

Board of Education Agenda
Wichita Public Schools · USD 259
August 10, 2026 · 6:00 p.m.
Alvin E. Morris Administrative Center
903 S. Edgemoor · Wichita KS



Wichita Public Schools will be the premier district of choice, and inspire each student and staff member to thrive and become future ready within the greater community.

I. Roll Call

Moment of Silence

Pledge of Allegiance – Northeast Magnet High School Color Guard

II. Presentations

A. Good News – WPS Welcomed New Staff Members at New Staff Orientation

Diligent 2.1

Presenter: Tammy Martin

Summary: The Wichita Public Schools New Teacher Induction staff, along with the support of our community partners, welcomed more than 350 new staff to Wichita Public Schools.

B. Good News – 2026 Rally at the Roundhouse

Diligent 2.2

Presenter: Greer Cowley

Summary: Wichita Public Schools Foundation thanks our community partners for supporting the third annual Rally at the Roundhouse on Thursday, August 6, at Charles Koch Arena, where nearly 8,000 district staff members gathered to kick off the school year.

C. Good News – Wichita Public Schools District Wide Para Training

Diligent 2.3

Presenter: Holly Ingram

Summary: The district hosted a training for all para educators on Friday, August 7, a first of its kind session to help support and prepare paras for the 2026-27 school year.

D. United Teachers of Wichita

E. Service Employees International Union

III. Public Communications

A member of the public (speaker) may address the Board during the Public Communications section of the BOE Agenda. Comments by public speakers made during the Public Communications will be limited to items on the BOE Agenda or items within the jurisdiction of the Board. The number of speakers who speak during Public Communications will not exceed ten. A speaker, in lieu of speaking during Public Communications, may speak during an agenda item.

Comments during an agenda item will be limited to the topic of the agenda item. Speakers may register to speak by calling the Clerk of the Board at 973-4553 by noon on the day of the BOE meeting, or they may register at the location of the BOE meeting until 10 minutes before the meeting begins. When registering to speak, a speaker will identify the topic the speaker wishes to address. A speaker's comments at a meeting will not exceed 3 minutes, will be limited to the registered topic, and will not include personnel matters concerning district employees and/or matters that would violate the privacy of students. Speakers will provide twelve (12) copies of any handouts to the Clerk of the Board for distribution at the Board table. For more information and restrictions, please see BOE Policy 0200 - BOE Agendas and Meetings.

IV. Superintendent's Report

V. Education

A. Strategic Plan and Priorities

Diligent 5.1

Presenter(s): Loren Hatfield, Holly Ingram, and Stephen Christian

Purpose: This presentation provides an overview of the updated Wichita Public Schools Strategic Plan, outlining district goals to improve graduation rates, strengthen academic growth, and enhance life readiness for all students. It also introduces proposed Strategic Priorities, developed through staff engagement, that focus on high-leverage efforts aligned to the district's vision, and previews next steps for implementation through school improvement planning and ongoing engagement.

Recommendation: We request that the Board approve the Strategic Priorities, which directs District efforts and resources towards our vision of becoming an organization with Thriving Students and Staff and a Future Ready District of Choice.

VI. Reports

A. 2026 Bond Proposal Update

Diligent 6.1

Presenter: Gil Alvarez

Purpose: This presentation will provide the Board of Education with an informational update on actions and progress related to the 2026 bond proposal since Board approval, including progress on proposed school projects, site and property planning efforts, completed community engagement efforts, and upcoming opportunities for stakeholder involvement.

Recommendation: This presentation is for the Board's information only. No action is requested.

B. Budget Report: Authorization to Publish the Notice of Hearing and Intent to Exceed Revenue Neutral Rate for the 2026-27 Budget

Appendix 1

Diligent 6.2

Presenter: Addi Lowell

Purpose: The proposed 2026-27 district budget will be shared with the Board of Education. The 2026-27 Notice of Hearing and Notice of Intent to Exceed Revenue Neutral Rate is provided in Appendix.

Recommendation: District administration recommends that the board approve the publication of the 2026-27 Notice of Hearing and Notice of Intent to Exceed Revenue Neutral Rate, setting the budget and revenue neutral rate hearings for Monday, September 14th at 6:00 p.m. at the Alvin E. Morris Administrative Center.

VII. Consent

A. Human Resources

1. Human Resources Report

Appendix 2

Diligent 7.1

Contact(s): Stephen Christian

Purpose: Report

Recommendation: Board approval.

B. Facilities

1. Professional Mitigation Services – Various

Diligent 7.2

Contact(s): Stephen Christian

Funding Source: Capital Outlay and 49 Fund – Self Funded Insurance Reserve; 2026-27 Budget

Purpose: College Hill Elementary School, Curtis Middle School, and Truesdell Middle School have experienced bat activity requiring professional mitigation to protect the building environment and support continued safe use of the facility. The proposed work identifies entry points, removes and remediates known issues, and reduces the likelihood of recurring activity. Anderson Wildlife Solutions has been retained to perform mitigation services.

Bats are reported at the following locations: College Hill Elementary; Curtis Middle School; and Truesdell Middle School. Anderson Wildlife Solutions of Macksville, KS has been retained to provide remediation services.

Line Item	College Hill	Curtis	Truesdell
Project management	\$2,600	\$3,200	\$3,000
Inspection and documentation	\$2,000	\$2,300	\$2,200
Lift equipment	\$4,200	\$5,500	\$5,000
Valves and monitoring	\$2,200	\$2,800	\$2,600
Structural exclusion labor	\$13,000	\$17,500	\$16,200
Flashing and sheet metal	\$2,700	\$3,600	\$3,300
Stainless steel mesh	\$1,300	\$1,750	\$1,600
Sealant and adhesives	\$1,100	\$1,450	\$1,350
Fasteners and anchoring systems	\$700	\$850	\$800
Miscellaneous materials	\$700	\$950	\$900
Final inspection	\$1,200	\$1,600	\$1,550
Five-year warranty reserve	\$2,300	\$3,500	\$3,500
Total	\$34,000	\$45,000	\$42,000

Recommendation: It is recommended that the Board approve an amount not to exceed \$121,000 to be paid to Anderson Wildlife Solutions for professional bat mitigation

services at the named sites.

2. Facilities Consent

Appendix 3

Diligent 7.3

Contact(s): Luke Newman

Purpose: Report

Recommendation: Board approval.

Summary:

Description of Products/Services	Amount	Responsible Party
1. North High School – Historic Conservation Treatments	\$70,000	Luke Newman

C. Operations

1. Purchasing Consent Annual Renewals

Appendix 4

Diligent 7.4

Purpose: Report

Recommendation: Board approval.

Summary

Description of Products/Services	Amount	Responsible Party
1. STEALTH Evaluation Services	\$50,000	Addi Lowell
2. Smart Sense Food Thermometers and Annual Monitoring	\$21,000	Fabián Armendáriz
3. Canvas	\$226,275	Rob Dickson
4. Classlink - Launchpad	\$140,308	Rob Dickson
5. Common Sense Media	\$50,000	Rob Dickson
6. Student Data/Mifi Services	\$144,000	Rob Dickson
7. Student Device Repair Services	\$150,000	Rob Dickson

D. Student Support Services

1. Juvenile Detention Facility & County Detention Facility Services (Renewal)

Diligent 7.5

Contact(s): Vince Evans

Funding Source: General Fund; 2026-27 Budget

Purpose: Orion, under an agreement with the Wichita Public Schools, will provide 2026-27 educational services to students detained at the Juvenile Detention Facility and Sedgwick County Detention Facility.

Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Orion to provide 2026-27 educational services for students placed at either the Sedgwick County Juvenile Detention Facility or Sedgwick County Detention Facility in an amount of \$1,121,875.

2. Orion Adult Students (Renewal)

Diligent 7.6

Contact(s): Vince Evans

Funding Source: General Fund; 2026-27 Budget

Purpose: Per state statute 72-4348; school districts are required to provide an opportunity for adults to pursue their high school diploma. Orion, under an agreement with the Wichita Public Schools, will provide services to these adult learners during the 2026-27 school year. District Funding is calculated by the previous year's enrollment.

Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Orion during the 2026-27 school year, for a diploma completion program for adult students who are completing their high school diplomas in the amount of \$1,056,651.75.

3. Orion Summer School Program

Diligent 7.7

Contact(s): Vince Evans

Funding Source: Federal Funding; 2026-27 Budget

Purpose: The purpose of this item is to enter into a contract with Orion Education and Training to provide summer school services in June to students residing at the Sedgwick County Juvenile Detention Facility. Summer programming is a yearly service provided above and beyond the regular school year contract. Services provided assist those students' needing credits for graduation and promotion to the next grade level.

Recommendation: It is recommended the Board approve an agreement with Orion Education and Training in the amount not to exceed \$42,000 for summer school services provided to students residing at the Sedgwick County Juvenile Detention Facility for the 2025-26 school year.

4. Language Assessment Program for Deaf/Hard of Hearing Children (LAP-DHH)

Diligent 7.8

Contact(s): Vince Evans

Funding Source: Special Education; 2026-27 Budget

Purpose: In accordance with K.S.A. 75-5397e, a language assessment program was established to assess, monitor, and track the ASL and/or English language developmental milestones of each child who is deaf or hard of hearing from birth through age eight in Kansas for the purpose of providing data-driven interventions and helping the children achieve age-appropriate language development. The program is coordinated by the Kansas Commission for the Deaf/Hard of Hearing (KCDHH) and housed at the Kansas School for the Deaf (KSD). Typically, children are enrolled in the program before they are three. Once they are enrolled, they remain in the program through age eight. As the program expands, it will include all deaf/hard of hearing children in the state. In 2022, the Kansas Legislature passed a proviso requiring school districts to compensate the KSD for LAP-DHH fees at the rate of \$2,000 per student per year.

Recommendation: It is recommended that the Board authorize the district to compensate the Kansas State School for the Deaf the required \$2000 per student fee for participants in the Language Assessment Program that reside within district attendance boundaries in order to be in compliance with K.S.A. 75-5397e and K.S.A. 75-4215. The district currently has thirteen students participating in LAP-DHH, bringing the anticipated compensation to \$26,000.

E. Other

1. Positive Rhythm Productions – Restorative Practices with Rob Simon (Renewal)

Diligent 7.9

Contact(s): Michele Ingenthron

Funding Source: General Fund; 2026-27 Budget

Purpose: Restorative Practices is an effective approach to a positive school climate, providing highly relevant philosophies and strategies for all district schools to improve positive outcomes for all students. Rob Simon will support implementation of restorative practices in our schools, departments, and non-attendance centers while building culture and a positive climate for students, staff, and families, the purpose of this request is to ask the Board's approval in the amount of \$30,000.

Recommendation: It is recommended the Board approve an agreement with Rob Simon to provide Restorative Practices in an amount not to exceed \$30,000 beginning August 1, 2026, and ending July 31, 2027.

F. Agreements, Fees, Services, Settlements

1. Legal Services: Fleeson, Gooing, Coulson & Kitch, LLC and McDonald Tinker PA

Diligent 7.10

Contact(s): Stephen Christian and Dan Lawrence

Funding Source: 49 Fund – Risk Management Reserve Fund, 42 Fund – Special Liability, 52 Fund – Workers' Compensation Reserve Fund; 2026-27 Budget

Purpose: Fleeson, Gooing, Coulson & Kitch, LLC have submitted a statement for June 2026 legal services and expenses for Civil Litigation in the amount of \$12,043.15.

McDonald Tinker PA have submitted a statement for June 2026 legal services and expenses for Workers' Compensation in the amount of \$12,017.74.

This brings the 2025-26 fiscal year-to-date total to \$181,125.26 for Civil Litigation services and \$164,541.47 for Workers' Compensation services.

Recommendation: It is recommended that the Board authorize payment for legal services and expenses for Civil Litigation and Workers' Compensation under the school district's self-insured programs for June 2026 in the amount of \$12,043.15 to Fleeson, Gooing, Coulson & Kitch, LLC and the amount of \$12,017.74 to McDonald Tinker PA.

G. Routine Items

1. BOE Meeting Minutes for July 16, 2026 Board Workshop

Appendix 5

Diligent 7.11

Contact: Litona Hoyt

Purpose: The BOE Meeting Minutes for the July 16, 2026 Board Workshop are attached in the Appendix.

Recommendation: Board approval.

2. BOE Meeting Minutes for July 20, 2026 Board Meeting

Appendix 6

Diligent 7.12

Contact: Litona Hoyt

Purpose: The BOE Meeting Minutes for the July 20, 2026 Board Meeting are attached in the Appendix.

Recommendation: Board approval.

H. Board Policies

1. Various Policy Updates

Appendix 7

Diligent 7.13

Contact: Various

Purpose: We bring forward the following changes to board policies which have been revised to reflect our current district practices, align with processes, clarify language, and removes procedural details.

- P6020 Textbook Adoption Procedures
 - Changes to align with current district practices
- P3415 Investment of Idle Funds (complete revision)
 - Compliance with new legislation
- P3515 Voluntary Retirement Plans (complete revision)
 - Changes to align with current district practices
- P1409 Employee Fund Raising Campaigns
 - Clarifies the district's role in facilitating employee charitable giving
- P3307 Credit/Procurement Cards
 - Changes to align with current district practices
- P6326 Course Credit - Secondary
 - Changes to align with current district practices

Recommendation: Board approval.

VIII. Discussion

A. P1413 – Coordination with the WPS Foundation

Appendix 8

Diligent 8.1

Contact(s): Addi Lowell

Purpose: We are bringing forward a new policy 1413 Coordination with the WPS Foundation to establish guidelines to ensure coordination and transparency between WPS and WPS Foundation, providing a framework for collaboration that supports the district's educational mission which maintaining accountability, legal compliance, and appropriate organizational independence.

Recommendation: This policy is for discussion only and will be brought back to the next regular meeting for approval.

IX. Action

A. Board Appointment Process

Appendix 9

Diligent 9.1

Contact(s): Stan Reeser

Purpose: We present for Board approval the proposed appointment process, application, and notice of vacancy to fill the District 3 vacancy on the Board of Education.

Attached in the appendix is the timeline, application, and notice of vacancy. The application period will remain open through 12:00PM (noon) on August 26, 2026 with interviews scheduled for a September 18, 2026 Board Meeting at 10:00AM. If an appointment is made at that meeting, the newly appointed District 3 Board member will participate in the October 9 Agenda Review and October 12 Board Meeting and serve until the expiration of the current term December 2027.

Recommendation: Board approval.

X. Executive Session

- A. Negotiations – for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; to protect the district's right to the confidentiality of its negotiating position and the public interest

XI. Reports and Requests

- A. New Business and Board of Education Requests

XII. Adjournment

Notice of Hearing 2026-2027 Budget

The governing body of Unified School District 259 will meet on the 14th day of September 2026 at 6:00 PM at Alvin E. Morris Administrative Center, 903 S. Edgemoor, Wichita, KS 67218 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information, including budget profile, building needs assessment and Board state assessments review is available at Alvin E. Morris Administrative Center, on the district website and will be available at this hearing.

The Amount of 2026 Tax to be Levied and Expenditures (published below) establish the maximum limits of the 2026-2027 Budget. The 'Est. Tax Rate' (column 7), shown for comparative purposes, is subject to slight change depending on final assessed valuation.

	Code 99 Line	2024-2025 Actual		2025-2026 Actual		2026-2027 Proposed Budget		
		Actual Expenditures (1)	Actual Tax Rate* (2)	Actual Expenditures (3)	Actual Tax Rate* (4)	Budgeted Expenditures (5)	Amount of 2026 Tax to be Levied (6)	Est. Tax Rate* (7)
OPERATING								
General	06	441,018,751	20.000	456,416,695	20.000	462,628,514	71,574,451	20.000
Supplemental General (LOB)	08	146,129,330	15.776	151,166,959	17.629	153,360,112	76,733,223	17.100
SPECIAL REVENUE								
Federal Funds	07	40,609,659		42,808,359		48,958,200		
Adult Education	10	0	0.000	0	0.000	0	0	0.000
Preschool-Aged At-Risk	11	8,115,218		6,076,698		9,583,538		
Adult Supplemental Education	12	0		0		0		
At-Risk Education Fund	13	134,370,983		130,361,231		134,756,035		
Bilingual Education	14	15,037,720		15,516,269		19,412,130		
Virtual Education	15	2,778,026		3,818,633		3,838,937		
Capital Outlay	16	76,797,354	8.000	70,082,160	8.000	143,822,715	36,631,945	8.000
Driver Training	18	0		0		0		
Declining Enrollment	19	0	0.000	0	0.000	0	0	0.000
Extraordinary School Program	22	2,946,496		3,498,446		7,324,266		
Food Service	24	37,913,139		35,584,933		38,684,216		
Professional Development	26	1,455,410		1,451,890		7,236,934		
Parent Education Program	28	584,456		679,804		937,940		
Summer School	29	85,435		129,696		360,905		
Special Education	30	146,336,478		159,381,380		177,454,821		
Cost of Living	33	0	0.000	0	0.000	0	0	0.000
Career and Postsecondary Education	34	12,506,053		12,184,425		14,172,301		
Gifts and Grants	35	5,505,336		6,188,983		14,150,136		
Special Liability Expense Fund	42	1,162,539	0.100	907,909	0.269	1,070,000	447,297	0.100
Extraordinary Growth Facilities	45	0	0.000	0	0.000	0	0	0.000
Special Reserve Fund	47	85,197,207		93,068,705				
KPERS Special Retirement Contribution	51	52,567,537		55,349,617		58,719,024		
Contingency Reserve	53	3,181,016		0				
Textbook & Student Material Revolving	55	9,730,494		10,099,623				
Activity Fund	56	393,419		349,368				
DEBT SERVICE								
Bond and Interest #1	62	46,807,851	7.511	47,654,028	5.504	53,580,160	27,823,696	6.200
Bond and Interest #2	63	0	0.000	0	0.000	0	0	0.000
No-Fund Warrant	66	0	0.000	0	0.000	0	0	0.000
Special Assessment	67	0	0.000	0	0.000	11	0	0.000
Temporary Note	68	0	0.000	0	0.000	0	0	0.000
COOPERATIVES¹								
Special Education	78	0		0		0		
TOTAL USD EXPENDITURES	100	1,271,229,907	51.387	1,302,775,811	51.402	1,350,050,895	213,210,612	51.400
Less: Transfers	105	410,065,061		426,626,874		309,750,598		
NET USD EXPENDITURES	110	861,164,846		876,148,937		1,040,300,297		
TOTAL USD TAXES LEVIED	115	181,340,095		196,978,271		213,210,612		

1. Sponsoring District Only

*Tax Rates are expressed in Mills

Notice of Hearing 2026-2027 Budget

	Code 99 Line	2024-2025 Actual		2025-2026 Actual		2026-2027 Proposed Budget		
		Actual Expenditures (1)	Actual Tax Rate* (2)	Actual Expenditures (3)	Actual Tax Rate* (4)	Budgeted Expenditures (5)	Amount of 2026 Tax to be Levied (6)	Est. Tax Rate* (7)
OTHER								
Historical Museum	80	0	0.000	0	0.000	0	0	0.000
Public Library Board/District	82	0	0.000	0	0.000	0	0	0.000
Public Library Board Employee Benefits	83	0	0.000	0	0.000	0	0	0.000
Recreation Commission	84	0	0.000	0	0.000	0	0	0.000
Rec Comm Emp Benefits & Spec Liab	86	0	0.000	0	0.000	0	0	0.000
TOTAL OTHER	120	0	0.000	0	0.000	0	0	0.000
TOTAL TAXES LEVIED	125	\$181,340,095		\$196,978,271		\$213,210,612		
Assessed Valuation - General Fund	128	\$2,986,633,145		\$3,276,246,693		\$3,578,722,551		
Assessed Valuation - All Other Funds	130	\$3,855,851,731		\$4,163,715,139		\$4,487,344,540		
Assessed Valuation - Capital Outlay	129	\$3,859,544,329		\$4,176,133,728		\$4,578,993,169		
Outstanding Indebtedness, July 1		2024		2025		2026		
General Obligation Bonds	135	194,025,000		157,305,000		118,150,000		
Capital Outlay Bonds	140	0		0		0		
Temporary Note	145	0		0		0		
No-Fund Warrant	150	0		0		0		
Lease Purchase Principal	153	0		0		0		
TOTAL USD DEBT	155	194,025,000		157,305,000		118,150,000		
*Tax Rates are expressed in Mills								
Board President				Clerk of the Board				

Exceeding Revenue Neutral for the 2026-2027 School Year

The governing body of Unified School District 259 will meet on the 14th day of September 2026 at Alvin E. Morris Administrative Center, 903 S. Edgemoor, Wichita, KS 67218 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information, including budget profile, is available at Alvin E. Morris Administrative Center, and will be available at this hearing.

Revenue Neutral						
	2025-2026				2026-2027	
	Actual Taxes Levied (1)	Actual Tax Rate (2)	Revenue Neutral Taxes (3)	Revenue Neutral Tax Rate (4)	Proposed Taxes to be Levied (5)	Proposed Tax Rate (6)
General	\$65,525,005	20.000	\$65,525,005	18.310	\$71,574,451	20.000
ALL OTHER FUNDS						
Supplemental General (LOB)	\$73,402,197	17.629	\$73,402,197	16.358	\$76,733,223	17.100
Adult Education	\$0	0.000			\$0	0.000
Capital Outlay	\$34,013,992	8.000	\$34,013,992	7.428	\$36,631,945	8.000
Cost of Living	\$0	0.000			\$0	0.000
Special Liability Expense Fund	\$1,120,040	0.269	\$1,120,040	0.250	\$447,297	0.100
Extraordinary Growth Facilities	\$0	0.000			\$0	0.000
Bond and Interest #1	\$22,917,108	5.504	\$22,917,108	5.107	\$27,823,696	6.200
Bond and Interest #2	\$0	0.000			\$0	0.000
No-Fund Warrant	\$0	0.000			\$0	0.000
Special Assessment	\$0	0.000			\$0	0.000
Temporary Note	\$0	0.000			\$0	0.000
Historical Museum	\$0	0.000			\$0	0.000
Public Library Board/District	\$0	0.000			\$0	0.000
Public Library Board Employee Benefits	\$0	0.000			\$0	0.000
Revenue Neutral Calculation						
Total Taxes Levied Including General Fund	\$196,978,342	51.402	\$196,978,342	47.453	\$213,210,612	51.400
Total Taxes Levied Excluding General Fund	\$131,453,337	31.402	\$131,453,337	29.143	\$141,636,161	31.400
Board President				Clerk of the Board		

Exceeding Revenue Neutral for the 2026-2027 School Year

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Revenue Neutral						
	2025-2026				2026-2027	
	Actual Taxes Levied (1)	Actual Tax Rate (2)	Revenue Neutral Taxes (3)	Revenue Neutral Tax Rate (4)	Proposed Taxes to be Levied (5)	Proposed Tax Rate (6)
General	\$65,525,005	20.000	\$65,525,005	18.310	\$71,574,451	20.000
ALL OTHER FUNDS						
Supplemental General (LOB)	\$73,402,197	17.629	\$73,402,197	16.358	\$76,733,223	17.100
Adult Education	\$0	0.000	\$0	0.000	\$0	0.000
Capital Outlay	\$34,013,992	8.000	\$34,013,992	7.428	\$36,631,945	8.000
Cost of Living	\$0	0.000	\$0	0.000	\$0	0.000
Special Liability Expense Fund	\$1,120,040	0.269	\$1,120,040	0.250	\$43,968	0.010
Extraordinary Growth Facilities	\$0	0.000	\$0	0.000	\$0	0.000
Bond and Interest #1	\$22,917,108	5.504	\$22,917,108	5.107	\$27,823,696	6.200
Bond and Interest #2	\$0	0.000	\$0	0.000	\$0	0.000
No-Fund Warrant	\$0	0.000	\$0	0.000	\$0	0.000
Special Assessment	\$0	0.000	\$0	0.000	\$0	0.000
Temporary Note	\$0	0.000	\$0	0.000	\$0	0.000
Historical Museum	\$0	0.000	\$0	0.000	\$0	0.000
Public Library Board/District	\$0	0.000	\$0	0.000	\$0	0.000
Public Library Board Employee Benefits	\$0	0.000	\$0	0.000	\$0	0.000
Revenue Neutral Calculation						
Total Taxes Levied Including General Fund	\$196,978,342	51.402	\$196,978,342	47.453	\$212,807,283	51.310
Taxes Levied Excluding General Fund	\$131,453,337	31.402	\$131,453,337	29.143	\$141,232,832	31.310
Board President Clerk of the Board						

**REPORT TO THE SUPERINTENDENT FROM
DIVISION OF HUMAN RESOURCES**

Report Date 08/10/2026

Job Data Report

NAME	ACTION	REASON	EFFT DATE	LOCATION	POSITION	FTE
Allen,McKaylee Nakole	HIR	Temporary Assignment	7/13/2026	East	Athletic Coach	
Allen,McKaylee Nakole	HIR	Regular Hire	8/5/2026	East	Para Sped High Incidence	0.88
Au,Azaria Grace	HIR	Regular Hire	8/5/2026	Northeast	Para Sped Visually Impaired	0.88
Bann,Jodie Therese	HIR	Transition to Teaching	8/1/2026	Levy	Mixed Abilities-Elem	1.00
Barrios,Giselle Aleese	HIR	In-State College	8/1/2026	Jackson	Social Worker	1.00
Barron,MaryJane Juliana Teresa	HIR	Regular Hire	7/20/2026	Stucky	Administrative Assistant 4	1.00
Bell,Candace	REH	Out-of-state District	8/1/2026	Earhart	Third Grade	1.00
Bibens,Cheryl Jolene	HIR	In-State College	8/1/2026	Dodge	Third Grade	1.00
Boschert,Colby Micheal	HIR	In-State District	8/1/2026	Curtis	Social Studies-Middle	1.00
Brito,Oscar	HIR	Regular Hire	8/3/2026	Food Prod	Nutrition Srvcs Distribution 1	1.00
Brown,Lauren	REH	In-State College	8/1/2026	Linwood	Second Grade	1.00
Bryant,Annie Jeanette	HIR	Temporary Assignment	8/1/2026	Linwood	Temp Latchkey 1 - Support	
Buchanan,Melissa Danielle	HIR	Regular Hire	7/13/2026	White	Custodian 1	1.00
Buettgenbach,Claire Jenelle	REH	Rehire	8/5/2026	Coleman	Para Sped High Incidence	0.75
Campbell,Jacob Daniel	REH	Temporary Assignment	5/26/2026	Enders	Temp Latchkey 2 - Assist Dir	
Campos Vega,Angela Andrea	HIR	Regular Hire	8/5/2026	Beech	Paraeducator Pre-K	0.88
Cantrell,Talan Joseph	HIR	Regular Hire	8/5/2026	Coleman	Para Sped High Incidence	0.75
Cottrill,Casey Crosby	REH	Out-of-state District	8/1/2026	McAuliffe	Kindergarten-All Day	1.00
Craft,Lynn	LOA	Health of Employee	7/8/2026	AMAC	Paraeducator	0.88
Craig,Kenzie Alyssa	HIR	In-State College	8/1/2026	Chsm Trail	Speech Clinic-Elem	1.00
Curry,Torrie Marquise	HIR	Regular Hire	8/5/2026	Mead	Para Sped High Incidence	0.75
Dennett,Lilyanah Lee	HIR	Temporary Assignment	7/20/2026	South	Temp Aide - AVID	
Duffey,Grace Tegan	HIR	Regular Hire	7/20/2026	Mueller	Administrative Assistant 5	1.00
Dunigan,Hannah Elizabeth	HIR	Transition To Teaching	8/1/2026	West	Drama-Sr High	1.00
Ensminger,Tracy Lea	HIR	In-State District	8/1/2026	Wilbur	English-Middle	1.00
Flores Saucedo,Filemon	HIR	Regular Hire	8/3/2026	Food Prod	Cook 2	1.00
Frost,Keeana Rose	HIR	Regular Hire	8/5/2026	Wilbur	Para Sped High Incidence	0.88
Gilkey III,David Lee	HIR	Temporary Assignment	7/15/2026	Heights	Athletic Coach	
Graves,Sarah Richard	HIR	Out-of-State District	8/1/2026	Southeast	Art-Sr High	1.00
Guerrero Pena,Mitzi I	REH	Returning Teacher	8/1/2026	HoraceMann	Fifth Grade	1.00
Guevara Rojas,Daisy	RFL	Return From Leave	7/16/2026	Ortiz	Administrative Assistant 3	1.00
Guevara Rojas,Daisy	REH	Temporary Assignment	7/16/2026	AMAC	Temp Aide - Language Support	
Guzman,Pablo Jesus	HIR	Temporary Assignment	8/1/2026	East	Temp Aide - Coach	
Harper,Gabriella Marie	HIR	Temporary Assignment	8/1/2026	Stanley	Temp Latchkey 1 - Support	

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NAME	ACTION	REASON	EFFT DATE	LOCATION	POSITION	FTE
Harvey,Sascha Nicole	HIR	Regular Hire	8/5/2026	Coleman	Para Title Instruction Support	0.88
Hernandez,Diego Sebastian	REH	In-State District	8/1/2026	Brooks	Social Studies-Middle	1.00
Hill,Jaron Tiez	REH	Temporary Assignment	7/15/2026	West	Athletic Coach	
Johnson,Ruby Candace	HIR	Regular Hire	8/5/2026	Earhart	Paraeducator ESL	0.88
Jones,Kristina Michelle	HIR	Regular Hire	8/5/2026	Jackson	Para Sped Low Incidence	0.88
Landis,Daniel D	HIR	Temporary Assignment	7/8/2026	Northwest	Athletic Coach	
Larmer,Codi Bryan	REH	In-State District	8/1/2026	South	English-Sr High	1.00
Ledesma Casiano,Ivonne M	REH	Rehired From Private School	8/1/2026	Spaght	Fifth Grade	1.00
Lee,Kai Sien	LOA	Personal - Unspecified	7/23/2026	Spaght	Psychologist-Elem	1.00
Lewis,Jeanette Nicole	HIR	Temporary Assignment	8/1/2026	Enterprise	Temp Latchkey 1 - Support	
Lopez,Gabriella Lisette	HIR	Regular Hire	8/4/2026	Mead	Aide 2 - F S	0.69
Martinez,Vanessa	HIR	Regular Hire	7/13/2026	Chsm LSC	Administrative Assistant 5	1.00
Masoner,Ellysa Marie	HIR	Regular Hire	8/5/2026	Seltzer	Asst Para - Low Incidence	0.74
McCray,Talika Renette	REH	Rehire	8/5/2026	Coll Hill	Para Sped Low Incidence	0.88
McGowan,Bonnie Kay	HIR	Regular Hire	7/22/2026	Harry St	Aide 2 - F S	0.28
Miranda,Cynthia Dawn	HIR	In-State College	8/1/2026	Cessna	Second Grade	1.00
Mitchell,Jessica A	HIR	In-State District	8/1/2026	PV Elem	Prekindergarten	1.00
Molesworth,Porter Mason	HIR	Regular Hire	8/5/2026	Northeast	Para Sped Low Incidence	0.88
Morgan-Lopez,Robyn Jamari	HIR	Regular Hire	8/5/2026	Beech	Para Sped High Incidence	0.81
Morrison,Rachel Eden	REH	Rehire	7/22/2026	Isely	Intervention Specialist - BHSL	1.00
Newsted,Paige Christina	REH	In-State District	8/1/2026	Curtis	Hearing Imp-Middle	1.00
Orona-Villanueva,Eduardo	HIR	In-State District	8/1/2026	AMAC	Strings/Winds-Sr High	1.00
Patrick,Alexander Steven	HIR	In-State District	8/1/2026	Enterprise	Fourth Grade	1.00
Poydras,Nia Elizabeth	HIR	In-State College	8/1/2026	Spaght	Kindergarten-All Day	1.00
Ramos,Martha Leticia Estrada	HIR	Regular Hire	7/20/2026	North	Administrative Assistant 3	1.00
Raux,Erin K	HIR	Transition To Teaching	8/1/2026	Coleman	Art-Middle	1.00
Reyes Urbano,Jose Gildardo	HIR	Regular Hire	8/3/2026	Food Prod	Nutrition Srvcs Distribution 1	1.00
Richards Jr,Bradley Neil	HIR	Regular Hire	7/20/2026	Washington	Coordinator Community School	1.00
Richman,Jennifer Jun	HIR	In-State College	8/1/2026	White	Interrelated-Elem	1.00
Salazar,Aidet	HIR	Regular Hire	7/20/2026	AMAC	Registered Behavior Technician	1.00
Schroeder,Joshua Alan	HIR	Regular Hire	7/27/2026	SSC	Crewperson 3	1.00
Schwarzenberger,Kerry Anne	HIR	Temporary Assignment	8/1/2026	Coll Hill	Temp Latchkey 1 - Support	
Sebastian Bain,Doris Marisol	HIR	Temporary Assignment	8/1/2026	Linwood	Temp Latchkey 1 - Support	
Stevenson,Juleonna Breann	HIR	In-State District	8/1/2026	Wilbur	English-Middle	1.00

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NAME	ACTION	REASON	EFFT DATE	LOCATION	POSITION	FTE
Streeter,Emily Marie	HIR	Temporary Assignment	7/22/2026	Linwood	Temp Aide - Co-op	
Swanson,Olivia Marie	HIR	In-State College	8/1/2026	L'Ouvertur	Art-Elementary	0.80
Torres-Hernandez,Daniel Omar	RFL	Return From Leave	8/5/2026	PV Middle	Paraeducator	0.88
Trotter Jr,Royce Edward	HIR	Regular Hire	7/22/2026	East	Custodian 1	1.00
Vega,Helen Torres	REH	Rehire	8/3/2026	East	Custodian 1	1.00
Vines,Bobby Lee	HIR	Temporary Assignment	7/15/2026	North	Athletic Coach	
Walsh,Rebekah Catherine	HIR	Temporary Assignment	8/5/2026	Southeast	Temp Aide - Interpreter DHH	
Walters,Reneah Britain	HIR	Out-of-State District	8/1/2026	Beech	Interrelated-Elem	1.00
Wilson,Kadence Marie	HIR	Regular Hire	8/5/2026	Southeast	Para Sped Low Incidence	0.88
Withers,Adam Cole	HIR	Temporary Assignment	8/1/2026	North	Temp Aide - Coach	
Young,Paul Charlemange	REH	Rehire	8/5/2026	West	Para Sped Low Incidence	0.88

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Additional Pay

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NAME	ACTION	REASON	EFFT DATE	LOCATION	POSITION	FTE
Alvarado,Erendira	ADD PAY	Clerical Prof Growth Prg Lvl 1	7/1/2026	Northwest	Administrative Assistant 4	1.00
Alvarado,Erendira	END PAY	Clerical Prof Growth Prg Lvl 1	6/30/2030	Northwest	Administrative Assistant 4	1.00
Anderson,Terry Lee	ADD PAY	Certificate-Cust Masters	7/27/2026	HoraceMann	Custodian 4 - Relief	1.00
Anderson,Terry Lee	END PAY	Certificate-Cust Masters	8/5/2030	HoraceMann	Custodian 4 - Relief	1.00
Balton,Shana Adriana	ADD PAY	Untitled Level - I	8/1/2026	AMAC	Roving Teacher	1.00
Balton,Shana Adriana	END PAY	Untitled Level - I	7/31/2027	AMAC	Roving Teacher	1.00
Daniels,Buster Deray	ADD PAY	Certificate-Cust Masters	7/13/2026	Earhart	Custodian 4	1.00
Daniels,Buster Deray	END PAY	Certificate-Cust Masters	9/13/2027	Earhart	Custodian 4	1.00
Escalada,Jesse A	ADD PAY	Certificate-Cust Masters	6/29/2026	Chsm Trail	Custodian 2	1.00
Escalada,Jesse A	END PAY	Certificate-Cust Masters	2/16/2029	Chsm Trail	Custodian 2	1.00
Gallaway,Allen R	ADD PAY	Untitled Level - G	8/1/2026	AMAC	Fourth Grade	1.00
Gallaway,Allen R	END PAY	Untitled Level - G	7/31/2027	AMAC	Fourth Grade	1.00
Gruenbacher,Timothy Ernest	ADD PAY	Additional Comp	7/1/2026	IST	Tech 5 Product Support	1.00
Gruenbacher,Timothy Ernest	END PAY	Additional Comp	6/30/2027	IST	Tech 5 Product Support	1.00
Jackson,Keelan Labraun	ADD PAY	Certificate-Cust Masters	8/3/2026	McAuliffe	Custodian 1	1.00
Jackson,Keelan Labraun	END PAY	Certificate-Cust Masters	11/9/2027	McAuliffe	Custodian 1	1.00
Philbrick,Carrie D	ADD PAY	Additional Comp	7/13/2026	IST	Customer Service Lead	1.00
Philbrick,Carrie D	END PAY	Additional Comp	6/30/2027	IST	Customer Service Lead	1.00
Reid,Krishna M	ADD PAY	Clerical Prof Growth Prg Lvl 3	7/27/2026	ISC	Administrative Assistant 5	1.00
Reid,Krishna M	END PAY	Clerical Prof Growth Prg Lvl 3	6/30/2030	ISC	Administrative Assistant 5	1.00
Ross,Charonda Nicole	ADD PAY	Certificate-Cust Basic	7/6/2026	SSC	Custodian 2 - Relief	1.00
Ross,Charonda Nicole	END PAY	Certificate-Cust Basic	11/7/2027	SSC	Custodian 2 - Relief	1.00
Russell,James Warren	ADD PAY	License - Class A Drivers	7/10/2026	SSC	Crewperson 4	1.00
Russell,James Warren	END PAY	License - Class A Drivers	9/8/2026	SSC	Crewperson 4	1.00
Slagel,Megan Grace	ADD PAY	Additional Comp	7/27/2026		Registered Behavior Technician	1.00
Slagel,Megan Grace	END PAY	Additional Comp	8/2/2026		Registered Behavior Technician	1.00
Warren,Katherine Marie	ADD PAY	Untitled Level - J	8/1/2026	AMAC	Roving Teacher	1.00
Warren,Katherine Marie	END PAY	Untitled Level - J	7/31/2027	AMAC	Roving Teacher	1.00
Zubia Salazar,Brenda Mireya	ADD PAY	Additional Comp	7/1/2026		Technical Assistant	1.00
Zubia Salazar,Brenda Mireya	END PAY	Additional Comp	9/30/2026		Technical Assistant	1.00

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Pay Adjustment

NAME	ACTION	REASON	EFFT DATE	LOCATION	POSITION	FTE
Graham,Kristen Lee	PAY	Salary Adjustment	7/27/2026	Northeast	Nutrition Services Lead	1.00
Graham,Kristen Lee	PAY	Salary Adjustment	12/18/2026	Northeast	Nutrition Services Lead	1.00

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NAME	ACTION	REASON	EFFT DATE	FROM: LOC / POS / FTE	TO: LOC / POS / FTE
Ackerman, Shawn Cheree	XFR	Transfer	8/4/2026	Cessna / Aide 2 - F S / 0.66	Cessna / Aide 2 - F S / 0.59
Alaniz, Ana E	XFR	Transfer	8/4/2026	Black Trad / Aide 2 - F S / 0.53	Black Trad / Aide 2 - F S / 0.5
Allen II, Gerald Elroy	XFR	Transfer	7/6/2026	Truesdell / Para In School Suspension / 0.88	Mueller / Para Sped Low Incidence / 0.88
Alvarado, Ellen June	XFR	Transfer	8/4/2026	Beech / Aide 2 - F S / 0.44	Beech / Aide 2 - F S / 0.47
Anderson, Terry Lee	XFR	Transfer	7/27/2026	SSC / Custodian 4 - Relief / 1	HoraceMann / Custodian 2 / 1
Auge, Thomas T	XFR	New Administrator	8/1/2026	South / Instructional Coach Sec / 1	Heights / Asst Principal / 1
Balleau, Michelle Elaine	XFR	Transfer	8/1/2026	Anderson / Asst Principal / 1	Mueller / Asst Principal / 1
Bedore Jr, Robert C	XFR	Transfer	8/1/2026	Curtis / Asst Principal / 1	Marshall / Asst Principal / 1
Begley McCall, Kelley Hoyt	XFR	New Administrator	8/1/2026	Chsm Trail / Instructional Coach Elem / 1	Chsm Trail / Asst Principal / 1
Blue, Dakota Mae	XFR	Transfer	8/5/2026	Heights / Para Sped High Incidence / 0.81	Isely / Para Sped High Incidence / 0.88
Bourahla, Malika	XFR	Transfer	8/4/2026	Jackson / Aide 2 - F S / 0.41	Isely / Aide 2 - F S / 0.5
Brack, Cory Dean	XFR	New Administrator	8/1/2026	North / Athletic Coach /	West / Athletic Assistant Principal / 1
Braden, Stella Gonzaga	XFR	Transfer	8/4/2026	North / Aide 2 - F S / 0.69	North / Aide 2 - F S / 0.63
Brooks, Mariah Nicole	XFR	Transfer	8/5/2026	Unassigned / Sub Teacher /	White / Para Sped Low Incidence / 0.88
Brown, Jaden Alexandra	XFR	Transfer	8/1/2026	PV Middle / English-Middle / 1	GordonPark / Asst Principal / 1
Brown, Monique DeChante	XFR	Transfer	8/1/2026	Coleman / Asst Principal / 1	Mead / Asst Principal / 1
Brown, Renee Bedford	XFR	Transfer	8/4/2026	Buckner / Aide 2 - F S / 0.63	Buckner / Aide 2 - F S / 0.69
Bryant, Amanda May	XFR	Transfer	8/4/2026	Benton / Aide 2 - F S / 0.53	Benton / Aide 2 - F S / 0.5
Bunn, Jane Ann	XFR	Transfer	8/1/2026	Mead / Asst Principal / 1	Coleman / Asst Principal / 1
Burden, Connor Alexander	XFR	New Administrator	8/1/2026	Caldwell / Acting Asst Principal / 1	Caldwell / Asst Principal / 1
Carter, Greta D	XFR	Transfer	8/4/2026	Gardiner / Aide 2 - F S / 0.63	Gardiner / Aide 2 - F S / 0.59
Chavez, Rocio	XFR	Transfer	8/4/2026	HoraceMann / Aide 2 - F S / 0.41	HoraceMann / Aide 2 - F S / 0.44
Colvin, Arleta Kay	XFR	Transfer	7/1/2026	Southeast / Interpreter DHH / 0.88	Curtis / Interpreter DHH / 0.88
Colvin, Arleta Kay	XFR	Transfer	7/1/2026	Southeast / Temp Aide - Interpreter DHH /	Curtis / Temp Aide - Interpreter DHH /
Corona, Rocio Pilar	XFR	Transfer	7/27/2026	Food Prod / Aide 3 - F S / 1	Mead / Nutrition Services Lead / 1
Cottrell, Christine Anne	XFR	Transfer	8/1/2026	Beech / Principal / 1	Cessna / Principal / 1
Dibben, Jennifer Jean	XFR	Transfer	8/4/2026	West / Aide 2 - F S / 0.44	West / Aide 2 - F S / 0.38
Dinger, Amber Renee	XFR	Transfer	7/1/2026	Caldwell / Interpreter DHH / 0.88	Southeast / Interpreter DHH / 0.88
Dinger, Amber Renee	XFR	Transfer	7/1/2026	Caldwell / Temp Aide - Interpreter DHH /	Southeast / Temp Aide - Interpreter DHH /
Duarte Rios, Brenda L	XFR	Transfer	8/4/2026	Hamilton / Aide 2 - F S / 0.69	Hamilton / Aide 2 - F S / 0.63
Dugan, Catherine J	XFR	New Administrator	8/1/2026	West / Social Worker / 1	Northwest / Asst Principal / 1
Dunne, Carol Kateri	XFR	Transfer	8/1/2026	Seltzer / Principal / 1	Woodman / Principal / 1
Dwier, Lily Grace	XFR	Transfer	8/5/2026	West / Para Sped High Incidence / 0.81	Kensler / Para Sped High Incidence / 0.88
Enriquez, Zaira Fernanda	XFR	Transfer	8/4/2026	McLean / Aide 2 - F S / 0.31	McLean / Aide 2 - F S / 0.47
Evans, Hannah Marie	XFR	New Administrator	8/1/2026	Washington / Fourth Grade / 1	Woodman / Asst Principal / 1
Fisher, Myron Durand	XFR	Transfer	8/1/2026	Heights / Asst Principal / 1	Gammon / Principal / 1
Flores Jr, Claudio	XFR	Transfer	8/1/2026	South / Asst Principal / 1	North / Asst Principal / 1
Flores, Heidi Jo Christine	XFR	Transfer	8/1/2026	McAuliffe / Asst Principal / 1	Harry St / Asst Principal / 1
Frederic, Lauren Christine	XFR	New Administrator	8/1/2026	McAuliffe / Instructional Coach Sec / 1	McAuliffe / Asst Principal / 1
Gallatin, Tamara L	XFR	Transfer	8/1/2026	Robinson / Asst Principal / 1	Mayberry / Asst Principal / 1
Gandara, Brenda L	XFR	Transfer	8/4/2026	Irving / Aide 2 - F S / 0.63	Irving / Aide 2 - F S / 0.56
Garcia De Urbina, Maria D	XFR	Transfer	8/4/2026	North / Aide 2 - F S / 0.69	North / Aide 2 - F S / 0.63

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NAME	ACTION	REASON	EFFT DATE	FROM: LOC / POS / FTE	TO: LOC / POS / FTE
Garcia,Leticia	XFR	Transfer	8/4/2026	Ortiz / Aide 2 - F S / 0.53	Ortiz / Aide 2 - F S / 0.5
Garcia,Luz Maria	XFR	Transfer	8/4/2026	Seltzer / Aide 2 - F S / 0.63	Seltzer / Aide 2 - F S / 0.69
Garcia,Ofelia	XFR	Transfer	8/4/2026	Marshall / Aide 1 - F S / 0.44	Marshall / Aide 1 - F S / 0.38
Gholston,Corey Revell	XFR	Transfer	7/20/2026	Unassigned / Sub Custodian /	South / Custodian 1 / 1
Godinez,Kori Nicole	XFR	Transfer	7/1/2026	Mead / Qualified Bhvr Interventionist / 1	AMAC / Intensive Behavior Suprt Coach / 1
Gomez,Alexandra	XFR	Transfer	8/4/2026	Curtis / Aide 2 - F S / 0.5	Curtis / Aide 2 - F S / 0.69
Gordon,Ny'Asia Corday	XFR	Transfer	8/5/2026	Unassigned / Sub Paraeducator /	Jefferson / Para Sped High Incidence / 0.88
Grieb,Bobbi Jo Marie	XFR	New Administrator	8/1/2026	PV Middle / Science-Middle / 1	McAuliffe / Asst Principal / 1
Guerrero-Gonzalez,Nancy Yajaira	XFR	Transfer	8/4/2026	Stucky / Aide 2 - F S / 0.5	HoraceMann / Asst Para - Title / 0.74
Hamilton,Sharla Rogene	XFR	Transfer	7/1/2026	Price / Paraeducator ESL / 0.88	Price / Paraeducator Pre-K / 0.88
Hannon,Jessie Lynn	XFR	Transfer	8/4/2026	Franklin / Aide 2 - F S / 0.53	Franklin / Aide 2 - F S / 0.56
Henderson,Tracy Anne	XFR	Transfer	8/1/2026	Earhart / Temp Latchkey 1 - Support /	Linwood / Temp Latchkey 1 - Support /
Henning,Jacob M	XFR	Transfer	8/1/2026	Mead / Principal / 1	South / Asst Principal / 1
Hernandez,Alisa Marie	XFR	Transfer	8/4/2026	Cloud / Aide 2 - F S / 0.69	Cloud / Aide 2 - F S / 0.66
Hill,Kenneth Wayne	XFR	Transfer	7/1/2026	South / Crewperson 4 / 1	North / Crewperson 4 / 1
Iacovetta Locke,Danielle Renee	XFR	Transfer	7/22/2026	Price / Administrative Assistant 3 / 1	Coleman / Administrative Assistant 4 / 1
Ibarra Olguin,Norma L	XFR	Transfer	8/4/2026	Linwood / Aide 2 - F S / 0.41	Linwood / Aide 2 - F S / 0.69
Ibarra,Anthony	XFR	Transfer	7/1/2026	North / Crewperson 4 / 1	South / Crewperson 4 / 1
Jackson,Keelan Labraun	XFR	Transfer	8/3/2026	Buckner / Custodian 1 / 1	McAuliffe / Custodian 5 / 1
Jacobia,Maria Elaine	XFR	Transfer	8/4/2026	Harry St / Aide 2 - F S / 0.66	Harry St / Aide 2 - F S / 0.59
Kelley,Naomi Maria	XFR	Transfer	7/20/2026	Cloud / Positive Behavior Suprt - Elem / 1	AMAC / Registered Behavior Technician / 1
Kelly,Matthew A	XFR	Transfer	8/1/2026	Southeast / Athletic Assistant Principal / 1	Heights / Athletic Assistant Principal / 1
Kirkpatrick,Shelley Marie	XFR	Transfer	8/5/2026	Unassigned / Sub Teacher /	Isely / Para Sped Visually Impaired / 0.88
Kratz,Matthew P	XFR	Transfer	8/1/2026	Beech / Asst Principal / 1	Beech / Principal / 1
Lewis,Matthew E	XFR	Transfer	7/1/2026	Unassigned / Roving Teacher / 1	Bryant / Physical Ed - Elem / 1
Lopez,Amanda Urvana	XFR	Transfer	8/4/2026	HoraceMann / Aide 2 - F S / 0.53	HoraceMann / Aide 2 - F S / 0.56
Love,Linda Gail	XFR	Transfer	7/20/2026	South / Custodian 1 / 1	South / Custodian 2 / 1
Loveless,Jennifer May	XFR	Transfer	7/1/2026	Bryant / Para Sped High Incidence / 0.88	Coll Hill / Para Sped High Incidence / 0.88
Maddux,Robert Wesley	XFR	New Administrator	8/1/2026	AMAC / Curriculum Coach / 1	Jackson / Asst Principal / 1
Maldonado,Eva	XFR	Transfer	7/27/2026	AMAC / Administrative Assistant 5 / 1	AMAC / Administrative Assistant 6 / 1
Malone,Victoria Renee	XFR	Transfer	7/20/2026	Northwest / Administrative Assistant 4 / 1	Dodge / Administrative Assistant 5 / 1
McFadden,Denise	XFR	Transfer	8/4/2026	Washington / Aide 2 - F S / 0.72	Washington / Aide 2 - F S / 0.66
McKeown,Beverly A	XFR	Transfer	8/4/2026	McCollom / Aide 2 - F S / 0.38	McCollom / Aide 2 - F S / 0.31
McKibben,Katherine Noelle	XFR	Transfer	7/1/2026	Curtis / Interpreter DHH / 0.88	Chsm LSC / Interpreter DHH / 0.88
McKibben,Katherine Noelle	XFR	Transfer	7/1/2026	Curtis / Temp Aide - Interpreter DHH /	Chsm LSC / Temp Aide - Interpreter DHH /
Mills,Ashley Lauren	XFR	Transfer	8/1/2026	Marshall / Asst Principal / 1	Mead / Principal / 1
Moran,Edelmira	XFR	Transfer	8/4/2026	Dodge / Aide 2 - F S / 0.63	Dodge / Aide 2 - F S / 0.69
Moran,Martha Alicia	XFR	Transfer	8/4/2026	Minneha / Aide 2 - F S / 0.69	Minneha / Aide 2 - F S / 0.72
Moreno Juarez,Yolanda Isabel	XFR	Transfer	8/4/2026	Enterprise / Aide 2 - F S / 0.47	Enterprise / Aide 2 - F S / 0.38
Mork,Lindsey Luanne	XFR	Transfer	7/27/2026	Beech / Administrative Assistant 3 / 1	Cessna / Administrative Assistant 5 / 1
Morrison,Lynett Ruth	XFR	Transfer	8/4/2026	Peterson / Aide 2 - F S / 0.38	Peterson / Aide 2 - F S / 0.31
Murphy,Aaron Daniel	XFR	New Administrator	8/1/2026	McAuliffe / Kindergarten-All Day / 1	Enders / Asst Principal / 1

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NAME	ACTION	REASON	EFFT DATE	FROM: LOC / POS / FTE	TO: LOC / POS / FTE
Mzee,Kaelyn Emerald	XFR	Returning Teacher	8/1/2026	Unassigned / Sub Teacher /	GordonPark / Fifth Grade / 1
Near Melendez,Melinda Sue	XFR	Transfer	7/1/2026	Curtis / Interpreter DHH / 0.88	Caldwell / Interpreter DHH / 0.88
Near Melendez,Melinda Sue	XFR	Transfer	7/1/2026	Curtis / Temp Aide - Interpreter DHH /	Caldwell / Temp Aide - Interpreter DHH /
Nguyen,Quan Nam	XFR	Transfer	8/1/2026	Enders / Asst Principal / 1	Seltzer / Principal / 1
Nichols,Clarice Joline	XFR	In-State College	8/1/2026	Unassigned / Sub Teacher /	Stucky / Social Studies-Middle / 1
Nichols-Clary,Ainslee Diane	XFR	Transfer	7/1/2026	Levy / Para Sped Low Incidence / 0.88	Jefferson / Para Sped High Incidence / 0.88
Oldham,Carol A	XFR	Transfer	8/4/2026	Chsm Trail / Aide 2 - F S / 0.59	Chsm Trail / Aide 2 - F S / 0.56
Otano,Anna Maria	XFR	Transfer	8/4/2026	North / Aide 2 - F S / 0.69	North / Aide 2 - F S / 0.63
Ouguerroudj,Lyna	XFR	Transfer	8/4/2026	Seltzer / Aide 2 - F S / 0.44	Seltzer / Aide 2 - F S / 0.47
Palma,Jennifer	XFR	Transfer	7/1/2026	Unassigned / Roving Paraeducator / 0.88	Dodge / Para Sped High Incidence / 0.88
Parish,Hope E	XFR	Transfer	8/4/2026	Earhart / Aide 2 - F S / 0.63	Earhart / Aide 2 - F S / 0.59
Pollina,Emily Josephine	XFR	Transfer	7/1/2026	White / Para Title Instruction Support / 0.88	White / Para Sped Low Incidence / 0.88
Rappard,Kelli Suzanne	XFR	New Administrator	8/1/2026	McAuliffe / English-Middle / 1	South / Asst Principal / 1
Read,Yahaira	XFR	Transfer	8/4/2026	McAuliffe / Aide 2 - F S / 0.59	McAuliffe / Aide 2 - F S / 0.69
Reid,Krishna M	XFR	Transfer	7/27/2026	AMAC / Administrative Assistant 5 / 1	ISC / Administrative Assistant 5 / 1
Reyes,Zuriel Jose	XFR	Transfer	8/5/2026	North / Para Sped High Incidence / 0.75	North / Para Sped High Incidence / 0.88
Reynolds,Kendra Bendowsky	XFR	New Administrator	8/1/2026	Wilbur / Social Studies-Middle / 1	Curtis / Asst Principal / 1
Roach,Elisebeth Joy	XFR	Transfer	8/1/2026	Cessna / Asst Principal / 1	Lawrence / Asst Principal / 1
Roberts,Chiquitta G	XFR	Transfer	8/4/2026	Mueller / Aide 2 - F S / 0.69	Mueller / Aide 2 - F S / 0.66
Ronquillo,Ramona Lorena	XFR	Transfer	8/4/2026	North / Aide 2 - F S / 0.69	North / Aide 2 - F S / 0.63
Rubio de Lazos,Veronica	XFR	Transfer	8/4/2026	PV Elem / Aide 2 - F S / 0.56	PV Elem / Aide 2 - F S / 0.5
Rutherford,Vickie Jo	XFR	Transfer	7/1/2026	Little / Paraeducator Pre-K / 0.88	Isely / Para Sped Visually Impaired / 0.88
Salgado,Briana Abigail	XFR	Transfer	8/1/2026	Woodman / Asst Principal / 1	Anderson / Asst Principal / 1
Scheidt,Leanna Kaye	XFR	Transfer	8/4/2026	Cessna / Aide 2 - F S / 0.5	Cessna / Aide 2 - F S / 0.44
Sessions,Michael Darral	XFR	Transfer	8/1/2026	GordonPark / Asst Principal / 1	Coll Hill / Principal / 1
Sexton,Antoine Ronzell	XFR	Transfer	8/5/2026	Curtis / Para Sped High Incidence / 0.88	Allison / Para Sped High Incidence / 0.75
Sidener,Sandra Kay	XFR	Transfer	8/4/2026	PV Elem / Aide 2 - F S / 0.31	PV Elem / Aide 2 - F S / 0.25
Sims,Destiney Dawn	XFR	New Administrator	8/1/2026	Beech / Second Grade / 1	Cessna / Asst Principal / 1
Soza-Trevino,Deznee Lynette	XFR	Transfer	8/1/2026	McAuliffe / Asst Principal / 1	Robinson / Asst Principal / 1
Spangler,Aubri Lorraine	XFR	Transfer	8/4/2026	Kensler / Aide 2 - F S / 0.69	Kensler / Aide 2 - F S / 0.59
Sparks,Megan Tenese	XFR	Transfer	8/4/2026	O K / Aide 2 - F S / 0.59	O K / Aide 2 - F S / 0.5
Sutton,Rose Marie	XFR	Transfer	8/5/2026	Unassigned / Sub Paraeducator /	Seltzer / Para Sped Low Incidence / 0.88
Valdez,Gabriela	XFR	Transfer	8/4/2026	Woodland / Aide 2 - F S / 0.56	Woodland / Aide 2 - F S / 0.53
Vargas Moya,Yuli Veronica	XFR	Transfer	8/3/2026	Anderson / Aide 2 - F S / 0.69	Food Prod / Aide 3 - F S / 1
Vasquez,Maria Angelica	XFR	Transfer	8/4/2026	Enterprise / Aide 2 - F S / 0.72	Enterprise / Aide 2 - F S / 0.63
Vega,Estela	XFR	Transfer	8/4/2026	McCollom / Aide 2 - F S / 0.53	McCollom / Aide 2 - F S / 0.5
Villa,Luz M	XFR	Transfer	8/4/2026	Irving / Aide 2 - F S / 0.44	Irving / Aide 2 - F S / 0.41
Warren,Kecia Miyale	XFR	New Administrator	8/1/2026	L'Ouverture / Instructional Coach Elem / 1	Buckner / Asst Principal / 1
Weikal,Megan Meredith	XFR	Transfer	8/1/2026	Gammon / Principal / 1	Beech / Asst Principal / 1
Welch,Brianna Rayanne	XFR	Transfer	8/1/2026	Kelly / Physical Ed - Elem / 1	Gardiner / Physical Ed - Elem / 1
York,Zephyr Melody	XFR	Transfer	8/4/2026	Riverside / Aide 2 - F S / 0.31	Riverside / Aide 2 - F S / 0.25

**REPORT TO THE SUPERINTENDENT FROM
DIVISION OF HUMAN RESOURCES
Report Date 08/10/2026
Separations**

9

NAME	ACTION	REASON	EFFT DATE	LOCATION	POSITION
Bauer,Amy Lynn	SEP	Temporary End of Assignment	7/31/2026	Chsm Trail	Temp Latchkey 1 - Support
Beck,Joshua R	SEP	Dismissed	7/20/2026	Mayberry	Science-Middle
Booth,Andrea Brittiny	SEP	Other Position - Non Teacher	6/15/2026	Chsm Trail	Administrative Assistant 3
Brown,Britney Ann	SEP	Leave Profession	7/21/2026	Mayberry	Custodian 2
Buchanan,Melissa Danielle	SEP	Health of Employee	7/20/2026	White	Custodian 1
Burgar,Kimberly Ann	RET	Retirement	7/13/2026	Northwest	Nutrition Services Lead
Calkins,Brenda Lee	RET	Retirement	7/14/2026	Northeast	Manager 4
Campbell,Jacob Daniel	SEP	Temporary End of Assignment	7/31/2026	Enders	Temp Latchkey 2 - Assist Dir
Courson,Rilee Nichole	SEP	Leave Profession	7/22/2026	Griffith	Para Sped High Incidence
Courson,Rilee Nichole	SEP	Leave Profession	7/22/2026	Griffith	Temp Latchkey 1 - Support
Crawford,Maegan Leann	SEP	Leave Profession	7/10/2026	North	Manager 4
Diaz,Julia	SEP	Leave Profession	7/14/2026	Linwood	Para Title Instruction Support
Duncan,Sally Ann	SEP	Other Position - Non Teacher	7/20/2026	Cessna	Administrative Assistant 5
Easum,Jennifer Marie	SEP	Temporary End of Assignment	7/31/2026	Kensler	Temp Latchkey 1 - Support
Enriquez,Hilda Susana	SEP	Other Position - Non Teacher	7/10/2026	Colvin	Asst Para - Low Incidence
Garey,Curt D	SEP	Leave Profession	7/31/2026	Coll Hill	Vocal Music-Elem
Gaseata,Geraldine Filifilia	SEP	Leave Profession	7/17/2026	Benton	Para Sped Low Incidence
Harper Hays,Jessie Paul	SEP	Leave Profession	7/21/2026	Dodge	Paraeducator Pre-K
Jackson,Dodie A	RET	Retirement	7/31/2026	Southeast	Administrative Assistant 4
Jacobia,Maria Elaine	SEP	Temporary End of Assignment	6/24/2026	Hyde	Temp Latchkey 1 - Support
Jefferson,Kendra Cheresse	SEP	Leave Profession	7/20/2026	Jackson	Para Sped Low Incidence
Johnson,Joy Raelene	SEP	Leave Profession	7/7/2026	Curtis	Aide 2 - F S
Johnston,Erika Leigh	SEP	Leave Profession	7/30/2026	O K	Para Sped Low Incidence
Jones,Brandon Lee	SEP	Leave Profession	7/10/2026	Food Prod	Tech Asst, Nutrition Services
Mace,David Hartman	SEP	Health of Employee	7/4/2026	AMAC	Teacher
McDonald,Miranda Faith	SEP	Temporary End of Assignment	7/31/2026	Kensler	Temp Latchkey 1 - Support
Moore,Diane Beth	SEP	Health of Employee	7/20/2026	Northeast	Para Sped Low Incidence
Morales,Angelica Zarahi	SEP	Move Out of State	5/22/2026	HoraceMann	Temp Aide - Lunch Support
Muthoni,Aaliyah Shiko	SEP	Leave Profession	7/15/2026	Jefferson	Para Title Instruction Support
Newman,Lindsay Marie	SEP	Other Position - Non Teacher	7/31/2026	L'Ouvertur	Fifth Grade
Owens,Alexis Nicole	SEP	Other Position - Non Teacher	7/10/2026	AMAC	Registered Behavior Technician
Perez,Amanda Michelle	SEP	Temporary End of Assignment	7/31/2026	Coll Hill	Temp Latchkey 1 - Support
Powell Jr,Erickson Henry	SEP	Resignation	7/1/2026	Isely	Custodian 1
Prekopa,Jennifer Sue	SEP	Temporary End of Assignment	7/31/2026	Enders	Temp Latchkey 1 - Support
Puetz,Macy Dawn	SEP	Leave Profession	7/24/2026	Chsm Trail	Para Sped Low Incidence
Puetz,Macy Dawn	SEP	Leave Profession	7/24/2026	Chsm Trail	Temp Latchkey 1 - Support
Puetz,Macy Dawn	SEP	Leave Profession	7/24/2026	Chsm Trail	Temp Latchkey 1 - Support

**REPORT TO THE SUPERINTENDENT FROM
DIVISION OF HUMAN RESOURCES
Report Date 08/10/2026
Separations**

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NAME	ACTION	REASON	EFFT DATE	LOCATION	POSITION
Ramos,Christian Alec	SEP	Leave Profession	7/7/2026	AMAC	Pre Contract Teacher
Relf,Ronne Ronice	SEP	Leave Profession	7/28/2026	North	Para Sped Low Incidence
Reynolds,Keanna Lashae	SEP	Other Position - Non Teacher	7/17/2026	Mayberry	Aide 2 - F S
Richmeier,Kirstin Lynn	SEP	To Another School in State	7/15/2026	Allen	Asst Para - LRE
Rusk,Denah Eileen	SEP	Leave Profession	7/8/2026	Anderson	Paraeducator ESL
Rusk,Denah Eileen	SEP	Leave Profession	7/8/2026	Anderson	Temp Aide - STEALTH
Sauls,Ineisha Shabrea	SEP	Leave Profession	7/15/2026	Jefferson	Para Sped High Incidence
Schoenig,Jennifer Ann	SEP	Move Out of State	7/31/2026	Wells	Nurse-Middle Sch
Scott,Sabryn Lee	SEP	To Another School in State	7/31/2026	Isely	First Grade
Seigal,Diana Laura	SEP	Take Care of Family	6/16/2026	Robinson	Administrative Assistant 4
Smith,Diane A	RET	Retirement	7/31/2026	AMAC	Instructional Support Teacher
Stone,Mariah Marie-Kay	SEP	Move Out of State	7/31/2026	Washington	Fifth Grade
Stone,Mariah Marie-Kay	SEP	Move Out of State	7/31/2026	Washington	Temp Teacher - STEALTH
Tyson,Toni L	SEP	Temporary End of Assignment	7/31/2026	McCollom	Temp Latchkey 1 - Support
Williams,Taryn M	SEP	Temporary End of Assignment	7/31/2026	Enders	Temp Latchkey 2 - Assist Dir
Zauche,Timothy Thomas	SEP	Leave Profession	7/23/2026	SSC	Crewperson 5

**REPORT TO THE SUPERINTENDENT FROM
DIVISION OF HUMAN RESOURCES**

Report Date: 08/10/2026

Workshop Stipends

NAME	ACTION	REASON	EFFT DATE
Ashley,Olivia Anne	WKS	Workshop/Stipend	7/17/2026
Atlee,Kellie Ann	WKS	Workshop/Stipend	7/17/2026
Banales,Cynthia Paola	WKS	Workshop/Stipend	7/17/2026
Basler,Erin Leann	WKS	Workshop/Stipend	7/17/2026
Beall,Calista Rose	WKS	Workshop/Stipend	7/17/2026
Busby,Cameron Abigail	WKS	Workshop/Stipend	7/17/2026
Chamberlain,Peter William	WKS	Workshop/Stipend	7/17/2026
Clayton,Linda Lynia	WKS	Workshop/Stipend	7/17/2026
Clements,Frances	WKS	Workshop/Stipend	7/17/2026
Cochran,Julie Marie	WKS	Workshop/Stipend	7/17/2026
Cousins,Amanda Marie	WKS	Workshop/Stipend	7/10/2026
Day,Carolyn Suzanne	WKS	Workshop/Stipend	7/17/2026
Gill,Zephyr Chenoa	WKS	Workshop/Stipend	7/17/2026
Griffitts,Scott R	WKS	Workshop/Stipend	7/17/2026
Harris,Candice Rae	WKS	Workshop/Stipend	7/17/2026
Hernandez,Nicole Denys	WKS	Workshop/Stipend	7/17/2026
Ingmire,Eric D	WKS	Workshop/Stipend	7/17/2026
Jackson,Melissa Ann	WKS	Workshop/Stipend	7/17/2026
Johnson,Thomas Howard	WKS	Workshop/Stipend	7/17/2026
Klaassen,Daniel Aaron	WKS	Workshop/Stipend	7/17/2026
Kletecka,Brooklyn	WKS	Workshop/Stipend	7/17/2026
Lopez,Evelyn	WKS	Workshop/Stipend	7/17/2026
Mancillas Nava,Citlalli	WKS	Workshop/Stipend	7/17/2026
McCann,Isaac Abram	WKS	Workshop/Stipend	7/17/2026
Morones-Cabrales,Dayanara	WKS	Workshop/Stipend	7/17/2026
Morris,Danielle Leigh	WKS	Workshop/Stipend	7/17/2026
Normore,W Lynn	WKS	Workshop/Stipend	7/17/2026
Pector,Emily Marie	WKS	Workshop/Stipend	7/17/2026
Perez,Amaya Lexis	WKS	Workshop/Stipend	7/17/2026
Perryman,Gavriela	WKS	Workshop/Stipend	7/17/2026
Quddus,Rubina	WKS	Workshop/Stipend	7/17/2026
Ray,Jennifer R	WKS	Workshop/Stipend	7/17/2026
Raymundo,Rosario	WKS	Workshop/Stipend	7/17/2026
Retana,Adrian	WKS	Workshop/Stipend	7/17/2026
Richardson,Kaylan Jenea	WKS	Workshop/Stipend	7/17/2026
Ricker,Annalyn Jane	WKS	Workshop/Stipend	7/17/2026

**REPORT TO THE SUPERINTENDENT FROM
DIVISION OF HUMAN RESOURCES**

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Report Date: 08/10/2026

Workshop Stipends

NAME	ACTION	REASON	EFFT DATE
Rodriguez,Karina	WKS	Workshop/Stipend	7/17/2026
Sanders Jr,Earl E	WKS	Workshop/Stipend	7/17/2026
Santana,Salena April	WKS	Workshop/Stipend	7/17/2026
Sims III,Fred William	WKS	Workshop/Stipend	7/17/2026
Sprowls,Marilyn Ann	WKS	Workshop/Stipend	7/17/2026
Triana,Veronica Anne	WKS	Workshop/Stipend	7/17/2026
Vann-McMeans,Elizabeth Renee	WKS	Workshop/Stipend	7/17/2026
Wood,Christina Marie	WKS	Workshop/Stipend	7/17/2026
Woody,Kala	WKS	Workshop/Stipend	7/17/2026

REPORT TO THE SUPERINTENDENT FROM
DIVISION OF HUMAN RESOURCES

Report Date Range:
07/02/2026-07/23/2026

Legend

COLUMNS

ACTION	Note
REH	Rehired employee or rehired position
HIR	Newly hired
SEP	Separation, quits, layoff
XFR	Transfers
RET	Retirement

From - To	Note
	Job Code or Position Change

POS CNT	Note
	FTE

**Request for Facilities Approval
Projects \$20,000.00 and above**
In accordance with BOE Policy 3304
Date: August 10, 2026

1. **North High School - Historic Conservation Treatments**
Responsible party as indicated in the summary: Luke Newman

BID EXEMPT

Recommendation:

It is recommended that the Board enter into a contract with RLA Conservation, LLC for conservation treatment of two historic exterior features at Wichita North High School in an amount not to exceed \$70,000.

Explanation: Bid Exempt

Tabulation:

RLA Conservation, LLC

\$70,000 BE

Funding Year and Funding: 2026-2027

Capital Outlay

Reason for Purchase: The Capital Outlay Budget includes funding to preserve and stabilize historic exterior features at Wichita North High School. The proposed work includes conservation treatment of the historic Carthalite flagpole pedestal and the brick, concrete, and cast stone entrance sign at the front of the school.

RLA Conservation, LLC prepared proposals dated July 1, 2026, and has also been hired by the City to restore the Carthalite on the Minisa Bridge. Coordinating the North High School work while RLA is already mobilized in Wichita creates a cost-efficient opportunity to use the same specialized conservation team, reduce duplicative mobilization and setup costs, and complete related Carthalite restoration work during the same general timeframe.

The proposed scope includes Carthalite restoration, cleaning, biological growth and stain mitigation, crack and delamination stabilization, patching of material losses, toning of previous repairs, in-painting of recessed sign lettering, and cleaning and protective waxing of the bronze plaques.

**Request for Facilities Approval
Projects \$20,000.00 and above**
In accordance with BOE Policy 3304
Date: August 10, 2026

Terms Legend

Low Bid (LB) – The lowest bid received and one that meets all requirements of the bid.

Low Bid Meeting Specification (LBMS) – Not the lowest priced bid but the lowest bid that meets all requirements of the bid.

Only Bid (OB) – The only bid received in the bid process.

Responsible Proposal (RP) – The proposal deemed by the proposal evaluation committee to have provided the best solution to the stated objectives of the proposal. While pricing is always considered in evaluation, it is rarely the primary selection tool.

Master Control (MC) – Per BOE Policy 3304, Purchase Orders of \$20,000 or more that are issued to set aside funds for extended periods of time for payment of such items as utility bills, postage, software maintenance agreements and lease agreements which are necessary and continuing operational expenses that can be secured from an only source provider.

Multiple Sources (MS) – Where it has been determined that multiple sources are necessary to facilitate procurement services in order to minimize expenditures and perform the absolute best services required by the District.

Inter-Agency Cooperative Purchase (IACP) – Contracts issued, awarded and meeting the requirements set forth in Kansas Statute 72-1151 for cooperative purchasing. These contracts are such as but not limited to, contracts by state agencies, federal, national or other state contracts facilitated by a federal or local governmental entity or agency.

Sole Source (SS) - A situation created due to the inability to obtain competition. This may result because only one vendor or supplier possesses the unique ability or capability to meet the particular requirements of the solicitation. The purchasing authority may require a justification from the requesting user explaining why this is the only source for the requirement.

State Use (SU) Statute KSA 75-3317 – 3322 and amendments thereto: Same; purchase of products or services by state or school district

Unified school districts must purchase products on the list certified by the State's director of purchases from qualified vendors when those products meet the specifications identified by the unified school district.

Bid Exempt (BE) – KSA 72-1151 provides for exemptions from the solicitation of competitive bids and/or proposals.

Request for Facilities Approval
Projects \$20,000.00 and above
In accordance with BOE Policy 3304
Date: August 10, 2026

Summary

Description of Products/Services	Amount	Responsible Party
1. North High School – Historic Conservation Treatments	\$70,000	Luke Newman

Request for Purchasing Approval
Annual Renewals
Supplies \$20,000.00 and above
 In accordance with BOE Policy 3304
 Date: August 10th, 2026

1. **STEALTH EVALUATION SERVICES** **BID EXEMPT**
 Responsible party as indicated in the summary: Addi Lowell

Recommendation:

It is recommended the Board approve payment to Educational Services and Staff Development Association of Central Kansas, ESSDACK (Hutchinson, KS) in an amount not to exceed \$50,000 for evaluation services.

Explanation: Bid Exempt

Tabulation:

ESSDACK **\$50,000.00 BE**

Funding Year and Funding: 2026-2027

Federal Funds

Reason for Purchase: Conditions of acceptance for the 21st Century Grant funds require that grantees use an outside evaluator to determine the effectiveness of the program. The district currently supports after school programs with 21st Century Grant funds at; Adams, Anderson, Cessna, Gordon Parks, Ortiz and Washington.

2. **SMART SENSE FOOD THERMOMETERS AND ANNUAL MONITORING** **BID EXEMPT**
 Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:

It is recommended the Board approve payment to DIGI SmartSense, LLC (Hopkins, MN), in the amount not to exceed \$21,000.00, for annual license subscriptions for Smart Sense Food Thermometers and Annual Monitoring.

Explanation: Bid Exempt

Tabulation:

SmartSense by Digi **\$21,000.00 BE**

Funding Year and Funding: 2026-2027

Nutrition Services Funds

Reason for Purchase: The Nutrition Services Department uses this web-based system to monitor food temperatures in real time at FPC and the schools. This is an annual subscription.

**Request for Purchasing Approval
Annual Renewals
Supplies \$20,000.00 and above
In accordance with BOE Policy 3304
Date: August 10th, 2026**

3. **CANVAS** **IACP**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:

It is recommended the Board approve payment to Instructure Inc (Salt Lake City, UT) in the amount of \$226,275.00 for Canvas LMS Cloud Subscription, 24x7 Tier 1 support, and Canvas Studio Cloud Subscription.

Explanation: Inter-Agency Cooperative Purchase

Tabulation :

Instructure Inc.

\$226,275.00 IACP

OMNIA Contract #R250502

Funding Year and Funding: 2026-2027

Various Fund

Reason for Purchase: Canvas is a learning solution for teachers and students to reach their learning goals. It can be used by CPU or mobile devices. This request is for an annual subscription and support.

4. **CLASSLINK-LAUNCHPAD** **MASTER CONTROL**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:

It is recommended the Board approve payment to ClassLink (Newark, NJ) in the amount of \$140,308.00 for ClassLink Annual LaunchPad Renewal License and Hosting Renewal Licensing.

Explanation: Master Control

Tabulation:

ClassLink

\$140,308.00 MC

Funding Year and Funding: 2026-2027

Various Funds

Reason for Purchase: Classlink has replaced Rapid Identity.

Request for Purchasing Approval
Annual Renewals
Supplies \$20,000.00 and above
In accordance with BOE Policy 3304
Date: August 10th, 2026

5. COMMON SENSE MEDIA

BID EXEMPT

Responsible party as indicated in the summary: Rob Dickson

Recommendation:

It is recommended the Board approve payment to Common Sense Media (San Francisco, CA) in an amount not to exceed \$50,000.00, this is the third year of a three-year contract.

Explanation: Bid Exempt

Tabulation:

Common Sense Media

\$50,000.00 BE

Funding Year and Funding: 2026-2027

Various Funds

Reason for Purchase: Common Sense Media is the nation's leading nonprofit dedicated to improving the lives of kids and families by providing trustworthy information, education, and an independent voice. They need to thrive in the 21st century. WPS will create a partnership with Common Sense to develop strategies and provide professional training focused on building a strong culture of digital citizenship in WPS schools and ultimately receiving Common Sense Digital Citizenship District Recognition.

6. STUDENT DATA/MIFI SERVICES

MASTER CONTROL

Responsible party as indicated in the summary: Rob Dickson

Recommendation:

It is recommended the Board authorize the payment to T-Mobile (Cincinnati, OH), to provide internet access and issue MIFIs for student use in an amount not to exceed \$144,000.00.

Explanation: Master Control

Tabulation :

T-Mobile

\$144,000.00 MC

NASPO Value Point Contract #MA176

Funding Year and Funding: 2026-2027

Various Funds

Reason for Purchase: The purpose of this item is to provide internet access to LTE enabled student devices for virtual students and to issue MIFIs to traditional students who have been identified to not have internet access at home. These T-Mobile MIFIs/data services are unlimited data plans.

Request for Purchasing Approval
Annual Renewals
Supplies \$20,000.00 and above
In accordance with BOE Policy 3304
Date: August 10th, 2026

7. STUDENT DEVICE REPAIR SERVICES

IACP

Responsible party as indicated in the summary: Rob Dickson

Recommendation:

It is recommended the Board approve payment to Riverside Technologies, Inc (RTI) (Omaha, NE) and AGiRepair, Inc (Greensburg, PA) in an amount not to exceed \$150,000.00 for student device repair.

Explanation: Inter-Agency Cooperative Purchase

Tabulation:

Riverside Technologies, Inc

\$150,000.00 IACP

TIPS Contract # : 220105

AGiRepair Inc.

TIPS Contract # : 220105

Funding Year and Funding: 2026-2027

Various Funds

Reason for Purchase: To maintain uninterrupted learning and technology access for students, Wichita Public Schools seeks approval to extend repair services for aging student laptops. Currently, the district's student devices have an average age of 4.23 years, exceeding the warranty period for most devices. Repairs are critical to maintain functionality until the district implements a comprehensive student device refresh. This initiative supports the district's commitment to equitable access to technology and minimizes disruptions in the learning environment.

Request for Purchasing Approval
Annual Renewals
Supplies \$20,000.00 and above
In accordance with BOE Policy 3304
Date: August 10th, 2026

Terms Legend

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Responsible Proposal (RP) – The proposal deemed by the proposal evaluation committee to have provided the best solution to the stated objectives of the proposal. While pricing is always considered in evaluation, it is rarely the primary selection tool.

Master Control (MC) – Per BOE Policy 3304, Purchase Orders of \$20,000 or more that are issued to set aside funds for extended periods of time for payment of such items as utility bills, postage, software maintenance agreements and lease agreements which are necessary and continuing operational expenses that can be secured from an only source provider.

Multiple Sources (MS) – Where it has been determined that multiple sources are necessary to facilitate procurement services in order to minimize expenditures and perform the absolute best services required by the District.

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State Use (SU) Statute KSA 75-3317 – 3322 and amendments thereto: Same; purchase of products or services by state or school district

Unified school districts must purchase products on the list certified by the State's director of purchases from qualified vendors when those products meet the specifications identified by the unified school district.

Bid Exempt (BE) – KSA 72-1151 provides for exemptions from the solicitation of competitive bids and/or proposals.

Request for Purchasing Approval
Annual Renewals
Supplies \$20,000.00 and above
In accordance with BOE Policy 3304
Date: August 10th, 2026

Summary

Description of products/services	Amount	Responsible Party
1. STEALTH Evaluation Services	\$50,000.00	Addi Lowell
2. Smart Sense Food Thermometers and Annual Monitoring	\$21,000.00	Fabian Armendariz
3. Canvas	\$226,275.00	Rob Dickson
4. Classlink - Launchpad	\$140,308.00	Rob Dickson
5. Common Sense Media	\$50,000.00	Rob Dickson
6. Student Data/Mifi Services	\$144,000.00	Rob Dickson
7. Student Device Repair Services	\$150,000.00	Rob Dickson

It should be noted that industry standards dictate that volume shipments of certain products will be shipped plus or minus 15% from the quantity ordered to complete case or pallet. When additional products are shipped it will be billed at the per each bid price. This additional quantity is not returned to the Board for Review.

All Minutes are unofficial unless approved by the Board of Education

Board of Education Minutes
Wichita Public Schools · USD 259
Wichita, Kansas
July 16, 2026

Roll Call	The Board of Education of Unified School District No. 259, Sedgwick County, Kansas, met in session in the Wichita Public Schools Alvin E. Morris Administrative Center, at approximately 12:34 p.m., on May 29, 2026, with President Stan Reeser presiding. Present: Diane Albert, Amy Jensen, Sheila Kinnard, Stan Reeser, and Amy Warren Absent: Julie Hedrick
Reports	
Building Needs Assessment Review	Addi Lowell, Chief Financial Officer, presented the district's building needs assessment as part of the budget review process as required by Kansas Statute, including staff needs and facility needs. Holly Ingram, Assistant Superintendent of Learning Services, shared ELA proficiency numbers. Part of the presentation identified barriers that our district must overcome to have all student achieve proficiency above level 2, alignment of the budget process to the district's strategic plan and priorities, budget actions to address and remove barriers, and estimated amount of time for students to achieve proficiency above level 2. The complete presentation is included in the archival copies of this BOE Agenda and Minutes. This presentation was for the Board's information.
Revenue Neutral Rate	Addi Lowell, Chief Financial Officer, shared a brief overview of the 2026-27 revenue neutral rate summary.
Adjournment	Mr. Reeser (Ms. Jensen) moved to adjourn the meeting. The motion passed 5-0. At approximately 12:51 a.m., the workshop adjourned.

Litona Hoyt
Clerk of the Board

All Minutes are unofficial unless approved by the Board of Education

Board of Education Minutes
Wichita Public Schools · USD 259
Wichita, Kansas
July 20, 2026

Roll Call	The Board of Education of Unified School District No. 259, Sedgwick County, Kansas, met in regular session in the Alvin E. Morris Administrative Center, 903 S. Edgemoor, Wichita, Kansas, at approximately 6:00 p.m., on July 20, 2026, with President Stan Reeser presiding. Present: Diane Albert, Julie Hedrick, Amy Jensen, Sheila Brown-Kinnard, Stan Reeser, and Amy Warren. Absent: None
Moment of Silence/Pledge of Allegiance	The business portion of the meeting opened with a moment of silence followed by the Pledge of Allegiance led by Heights High School Color Guard.
Presentations	
Good News – Recognizing 2025-26 GWAL All City Winter and Spring Teams and 2026 State Qualifiers and Placers	Loren Hatfield, Chief of Schools, and Chris Asmussen, Director of Athletics, recognized students who earned selection to the 2025–2026 Greater Wichita Athletic League (GWAL) Academic All-City Winter and Spring Teams. They also honored student-athletes who qualified for and placed at the Spring 2026 state championships.
Good News – Centralized Multilingual Enrollment	Maria Kury, Multi-Lingual Communications Supervisor, shared a recap of the district’s Centralized Multilingual Enrollment, an event which helps Wichita Public Schools remove language barriers and improve access for families during the enrollment process. This year, the event served 1,567 students, including 118 students who speak a language other than English or Spanish. Through the support of multilingual staff, interpreters, and community partners, families received assistance in eight different languages, helping ensure all families could enroll with confidence and connect to the resources they need.
United Teachers of Wichita	Stephen Maurer, UTW Organizer, addressed cell phone policies and regulations, emphasizing that clarity and consistency is key to the success for implementation of the policy. Mr. Maurer also shared that UTW has been awarded a grant from Reading Opens the World from the American Federation of Teachers (AFT) in the amount of \$10,000 to put books into the hands of Wichita students.
Service Employees International Union	None
Public Communications	None
Superintendent’s Report	Superintendent Kelly Bielefeld shared local, state, and federal legislative updates including the next Tri-Governmental meeting, the State Board of Education, the upcoming Primary Election, and the Department of Education. The Superintendent also highlighted that tonight’s the FY 27 Budget along with an action item regarding policies related to electronic devices and social media.
Reports	

WPS Foundation	Greer Cowley, Executive Director of the WPS Foundation, reported out on the foundation's 2025-26 impact report, and shared updates on the key projects including the Legacy Fund, Tommy's Fund, and Classroom Grants, Super Kid, Payroll Deductions Staff Giving, Love Schools, and various fiscal sponsors who raised funds for various programs. The complete presentation is included in the archival copies of this BOE Agenda and Minutes. This presentation was for the Board's information.
Budget Update	Addi Lowell, Director of Finance, shared an overview of the 2026-27 budget development, the budget timeline, year-end transfers, upcoming bond payments, county assessed valuations, and revenue neutral rate. The complete presentation is included in the archival copies of this BOE Agenda and Minutes. This presentation was for the Board's information.
Consent	Mr. Reeser (Ms. Hedrick) moved that the Board of Education approve the consent agenda as presented except for the Operations Purchasing Consent (Annual Renewals) item #7, Audio Visual Equipment, Printers, Accessories, and Software. The motion passed 6-0. The board discussed the pulled item. Ms. Warren (Ms. Albert) moved to approved consent agenda item Operations Purchasing Consent (Annual Renewals) item #7, Audio Visual Equipment, Printers, Accessories, and Software as presented. The motion passed 6-0.
Human Resources Report Appendix 1	<u>Recommendation:</u> Board approval.
Ramsey SmartDollar – Financial Wellness Benefit	<u>Recommendation:</u> It is recommended that the Board authorize the district to enter into an agreement with Ramsey SmartDollar to purchase services for the 2026-27 fiscal year for \$50,000 which will be reimbursed by UMR in wellness dollars.
Treasury Warrants: May 2026 Appendix 2	<u>Recommendation:</u> Board approval.
Monthly Finance Report: May 2026 Appendix 3	<u>Recommendation:</u> The report is provided for the Board's information. No action is requested.
Treasury Warrants: June 2026 Appendix 4	<u>Recommendation:</u> Board approval.
Investment Purchases, Investment Maturities, and Investment Income for Period Ending June 30, 2026 Appendix 5	<u>Recommendation:</u> No action required.
Financial Resolutions Appendix 6	<u>Recommendation:</u> It is recommended the Board approve the following resolutions: 1) Resolution – Designation of Depositories and Authorization of Facsimile Signatures 2) Resolution – Municipal Investment Pool (MIP) 3) Resolution – Activity Funds

	4) Resolution – Credit Card Authorization 5) Resolution – Commerce Bank Credit Card Account 6) Resolution – Authorization to Transfer 7) Resolution – Certification of Authorization to Transfer 8) Resolution – Home Rule No. 1 – Donations 9) Resolution – Information Management: Destruction of Certain District Documents																														
Report of Balances for Period Ending June 30, 2026 Appendix 7	<u>Recommendation:</u> No action required.																														
Fund Balances, Tax Levy and Outstanding Indebtedness for Period Ending June 30, 2026 Appendix 8	<u>Recommendation:</u> No action required.																														
Investment List by Fund Ending June 30, 2026 Appendix 9	<u>Recommendation:</u> No action required.																														
Safekeeping Collateral Report Appendix 10	<u>Recommendation:</u> No action required.																														
Facilities Consent Appendix 11	<u>Recommendation:</u> Board approval. <table><tr><th>Description of Products/Services</th><th>Amount</th><th>Responsible Party</th></tr><tr><td>1. West High School – Storm Water Remediation – Additional Funds</td><td>\$121,165.00</td><td>Luke Newman</td></tr><tr><td>2. Various – Light Pole Inspections</td><td>\$147,796.00</td><td>Luke Newman</td></tr><tr><td>3. On-call General Construction – Various</td><td>\$250,000.00</td><td>Luke Newman</td></tr><tr><td>4. Stucky Middle School – Spillway Bridges</td><td>\$91,300.00</td><td>Luke Newman</td></tr></table>	Description of Products/Services	Amount	Responsible Party	1. West High School – Storm Water Remediation – Additional Funds	\$121,165.00	Luke Newman	2. Various – Light Pole Inspections	\$147,796.00	Luke Newman	3. On-call General Construction – Various	\$250,000.00	Luke Newman	4. Stucky Middle School – Spillway Bridges	\$91,300.00	Luke Newman															
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	10. WSU Tech Applied Learning Technology Support	\$250,000.00	Rob Dickson																																										
	11. YMCA Child Development Center – Contract Amendment	\$0.00	Holly Ingram																																										
	12. Schoolbooks and Tracks Software Maintenance and Support	\$43,040.00	Addi Lowell																																										
Purchasing Consent Appendix 13	Recommendation: Board approval. <table><tr><th>Description of Products/Services</th><th>Amount</th><th>Responsible Party</th></tr><tr><td>1. Athletics Online Payment Platform</td><td>\$300,000.00</td><td>Loren Hatfield</td></tr><tr><td>2. Facility Management Software – Correction</td><td>\$229,182.40</td><td>Rob Dickson</td></tr><tr><td>3. Box, Dinner, 3-Compartment</td><td>\$24,000.00</td><td>Fabián Armendáriz</td></tr><tr><td>4. Box, Bento, 3-Compartment</td><td>\$34,200.00</td><td>Fabián Armendáriz</td></tr><tr><td>5. Lid, Plastic, Clear Square, Bento Boxes</td><td>\$26,550.00</td><td>Fabián Armendáriz</td></tr><tr><td>6. Meal Kits</td><td>\$106,300.00</td><td>Fabián Armendáriz</td></tr><tr><td>7. Plastic Bowl, 3” Square, 5oz.</td><td>\$73,250.00</td><td>Fabián Armendáriz</td></tr><tr><td>8. Slide Seal Deli Bag</td><td>\$121,200.00</td><td>Fabián Armendáriz</td></tr><tr><td>9. Leader In Me Implementation – Correction</td><td>\$77,333.19</td><td>Fabián Armendáriz</td></tr><tr><td>10. Food – May 2026</td><td>\$100,860.37</td><td>Fabián Armendáriz</td></tr><tr><td>11. Food – June 2026</td><td>\$2,521,474.65</td><td>Fabián Armendáriz</td></tr><tr><td>12. Fuel – May & June 2026</td><td>\$460,597.03</td><td>Fabián Armendáriz</td></tr><tr><td>13. Supply Warehouse Stock – May 2026</td><td>\$346,569.36</td><td>Fabián Armendáriz</td></tr></table>			Description of Products/Services	Amount	Responsible Party	1. Athletics Online Payment Platform	\$300,000.00	Loren Hatfield	2. Facility Management Software – Correction	\$229,182.40	Rob Dickson	3. Box, Dinner, 3-Compartment	\$24,000.00	Fabián Armendáriz	4. Box, Bento, 3-Compartment	\$34,200.00	Fabián Armendáriz	5. Lid, Plastic, Clear Square, Bento Boxes	\$26,550.00	Fabián Armendáriz	6. Meal Kits	\$106,300.00	Fabián Armendáriz	7. Plastic Bowl, 3” Square, 5oz.	\$73,250.00	Fabián Armendáriz	8. Slide Seal Deli Bag	\$121,200.00	Fabián Armendáriz	9. Leader In Me Implementation – Correction	\$77,333.19	Fabián Armendáriz	10. Food – May 2026	\$100,860.37	Fabián Armendáriz	11. Food – June 2026	\$2,521,474.65	Fabián Armendáriz	12. Fuel – May & June 2026	\$460,597.03	Fabián Armendáriz	13. Supply Warehouse Stock – May 2026	\$346,569.36	Fabián Armendáriz
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ELA iXL Licenses for Virtual School	Recommendation: It is recommended that the Board authorize the purchase of online licenses for ELA iXL from iXL Learning in amount not to exceed a total of \$5,000.																																												
Everway (Renewal)	Recommendation: It is recommended that the Board authorize the purchase of News-2-You and Unique Learning System with Everway for one year in an amount not to exceed \$176,847.																																												
Forgivable Loan to Certify Special Education Teachers (Renewal)	Recommendation: It is recommended that the Board authorize the district to continue to pay for 2026-27 school year tuition and book expenses for up to 70 teachers to become certified in Special Education. Costs are not to exceed \$330,000 and will be funded by the Special Education budget.																																												
Goodwill Industries (Renewal)	Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Goodwill Industries of Kansas, Inc., during the 2026-27 school year to provide special education services for up to six (6) full-time and/or part-time students, not to exceed a cost of \$50,000 to be funded by Special Education.																																												
Woodcock Johnson - Fifth Edition (WJ-V) Subscription for	Recommendation: It is recommended that the Board authorize the district to enter into an agreement with Riverside Insights during the																																												

School Psychologists	2026-27 school year to provide an annual subscription for Woodcock Johnson-Fifth Edition (WJ-V) in the amount of \$29,947.45.
Advanced Placement Exam Fees	<u>Recommendation:</u> It is recommended the Board approve the payment of Advanced Placement Exam invoices in an amount not to exceed \$85,000.
Legal Services: Fleeson, Gooing, Coulson & Kitch, LLC and McDonald Tinker PA	<u>Recommendation:</u> It is recommended that the Board authorize payment for legal services and expenses for Civil Litigation and Workers' Compensation under the school district's self-insured programs for May 2026 in the amount of \$15,379.50 to Fleeson, Gooing, Coulson & Kitch, LLC and the amount of \$14,082.34 to McDonald Tinker PA.
Workers' Compensation Settlement: [J.G.]	<u>Recommendation:</u> It is recommended that the Board approve this agreed upon awards for J.G.'s 2025 work injuries totaling in the amount of \$25,175.25.
Workers' Compensation Settlement: [S.S.]	<u>Recommendation:</u> It is recommended that the Board approve this agreed upon award for S.S.'s 2023 work injuries totaling in the amount of \$23,456.80.
Workers' Compensation Settlement: [J.P.]	<u>Recommendation:</u> It is recommended that the Board approve this agreed upon award for J.P.'s 2025 work injuries totaling in the amount of \$70,000.
Membership Dues: Council of Great City Schools	<u>Recommendation:</u> It is recommended the Board approve annual membership in the Council of Great City Schools for the fiscal year July 1, 2026 through June 30, 2027 in the amount of \$50,832.
BOE Meeting Minutes for May 29, 2026 Board Workshop Appendix 15	<u>Recommendation:</u> Board approval.
BOE Meeting Minutes for June 1, 2026 Board Meeting Appendix 16	<u>Recommendation:</u> Board approval.
BOE Meeting Minutes for June 22, 2026 Board Workshop Appendix 17	<u>Recommendation:</u> Board approval.
Finance Policies Appendix 18	<u>Recommendation:</u> Board approval.
Various Policy Updates Appendix 19	<u>Recommendation:</u> Board approval.
Action	
Policies Related to Electronic Devices and Social Media Appendix 20	<u>Recommendation:</u> Board approval of P1230 Acceptable Device and Communication Use by Staff, Students, and the District, P1232 Student Use of Personal Electronic Devices, and P1233 Staff Use of Social Media Platforms. The board discussed consistency, support for staff, and investment for implementation of P1230. Mr. Reeser (Ms. Albert) moved that the Board of Education approve the policies related to electronic devices and social media with the direction that administration report back to the Board at the October 12, 2026 meeting. Administration shall report on successes, challenges, budget considerations, and provide feedback from staff. The motion passed 6-0.
P0851 Stakeholder Input Appendix 21	<u>Recommendation:</u> Board approval.

	Ms. Warren (Ms. Jensen) moved that the Board of Education approve P0851 as presented. The motion passed 6-0.
Executive Session	
Negotiations	At approximately 8:40 p.m. Mr. Reeser (Ms. Albert) moved to go into executive session to discuss matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; to protect the district's right to the confidentiality of its negotiating position and the public interest for 15 minutes. The open meeting will resume in the board room at approximately 8:55 p.m. The motion passed 6-0.
Attorney-Client Privilege	At approximately 8:57 p.m. Mr. Reeser (Ms. Albert) moved to go into executive session for consultation with the district's general counsel which would be deemed privileged in attorney-client relationship; to protect attorney-client privilege and the public interest for 10 minutes. The open meeting will resume in the board room at approximately 9:10 p.m. The motion passed 6-0.
Adjournment	Mrs. Warren (Ms. Albert) moved that the meeting adjourn. The motion passed 6-0. At approximately 9:13 p.m., the meeting adjourned.

Litona Hoyt
Clerk of the Board

P6020 TEXTBOOK ADOPTION PROCEDURES

BOARD POLICY:

Learning Services is responsible for establishing procedures for textbook adoptions.

Administrative Implemental Procedures:

1. Learning Services will maintain a master calendar of textbook adoptions.
2. In general, an adopted textbook for Unified School District 259 will be for at least a seven year period, except where the administration has designated a major curriculum study or a textbook has proved to be unsatisfactory.
 - a. Whenever a new edition of an adopted textbook is available for purchase, it shall be the responsibility of Learning Services to initiate a study of the new book and compare it with the original adoption.
 - b. If insignificant change is found and if the acquisition of the new edition would not disrupt the classroom processes in the use of the books, the new edition should be purchased, as replacements are needed.
 - c. ~~If an adopted textbook proves to be~~ Learning Services determines that an adopted textbook is unsatisfactory, Learning Services may ~~appoint an evaluation committee~~ begin an evaluation period of an alternative to the adopted textbook. The evaluation process should be conducted with due regard for feedback and input from teachers and other District stakeholders. ~~The committee~~ Following the evaluation, Learning Services will submit a written recommendation to the Superintendent either to (1) continue with the present adoption or (2) initiate adoption proceedings for the alternative textbook as determined by the Board policy.
3. The Board of Education will approve all textbook adoptions prior to the year the books will be utilized in the classroom.
4. If additional information is requested by the Board of Education, it will be provided by Learning Services.
5. ~~The subject area adoption approved by the Board of Education shall be used for program instruction.~~
6. ~~5.~~ Procedures for criteria development and guidelines for textbook adoption ~~committees~~ evaluations are available from Learning Services.

Administrative Responsibility: Learning Services

Latest Revision Date: ~~September 2006~~ August 2026

Previous Revision Date: ~~September 2006~~ March 1999 P6020

~~Updated administratively for alignment purposes: December 2013~~

P3415 Investment of Idle Funds

Unified School District 259 shall invest idle funds in compliance with applicable law, managing such funds prudently and maintaining necessary levels of ready availability.

Administrative Implemental Procedures

1. Idle funds shall be invested in a manner consistent with the following objectives:
 - A. Safety of Principal: The foremost objective of this investment program is the safety of the principal of funds within the portfolios. Investment transactions shall seek to minimize credit and interest rate risk and to keep capital losses at a minimum whether they are from securities default or erosion of market value.
 - B. Liquidity: Funds shall be available to meet reasonably anticipated cash flow requirements in an orderly manner. Periodic and regular cash flow analyses will be completed to ensure that the portfolios are positioned to provide sufficient liquidity.
 - C. Return on Investment: Portfolios shall be designed to attain a market rate of return throughout budgetary and economic cycles, considering the investment risk constraints and liquidity needs while being consistent with state law restrictions, prudent investment principles, and District priorities. Return on investment is of lesser importance than safety and liquidity; however, the portfolio will be managed and invested to maximize net earnings.
2. Delegation of authority allows that responsibility for providing oversight and direction for the management of the investment program resides with the Treasurer (Chief Financial Officer) and Assistant Treasurer (Director of Accounting/Controller). If the Treasurer and Assistant Treasurer are absent for an extended period or a replacement is required, then a district administrator selected by the superintendent will assume the role of Treasurer.
3. Daily investment management responsibility for the investment program and investment transactions is assigned by the Treasurer and/or Assistant Treasurer to qualified support staff with appropriate skill, education, and/or experience. Employees assigned this duty will participate in regular training related to governmental investing. If the District requires permanent or temporary use of an investment advisor, the advisory services will be solicited in accordance with the procurement procedures and any applicable state law or standards. Investment advisory services will be held to the "Prudent Expert" standard.
4. Standard of Prudence is to be used by investment officers and employees involved in the handling of investment activities shall be the "Prudent Person" standard and shall be applied in the context of managing the overall investment program. The "Prudent Person" rule states the following:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment."

Individuals who are officers or employees acting in accordance with written procedures and this policy and exercising due diligence shall be relieved of personal responsibility for the specific security credit risk or market price changes, provided that these deviations are reported timely and that appropriate action is taken to control adverse developments.

5. Ethics and conflicts of interest: Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, erode public trust, impair public confidence in the District's ability to govern effectively, or which could impair their ability to make impartial investment decisions. Employees involved in the investment process shall disclose to the Treasurer and Assistant Treasurer any material financial interests in financial institutions that conduct business with the District, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the District's investment program.
6. The District shall establish a system of internal controls or operational procedures. The internal controls should be designed to ensure that the assets of the District are protected from loss, theft, or misuse. The internal control structure should be designed to provide reasonable assurance that these objectives are met. Independent auditors, as a normal part of the annual financial audit to the District, may conduct a review of the system of internal controls to ensure compliance with policies and procedures.
7. Maturity and liquidity requirements: to the extent possible, an attempt will be made to match investment maturities with anticipated cash flow requirements. Using cash flow analyses and assessing market conditions, the District will structure the portfolio(s) to ensure sufficient cash liquidity for anticipated payment disbursements and payroll through maturing investments, marketable U. S. Treasuries, or cash on hand. In the event of a cash shortfall, the Treasurer and Assistant Treasurer will be notified immediately upon discovery, and the District will follow the actions outlined in the written procedures.
8. Portfolio assets shall be diversified to control risks resulting from overconcentration of assets in a specific maturity, issuer, instruments, dealer, or bank through which these instruments are bought and sold. With oversight from the Treasurer and Assistant Treasurer, appropriate designated staff will analyze and determine diversification strategies, limits, and guidelines based on issuer and type making prudent changes to limits and guidelines as changes to markets require but reviewing no less than annually. All risk and diversification strategies will comply with all statutes and will be included in the investment procedures.
9. Selection of investments involves the maintenance of a list of eligible financial institutions which are approved by the Treasurer and/or Assistant Treasurer for investment purposes. Investment bid solicitations will be offered to eligible banks for set amounts and maturities with a "local first" priority. Banks with a main office or branch office in the District's area receive preference. All bids will be allowed a minimum 2-day response time and handled in accordance with all applicable statutes and laws. Bids will be held in confidence until the best investment options have been determined and selected. The district shall accept the bid which provides the highest rate of return for the maturity required after considering risk and diversification provisions within the limits of this policy and Kansas Statutes. Records will be maintained per record retention statutes and will include the details of the bids offered,

bids accepted, and a brief explanation of the decision made regarding the investment.

10. All investments purchased under this policy shall be governed by Kansas law. Investments are limited to a maximum maturity of two years unless this policy is approved by the State of Kansas Pooled Money Investment Board (the "PMIB") for expanded investment authority, in which case the maximum maturity of investments can be for up to four years. The District is authorized to place public funds with eligible banks in the following:
 - A. Commercial savings, demand deposits, and money market accounts
 - B. Time deposits, certificate of deposits
 - C. Reciprocal Deposit Programs
 - D. Repurchase Agreements

If no eligible bank is willing to make an investment available to the District at interest rates equal to or greater than the minimum investment rate, then the following investment types can be utilized:

- E. Direct obligations of the United States or obligations that are insured as to principal and interest by the United States or any agency thereof (excluding mortgage-backed securities)
- F. Municipal Investment Pool Fund established by KSA 12-1677a and managed by the state of Kansas
- G. Local government investment pools if operating under the provisions of KSA 9-2107
- H. Securities of United States government sponsored enterprises if this policy is approved by PMIB

If this policy is approved by the PMIB for expanded investment authority, investments in securities will be limited to securities that do not have any more interest rate risk than direct United States government obligations of similar maturities.

All security purchases by the District shall occur on a delivery versus payment basis, perfected in the name of the District. The third-party custodian shall issue a safekeeping receipt to the district listing the specific instrument, rate, maturity, and other pertinent information.

Per state statute, securities investment transactions shall only be conducted with banks, savings and loan associations and savings banks, with primary government securities dealers that report to the market report division of the federal reserve bank of New York, or any broker-dealer that is registered in compliance with the requirements of section 15C of the securities exchange act of 1934 and registered pursuant to K.S.A. 17-12a401, and amendments thereto.

11. Financial institutions will secure full collateral for investments except in the case of direct and indirect obligations of the United States Government wherein the actual security is the collateral. All FDIC insurance, including participation in any reciprocal deposit program, will be considered part of an institution's pledged collateral in any collateral assessment. Any amounts exceeding FDIC limits will be collateralized by utilizing a public moneys pooled method of securities as required by Kansas law. Financial institutions must pledge a pool of securities equal to at least 102% of the uninsured public deposits and will be managed by the state treasurer through the Kansas Collateral Pool. The District will receive regular monthly statements from banks and financial institutions with detailed lists of investments held and confirming proper collateral coverage.

12. To assist in the annual evaluation of the portfolios' performance, the District will use performance benchmarks. The district's investment portfolio shall be designed with the objective of equaling or exceeding the Pooled Money Investment Board (PMIB) investment rate. The investment program shall seek to augment returns above this threshold, while being consistent with state law restrictions, prudent investment principles, and cash flow
13. Reporting to the District's Board of Education will include monthly investment reports which include information about investments sold and purchased. Additional reports outlining other details may be provided as required or requested by the Board throughout the year. A report with a full list of current investments that includes portfolio size, maturity distribution, and expected yield to maturity will be provided annually to the Board and will be included as part of the annual financial reporting. All investments and investment earnings will be credited and reported according to any applicable GAAP and GASB standards as well as any state and/or federal statutes and regulations.
14. The policy along with all attachments and/or amendments shall be approved by the Board. The Treasurer and Assistant Treasurer along with designated staff shall review the policy annually and shall present all modifications to the Board for approval. If, after adoption of this policy by the Board, there is any conflict of this policy with Kansas laws and/or statutes, current law will prevail.

A glossary of common cash and investment terms are included in Attachment A.

Administrative Responsibility:	Financial Services
Latest Revision Date:	August 2026
Previous Revision Date(s):	November 2006

P3415 Investment of Idle Funds

Attachment A – Glossary of Common Cash and Investment Terms

Benchmark. A market index used as a comparative basis for measuring the performance of an investment portfolio. A performance benchmark should represent a close correlation to investment guidelines, risk tolerance, and duration of the actual portfolio's investments.

Bid Price. Price at which a bank or broker/dealer offers to accept an investment or security from an investor.

Bond. Financial obligation for which the issuer promises to pay the bondholder (the purchaser or owner of the bond) a specified stream of future cash-flows, including periodic interest payments and a principal repayment.

Book Value. The value at which a debt security is reflected on the holder's records at any point in time. Book value is also called “amortized cost” as it represents the original cost of an investment adjusted for amortization of premium or accretion of discount. Also called “carrying value.” Book value can vary over time as an investment approaches maturity and differs from “market value” in that it is not affected by changes in market interest rates.

Broker/Dealer. A person or firm transacting securities business with customers. A “broker” acts as an agent between buyers and sellers, and receives a commission for these services. A “dealer” buys and sells financial assets from its own portfolio. A dealer takes risk by owning inventory of securities, whereas a broker merely matches up buyers and sellers. See also “Primary Dealer.”

Certificate of Deposit (CD). Bank obligation issued by a financial institution generally offering a fixed rate of return (coupon) for a specified period of time (maturity). Can be as long as ten (10) years to maturity, but most CDs purchased by public agencies are one year and under.

Collateral. Investment securities or other property that a borrower pledges to secure repayment of a loan, secure deposits of public monies, or provide security for a repurchase agreement.

Collateralization. Process by which a borrower pledges securities, property, or other deposits for securing the repayment of a loan and/or security.

Coupon Rate. Annual rate of interest on a debt security, expressed as a percentage of the bond’s face value.

Current Yield. Annual rate of return on a bond based on its price. Calculated as (coupon rate/price), but does not accurately reflect a bond’s true yield level.

Custody. Safekeeping services offered by a bank, financial institution, or trust company, referred to as the “custodian.” Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement, and market values.

Dealer. A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own account.

Delivery Versus Payment (DVP). Settlement procedure in which securities are delivered versus payment of cash, but only after cash has been received. Most security transactions, including those through the Fed Securities Wire system and DTC, are done DVP as a protection for both the buyer and seller of securities.

Diversification. Dividing investment funds among a variety of security types, maturities, industries, and issuers offering potentially independent returns.

Duration. The weighted average maturity of a security's or portfolio's cash-flows, where the present values of the cash-flows serve as the weights. The greater the duration of a security/portfolio, the greater its percentage price volatility with respect to changes in interest rates. Used as a measure of risk and a key tool for managing a portfolio versus a benchmark and for hedging risk. This is not the same as the term of an investment.

Fannie Mae. See "Federal National Mortgage Association."

Fed. See "Federal Reserve System."

Federal Agency Security. A debt instrument issued by one of the Federal Agencies. Federal Agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

Federal Agency. Government sponsored/owned entity created by the U.S. Congress, generally for the purpose of acting as a financial intermediary by borrowing in the marketplace and directing proceeds to specific areas of the economy considered to otherwise have restricted access to credit markets. The largest Federal Agencies are GNMA, FNMA, FHLMC, FHLB, FFCB, SLMA.

Federal Deposit Insurance Corporation (FDIC). Federal agency that insures deposits at commercial banks, currently to a limit of \$250,000 per depositor per bank.

Federal Farm Credit Bank (FFCB). One of the large Federal Agencies. A government sponsored enterprise (GSE) system that is a network of cooperatively-owned lending institutions that provides credit services to farmers, agricultural cooperatives and rural utilities. The FFCBs act as financial intermediaries that borrow money in the capital markets and use the proceeds to make loans and provide other assistance to farmers and farm-affiliated businesses. Consists of the consolidated operations of the Banks for Cooperatives, Federal Intermediate Credit Banks, and Federal Land Banks. Frequent issuer of discount notes, agency notes and callable agency securities. FFCB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and agricultural industry. Also issues notes under its "designated note" program.

Federal Home Loan Bank System (FHLB). One of the large Federal Agencies. A government sponsored enterprise (GSE) system, consisting of wholesale banks (currently twelve district banks) owned by their member banks, which provides correspondent banking services and credit to various financial institutions, financed by the issuance of securities. The principal purpose of the FHLB is to add liquidity to the mortgage markets. Although FHLB does not directly fund mortgages, it provides a stable supply of credit to thrift institutions that make new mortgage loans. FHLB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes and callable agency securities.

Federal Home Loan Mortgage Corporation (FHLMC or "Freddie Mac"). One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides stability and assistance to the secondary market for home mortgages by purchasing first mortgages and participation interests financed by the sale of debt and guaranteed mortgage backed securities. FHLMC debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities, and MBS. Also issues notes under its "reference note" program.

Federal National Mortgage Association (FNMA or "Fannie Mae"). One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides liquidity to the residential mortgage market by purchasing mortgage loans from lenders, financed by the issuance of debt securities and MBS (pools of mortgages packaged together as a security). FNMA debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities and MBS. Also issues notes under its "benchmark note" program.

Federal Reserve Bank. One of the twelve (12) distinct banks of the Federal Reserve System.

Federal Reserve System (the Fed). The independent central bank system of the United States that establishes and conducts the nation's monetary policy. This is accomplished in three major ways: (1) raising or lowering bank reserve requirements, (2) raising or lowering the target Fed Funds Rate and Discount Rate, and (3) in open market operations by buying and selling government securities. The Federal Reserve System is made up of twelve Federal Reserve District Banks, their branches, and many national and state banks throughout the nation. It is headed by the seven (7) member District of Governors known as the "Federal Reserve Board" and headed by its Chairman.

Fiscal Agent/Paying Agent. A bank or trust company that acts, under a trust agreement with a corporation or municipality, in the capacity of general treasurer. The agent performs such duties as making coupon payments, paying rents, redeeming bonds, and handling taxes relating to the issuance of bonds.

Freddie Mac. See "Federal Home Loan Mortgage Corporation."

Ginnie Mae. See "Government National Mortgage Association."

Government National Mortgage Association (GNMA or "Ginnie Mae"). One of the large Federal Agencies. Government-owned Federal Agency that acquires, packages, and resells mortgages and mortgage purchase commitments in the form of mortgage-backed securities. Largest issuer of mortgage pass-through securities. GNMA debt is guaranteed by the full faith and credit of the U.S. government (one of the few agencies that are actually directly backed by the full faith and credit of the U.S. government).

Government Securities. An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, Bonds, and SLGS."

Government Sponsored Enterprise (GSE). Privately owned entity subject to federal regulation and supervision, created by the U.S. Congress to reduce the cost of capital for certain borrowing sectors of the economy such as students, farmers, and homeowners. GSEs carry the implicit backing of the U.S. government, but they are not direct obligations of the U.S. government. For this reason, these securities will offer a yield premium over U.S. Treasuries. Examples of GSEs include: FHLB, FHLMC, and FNMA.

Index. A compilation of statistical data that tracks changes in the economy or in financial markets.

Internal Controls - The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management.

Liquidity. Relative ease of converting an asset into cash without significant loss of value. Also, a relative measure of cash and near-cash items in a portfolio of assets.

Long-Term Core Investment Program. Funds that are not needed within a one (1) year period.

Market Value. The fair market value of a security or commodity. The price at which a willing buyer and seller would pay for a security.

Maturity Date. Date on which principal payment of a financial obligation is to be paid.

Money Market. The market in which short-term debt instruments (bills, commercial paper, bankers' acceptance, etc.) are issued and traded.

Money Market Mutual Fund (MMF). A type of mutual fund that invests solely in money market instruments, such as: U.S. Treasury bills, commercial paper, bankers' acceptances, and repurchase agreements. Money market mutual funds are registered with the SEC under the Investment Company Act of 1940 and are subject to "rule 2a-7" which significantly limits

average maturity and credit quality of holdings. MMF's are managed to maintain a stable net asset value (NAV) of \$1.00. Many MMFs carry ratings by a NRSRO.

Mutual Fund. Portfolio of securities professionally managed by a registered investment company that issues shares to investors. Many different types of mutual funds exist (e.g., bond, equity, and money market funds); all except money market funds operate on a variable net asset value (NAV).

Par Value. The face value, stated value, or maturity value of a security.

Physical Delivery. Delivery of readily available underlying assets at contract maturity.

Portfolio. Collection of securities and investments held by an investor.

Premium. The amount by which a bond or other financial instrument sells above its face value. See also "Discount."

Principal. Face value of a financial instrument on which interest accrues. May be less than par value if some principal has been repaid or retired. For a transaction, principal is par value times price and includes any premium or discount.

Prudent Expert. Standard that requires that a fiduciary manage a portfolio with the care, skill, prudence, and diligence, under the circumstances then prevailing, that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. This standard is a higher legal requirement than the traditional "prudent person" rule, which only required fiduciaries to manage assets as a reasonable person would. The prudent expert standard mandates that fiduciaries possess or acquire specialized knowledge on complex investment issues, ensuring they make decisions that align with modern financial theory and legal frameworks.

Rate of Return. Amount of income received from an investment, expressed as a percentage of the amount invested.

Realized Gains (Losses). The difference between the sale price of an investment and its book value. Gains/losses are "realized" when the security is actually sold, as compared to "unrealized" gains/losses which are based on current market value. See "Unrealized Gains (Losses)."

Repurchase Agreement (Repo). A short-term investment vehicle where an investor agrees to buy securities from a counterparty and simultaneously agrees to resell the securities back to the counterparty at an agreed upon time and for an agreed upon price. The difference between the purchase price and the sale price represents interest earned on the agreement. In effect, it represents a collateralized loan to the investor, where the securities are the collateral. Can be DVP, where securities are delivered to the investor's custodial bank, or "tri-party" where the securities are delivered to a third-party intermediary.

Risk. The potential financial loss and degree of uncertainty regarding the actual return on an investment compared to its expected outcome. Some typical types of risk include:

1. Interest rate risk: the potential for financial loss, reduced investment value, or diminished earnings caused by fluctuating market interest rates.
2. Concentration risk: the potential for amplified losses caused by having a large portion of investments exposed to a single source or sector.
3. Credit risk: the potential for financial loss resulting from a failure of a bank or debtor to meet contractual obligations such as defaulting on interest or principal payments (also known as default risk, non-performance risk, counterparty risk)
4. Custodian Risk: the possibility that an investor will lose assets due to the failure, insolvency, negligence, or fraudulent activity of a financial institution responsible for holding and safeguarding them (including cyber risk, operational risk, insolvency risk)

Safekeeping. Service offered, typically offered by a financial institution for a fee, for the holding of securities and other valuables. Safekeeping is a component of custody services.

Secondary Market. Markets for the purchase and sale of any previously issued financial instrument.

Spread. The difference between the price of a security and similar maturity U.S. Treasury investments, expressed in percentage terms or basis points. A spread can also be the absolute difference in yield between two securities. The securities can be in different markets or within the same securities market between different credits, sectors, or other relevant factors.

Total Return. Investment performance measured over a period of time that includes coupon interest, interest on interest, and both realized and unrealized gains or losses. Total return includes, therefore, any market value appreciation/depreciation on investments held at period end.

Treasuries. Collective term used to describe debt instruments backed by the U.S. government and issued through the U.S. Department of the Treasury. Includes Treasury bills, Treasury notes, and Treasury bonds. Also as a benchmark term used as a basis by which the yields of non Treasury securities are compared (e.g., "trading at 50 basis points over Treasuries").

Treasury Bills (T-Bills). Short-term direct obligations of the United States government issued with an original term of one year or less. Treasury bills are sold at a discount from face value and do not pay interest before maturity. The difference between the purchase price of the bill and the maturity value is the interest earned on the bill. Currently, the U.S. Treasury issues four (4) week, thirteen (13) week, and twenty-six (26) week T Bills.

Treasury Bonds. Long-term interest-bearing debt securities backed by the U.S. government and issued with maturities of ten years and longer by the U.S. Department of the Treasury.

Treasury Notes. Intermediate interest-bearing debt securities backed by the U.S. government and issued with maturities ranging from one to ten years by the U.S. Department of the Treasury.

The Treasury currently issues two (2) year, three (3) year, five (5) year, and ten (10) year Treasury Notes.

Unrealized Gains (Losses). The difference between the market value of an investment and its book value. Gains/losses are “realized” when the security is actually sold, as compared to “unrealized” gains/losses which are based on current market value. See also “Realized Gains (Losses).”

Yield Curve. A graphic depiction of yields on like securities in relation to remaining maturities spread over a time line. The traditional yield curve depicts yields on U.S. Treasuries, although yield curves exist for Federal Agencies and various credit quality corporates as well. Yield curves can be positively sloped (normal) where longer-term investments have higher yields, or “inverted” (uncommon) where longer-term investments have lower yields than shorter ones.

Yield to Call (YTC). Same as “Yield to Maturity,” except the return is measured to the first call date rather than the maturity date. Yield to call can be significantly higher or lower than a security’s yield to maturity.

Yield to Maturity (YTM). Calculated return on an investment, assuming all cash-flows from the security are reinvested at the same original yield. Can be higher or lower than the coupon rate depending on market rates and whether the security was purchased at a premium or discount. There are different conventions for calculating YTM for various types of securities.

Yield. There are numerous methods of yield determination. In this glossary, see also "Current Yield," "Yield Curve," "Yield to Call," and "Yield to Maturity."

P3515 VOLUNTARY RETIREMENT PLANS

This policy establishes the district's voluntary retirement savings plans, allowing eligible employees to participate and select plan investments from approved investment providers for 403(b) and 457(b) plans through payroll deduction in accordance with applicable laws and District procedures. The policy also outlines requirements for plan administration, approved investment providers, and representative access to District facilities.

1. 403(b) Plan

- a. The district offers eligible employees the opportunity to participate in a 403(b) tax-sheltered annuity plan ("the Plan") through payroll deduction.
- b. Investment providers must be approved as participating service providers under the OMNI P3 Preferred Provider Program ("OMNI P3") and be authorized to offer their products in the State of Kansas. A current list of OMNI P3 providers, as well as the steps taken for inclusion in the OMNI P3 program, can be found at <http://www.omni403b.com>.
- c. Nothing in this policy restricts employees' ability to work with an OMNI P3 investment provider or their representatives outside of District property or through virtual communication.

2. 457(b) Plan

- a. The district also offers a 457 deferred compensation plan administered through a single approved provider. Representatives of the 457 provider may be permitted access to District facilities for purposes related to plan participation, subject to District guidelines and administrative approval.

3. Representative Access and Employee Solicitation

- a. To minimize disruption to learning environments, investment provider representatives and agents are limited to District-sponsored events (e.g., benefit fairs, open enrollment sessions) and must be approved in advance by District administration.
- b. Solicitation of employees on District property, including unscheduled visits or distribution of marketing materials, is prohibited.

4. Employee Responsibility

- a. The District does not endorse or recommend participation in any specific retirement plan, investment provider, or advisor.
- b. Employees are solely responsible for determining which retirement plan and provider best meet their individual needs.

Administrative Responsibilities: Human Resources and Financial Services

Latest Revision: August 2026

Previous Revision Date: January 2019 P3515

P1409 EMPLOYEE FUND RAISING CAMPAIGNS

BOARD POLICY:

All system-wide fund raising campaigns in which funds are solicited from school employees shall have prior approval of the Superintendent and must be consistent with terms of employment and personnel policies.

Administrative Implemental Procedures:

1. Any special drive for funds in the school district must have the authorization of the Superintendent of Schools.
2. ~~The Wichita Friendship Fund~~ **United Way of the Plains** is authorized to conduct one ~~united annual employee giving~~ campaign in the Wichita Public School System ~~for community funds~~ during ~~the each~~ school year. **The terms and conditions governing the campaign, including any matching or shared contribution requirements and related administrative responsibilities, shall be established in a memorandum of understanding (MOU) between Wichita Public Schools and United Way.**
3. ~~A pledge to the Friendship Fund~~ **any employee giving through a special drive Charitable giving** is neither ~~contingent a condition of~~ **to employment for any employee** nor a criterion for evaluation of **any employee's** performance.
4. ~~An If employee giving is authorized through payroll deduction, an employee must submit shall give a signed~~ **a payroll deduction** authorization to the ~~business office~~ **Financial Services Division** before a payroll deduction can be ~~made~~ **processed through the approved form.**
5. Other fund-raising and donations are governed by the following Board policies: P1408 – *Commercial or Proprietary Functions*; P1410 – *Financial Campaigns and Money-Raising Projects*; P1411 – *WPS Gift Funds*; P1412 – *Donations – Computer Technology, Equipment, Materials, and Supplies*; and P7105 – *Private Funding of Building and Site Improvements*.

Administrative Responsibility: Superintendent

Latest Revision Date: ~~February 2003~~ **August 2026**

Previous Revision Date: ~~February 2003~~ **March 1999** ~~P1409~~

P3307 ~~Credit/Procurement Cards~~ and Other Payment Methods

Authorized employees may make purchases using credit/procurement cards in accordance with applicable Kansas Statutes and applicable Federal Guidelines.

~~Administrative Implemental Procedures~~ ADMINISTRATIVE IMPLEMENTAL PROCEDURES

~~1. The Division Director, Operations, or Superintendent's~~ or designee, shall ~~develop and control the process for:~~ establish and maintain administrative procedures governing the issuance, authorization, use, security, monitoring, approval, reconciliation, documentation, retention of records, and auditing of district procurement cards and other approved payment methods. All transactions shall be subject to review, approval, and audit.

~~a. Distribution of credit/procurement cards to users,~~

~~b. Training of users in the appropriate use of credit/procurement cards,~~

~~c. Verifying the appropriateness of all credit/procurement card expenditures,~~

~~d. Reporting to administration and the Board of Education, and,~~

~~1. Publishing and updating the Unified School District 259 Purchasing Card Program Employee Manual.~~

~~e.2.~~ Authorized users shall receive training before being issued access to District procurement cards or payment solutions and shall be responsible for complying with applicable procedures, promptly reporting lost or compromised cards or account access, reconciling transactions as required, and confirming that ordered goods or services have been received or properly credited.

~~2.3.~~ The Division Director of Operations, with the assistance of the Controller, shall determine the types of credit/procurement cards available to District employees, and the financial institution to be used. The Chief Financial Officer and Chief Operations Officer shall determine appropriate procurement card and payment methods available to District employees, and the corresponding financial institutions that will be used. This includes, but is not limited to procurement cards, credit cards, virtual payment methods, electronic purchasing tools, and other authorized online payment solutions.

~~3.4.~~ Credit/Procurement cards may only be used for legitimate business expenditures that support the mission and goals of the District in accordance with the guidelines published in the Unified School District 259 Purchasing Card Program Employee Manual. All purchases conducted through District-issued procurement cards and payment solutions shall be for

legitimate ~~d~~District business purposes and shall comply with applicable federal and state laws, board policies, and administrative procedures.

- a. The Superintendent may authorize selected employees to use credit/procurement cards for items other than those authorized by ~~the USD 259 Purchasing Card Program Employee Manual.~~~~the established-~~ administrative procedures
- ~~4. Authorized users of credit/procurement cards shall receive training in the appropriate use of the cards by the Purchasing Department prior to cards being issued and shall be responsible for:—~~
 - ~~a. Ensuring that all expenditures are in compliance with the USD 259 Purchasing Card Program Employee Manual and applicable board policies,—~~
 - ~~b. Reporting lost or stolen cards immediately to the appropriate financial institution and Purchasing Department,—~~
 - ~~c. Reconciling all expenditures monthly as outlined in the USD 259 Purchasing Card Program Employee Manual, and,—~~
 - ~~d. Ensuring that all materials ordered have been received or applicable credit applied.—~~
 - ~~5. Authorized users of credit/ procurement cards shall be limited to expenditures of \$1,500 or less per transaction.—~~
 - ~~a. The Superintendent of Schools shall retain the right to authorize alternative expenditures limits for designated employees as determined beneficial to the District.—~~
 - ~~6. Supervisors of credit/procurement card users shall review and approve:—~~
 - ~~a. Cardholder limits on a regular (not less than annually) basis.—~~
 - ~~b. Changes in cardholder credit and expenditure limits.—~~
 - ~~c. All monthly expenditures.—~~
 - ~~7. The Purchasing Manager or designee shall be responsible for reviewing charges to district credit/procurement cards for compliance with the USD 259 Purchasing Card Program Employee Manual.—~~
 - ~~a. All charges shall be reviewed monthly by the purchasing department for compliance with Board policy.—~~
 - ~~b. The President of the Board of Education, or Board designee, shall review the purchases made by the Superintendent of Schools prior to submission for payment.—~~
- 8.5. Purchases that are: (1) unauthorized, (2) illegal, (3) perceived to be either unethical or a conflict of interest, (4) personal in nature, or (5) violate the intent of this policy may result in

~~mandatory training, card revocation and/or termination of employment~~ disciplinary consequences, up to and including termination of employment.

Administrative Responsibility: Operations ~~Division—Purchasing~~ and Financial Services

Latest Revision Date: ~~June 2018~~ August 2026

Previous Revision Date: ~~June 2018~~ August 2010 P3307

P6326 COURSE CREDIT - SECONDARY

BOARD POLICY:

Course credit is allowed for successful completion (~~‘D’ or better or the demonstration of proficiency of district course standards and indicators~~) of any approved course included in the *High School Program of Studies*, accredited correspondence course or district-sponsored alternative program. The assignment of letter grades will be based on student learning relative to district course standards and indicators.

Administrative Implemental Procedures:

1. Middle School
 - a. Enrollment of eighth graders or below in a high school course shall occur only because of exceptional achievement in a subject area, achievement which would make such acceleration appropriate. High school credit will be granted in this circumstance after proficiency in course standards has been demonstrated.
 - b. An approved course of study is a course designated for students enrolled in grades 6, 7, and 8 in the *Middle School Program of Studies*.
2. High School
 - a. Each high school shall organize its program on the basis of units of credit. Depending on the course and the nature of course delivery, units of credit will be awarded in increments of one full (1.0) credit, one-half (.5) credit or one-quarter (.25) credit.
 - b. A Special Education Individualized Education Program (IEP) may allow a student more time for successful completion of a course.
 - c. One-quarter (.25) consortium credit will be awarded for achieving proficient or higher status on state assessments, not to exceed one unit of credit.
3. High School – Summer School
 - a. Original credit will be awarded for successful completion of PE. Foundations, Health Foundations, Speech, Financial Literacy and /or Government.
4. Prior approval from the high school building principal is required to allow university course work to be accepted for high school course credit.
5. High school course credit is entered upon the student’s permanent record only:
 - a. After the student has successfully completed the course.
 - ~~b. After the student validates credit earned at a non-accredited institution once proficiency is demonstrated on the course standards and indicators in the next high-level course.~~
 - b. **Retroactive credit for a prerequisite course may be granted with principal approval when a student demonstrates proficiency in a subsequent higher-level accredited course.**
 - c. After the student tests out of a course in a sequence of courses, the student shall receive credit upon successful completion of the next course in that sequence. The right to test out is gained through recommendation to the principal by the student’s classroom teacher and other appropriate staff members, who shall include documented evidence to support a hypothesis of proficiency.
 - d. After the student presents other evidence acceptable to the high school principal.

Administrative Responsibility: ~~Secondary Education Office of~~
[School Leadership](#)

Latest Revision Date: ~~January 2024~~ [August 2026](#)

Previous Revision Date: ~~May 2011 P6326~~ [January 2024](#)

Reference: High School Program of Studies and Middle School Program of Studies

~~Updated administratively for alignment purposes: January 2014~~

Policy 1413: Coordination with the Wichita Public Schools Foundation

Purpose

The purpose of this policy is to establish guidelines to ensure coordination and transparency between Wichita Public Schools (WPS) and the Wichita Public Schools Foundation (WPSF). The policy provides a framework for collaboration that supports the district’s educational mission while maintaining accountability, legal compliance, and appropriate organizational independence.

Implemental Procedures:

1. The Wichita Public Schools Foundation is a separate nonprofit entity established to support the district’s mission through fundraising and financial contributions in accordance with applicable federal and state laws. WPS recognizes and values the WPSF’s role in enhancing educational opportunities for students and staff. The district must ensure coordination with the WPSF to maintain alignment with WPS strategic goals, financial accountability, and transparency in all joint efforts.
2. WPS may enter into a Memorandum of Understanding (MOU), in accordance with WPS policies, with the Wichita Public Schools Foundation to define the relationship, roles, and expectations between the two organizations. The MOU shall be approved by both governing boards and reviewed periodically. The MOU will address, at minimum:
 - **Roles and Responsibilities:** WPS and WPSF shall maintain distinct roles consistent with Kansas law. The district retains full authority over programming, curriculum, staff compensation, and use of district facilities.
 - **The MOU will specify any arrangements for reimbursement of staff compensation provided on behalf of the WPSF.**
 - **Decision-Making and Oversight:** The superintendent or designee shall communicate district priorities to the WPSF. WPSF-funded expenditures that affect district operations, programs, or personnel must comply with district purchasing policies and receive approval by the Board of Education when applicable.
 - **Coordination and Communication:** The superintendent, or designee, and WPSF executive director shall meet regularly to review funding requests, planned initiatives, and the impact of WPSF contributions.
 - **Financial Transparency:** The WPSF shall maintain independent financial records. The superintendent, chief financial officer, or designee shall have access to WPSF financial reports related to district-funded initiatives. The WPSF will provide financial updates and share audit results with WPS.
 - **Public Communication:** In its discretion, WPS will report to the public on how WPSF contributions support district programs to ensure transparency and community trust.

- Conflict of Interest: Both entities shall adhere to conflict-of-interest standards consistent with state and federal law and applicable WPS policies.
3. All requests for financial support from WPS to the WPSF must be initiated and approved by the superintendent, chief financial officer, or designee. Other district staff do not have the authority to request financial support and shall not independently solicit or accept WPSF funding.
 4. Any WPSF donation or grant of a capital improvement to any school property or any transfer of in kind real property to the district, regardless of the amount of the improvement or value of the property, shall require prior approval by the Board of Education. Any contracts or professional services must follow all applicable laws and policies. All capital improvement projects must be coordinated with Wichita Public Schools, Facilities Division, in accordance with WPS policies.
 5. The Board of Education shall formally acknowledge all WPSF grants to WPS in accordance with WPS policies. The Financial Services Division shall account for, monitor, and report all WPSF funds received by the district to ensure compliance with donor intent and district financial policies. Board agenda items involving WPSF funding shall identify such funding in the item description.
 6. The superintendent and any designated members of the district leadership team shall meet with WPSF leadership at least once annually to review strategic priorities, funding opportunities, and the impact of WPSF-supported initiatives. The district shall collaborate with the WPSF to assess the outcomes of funded programs and ensure continued alignment with WPS's strategic plan.
 7. The Financial Services Division shall oversee all district financial transactions related to WPSF funding to ensure compliance with applicable policies and laws. An annual review of WPSF-funded district expenditures shall be conducted, and results shared with both the WPS Board of Education and the WPSF Board of Directors.

Administrative Responsibility: Superintendent

New Policy: August 2026

Updated: August 10, 2026

**Wichita Public Schools
BOE District 3 Appointment Process**

Date	Activity
August 10	Board approves process, application, qualifications, and timeline.
August 11	Application page posted on www.usd259.org/boe-appointment
August 12	Legal notice published in The Wichita Eagle.
Ongoing	After each application arrives, a copy will be delivered to Chief Human Resources Officer for initial review.
August 26 at 12:00PM	Application deadline. Board members will receive a list of all that applied.
September 3 at 4:30PM	The Clerk of the Board will share the list of qualified applicants with the Board of Education. The list of qualified applicants will be posted on the district's website along with the date, time, and location for the interviews (September 18 at 10:00AM), which will be a Board meeting and open to the public. The Clerk of the Board will call and/or send an email to <u>all</u> applicants.
September 18 at 10:00AM	Board Meeting for interviews and appointment. Presuming the Board appoints a new BOE member for the At-Large board position, the rest of the steps will take place.
Before October 9 at 1:00PM	Appointee will go to the Sedgwick County Election Office and take the official oath of office. New Board member will then bring the signed/attested Oath of Office to the Clerk of the Board's office at the Alvin E. Morris Administrative Center.
October 9 or earlier	The Clerk of the Board will schedule BOE orientation with the newly appointed board member.
October 9 at 9:00AM	The newly appointed Board member will attend the Agenda Review meeting (and potential Board Workshop).
October 12 at 6:00PM	The new Board member will take seat at the regular BOE meeting.



WICHITA
PUBLIC SCHOOLS®

Legal Notice to be published in The Wichita Eagle: August 12, 2026

**Notice of Vacancy: Board of Education
Unified School District No. 259
Wichita Public Schools
August 12, 2026**

Notice is hereby given pursuant to the provisions of K.S.A. 25-2022, that effective August 10, 2026, an appointment process was approved for a vacancy in the membership of the Board of Education of Unified School District No. 259, Sedgwick County, State of Kansas, for the District 3 position. Such vacancy will be filled by appointment of the Board of Education not sooner than 15 days following publication of this notice, and the appointee will serve until the expiration of the current term on December 31, 2027. The person to be appointed must be at least 18 years of age, reside within the boundaries of Wichita Public Schools, and be registered to vote in Sedgwick County, Kansas.

Interested persons are required to submit a completed application form that includes three (3) letters of reference. The application form is available at www.usd259.org/boe-appointment or can be requested by emailing the Clerk of the Board at lhoyt@usd259.net. The completed application form and three (3) letters of reference must be received via postal mail or hand-delivery to the Clerk of the Board, 903 S. Edgemoor, Wichita, Kansas, 67218, no later than Wednesday, August 26, 2026, at 12 noon. Emailed documents will not be accepted. A background check will be conducted on all applicants.

Applicants need to be available for interviews and other purposes at a BOE Meeting scheduled for Friday, September 18, 2026, at 10:00 a.m. in the Alvin E. Morris Administrative Center, 903 S. Edgemoor, Wichita, Kansas, 67218.

Litona Hoyt, Clerk of the Board, 973-4553



Wichita Public Schools · USD 259

Application for Board of Education Vacancy, District 3

Each applicant must complete/sign this two-page application, mail, or hand-deliver to the Clerk of the Board, Alvin E. Morris Administrative Center, 903 S. Edgemoor, Room 112, Wichita KS, 67218. **This application must be received by noon on Wednesday, August 26, 2026.** Qualified applicants must reside within the boundaries of Wichita Public Schools and be registered to vote. Applicants need to be available for an interview at a Board Meeting on Friday, September 18, at 10:00 a.m., at the Alvin E. Morris Administrative Center. **Applicant interview topics may include:** Diversity; Superintendent Relations; Community Relations; Board Relations; the District's Mission Statement and Strategic Plan; Bond; and the District's Budget. **Background Check:** a background check will be conducted on all applicants.

Personal Information

Name: _____
First Middle Last

Residence Address: _____

Home Phone: _____ Cell Phone: _____

Fax Number (if applicable): _____

Preferred E-mail Address for Application Process: _____

Occupation: _____

Company/Organization Name: _____

Business Telephone: _____

Business Address: _____

Educational Background: _____

Are you available to attend Board meetings on Monday nights? Yes _____ No _____

Periodically, the Board must meet during daytime hours for Board meetings, budget hearings, and workshops.

Are you available during daytime hours for these activities? Yes _____ No _____

Board members also serve as hearing officers for suspension/expulsion appeal hearings.

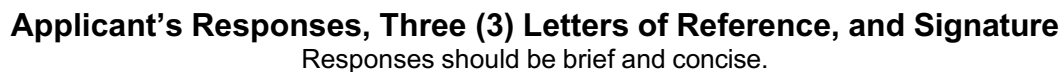
Are you available during daytime hours for these activities? Yes _____ No _____

In addition to regularly scheduled meetings, the Board requires approximately ten hours a week in reading, researching, miscellaneous meetings, school visits, telephone calls, and e-mail correspondence.

Can your schedule accommodate the extra time involved in serving as a Board member? Yes _____ No _____

I understand that satisfactory results from a background check are an eligibility requirement for this position and I authorize the Wichita Public Schools to conduct and receive such a background check for these purposes.

Yes _____ No _____



- | Name | Address | Phone Number(s) | Relationship |
|--------------------|------------------------------------|-----------------|--------------|
| Mr. John Doe | 123 Main St, Springfield, IL 62761 | (618) 555-1234 | Friend |
| Ms. Jane Smith | 456 Oak Ave, Chicago, IL 60601 | (773) 555-5678 | Neighbor |
| Mr. Robert Johnson | 789 Pine St, Peoria, IL 61601 | (312) 555-9012 | Family |
| Ms. Emily Davis | 101 Elm St, Rockford, IL 61101 | (815) 555-3456 | Friend |
| Mr. Michael Brown | 202 Maple St, Joliet, IL 60431 | (815) 555-7890 | Neighbor |
| Ms. Sarah Wilson | 303 Birch St, Naperville, IL 60563 | (630) 555-2345 | Family |
| Mr. David Miller | 404 Cedar St, Aurora, IL 60009 | (708) 555-6789 | Friend |
| Ms. Lisa Anderson | 505 Spruce St, Evanston, IL 60201 | (708) 555-0123 | Neighbor |
| Mr. James Taylor | 606 Willow St, Skokie, IL 60076 | (847) 555-4567 | Family |
| Ms. Karen White | 707 Ash St, Deerfield, IL 60015 | (847) 555-8901 | Friend |

Applicant Signature

Date _____