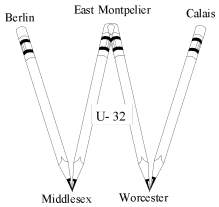
Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

1130 Gallison Hill Road
Montpelier, VT 05602
Phone (802) 229-0553
Fax (802) 229-2761



WCUUSD Finance Committee
Meeting Agenda
8.11.26
8:30-9:30 AM
Central Office
1130 Gallison Hill Rd.
Montpelier, VT

Virtual Meeting Information
https://tinyurl.com/mt5ku3z3
Meeting ID: 864 826 32587
Password: 153297
Dial by Your Location: 1-929-205-6099
Virtual Only

1. Call to Order

2. Informational Reports
   2.1. Partial Corrective Action Plan: Proposed Renovation Area at U-32 Middle and High School

3. Discussion/Action
   3.1. FY 28 Capital Improvement Projects
      3.1.1. Scope & Budget Update
      3.1.2. Approve Bid Document Preparation and Bidding
   3.2. Award Bid for U-32 Replacement One-ton Dump Truck with Plow

4. Future Agenda Items
   4.1. Next Regular Meeting: September 8, 2026

NOTE: To ensure the board has time to conduct its business, the board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.

WCUUSD Board Norms - Adopted 9.17.25

- **Public input** –Notify the community about public forums and opportunities for public comment at board meetings, and the ability to always submit written input.

- **Community involvement during regular meetings of the board** – Every meeting will include at least one opportunity for public comment. Public comment is an opportunity for board members to listen. If a board member feels a concern raised in public comment warrants further board discussion, they may request that the steering committee discuss and decide how the issue should be added to a future agenda.

- **Community dialogue** – The board will periodically schedule community forums that allow for dialogue, questions and answers from the board or the district leadership team.
- **Stay on time** – Start and end on time. The chair may appoint a time-keeper.
- **Inclusive time for thoughtful decisions** - The chair and agenda steering committee will plan time for complex or contentious issues to be discussed at more than one meeting before the board votes, except where a decision is urgent.
- **Prepare for meetings and Receive materials in advance**-Board members come prepared, having reviewed the agenda and materials in advance
- **Announcements in reports** – Announcements from the administration will appear in the reports and not as discussion items.
- **Respect each other** – Listen, allow others to be heard, share concerns, assume positive intentions, be present, focus on shared solutions and celebrate successes.
- **All voices will be heard-** Every board member gets a chance to speak. Some topics warrant having each board member speak in turn to ensure full representation. Board members will address the topics up for debate and not the person.
- **Governance Reflection** - At the end of each board meeting, reflect on whether the board adhered to agreed protocols, processes, and policies.
- **Reflection** –At the end of each board meeting, board members will be allowed time to share their general reflections on the meeting.

AGENDA KEY

Agenda Section	Examples	Role/ Responsibility	Description
Call to Order	n/a	Board Chair or designee	Formal opening to meeting. Superintendent calls to order during annual reorganization
Public Comment			Opportunity for public comment on items not on the agenda. Board will adhere to a strict 1.5 minute public comment time limit per person. Microphones will be muted when time is up. If there is not enough time on the agenda for all members of the public wishing to comment at the beginning of the meeting, there is additional public comment at the end of the meeting.

Executive Session	Personnel Student Matter Negotiations		Only for discussion of items covered in VSA §313. Formal actions not taken in Executive Session
Reports to the Board	Superintendent/ COLT Student Report	Administration	Both regular/recurring reports and one-time reports happen here. One-time reports are determined by the Board workplan or requested by the will of the Board. Generally, reports invite clarifying questions but not formal discussion/action
Committee Reports	Finance Policy Education Quality	Board	Chair of the committee reports on substance of most recent committee meeting. Generally, reports invite clarifying questions; any discussion or action items would be listed in the respective section of the agenda
Discussion Items		Board with input from administration	Items on the agenda specifically for discussion of the Board. Chair can seek input from audience during discussions. Generally not intended for action (although nothing prevents the Board from taking an action)
Action Items	Personnel approvals	Board	Items formally on the agenda for Board action. Discussion can occur after a motion is on the table
Consent Agenda	Board Orders Minutes	Board	Designed for items that need proforma approval and/or are sufficiently routine. Board acts on all items in the Consent agenda and does not discuss any item unless it is pulled out during Agenda Adjustments

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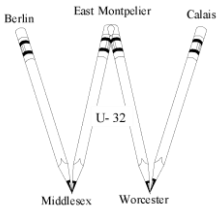

TO: WCUUSD Finance Committee
FROM: Susanne Gann, WCUUSD Business Administrator
RE: Partial Corrective Action Plan: Proposed Renovation Area at U-32
DATE: August 7, 2026

Summary

Stone Environmental, Inc. has prepared a Partial Corrective Action Plan (CAP) focusing specifically on the U-32 Kitchen and Preparation Area designated as Café' A. The core objective of the CAP is the identification, removal and disposal of Polychlorinated Biphenyl (PCB) bulk product waste. By executing this plan, the District will remediate contaminated materials, specifically historical caulk and impacted masonry, prior to the start of the 2027 construction season.

This plan is focused on the kitchen area to align with the scope of the U-32 Kitchen Renovation Project identified in the FY 2027 and FY 2028 capital improvement plan. Aligning this remediation with the renovation is the most cost-effective path, as it avoids the duplication of labor costs with two separate projects. The District must front these costs using available capital funds. However, we are positioning this project for potential future reimbursement from the State environmental remediation programs as those funds become available.

Next Steps

The State of Vermont, Waste Management and Prevention Division, Sites Management Section (SMS) has reviewed the partial CAP report submitted by Stone and did not have any comments or concerns about the project. On August 7, 2026, the document was submitted for a 30-day public comment period, to the State's Environmental Notice Board. Abutting landowners have been notified of the public comment period.

This is an opportunity for the finance committee to discuss the project publicly. The full board will discuss it at a public meeting on Wednesday, August 19, 2026, and will provide

an opportunity for public comments at that meeting. State officials associated with this project will be present at that meeting, as will a representative from Stone Environmental.

The District remains fully committed to maintaining a safe learning and working environment. This partial CAP for the kitchen represents a critical, proactive milestone in our facility-wide commitment to regulatory compliance and public safety.

VERMONT

State of Vermont
Department of Environmental Conservation
Waste Management & Prevention Division
1 National Life Drive – Davis 1
Montpelier, VT 05620-3704

AGENCY OF NATURAL RESOURCES

August 7, 2026

via email
sdpate@u32.org

Steven Dellinger-Pate, Superintendent
Washington Central Unified Union School District
1130 Gallison Hill Rd
Montpelier VT 05602

RE: U-32 Middle & High School, Montpelier; SMS Site #2023-5225; Agency of Education School Site #PS305; Corrective Action Plan – Kitchen Renovation Summer 2027

Dear Mr. Dellinger-Pate:

The State of Vermont, Waste Management and Prevention Division, Sites Management Section (SMS) has reviewed the Corrective Action Plan (CAP) report, dated June 18, 2026, submitted on your behalf by Stone Environmental (Stone) for reference property. The SMS review of the CAP did not have any comments or concerns about the project. The document has now been submitted to the State's Environmental Notice Board for a 30-day public comment period. It is your responsibility to notify abutting landowners of the 30-day public comment period, so they can review and submit comments prior to approval of the CAP.

The Washington Central Unified Union School District - Finance Committee will discuss this project on 8/11/26 and the full School Board on 8/19/26. These meetings are open to the public to provide an opportunity for public comments. The School Board meeting on 8/19/29 will serve as a public meeting with the presence of State officials associated with this project.

Please notify the SMS when the abutter notification has been completed with the submittal of the notification letter and a list of who received it. Feel free to contact me with any questions at rob.farley@vermont.gov or 802-622-4162.

Sincerely,

Robert G. Farley, Environmental Analysis
Sites Project Manager

CC

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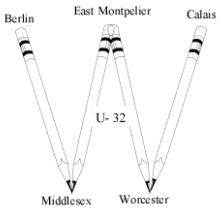

TO: WCUUSD Finance Committee
FROM: Susanne Gann, WCUUSD Business Administrator
RE: FY 28 Capital Improvement Projects
DATE: August 7, 2026

Connection to Strategic Plan

The capital improvement work directly supports Goal #1 of the WCUUSD Strategic Plan, which emphasizes maintaining safe, welcoming, and well-equipped learning environments for all students. By investing in essential building systems, such as heating, kitchen facilities, and safety infrastructure, these projects ensure that students and staff have functional, efficient, and reliable spaces that foster academic success and well-being. Prioritizing these improvements aligns with the district's commitment to sustaining high-quality facilities that enhance teaching and learning outcomes across all schools.

Review

At the May 20, 2026 meeting, the School Board authorized the development of the scope and budget for the FY 2027-28 capital projects.

Rough Estimates for Budget:

FY 27 Kitchen renovation Budget:	$418,015
FY 28 Project costs:	$432,068
FY 28 Soft costs:	$ 64,810
Total Including Soft Costs:	$914,893

Scope and Budget Update

Following a final review of the project scope and budget, the soft costs on the project are estimated at $117,122, which has revised the total project cost estimates by $52,312.

Project Description	Status	Location	Previous Rough Numbers	Updated Estimate including soft costs
Kitchen Renovation (FY 27 & FY 28 Budgets)	Scope & Budget Complete	U-32	$570,475	$649,073
Add Mag Holds to Doors	Scope & Budget Complete	Berlin	$37,180	$42,303
Paving	Scope & Budget Complete	Calais	$115,980	$131,959
Electrical Panels	Scope & Budget Complete	Calais	$71,500	$81,351
LED Lighting Conversion	Scope & Budget Complete	EMES	$13,780	$15,679
Security System Speaker/Blue Lights	Scope & Budget Complete	U-32	$41,168	$46,840

Recommended Board Action: The Board authorize the completion of the recommended projects as identified above for an amount not to exceed $967,205 and approve the District moving forward with bid document preparation and bidding as necessary.

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TO: WCUUSD Finance Committee
FROM: Susanne D. Gann, WCUUSD Business Administrator
RE: Award Bid for U-32 Dump Truck
DATE: August 7, 2026

Summary: U-32 currently has a 2009 GMC Sierra one-ton dump truck with plow. This equipment is scheduled for replacement in FY 2026-27. Staff solicited quotes from local vendors to replace the truck with a comparable vehicle and plow. The low bidder is Cody Chevrolet at $72,533. The U-32 equipment budget of $100,000 included $81,000 for this replacement.

Company	Vehicle Description	Cost
Cody Chevrolet Montpelier, VT	**2027 Chevrolet Silverado 3500HD and Plow**	**$72,533**
National Auto Fleet Group Watsonville, CA	2026 Ford Super Duty F-350 DRW (F3H) XL 4 WD dump body with plow.	$93,824.16
Capitol City GMC Berlin, VT	2026 GMC dump with plow	$80,102.36

Recommended Board Action: The Board move to authorize the Superintendent to purchase a 2027 Chevrolet Silverado with Plow from Cody Chevrolet in Montpelier for an amount not to exceed $72,533.