Administrative 12 Month Employee 2026-2027

July

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Legend

- Non Workday
- Pay Date
- Work Day
- Paid Holidays

Paid Holidays

07/02/26	Independence Day (3rd due to Fri off)
07/23/26	Pioneer Day
09/07/26	Labor Day
10/16/26	Fall Break
10/19/26	Fall Break
11/25/26	Thanksgiving Break
11/26/26	Thanksgiving Break
11/27/26	Thanksgiving Break
12/21/26	Winter Break start
01/01/27	Winter Break end
01/01/27	New Year's Day (included in Winter Break)
01/18/27	Martin Luther King Jr. Day
02/15/27	Presidents' Day
03/29/27	Spring Break start
04/02/27	Spring Break end
03/29/27	Easter Break (included in Spring Break)
03/30/27	Easter Break (included in Spring Break)
05/31/27	Memorial Day

FYI

260 day work calendar (start 07-01-26 end 06-30-27)

Semimonthly pay period

24 paychecks

Pay period 1-15th paid on the 5th

Pay period 16th-last day of month paid on the 20th

1st payday of fiscal year is 07-03-26 or 09-04-26 if attached to PP5 - PP28

Last payday of fiscal year is 06-18-27 or 08-20-27 if attached to PP5 - PP28

Leave (full-time employees only)

Annual leave : 24 days

Sick leave : 12 days

Time Card Dates (extra hours outside of contract)

Pay Period	Due Date	Pay Date
6th to the 20th	22nd	5th
21st to the 5th	7th	20th