THE WARDLAW+HARTRIDGE SCHOOL

Canvas LMS Parent Observer Guide

Stay connected with your student's coursework, grades, announcements, and assignment due dates.

> 📌 **Automated Progress Reports:** Becoming a parent observer will also automatically trigger your bi-weekly email updates for **Grade Guardian** and **A+ Attendance** student reports!

SCHOOL CANVAS WEB PORTAL: `whschool.instructure.com`

STEP 1 Generate a Student Pairing Code

Student Action Required

Note: Pairing codes are case-sensitive and expire after 7 days or after their first use.

1. Have your student log into Canvas on a web browser.
2. Click **Account** in the top-left menu, then select **Settings**.
3. Click **Pair with Observer** on the right sidebar.
4. Copy or write down the 6-character alphanumeric code displayed on screen.

STEP 2 Create Your Parent Account

1. Navigate to **whschool.instructure.com** in your web browser.
2. Click the link in the top-right corner: **"Parent of a Canvas User? Click Here For an Account"**.
3. Complete the registration form with your **Name**, **Email**, and a new **Password**.
4. Enter the **Student Pairing Code** generated in Step 1 into the field.
5. Check the box to agree to the Terms of Use, then click **Start Participating**.

STEP 3 Add Additional Students (Multi-Child Setup)

Link all of your children attending W+H under a single parent login.

1. Have your additional student log into Canvas and generate a new code (repeat Step 1).
2. Log into your existing Parent Account at **whschool.instructure.com**.
3. Click **Account** in the left navigation panel, then click **Observing**.
4. Type the new student's code into the **Student Pairing Code** box and click **+ Student**.

📱 Canvas Parent Mobile App

1. Download **Canvas Parent** from the iOS App Store or Google Play Store.
2. Open the app and tap **Find School**.
3. Search for: **The Wardlaw+Hartridge School**.
4. Sign in using your parent email and password.

💡 Helpful Tips

- **Expired Code?** Just ask your student to generate a new code following Step 1.
- **Switching Views:** Use the drop-down menu at the top of your dashboard to toggle between children.
- **Notifications:** Customize course alert preferences under *Account > Notifications*.

Need Technical Assistance? Contact W+H Tech Support ✉️ `support@whschool.org`