



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS

REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, August 11, 2026

Regular Session: 6:00pm

AGENDA

Revised Location

- I. **Call to Order Regular Session**
- II. **Flag Salute**
- III. **Nominate and Approve Board Chair and Vice Chair (Action Item)**
- IV. **Individuals, Delegations, Recognitions, and Communications**
 - A. YCHS – Tanner Smith & Richard Ceder – Verbal Report
 - B. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report
 - C. YCES – Morgan Bishop – Verbal Report

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

- V. **Review of Agenda (Action Item)**
- VI. **Regular Session – Consent Agenda (Action Item)**
 - A. Approval of Board of Directors Minutes
 - 1. Regular Session Minutes: 06/09/2026
 - 2. Special Session Minutes: 06/23/2026
 - B. Personnel
 - C. Enrollment
 - D. Donations
- VII. **Announcements and Reports**
 - A. Superintendent's Report – Clint Raever – Verbal Report
 - B. District Facilities Report – Ian Barr – Verbal Report
 - C. Financials and List of Bills for June and July 2026– Melanie Neece (Action Item)
- VIII. **New Business**
 - A. Request for FFA to Travel Out of State for Nationals (Action Item)
 - B. 2026-2027 Designations and Authorizations (Action Item)
 - C. Curriculum Reconsideration Committee (Action Item)
 - D. Cheer and Cross-Country Co-Ops (Action Item)
 - E. Public Justification – 4th Grade Instructional Time (Action Item)
 - F. School Assignments
 - G. First Read of Policies:
 - 1. Individual Board Member's Authority and Responsibilities (BBAA)
 - 2. Evaluation of the Superintendent (CBG)
 - 3. Equal Employment Opportunity (GBA)
 - 4. Sexual Harassment (GBN/JBA and JBA/GBN)
 - 5. Immigration Enforcement on District Property (KNA)

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

H. New AR Policy – Immigration Enforcement on District Property (KNA-AR)

I. Delete Personnel Definitions (GAA) Policy

IX. Board of Directors Comments

X. Adjournment



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LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, June 09, 2026

Regular Session: 6:00pm

Board Members Present: Susan FitzGerald, Erin Galyean, Chris Zook, Buzz Ready, Jajetta Dumdi

District Office and Administrators Present: Clint Raever, John Horne, Melanie Neece, Mary Brown, Amanda Dallas, Morgan Bishop, Chad Tollefson, Tanner Smith, Richard Ceder, Ian Barr

Others Present: Stephanie Belt-Verhoef, Emily McCathron, Nicole Amuzu, Tina Hayward, Breaha Monroy, Peyton Gregor, Addison Tuning, Brittney Smith, Michael Wismer, Heidi Wismer, Maddie Wismer, David Wismer, Brilen Smith, Greylen Smith, Galen Smith

MINUTES

Meeting Recording

I. Call to Order Budget Hearing

S.FitzGerald called the meeting to order at 6:00pm.

II. Flag Salute

III. Public Hearing on 2026-2027 Approved Budget

A. Budget Report – Melanie Neece

B. Public Comment on the 2026-2027 Approved Budget

No public comment

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C. Discussion

No discussion

D. Adopt the 2026-2027 Budget, Make Appropriations, Levy Property Taxes (Action Item)

E.Galyean motioned to adopt resolution 2026-06 to adopt the 2026-2027 budget. B.Ready seconded. All in favor. Motion passed.

E. Conclusion of Public Hearing

S.FitzGerald concluded the public hearing at 6:05pm.

IV. Call to Order Regular Session

S.FitzGerald called the meeting to order at 6:05pm.

V. Individuals, Delegations, Recognitions, and Communications

A. Alliance Academy – Student Spotlight

-Stephanie Belt Verhoef, Alliance Academy teacher, introduced herself and fellow Alliance Academy teachers, Emily McCathron and Nicole Amuzu. The presenters shared that they have each served the district for ten years and expressed their enthusiasm for the program.

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-A promotional video highlighting Alliance Academy was shown. Following the video, several students shared their favorite experiences from the school year. Students highlighted outdoor school, art, coding, book club, music, and camp activities as memorable parts of their Alliance Academy experience.

-Parents also shared their experiences with the program. Parents noted their appreciation for the accountability provided by the program, the support and guidance from teachers, the curriculum options available to families, and the opportunities for students to participate in enrichment activities and social experiences. They stated that their children have thrived in the program and particularly enjoyed activities such as book club and enrichment classes.

-Staff provided an overview of the 2025-26 school year, noting that enrollment ranged from approximately 165 to 170 students. Alliance Academy served students through nine licensed teachers, including three dedicated Alliance Academy teachers and six extra-duty teachers from the schools.

-Highlights from the year included field trips to Heiser Farms, McMinnville Fire Station, iFLY, Evergreen Aviation Museum, Theater in the Grove, Oregon Coast Aquarium, Oregon Trail Interpretive Center, and the Oregon Zoo.

-Alliance Academy also hosted a successful Outdoor School at Champoege Park in partnership with Outdoor Education Adventures.

-Enrichment offerings during the year included art, music, coding, and a book club for students in grades 5-8.

-Board members asked questions regarding the program's high school option, student participation opportunities, geographic reach, and parent interest in the program. Staff explained that the high school option is currently available to existing Alliance Academy families and siblings of current students.

-Staff reported that field trips are typically held monthly, while enrichment classes are offered in two seven-week sessions during the school year. Families who live outside the immediate area may participate through remote meetings.

B. YCHS – Tanner Smith & Richard Ceder – Verbal Report

-Two graduating seniors from the softball team, Peyton and Madison, shared highlights from their season. Despite having a young team with several first-year players, the team overcame early challenges, developed strong teamwork, won the conference championship, and advanced to the state semifinals. The students spoke about the value of mentoring younger teammates and the growth they saw throughout the season.

-T.Smith and R.Ceder provided updates on:

- *Students of the month*
- *MTSS – On Track Data*
- *Behavior and Attendance Data*
- *Athletics Data*
- *Senior Athlete Data*
- *Portrait of a Grad*
- *Student Survey and Strategic Goals*

(More detailed information provided in the attached documents)

C. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report

A.Dallas provided updates on:

- *End of the Year Celebrations and Assembly*
- *State Testing Celebrations*
- *YCIS Family BBQ*
- *Yes Day*
- *8th Grade Promotion*
- *Roll Out of Behavior Matrix by the MTSS Team*
- *Leadership Team Plans*
- *Survey Data Results*

(More detailed information provided in the attached documents)

D. YCES – Morgan Bishop – Verbal Report

M.Bishop provided updates on:

- *STEAM Night*
- *End of the Year Field Trips*
- *Family BBQ*
- *Awards Assembly*
- *Update on Portrait of a Grad*
- *Survey Data Results*

(More detailed information provided in the attached documents)

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VI. Review of Agenda (Action Item)

J.Dumdi motioned to approve the agenda as presented. B.Ready seconded. All in favor. Motion carried.

VII. Regular Session – Consent Agenda (Action Item)

A. Approval of Board of Directors Minutes

1. Regular Session Minutes: 5/12/2026
2. Work Session Minutes: 5/26/2026

B. Personnel

C. Enrollment

D. Donations

E.Galyean motioned to approve the consent agenda as presented. J.Dumdi seconded. All in favor. Motion carried.

VIII. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

-C.Raever reported that the district held a successful graduation ceremony, with great weather and a positive experience for graduates, families, and staff.

-He provided an update regarding graduation parade activities. Following concerns about the use of water during the parade, the City of Carlton worked with district and community partners to develop a solution that included providing water at the lower park and adjusting the parade route accordingly. Feedback from families indicated the event was well received. District administration also noted that both communities worked collaboratively to maintain the tradition while addressing safety concerns.

-The administrative team will continue instructional improvement work during the summer. An administrative retreat is scheduled for June 23 and will focus on instructional frameworks, including the 5 Dimensions of Teaching and Learning and the research of John Hattie.

-The plans have been shared with building staff and have been positively received. Staff survey results indicated a desire for increased rigor and a stronger focus on teaching and learning, aligning with the district's planned work.

-The final day of school for students will be a half day. Following student dismissal, the district will host an end-of-year staff celebration. The event will include recognition of retirees, employee service milestones, and an opportunity to celebrate the completion of the school year.

-The Board inquired about plans to fill positions vacated through retirements and resignations. C.Raever responded that:

- *The high school graduation coach position will be filled internally by moving an existing teacher into the role.*

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- The resulting teaching position will not be replaced as part of district staffing reductions.
- Another retiring staff member's replacement has already been hired.
- A kindergarten retirement vacancy will be evaluated based on enrollment needs before a hiring decision is made.
- One additional staff resignation was recently received and will be posted for recruitment.

-Board members discussed staff recruitment and retention, including questions about the district's competitiveness compared to neighboring districts.

-Administration reported that district compensation is competitive among similarly sized districts. Larger districts may offer higher salaries but often have larger class sizes and less flexibility for teachers.

Board and administration discussed several factors that support employee retention, including:

- Smaller class sizes.
- Strong relationships with students and families.
- Opportunities for staff leadership and innovation.
- Greater flexibility in program development and instructional approaches.
- A supportive school and community culture.

-The Board expressed appreciation for the district's efforts to recruit, support, and retain effective educators and staff members.

B. District Facilities Report – Ian Barr – Verbal Report

I.Barr reported that all end-of-year events and activities were completed successfully and ran smoothly.

The facilities department has transitioned to summer improvement. Current projects include:

- Awarding contracts for siding replacement on the Intermediate School gym.
- Awarding contracts for the cafeteria roof project.
- Completing several smaller maintenance and improvement projects throughout the district.
- Finalizing bid requirements for the Elementary School track repaving project, with support from the PTO.

He expressed appreciation to the custodial, maintenance, and grounds staff for their dedication and willingness to go above and beyond during the busy end-of-year period.

C. Financials and List of Bills for May 2026 – Melanie Neece (Action Item)

M.Neece reviewed the Financials and List of Bills for May 2026.

E.Galyean motioned to approve the financials and list of bills for May 2026. B.Ready seconded. All in Favor. Motion carried.

IX. New Business

A. 2026-2027 Board Meeting Schedule (Action Item)

The Board agreed they will not hold a July meeting. M.Brown will update the schedule.

E.Galyean motioned to approve the 2026-2027 board meeting schedule as amended. B.Ready seconded. All in Favor. Motion passed.

B. Survey Results

-C.Raeveer reviewed districtwide parent and staff survey results aligned to the district's strategic plan.

-Parent survey responses were generally positive, with families reporting strong trust in staff, positive relationships, safe schools, and welcoming environments.

-Areas identified for improvement included academic, communication regarding student progress and grading, preparation for future grade levels and post-secondary success, facility conditions and maintenance, and opportunities for family involvement and feedback.

- Administration discussed plans to address these concerns through development of a district instructional framework, increased focus on evidence-based instructional practices, expanded use of formative assessments and student data, and implementation of STAR assessment tools to support intervention and instructional planning.
- Staff survey results reflected strong relationships among employees, positive workplace culture, and pride in district work.
- Areas identified for improvement included student respect and accountability, consistency in communication and decision-making, professional feedback, and facility conditions and workspaces.
- Survey results related to the district's Portrait of a Graduate work identified critical thinking, communication, self-management, collaboration, and problem-solving as the highest priority skills for students.
- Staff praised the facilities department's professionalism, responsiveness, safety focus, and teamwork.
- Areas for improvement included communication regarding project timelines, work order status updates, and consistency of facility care across buildings.
- Staff reported positive interactions with HR and viewed the department as supportive and approachable.
- Improvement areas included clearer communication regarding processes, timelines, and employee procedures, as well as increased availability due to staffing capacity challenges.
- The business office received exceptionally positive feedback for responsiveness, professionalism, collaboration, and customer service.
- Areas for improvement focused on increasing staff understanding of district procedures, improving communication regarding process changes, and providing additional training and guidance.
- The Board discussed survey participation rates and the value of collecting more building-specific data in future surveys.
- C.Raever indicated future survey reports will include year-to-year comparisons to better track progress.

C. Facilities Naming Request

- The district received a facilities naming request regarding the softball field in honor of Coach John Kuehnel.
- C.Raever reviewed the policies outlining the process for naming district facilities.
- No action was taken at this meeting. C.Raever recommended that the Board consider the nomination at a future meeting and determine whether it wishes to formally accept the nomination for consideration. If the Board chooses to move forward, time would be provided for public comment before any final decision is made.

D. Approve Superintendent Goals (Action Item)

- C.Raever reported that the goals presented are very similar to the draft goals he previously shared.
 - An accompanying action plan has been developed and will be further refined following the administrative planning meeting scheduled for June 23.
 - The Board discussed the goals and the importance of a deliberate implementation process to support long-term instructional improvement.
- E.Galyean motioned to approve the 2026-2027 Superintendent goals as presented. J.Dumdi seconded. All in favor. Motion carried.

E. Recommendation to Move 4th Grade to YCES

- The Superintendent presented a recommendation to return fourth grade students to the Elementary School beginning in the upcoming school year. No action was requested at this meeting; the item was presented for discussion and will return for Board consideration at a future special session.

-C.Raever explained that fourth grade was moved to the intermediate school approximately five to six years ago due to enrollment projections indicating significant growth and limited space at the elementary school. Those projected enrollment increases did not occur, and enrollment has since stabilized or declined in some areas.

-Reasons cited for returning fourth grade to the Elementary School included providing a more age-appropriate and developmentally appropriate elementary school environment, expanding access to Title I support services and intervention programs available at the Elementary School, and responding to feedback from parents, staff, and Board members who have expressed support for the move.

-A public statement was released regarding the proposal and that only positive feedback had been received.

-Staff feedback was also reported as generally supportive.

-The Board discussed potential challenges, including future enrollment growth and space limitations.

-C.Raever noted that while enrollment increases could create future space concerns, current enrollment levels support the proposed change.

-Board members expressed support for the recommendation, noting that the elementary school is the most appropriate placement for fourth-grade students. The Board will receive public comment and consider formal action on the proposal at a future meeting.

X. Board of Directors Comments

-J.Dumdi asked if C.Raever would be reaching out the person who submitted the facilities naming request. - C.Raever confirmed that he will be reaching out to her.

-S.FitzGerald thanked the administrators and district office team for their work and making this year a good one.

XI. Adjournment

S.FitzGerald adjourned the meeting at 7:56pm.



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BOARD OF DIRECTORS

SPECIAL SESSION AGENDA

LOCATION: YCSD BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, June 23, 2026

Special Session: 6:00pm

Board Members Present: JaJetta Dumdi, Erin Galyean, Chris Zook

District Office and Administrative Staff Present: Clint Raever, Mary Brown, Morgan Bishop

Others Present via Zoom: Rebecca Joramo

MINUTES

Meeting Recording

I. Call to Order Special Session

E.Galyean called the meeting to order at 6:00pm.

II. Flag Salute

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III. Approval of 4th Grade Move to the Elementary School (Action Item)

-C.Raever presented a recommendation to return fourth grade students from Yamhill Carlton Intermediate School to Yamhill Carlton Elementary School beginning with the upcoming school year. He explained that fourth grade was moved to the intermediate school approximately six years ago due to anticipated enrollment growth at the elementary school. That projected growth has not occurred, and enrollment levels now allow the district to accommodate fourth grade students at the elementary school.

-The recommendation was based on feedback gathered through staff and family surveys, as well as input from community members. Benefits cited included a more developmentally appropriate placement for fourth grade students and improved access to intervention and Title program resources.

-Board members discussed potential challenges associated with the move, particularly the possibility of future enrollment increases creating space constraints at the elementary school. M.Bishop reported that current enrollment projections do not indicate a need for additional classrooms beyond kindergarten, which remains difficult to predict due to summer enrollments. Other grade levels are projected to remain within normal class-size ranges.

-The Board discussed possible future solutions should enrollment growth require additional space, including the use of modular classrooms or construction of additional classroom space through a future bond measure.

-E.Galyean asked whether any public feedback had been received since the proposal was introduced.

C.Raever reported receiving only positive feedback from parents and community members, including comments that the change was overdue and would be beneficial for students. M.Bishop also shared positive feedback from parents whose children would benefit from remaining at the elementary school through fourth grade.

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-Discussion also included the impact on fourth grade teaching staff. Only one teacher will be affected as the other two are new hires. The planning conversations had begun and support will be provided to ensure a smooth transition if the move was approved.

C.Zook motioned to move 4th grade from Yamhill Carlton Intermediate to the Carlton Elementary School. J.Dumdi seconded. All in favor. Motion passed.

IV. Adjournment

E.Galyean adjourned the meeting at 6:09pm.

Yamhill Carlton School District

Human Resources

Board Report

August 11, 2026



New Hires

Sophia Mulkey, 2nd Grade Teacher (.5 FTE)
Stacy Coontz, DO Secretary / Communication Specialist
Emmy Montufar, Ag Teacher
Corban Muthiah, YCHS Science Teacher
Wade Sims, YCHS Cross Country Coach
Scott Crampton, YCES Custodial/Maintenance/Grounds

Resign/Retire/Term Employees

Bradley McKechnie, YCHS PE/Health Teacher
Allyson Milner, Theater Teacher
Katie Townsend, YCES Life Skills IA
Dylan Schiesl, YCES Custodial/Maintenance/Grounds

Current Employees: Position Changes

Sean Nonamaker, YCHS Science Teacher to YCHS PE/Health Teacher

Open Positions For 2026-2027

YCES Life Skills IA
YCHS Girls Wrestling Coach
YCHS Football Coach

Yamhill Carlton School District Enrollment Report

September

2026

District Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	335									
YCIS	287									
YCHS	279									
Alliance	163									
Total	1,064	-	-	-	-	-	-	-	-	-
25/26 Total	1,104	1,077	1,071	1,074	1,072	1,072	1,071	1,066	1,070	1,067
24/25 Total	1,094	1,086	1,090	1,087	1,089	1,077	1,065	1,067	1,068	1,062
23/24 Total	1,101	1,101	1,093	1,090	1,088	1,080	1,083	1,087	1,098	1,094
22/23 Total	1,118	1,110	1,108	1,098	1,098	1,103	1,098	1,102	1,106	1,096
21/22 Total	1,029	1,028	1,038	1,032	1,029	1,028	1,023	1,023	1,022	1,016
20/21 Total	1,067	1,064	1,064	1,063	1,054	1,038	1,048	1,039	1,028	1,043

YCES Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	57									
1st Grade	68									
2nd Grade	59									
3rd Grade	75									
4th Grade	76									
Total	335	-	-	-	-	-	-	-	-	-
25/26 Total	275	279	274	275	277	280	277	274	276	276
24/25 Total	274	273	274	271	274	273	269	271	269	269
23/24 Total	284	284	282	279	280	282	285	288	290	291
22/23 Total	301	297	299	299	297	297	298	304	306	307
21/22 Total	265	269	271	264	273	274	270	268	268	266
20/21 Total	231	229	230	228	225	221	225	223	223	223

YCIS Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
5th Grade	75									
6th Grade	66									
7th Grade	93									
8th Grade	53									
Total	287	-	-	-	-	-	-	-	-	-
25/26 Total	380	375	373	373	370	369	370	369	370	371
24/25 Total	367	367	370	370	369	362	367	368	368	369
23/24 Total	348	344	345	345	345	348	352	355	361	360
22/23 Total	332	329	330	325	322	328	322	321	325	324
21/22 Total	343	342	347	349	351	348	343	347	349	345
20/21 Total	291	287	276	276	272	273	282	291	282	282

YCHS Enrollment for 2026-27 School Year

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	79									
10th Grade	75									
11th Grade	64									
12th Grade	61									
Transition	-									
Total	279	-	-	-	-	-	-	-	-	-
25/26 Total	281	273	271	272	268	264	263	261	260	259
24/25 Total	281	278	275	274	273	272	265	265	267	261
23/24 Total	289	292	283	283	281	271	269	268	270	270
22/23 Total	293	290	288	284	290	285	286	285	284	278
21/22 Total	284	283	285	285	278	281	281	278	276	277
20/21 Total	290	290	292	290	290	290	291	291	276	291

Alliance Academy Enrollment 2026-27

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	4									
1st Grade	10									
2nd Grade	24									
3rd Grade	16									
4th Grade	22									
5th Grade	17									
6th Grade	27									
7th Grade	15									
8th Grade	15									
9th Grade	8									
10th Grade	3									
11th Grade	2									
12th Grade	-									
Total	163	-	-	-	-	-	-	-	-	-
25/26 Total	168	150	153	154	157	159	161	162	164	161
24/25 Total	172	168	171	172	173	170	164	163	164	163
23/24 Total	180	181	183	183	182	179	177	176	177	173
22/23 Total	192	194	191	190	189	193	192	192	191	187
21/22 Total	137	134	135	134	127	125	129	130	129	128
20/21 Total	255	258	266	269	267	254	250	234	247	247



July / August 2026

Donations

YCSD

Misc. furniture - \$190 value



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

Date: 08/05/2026

To: Yamhill Carlton School District Board of Directors
From: Melanie Neece, Director of Fiscal Services
Subject: **June 2026** - Financial Statements and Summary

Board Members,

Please find attached the financial statements for the 2025-26 fiscal year through **June 30, 2026**.

Financial Statements Overview

The attached statements include activity for the following funds: 100 General Fund, 200 Restricted – Special Revenue Funds, 300 Debt Service Fund, 400 Capital Projects Fund, 700 Trust and Agency Funds, and Balance Sheet Accounts for all funds. An appropriations summary for all funds is also included. I have not projected revenues or expenditures for 200-700 funds, as they are generally limited by the revenue collected and are designated for specific uses.

General Fund Status - We estimate our General Fund ending fund balance to be approximately **\$1.5 M**. In addition, the District maintains a **\$2.0 M** contingency reserve in accordance with Board policy. Of the total fund balances, approximately \$55,900 is held in the 700 Trust and Agency Funds, which includes the remaining balances and designated contingencies. As shown on **Page 2**, the **Estimated Ending Fund Balance** is **\$3,563,467** as of August 8, 2026. Because the District operates on a modified accrual accounting basis, this amount reflects estimated revenues and expenditures recognized under the District's accounting method and may include amounts that are reserved, restricted, or otherwise not available for general operating purposes. These totals are subject to change with annual audit adjustments.

Check and Investment Activity

The district issued checks **63042-63121** totaling **\$216,525.47** for the period ending. The LGIP investment pool earned dividends of **\$20,811**. The monthly distribution yield rate of **4.00%**. These funds are posted under revenue code 1510 on page 2 of the financial summary.

What This Means for the District

The General Fund ending balances are showing a **strong financial position for the District**. This provides greater financial stability and flexibility to manage unexpected costs, fluctuations in revenue, and future budget pressures. The strong ending balance will also help position the District to **offset the increased financial obligations associated with the PERS Bond as it comes to an end**, as well as the District's projected responsibility for absorbing the additional Oregon PERS rate increases for **Tier I/II and OPSRP members**. In addition, the District currently contributes an additional **6% on behalf of employees**, creating an ongoing financial commitment.

Maintaining a healthy fund balance will provide the District with a financial cushion as these costs increase, while helping protect essential programs and services and allowing the District to plan responsibly for future fiscal years. Overall, the strong ending balance provides the District with greater capacity to manage these significant long-term retirement costs while maintaining financial stability.

Please let me know if you have any questions or concerns regarding these statements.

Thank you.

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2025-2026
As of 06/30/2026 as of 07/31/26

Resources - Revenues	Adopted 2025-26 Budget	Actual YTD Rev. 6/30/2026	Projected 6/1/2026 Thru 6/30/2026	Total Estimated 2025-26	(Over)/Under Budget
SSF Funding					
1111 Current Year Property Taxes	\$ 4,580,000	\$ 4,604,339	-	\$ 4,604,339	\$ (24,339)
1112 Prior Year's Property Taxes	-	99,050	-	\$ 99,050	(99,050)
1114 In Lieu of Property Taxes	-	-	-	\$ -	-
1190 Interest on Tax Collections	-	19,722	-	\$ 19,722	(19,722)
3101 State School Support Funds	9,221,557	9,069,164	-	\$ 9,069,164	152,393
3102 SSF - Pr Yr High Cost Disability	-	(3,154)	-	\$ (3,154)	3,154
3103 Common Schools	155,320	165,769	-	\$ 165,769	(10,449)
3199 State Other Unrestricted Grants	50,000	-	-	\$ -	50,000
3299 State Grants	-	60,994	-	\$ 60,994	(60,994)
Total SSF Funding	14,006,877	14,015,883	-	14,015,883	(9,006)
Other School Support Funding					
4519 Federal Edu Jobs Funding	-	-	-	-	-
4500 Federal SFSF	-	-	-	-	-
Total Other School Support	-	-	-	-	-
Total SSF Revenue	14,006,877	14,015,883	-	14,015,883	(9,006)
Non State School Support Formula Sources					
Local Sources					
1300 Tuition	244,180	246,563	-	246,563	-
1411 Transportation Fees	-	-	-	-	-
1510 Earnings on Investments	100,000	356,093	-	356,093	(256,093)
1710 Athletic Fees	46,500	20,149	-	20,149	-
1910 Rentals	-	-	-	-	-
1960 Recovery of Prior Year Exp	-	-	-	-	-
1980 Fees Charged to Grants	55,194	56,136	-	56,136	(942)
1990 Miscellaneous Local Revenue	40,000	66,310	-	66,310	(26,310)
Total Non Formula Local Sources	485,874	745,251	-	745,251	(283,345)
Intermediate Sources					
2000 Intermediate Resources	190,000	6,897	-	6,897	183,103
Other Sources					
5300 Sale of Fixed Assets	-	-	-	-	-
5400 Beginning Fund Balance	3,430,946	3,859,579	-	3,859,579	(428,633)
Total Non SSF Revenue	4,106,820	4,611,726	-	4,611,726	(528,875)
Total Resources	\$ 18,113,697	\$ 18,627,610	\$ -	\$ 18,627,610	\$ (537,881)
		Less Estimated Requirements (pg 3)		\$ (15,064,143)	
		Estimated Ending Fund Balance		\$ 3,563,467	

Yamhill-Carlton SD
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Expenditure Functions	Adopted 2025-26 Budget	Actual YTD Exp. 6/30/2026	Projected 6/1/2026 Thru 6/30/2026	Total Estimated 2025-26	(Over)/ Under Budget	% Committed
Instruction						
1111 K-5 Elementary Programs	\$ 1,660,979	\$ 1,628,599	-	\$ 1,628,599	\$ 32,380	98.05%
1113 K-5 Elementary Extracurricular	6,011.00	4,001	0.00	4,000.70	2,010.30	66.56%
1121 Intermediate Programs	1,735,338.00	1,557,429	(0.00)	1,557,429.28	177,908.72	89.75%
1122 Intermediate Extracurricular	94,220.00	72,131	-	72,130.87	22,089.13	76.56%
1131 High School Programs	1,873,750.00	1,838,369	-	1,838,368.72	35,381.28	98.11%
1132 High School Extracurricular	388,479.00	334,053	-	334,052.87	54,426.13	85.99%
1210 Programs for Talented and Gifted	2,000.00	9	-	8.99	1,991.01	0.45%
1220 Programs for Students w/Severe Disabilities	1,784,280.00	1,372,330	(0.00)	1,372,330.38	411,949.62	76.91%
1250 Special Education	524,097.00	518,977	-	518,976.91	5,120.09	95.52%
1272 Title I	0.00	639	-	638.54	(638.54)	
1280 Alternative Programs Credit Recovery	58,143.00	20,529	(0.00)	20,528.82	37,614.18	35.31%
1281 Alternative Programs	16,000.00	16,054	-	16,053.75	(53.75)	100.34%
1285 District Alt Programs - Alliance Academy	831,158.00	691,878	-	691,877.57	139,280.43	83.24%
1291 English Language Learner ORS 366.079	135,121.00	107,946	(0.00)	107,945.96	27,175.04	79.89%
1400 Summer Programs High School	26,090.00	789	(323.07)	465.99	25,624.01	1.79%
1410 Summer Programs Elementary	2,208.00	1,984	-	1,983.93	224.07	0.00%
Total Instruction	9,137,874	8,165,715	(323)	8,165,392	972,482	89.36%
Support Services						
2110 Attendance & Social Work	73,226	75,100	-	75,100	(1,874)	102.56%
2115 Student Safety	17,000	16,849	-	16,849	151	99.11%
2120 Guidance Services	321,186	292,876	-	292,876	28,310	91.19%
2130 Health Services	41,200	18,059	-	18,059	23,141	43.83%
2140 Psychological Services	0	-	-	-	0	0.00%
2150 Speech Pathology Audiology Services	70,404	70,132	0	70,132	272	99.61%
2190 Student Support Services Direction	122,187	120,392	(0)	120,392	1,795	0.00%
2210 Improvement of Instruction Services	26,550	10,025	-	10,025	16,525	37.76%
2220 Educational Media/Library Services	106,692	112,323	-	112,323	(5,631)	105.28%
2310 Board of Education Services	138,309	152,406	-	152,406	(14,097)	110.19%
2320 Executive Administration/Superintendent	436,314	438,075	-	438,075	(1,761)	100.40%
2410 Office of the Principal Services	1,181,944	1,249,468	-	1,249,468	(67,524)	105.71%
2520 Fiscal Services	340,588	380,982	-	380,982	(40,394)	111.86%
2540 Operation & Maintenance of Plant Services	2,072,743	1,855,030	(0)	1,855,030	217,713	89.50%
2550 Student Transportation Services	875,000	961,385	-	961,385	(86,385)	109.87%
2573 Internal Services	0	-	0	0	0	10.00%
2640 Staff Services/Human Resources	231,127	230,853	-	230,853	274	99.88%
2660 Technology Services	336,320	329,763	-	329,763	6,557	98.05%
2700 Supplemental Retirement Program	0	-	0	0	-	100.00%
Total Support Services	6,390,790	6,313,718	(0)	6,313,717	77,073	98.79%
Other Requirements						
5200 Transfers to Other Funds	585,033	585,033	-	585,033	-	100.00%
5300 Apportionments	0	-	-	-	0	0.00%
6000 Contingency	2,000,000	-	-	-	2,000,000	0.00%
7000 Unappropriated Ending Fund Balance	0	-	0	0	0	10.00%
Total Other Requirements	2,585,033	585,033	0	585,033	2,000,000	22.63%
Total Requirements	\$ 18,113,697	\$ 15,064,466	\$ (323)	\$ 15,064,143	\$ 3,049,554	83.16%

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200 Restricted Revenue Fund

	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 6/30/2026	Encumbered as of Thru 6/30/2026	Total Est. Incl. Encum. as of Thru 6/30/2026	(Over)/Under Budget
REVENUE					
1510 Investment Earnings	\$ -	\$ 1,605		\$ 1,605	\$ (1,605)
1610 Food Services	\$ 12,500	\$ 13,295	\$ (0)	\$ 13,295	\$ (795)
1620 Investment Earnings			\$ -	\$ -	\$ -
1700 Extracurricular	\$ 203,000	\$ 117,176	\$ 0	\$ 117,176	\$ 85,824
1920 Contributions or Donations	-	-	\$ -	\$ -	\$ -
1990 Miscellaneous Local Revenue	122,500	190,404	\$ (0)	\$ 190,404	\$ (67,904)
1991 Pre School Tuition	-	-	\$ -	\$ -	\$ -
2199 Other Intermediate Resources			\$ -	\$ -	\$ -
2200 Restricted Intermediate Revenue	3,000	-	\$ -	\$ -	\$ 3,000
3102 Restricted SSF High Cost Disability		3,154	\$ 0	\$ 3,154	\$ (3,154)
3200 Restricted State Grant	250,000	221,502	\$ (0)	\$ 221,502	\$ 28,498
3202 Restricted State Farm to School	3,500	-	\$ -	\$ -	\$ 3,500
3299 Restricted State Grants-In-Aid	1,670,595	1,549,972	\$ 0	\$ 1,549,972	\$ 120,623
4500 Restricted Federal thru State	694,409	699,030	\$ 0	\$ 699,030	\$ (4,621)
4501 Restricted Federal			\$ -	\$ -	\$ -
4510 Restricted Federal JPTA			\$ -	\$ -	\$ -
4511 Restricted Federal Breakfast			\$ -	\$ -	\$ -
4910 Restricted Federal Commodities	30,000		\$ -	\$ -	\$ 30,000
5200 Transfers	260,826	460,333		460,333	\$ (199,507)
5400 Beginning Fund Balance	507,715	446,980	\$ -	446,980	\$ 60,735
TOTAL REVENUE	3,758,045	3,703,451	0	3,703,451	54,594

EXPENDITURES					
Instruction					
1111 Elementary	345,751	295,421	0	295,421	50,330
1113 Elementary Extracurricular	51,000	19,505	(0)	19,504	31,496
1121 Intermediate	269,772	256,816	(0)	256,815	12,957
1122 Intermediate Extracurricular	211,965	54,847	(0)	54,847	157,118
1131 High School Programs	270,283	147,481	-	147,481	122,802
1132 High School Extracurricular	318,458	152,166	0	152,167	166,291
1220 Students w/Severe Disabilities	111,246	126,141	-	126,141	(14,895)
1250 Students with Disabilities	167,907	167,856	0	167,856	51
1272 Title I Services	205,373	272,442	-	272,442	(67,069)
1260 Early Intervention Services	-	-	-	-	-
1285 Alternative Programs	15,000	121	-	121	14,879
1290 Other Programs	250,000	222,445	(0)	222,445	27,555
1400 Summer Programs	28,138	5,167	(0)	5,167	22,971
Total Instruction	2,244,893	1,720,409	(0)	1,720,409	524,484

Support Services					
2110 Attendance & Social Work	23,361	23,514	-	23,514	(153)
2115 Attendance & Social Work	-	-	-	-	-
2120 Guidance Services	336,203	281,095	(0)	281,094	55,109
2130 Health Services	-	-	-	-	-
2150 Health Services	-	-	-	-	-
2160 Other Student Treatment Services	-	-	-	-	-
2190 Student Support Services Direction	-	-	-	-	-
2210 Student Support Services Direction	-	4,737	-	4,737	(4,737)
2220 Instructional Support Services	-	-	-	-	-
2230 EIS	3,227	2,888	(0)	2,888	339
2240 Instructional Support Services	55,772	2,200	(0)	2,200	53,572
2300 General Administration	-	-	-	-	-
2310 Board of Directors	60,073	27,445	0	27,445	32,628
2410 School Administration	200,675	200,675	(0)	200,675	0
2520 Fiscal Services	73,450	97,350	-	97,350	(23,900)
2540 Maintenance Operations	99,230	88,095	-	88,095	11,135
2550 Transportation	35	-	(0)	(0)	35
2600 Technology & Records Management	-	-	-	-	-

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	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 6/30/2026	Encumbered as of Thru 6/30/2026	Total Est. Incl. Encum. as of Thru 6/30/2026	(Over)/Under Budget
2640 Staff Management	65,000	40,318	(0)	40,318	24,682
2700 Supplemental Retirement Programs	73,250	16,987	-	16,987	56,263
3100 Enterprise and Community	522,876	516,443	-	516,443	6,433
3130 Supplemental Retirement Programs	-	-	-	-	-
Total Support Services	1,513,152	1,301,748	(0)	1,301,748	211,405
5200 Transits	-	-	-	-	-
5300 Transfers	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,758,045	\$ 3,022,158	\$ 0	\$ 3,022,158	\$ 735,889

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	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 6/30/2026	Encumbered as of Thru 6/30/2026	Total Est. Incl. Encum. as of Thru 6/30/2026	(Over)/Under Budget
REVENUE					
1111 Current Year Taxes	\$ 948,450	\$ 1,074,885	\$ -	\$ 1,074,885	\$ (126,435)
1112 Prior Year Taxes	15,000	36,897	\$ -	\$ 36,897	\$ (21,897)
1190 Interest on Property Tax	2,500	9,048	\$ -	\$ 9,048	\$ (6,548)
1970 Services Provided to Other Funds	-	-	\$ -	\$ -	\$ -
1990 Miscellaneous Revenue	1,539,466	1,587,685	\$ (0)	\$ 1,587,685	\$ (48,219)
5200 Transfers	124,700	124,700	\$ -	\$ 124,700	\$ -
5400 Beginning Fund Balance	758,705	835,338	\$ -	\$ 835,338	\$ (76,633)
TOTAL REVENUE	3,388,821	3,668,553	(0)	3,668,553	(279,732)
EXPENDITURES					
5110 Principal/Interest	3,388,821	2,507,583	881,238	3,388,821	-
5200 Transits	-	-	-	-	-
5300 Transfers	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,388,821	\$ 2,507,583	\$ 881,238	\$ 3,388,821	\$ -

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
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Source

REVENUE

	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 6/30/2026	Encumbered as of Thru 6/30/2026	Total Est. Incl. Encum. as of Thru 6/30/2026	(Over)/Under Budget
1130 Construction Excise Tax Revenue	\$ 150,000	\$ 186,353	\$ (0)	\$ 186,353	\$ (36,353)
1510 Investment Earnings	-	-	\$ -	-	-
1990 Miscellaneous Local Revenue	19,992	16,698	\$ (0)	16,698	3,294
5200 Transfers from Other Funds	-	-	\$ -	-	-
5400 Beginning Fund Balance	1,739,000	1,848,495	\$ -	1,848,495	(109,495)
TOTAL REVENUE	1,908,992	2,051,547	0	2,051,547	(142,554)

EXPENDITURES

Facility Acquisition and Construction

2540 Building Acquisition	914,000	71,755	0	71,755	842,245
4150 Building Construction/Improvement	994,992	-	(0)	(0)	994,992
Total Facility Acquisition	1,908,992	71,755	0	71,755	1,837,237
6100 Contingency	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,908,992	\$ 71,755	\$ 0	\$ 71,755	\$ 1,837,237

Yamhill-Carlton SD
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Source	Adopted 2025-26 Budget	Actual YTD Rev./Exp. 6/30/2026	Encumbered as of Thru 6/30/2026	Total Est. Incl. Encum. as of Thru 6/30/2026	(Over)/Under Budget
REVENUE					
1510 Investment Earnings	\$ 2,400	\$ -	\$ -	\$ -	\$ 2,400
1920 Contributions or Donations	6,500	22,555	-	22,555	(16,055)
1990 Miscellaneous Local Revenue	-	-	-	-	-
5200 Transfers from Other Funds	-	-	-	-	-
5400 Beginning Fund Balance	55,000	53,362	-	53,362	1,638
TOTAL REVENUE	63,900	75,917	-	75,917	(12,017)
EXPENDITURES					
Instruction					
1300 Tuition	8,000	2,000	-	2,000	6,000
Total Instruction	8,000	2,000	-	2,000	6,000
5200 Transits	-	-	-	-	-
5300 Transfers	-	-	-	-	-
6000 Unforeseen Expenditures	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	55,900	-	-	-	55,900
TOTAL EXPENDITURES	\$ 63,900	\$ 2,000	\$ -	\$ 2,000	\$ 61,900

Yamhill-Carlton SD
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Expenditure by Object	Adopted 2025-26 Budget	Actual YTD Exp. 6/30/2026	Projected 6/1/2026 Thru 6/30/2026	Total Estimated 2025-26	(Over)/ Under Budget	% Committed
100 General Fund						
01 Salaries	\$ 7,641,319	\$ 7,148,197	0	\$ 7,148,197	\$ 493,122	93.55%
02 Associated Payroll Cost	4,049,306	3,654,696	-	3,654,696	394,610	90.25%
03 Purchased Services	2,765,903	2,638,675	-	2,638,675	127,228	95.40%
04 Supplies	518,325	599,647	-	599,647	(81,322)	115.69%
05 Capital Outlay	148,722	55,547	-	55,547	93,175	37.35%
06 Other Objects	405,089	382,670	(0)	382,670	22,419	94.47%
07 Transfers	585,033	585,033	-	585,033	-	100.00%
08 Other Uses of Funds (Reserves)	2,000,000	-	-	-	2,000,000	0.00%
Total 100 General Fund	18,113,697	15,064,466	0	15,064,466	3,049,231	83.17%
200 Special Revenue Funds						
01 Salaries	1,429,950	1,323,461	(0)	1,323,461	106,489	92.55%
02 Associated Payroll Cost	894,722	762,804	0	762,804	131,918	85.26%
03 Purchased Services	287,840	179,977	0	179,977	107,863	62.53%
04 Supplies	1,096,507	630,757	-	630,757	465,750	57.52%
05 Capital Outlay	42,076	49,559	-	49,559	(7,483)	117.79%
06 Other Objects	6,950	75,599	-	75,599	(68,649)	1087.76%
07 Transfers	0	0	0	0	(0)	100.00%
08 Other Uses of Funds (Reserves)	0	0	0	0	(0)	100.00%
Total 100 General Funds	3,758,045	3,022,158	0	3,022,158	735,887	80.42%
300 Debt Services Funds						
06 Other Objects	\$ 2,508,186	\$ 2,507,583	0	2,507,583	603	0.00%
08 Other Uses of Funds (Reserves)	880,635	-	-	-	880,635	0.00%
Total 300 Debt Services Funds	3,388,821	2,507,583	0	2,507,583	881,238	74.00%
400 Capital Projects Funds						
03 Purchased Services	\$ -	\$ 46,357	-	46,357	(46,357)	0.00%
05 Capital Outlay	\$ 1,898,992	\$ 25,397	(0)	25,397	1,873,595	0.00%
06 Other Objects	10,000	-	-	-	10,000	0.00%
Total 400 Capital Projects Funds	1,908,992	71,755	(0)	71,754	1,837,238	3.76%
700 Trust Funds						
03 Purchased Services	\$ 8,000	\$ 2,000	-	2,000	-	-
08 Other Uses of Funds (Reserves)	55,900	-	-	-	55,900	0.00%
Total 700 Trust Funds	63,900	2,000	-	2,000	61,900	3.13%
Total Requirements	\$ 27,233,455	\$ 20,667,961	\$ 0	\$ 20,667,961	\$ 6,565,494	

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Appropriations		Adopted Budget	Working Budget	YTD	Encumbrance	YTD + Enc	Budget less YTD + Enc
General Fund 100							
Instruction	1000	9,137,874	9,137,874	8,165,716	-	8,165,716	972,158
Support Services	2000	6,390,790	6,390,790	6,313,718	-	6,313,718	77,072
	4000	-	-	-	-	-	-
Transfers	5200	585,033	585,033	585,033	-	585,033	-
		16,113,697	16,113,697	15,064,467	-	15,064,467	1,049,230
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	2,000,000	2,000,000	-	-	-	2,000,000
		18,113,697	18,113,697	15,064,467	-	15,064,467	3,049,230
	7000	-	-	-	-	-	-
General Fund		18,113,697	18,113,697	15,064,467	-	15,064,467	3,049,230
Special Revenue Fund 200							
Instruction	1000	2,244,893	2,244,893	1,720,409	-	1,720,409	524,484
Support Services	2000	990,276	998,676	785,306	-	785,306	204,970
Community Services	3000	522,876	522,876	516,443	-	516,443	6,433
Transfers	5200	-	-	-	-	-	-
		3,758,045	3,766,445	3,022,158	-	3,022,158	735,889
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		3,758,045	3,766,445	3,022,158	-	3,022,158	735,889
	7000	-	-	-	-	-	-
Special Revenue Fund		3,758,045	3,766,445	3,022,158	-	3,022,158	735,889
Debt Services Fund 300							
Debt Services	5100	3,388,821	2,508,186	2,507,583	-	2,507,583	603
		3,388,821	2,508,186	2,507,583	-	2,507,583	881,238
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	880,635	-	-	-	880,635
		3,388,821	3,388,821	2,507,583	-	2,507,583	881,238
	7000	-	-	-	-	-	-
Debt Services Fund		3,388,821	3,388,821	2,507,583	-	2,507,583	881,238
Capital Projects Fund 400							
Instruction	1000	-	-	-	-	-	-
Support Services	2000	914,000	914,000	71,755	-	71,755	842,245
Facilities Acquisitions	4000	994,992	994,992	-	-	-	994,992
Transfers	5200	-	-	-	-	-	-
		1,908,992	1,908,992	71,755	-	71,755	1,837,237
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		1,908,992	1,908,992	71,755	-	71,755	1,837,237
	7000	-	-	-	-	-	-
Capital Projects Fund		1,908,992	1,908,992	71,755	-	71,755	1,837,237
Trust and Agency Funds 700							
Instruction	1000	8,000	8,000	2,000	-	2,000	6,000
Transfers	5200	-	-	-	-	-	-
		8,000	8,000	2,000	-	2,000	6,000
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		8,000	8,000	2,000	-	2,000	6,000
	7000	55,900	55,900	-	-	-	55,900
Trust and Agency Funds		63,900	63,900	2,000	-	2,000	61,900
All Funds							
Instruction	1000	11,390,767	11,390,767	9,888,126	-	9,888,126	1,502,641
Support Services	2000	8,295,066	8,303,466	7,170,778	-	7,170,778	1,124,288
Community Services	3000	522,876	522,876	516,443	-	516,443	6,433
Facilities Acquisitions	4000	994,992	994,992	-	-	-	994,992
Debt Services	5100	3,388,821	2,508,186	2,507,583	-	2,507,583	603
Transfers	5200	585,033	585,033	585,033	-	585,033	-
		25,177,555	24,305,320	20,667,962	-	20,667,962	4,509,593
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	2,000,000	2,000,000	-	-	-	2,000,000
		27,177,555	26,305,320	20,667,962	-	20,667,962	6,509,593
Unappropriated & Reser	7000	55,900	55,900	-	-	-	55,900
All Funds		27,233,455	26,361,220	20,667,962	-	20,667,962	6,565,493

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: COLUMBIA BANK 2403

From Check:

From Voucher:

To Check:

To Voucher:

From Date: 06/01/2026

From Clear Date:

To Date: 06/30/2026

To Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63042	06/02/2026	CEDER, RICHARD G	\$195.75	1418	Printed	Expense	☒	06/30/2026	
63043	06/02/2026	City of Carlton	\$2,140.94	1418	Printed	Expense	☒	06/30/2026	
63044	06/02/2026	FINALSITE	\$7,788.00	1418	Printed	Expense	☒	06/30/2026	
63045	06/02/2026	MILLIMAN	\$3,270.00	1418	Printed	Expense	☒	06/30/2026	
63046	06/02/2026	MURRY, RACHEL	\$3,747.00	1418	Printed	Expense	☒	06/30/2026	
63047	06/02/2026	OASBO	\$2,500.00	1418	Printed	Expense	☒	06/30/2026	
63048	06/02/2026	OUTDOOR EDUCATION ADVENTURES	\$7,132.00	1418	Printed	Expense	☒	06/30/2026	
63049	06/02/2026	PORTLAND GENERAL ELECTRIC	\$18,893.83	1418	Printed	Expense	☒	06/30/2026	
63050	06/02/2026	SALEM BASEBALL UMPIRES ASSOC.	\$896.80	1418	Printed	Expense	☒	06/30/2026	
63051	06/02/2026	SYSCO FOOD SERVICES	\$5,238.05	1418	Printed	Expense	☒	06/30/2026	
63052	06/02/2026	TEXTILE GRAPHICS UNLIMITED INC	\$222.00	1418	Printed	Expense	☒	06/30/2026	
63053	06/08/2026	BENJAMIN BROUILLET	\$575.00	1421	Printed	Expense	☒	07/31/2026	
63054	06/08/2026	BERNS-ANDERSON, THEA	\$371.39	1421	Printed	Expense	☒	06/30/2026	
63055	06/08/2026	Brikner, Alexander	\$28.00	1421	Printed	Expense	☒	06/30/2026	
63056	06/08/2026	Casasanto, Peter	\$911.82	1421	Printed	Expense	☒	06/30/2026	
63057	06/08/2026	CATHRYN SHAMLOO	\$110.00	1421	Printed	Expense	☒	06/30/2026	
63058	06/08/2026	City of Yamhill	\$12,523.94	1421	Printed	Expense	☒	06/30/2026	
63059	06/08/2026	Collins, Austin Hunter Saunders	\$108.00	1421	Printed	Expense	☒	06/30/2026	
63060	06/08/2026	Ellis, Joshua	\$31.40	1421	Printed	Expense	☒	06/30/2026	
63061	06/08/2026	HD SUPPLY	\$87.99	1421	Printed	Expense	☒	06/30/2026	
63062	06/08/2026	JOSTENS	\$380.85	1421	Printed	Expense	☒	06/30/2026	
63063	06/08/2026	Kinney, Amy	\$195.00	1421	Printed	Expense	☒	07/31/2026	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account: COLUMBIA BANK 2403

From Check:

From Voucher:

To Check:

To Voucher:

From Date: 06/01/2026

From Clear Date:

To Date: 06/30/2026

To Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63064	06/08/2026	MCMINNVILLE GAS INC.	\$326.15	1421	Printed	Expense	☒	06/30/2026	
63065	06/08/2026	MICHAEL MALLOY	\$693.00	1421	Printed	Expense	☒	06/30/2026	
63066	06/08/2026	NONAMAKER, NATALIE C	\$439.32	1421	Printed	Expense	☒	06/30/2026	
63067	06/08/2026	Owens, Randilynn	\$31.25	1421	Printed	Expense	☐		
63068	06/08/2026	PORTLAND GENERAL ELECTRIC	\$16,554.10	1421	Printed	Expense	☒	06/30/2026	
63069	06/08/2026	Puente, Trifania	\$45.52	1421	Printed	Expense	☒	07/31/2026	
63070	06/08/2026	RAEVER, CLINT R	\$768.84	1421	Printed	Expense	☒	06/30/2026	
63071	06/08/2026	REBEKAH D SMITS	\$475.65	1421	Printed	Expense	☒	06/30/2026	
63072	06/08/2026	RECOLOGY WESTERN OREGON GARBAGE	\$3,746.62	1421	Printed	Expense	☒	06/30/2026	
63073	06/08/2026	REID RENTAL INC	\$81.58	1421	Printed	Expense	☒	06/30/2026	
63074	06/08/2026	RENAISSANCE LEARNING INC	\$30,430.25	1421	Printed	Expense	☒	06/30/2026	
63075	06/08/2026	ROBERTS, CASSANDRA	\$146.05	1421	Printed	Expense	☒	07/31/2026	
63076	06/08/2026	Stanley, Chelsea	\$42.00	1421	Printed	Expense	☒	06/30/2026	
63077	06/08/2026	Sullivan, Sophia	\$65.00	1421	Printed	Expense	☒	06/30/2026	
63078	06/08/2026	SUMMER ROBERTSON	\$1,200.00	1421	Printed	Expense	☒	07/31/2026	
63079	06/08/2026	SYSCO FOOD SERVICES	\$2,813.80	1421	Printed	Expense	☒	06/30/2026	
63080	06/08/2026	TOM STEVENS BOILER REPAIR, INC	\$4,300.00	1421	Printed	Expense	☒	06/30/2026	
63081	06/08/2026	UNITED RENTALS (NORTH AMERICA) INC	\$224.40	1421	Printed	Expense	☒	06/30/2026	
63082	06/08/2026	Waddington, Hanna	\$24.00	1421	Printed	Expense	☐		
63083	06/08/2026	YAMHILL COUNTY HEALTH & HUMAN SERVICES	\$12,005.40	1421	Printed	Expense	☒	06/30/2026	
* 63088	06/15/2026	CARBON WORKS TREE SERVICE LLC	\$1,725.00	1435	Printed	Expense	☒	06/30/2026	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

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From Date: 06/01/2026

To Date: 06/30/2026

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63089	06/15/2026	DAMASO, YOLANDA	\$445.63	1435	Printed	Expense	☒	06/30/2026	
63090	06/15/2026	DORMERS SCREENPRINTING	\$1,277.75	1435	Printed	Expense	☒	06/30/2026	
63091	06/15/2026	HD SUPPLY	\$2,394.66	1435	Printed	Expense	☒	06/30/2026	
63092	06/15/2026	JOSTENS	\$91.50	1435	Printed	Expense	☒	06/30/2026	
63093	06/15/2026	MCMINNVILLE GAS INC.	\$615.07	1435	Printed	Expense	☒	06/30/2026	
63094	06/15/2026	OMSI	\$8,500.00	1435	Printed	Expense	☒	06/30/2026	
63095	06/15/2026	REID RENTAL INC	\$301.10	1435	Printed	Expense	☒	06/30/2026	
63096	06/15/2026	SYSCO FOOD SERVICES	\$2,106.96	1435	Printed	Expense	☒	06/30/2026	
63097	06/15/2026	UNITED RENTALS (NORTH AMERICA) INC	\$1,022.54	1435	Printed	Expense	☒	06/30/2026	
63098	06/15/2026	UMPQUA BANK-CC	\$5,834.31	1437	Printed	Expense	☒	06/30/2026	
* 63100	06/22/2026	BSN SPORTS LLC	\$1,159.35	1446	Printed	Expense	☒	06/30/2026	
63101	06/22/2026	CEDER, RICHARD G	\$60.90	1446	Printed	Expense	☒	06/30/2026	
63102	06/22/2026	HD SUPPLY	\$49.80	1446	Printed	Expense	☒	07/31/2026	
63103	06/22/2026	HOODENPYL, MCKINSEY A	\$31.90	1446	Printed	Expense	☒	07/31/2026	
63104	06/22/2026	OREGON STATE UNIVERSITY	\$667.50	1446	Printed	Expense	☒	07/31/2026	
63105	06/22/2026	OSAA	\$40.00	1446	Printed	Expense	☒	07/31/2026	
63106	06/22/2026	PERRYDALE SCHOOL DISTRICT NO 21	\$15,082.78	1446	Printed	Expense	☒	07/31/2026	
63107	06/22/2026	THE COOL SCHOOL FOLDER CO	\$264.00	1446	Printed	Expense	☒	06/30/2026	
63108	06/22/2026	VERIZON WIRELESS	\$107.11	1446	Printed	Expense	☒	06/30/2026	
63109	06/22/2026	WILCO	\$55.98	1446	Printed	Expense	☒	06/30/2026	
* 63114	06/26/2026	E. L. ACHIEVE, INC.	\$3,812.51	1459	Printed	Expense	☒	07/31/2026	
63115	06/26/2026	JONES, KAYLA	\$329.44	1459	Printed	Expense	☒	07/31/2026	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:
 Bank Account: COLUMBIA BANK 2403 From Date: 06/01/2026 To Date: 06/30/2026
 From Check: To Check: From Clear Date: To Clear Date:
 From Voucher: To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63116	06/26/2026	LINN BENTON LINCOLN ESD	\$6,750.00	1459	Printed	Expense	☒	06/30/2026	
63117	06/26/2026	RIDDEL ALL AMERICAN SPORTS CORP	\$2,795.55	1459	Printed	Expense	☒	07/31/2026	
63118	06/26/2026	RIGHT TIME EDUCATIONAL COACHING	\$800.00	1459	Printed	Expense	☒	07/31/2026	
63119	06/26/2026	SYSCO FOOD SERVICES	\$931.96	1459	Printed	Expense	☒	07/31/2026	
63120	06/26/2026	WILLAMETTE HVAC	\$11,857.15	1459	Printed	Expense	☒	07/31/2026	
63121	06/30/2026	UMPQUA BANK-CC	\$5,654.33	1466	Printed	Expense	☒	07/31/2026	
Total Amount:			\$216,525.47						

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:
Bank Account: COLUMBIA BANK 2403 **From Date:** 06/01/2026 **To Date:** 06/30/2026
From Check: **To Check:** **From Clear Date:** **To Clear Date:**
From Voucher: **To Voucher:**

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
6/3/2026	COLUMBIA BANK	2403	50,299.91	Direct Voucher Posting	6/30/2026
6/5/2026	COLUMBIA BANK	2403	(1,800,500.00)	LGIP to Cking Ref 4462723	6/30/2026
6/10/2026	COLUMBIA BANK	2403	52,802.54	Direct Voucher Posting	6/30/2026
6/15/2026	COLUMBIA BANK	2403	518,702.35	Direct Voucher Posting	6/30/2026
6/15/2026	COLUMBIA BANK	2403	6,961.93	Direct Voucher Posting	6/30/2026
6/15/2026	COLUMBIA BANK	2403	98.94	Direct Voucher Posting	6/30/2026
6/16/2026	COLUMBIA BANK	2403	41,707.79	Direct Voucher Posting	6/30/2026
6/26/2026	COLUMBIA BANK	2403	450,000.00	UMPQUA TO LGIP XFER 4228682	6/30/2026
6/26/2026	COLUMBIA BANK	2403	(125,000.00)	LGIP TO UMPQUA XFER 4229683	6/30/2026
6/26/2026	COLUMBIA BANK	2403	(450,000.00)	UMPQUA TO LGIP XFER 4228682 VOID	6/30/2026
6/26/2026	COLUMBIA BANK	2403	125,000.00	LGIP TO UMPQUA XFER 4229683 VOID	6/30/2026
6/15/2026	COLUMBIA BANK	2403	4,903.08	Direct Voucher Posting	6/30/2026
6/15/2026	COLUMBIA BANK	2403	8,706.64	Direct Voucher Posting	6/30/2026
6/24/2026	COLUMBIA BANK	2403	195,229.87	Direct Voucher Posting	6/30/2026
6/30/2026	COLUMBIA BANK	2403	381,238.77	Direct Voucher Posting	6/30/2026
6/30/2026	COLUMBIA BANK	2403	368,983.94	Direct Voucher Posting	6/30/2026
6/25/2026	COLUMBIA BANK	2403	25,198.68	Direct Voucher Posting	6/30/2026
6/25/2026	COLUMBIA BANK	2403	6,367.68	Direct Voucher Posting	6/30/2026
6/15/2026	COLUMBIA BANK	2403	6,468.58	Direct Voucher Posting	6/30/2026
6/28/2026	COLUMBIA BANK	2403	11,626.37	Direct Voucher Posting	6/30/2026

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:
Bank Account: COLUMBIA BANK 2403
From Check: To Check:
From Voucher: To Voucher:
From Date: 06/01/2026 To Date: 06/30/2026
From Clear Date: To Clear Date:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
6/30/2026	COLUMBIA BANK	2403	590.90	Direct Voucher Posting	7/31/2026
6/11/2026	COLUMBIA BANK	2403	(356,349.00)	Trans LGIP to Cking Conf 4466616	6/30/2026
6/15/2026	COLUMBIA BANK	2403	1,191.66	Direct Voucher Posting	6/30/2026
6/30/2026	COLUMBIA BANK	2403	(600.00)	Direct Voucher Posting	6/30/2026
6/30/2026	COLUMBIA BANK	2403	290,768.53	Direct Voucher Posting	6/30/2026
6/30/2026	COLUMBIA BANK	2403	13,250.00	Direct Voucher Posting	6/30/2026
6/26/2026	COLUMBIA BANK	2403	105.66	Direct Voucher Posting	6/30/2026
6/12/2026	COLUMBIA BANK	2403	38,811.14	Direct Voucher Posting	6/30/2026
6/15/2026	COLUMBIA BANK	2403	161,878.36	Direct Voucher Posting	6/30/2026
6/15/2026	COLUMBIA BANK	2403	45,728.20	Direct Voucher Posting	6/30/2026
6/9/2026	COLUMBIA BANK	2403	141,349.84	Direct Voucher Posting	6/30/2026
6/26/2026	COLUMBIA BANK	2403	5,229.34	Direct Voucher Posting	6/30/2026
6/26/2026	COLUMBIA BANK	2403	1,205.18	Direct Voucher Posting	6/30/2026
Other Disbursement Total:			221,956.88		

Report Total Amount: \$438,482.35

End of Report



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

Date: 08/05/2026

To: Yamhill Carlton School District Board of Directors
From: Melanie Neece, Director of Fiscal Services
Subject: **July 2026** - Financial Statements and Summary

Board Members,

Please find attached the financial statements for the **2026-27** fiscal year through **July 31, 2026**.

Financial Statements Overview - Welcome back and happy new fiscal year!

The attached statements provide an overview of activity, balances, and appropriations across all district funds; projections are not included for Funds 200 - 700, as they are generally limited to revenues received and designated purposes.

General Fund Status - We estimate our **General Fund Ending Fund Balance** to be approximately **\$2.4 million**. Of which includes contingencies, this balance will fluctuate throughout the fiscal year as revenues and expenditures change.

Check and Investment Activity

The district issued checks **63122-63171** totaling **\$500,287.49** for the period ending. The LGIP investment pool earned dividends of **\$21,165.85**. The monthly distribution yield rate of **4.00%**. These funds are posted under revenue code 1510 on page 2 of the financial summary.

Oregon Revenue Forecast

The latest Oregon Office of Economic Analysis forecast, released **May 20, 2026**, projects General Fund revenue **\$345 million** higher than the prior forecast. While state revenue has improved, the economic outlook has weakened due to higher oil prices and slower expected growth. For school districts, the improved state revenue outlook is positive, but future state funding remains subject to economic conditions and additional forecasts.

What This Means for the District

The improved state revenue forecast is positive for school district funding; however, it does not guarantee increased funding for our district. We will continue to monitor state budget decisions and future forecasts and adjust projections as needed.

Please let me know if you have any questions or concerns regarding these statements.

Thank you.

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

Resources - Revenues	Adopted 2026-27 Budget	Actual YTD Rev. 7/31/2026	Projected 8/1/2026 Thru 6/30/2027	Total Estimated 2026-27	(Over)/Under Budget
SSF Funding					
1111 Current Year Property Taxes	\$ 4,665,900	\$ -	4,665,900	\$ 4,665,900	\$ -
1112 Prior Year's Property Taxes	66,626	-	66,626	66,626	-
1114 In Lieu of Property Taxes	-	-	-	-	-
1190 Interest on Tax Collections	10,000	-	10,000	10,000	-
3101 State School Support Funds	9,788,786	1,631,791	8,156,995	9,788,786	-
3102 SSF - Pr Yr High Cost Disability	-	-	-	-	-
3103 Common Schools	165,768	-	165,768	165,768	-
3199 State Other Unrestricted Grants	-	-	-	-	-
3299 State Grants	-	-	-	-	-
3990 State Other Resources	15,617	-	15,617	15,617	-
Total SSF Funding	14,712,697	1,631,791	13,080,906	14,712,697	-
Other School Support Funding					
4519 Federal Edu Jobs Funding	-	-	-	-	-
4500 Federal SFSF	-	-	-	-	-
Total Other School Support	-	-	-	-	-
Total SSF Revenue	14,712,697	1,631,791	13,080,906	14,712,697	-
Non State School Support Formula Sources					
Local Sources					
1300 Tuition	126,180	-	126,180	126,180	-
1411 Transportation Fees	-	-	-	-	-
1510 Earnings on Investments	244,642	21,166	223,476	244,642	-
1710 Athletic Fees	46,500	-	46,500	46,500	-
1910 Rentals	-	-	-	-	-
1960 Recovery of Prior Year Exp	-	-	-	-	-
1980 Fees Charged to Grants	55,194	-	55,194	55,194	-
1990 Miscellaneous Local Revenue	34,300	-	34,300	34,300	-
Total Non Formula Local Sources	506,816	21,166	485,650	506,816	-
Intermediate Sources					
2000 Intermediate Resources	190,000	-	190,000	190,000	-
Other Sources					
5300 Sale of Fixed Assets	-	-	-	-	-
5400 Beginning Fund Balance	2,676,256	-	2,676,256	2,676,256	-
Total Non SSF Revenue	3,373,072	21,166	3,351,906	3,373,072	-
Total Resources	\$ 18,085,769	\$ 1,652,957	\$ 16,432,812	\$ 18,085,769	\$ -
		Less Estimated Requirements (pg 3)		\$ (15,600,649)	
		Estimated Ending Fund Balance		\$ 2,485,120	

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

Expenditure Functions	Adopted 2026-27 Budget	Actual YTD Exp. 7/31/2026	Projected 8/1/2026 Thru 6/30/2027	Total Estimated 2026-27	(Over)/ Under Budget	% Committed
Instruction						
1111 K-5 Elementary Programs	\$ 1,700,947	\$ 16,078	\$ 1,651,710	\$ 1,667,788	\$ 33,159	98.05%
1113 K-5 Elementary Extracurricular	4,309	-	2,868	2,868	1,441	66.56%
1121 Intermediate Programs	1,579,158	20,093	1,543,509	1,563,601	15,557	99.01%
1122 Intermediate Extracurricular	61,464	-	47,054	47,054	14,410	76.56%
1131 High School Programs	1,932,724	11,969	1,884,260	1,896,229	36,495	98.11%
1132 High School Extracurricular	347,091	-	298,463	298,463	48,628	85.99%
1210 Programs for Talented and Gifted	20,000	-	90	90	19,910	0.45%
1220 Programs for Students w/Severe Disabilities	1,484,581	-	1,459,610	1,459,610	24,971	98.32%
1250 Special Education	546,047	-	540,712	540,712	5,335	95.52%
1272 Title I	100,396	-	100,396	100,396	-	100.00%
1280 Alternative Programs Credit Recovery	31,910	-	21,911	21,911	9,999	68.67%
1281 Alternative Programs	0	-	0	0	(0)	100.34%
1285 District Alt Programs - Alliance Academy	643,906	-	566,488	566,488	77,418	87.98%
1291 English Language Learner ORS 366.079	117,589	-	117,586	117,586	3	100.00%
1400 Summer Programs High School	0	-	0	0	0	1.79%
1410 Summer Programs Elementary	12,300	-	11,052	11,052	1,248	0.00%
Total Instruction	8,582,422	48,139	8,245,711	8,293,850	288,572	96.64%
Support Services						
2110 Attendance & Social Work	77,210	-	76,380	76,380	830	98.93%
2115 Student Safety	0	-	0	0	-	100.00%
2120 Guidance Services	201,971	26	243,937	243,963	(41,992)	120.79%
2130 Health Services	50,900	-	22,310	22,310	28,590	43.83%
2140 Psychological Services	0	-	-	-	0	0.00%
2150 Speech Pathology Audiology Services	73,416	-	73,285	73,285	131	99.82%
2190 Student Support Services Direction	126,489	10,671	117,386	128,057	(1,568)	0.00%
2210 Improvement of Instruction Services	8,282	-	7,782	7,782	500	93.96%
2220 Educational Media/Library Services	113,439	-	113,439	113,439	-	100.00%
2310 Board of Education Services	154,509	61,985	92,524	154,509	-	100.00%
2320 Executive Administration/Superintendent	447,593	31,508	416,085	447,593	-	100.00%
2410 Office of the Principal Services	1,287,959	78,113	1,209,846	1,287,959	-	100.00%
2520 Fiscal Services	400,413	44,150	356,263	400,413	-	100.00%
2540 Operation & Maintenance of Plant Services	2,185,778	359,568	1,596,624	1,956,193	229,585	89.50%
2550 Student Transportation Services	871,600	-	871,600	871,600	-	100.00%
2573 Internal Services	0	-	-	-	0	0.00%
2640 Staff Services/Human Resources	187,082	39,794	174,955	214,750	(27,668)	114.79%
2660 Technology Services	417,485	36,546	372,800	409,345	8,140	98.05%
2700 Supplemental Retirement Program	0	-	0	0	-	100.00%
Total Support Services	6,604,126	662,362	5,745,217	6,407,578	196,548	97.02%
Other Requirements						
5200 Transfers to Other Funds	899,221	-	899,221	899,221	-	100.00%
5300 Apportionments	0	-	-	-	0	0.00%
6000 Contingency	1,000,000	-	-	-	1,000,000	0.00%
7000 Unappropriated Ending Fund Balance	1,000,000	-	-	-	1,000,000	0.00%
Total Other Requirements	2,899,221	-	899,221	899,221	2,000,000	31.02%
Total Requirements	\$ 18,085,769	\$ 710,501	\$ 14,890,148	\$ 15,600,649	\$ 2,485,120	86.26%

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

200 Restricted Revenue Fund

	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 7/31/2026	Encumbered as of 8/1/2026	Total Est. Incl. Encum. as of 8/1/2026	(Over)/Under Budget
REVENUE					
1510 Investment Earnings	\$ 100	\$ -	\$ -	\$ 14,450	\$ (14,350)
1610 Food Services	14,450	-	14,450	14,450	-
1620 Investment Earnings	-	-	-	-	-
1700 Extracurricular	180,000	-	180,000	180,000	-
1920 Contributions or Donations	-	-	-	-	-
1990 Miscellaneous Local Revenue	38,000	10,680	27,320	38,000	-
1991 Pre School Tuition	-	-	-	-	-
2199 Other Intermediate Resources	-	-	-	-	-
2200 Restricted Intermediate Revenue	-	-	-	-	-
3102 Restricted SSF High Cost Disability	3,000	-	3,000	3,000	-
3200 Restricted State Grant	250,000	-	250,000	250,000	-
3202 Restricted State Farm to School	3,500	-	3,500	3,500	-
3299 Restricted State Grants-In-Aid	1,578,559	-	1,578,559	1,578,559	-
4500 Restricted Federal thru State	721,166	-	721,166	721,166	-
4501 Restricted Federal	-	-	-	-	-
4510 Restricted Federal JPTA	-	-	-	-	-
4511 Restricted Federal Breakfast	-	-	-	-	-
4910 Restricted Federal Commodities	30,000	-	30,000	30,000	-
5200 Transfers	775,221	-	775,221	775,221	-
5400 Beginning Fund Balance	448,731	-	448,731	448,731	-
9770 ASB Beginning Fund Balance	226,500	-	226,500	226,500	-
TOTAL REVENUE	4,269,227	10,680	4,258,447	4,283,577	(14,350)
EXPENDITURES					
Instruction					
1111 Elementary	\$ 586,113	\$ 770	\$ 585,342	\$ 586,113	\$ -
1113 Elementary Extracurricular	35,833	-	35,833	35,833	-
1121 Intermediate	543,050	-	516,968	516,968	26,081
1122 Intermediate Extracurricular	139,833	-	36,183	36,183	103,650
1131 High School Programs	379,842	706	206,556	207,262	172,580
1132 High School Extracurricular	309,058	219	147,456	147,675	161,383
1220 Students w/Severe Disabilities	117,500	-	144,073	144,073	(26,573)
1250 Students with Disabilities	169,230	-	169,179	169,179	51
1272 Title I Services	221,259	-	293,516	293,516	(72,257)
1260 Early Intervention Services	-	-	-	-	-
1285 Alternative Programs	15,000	-	1,500	1,500	13,500
1290 Other Programs	250,000	-	222,445	222,445	27,555
1400 Summer Programs	-	-	-	-	-
Total Instruction	2,766,717	1,696	2,359,051	2,360,747	405,970
Support Services					
2110 Attendance & Social Work	72,660	-	73,137	73,137	(477)
2115 Attendance & Social Work	4,000	4,000	-	4,000	-
2120 Guidance Services	294,252	3,939	241,081	245,020	49,232
2130 Health Services	-	-	-	-	-
2150 Health Services	-	-	-	-	-
2160 Other Student Treatment Services	-	-	-	-	-
2190 Student Support Services Direction	-	-	-	-	-
2210 Student Support Services Direction	-	-	-	-	-
2220 Instructional Support Services	-	-	-	-	-
2230 EIS	3,633	-	3,252	3,252	381
2240 Instructional Support Services	1,009	-	40	40	969
2300 General Administration	-	-	-	-	-
2310 Board of Directors	20,000	1,078	28,923	30,000	(10,000)
2410 School Administration	214,344	18,112	196,231	214,343	1
2520 Fiscal Services	-	86	-	86	(86)
2540 Maintenance Operations	71,237	-	63,243	63,243	7,994
2550 Transportation	-	-	-	-	-

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 7/31/2026	Encumbered as of 8/1/2026	Total Est. Incl. Encum. as of 8/1/2026	(Over)/Under Budget
2600 Technology & Records Management	-	-	-	-	-
2640 Staff Management	73,500	6,187	67,313	73,500	-
2700 Supplemental Retirement Programs	223,566	3,634	48,213	51,847	171,719
3100 Enterprise and Community	519,309	820	512,099	512,919	6,390
3130 Supplemental Retirement Programs	-	-	-	-	-
Total Support Services	1,497,510	37,855	1,233,533	1,271,388	226,123
5200 Transits	5,000	-	5,000	5,000	-
5300 Transfers	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 4,269,227	\$ 39,551	\$ 3,597,585	\$ 3,637,136	\$ 632,093

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 7/31/2026	Encumbered as of 8/1/2026	Total Est. Incl. Encum. as of 8/1/2026	(Over)/Under Budget
REVENUE					
1111 Current Year Taxes	\$ 963,150	\$ -	\$ 963,150	\$ 963,150	\$ -
1112 Prior Year Taxes	29,300	-	29,300	29,300	-
1190 Interest on Property Tax	2,500	-	2,500	2,500	-
1970 Services Provided to Other Funds	-	-	-	-	-
1990 Miscellaneous Revenue	2,368,401	36,020	2,332,381	2,368,401	-
5200 Transfers	129,000	-	129,000	129,000	-
5400 Beginning Fund Balance	758,705	-	-	-	758,705
TOTAL REVENUE	<u>4,251,056</u>	<u>36,020</u>	<u>3,456,331</u>	<u>3,492,351</u>	<u>758,705</u>
EXPENDITURES					
5110 Principal/Interest	3,370,421	69,600	3,300,821	3,370,421	-
5200 Transits	-	-	-	-	-
5300 Transfers	-	-	-	-	-
6000 Contingency	880,635	-	880,635	880,635	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	<u>\$ 4,251,056</u>	<u>\$ 69,600</u>	<u>\$ 4,181,456</u>	<u>\$ 4,251,056</u>	<u>\$ -</u>

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

Source

REVENUE

	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 7/31/2026	Encumbered as of 8/1/2026	Total Est. Incl. Encum. as of 8/1/2026	(Over)/Under Budget
1130 Construction Excise Tax Revenue	\$ 150,000	\$ -	\$ 150,000	\$ 150,000	\$ -
1510 Investment Earnings	-	-	-	-	-
1990 Miscellaneous Local Revenue	-	1,673	(3,346)	(1,673)	1,673
5200 Transfers from Other Funds	-	-	-	-	-
5400 Beginning Fund Balance	1,440,586	-	1,440,586	1,440,586	-
TOTAL REVENUE	1,590,586	1,673	1,587,241	1,588,914	1,673

EXPENDITURES

Facility Acquisition and Construction

2540 Building Acquisition	740,586	-	45,743	45,743	694,843
4150 Building Construction/Improvement	850,000	73,455	133,777	207,232	642,768
Total Facility Acquisition	1,590,586	73,455	179,520	252,975	1,337,611
6100 Contingency	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,590,586	\$ 73,455	\$ 179,520	\$ 252,975	\$ 1,337,611

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

Source	Adopted 2026-27 Budget	Actual YTD Rev./Exp. 7/31/2026	Encumbered as of 8/1/2026	Total Est. Incl. Encum. as of 8/1/2026	(Over)/Under Budget
REVENUE					
1510 Investment Earnings	\$ 2,400	\$ -	\$ 2,400	\$ 2,400	\$ -
1920 Contributions or Donations	6,500	-	6,500	6,500	-
1990 Miscellaneous Local Revenue	-	-	-	-	-
5200 Transfers from Other Funds	-	-	-	-	-
5400 Beginning Fund Balance	69,000	-	69,000	69,000	-
TOTAL REVENUE	77,900	-	77,900	77,900	-
EXPENDITURES					
Instruction					
1300 Tuition	77,900	-	-	-	77,900
Total Instruction	77,900	-	-	-	77,900
5200 Transits	-	-	-	-	-
5300 Transfers	-	-	-	-	-
6000 Unforeseen Expenditures	-	-	-	-	-
7000 Unappropriated Ending Fund Balance	-	-	-	-	-
TOTAL EXPENDITURES	\$ 77,900	\$ -	\$ -	\$ -	\$ 77,900

Yamhill-Carlton SD
Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2026-2027
As of 07/31/2026

Expenditure by Object	Adopted 2026-27 Budget	Actual YTD Exp. 7/31/2026	Projected 8/1/2026 Thru 6/30/2027	Total Estimated 2026-27	(Over)/ Under Budget	% Committed
100 General Fund						
01 Salaries	\$ 7,531,230	\$ 154,846	\$ 6,933,789	\$ 7,088,634	\$ 442,596	94.12%
02 Associated Payroll Cost	3,868,304	81,908	3,640,084	3,721,992	146,312	96.22%
03 Purchased Services	2,688,970	84,119	2,481,162	2,565,281	123,689	95.40%
04 Supplies	629,134	69,212	559,922	629,134	-	100.00%
05 Capital Outlay	34,342	-	12,827	12,827	21,515	37.35%
06 Other Objects	434,568	320,417	63,236	383,653	50,915	88.28%
07 Transfers	899,221	-	899,221	899,221	-	100.00%
08 Other Uses of Funds (Reserves)	2,000,000	-	2,000,000	2,000,000	-	100.00%
Total 100 General Fund	18,085,769	710,501	16,590,241	17,300,742	785,027	95.66%
200 Special Revenue Funds						
01 Salaries	1,589,132	16,610	1,307,344	1,323,953	265,179	83.31%
02 Associated Payroll Cost	1,044,216	11,323	878,933	890,256	153,960	85.26%
03 Purchased Services	150,161	4,563	89,328	93,891	56,270	62.53%
04 Supplies	1,455,908	6,969	830,530	837,499	618,409	57.52%
05 Capital Outlay	20,310	-	20,310	20,310	-	100.00%
06 Other Objects	4,500	86	4,414	4,500	-	100.00%
07 Transfers	5,000	0	5,000	5,000	-	0.00%
08 Other Uses of Funds (Reserves)	0	0	0	0	(0)	100.00%
Total 100 General Funds	4,269,227	39,551	3,135,859	3,175,410	1,093,817	74.38%
300 Debt Services Funds						
02 Associated Payroll Cost	\$ 848,935	-	848,935	848,935	-	0.00%
06 Other Objects	2,521,486	69,600	2,451,886	2,521,486	-	0.00%
08 Other Uses of Funds (Reserves)	880,635	-	880,635	880,635	-	0.00%
Total 300 Debt Services Funds	4,251,056	69,600	4,181,456	4,251,056	-	100.00%
400 Capital Projects Funds						
03 Purchased Services	\$ -	\$ -	-	-	-	0.00%
05 Capital Outlay	1,590,586	73,455	1,517,131	1,590,586	-	0.00%
06 Other Objects	-	-	-	-	-	0.00%
Total 400 Capital Projects Funds	1,590,586	73,455	1,517,131	1,590,586	-	100.00%
700 Trust Funds						
03 Purchased Services	\$ 77,900	\$ -	3,895	3,895	74,005	-
08 Other Uses of Funds (Reserves)	-	-	-	-	-	0.00%
Total 700 Trust Funds	77,900	-	3,895	3,895	74,005	5.00%
Total Requirements	\$ 28,274,538	\$ 893,108	\$ 25,428,581	\$ 26,321,689	\$ 1,952,849	

Yamhill-Carlton SD
For the Fiscal Year 2025-2026
As of 07/31/2026

Appropriations		Adopted Budget	Working Budget	YTD	Encumbrance	YTD + Enc	Budget less YTD + Enc
General Fund		100					
Instruction	1000	8,582,422	8,582,422	48,139	7,767,163	7,815,302	767,120
Support Services	2000	6,604,126	6,604,126	662,362	4,272,955	4,935,317	1,668,809
	4000	-	-	-	-	-	-
Transfers	5200	899,221	899,221	-	-	-	899,221
		16,085,769	16,085,769	710,501	12,040,118	12,750,619	3,335,150
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	1,000,000	1,000,000	-	-	-	1,000,000
		17,085,769	17,085,769	710,501	12,040,118	12,750,619	4,335,150
	7000	1,000,000	1,000,000	-	-	-	1,000,000
General Fund		18,085,769	18,085,769	710,501	12,040,118	12,750,619	5,335,150
Special Revenue Fund		200					
Instruction	1000	2,766,717	2,766,717	1,696	1,267,808	1,269,504	1,497,213
Support Services	2000	978,201	978,201	37,035	419,735	456,770	521,431
Community Services	3000	519,309	519,309	820	265,897	266,717	252,592
Transfers	5200	5,000	5,000	-	-	-	5,000
		4,269,227	4,269,227	39,551	1,953,440	1,992,991	2,276,236
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		4,269,227	4,269,227	39,551	1,953,440	1,992,991	2,276,236
	7000	-	-	-	-	-	-
Special Revenue Fund		4,269,227	4,269,227	39,551	1,953,440	1,992,991	2,276,236
Debt Services Fund		300					
Debt Services	5100	3,370,421	3,370,421	69,600	1,135,350	1,204,950	2,165,471
		3,370,421	3,370,421	69,600	1,135,350	1,204,950	2,165,471
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	880,635	880,635	-	-	-	880,635
		4,251,056	4,251,056	69,600	1,135,350	1,204,950	3,046,106
	7000	-	-	-	-	-	-
Debt Services Fund		4,251,056	4,251,056	69,600	1,135,350	1,204,950	3,046,106
Capital Projects Fund		400					
Instruction	1000	-	-	-	-	-	-
Support Services	2000	740,586	740,586	-	-	-	740,586
Facilities Acquisitions	4000	850,000	850,000	73,455	283,026	356,481	493,519
Transfers	5200	-	-	-	-	-	-
		1,590,586	1,590,586	73,455	283,026	356,481	1,234,105
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		1,590,586	1,590,586	73,455	283,026	356,481	1,234,105
	7000	-	-	-	-	-	-
Capital Projects Fund		1,590,586	1,590,586	73,455	283,026	356,481	1,234,105
Trust and Agency Funds		700					
Instruction	1000	77,900	77,900	-	-	-	77,900
Transfers	5200	-	-	-	-	-	-
		77,900	77,900	-	-	-	77,900
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	-	-	-	-	-	-
		77,900	77,900	-	-	-	77,900
	7000	-	-	-	-	-	-
Trust and Agency Funds		77,900	77,900	-	-	-	77,900
All Funds							
Instruction	1000	11,427,039	11,427,039	49,835	9,034,971	9,084,806	2,342,233
Support Services	2000	8,322,913	8,322,913	699,397	4,692,690	5,392,087	2,930,826
Community Services	3000	519,309	519,309	820	265,897	266,717	252,592
Facilities Acquisitions	4000	850,000	850,000	73,455	283,026	356,481	493,519
Debt Services	5100	3,370,421	3,370,421	69,600	1,135,350	1,204,950	2,165,471
Transfers	5200	904,221	904,221	-	-	-	904,221
		25,393,903	25,393,903	893,108	15,411,934	16,305,041	9,088,862
Apportionments	5300	-	-	-	-	-	-
Contingency	6000	1,880,635	1,880,635	-	-	-	1,880,635
		27,274,538	27,274,538	893,108	15,411,934	16,305,041	10,969,497
Unappropriated & Reser	7000	1,000,000	1,000,000	-	-	-	1,000,000
All Funds		28,274,538	28,274,538	893,108	15,411,934	16,305,041	11,969,497

Yamhill-Carlton SD
BALANCE SHEET ALL ACCOUNTS
July 31, 2026

ASSETS

Cash in Bank (AP) - Checking	1,617,143	
Cash in the Bank (Student Body) - Checking	291,526	* * *
Petty Cash - Café	50	
Cash w/Fiscal Agents	243,364	
Cafeteria Account	11,716	
Investments LGIP	6,598,612	
Taxes Receivable	219,968	
Account Receivable - GASB	4,950	
Interfund Accounts Receivable	-	
Intergovernmental A/R Prior Year	(32,475)	
Intergovernmental Accounts Receivable	-	
Inventories for Nutrition Services	11,288	
Prepaid Expenses	(2,849)	
ASB Fund Balance	(251,928)	* *
<hr/>		
Total Current Assets	\$ 8,711,365	

LIABILITIES AND NET EQUITY

Liabilities:		
Accounts Payable	(1,293)	
Salaries Payable	-	
Payroll Federal Deductions Payable	-	
Payroll State Deductions Payable	(759)	
FICA / Medicare Withholding	-	
PERS Payable	(10,257)	
Payroll Volunteer Deduction Payable	(4,140)	
Payroll Direct Deposit Payable	-	
Employer Paid Benefit	(221,669)	
W/C Liberty NW	30,281	
W/C OR Assessment	(205)	
Deferred Property Tax Revenues	(235,985)	
Payroll Flex Plan Payable	-	
Deposit Payable	-	
<hr/>		
Total Liabilities	\$ (444,026)	
<hr/>		
Total Assets - Liabilities	\$ 8,267,339	
<hr/>		
Net Equity	\$ 8,267,339	*
<hr/>		
Rounded	Variance	-

* Financials without Audit Adjustments

Note: The totals tie out correctly, and negative balances represent timing or accrual adjustments that will resolve with the final audit.

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:
 Bank Account: COLUMBIA BANK 2403 From Date: 07/01/2026 To Date: 07/31/2026
 From Check: To Check: From Clear Date: To Clear Date:
 From Voucher: To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63122	07/03/2026	Clever Inc	\$1,600.50	1002	Printed	Expense	☒	07/31/2026	
63123	07/03/2026	HD Supply	\$87.99	1002	Printed	Expense	☒	07/31/2026	
63124	07/03/2026	IRON MOUNTAIN INCORPORATED	\$457.67	1002	Printed	Expense	☒	07/31/2026	
63125	07/03/2026	JOSTENS	\$25.90	1002	Printed	Expense	☒	07/31/2026	
63126	07/03/2026	LAWRENCE COMPANY	\$100.00	1002	Printed	Expense	☒	07/31/2026	
* 63128	07/03/2026	PACE	\$308,008.00	1002	Printed	Expense	☒	07/31/2026	
63129	07/03/2026	VIVI LLC	\$1,908.00	1002	Printed	Expense	☒	07/31/2026	
* 63131	07/08/2026	City of Carlton	\$2,300.22	1005	Printed	Expense	☒	07/31/2026	
63132	07/08/2026	City of Yamhill	\$17,147.47	1005	Printed	Expense	☒	07/31/2026	
63133	07/08/2026	Eagle Cap Industries LLC	\$9,950.00	1005	Printed	Expense	☒	07/31/2026	
63134	07/08/2026	Edupoint Education Systems LLC	\$3,835.68	1005	Printed	Expense	☒	07/31/2026	
63135	07/08/2026	Flashalert Newswire	\$302.80	1005	Printed	Expense	☒	07/31/2026	
63136	07/08/2026	OREGON LITHOPRINT INC	\$1,643.00	1005	Printed	Expense	☒	07/31/2026	
63137	07/08/2026	PENSERV PLAN SERVICES INC	\$280.16	1005	Printed	Expense	☒	07/31/2026	
63138	07/08/2026	RECOLOGY WESTERN OREGON GARBAGE	\$702.95	1005	Printed	Expense	☒	07/31/2026	
63139	07/08/2026	TURF TANK	\$11,000.00	1005	Printed	Expense	☒	07/31/2026	
63140	07/08/2026	UNITED RENTALS (NORTH AMERICA) INC	\$224.40	1005	Printed	Expense	☒	07/31/2026	
63141	07/08/2026	Zipty Fiber	\$921.09	1005	Printed	Expense	☒	07/31/2026	
* 63143	07/15/2026	COSA	\$5,015.00	1018	Printed	Expense	☒	07/31/2026	
63144	07/15/2026	Lowes Companies Inc	\$1,486.82	1018	Printed	Expense	☒	07/31/2026	
63145	07/15/2026	OASBO	\$365.00	1018	Printed	Expense	☒	07/31/2026	
63146	07/15/2026	OFFICE DEPOT, INC	\$188.86	1018	Printed	Expense	☒	07/31/2026	

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: COLUMBIA BANK 2403

From Date: 07/01/2026

To Date: 07/31/2026

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63147	07/15/2026	PAYSCHOOLS	\$2,895.20	1018	Printed	Expense	☒	07/31/2026	
63148	07/15/2026	PORTLAND GENERAL ELECTRIC	\$14,445.79	1018	Printed	Expense	☒	07/31/2026	
63149	07/15/2026	Telecom Spot, The	\$2,310.41	1018	Printed	Expense	☐		
63150	07/15/2026	Ziply Fiber	\$926.79	1018	Printed	Expense	☒	07/31/2026	
63151	07/22/2026	OREGON EMPLOYMENT TAX	\$1,131.18	1020	Printed	Expense	☒	07/31/2026	
63152	07/23/2026	Accountable Exteriors	\$50,870.92	1021	Printed	Expense	☒	07/31/2026	
63153	07/23/2026	Clackamas ESD	\$1,274.40	1021	Printed	Expense	☐		
63154	07/23/2026	Legacy Paving & Construction LLC	\$22,584.48	1021	Printed	Expense	☒	07/31/2026	
63155	07/23/2026	OSBA	\$4,930.22	1021	Printed	Expense	☒	07/31/2026	
63156	07/23/2026	PACE	\$17.00	1021	Printed	Expense	☒	07/31/2026	
63157	07/23/2026	PAULY, ROGERS AND CO., P.C.	\$10,000.00	1021	Printed	Expense	☒	07/31/2026	
63158	07/31/2026	HD Supply	\$522.03	1027	Printed	Expense	☐		
63159	07/31/2026	InTouch Receipting	\$5,691.50	1027	Printed	Expense	☐		
63160	07/31/2026	JULIE WARNER	\$405.20	1027	Printed	Expense	☐		
63161	07/31/2026	Lowes Companies Inc	\$960.12	1027	Printed	Expense	☐		
63162	07/31/2026	MCMINNVILLE GAS INC.	\$592.12	1027	Printed	Expense	☐		
63163	07/31/2026	OFFICE DEPOT, INC	\$72.14	1027	Printed	Expense	☐		
63164	07/31/2026	PACIFIC OFFICE AUTOMATION LEASE DIRECT	\$1,550.00	1027	Printed	Expense	☐		
63165	07/31/2026	PATCH PRO DRYWALL & FINISHES LLC	\$950.00	1027	Printed	Expense	☐		
63166	07/31/2026	PROJECT WAYFINDER INC	\$3,750.00	1027	Printed	Expense	☐		
63167	07/31/2026	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$2,290.00	1027	Printed	Expense	☐		
63168	07/31/2026	RODDA PAINT CO	\$331.31	1027	Printed	Expense	☐		

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: COLUMBIA BANK 2403

From Date: 07/01/2026

To Date: 07/31/2026

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
63169	07/31/2026	SAFERWATCH LLC	\$4,000.00	1027	Printed	Expense	☐		
63170	07/31/2026	UNITED RENTALS (NORTH AMERICA) INC	\$224.40	1027	Printed	Expense	☐		
63171	07/31/2026	Wilco	\$10.77	1027	Printed	Expense	☐		
Total Amount:			\$500,287.49						

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: COLUMBIA BANK 2403

From Date: 07/01/2026

To Date: 07/31/2026

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
7/6/2026	COLUMBIA BANK	2403	30,400.40	Direct Voucher Posting	7/31/2026
7/6/2026	COLUMBIA BANK	2403	39,150.69	Direct Voucher Posting	7/31/2026
7/10/2026	COLUMBIA BANK	2403	17,942.22	Direct Voucher Posting	7/31/2026
7/6/2026	COLUMBIA BANK	2403	150.00	Direct Voucher Posting	7/31/2026
7/15/2026	COLUMBIA BANK	2403	1,191.66	Direct Voucher Posting	7/31/2026
7/15/2026	COLUMBIA BANK	2403	122,099.12	Direct Voucher Posting	7/31/2026
7/15/2026	COLUMBIA BANK	2403	98.94	Direct Voucher Posting	7/31/2026
7/15/2026	COLUMBIA BANK	2403	3,284.74	Direct Voucher Posting	7/31/2026
7/10/2026	COLUMBIA BANK	2403	1,585.50	Direct Voucher Posting	7/31/2026
7/15/2026	COLUMBIA BANK	2403	2,194.61	Direct Voucher Posting	7/31/2026
7/16/2026	COLUMBIA BANK	2403	52,753.68	Direct Voucher Posting	7/31/2026
7/15/2026	COLUMBIA BANK	2403	(227,193.00)	LGIP to Cking 4490455	7/31/2026
7/24/2026	COLUMBIA BANK	2403	17,816.90	Direct Voucher Posting	7/31/2026
7/10/2026	COLUMBIA BANK	2403	11,985.82	Direct Voucher Posting	7/31/2026
7/10/2026	COLUMBIA BANK	2403	141,349.84	Direct Voucher Posting	7/31/2026
7/10/2026	COLUMBIA BANK	2403	41,948.74	Direct Voucher Posting	7/31/2026
7/27/2026	COLUMBIA BANK	2403	382.34	Direct Voucher Posting	7/31/2026
7/2/2026	COLUMBIA BANK	2403	(420,811.42)	LGIP 4556 to Cking 2403 Conf 4481781	7/31/2026
7/10/2026	COLUMBIA BANK	2403	2,921.95	Direct Voucher Posting	7/31/2026
7/15/2026	COLUMBIA BANK	2403	4,903.08	Direct Voucher Posting	7/31/2026
7/27/2026	COLUMBIA BANK	2403	3,935.76	Direct Voucher Posting	7/31/2026

Yamhill-Carlton School District No. 1

Reprint Check Listing

Fiscal Year: 2026-2027

Criteria:

Bank Account: COLUMBIA BANK 2403

From Date: 07/01/2026

To Date: 07/31/2026

From Check:

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To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☒ Manual ☐ Payroll ☐ Payroll Deductions ☒ Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
7/10/2026	COLUMBIA BANK	2403	100,585.71	Direct Voucher Posting	7/31/2026
7/10/2026	COLUMBIA BANK	2403	(253,675.00)	LGIP to Cking 4487090	7/31/2026

Other Disbursement Total: (304,997.72)

Report Total Amount: \$195,289.77

End of Report



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

2026-2027 School Year Yamhill Carlton School District Designations and Authorizations

Authorize the Superintendent and the Business Manager to pay salaries, bills and other financial requirements.

Designate the following:

- Superintendent as Clerk and Chief Budget Officer.
- McMinnville News Register as Publication of Records.
- The Hungerford Law Firm, Garrett Hemann Robertson P.C. (Paul Dakopolos), and Willamette ESD as legal counsel, but the Superintendent has authority to seek other counsel for specific other legal services.
- Columbia Bank, First Federal Savings, and State of Oregon Local Government Investment Pool as depositories of District funds.
- Clint Raever and Melanie Neece as District representatives with the authority to apply for Title 1 Funds, and other federal and state grants.
- Pauly, Rogers and Co., PC as official auditor for the 2026-2027 School Year.
- SAIF as worker's compensation insurance carrier for the 2026-2027 School Year.
- WHA as the agent of record for liability insurance coverage through Property and Casualty Coverage for Education (PACE) for the 2026-2027 School Year.



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

08/11/2026

Reconsideration Committee Member Nominations:

Sara Call

Kim Walton

Krystal Larson

Jodi Pellegrino

Jenifer Tuning



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

08/11/2026

Justification for 4th Grade Reduced Instructional Time

On April 16, 2026, Governor Tina Kotek issued Executive Order 26-06 to protect and restore student instructional time in Oregon schools. The Executive Order establishes the 2024-2025 school year as the baseline for student instructional time and requires school districts to either restore any reduced instructional time beginning in the 2027-2028 school year or provide a board-approved public justification for why instructional time will not be restored.

Yamhill-Carlton School District provided 173 student instructional days during the 2024-2025 school year. The 2025-2026 calendar included 172 instructional days, resulting in a reduction of one instructional day. The 2027-2028 calendar will restore this instructional day, returning the district to the 2024-2025 baseline. In accordance with the Executive Order, any instructional time lost due to future inclement weather or emergency closures must also be made up.

As part of the district's grade-level reconfiguration approved by the Board, fourth grade students will return to the elementary school beginning in the 2026-2027 school year. To align the elementary schedule across all grade levels and support efficient building operations, the fourth-grade instructional day will be 20 minutes shorter than it was during the 2024-2025 baseline year. As a result, fourth grade will have reduced instructional time compared to the established baseline.

The administration recommends that the Board approve a public justification for the reduced instructional time for fourth grade only, recognizing that the reduction is the result of the approved grade-level restructuring and the operational alignment of the elementary school schedule.

Yamhill-Carlton School District 1

Code: BBAA
Adopted: 5/08/17
Revised/Readopted: 1/09/20

DELETE

Individual Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in legal session only.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as their own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

Requests for legal opinions by a Board member must be approved by a majority vote of the Board. If the legal opinion sought involves the superintendent's employment or performance, the request should be made to the board chair. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy Board policy KL – Public Complaints. Such information will be conveyed to the superintendent.

4. Board Member's Relationship to Administration

Individual Board members will be informed about the district's educational program, may visit schools or other facilities to gain information, and may request information from the superintendent. No individual Board member may direct the superintendent to action without Board authorization. Board members will not intervene in the administration of the district or its schools.

5. Contracts or Agreements

All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

END OF POLICY

Legal Reference(s):

[ORS 332.045](#)
[ORS 332.055](#)

[ORS 332.057](#)
[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Yamhill-Carlton School District 1

Code: BBAA
Adopted:

Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in a meeting which is being held in accordance with Oregon's Public Meetings Law. A Board member has the authority to act in the name of the Board only when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business.

When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

Board members may speak on behalf of the Board or district only when specifically authorized to do so. Any other statements do not represent the position of the Board or district. When expressing personal opinions in public, Board members are encouraged to clearly identify the opinions as their own.

All Board members shall maintain awareness of relevant district information and participate in Board functions and professional Board development activities.

All members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Records

Any individual Board member who desires a copy of an existing record may make such a request to the superintendent. Requests involving confidential records or significant staff time will be referred to the Board for approval.

2. Requests for Legal Opinions

Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. The Board chair is authorized to obtain legal advice or opinions if advantageous to do so prior to the next meeting (e.g., advice regarding an executive session or a decision to invite district legal counsel) without a need for Board approval. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to a Board Member

When a Board member receives complaints or requests for action from staff, students or members of the public, the Board member will direct the staff, students, members of the public to the public complaint policy Board policy KL – Public Complaints. Such information will be conveyed to the superintendent. An individual Board member is not authorized to independently act on complaints.

4. Board Member's Communication with Administration

No individual Board member may direct the superintendent or other staff to action without Board authorization. No Board member will intervene in the administration of the district or its schools.

Individual Board Member's Authority and Responsibilities – BBAA

5. Contracts or Agreements

All district contracts must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

6. Visits to Schools

A Board members may visit schools in accordance with Board policy BG – Board–Staff Communications.

7. Public Meetings Law

All Board members will comply with Public Meetings Law, including participating in an approved¹ training at least once during each term of office.

8. Mandatory Reporting

A Board member having reasonable cause to believe that any child with whom the Board member comes in contact has suffered abuse or that any person with whom the Board member comes in contact has abused a child shall immediately make an oral report or cause an oral report be made to Department of Human Services² or local law enforcement.

9. Oregon Ethics Laws

All Board members will adhere to Oregon Government Ethics laws, including filing the statement of economic interest as required by Oregon Revised Statute (ORS) 244.

10. Confidential Information

All Board members will not disclose confidential information received as part of Board service.

11. Other Laws, Policies, Agreements and Procedures

All Board members will follow all laws, Board policies, working agreements, and any other procedures established by the district.

END OF POLICY

Legal Reference(s):

ORS 192.311 – 192.478
ORS 192.610 – 192.705
ORS Chapter 244

ORS 332.045
ORS 332.055
ORS 332.057

ORS 332.075
ORS 332.107
ORS 419B.010

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

¹ Approved by the Oregon Government Ethics Commission.

² (855) 503-SAFE (7233)

Yamhill-Carlton School District 1

Code: **CBG**
Adopted: 10/09/06
Revised/Readopted: 12/10/12,
12/14/17, 10/10/24

Evaluation of the Superintendent

The Board will formally evaluate the superintendent's job performance at least once each year. The evaluation will be based on the superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and his/her performance will be conducted in an executive session, unless the superintendent requests a session open to the public.¹ Such an executive session will not include a general evaluation of any district goal, objective or operation or of any directive to personnel concerning district goals, objectives, operations or programs. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 332.107

OAR 199-040-0027
OAR 199-040-0030

OAR 581-022-2405

¹ Notice must be provided to the superintendent in accordance with OAR 199-0040-0030. The superintendent must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

- a. Identification of the Board;
- b. The time, date and location of the meeting;
- c. The purpose for which the Board proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the Board will be reviewing and evaluating the performance of the superintendent; and
- d. Information on how the superintendent may make a request for an open hearing.

[Hanson v. Culver Sch. Dist. \(FDAB 1975\).](#)

Cross Reference(s):

BDC - Executive Sessions

CB - Superintendent

CBA - Qualifications and Duties of the Superintendent

Yamhill-Carlton School District 1

Code: **CBG**
Adopted: 10/09/06
Revised/Readopted: 12/10/12,
12/14/17, 10/10/24

Evaluation of the Superintendent

The Board will formally evaluate the superintendent's job performance at least once each year. The evaluation will be based on the superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

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At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

[ORS 192.660](#)
[ORS 332.107](#)

[OAR 199-040-0027](#)
[OAR 199-040-0030](#)

[OAR 581-022-2405](#)

Hanson v. Culver Sch. Dist. (FDAB 1975).

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- a. Identification of the Board;
- b. The time, date and location of the meeting;
- c. The purpose for which the Board proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the Board will be reviewing and evaluating the performance of the superintendent; and
- d. Information on how the superintendent may make a request for an open hearing.

Cross Reference(s):

BDC - Executive Sessions

CB - Superintendent

CBA - Qualifications and Duties of the Superintendent

Yamhill-Carlton School District 1

Code: **GBA**
Adopted: 10/09/06
Revised/Readopted: 4/14/08; 2/27/12; 5/08/17;
4/09/20; 12/02/21

Equal Employment Opportunity

Equal employment opportunity and treatment shall be practiced by the district regardless of race¹, color, religion, sex, sexual orientation, gender identity, national origin, marital status, pregnancy, childbirth or a related medical condition², age, veterans' status³, service in a uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability⁴ if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The district administers preference in hiring or promotion decisions in accordance with Oregon law for applicants claiming preference as a veteran, disabled veteran, state servicemember or former state servicemember.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act and the Americans with Disabilities Act Amendments Act (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be ~~provided~~ communicated to all students, parents of students and employees through handbooks and will be published on the district website.

The superintendent will develop other specific ~~recruiting~~ recruitment, interviewing and evaluation procedures ~~as are~~ necessary to implement this policy. These procedures will seek to provide an equal employment opportunity and eliminate the effects of past and present discrimination intended or unintended, on the basis of race, religion, national origin, age, sex, marital status or physical or mental disabilities.

END OF POLICY

Legal Reference(s):

ORS 174.100
~~ORS 243.317 – 243.323~~
ORS 326.051
ORS 332.505
~~ORS 342.934~~
ORS 408.225 – 408.237
~~ORS 408.230~~
~~ORS 408.235~~

ORS 652.210 - 652.220
ORS 659.850
ORS 659A.003
ORS 659A.006
ORS 659A.009
ORS 659A.029
ORS 659A.030
~~ORS 659A.040~~

ORS 659A.082
ORS 659A.109
ORS 659A.112
ORS 659A.147
~~ORS 659A.233~~
~~ORS 659A.236~~
~~ORS 659A.309~~
~~ORS 659A.321~~

¹ Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001 (as amended by House Bill 2935 (2021)).

²~~This unlawful employment practice related to pregnancy, childbirth or a related medical condition as described in House Bill 2341 (2019) (added to ORS 659A) applies to employers who employ six or more persons.~~

³~~The district grants a preference in hiring and promotion to veterans and disabled veterans. A veteran is eligible to use the preference any time when applying for a position at any time after discharge or release from service in the Armed Forces of the United States.~~

⁴~~This unlawful employment practice related to disability as described in ORS 659A.112 applies to employers who employ six or more persons (ORS 659A.106).~~

[ORS 659A.409](#)
[ORS 659A.820](#)
[ORAR 581-021-0045](#)
[ORAR 581-022-2405](#)

[ORAR 839-003-0000](#)
[ORAR 839-006-0435-0480](#)
[ORAR 839-006-0440](#)
[ORAR 839-006-0450](#)

[ORAR 839-006-0455](#)
[ORAR 839-006-0460](#)
[ORAR 839-006-0465](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d ([2018-2024](#)).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. ([20242018](#)).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 ([20242018](#)); 29 C.F.R Part 1626 ([20192025](#)).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2018).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) ([20182024](#)).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 ([20182024](#)); 34 C.F.R. Part 104 ([20192025](#)).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, ~~1701, 1703-1705, 1720~~ ([20182024](#)); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act ~~of 1990~~ /[Americans with Disabilities Act Amendments Act](#), 42 U.S.C. §§ 12101-12213 ([20182024](#)); 29 C.F.R. Part 1630 ([20192025](#)); 28 C.F.R. Part 35 ([20192025](#)).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
~~Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).~~
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 ([20182024](#)).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 ([20182024](#)).
~~Chevron USA Inc. v. Echazabal, 536 U.S. 736 (2002).~~
Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4303 ([20182024](#)).
~~House Bill 2935 (2021)~~
~~House Bill 3041 (2021)~~

Cross Reference(s):

AC - Nondiscrimination

Yamhill-Carlton School District 1

Code: **GBA**
Adopted: 10/09/06
Revised/Readopted: 4/14/08; 2/27/12; 5/08/17;
4/09/20; 12/02/21

Equal Employment Opportunity

Equal employment opportunity and treatment shall be practiced by the district regardless of race¹, color, religion, sex, sexual orientation, gender identity, national origin, marital status, pregnancy, childbirth or a related medical condition, age, veterans' status, service in a uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The district administers preference in hiring or promotion decisions in accordance with Oregon law for applicants claiming preference as a veteran, disabled veteran, state servicemember or former state servicemember.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act and the Americans with Disabilities Act Amendments Act (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be communicated to all students, parents of students and employees through handbooks and will be published on the district website.

The superintendent will develop other specific recruitment, interview and evaluation procedures necessary to implement this policy. These procedures will seek to provide an equal employment opportunity and eliminate the effects of past and present discrimination intended or unintended, on the basis of race, religion, national origin, age, sex, marital status or physical or mental disabilities.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 326.051](#)
[ORS 332.505](#)
[ORS 408.225 – 408.237](#)
[ORS 652.210 - 652.220](#)
[ORS 659.850](#)

[ORS 659A.003](#)
[ORS 659A.006](#)
[ORS 659A.009](#)
[ORS 659A.029](#)
[ORS 659A.030](#)
[ORS 659A.082](#)

[ORS 659A.109](#)
[ORS 659A.112](#)
[ORS 659A.147](#)
[ORS 659A.820](#)
[OAR 581-021-0045](#)
[OAR 581-022-2405](#)
[OAR 839-006-0435-0480](#)

¹ Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001 (as amended by House Bill 2935 (2021)).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (-2024).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. (2024).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2024); 29 C.F.R Part 1626 (2025).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2018).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2024).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 (2024); 34 C.F.R. Part 104 (2025).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act /Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2024); 29 C.F.R. Part 1630 (2025); 28 C.F.R. Part 35 (2025).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (2024).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2024).
Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4303 (2024).

Cross Reference(s):

AC - Nondiscrimination

Yamhill-Carlton School District 1

Code: GBN/JBA
Adopted: 10/09/06
Revised/Readopted: 12/14/14; 11/12/20

DELETE

Sexual Harassment

The district is committed to the elimination of sexual harassment in district schools, activities and programs. Sexual harassment is strictly prohibited and shall not be tolerated. This includes sexual harassment: of students by staff members, other students or third parties; of staff members by students, other staff members or third parties; and of third parties by staff members and students. This policy applies to third parties who are on or immediately adjacent to school grounds or district property, are at any school-sponsored or district-sponsored activity or program, or are off school or district property, if a student or staff member acts toward the person in a manner that creates a hostile environment for the person while at school or a school-sponsored or district-sponsored activity or program. "Third parties" include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events. "District" includes: district facilities; district premises and nondistrict property if the student or staff member is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events, where students are under the jurisdiction of the district; or where the staff member is engaged in district business. The prohibition also includes off duty conduct which is incompatible with a staff member's district job responsibilities.

All staff members, students, and third parties are subject to this policy. Sexual harassment of students, staff members or third parties shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with a student's educational program or activity or that creates an intimidating, offensive or hostile educational environment; unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with the staff member's ability to perform the job or that creates an intimidating, offensive or hostile work environment; or unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that creates an intimidating, offensive or hostile environment; and
3. Assault when sexual contact occurs without the student's, staff member's or third party's consent because the student, staff member or third party is under the influence of drugs or alcohol, is unconscious or is pressured through physical force, coercion or explicit or implied threats.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexuality in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

All complaints or reports about behavior that may violate this policy shall be promptly investigated.

Any staff member who becomes aware of behavior that may violate this policy shall immediately report to a district official so that the district official (and the reporting staff member when the victim of the harassment is a student or third party) may coordinate efforts to take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions that are necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the staff member who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to immediately report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Upon receipt of a complaint from a student or the student's parents, a staff member or a third party alleging behavior that may violate this policy, the district shall provide written notice as required by Oregon Revised Statute (ORS) 342.704(5) to the complainant.

The person who initiated the complaint and if applicable the student's parents or person's parents shall be notified when the investigation is initiated and concluded and as to whether a violation of this policy was found to have occurred to the extent allowable under state and federal student confidentiality laws.

The initiation of a complaint, and the participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the educational assignments or any terms or conditions of employment or of work or educational environment of the person who initiated the complaint or who participates in the investigation. There shall be no retaliation by the district against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the Board that appropriate corrective action will be taken by the district to stop the sexual harassment, prevent its recurrence and address negative consequences. Students in violation of this policy shall be subject to discipline up to and including expulsion and/or counseling or sexual harassment awareness training, as appropriate. The age and maturity of the student(s) involved and other relevant factors will be considered in determining appropriate action. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board. Additionally, the district may report individuals in violation of this policy to law enforcement officials. Licensed staff, staff registered with the Teacher Standards and Practices Commission (TSPC) and those participating in practicum programs, as specified by Oregon Administrative Rules, shall be reported to TSPC.

The superintendent shall ensure appropriate periodic sexual harassment awareness training or information is provided to all supervisors, staff members and students and that annually, the name and position of district officials responsible for accepting and managing sexual harassment complaints, business phone numbers, addresses or other necessary contact information is readily available. This policy as well as the complaint procedure will be made available upon request to all students, parents of students, staff members and third parties, posted on the district's website and published in student/parent and staff handbooks. The district's policy shall be posted on a sign in all schools. Posted signs shall be at least 8-1/2 inches by 11 inches in size.

The superintendent will establish a process of reporting incidents of sexual harassment.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

Cross Reference(s):

AC - Nondiscrimination

ACB - All Students Belong

GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff

GBNAA/JHFF - Reporting Requirements for Suspected Sexual Conduct with Students

JBA/GBN - Sexual Harassment

JFCF - Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating

Violence, and Domestic Violence – Student

JHFE - Reporting of Suspected Abuse of a Child

Yamhill-Carlton School District 1

Code: GBN/JBA
Adopted:

Sexual Harassment

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure and GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties¹ shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:
 - a. Interferes with a student's educational activity or program;
 - b. Interferes with a school or district staff member's ability to perform their job; or
 - c. Creates an intimidating, offensive, or hostile environment.
3. Assault when sexual contact occurs without consent².

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the

¹ "Third party" means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) at a school-sponsored activity or program; or 3) off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

² "Without consent" means an act performed: (a) without the knowing, voluntary and clear agreement by all parties to participate in the specific act; or (b) when a person who is a party to the act is incapacitated by drugs or alcohol; unconscious; or pressured through physical force, coercion or explicit or implied threats to participate in the act.

conduct is not the product of sexual intent or a person finding another person, or another person's actions, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

John Horne, HR Director at 503-852-6980 or hornej@yoschools.org

This individual is responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. This person is also designated as the Title IX coordinator. *See* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure.

Response

Any staff member who becomes aware of behavior that may violate this policy shall immediately report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Investigation

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. Interviews with those involved;
2. Interviews with witnesses;
3. Review of video surveillance;
4. Review of written communications, including electronic communications;
5. Review of any physical evidence; and

6. Use of third-party investigator.

The district will use a reasonable person standard when determining whether a hostile environment exists. A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment.

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. Discipline of staff and students engaging in sexual harassment;
2. Removal of third parties engaged in sexual harassment;
3. Additional supervision in activities;
4. Additional controls for district electronic systems;
5. Trainings and education for staff and students; and
6. Increased notifications regarding district procedures and resources.

When a student or staff member is harassed by a third party, the district will consider the following:

1. Removing that third party's ability to contract or volunteer with the district, or be present on district property;
2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;
3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;
4. Limiting attendance at district events; and
5. Providing for additional supervision, including law enforcement if necessary, at district events.

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or
2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notices

When a person³ who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;
2. If appropriate, any impacted person who is not a reporting person;
3. Each reported person; and
4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include⁴:

1. Name and contact information for all persons designated by the district to receive complaints;
2. The rights of the person that the notification is going to;
3. Information about the internal complaint processes available through the school or district that the person who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines;
4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;
5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;
6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;
7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:
 - a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
 - b. For the reported persons, information about and contact information for state and community-based mental health services.
8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and

³ Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

⁴ Remember confidentiality laws when providing any information.

9. Prohibition of retaliation.

The notice must:

1. Be written in plain language that is easy to understand;
2. Use print that is of a color, size and font that allows the notification to be easily read; and
3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Additionally, notice must be provided to the person who initiated the complaint and, if applicable, the person's parents, when an investigation is initiated and when it is concluded. The notification at the conclusion of the investigation must include whether a violation of the policy was found to have occurred, to the extent allowable under state and federal student confidentiality laws.

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity⁵;
3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;
5. "Domestic violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or
6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

⁵ "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX coordinator receiving the person's verbal or written report. The report can be made at any time.

John Horne is designated as the Title IX coordinator. The Title IX coordinator will coordinate the district's efforts to comply with its responsibilities related to this AR. The district prominently will display the contact information for the Title IX coordinator on the district website and in each handbook.

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.⁶ The district shall treat complainants and respondents equitably by providing supportive measures⁷ to the complainant and by following a grievance procedure⁸ prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.⁹

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.¹⁰ The district must provide the respondent with notice and an opportunity to challenge the decision immediately

⁶ (Title 34 C.F.R. § 106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

⁷ (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment.⁷ The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

⁸ This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

⁹ The Title IX coordinator may also discuss that the Title IX coordinator has the ability to file a formal complaint.

¹⁰ The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX coordinator(s);
2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and
3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

Inquiries about the application to Title IX and its requirements may be referred to the Title IX coordinator.

No Retaliation

Neither the district or any person may retaliate¹¹ against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy and contact information for the Title IX coordinator shall be prominently published in the school student handbooks and on the schools and district website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any person upon request.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
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[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

¹¹ Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).

Yamhill-Carlton School District 1

Code: JBA/GBN
Adopted:

Sexual Harassment

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure and GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties¹ shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:
 - a. Interferes with a student's educational activity or program;
 - b. Interferes with a school or district staff member's ability to perform their job; or
 - c. Creates an intimidating, offensive, or hostile environment.
3. Assault when sexual contact occurs without consent².

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the

¹ "Third party" means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) at a school-sponsored activity or program; or 3) off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

² "Without consent" means an act performed: (a) without the knowing, voluntary and clear agreement by all parties to participate in the specific act; or (b) when a person who is a party to the act is incapacitated by drugs or alcohol; unconscious; or pressured through physical force, coercion or explicit or implied threats to participate in the act.

conduct is not the product of sexual intent or a person finding another person, or another person's actions, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

John Horne, HR Director at 503-852-6980 or hornej@ycschools.org

This individual is responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. This person is also designated as the Title IX coordinator. *See* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure.

Response

Any staff member who becomes aware of behavior that may violate this policy shall immediately report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Investigation

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. Interviews with those involved;
2. Interviews with witnesses;
3. Review of video surveillance;
4. Review of written communications, including electronic communications;
5. Review of any physical evidence; and

6. Use of third-party investigator.

The district will use a reasonable person standard when determining whether a hostile environment exists. A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment.

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. Discipline of staff and students engaging in sexual harassment;
2. Removal of third parties engaged in sexual harassment;
3. Additional supervision in activities;
4. Additional controls for district electronic systems;
5. Trainings and education for staff and students; and
6. Increased notifications regarding district procedures and resources.

When a student or staff member is harassed by a third party, the district will consider the following:

1. Removing that third party's ability to contract or volunteer with the district, or be present on district property;
2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;
3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;
4. Limiting attendance at district events; and
5. Providing for additional supervision, including law enforcement if necessary, at district events.

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or
2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notices

When a person³ who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;
2. If appropriate, any impacted person who is not a reporting person;
3. Each reported person; and
4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include⁴:

1. Name and contact information for all persons designated by the district to receive complaints;
2. The rights of the person that the notification is going to;
3. Information about the internal complaint processes available through the school or district that the person who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines;
4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;
5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;
6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;
7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:
 - a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
 - b. For the reported persons, information about and contact information for state and community-based mental health services.
8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and

³ Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

⁴ Remember confidentiality laws when providing any information.

9. Prohibition of retaliation.

The notice must:

1. Be written in plain language that is easy to understand;
2. Use print that is of a color, size and font that allows the notification to be easily read; and
3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Additionally, notice must be provided to the person who initiated the complaint and, if applicable, the person's parents, when an investigation is initiated and when it is concluded. The notification at the conclusion of the investigation must include whether a violation of the policy was found to have occurred, to the extent allowable under state and federal student confidentiality laws.

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity⁵;
3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;
5. "Domestic violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or
6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

⁵ "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX coordinator receiving the person's verbal or written report. The report can be made at any time.

John Horne is designated as the Title IX coordinator. The Title IX coordinator will coordinate the district's efforts to comply with its responsibilities related to this AR. The district prominently will display the contact information for the Title IX coordinator on the district website and in each handbook.

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.⁶ The district shall treat complainants and respondents equitably by providing supportive measures⁷ to the complainant and by following a grievance procedure⁸ prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.⁹

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.¹⁰ The district must provide the respondent with notice and an opportunity to challenge the decision immediately

⁶ (Title 34 C.F.R. § 106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

⁷ (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment.⁷ The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

⁸ This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

⁹ The Title IX coordinator may also discuss that the Title IX coordinator has the ability to file a formal complaint.

¹⁰ The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX coordinator(s);
2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and
3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

Inquiries about the application to Title IX and its requirements may be referred to the Title IX coordinator.

No Retaliation

Neither the district or any person may retaliate¹¹ against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy and contact information for the Title IX coordinator shall be prominently published in the school student handbooks and on the schools and district website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any person upon request.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

¹¹ Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).

Yamhill-Carlton School District 1

Code: JBA/GBN
Adopted: 10/09/06
Revised/Readopted: 12/14/14; 11/12/20

DELETE

Sexual Harassment

The district is committed to the elimination of sexual harassment in district schools, activities and programs. Sexual harassment is strictly prohibited and shall not be tolerated. This includes sexual harassment: of students by staff members, other students or third parties; of staff members by students, other staff members or third parties; and of third parties by staff members and students. This policy applies to third parties who are on or immediately adjacent to school grounds or district property, are at any school-sponsored or district-sponsored activity or program, or are off school or district property, if a student or staff member acts toward the person in a manner that creates a hostile environment for the person while at school or a school-sponsored or district-sponsored activity or program. "Third parties" include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events. "District" includes: district facilities; district premises and nondistrict property if the student or staff member is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events, where students are under the jurisdiction of the district; or where the staff member is engaged in district business. The prohibition also includes off duty conduct which is incompatible with a staff member's district job responsibilities.

All staff members, students, and third parties are subject to this policy. Sexual harassment of students, staff members or third parties shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with a student's educational program or activity or that creates an intimidating, offensive or hostile educational environment; unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that interferes with the staff member's ability to perform the job or that creates an intimidating, offensive or hostile work environment; or unwelcome conduct of a sexual nature that is physical, verbal or nonverbal and that creates an intimidating, offensive or hostile environment; and
3. Assault when sexual contact occurs without the student's, staff member's or third party's consent because the student, staff member or third party is under the influence of drugs or alcohol, is unconscious or is pressured through physical force, coercion or explicit or implied threats.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexuality in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

All complaints or reports about behavior that may violate this policy shall be promptly investigated.

Any staff member who becomes aware of behavior that may violate this policy shall immediately report to a district official so that the district official (and the reporting staff member when the victim of the harassment is a student or third party) may coordinate efforts to take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;
2. Staff member is protected and to promote a nonhostile work environment; or
3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions that are necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the staff member who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to immediately report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Upon receipt of a complaint from a student or the student's parents, a staff member or a third party alleging behavior that may violate this policy, the district shall provide written notice as required by Oregon Revised Statute (ORS) 342.704(5) to the complainant.

The person who initiated the complaint and if applicable the student's parents or person's parents shall be notified when the investigation is initiated and concluded and as to whether a violation of this policy was found to have occurred to the extent allowable under state and federal student confidentiality laws.

The initiation of a complaint, and the participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the educational assignments or any terms or conditions of employment or of work or educational environment of the person who initiated the complaint or who participates in the investigation. There shall be no retaliation by the district against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the Board that appropriate corrective action will be taken by the district to stop the sexual harassment, prevent its recurrence and address negative consequences. Students in violation of this policy shall be subject to discipline up to and including expulsion and/or counseling or sexual harassment awareness training, as appropriate. The age and maturity of the student(s) involved and other relevant factors will be considered in determining appropriate action. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the superintendent or the Board. Additionally, the district may report individuals in violation of this policy to law enforcement officials. Licensed staff, staff registered with the Teacher Standards and Practices Commission (TSPC) and those participating in practicum programs, as specified by Oregon Administrative Rules, shall be reported to TSPC.

The superintendent shall ensure appropriate periodic sexual harassment awareness training or information is provided to all supervisors, staff members and students and that annually, the name and position of district officials responsible for accepting and managing sexual harassment complaints, business phone numbers, addresses or other necessary contact information is readily available. This policy as well as the complaint procedure will be made available upon request to all students, parents of students, staff members and third parties, posted on the district's website and published in student/parent and staff handbooks. The district's policy shall be posted on a sign in all schools. Posted signs shall be at least 8-1/2 inches by 11 inches in size.

The superintendent will establish a process of reporting incidents of sexual harassment.

END OF POLICY

Legal Reference(s):

[ORS 243.706](#)
[ORS 332.107](#)
[ORS 342.700](#)
[ORS 342.704](#)
[ORS 342.708](#)

[ORS 342.850](#)
[ORS 342.865](#)
[ORS 659.850](#)
[ORS 659A.006](#)
[ORS 659A.029](#)

[ORS 659A.030](#)
[OAR 581-021-0038](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

Cross Reference(s):

GBN/JBA - Sexual Harassment

GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff

JFCF - Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating

Violence, and Domestic Violence – Student

JHFE - Reporting of Suspected Abuse of a Child

JHFF/GBNAA - Reporting Requirements for Suspected Sexual Conduct with Students

Yamhill-Carlton School District 1

Code: KNA
Adopted:

Immigration Enforcement on District Property

The district complies with state and federal law, including Oregon Revised Statute (ORS) 180.805 and ORS 181.826, and this policy and accompanying administrative regulations KNA-AR(1) – Interactions with Immigration Enforcement and KNA-AR(2) – Federal Immigration Enforcement Request Log when responding to requests from federal immigration authorities regarding immigration enforcement. Absent a judicially authorized warrant or court order, district staff must not allow federal immigration authorities access to the district’s records or facilities not open to the public for the purposes of immigration enforcement and must verify the validity of any warrant or court order involving immigration enforcement presented to them by federal immigration authorities to ensure it is judicially authorized. Examples of judicial and administrative warrants and subpoenas can be found in the Oregon Attorney General’s Model Public School Policies.¹ The superintendent or designee must review and approve any response to a request involving immigration enforcement. The district will provide ongoing training to designated staff to ensure compliance with this policy.

This policy will be made available in the student handbook and on the district’s website².

Designation of Primary Point of Contact

The Superintendent is the primary point of contact for coordinating interactions with federal immigration authorities occurring in the district (“immigration point of contact”). The Human Resources Director shall serve as an alternative point of contact during the immigration point of contact absence or unavailability (“alternate immigration point of contact”).

The immigration point of contact’s responsibilities include:

1. Serving as the district’s representative during encounters with federal immigration authorities;
2. Confirming when federal immigration authorities have entered school property for immigration enforcement purposes;
3. Ensuring federal immigration authorities engaging in enforcement activities at the district have notice of relevant district policies: JO/IGBAB – Education Records/Records of Students with Disabilities, JOA – Directory Information, JOB – Personally Identifiable Information and this policy;

¹ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

² Must be provided in culturally appropriate languages that are used to communicate effectively with parents and guardians of students in the district, as determined by the Board. {The district is encouraged to evaluate language needs in the district in order to effectively communicate with all parents and guardians.}

4. Assisting staff in performing their duties in response to immigration enforcement efforts, including ensuring compliance with all district policies and procedures related to interactions with federal immigration authorities and immigration enforcement efforts;
5. Reviewing and responding to requests from federal immigration authorities, in coordination with, and under the direction of, the superintendent or designee;
6. Facilitating the district's compliance with lawful immigration enforcement efforts in a manner that does not unnecessarily disrupt the school environment or invade the privacy of students, staff, or volunteers;
7. Providing notice as required in this policy when a federal immigration authority has been confirmed to have entered school property for immigration enforcement.

Required Notice

When a federal immigration authority is reported to have entered school property for the purpose of immigration enforcement the immigration point of contact shall confirm whether federal immigration authorities have entered school property for immigration enforcement and when confirmed, shall provide notice as follows:

1. Notice must be provided to:
 - a. Students who attend the school where the federal immigration authority is confirmed to be on school property for immigration enforcement and who are in grades 7 and above;
 - b. Parents or guardians of students attending the school where the federal immigration authority is confirmed to be on school property for immigration enforcement;
 - c. Staff of the school where the federal immigration authority is confirmed to be on school property for immigration enforcement; and
 - d. Community-based service providers that have requested to receive notice when a federal immigration authority is confirmed to be on school property for immigration enforcement. Community-based service providers can request to receive such notifications by contacting the immigration point of contact at the district office.
2. Notice must include:
 - a. The general location of the federal immigration authority; and
 - b. Whether classes or school operations were affected by the presence of the federal immigration authority.
3. Notice must not disclose:
 - a. Personally identifiable information;
 - b. Other information that may not be legally disclosed; or
 - c. Other information when the disclosure may threaten the health or safety of students or staff of the district or is prohibited by a court order.

The required notice will be provided as expeditiously as possible using existing methods used for providing electronic communications.

Unless otherwise prohibited by law or court order, the district will make reasonable efforts to provide notice to a student, or to the parent of guardian of a student, when the district has provided information related to the student to a federal immigration authority.

Training

The district will provide the immigration point of contact and alternate immigration point of contact with training as follows:

1. The training must include information on the requirements of House Bill 4079 (2026), any applicable model policies published by the Attorney General, and this policy; and
2. The training must be provided at the time of designation and at least once every two years thereafter.

END OF POLICY

Legal Reference(s):

[ORS 180.810](#)
[ORS 180.805](#)

[ORS 181.826](#)

[OAR 581-021-0371](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

[Oregon Attorney General's K12 School Model Policy](#)

Senate Bill 1538 (2026).

Senate Bill 1594 (2026).

House Bill 4079 (2026).

Yamhill-Carlton School District 1

Code: KNA-AR(1)

Revised/Reviewed:

Interactions with Immigration Enforcement

The Superintendent is designated as the “immigration point of contact.”

1. Staff shall adhere to all district policies when interacting with federal immigration authorities and the following administrative regulations:
 - a. Unless expressly authorized by the superintendent or designee, or by the immigration point of contact on behalf of the superintendent or designee, staff shall not:
 - (1) Provide federal immigration authorities with records or information about students, staff, or volunteers;
 - (2) Confirm whether a student, staff member, or volunteer is present or make the student, staff member, or volunteer available;
 - (3) Allow access to non-public areas of the district’s facilities or property;
 - (4) Sign documents presented by federal immigration authorities; or
 - (5) Give consent to any immigration enforcement action.
 - b. Staff may not interfere with lawful immigration enforcement actions or physically obstruct federal immigration authorities in any manner. However, staff should immediately report to the immigration point of contact if they observe any conduct or enforcement activities by federal immigration authorities that violate state or federal law, or district policies, or that otherwise present a security threat or potential danger to students, staff, volunteers, or visitors.
 - c. Staff who receive a request related to immigration enforcement must immediately notify the immigration point of contact. The immigration point of contact is responsible for interacting with the federal immigration authorities until the matter is concluded or the federal immigration authorities have been referred to the superintendent or designee.
 - d. The immigration point of contact or alternate immigration point of contact should meet the federal immigration authorities at the school door or other area designated by the superintendent or designee for this purpose.
 - e. The immigration point of contact shall provide federal immigration authorities with a copy of this policy and explain that school staff are required to follow these steps in this policy. The immigration point of contact should inform the immigration authorities that school staff must contact the office of the superintendent or designee for guidance before providing access to school facilities, records, or other information.
 - f. The immigration point of contact should direct another staff member to contact the superintendent or designee while the immigration point of contact remains with the federal immigration authorities.
 - g. The immigration point of contact must document the request from federal immigration authorities to the fullest extent possible under the circumstances. At a minimum, the documentation shall include the following information, if available:
 - (1) The name, badge number, and agency of the law enforcement officer making the request;

- (2) The number of officers present;
- (3) Time, date, and location of the request;
- (4) The nature of the request;
- (5) The source of authority for the request, including whether the request is administratively or judicially authorized;
- (6) Whether the request requires an immediate response;
- (7) The identification of witnesses present; and
- (8) How the encounter concluded.

- h. The immigration point of contact shall direct another staff member to transmit copies, photos, or other documentation provided by federal immigration authorities to the superintendent or designee, along with other information documented pursuant to this policy. The superintendent or designee must approve any response to a law enforcement request related to immigration enforcement as provided in Section 3 of this administrative regulation.

2. Determination of Validity of Judicial Warrant or Order

- a. If presented with a warrant or order by federal immigration authorities, the immigration point of contact shall verify the validity of the warrant or order by determining whether the warrant or order is judicially authorized. An administrative warrant or other legal process that has not been authorized by a judicial officer does not authorize the district to provide law enforcement with access to records or information, or facilities for purposes of immigration enforcement.

A judicially authorized warrant or order contains the following key features:

- (1) A caption, near the top of the document, identifying the court that issued the order (typically the federal district court for the District of Oregon);
- (2) A signature block, near the end of the document, including the name of the person who signed the order, and identifying that individual as a judge, magistrate, clerk of court, or other person signing on behalf of a judge or magistrate, and the date of the signature; and
- (3) An indication that the warrant or order has not expired.

Examples of warrants and subpoenas are available in the Attorney General's model policies¹.

- b. The immigration point of contact shall notify the superintendent or designee of the warrant or order and whether the warrant or order appears on its face to be judicially authorized.
- c. The immigration point of contact should request a copy of the warrant or order and transmit a copy of the warrant or order for review by the superintendent or designee, or legal counsel.
- d. The superintendent or designee shall make the final determination regarding the validity of any warrant or court order and whether, and to what extent, federal immigration will have access to district records or information, or facilities. If the superintendent or designee is uncertain as to the validity or scope of the warrant or order, the superintendent or designee should immediately consult legal counsel or a statewide or regional education organization.

¹ <https://www.doj.state.or.us/wp-content/uploads/2026/06/Attorney-Generals-Model-Public-School-Policies-in-Compliance-with-SB-1538.pdf>

3. Approval of Response by Superintendent

- a. The immigration point of contact shall notify the superintendent or designee of a request related to immigration enforcement prior to responding to the request. The superintendent or designee will only honor requests from immigration enforcement officers or other agencies enforcing federal immigration laws if the request is judicially authorized. If the superintendent or designee is uncertain as to the lawfulness or scope of the request, the superintendent or designee should immediately consult legal counsel or a statewide or regional education organization prior to approving a response.
- b. If the superintendent or designee determines that a response is not authorized by a judicial subpoena issued as part of a court proceeding or by another compulsory court-issued legal process, such as a warrant, the superintendent or designee shall direct the immigration point of contact to decline the request.

Upon direction of the superintendent or designee, the immigration point of contact shall decline the request, refer the federal immigration enforcement authorities to the superintendent or designee, and request that they leave the premises.

The immigration point of contact shall ensure that the information documented pursuant to this administrative regulation is submitted to the Oregon Criminal Justice Commission as provided in ORS 181A.826.

- c. If the request is accompanied by a subpoena, warrant, or order that appears on its face to be judicially authorized, the superintendent or designee must review and approve the immigration point of contact of district's response to the request.

The superintendent or designee shall ensure that the district's response provides no greater access to records or information, or facilities, than that required by the subpoena, warrant, or order.

- d. If the request involves a warrant that appears to be valid and authorizes the arrest of a particular person, the superintendent shall direct the immigration point of contact to request that the arrest be conducted in a manner that is the least disruptive to the school environment and to the person's wellbeing, which may include bringing the arrestee to the federal immigration authorities.

Yamhill-Carlton School District 1

Code: KNA-AR(2)

Revised/Reviewed:

Federal Immigration Enforcement Request Log

School site: _____

Person Receiving Request: _____ Title: _____

1. Requesting Officer Information

Officer name: _____ Badge #: _____

Agency: _____

Contact information: _____

2. Number of officers present: _____

3. Time, date and location of request: _____

4. Nature of the request:

- | | |
|---|---|
| ☐ Request to enter school property | ☐ Request to access school facilities or buildings |
| ☐ Request to interview a student | ☐ Request to interview staff member |
| ☐ Request to locate a student | ☐ Request to obtain student records |
| ☐ Request to detain or take custody of an individual | |
| ☐ Other (describe): _____ | |

5. Source of Authority for the request

Authority cited by officer(s):

- | | |
|--|--------------------------------------|
| ☐ Administrative Warrant | ☐ Court Order |
| ☐ Judicial Warrant | ☐ Subpoena |
| ☐ Other Authority (describe): _____ | |

Document Presented? ☐ Yes ☐ No

If yes, identify the document and any identifying numbers: _____

Copy obtained? ☐ Yes ☐ No

6. Does the request require an immediate response? ☐ Yes ☐ No

Superintendent or Designee Review and Approval

The superintendent or designee must review the request and approve any response to a law enforcement request related to immigration enforcement.

Review Conducted By:

☐ Superintendent

☐ Superintendent's Designee

Name: _____

Title: _____

Date and Time of Review: _____

Response Authorized:

☐ Yes

☐ No

☐ Additional Legal Review Required

☐ Pending Further Information

Witnesses Present

Name	Title or Role	Contact Information
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Name	Title or Role	Contact Information
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Name	Title or Role	Contact Information
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How the Encounter Concluded

☐ Access to school property granted

☐ Referred to School Administrator

☐ Access denied pending legal review

☐ Officers left without further action

☐ Referred to Superintendent or Designee

☐ Other (describe): _____

Detailed summary of outcome:

Additional notes:

Follow-Up Actions

- ☐ Legal counsel notified
- ☐ Superintendent notified and copies, photographs, or other documentation transmitted to the superintendent or designee.
- ☐ Law enforcement documentation copied and retained

Completed By: _____ (print name)

Title: _____

Signature: _____

Date: _____

Time Completed: _____

DELETE

Personnel: Definitions

“Licensed employees” are those holding a position that requires a license issued by the state Teacher Standards and Practices Commission (TSPC).

1. A “teacher” is an employee who holds a teacher’s license or is registered to teach by TSPC.
2. A “contract teacher” is any teacher who has been regularly employed by a district for a probationary period of not more than three successive school years and who has been retained for the next succeeding school year.
3. A “probationary teacher” is one who is not a contract teacher and who is employed for at least 135 consecutive days in any school year as a teacher in the district. At least 30 consecutive days of employment in the district in a successive year shall be sufficient to keep the service intact, and the teacher shall not lose credit for previous probationary years served.
4. A “temporary teacher” is any teacher employed to fill a position designated as temporary or experimental or to fill a vacancy that occurs after the opening of school because of unanticipated enrollment or the death, disability, retirement, resignation, contract nonextension or dismissal of a contract or probationary teacher.
5. A “substitute teacher” is any teacher employed to take the place of a probationary or contract teacher who is temporarily absent. A substitute teacher is employed on a day-to-day basis, without contract, and does the work of the regularly assigned teacher during the latter’s absence from duty. Substitutes will not be eligible for fringe benefits and will be paid at a rate established annually by the Board in accordance with the provisions of Oregon law.
6. An “intern teacher” is a regularly enrolled candidate of an approved educator preparation provider, who teaches under the supervision of the staff of the provider and of the employing district, in order to acquire practical experience in teaching. The intern teacher receives both academic credit from the provider and financial compensation from the district or education service district.
7. An “administrator” is an employee who holds a valid Oregon administrative license or registration and who works in a position requiring an administrative license. An administrator includes but is not limited to, all superintendents, assistant superintendents, principals and academic program directors in public schools or education service districts, who have direct responsibility for supervision or evaluation of licensed teachers and who are compensated for their services with public funds.
8. A “specialist” is an employee who has a teaching license or a letter of authorization from the Oregon Department of Education and who is employed half-time or more.

“Classified personnel” are those employees in positions for which no teaching or administrative licenses are required by law.

“Supervisory employees” are those individuals having authority to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward or discipline other employees, or responsibly to direct them, or to adjust their grievances or effectively to recommend such action if the exercise of such authority is not of a merely routine or clerical nature but requires the use of independent judgment.

“Confidential employees” are designated in accordance with Oregon law (ORS 243.650(6)). Such employees will be excluded from any bargaining unit. Salaries and benefits for confidential employees will be established by the Board.

“Administrative employee” means an employee of the district who possesses authority to formulate and carry out administrative and/or program decisions, or who represents administration’s interest by taking or effectively recommending discretionary actions that control or implement district policy, and who has discretion in the performance of these administrative and/or program responsibilities beyond the routine discharge of duties. An administrative employee need not act in a supervisory capacity in relation to other employees.

END OF POLICY

Legal Reference(s):

[ORS 243.650\(6\), \(23\)](#)
[ORS 332.505](#)
[ORS 332.554\(3\)](#)
[ORS 342.120](#)
[ORS 342.125](#)

[ORS 342.420](#)
[ORS 342.610](#)
[ORS 342.815](#)
[ORS 342.835](#)

[ORS 342.840](#)
[ORS 342.845](#)
[OAR 584-020-0005](#)

Job York v. Portland Sch. Dist., No. FDA 83-7 (August 1983).

Cross Reference(s):

GC - Licensed Staff Positions