental) occurs on a staff member, charges of aggravated assault will be filed against the student and there may be a recommendation for expulsion. If a weapon is involved, students face probable expulsion from school. Students involved in fights are not permitted to attend class trips. ***The full discipline policy is posted on the district’s website.***

School is a public place and students are expected to demonstrate behavior that provides a safe environment for all. Any type of inappropriate racial, gender, religious or other categorical slurs will not be tolerated. Students using these terms directly or indirectly will be issued a disciplinary consequence including, but may not be limited to, a minimum of 3 days in our R.I.S.E. program and be required to attend a restorative workshop.

Students who choose to confront other students in person, through text messaging, or any other social media apps, about possible conflicts will be issued a disciplinary consequence including but may not be limited to a minimum of 3 days in our R.I.S.E. program and be required to attend a restorative workshop. Students who have potential conflicts with other students should seek assistance from a trusted adult. The adults in the building will help the student resolve the conflict in a safe manner.

SUSPENSION - POLICY & REGULATION 5610

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's Student Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

SUSPECTED GANG ACTIVITY – POLICY 5615

If it is determined unacceptable activities or conduct was committed by students representing a gang or by students that may be representing a gang, the Principal or designee will assign appropriate disciplinary action and will notify the parent of the victim(s) and the offender(s). The Principal or designee will also inform the Superintendent of Schools and local law enforcement.
In accordance with N.J.S.A 2C:33-29, "criminal street gang" means three or more persons associated in fact. Individuals are associated in fact if: (1) two of the following seven criteria that indicate criminal street gang membership apply: (a) self-proclamation; (b) witness testimony or official statement; (c) written or electronic correspondence; (d) paraphernalia or photographs; (e) tattoos; (f) clothing or colors; (g) any other indication of street gang activity; and (2) individually or in combination with other members of a criminal street gang, while engaging in gang-related activity, have committed or conspired or attempted to commit, within the preceding five years from the date of the present offense, excluding any period of imprisonment, one or more offenses on separate occasions of robbery, carjacking, aggravated assault, assault, aggravated sexual assault, sexual assault, arson, burglary, kidnapping, extortion, tampering with witnesses and informants or a violation of Chapter 11, Section 3, 4, 5, 6, or 7 of Chapter 35, or Chapter 39 of Title 2C of the New Jersey Statutes.

PUPIL RIGHTS - POLICY 5700

The Board of Education recognizes that pupils possess both the right to a free public education and the rights of citizenship. In granting pupils the educational opportunities to which they are entitled, the Board shall provide them with the nurture, counsel, and custodial care appropriate to pupils' ages and maturity. At the same time, the Board will respect the right of each pupil to equal treatment and equal access to the educational program, the due process of law, freedom of expression and association, and the privacy of his/her own thoughts.

ACADEMIC INTEGRITY- POLICY 5701

Pupils are expected to be honest in all of their academic work. This means that they will not engage in any of the following acts: Cheating on any assigned work or assessments; Plagiarism is not permitted in term papers, homework, classwork, essays, reports, images, take-home examinations, and other academic work; Falsifications, including forging signatures, altering answers after they have been graded, the insertion of answers after the fact, the erasure of grader's markings, and other acts that allow for falsely taking credit.

A student found guilty of academic dishonesty may be subjected to a full range of penalties including, but not limited to, reprimand and loss of credit for all of the work that is deemed as academically dishonest; removal from National Honor Society and/or subject matter Honor Societies; revocation of or ineligibility for membership in Renaissance or other similar academic programs; and disciplinary action. Honor Code violations and possible penalties are outlined in the District Honor Code, also outlined in the Regulation 5701.

SEXUAL HARASSMENT - POLICY 5751

The Board of Education will not tolerate sexual harassment of pupils by school employees, other pupils, or third parties. Sexual harassment of pupils is a form of prohibited sex discrimination. School district staff will investigate and resolve allegations of sexual harassment of pupils engaged in by school employees, other pupils (peers), or third parties.

TRANSGENDER STUDENTS - POLICY 5756

The Board of Education is committed to provide a safe, supportive, and inclusive learning environment for all students, including transgender, gender nonconforming, and/or gender expansive students.

OUTSTANDING FOOD SERVICES CHARGES - POLICY 8550

The Board of Education understands a student may forget to bring breakfast or lunch, as applicable, or money to purchase breakfast or lunch to school on a school day. When this happens, the food service program will provide the student with breakfast or lunch with an expectation that payment will be made the next school day or shortly thereafter. However, there may be circumstances when payment is not made and a student's school breakfast/lunch bill is in arrears. The school district will manage a student's breakfast or lunch bill that is in arrears in accordance with the provisions of N.J.S.A. 18A:33-21 and this Policy.

FREE AND REDUCED LUNCH BENEFIT AND APPLICATIONS

Free & Reduced Lunch Applications must be completed each year by the end of September. If your family qualifies for free or reduced lunch, it is your responsibility to complete this application at the start of the school year so that the benefits received do not lapse. Applications are available online, in the parent portal.

PUPIL SUPERVISION AFTER SCHOOL DISMISSAL - Policy 8601

Dismissal will be supervised. District staff will be assigned to specific locations and given defined responsibilities to supervise pupil dismissal in each district school facility. Regular and early dismissal will be supervised according to the same protocol unless otherwise specified.

PUBLIC NOTICE OF PESTICIDES - POLICY & REGULATION 7422

Dear Student, Parent/Guardian, or Staff Member:
Re: Integrated Pest Management (IPM):

This notice is being distributed to comply with The New Jersey School Integrated Pest Management Act (IPM). The Black Horse Pike Regional School District has adopted an IPM Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy.

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and MSDS are available for review by a parent, guardian, staff member or student attending the school. Also, the IPM coordinator is available to parents, guardians and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a pest management plan, Triton High School may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, The EPA and the DEP cannot guarantee that registered pesticides should be avoided. The PEA has issued the statement that where possible; persons who are potentially sensitive, such as pregnant women, infants and children should avoid unnecessary pesticide exposure. The Board policy regarding the use of pesticides/herbicides is available for your review on the Black Horse Pike Regional School District website, www.bhprsd.org.

If you would like additional information concerning this plan please contact our IMP Coordinator/Supervisor of Building and Grounds at Triton High School – 856-939-4500 x 2009.

EXPECTATIONS FOR STUDENT BEHAVIOR

At Triton Regional High School, we strive to maintain a positive environment where students and staff enjoy school and treat each other with mutual respect and P.R.I.D.E.

- **Positive Attitude**
- **Respect for All**
- **Integrity**
- **Do the Right Thing**
- **Effort Towards Learning**

MUSTANG PRIDE - *Be Great! Be a Leader!*

Students can know if they are showing MUSTANG P.R.I.D.E by applying the five-way test:

1. **Is what I'm saying and doing done with a Positive attitude?**
2. **Is what I'm saying and doing showing Respect for all?**
3. **Is what I'm saying and doing showing Integrity?**
4. **Is what I'm saying and doing an example of Doing the right thing?**
5. **Is what I'm saying or doing showing Effort towards learning?**

Our school discipline program is positive and emphasizes good behavior (e.g. good choices, character and leadership attributes). School and classroom expectations are made very clear to students at the beginning of the school year with level policy assemblies, teacher discussions, and throughout the year through a variety of embedded ways.

We appreciate your cooperation and support and we look forward to a wonderful year of learning and growing together in knowledge and acceptance of responsibility.

Triton
REGIONAL HIGH SCHOOL
Home of the Mustangs