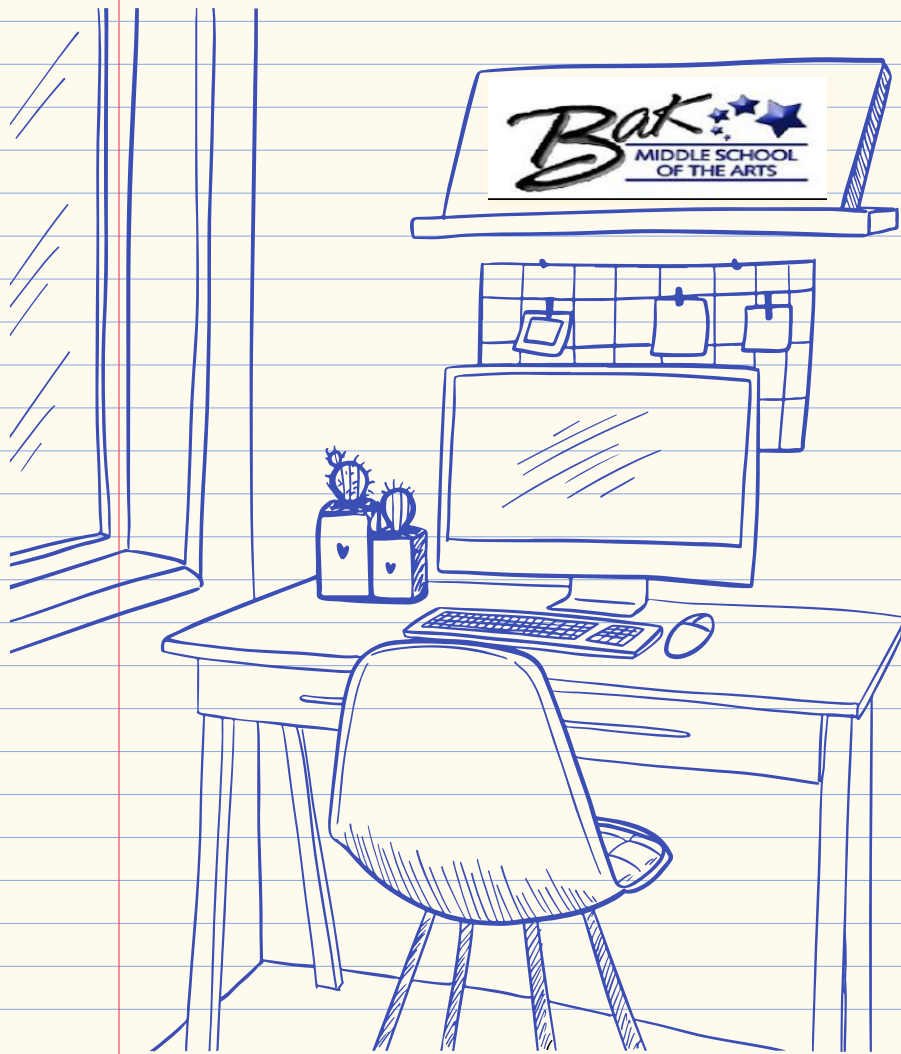




Welcome Bak
Family
to the 2026-27
School Year



Everything presented & much more is in the SY27
Bak Student & Parent Handbook - For Your
Information (FYI) and/or the Bak website.

The FYI will be in your child's First Day Folder

This PowerPoint will be posited on the Bak MSOA
website under Students and Parents



Congrats!

BAK MSOA

SY26 Bak vs SY25 Bak Comparison.

A gain in almost every category and an improvement of one percentage point in Percent of Total Possible Points!

School Year	ELA Achieve	ELA LG	ELA LG Lowest 25%	Writing	Math Achieve	Math Learning Gains	Math LG Lowest 25%	Science Achieve	Social Studies Achieve	Middle School Accel	Total Points Earned	Total Components	Percent of Total Possible Points
SY26	96	81	82	N/A	98	92	86	89	98	79	801	9	89
SY26 compared to SY25	1	1	1	N/A	1	3	4	0	1	-1	11	9	1

89%



State Comparisons of All Schools (3400 schools)

One of only four schools in Florida that earned 80% or greater in all eight academic cells (out of 3400 schools). We have accomplished this for three consecutive years

State Comparison of All Middle Schools (559 middle schools)

1. Top three middle schools in Florida - Total Points Earned (out of 559 middle schools)

District Comparison - All Schools:

1. Three consecutive years - Only school in PBC to score 80% or greater in all 8 academic cells
2. Three consecutive years - Top school in Percentage Points Earned
3. 1st in Math Achievement & Learning Gains and 2nd in ELA Achievement & Learning Gains

District Middle School Comparison: 1st in Percentage Points Earned, Math and ELA Achievement, Learning Gains, Lowest 25% & Science -2nd Civics

One of only Four Schools in the Entire State of Florida -
80% or greater in every academic category

District Name	School Name	Grade 3 English Language Arts Achievement	English Language Arts Achievement	English Language Arts Gains	English Language Arts Learning Gains of the Lowest 25%	Mathematics Achievement	Mathematics Learning Gains	Mathematics Learning Gains of the Lowest 25%	Social Studies Achievement	Science Achievement	Percent of Total Possible Points	Charter School	Title I	Grade 2026	School Type	Percent of Economically Disadvantaged Students
SARASOTA	PINE VIEW SCHOOL	100	100	83	82	100	93	88	100	99	95	NO	NO	A	04	11.1
DUVAL	JACKSONVILLE BEACH ELEMENTARY SCHOOL	96	95	82	81	99	92	93		96	92	NO	NO	A	01	9.9
PALM BEACH	BAK MIDDLE SCHOOL OF THE ARTS		96	81	82	98	92	86	98	89	89	NO	NO	A	02	28.9
BREVARD	W. MELBOURNE ELEMENTARY SCHOOL FOR SCIENCE	86	91	84	82	96	86	83		88	87	NO	NO	A	01	17.2

Sally

★ **Communications**

★ **Music**

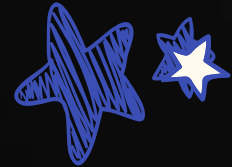
**Band
Strings
Vocal
Piano**

★ **Visual Arts**

**S.T.A.R.
ARTS
PROGRAM**

★ **Dance**

★ **Theatre**





Preparing for the FIRST day of School!

Students.....

- Know how you are getting home
 - Bus route number and cross street names of stop
- Know your address and parent phone number
- Know your ZERO HOUR room number and teacher (Bak's website under *Students & Parents* & you have a copy)
- Know your student I.D. Number (will be on your schedule & on SIS)
- Bring lunch and/or put money in your School Cash Online Account
- Bring paper, pencil/pen and backpack
- DO NOT bring your summer assignments, books.
- P.E. classes do not dress out until the later in the 2nd week.

First Day of School



- Students report to the cafeteria or courtyard
- We will help direct students to their ZERO HOUR room
- Students MUST know the name of their Zero Hour teacher & the Room Number.
- When bell rings, students go to their ZERO HOUR Room (you have a copy)
- Students will receive their schedule, First Day Folder, Planner, Student I.D. Badge, & Schedule.
- Students will then move throughout the day, attending 1st, 3rd, 5th, and 7th period classes.
- Tuesday, August 11th, students will report to their 2nd period class at 8:15 a.m.

ENSURE THAT YOUR CHILD KNOWS THE FOLLOWING:

1. HOW THEY ARE GETTING HOME (e.g, car, walk, bus, Tri-Rail)
2. HOME ADDRESS & PARENT'S PHONE NUMBER (memorize)
3. BUS ROUTE NUMBER (e.g., C34, N7, R33) & STOP CROSS STREETS

They should write down all this information as well, just in case they forget & put it in their phone (if they have one)!

SY27 Zero Hour: Students report to on 8/10 ✨

SY27 ZERO HOUR (Revised)

On August 10, 2026: Students report to their Zero Hour Classroom at 8:10 am.

To determine a students Zero Hour Room assignment - Students must do the following:

1. Locate the two columns for your grade level (e.g., Student's Last Name & Teacher & Room Number)
2. Determine, based on alphabetical order, the row where your last name would be located (alpha order)
3. Look across that row and determine the teacher's name and room number

4. Write down and memorize your Zero Hour Room (Name of Teacher & Room #) that you will report to on 8/10/26

Example: An 6th grade student with the last name Rozanski, would be in the row "Re-Rus" & report to *Pozo's, room 4-237*

Grade 6 Student's Last Name	Student s	Grade 6 TEACHER & Room Number	Grade 7 Student's Last Name	Student s	Grade 7 TEACHER & Room Number	Grade 8 Student's Last Name	Stude nts	Grade 8 TEACHER & Room Number
A - Bak	23	ASHLEY 4-245	A - Az	21	ADAMS 4-211	A - Av	21	AGRO 2-220
Baks - Bob	24	*BARKER 4-233	B - Bob	24	AMICO 4-215	Bak - Bur	24	ALVARADO 2-209
Boll- Carl	24	BROWN 4-253	Bon - Che	24	ANTHONY 4-208	Bus - Cha	23	PERAZA ESPINEL 2-102
Cart - Coz	24	CANTOR 4-246	Chu - De	24	BAREFOOT, D 4-203	Che - Der	25	BATTLE 2-212
Cres - Duver	26	DESILVA 4-247	Dia - Fry	24	COSANO 4-152	Des - Fin	24	ECHEZARRETTA 2-101
Eck - Froz	24	DESTITO 4-235	Ga - Gu	23	DYMARCYK 4-209	Fle - Gon	26	FELT 2-219
Fu - Gomez	24	DOERING - 4-139	Ha - Jon	25	GARDINER 4-205	Gor - Her	24	GORDON 2-221
Gonz - Herz	24	Ebanks/Jeffrey 4-243	Jor- Kus	24	IANSTITI 4-210	Hi - Kon	25	JOHNSON, A 2-208
Hid - Jez	24	GARDNER 4-249	La - Lop	23	MCCARTHY 4-219	Kr - Ly	25	JONES 2-223
Ji - Lam	23	HURLEY 4-232	Lor - Mer	23	MUNNS 4-221	Ma - Mez	25	KOHL 2-207
LaP - Lyn	24	LEWIS 4-213	Mi - Pas	25	PEAK 4-201	Mil - Pa	24	MCINTOSH 2-202
Ma - Med	24	OPERA 4-239	Pat - Qui	24	PIRTLE 4-207	Pe - Rap	24	NUNEZ 2-205
Mee - My	24	OWENS 4-157	Ra - Ru	22	SEEGER 4-150	Re - Ry	23	QUADAGNO 2-224
Na - Pav	22	PAGANO 4-251	Sa - Sho	23	SWINSON 4-223	Sai - Siu	23	SALLAS 2-222
Pe - Raz	22	PESANTES 4-244	Sib - Tep	25	VAKNIN 4-217	Sko - Tay	23	STEINMETZ 2-228
Re - Rus	22	POZO 4-237	Tho - Wer	24	WILKINS 4-155	Te - We	23	TEEL 2-206
Sag - Sim	22	*Sperounis/Walsh 4-255	Wh - Zu	22	WILSON, Mr. 4-149	Wh - Zu	25	VAUGHAN 2-210

SY27 FOR YOUR INFORMATION (FYI) STUDENT & PARENT HANDBOOK

SY27 BAK STUDENT & PARENT HANDBOOK: FOR YOUR INFORMATION (FYI) 7.20.26

Welcome to the 2026-27 school year! Bak is a unique arts community that promotes creativity, responsibility, and citizenship both on and off campus. Faculty, staff, and administration work with students and parents to create a caring, supportive, and nurturing environment. In this free and open environment, a level of order must be maintained. The partnership between the school and home is essential as we help students reach their potential in the arts and academics. Whether this is your first year at Bak MSOA or you are a returning student, all students and parents should read, review, discuss, and understand the information, rules, policies, and procedures contained in this document, in the First Day Folder, the SY27 Standards of Excellence (Choice Contract), and the SDPBC Student Code of Conduct, Student Progression Plan, and Student and Family Handbook. The Bak Family is a powerful community when we all work together! This document should be used as a reference by students and parents throughout the school year. Wherever the word "parent(s)" appears, it is also referring to the guardian(s) or person(s) acting as a parent. **District emails follow this format - *firstname.lastname@palmbeachschools.org***

Where to get Essential School & District Information

Bak MSOA Website: <https://www.palmbeachschools.org/msoa>
The Main Number - 561-882-3870

Student Services - 561-882-3849 or 561-882-3871

Information and assistance to parents and students
General school business or leave a message for a teacher

Principal, Sally Rozanski

Confidential Secretary, Michelle Bauer - 561-882-3844

Assistant Principals (A.P.)

Students are assigned an Assistant Principal by their last name

- Sarah Ray (A-F) 561-882-3818 - Lead - Title IX
- Daniel Stechschulte (G-O) 561-882-3874
- Chair - Threat Assessments (Chair-Threat Assessment Team)
- Crystal Clark (P-Z) 561-882-3840 (Vice Chair-Threat Assessment Team)

School Counselors and 504 Plans

Students are assigned a school counselor by their last name

- Robin Taverna (A-F) 561-882-3825
- Kelly D'Agostino (G-O) 561-882-3887
- Sonia Parikh (P-Z) 561-882-3860 (Threat Assessment Team)

ESE Contact - Laurie McCormick 561-882-3852

ESE Contact (EP - Gifted and ESE - IEP)

School Mental Health Professional - Jill Vicino 561-882-3824

Providing services and support to our students

Attendance Clerk - Maria Cabrera 561-882-3815

maria.cabrera.1@palmbeachschools.org

Bookkeeper - Yaritza Dominguez Soto 561-882-3827

School Cash Online/Check Inquiries

Data Processor/Registrar - Karyna Kanhoye 561-882-3884

Immunizations, transcripts, student records, Change of address or other registration information

Media Specialist/SIS Manager - Micah Kossove 561-882-3841 or 561-882-3865

School Nurse/Health Room - 561-882-3883

School Police Officer - Donald Silva - 561-882-3896 (Threat Assessment Team)

Athletics and Curtain Calls (Morning & After Care) David.Cantor@palmbeachschools.org

Cafeteria Manager - Ann Cook - 561-882-3807

Refer to Handbook & Bak website
before reaching out.

SAFETY & SECURITY is #1 - SINGLE POINT OF ENTRY & EXIT (Student Services)

For the safety and security of all, the STUDENT SERVICES GLASS DOORS are the SINGLE POINT OF ENTRY & EXIT for Bak MSOA teachers/staff, contractors, consultants, parents, volunteers, visitors, & district personnel (exception: when designated for emergencies). See page 21 - VOLUNTEERS & VISITORS

To request entry (non-school district personnel), you must follow the procedures below:

- Push the "buzzer," stand in front of the door, state your name, and state the purpose for requesting entry.
- Have your government I.D. out and ready to present. Depending on your purpose, you will either be buzzed in to be admitted, wait until the appropriate time to be buzzed in, or refused entry.
- Follow the directions given by the Bak staff at all times.
- If you are here to pick-up a student or materials - once you check in, you will be asked to wait outside until your child arrives at Student Services. You will then be called, via the intercom, to enter Student Services to sign-out the student or get the materials.
- District staff and contractors must also sign-in/sign-out at the Main Office & exit via Student Services.
- While it is typically an act of courtesy, no one (including staff) can "hold the door" for others to enter. Please be aware that every non-staff member must be vetted before entering individually, outside the doors.

IMPORTANT: Ensure that your child knows how they are getting home each school day. If you are picking up your child early, you must follow the Early Dismissal procedures. Failure to do so will result in a delay. We do not deliver messages to students during the school day (exception - an emergency).

QUICK GUIDE:

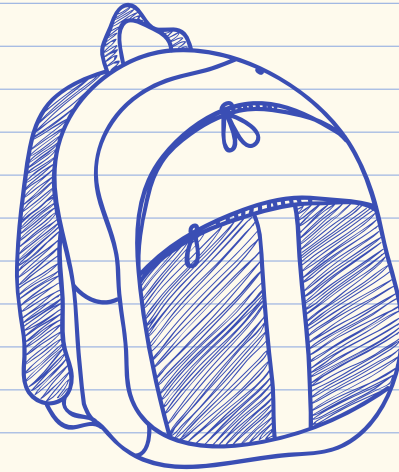
- ABSENCES - page 3
- ARTIFICIAL INTELLIGENCE - page 4
- ATHLETICS - page 5 & STUDENT ACCIDENT INSURANCE - page 17
- CELL PHONES & OTHER WIRELESS COMMUNICATION DEVICES - page 5
- CHEATING - page 6
- CHOICE CONTRACT - SY27 Bak MSOA Standards of Excellence - page 6
- CORRECTIVE BEHAVIOR INTERVENTION REPORT (CBIR) VS. DISCIPLINE REFERRAL - pages 6-7
- CURTAIN CALLS (if needed) - Morning or After School Care - pages 7
- DETENTIONS (after school) - page 7
- DISMISSAL and EARLY DISMISSAL - pages 7-8
- DRESS CODE - pages 8-9
- FOOD, CANDY, GUM and DRINK (IN AND OUT OF THE CLASSROOM) - page 9
- GRADES - Page 10 and MAKE-UP WORK - page 12
- HEALTH ROOM & MEDICATION - pages 10-11
- LUNCH AND BREAKFAST (NOT FREE for ALL students) 12
- MIDDLE SCHOOL COURSE RECOVERY - (MSCR) - page 12
- MID-TERM PROGRESS REPORTS - page 12 and REPORT CARDS - page 14
- PARENT/SCHOOL COMMUNICATION, PARENT/TEACHER CONFERENCE, MXRE - page 13
- PARENT DISTRICT RESOURCES (links): Student Code of Conduct, Student Progression Plan - page 13
- PROHIBITED ITEMS - pages 13-14
- REPORT IT! - At School, FortifyFL, 911, Student Report App, Bullying app and hotline - pages 14-15
- SCHOOL CASH ONLINE - Preferred way to pay for fees, trips, activities, and ala carte lunch - page 15
- SCHOOL-WIDE POSITIVE BEHAVIOR SUPPORT PLAN (SwPBS) - pages 15-16
- SOCIAL MEDIA GUIDELINES - Page 17
- STUDENT INFORMATION SYSTEM (SIS) SIS PARENT GATEWAY - page 17
- STUDENT PHOTO IDENTIFICATION BADGES (SY27 ID Badges) - pages 17-18
- TECHNOLOGY RULES/POLICIES/PROCEDURES & EQUIPMENT ACKNOWLEDGEMENT - page 18-19
- TRANSPORTATION (rules, regulations, procedures, and contact information) - pages 19-21
- VOLUNTEERS & VISITORS (procedures and policies) - pages 21-22

KEEP THIS DOCUMENT
FOR REFERENCE.
IT HAS THE ANSWERS.
USE IT AS A GUIDE!



Bak MSöA- Quick Facts

- **1264 students** (8th – 402, 7th – 394, 6th – 467)
- School Begins: 8:15 am
- Dismissal for **Tri-Rail Begins at 3:10 pm**
- Dismissal for **Car Riders at 3:15ish**
- Dismissal for **Buses released as they arrive**
- **Lunch Begins at 10:00 am ends at 12:00 pm** - 3 lunches
- 8 Classes – Block Schedule –90 minutes classes - 4 per day!



Upcoming Events/Activities

- **Athletics (Aktivate - Online Process to complete Athletics Paperwork)**
 - Boys/Girls Basketball are the first two sports (Tryouts begin August 31st.)
 - All Athletic Registration documents submitted in Aktivate by August 17, 2026 to tryouts for basketball
 - For Questions contact Assistant Principal Daniel Stechschulte or David Cantor
 - Look Under The Arts & Athletics
- **School Pictures: August 19th - Preorder: Bak Website under Students & Parents**
- **Open House – 6th Grade - August 20th at 6:15 pm**
7th Grade & 8th Grade – August 27th at 6:15 pm



THE SCHOOL DISTRICT OF PALM BEACH COUNTY

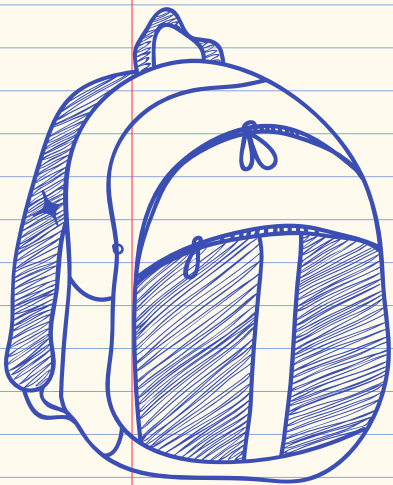
SCHOOL CALENDAR 2026-2027

School Board Approved 10/02/2024

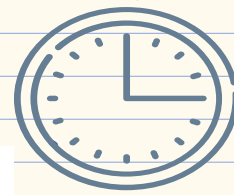
STUDENTS AND ALL EMPLOYEES EXCEPT 12-MONTH EMPLOYEES
12-MONTH EMPLOYEES (ALL OTHER EMPLOYEES SEE EMPLOYEE CALENDAR NOTES)
10 HOUR DAYS FOR 12-MONTH EMPLOYEES
DUTY/PDD TEACHER WORK DAY/PROFESSIONAL DEVELOPMENT DAY
NO SCHOOL NO SCHOOL

JULY 2026					AUGUST 2026					SEPTEMBER 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2 HOLIDAY	3 District Closed	3 Pre-School for Teachers	4 Pre-School for Teachers	5 Pre-School for Teachers	6 Pre-School for Teachers	7 Pre-School for Teachers		1	2	3	4
6	7	8	9	10 District Closed	10 First Day of School for Students	11	12	13	14	7 HOLIDAY	8	9	10	11
13	14	15	16	17 District Closed	17	18	19	20	21	14	15	16	17	18
20	21	22	23	24 District Closed	24	25	26	27	28	21 HOLIDAY	22	23	24	25
27	28	29	30	31 District Closed	31					28	29	30		
OCTOBER 2026					NOVEMBER 2026					DECEMBER 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2	2 End 1st Elementary Trimester	3 DUTY/PDD NO SCHOOL	4 Begin 2nd Elementary Trimester	5	6		1	2	3	4
5	6	7	8	9 End 1st Nine Weeks	9	10	11 HOLIDAY	12	13	7	8	9	10	11
12 DUTY/PDD NO SCHOOL	13 Begin 2nd Nine Weeks	14	15	16	16	17	18	19	20	14	15	16	17	18 End 2nd Nine Weeks
19	20	21	22	23	23 HOLIDAY	24 HOLIDAY	25 HOLIDAY	26 HOLIDAY	27 HOLIDAY	21 HOLIDAY	22 HOLIDAY	23 HOLIDAY	24 HOLIDAY	25 HOLIDAY
26	27	28	29	30	30					28 HOLIDAY	29 HOLIDAY	30 HOLIDAY	31 HOLIDAY	
JANUARY 2027					FEBRUARY 2027					MARCH 2027				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1 HOLIDAY	1	2	3	4	5	1	2	3	4	5
4 DUTY/PDD NO SCHOOL	5 Begin 3rd Nine Weeks	6	7	8	8	9	10	11	12	8	9	10 HOLIDAY	11	12
11	12	13	14	15	15 DUTY/PDD NO SCHOOL	16	17	18	19	15	16	17	18	19 End 3rd Nine Weeks
18 HOLIDAY	19	20	21	22	22	23 End 2nd Elementary Trimester	24	25 Begin 3rd Elementary Trimester	26	22 HOLIDAY	23 HOLIDAY	24 HOLIDAY	25 HOLIDAY	26 District Closed
25	26	27	28	29						29 DUTY/PDD NO SCHOOL	30 Begin 4th Nine Weeks	31		

Even/Odd
Day
Schedule



Bell Schedule



SY27 Bak MSOA Bell Schedule

Bell Times are underlined

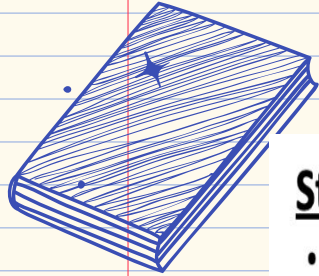
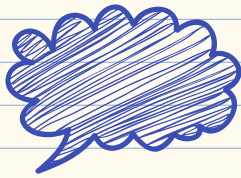
Warning Bell	<u>8:15</u> am
Period 1/2	<u>8:20</u> am – <u>9:57</u> am
	9:50 am - 9:57 am - Bak MSOA Today
Period 3/4	<u>10:00</u> am – <u>12:02</u> pm
	a. Lunch A: 10:00 am - 10:30 am
	b. Lunch B: 10:58 am - 11:28 am
	c. Lunch C: <u>11:30 am</u> - 12:00 pm
	Students return to class to get belongings
Period 5/6	<u>12:05</u> pm – <u>1:35</u> pm
Period 7/8	<u>1:38</u> pm – 3:08 pm

Announcements begin at 3:08 pm

Dismissal Begins at 3:10 pm - 3:30 pm

Tri-Rail - Then Buses/Car Riders/Walkers

When Students arrive on campus, they report to the cafeteria or go to the Cafe courtyard.



Students

- Morning Care begins at 7:00 am (Cars enter through Main Entrance)
- Parents must register for Morning Care – Fee required
- Bus Riders are permitted in the building at 7:45 am via the bus loop
- Car Riders – Cars must enter through the Student Drop-Off/Pick-up Loop located off of North Shore Drive – Cars may not enter through the Main Entrance.
- Car Riders/Walkers are permitted in the building at 8:00 am via the main blue double doors
- Students may not be dropped-off any earlier than 7:50 am, unless registered in the Morning Care program. Students may not be dropped off at the Main Gate or surrounding areas & walk onto campus



How to Stay Informed & Locate Information
Students & Parents Need to be Proactive



Go to Bak's website palmbeachschools.org/msoa

msoa.palmbeachschools.org

Bookmarks | Portal | District Empl... | AAA - Centegix | Da... | Bak Middle School... | CIMS v2 | SM Infinity | Athenahealth Inc. | Azure Login Screen... | Home - Blackboard | AAALogin | FRS Onli...

HOME SCHOOL INFO STUDENTS & PARENTS THE ARTS & ATHLETICS SCHOOLS

Bak Middle School of the Arts
Inspire.

District Home Search Translate

District Calendar Registration Parent Information SIS Parent Gateway Caring First School Cash Online Transportation Family Resources



who to
turn to:



Administration:

Sally Rozanski	Principal	561-882-3844	
Sarah Ray	A.P.	561- 882-3818	A-F
Daniel Stechschulte	A.P.	561-882-3874	G-O
Crystal Clark	A.P.	561- 882-3840	P-Z

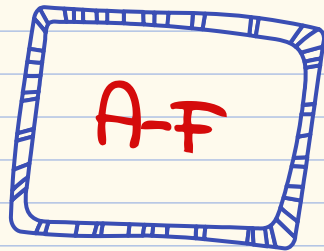
School Resource Officer:

Officer Silva 561-882-3896

- Report a serious incident on campus
- Report a theft or loss of property

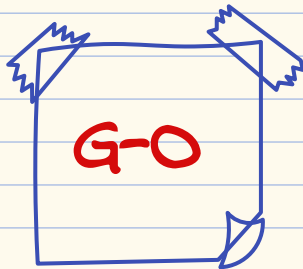


School Counselor



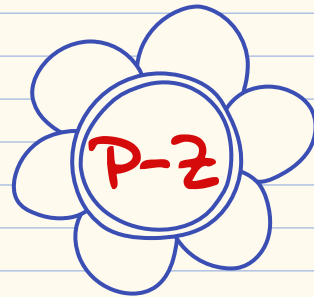
Robin Taverna:

561-882-3825



Kelly D'Agostino:

561-882-3887



Sonia Parikh:

561-882-3860

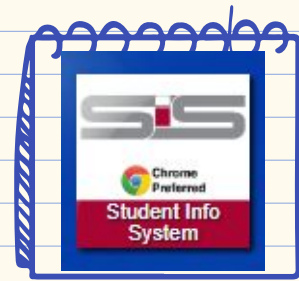
Mental Health Professional
Jill Vicino
(561) 882-3824

ESE Contact (I.E.P. & E.P.)
Laurie McCormick:
(561) 882-3852



SIS- Student Information Systems

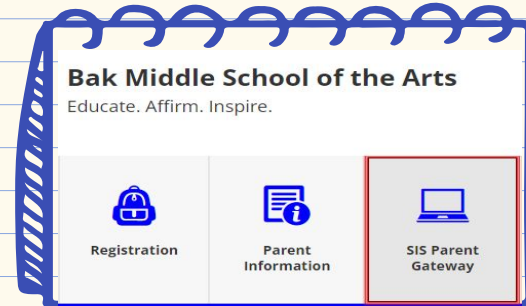
Key to Monitoring Your Child's Progress



- How do I get a SIS Parent Gateway account if I do not already have one?
Register using the information you were sent (SIS a Parent Gateway) letter that had your child's PIN number and Student I.D.
- You have all the information that you need to register (YOU DO NOT need to reregister if you have an account).

Parents will have three ways to access the SIS Gateway:

1. The school's web page palmbeachschools.org/msoa
2. The SDPBC website and the Mobile App
3. District website



ALL students have an account and can access SIS on their district portal, but parents must create their own account (Do not rely on your child's account - Parents have greater access and additional responsibilities).

★ SIS - Student Information Systems

★ Parents (SIS Gateway) - Create own Account! ★



Welcome to the School District of Palm Beach County Student Information System (SIS) Gateway for Parents. The Gateway is a tool that provides parents/guardians timely access to their student's information including, but not limited to schedule, grades, discipline, and attendance.

REGISTER

LOG IN

Create a New Parent/Guardian Account
[Add Another Student to my Gateway Account](#)
*Security PIN Required
No PIN? Contact the school.
Use Google Chrome or Firefox

All Gateway Users Login
[Forgot / Need to Change Password?](#)
** Use Google Chrome or Firefox**

Need Help?

[How to register](#)
[How to add another student to my existing account](#)
[How to reset your password](#)

If you need additional assistance, contact your school.



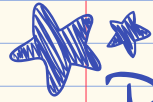
Having trouble activating
your account? Contact:
Karyna.Kanhoye@palmbeachschools.org
g

Micah.Kossove@palmbeachschools.org
g

Lines of Communication

Email is the most efficient way to make contact
firstname.lastname@palmbeachschools.org

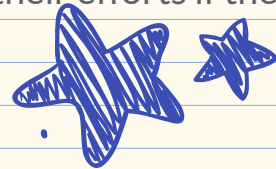
- General question about school? Ask your child, look at your First Day Folder Material, [Review the Student and Parent Handbook: For Your Information \(keep this document\)](#), and check Bak website or SDPBC website.
- Teachers will communicate with you via email, Parentlink, or sending information home.
- If there is a classroom question – Ask your child first & then check their Google Classroom!
- If there is a classroom concern - Contact the teacher.
- If there is a counseling issue - Contact your child's counselor.
- If there is an unresolved issue after contacting the appropriate personnel (e.g., teacher, counselor) – Contact your child's Assistant Principal (A.P.).
- If you have gone through the appropriate channels and have not resolved the issue – Contact the principal.



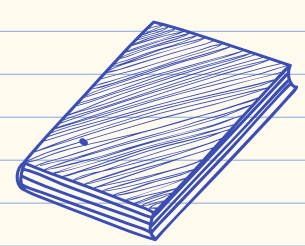
Parents: what Can You Do?



- **Every Day** - Ensure before saying goodbye in the morning, let your child know how he/she are getting home from school each day (students will not have cell phone use once at school).
- **First Day** - Please make sure to read all information in your child's First Day Folder and have your child return all required information.
- **First Day** and whenever you need school information: Look at and consistently refer to the **Student and Parent Handbook: For Your Information & Bak's website** for general questions about the school and school procedures.
- **Daily** - Ensure your child attends school and arrives to school on time.
- **Daily** - Have a chat with your child each day about school.
- **Daily** - Ensure homework is completed and ready to hand in for the next class.
- **Daily /Weekly** - Check SIS, Bak's website, and ask to see your child's Google Classroom for each class. This is where the daily agenda is placed and essential details about the class.
- **Daily** - Foster your child's education and growth by encouraging your child to communicate with their teachers and take responsibilities for their learning. Allow your child to feel the weight of some of his/her decisions, actions, or lack of action. Celebrate their efforts if they did their best!



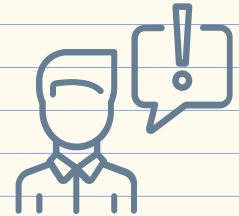
Student Expectations for Learning/Communication



Students should:

1. Take **responsibilities** for their learning, actions, and be dedicated to their studies and art area.
2. **Communicate** with their parents what is happening in class, bring any papers home for their review and/or signatures, and show their parents their Google Classroom(s) when asked about your class, rules, assignments, etc.
3. **Email** the teacher with any questions. Parents should not be emailing teachers about your classwork, homework and/or assignments, etc. The student is the person in the class and has been a part of the learning and teaching.
4. Do not get discouraged if you have tried your best and did not achieve your goal. **Keep trying** – continual effort is a key factor in one's success.
5. **Be respectful** of yourself, your classmates, and Bak's staff. Communicate in a positive manner.

WE WILL NOT call students down or make deliveries to the classrooms. If you have left something home and your parent is bringing it to you, you may check the table located just inside the blue double doors that leads to Student Services. Bak is not responsible for missing items.

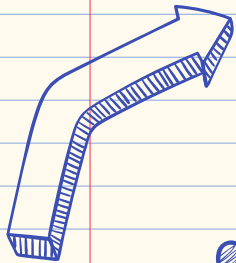


.Sally

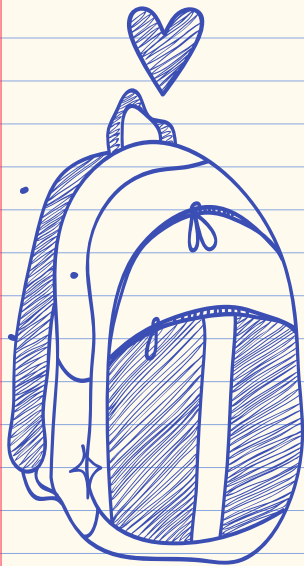


First Day Folder





Read & Discuss with your Child



Some Documents in the First Day Folder

- **Complete & Return** - (Choice Contract) **Bak's Standards of Excellence** (pink)
- **Complete & Return** - **Student/Parent District/Schools Rules Acknowledgement** (yellow)
- **Complete and Return** (white) Student Health Information form
- **READ carefully** - Student & Parent Handbook, **For Your Information Document** (FYI)

Go to **The SDPBC website** to find all District Documents in various languages – click on Students & Parents
<https://www.palmbeachschools.org/>

Bak Website: <https://www.palmbeachschools.org/msoa>



Please Review, Complete, Sign, & Return Student returns paper on Tuesday to 2nd Period Teacher

SY27 Bak Middle School of the Arts Standards of Excellence: Choice Contract

Printed Student Name: _____ Art Major _____ 8/10/26

I understand that participation at Bak Middle School of the Arts requires me to behave in ways that contribute to my academic and arts achievement, support a safe school environment, and promote the overall success of the school. This opportunity may be revoked if I fail to meet Bak Middle School of the Arts Standards of Excellence for individual effort and student behavior.

As a choice program student, I agree to adhere to the following:

Academic Expectations - Standards of Excellence for Academics:

- I understand I am required to meet the following academic expectations:
 - For each quarter, students must earn a "D" or higher in all high school classes and all core middle school academic classes - Math, Science, Language Arts (English), and Social Studies.
- I understand I will be placed on academic probation if I fail to meet these requirements.

Art Major Expectations - Standards of Excellence for The Arts:

- I am required to meet the following program expectations for my art major:

- 6th Grade Standards of Excellence for The Arts
 - Students must earn a grade of "C" or higher in all art major classes for Quarter 1 & Quarter 2.
 - Students must earn a grade of "B" or higher in all art major classes for Quarter 3 & Quarter 4.
- 7th Grade and 8th Grade Standards of Excellence for The Arts
 - Students must earn a grade of "B" or higher in all art major classes each quarter.

- I understand I will be placed on art major probation if I fail to meet these requirements.

Attendance Expectations - Standards of Excellence for Attendance:

- I understand that I will be placed on attendance probation if the following occurs:
 - I have five (5) unexcused absences within a 30-day period or ten (10) unexcused absences within a 90-day period, or excessive tardiness or early releases that result in a loss in instructional time. I also understand that if I continue to accrue excessive unexcused absences while on probation, I may be considered for an exit from the choice program.
- I understand that parents/guardians are responsible for notifying the school (i.e., via online system, written - submission to Student Services, and/or verbally to attendance clerk) when their child will be or has been absent. Notification must be provided within 24 hours of the absence and include the reason for the absence. Furthermore, any absence not reported within the 24-hour window and/or deemed unqualified for an excused status will be permanently classified as unexcused.

Behavioral Expectations - Standards of Excellence for Behavior:

- I understand that I must follow school rules as well as the Palm Beach County School District's Code of Conduct and behave in ways that contribute to my academic achievement and that of other students at the school.
- I understand that if I receive two (2) or more level 2 disciplinary referrals within a single marking period, or a single level 2 disciplinary referral for a SESIR-related offense, I will receive a probation agreement for 30 school days. I understand that a violation of the terms of probation may result in a dismissal from the choice program and if applicable, assignment back to my zoned school.
- I understand if I receive a level 3 or 4 discipline referral, as defined by the School District of Palm Beach County's Student Code of Conduct, I will be referred to an Immediate Continuation Determination Meeting that will meet to determine whether I will be dismissed from the choice program.

SY27 Bak Middle School of the Arts Standards of Excellence: Choice Contract

Choice Probation and Exit Process:

Students will be placed on probation if they fail to follow the choice program's academic, arts, attendance, or conduct expectations. The terms and conditions of probation will vary depending on the individual needs of each student and will be fully outlined in a probation contract between the student and the school's administration.

- I understand that failure to correct the cause(s) of probation by the designated timeframe may result in the dismissal from the choice program, and if applicable, the school.
- I understand that if I am dismissed from a choice program, I will forfeit the right to apply for a choice program in the future. If I am not zoned to attend Bak MSA, I must register at my zoned school.
- I understand that if I wish to exit the choice program voluntarily and do not reside in the attendance boundary for the school, I must register at my zoned school, regardless of my grade level.
- I understand that all choice and program continuation procedures will follow the most recently adopted Board Policy 5.016.
- I understand that a person should refer to the Procedures Manual for complete guidelines.
- I understand that a person should refer to the SY27 Bak Middle School of the Arts Student & Parent Handbook: For Your Information (FYI) for additional information.

I have received and reviewed this choice student contract and understand the academic, arts, attendance, and conduct expectations of students participating in a choice program at Bak Middle School of the Arts. Refusal to enter into this agreement may result in dismissal or exit from the program.

Printed Name of Parent, Guardian or Person Acting as a Parent _____

Signature of Parent, Guardian or Person Acting as a Parent Signature _____

Date: _____

Printed Student Name _____

Signature of Student _____

Date: _____

Student & Parent Sign

Please Review, Complete, Sign & Return
Student returns paper on Tuesday to 2nd Period Teacher

YELLOW: PARENT & STUDENT ACKNOWLEDGEMENT of STUDENT RULES & REGULATIONS

You and your child are
acknowledging the rules, policies,
and procedures of the District and
Bak MSOA

Identify if you have the following at
home:

1. Internet
2. Student has access to a computer
3. Student has access to a cell phone

Student & Parent signs

Students must return this completed form to their 1st or 2nd period teacher by 8/14/26
THE SCHOOL DISTRICT OF PALM BEACH COUNTY SAFE SCHOOLS

**Parent/Student Acknowledgments of
Student Rules and Regulations of Operations**

"Wherever the word 'parent(s)' appears, it shall also refer to 'guardian(s) or persons acting as a parent.' Further, wherever student responsibilities are described, it is understood that parent(s) jointly share those responsibilities with their children."

Student First Name	Last Name	Grade
Answer the questions by circling Yes - or - No		Do you have a computer that you can use at home? Yes -or- No
Do you have internet at home? Yes - or - No		Do you have a cell phone that you can use at home? Yes -or- No

Students, parents*, teachers, counselors, administrators, and office staff all have important roles to play in our schools. Rules have been made to address possible problems that may occur. Like laws, rules apply to everyone. They work only when everyone knows what they are.

The Student and Family Handbook lists many of the School District rules for students in Palm Beach County. The rules apply to all activities occurring on school grounds, on other sites being used for school activities, and for any vehicles authorized for the transporting of students. Please read the rules carefully. Parents, students, school faculty, and staff need to know the rules. Since parents can be held responsible for the actions of their children, it is important that they are aware of the rules and consequences if the rules are broken.

Parents need to become involved in the education of their children and have the responsibility to provide the school with the current emergency contact person(s) and telephone numbers. They also have the responsibility to notify the school of anything (such as medical information) that may affect their child's ability to learn, to attend school regularly, or to take part in school activities.

Signed forms must be part of every student's record. Your signature below means that you have reviewed the Student and Family Handbook and know the rules. (It does not mean that you agree or disagree with them.)

PBSD 1919 (Rev. 3/11/2015)

Bak
MIDDLE SCHOOL
OF THE ARTS
Where Inspiration Meets Endless Possibilities

**SY27 Bak MSOA: Parent/Student Acknowledgments of
District and School Student Rules and Regulations**

Your signature below also means that you have reviewed and discussed the contents of the **SY27Bak MSOA First Day Folder**, including the **SY27 BAK STUDENT & PARENT HANDBOOK: FOR YOUR INFORMATION (FYI)**, **SY27 Bak MSOA Standards of Excellence (choice contract)**, **Statement of Commitment**. Both parent and student signatures indicate that they know, understand, and acknowledge these rules, policies, and procedures. Only by working together can we help your child gain the knowledge, skills, and self-confidence to reach their potential in the arts, academics, and life.

Signature of Student _____ Student I.D. Number: _____ Date: _____

Print Name of Parent _____ Signature: _____ Date: _____

Print Name of Parent _____ Signature: _____ Date: _____

First Day Folder: Please Read, Review, and Discuss

Principal Letter

Dear Bak MSOA Families,

Welcome to the 2026-27 school year! Bak is a vibrant arts community focused on providing engaging, hands-on instruction and unparalleled opportunities and experiences in the arts and academics. We are thrilled to welcome our 497 new students and their families, and we are equally excited to welcome the following new faculty and staff members to our campus: Genesis Allione and Gene Wheeler - Visual Arts; Bethany Dymarczyk - Math; Dennis Pozo and Dawn Kohl - Social Studies; Elizabeth Brown and Ericka Peraza Espinel - World Languages; and Ann Cook - Cafeteria Manager. Over the summer, Assistant Principal Misty Connolly left Bak MSOA to continue her leadership journey at Duncan Middle School. We wish Misty the absolute best in her next chapter, and we thank her for eleven years of dedication and for the immense, lasting impact she made during her time with us. Our new Assistant Principal, Mrs. Sarah Ray, comes to us from Dreyfoos School of the Arts where she served as the Assistant Principal for 10 years.

Being a member of the Bak family is a privilege. In the arts and in academics, we are committed to providing a well-rounded student body, our dedicated faculty and staff, and the MSOA Foundation's commitment to achieve excellence in arts education and ensure that we remain united in our goals for this year, the same as we have been for many years.

We are proud that Bak is a nationally recognized arts program and we continue to impress, entertain, and reach new levels of excellence while competing and performing across the country and earning awards in all art areas. Our students have traveled, competed, and performed at prestigious venues such as Carnegie Hall, the Chicago Symphony Hall, the California Disney Concert Hall, Meyerson Symphony Center (Texas) and N.Y. Steinway, while also earning top honors through the National Scholastic Arts and Writing awards and the Florida Scholastic Press Association.

Alongside these creative triumphs, Bak maintains a long tradition of academic excellence at the national, state, and district levels. Bak has received a National Blue Ribbon Award as an Exemplary High Performing School, the coveted Florida Department of Education Middle School of Excellence designation, and was recently ranked by U.S. News and World Report as the fourth best middle school in Florida. For three consecutive years, Bak has been one of the top three academic-achieving middle schools in the state. Even more impressive, Bak is one of only four schools in the state of Florida (3400 schools) to achieve eighty percent or greater in all eight academic components for state testing, which includes achievement, overall learning gains, and the lowest twenty-five percent learning gains. This unparalleled excellence sets a spectacular stage for another remarkable school year.

The opportunities our students receive would simply not be possible without the profound support of the MSOA Foundation and the Bak PTO. While fundraising and arts fees cover some costs, the Foundation supplies vital funding to support Bak's Main Stage technician, Artists in Residence, master classes, guest artists, individual and group lessons, consultants, competitions, and the replacement of outdated or inoperable technology and equipment. Please donate what you can to support these efforts at msoaoundation.org. Equally vital is our hardworking Bak PTO, a collective group of parents who provide immeasurable support and resources. The PTO purchases the IXL - an individualized reading and math technology program for all students, organizes extraordinary events for our school community, and recruits the volunteers needed to staff our many activities and performances. Families are highly encouraged to join this wonderful organization and/or volunteer at [Bakpto.com](https://bakpto.com).

We are so excited to begin this new school year and look forward to collaborating with you in our quest to reach each child's potential. Bak's faculty and staff are steadfast in our commitment to provide all students with the experiences, opportunities, and education to increase achievement, nurture talent, develop creative thinking, and foster a strong community.

Let the journey begin,
Sally Rozanski
Principal

Please read the back of this letter for more information and time sensitive actions



SY27 Bak MSOA: For Your Information

SY27 BAK STUDENT & PARENT HANDBOOK: FOR YOUR INFORMATION (FYI) 7.20.26

Welcome to the 2026-27 school year! Bak is a unique arts community that promotes creativity, responsibility, and citizenship both on and off campus. Faculty, staff, and administration work with students and parents to create a caring, supportive, and nurturing environment. In this free and open environment, a level of order must be maintained. The partnership between the school and home is essential as we help students reach their potential in the arts and academics. Whether this is your first year at Bak MSOA or you are a returning student, all students and parents should read, review, discuss, and understand the information, rules, policies, and procedures contained in this document, in the First Day Folder, the SY27 Standards of Excellence (Choice Contract), and the SDPBC Student Code of Conduct, Student Progression Plan, and Student and Family Handbook. The Bak Family is a powerful community when we all work together! **This document should be used as a reference by students and parents throughout the school year.** Wherever the word "parent(s)" appears, it is also referring to the guardian(s) or person(s) acting as a parent. **District emails follow this format - *firstname.lastname@palmbeachschools.org***

Where to get Essential School & District Information
Bak MSOA Website: <https://www.palmbeachschools.org/msoa>
The Main Number - 561-882-3870
Student Services - 561-882-3840 or 561-882-3871

IMPORTANT: Bak's Student & Parent Handbook For Your Information (FYI) is the most important document for you to know & reference throughout the year.

- Kelly D'Agostino (G-D) 561-882-388 /
- Sonia Parikh (P-Z) 561-882-3860 (Threat Assessment Team)

ESE Contact - Laurie McCormick 561-882-3852
ESE Contact (EP - Gifted and ESE - IEP)

School Mental Health Professional - Jill Vicino 561-882-3824
Providing services and support to our students

Attendance Clerk - Maria Cabrera 561-882-3815
maria.cabrera.1@palmbeachschools.org

Bookkeeper - Yaritza Dominguez Soto 561-882-3827
School Cash Online/Check Inquiries

Data Processor/Registrar - Karyna Kanhoye 561-882-3884
Immunizations, transcripts, student records, Change of address or other registration information

Media Specialist/SIS Manager - Micah Kossove 561-882-3841 or 561-882-3865

School Nurse/Health Room - 561-882-3883

School Police Officer - Donald Silva - 561-882-3896 (Threat Assessment Team)
Athletics and Curtain Calls (Morning & After Care) David.Cantor@palmbeachschools.org
Cafeteria Manager - Ann Cook - 561-882-3807

PLEASE REVIEW, SIGN PAPERS, PAY FEES, KEEP PAPERS FOR FUTURE REFERENCE.

If your child has medical needs or medication - Contact - Nurse: Lindsay Felizzola- email: Lfelizzo@hcdpbc.org & 561-882-3883

- The Health Room is open during regular school hours and is staffed by a registered nurse employed by the Health Care District of PBC.
- Students MAY not go to the nurse between classes, during lunch, etc (exception - those students who have a "standing appt" with the nurse to get treatment and/or medication)
- If a student goes to the health room because they are feeling ill or due to injury (one that they can't return to class), the parent will be called to pick -up the students.
- Students must be picked up in timely manner by a parent, guardian, or a person on the student's contact list.

During your last registration you indicated Yes or No to the following (and non-answer reverts to a "NO");

For each service choose Yes or No:

Health care services including care and treatment for illness and injury: ☐ Yes ☐ No

Yes - response will authorize such treatments including, but not limited to, major or minor injury or illness reported or observed while the student is at school. Failure to respond will result in an indication of "no" for healthcare treatment.

No - response will result in calls to the parent or guardian for the student to be picked up for all medical concerns. This will be for all instances where students are feeling ill, have a headache or injuries such as cuts, scrapes, bumps, or bruises. EMS will be called for any situation deemed serious.

Return by 8/14/26 to 1st or 2nd Period

You will complete the form again for this school year. Make sure you select Yes or No and complete the rest of the form and sign and return the document by August 14th.



Return by August 14th

THE SCHOOL DISTRICT OF PALM BEACH COUNTY
EQUITY AND WELLNESS

Student Health Information and Parent/Guardian Consent for School Health Services

This is to be completed by the parent/guardian and returned to the school to provide student health information and consent for the student identified below to receive any of the school health services listed below. All items must be completed.

Student #	Student First Name	M.I.	Last Name	Gender	Birth Date
Parent/Guardian First Name		Last Name		Phone Number	Relationship to Student

As required by F.S. 1014.06(1), parent or legal guardian must authorize healthcare services to be provided for their student by a healthcare practitioner or their delegate, as defined in F.S. 456.001 and 1006.062, should the need arise for such treatment, while their student is under the supervision of the school.

When necessary, emergency health services such as first aid, cardiopulmonary resuscitation (CPR) or use of an automated external defibrillator (AED) will be performed until emergency medical services arrive on campus.

For each service choose Yes or No:

Health care services including care and treatment for illness and injury: ☐ Yes ☐ No

Yes - response will authorize such treatments including, but not limited to, major or minor injury or illness reported or observed while the student is at school. Failure to respond will result in an indication of "no" for healthcare treatment.

No - response will result in calls to the parent or guardian for the student to be picked up for all medical concerns. This will be for all instances where students are feeling ill, have a headache or injuries such as cuts, scrapes, bumps, or bruises. EMS will be called for any situation deemed serious.





THE SCHOOL DISTRICT OF PALM BEACH COUNTY
STUDENT HEALTH AND WELLNESS

**Parent/Guardian Consent for Student Use of
Over-the-Counter Headache Medication**

Return the original completed form to the Main Office. Copied, faxed, or emailed forms will not be accepted.

This is to be completed by the parent/guardian to allow the student to possess and self-administer over-the-counter headache medication regulated by the United States Food and Drug Administration to treat headaches.

Student #	Student First Name	M.I.	Last Name	Birth Date
Parent/Guardian First Name	Last Name	Phone #	Relationship to Student	

Per F.S. 1002.20(3)(p), a student is allowed to possess and use a medication to relieve headaches while on school property or at a school sponsored event or activity, without a physician's note or prescription if the medication is regulated by the United States Food and Drug Administration for over-the-counter use to treat headaches.

The medication must be in an original container and labeled with the student's name by the parent/guardian.

Medication name: _____

Dosage: _____

Medication format: ☐ Oral ☐ Other (specify) _____

The student is solely responsible for safely administering and transporting the over-the-counter headache medication to and from school each day.

Any incidence of student dispensation of the over-the-counter medication used to treat headaches to other students or the student being in possession of a medication that is not regulated by the United States Food and Drug Administration may result in disciplinary action against the student in accordance with the Student Code of Conduct and may result in suspension, expulsion or referral to law enforcement, when appropriate.

Student Signature

Student Printed Name

Date

I understand that this consent will need to be updated if there is a change in the medication to be self-administered and that this consent will need to be updated at the beginning of each academic school year.

Parent/Guardian Signature

Parent/Guardian Printed Name

Date

Procedure for
students to be
able to carry & use
over-the-Counter
Headache Medicine

Bak Middle School of Arts **CURTAIN CALLS**

CURTAIN CALLS DIRECTOR:
DAVID.CANTOR@PALMBEACHSCHOOLS.ORG



MORNING CARE PROGRAM (AM): MONDAY - FRIDAY

Begins Monday, August 10, 2026 and ends May 27, 2027 - The morning program begins at 7:00 am and ends at 8:00 am. Students "sign-in" at Student Services and will proceed to the media center or cafeteria. Homework assistance is available. Breakfast begins at 7:45 am.

AFTER SCHOOL PROGRAM (PM): MONDAY - THURSDAY

Begins Monday, August 24, 2026 and ends on Thursday, May 20, 2027.

The Afternoon Program begins at 3:30 pm and ends at 5:30 pm. Each student is provided a snack and drink. - Schedule: Homework (45 minutes to one hour)/Other Required Activities and then choice Activities (all activities end by 5:15 pm): Below are some activities: Recreational games & board games, robotics, arts and crafts, girls talk, & dance. Step Team may be available for sign-up and/or audition.

Student Dismissal and Sign-out: All students must be picked up no later than 5:30 pm or late fee will be applied! If a child is consistently picked-up after 5:30 pm, the child may be dismissed from the program. If students are picked up before 5:00 pm, a parent or guardian will sign-out the child in the student services after school staff. Only adults listed on the registration form may "sign-out" students. An ID will be required.

- If changes are made to the pick-up list, please notify the director via email. Students are released to the parent pick-up area or the bus loop at 5:10 pm. See Activity Bus Schedule & Tri-Rail Schedule - Train 639



HOW TO REGISTER

Registration Fee is \$35

Fees are waived if Free/reduced lunch eligibility form/letter is submitted with the registration.

Account owners will use their online Eleyo account to: 1. Register, pay for, and manage accounts on any device 2. View and print invoices, receipts, and annual tax statements

Parents **MUST** register their child(ren) through Eleyo. Scan QR code or copy and use

link: <https://palmbeachcountyschools.reg.eleyo.com/>



Interested in Morning & After Care? Curtain Calls

Registration is Open!

First Day Folder:

1. Morning Care Begins August 10th
2. After School Care Begins August 24th
3. Check the Bak MSOA Website under

SCHOOL INFO

QUESTIONS: CONTACT

DAVID.CANTOR
@PALMBEACHSCHOOLS.ORG

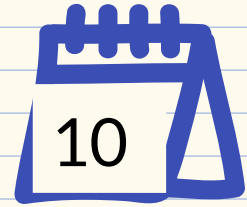
Questions today - See the Curtain Calls
table in the gym



Important Procedures At Bak

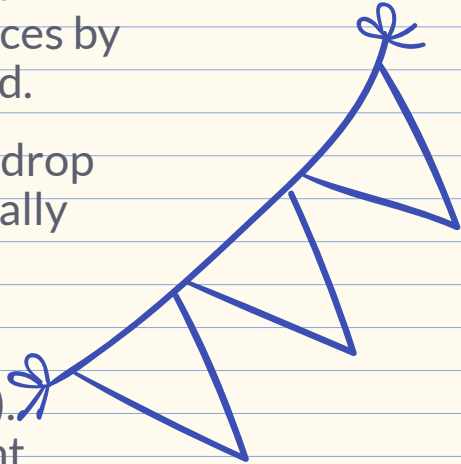


Every Morning (8:00 am to 8:15 am)



- Students when arriving on campus, must go to the courtyard, cafeteria, or Media Center (if open) until the 8:15 am bell rings
- Students drop off any absence notes or early release letters in the metal drop box outside Student Services by the double blue doors on their way to the courtyard.
- Music students may only enter the Music Suite (to drop off instruments) through the North entrance – usually around 8:10 am.

NOTE: Students who arrive after Main Entrance doors are closed, enter through Student Services (glass doors). After 9:00 am, parents must escort their child to Student Services.





what if My Child is Absent or Tardy?



ABSENCES (What to do if your child is absent)

Parents/guardians are responsible for notifying the school within 24 hours of the absence and include the reason for the absence. Using the Bak online system, parent note submitted to Student Services, or communication with the attendance clerk, when their child will be or has been absent. Any absence not reported within the 24-hour window and/or deemed unqualified for an excused status will be permanently classified as unexcused. Notifying the student's teachers is not an official or acceptable way to notify the school. An absence that is longer than three days requires a doctor's note. If your child is going to be absent more than three consecutive school days, please notify your child's counselor and assistant principal, so we can determine if additional services and support are needed. The attendance clerk should receive the information and will determine if an absence is excused, unexcused, or unverified per district policy.

Please choose one of the three following procedures for reporting absences:

- A. Parent - Go to the **Bak website** - <https://www.palmbeachschools.org/msoa>
 - Click on the **School Info** tab
 - Click on the link: ***Bak Attendance: Click here to report your child's absence(s)***
 - Complete and submit the form.
 - Send in a doctor's note when applicable (see below for submission)
- B. Parent Note: Written explanation (attach a doctor's note if applicable); You must include the following on the parent letter: Student's first & last name, I.D. #, grade level, parent contact phone number and signature, date(s), and reason for the absence(s).
Doctor's note submission: Students must place documents in the metal strong box located to the right of the blue Student Services door.
- C. Contact Maria Cabrera (attendance clerk) if you are unable to use the online system or submit a written note. Ms. Cabrera receives all online submission and parent submitted documents. Ms. Cabrera can be reached at maria.cabrera.1@palmbeachschools.org or at 561-882-3815.

REPORTING ABSENCES - Via the Bak Website

[HOME](#) [SCHOOL INFO](#) [STUDENTS & PARENTS](#) [THE ARTS & ATHLETICS](#) [SCHOOLS](#) [DISTRICT](#)



Bak Middle School of the Arts

Educate. Affirm. Inspire.

Translate

**District Calendar**

**Registration**

**Parent Information**

**SIS Parent Gateway**

**Caring First**

**School Cash Online**

**Transportation**

**Family Resources**

HOME / SCHOOL INFO / ATTENDANCE: CLICK HERE TO REPORT YOUR CHILD'S ABSENCE

Attendance: Click here to report your child's absence(s)

[Attendance: Click here to report your child's absence\(s\)](#)

[Reporting Absences](#)

[SY26 Dismissal & Early Dismissal Procedures](#)

[SY26 Curtain Calls - Morning and After Care](#)

Attendance: Click here to report your child's absence(s)

Bak MS Attendance Form

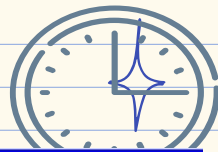
This form should only be used for attendance information.

sally.rozanski@palmbeachschools.org [Switch account](#)

 Not shared

* Indicates required question

Today's Date *



Dismissal & Early Dismissal Procedures

Attendance: Report your child's absence(s)

Become a Business Partner

Calendar

Choice and Career Options

Choice Programs

Curtain Calls - Morning and After-School Programs

Dismissal & Early Dismissal Procedures

Dismissal & Early Dismissal Procedures

Bak has an established dismissal plan for the safety of all. Tri-Rail riders are dismissed first, followed by car riders and bus riders. Students must remain in their classrooms until their mode of transportation is called. Students who go home by car may only be picked up in the student pickup/drop-off loop. Parents must stay in the car line until they reach the pick-up area where their child will enter the car. Students may not leave the pick-up area to go to their parent/car or walk off campus to a waiting car off campus (see Transportation).

Dismissal - Early Dismissal From School

Students are expected to attend a full school day. In the rare instance that a student needs to leave school early, parents/students must follow the Early Dismissal procedure that is designed not to disrupt learning and to enforce safety/security requirements. **Failure to follow the early dismissal procedure will result in dismissal delays due to the staff's inability to go to the classroom and escort the student to Student Services.** Therefore, we are unable to get a student for early dismissal after 2:30 pm who have not followed procedures. Students who follow the Early Dismissal procedure may be released by their teacher until 2:50 pm.

Early Dismissal Procedure: The student must do the following:

1. Bring a note signed by the parent indicating the following: Student name, student ID number, grade level, the time the student is being picked up, and the name of the person who is picking up the student.
2. Bring the note to the back of Student Services in the morning and drop it in the metal drop box.
3. Show the early release pass (that was given to the student) to your teacher when you enter the class to inform the

Make-up work policy (absent from class) ✨

✨ For excused, unexcused, or unverified absences, the number of days allowed to make-up work shall be the same as the number of days the student was not present. Modifications to the time frame are made at Bak due to block scheduling. Upon a student returning to school after an absence, it is the student's responsibility to contact his or her teacher(s) about the makeup assignments and to complete all makeup work within the allowed time frame per School Board Policy 5.09.

✨ Regardless of the reason the student was absent from school (including school sponsored activities/trips), students are assigned a "ZERO" when an assignment, project, and/or assessment is not completed/submitted as directed (e.g., by the due date or during the scheduled class time). If the work is submitted per district guidelines (SB Policy 5.09), the grade will be changed to reflect the student's work.

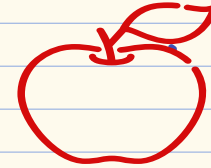
Refer to: **SY27 BAK STUDENT & PARENT HANDBOOK: FOR YOUR INFORMATION (FYI)** ✨



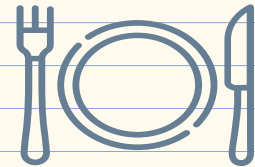
Schedule Changes

- We do not make schedule changes unless it is a scheduling error.
- We place students in classes based on various factors: student achievement, gifted, ESE, major, availability, student ranked choice.
- If there is an error (e.g., in the wrong art major or wrong grade level content class), the student should alert the teacher. Many elective classes have “titles” that do not necessarily match the course. Example: Most 6th grade students will take the course named *CAREER RES & DEC* (**Arts Exploration**)

CAFETERIA



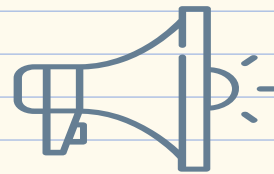
- **Breakfast & Lunch are NO LONGER FREE for all students.**
- Ala Carte items will be available – funds for these items can be placed on your School Cash Online account. No Cash is accepted.
- If you are getting lunch, wait behind the line.
- Have your I.D. badge ready to swipe.
- If you have your own lunch, find a seat.
- Respect the cafeteria staff and follow directions.
- Pick up and dispose of all trash.
- Dismissal: Remain in the courtyard until the bell rings.
- Go immediately back to class.



Athletics/Aktivate Registration Info

Sports Offered

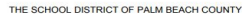
- Boys/Girls Basketball (1st 9 weeks - paperwork in by August 17th)
- Baseball, Softball, and Girls Soccer (2nd 9 weeks)
- Girls Volleyball and Boys Soccer (3rd 9 weeks)
- Boys Volleyball and Boys/Girls Track and Field (4th 9 weeks)
- **Tryout dates will be communicated to parents each nine weeks as soon as the school district provides the school with the information.**



Aktivate Student Registration (Go to Bak Website under Arts and Athletics)

- **ALL** documents must be fully completed/submitted in [Aktivate](#) and approved by the athletic director in Aktivate before a student may tryout.
- All documents can be found in [Aktivate](#) and under [The Arts and Athletics](#) on the Bak MSA website.
 - FHSAA Preparticipation Physical EL2 (May not use the physical form used to register for school)
 - Athletic Eligibility for **Middle School** Students (Must be notarized)
 - Student Medical Consent (Must be notarized)
 - FHSAA Consent and Release from Liability Certificate EL3





Print Student Name _____

The student hereby knows and understands that the parent(s) or legal guardian(s) whose signatures are attached below to this consent to authorize and permit the student to receive any and all emergency medical and/or surgical treatment including anesthesia and operations which may be advisable by the patient's physicians and/or surgeons. The intention herein being to grant authority to administer and perform all and singularly examinations, treatments, anesthetics, operations and diagnostic procedures which may be deemed advisable or necessary. We also agree that the patient, when admitted to the hospital, will be treated in accordance with the hospital's standard of care. (Attach any additional pages, if needed, including any relevant provisions in student's IEP or 504 plan.) In the event of an emergency, reasonable attempts will be made to contact the parent. This would not prevent the emergency health care provider from acting in the best interests of the child.

In witness of our consent and agreement to the matters stated in the preceding sentences, we have subscribed our signatures below:

Signature of Student	Date
Signature of Parent/Guardian	Date
Signature of Parent/Guardian	Date
Telephone or cell number to call in case of emergency	

NOTARY OF PARENT'S/LEGAL GUARDIAN'S OR ADULT/EMANCIPATED STUDENT'S SIGNATURE

STATE OF FLORIDA
COUNTY OF _____
Sworn to and affirmed and subscribed before me this _____ day of _____,
by _____

(parent/guardian or adult/emancipated student)

Signature of Notary Public - State of Florida



FL 3

Revised 1/26

School: _____ School District (if applicable): _____

[illegible]

Part 2: Parent/Guardian Consent, Acknowledgement and Release (to be completed and signed by parent(s)/guardian(s) at the bottom; where divorced or separated, parent/guardian with legal custody must sign.)

List sport(s) exceptions here:

[illegible]

READ THIS FORM COMPLETELY AND CAREFULLY. YOU ARE AGREEING TO LET YOUR MINOR CHILD/WARD ENGAGE IN A POTENTIALLY DANGEROUS ACTIVITY. YOU ARE AGREEING THAT, EVEN IF YOUR CHILD'S/WARD'S SCHOOL, THE SCHOOLS AGAINST WHICH IT COMPETES, THE SCHOOL DISTRICT, THE CONTEST OFFICIALS, AND FHSAA USE REASONABLE CARE IN PROVIDING THIS ACTIVITY, THERE IS A CHANCE YOUR CHILD/WARD MAY BE SERIOUSLY INJURED OR KILLED BY PARTICIPATING IN THIS ACTIVITY BECAUSE THERE ARE CERTAIN DANGERS INHERENT IN THE ACTIVITY WHICH

Y **THIS FORM, YOU ARE GIVING UP YOUR CHILD'S**
S AGAINST WHICH IT COMPETES. THE SCHOOL
ING DEATH, TO YOUR CHILD/WARD OR ANY
YOU HAVE THE RIGHT TO REFUSE TO SIGN THE



MEDICAL ELIGIBILITY FORM

Student Information (to be completed by student and parent) *print legibly*

Student's Full Name: _____ Biological Sex: _____ Age: _____ Date of Birth: ____/____/____
 School: _____ Grade in School: _____ Sport(s): _____
 Home Address: _____ City/State: _____ Home Phone: (____) _____
 Name of Parent/Guardian: _____ E-mail: _____
 Person to Contact in Case of Emergency: _____ Relationship to Student: _____
 Emergency Contact Cell Phone: (____) _____ Work Phone: (____) _____ Other Phone: (____) _____
 Family Healthcare Provider: _____ City/State: _____ Office Phone: (____) _____

SHARED EMERGENCY INFORMATION - completed at the time of assessment by practitioner and parent

☐ Check this box if there is no relevant medical history to share related to participation in competitive sports.

Medications: (use additional sheet, if necessary)

Relevant medical history to be reviewed by athletic trainer/team physician: (explain below, use additional sheet, if necessary)

☐ Allergies ☐ Asthma ☐ Cardiac/Diabetic ☐ Concussion ☐ Epilepsy ☐ Fractures ☐ Head Injury ☐ Hernia ☐ Kidney ☐ Liver ☐ Lung ☐ Menstrual History ☐ Sickle Cell Trait ☐ Other

Signature of Student: _____ Date: ____/____/____ Signature of Parent/Guardian: _____ Date: ____/____/____

We hereby state, to the best of our knowledge the information recorded on this form is complete and correct. We understand and acknowledge that we are hereby advised that the student should undergo a cardiovascular assessment, which may include such diagnostic tests as electrocardiogram (ECG), echocardiogram (ECG), and/or stress test.

- ☐ Medically eligible for all sports without restriction
- ☐ Medically eligible for all sports without restriction after clearance by medical specialist for: _____
(If this option is checked, additional medical follow-up and clearance prior to sports participation is required. Use EL2 Page 5 for documentation.)
- ☐ Medically eligible for only certain sports as listed below: _____
- ☐ Not medically eligible for any sports

Recommendations: (use additional sheet, if necessary)

In accordance with §1006.20(2)(c), F.S., I hereby certify that I am a practitioner licensed under Florida chapter 458, chapter 459, chapter 460, §464.012 or registered under §464.0123, or a practitioner who holds an active equivalent licensure issued by the state in which the medical evaluation is performed, and am in good standing with my regulatory board and that I, or a clinician under my direct supervision, have examined the above-named patient while acting as a FLBA § 464.0123 Practitioner, Physical Evaluation, and have provided the analysis listed above. None of the services were performed at the same time.

THE SCHOOL DISTRICT OF PALM BEACH COUNTY
DEPARTMENT OF SECONDARY CURRICULUM

Athletic Eligibility for Middle School Students

Parents, in order for your son or daughter to be eligible to participate in athletics at his/her middle school during the upcoming school year, you and your son or daughter must complete this form and sign where indicated. **Make sure you read each page carefully before signing!** A parent or the student (if an adult or emancipated) needs to sign in front of a notary. We cannot notarize any papers if they come to us already signed.

Student Name (first, mi, last)					Student ID#	School Year	Date
Birth Date	Age	Gender	Current Grade	Name of Parent/Legal Guardian			
Student Address (street, apt. #, city, state, zip code)						Student Phone #	
First School Attended This Year				School(s) Attended Last Year			
Name of Emergency Contact				Relationship to Student			

PREPARTICIPATION PHYSICAL EVALUATION (Page 4 of 4)
 SUBMIT THIS MEDICAL ELIGIBILITY FORM TO THE SCHOOL
 This form is valid for 365 calendar days from the date of exam.

EL2

Revised 7/2

ANCE FOR STUDENT

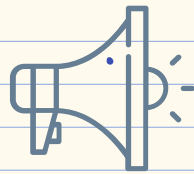
		Insurance Policy #
Policy Holder's Relationship to Student		Policy Holder's Place of Employment

ENTS FOR MIDDLE SCHOOL STUDENTS

MUST BE ON FILE in Athletic Director's Office ten days prior to the

Provider Stamp (if required by school)

Athletics/Aktivate



- When registering on Aktivate, please select all the sports your child may tryout for during this school year. This makes it much easier for the school to track who is cleared to tryout for each sport.
- Once your child's documents have been approved, you will receive an email from Aktivate or Register My Athlete stating that the registration is complete.
- Your child's physical will expire 365 days after the date it was conducted. At that point, your child would not be cleared to participate, even if it expires mid-season.
- If a student is on probation, they can still tryout, but cannot participate in practices or games until **ALL probation requirements have been completed.**
- Please visit [The Arts and Athletics](#) on the Bak MSOA website for additional information including links to help videos for Aktivate.
- For additional questions, please contact Assistant Principal Daniel Stechschulte at daniel.stechschulte@palmbeachschools.org or Athletic Director: David Cantor at david.cantor@palmbeachschools.org



★ Transportation

How do you
get to and from school?

All students must “Register
Your Ride” (e.g., car riders,
bus, Tri-Rail, & walkers)

Tri-Rail: Morning (P606) & Afternoon (P631)

For Times -Go To Tri -Rail Website (Mangonia Station) <https://www.tri-rail.com/scheduletable/>
DO NOT RELY on the APP - arrive at the originally scheduled time.

- **How do I know if my child is eligible to ride Tri-Rail?** *Every BAK student that lives 2 miles or further from school has the option to ride Tri-Rail (but you must be registered for Tri-Rail to ride Tri-Rail in the am and pm. If the choice is only Car or Walk, then your child is not eligible to ride Tri-Rail.*
- Student may ride the activity bus to the Tri-Rail (for after school activities) regardless of their AM/PM school day bus assignment

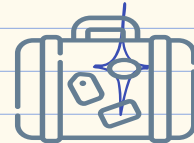
FAST FACTS:

- We do not have control of Tri-Rail times.
- There are district chaperones on Tri-Rail.
- There are designated train cars, but the public may sit on the train cars with the students.
- Students will ride the Tri-Rail for free if the district has designated Tri-Rail as their mode of transportation.
- Tri-Rail no longer issue passes.
- All district rules, policies, and procedures must be followed.
- Issues with behavior on Tri-Rail, contact Daniel Stechschulte.





Tri-Rail: Morning (P606) & Afternoon (P631)



Information for Parents Whose Child will be Riding Tri-rail

All students riding tri-rail must register using [Register Your Ride](#)

- TRI-RAIL: Information can be found at <https://www.tri-rail.com/scheduletable> (**Northbound P606/Southbound P631**). You can also call 800-TRI-RAIL - 800-874-7245 or 954-783-6030.
 - In the morning, eligible Tri-Rail students ride the Northbound P606 train and are dropped off at the Mangonia Station. District provided school buses pick-up the students and transport them to Bak MSOA.
 - In the morning, please make sure your child is at the appropriate Tri-rail station 10 MINUTES before the scheduled departure time for P606. Departure times can be found at <https://www.tri-rail.com/scheduletable>
 - If a student misses the morning P606 train, it is the parent's responsibility to drive that child to school.
 - In the afternoon, eligible Tri-Rail students are transported by school district buses to the Mangonia Station and ride the Southbound P631.
 - For safety and security reasons, students are not permitted to be picked up at the Mangonia Station
 - Tri-Rail is public transportation. The SDPBC Transportation Department hires and supervises the Tri-Rail chaperones. There are no district chaperones on Tri-Rail for after school activities/activity bus.

How Are You Getting To School Each Day? Car Riders

Morning Car Riders



- Parents must use the car drop-off/pick-up line entrance off of North Shore Dr.
 - **DO NOT ENTER** through the **MAIN GATE**, unless your child is registered in Morning Care and it is **BEFORE 7:50 am**.
- Gate on North Shore Drive opens at opens at 6:45 am.
- Form TWO car lines (until you get to last curve before the drop-off area).
- At the last curve, one line is formed - waiting for staff to begin the car drop-off
- Student drop off starts at 7:50 a.m. unless registered in Morning Care.
- At the drop-off/pick-up area and pull **ALL THE WAY UP** in the line.
- Students must be ready to immediately exit the car.
- Students must wait until parent pulls-up to the designated area to get out of or into the car.
- Parents must use the designated car drop off/pick-up line entrance off of North Shore.
- Parents may not park and let their child walk into school and/or have their child walk to their car in the afternoon (parents may not park and wait for their child).

ALL cars exit out through the main gate

in the Student & Parent Handbook FYI

CAR RIDERS -All car riders must register via their Student Portal in SIS via “Register Your Ride”- follow directions.

- At all times, students that are dropped-off or picked up from school may only be dropped off and picked up at the designated student drop off/pick up area located in the front of the school.
- At all times, parents must enter the pick-up/drop off loop at the North Shore Drive Entrance and leave out the Main Entrance (exception –Morning Care drop-offs may use the Main Entrance).
- Parents may not park and let their child walk into school and/or have their child walk to their car in the afternoon (parents may not park and wait for their child).
- Drivers must pull forward, follow directions, and stay off cell phones. Students should be ready to exit the car as soon as it stops. In the afternoon, students may not leave their classroom until directed to do so via the P.A. system. Students must pay attention to the afternoon car line and be ready to enter their car once it comes to a complete stop.
- Students not picked up by 3:30 pm. will be taken to Curtain Calls. A \$5.00 late fee will be assessed in 15-minute increments starting at 3:30 pm. If parental contact is not made by 4:00 pm. School Police may assist to locate the parent. These guidelines are for the safety of all participants.

Car riders (morning, afternoon dismissal, & late afternoon pick-up: If you are dropping -off or picking-up your child you must follow these procedures.

Entrance of Student
Drop-off/Pick-up



Form a Double Line-
Arrow shows 2nd
gate by the Marquee



- Curve past 2nd Gate
- Continue double Line



At the start of the cones, you form a single line (you are approaching a stop sign).



In the morning, wait at the Stop sign until directed to start the line



Drop off & Pick-up Area





DISMISSAL

When directed by the PA announcer, students may take out their cell phone to see if their parent has changed the method they will go home for that day. **When directed PA, students must turn off and put away their cell phones.**

Only those students whose transportation have been called should be out of class. Students must go directly to their mode of transportation. Detentions or other consequences will be given to those who violate dismissal procedures.

1. LISTEN/WAIT in class for your mode of transportation to be called.
2. Move quickly to your destination.
3. Tri-Rail Students MUST go directly to the buses.
4. PAY ATTENTION in the car pick-up line.
5. Students may ONLY ride their assigned bus.



Tri-Rail 3:10
Car Riders 3:15
Walkers 3:15

Buses & Curtain
Calls between
3:15 and 3:30

How Are You Getting Home from School Each Day? **Car Riders**

Afternoon (Dismissal) Car Riders and After School Pick-up

- Parents must use the car drop off/pick-up line entrance off of North Shore.
- **Gate on North Shore Dr. opens at 2:30 p.m. 2nd Gate (by marquee) opens at 2:50 p.m.** Make sure to form TWO (2) lines (side by side)
- Parents MAY NOT block North Shore Dr. (do not arrive earlier than 2:30 pm)
- Pull all the way up - do not leave gaps in the line.
- **Afternoon** - Students must watch for their car and move quickly to the pick-up area to get in the car. We do not call out student names - if your child does not come to your car, you will be asked to leave the area and get back in line.
- Parents and students may not be on their cell phones.
- Parents MAY NOT SKIP THE LINE by parking and walking to drop off or get their child during dismissal nor ask their child to walk across the street themselves. **EVERYONE MUST REMAIN IN THE CAR AND WAIT IN LINE TO DROP OFF/PICK UP THEIR CHILD** from the properly designated location.

ALL cars exit out through the main gate.



Bus Riders: Dismissal is continuous as buses

arrive

1. Students may only ride on their assigned bus (am/pm) & get on and off at their assigned bus stop.
2. If a child lives in two homes during the week (split custody) an appeal can be made to transportation to see if a student is eligible to be assigned to two (2) different buses. Students have to live between two (2) homes (shared custody) AND the second physical HOME address is in SIS attached to the other parent.

Parents email Crystal Clark if you need assistance:

- A. Qualify and want to be considered for an appeal. Provide your child's name, student I.D., and the two addresses that appear in SIS.
- B. Concerns with any incident on the bus.
 - i. Students are urged to immediately report to Crystal Clark with bus concerns after exiting or before getting onto bus or via email.
 - ii. Student may receive discipline referrals and other consequences due to rule violations or inappropriate actions while riding on the bus.

ACTIVITY BUS - Monday - Thursday (students who stay after school for Curtain Calls, athletics, clubs, MSCR, Tutoring).

- Students do NOT need to register to use the activity buses. Bus stop locations are not the same as regular bus stops. Activity buses drop students off in an assigned vicinity.
- Unregistered students may ride Tri-Rail for after school activities (the activity bus drops them off at the station).
- There will be a North and Central Activity Bus. The North bus does drop-off at Tri-Rail, but there are no district chaperones on this "late" train.
- Activity bus schedule and stops may be found on the Bak website under **S**tudents & Parents



THIS IS WHAT YOU WILL SEE WHEN YOU WALK OUT TO THE BUS LOOP!

BUS LOOP DOORS ARE THE BLUE DOUBLE DOORS IN THE THEATRE COURTYARD. LOOK TO YOUR LEFT WHEN YOU LEAVE THE MAIN STAGE.

STUDENT MUST KNOW THEIR BUS ROUTE NUMBER(S), not the actual number of the bus (1156 or 2182)

ELIMINATE ANY LEADING Zeros after C, N of R and any letter that appears after the number. SOME Examples:

- C004 or C004M is C4
- N07 is N7
- R007 is R7

C= Central Buses

R = Royal Palm Buses

N = North Buses

How Are You Getting To & From School Each Day?

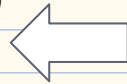
Bus

Riders

Bus Transportation - Bak does not have control of the bus assignment (stops or time), Tri-Rail, bus drivers, chaperones, or transportation routes.



Transportation Call
Center (561) 357-1110
On School Days: 6:00
am to 6:00pm



Questions/Concerns about buses, routes,
drivers, or stops - Call Transportation Services
& speak directly with a Transportation Liaison

Emergency
after school
hours?

**For emergencies after school
hours (e.g., missing child,
accident), call School Police Main
Telephone Number at
561.434.8700**

Parents can email their child's
Assistant Principal if they have a
concern about an incident on the bus
(involving other students).

Our STAR

Matrix

Being a STAR

"Artizen"

Matrix in

Agenda

SAFE

TRUSTWORTHY

ACCEPTING

RESPECTFUL

Why PBIS matters?

- Creates universal behavior expectations throughout all of the areas of school.
- Builds a positive school culture by recognizing and reinforcing behaviors that help our school community thrive.
- Gives students a guide to Shine by teaching them how to be Safe, Trustworthy, Accepting, and Respectful Bak STARS.



	ALL SETTINGS	HALLWAYS/ RESTROOMS	CAFE	BUS/TRI-RAIL	PERFORMANCES/ ASSEMBLIES
Safe	Know & Follow Rules. Wear your ID everyday.	Walk with a purpose and keep your hands, feet, and objects to self.	Listen to Directions	Keep your seat Keep Aisle Clear Obey Rules	Use caution when entering and exiting
Trustworthy	Honor your commitment to Bak MSOA, your parents, and yourself.	Ensure you have a pass and go the most direct path	Clean up after yourself.	Get on & off at the correct stops Only ride your assigned transportation	No food, gum, or drinks Sit where directed
Accepting	Be you! Embrace others' differences. Be kind. Take responsibility when you make a mistake.	Respect others belongings and personal space	Welcome opportunities to learn new things and meet new people. Ask for help if you spill something.	Do not save seats, rather offer it to the student looking for one.	Listen respectfully and experience all of the different art areas. Applaud appropriately.
Respectful	<i>THINK...</i> Treat others with dignity & kindness	Keep areas clean & graffiti free	We respect others space & seats. Ask for help if you spill something.	Use appropriate tone & volume	Respond at the appropriate times and enter the theater quietly.





Before you message

Before you share

Before you type

Before you comment

Before you like it

Before you post

Before you speak:

THINK



T = Is it True?

H = Is it Helpful?

I = Is it Inspiring?

N = Is it Necessary?

K = Is it Kind?





Bak | MIDDLE SCHOOL OF THE ARTS
 



ORGANIZATION CHECKLIST

★ **STAY IN THE LOOP!** ★

Simple steps to help you stay organized, focused, and ready to shine!



✓

CHECK YOUR EMAIL!

- Check your school email daily.
- Read new messages.
- Reply if a teacher asks you to.



✓

CHECK YOUR GOOGLE CLASSROOM

- Check Google Classroom every day.
- Show your parents your Google Classroom daily.
- Click "Turn in" on completed work.
- Review upcoming assignments and due dates.



✓

ORGANIZE YOUR BACKPACK

- Remove anything you don't need.
- Make sure you have your Odd and/or Even Day belongings.
- Make sure you have all required art area supplies.
- Only bring items needed for learning.



✓

ORGANIZE YOUR BINDERS

- File completed work in the correct section.
- Remove old papers.
- Keep handouts organized by class.



✓

UPDATE YOUR AGENDA

- Write down assignments, tests, and important dates.
- Check it daily and cross off completed tasks.
- Compare your agenda with Google Classroom.



✓

REVIEW SIS WEEKLY

- Review your grades.
- Check for missing assignments.
- Make a plan to complete missing work.



✓

KEEP YOUR GOOGLE DRIVE ORGANIZED!

- When you create or add a new file, create a folder for your class and put it in there.
- Keep your folders neat so you can find your work quickly!















KEEP YOUR STAR Shining Bright!

 SAFE

 TRUSTWORTHY

 ACCEPTING

 RESPECTFUL

organizing your student for success!

- we teach behaviors, we teach lessons, and we need your help to keep them organized!
- Use this checklist to remind your child to be ready for success at Bak!
 - Don't do it for them.

What Happens When Students Violates District, School, and/or Classroom Rules, Policies, and Procedures?

- A **Corrective Behavior Intervention Report (CBIR)** documents an infraction (and provides other information) that has not yet risen to the level of a discipline referral.
- A CBIR is designed to accomplish one or more of the following: helps to clearly define expectations, actions, and consequences to students and parents; provides various corrective strategies and utilizes resources to help students change their behavior while informing parents so all stakeholders are working together to benefit the child; holds students and teachers accountable for SDPBC and Bak MSOA policies and procedures; supports conduct grade(s); documents behavior and student and parent contact.
- Unlike a discipline referral, the CBIR is not documented in the student's record via the Student Information System (SIS).

- A **SDPBC Discipline Referral** is issued when a student violates state, district, and/or school rules that are classified as Level 1, 2, 3 or 4 infractions based on the Student Code of Conduct.
- It serves as a formal notification process for documenting and addressing student violations that require intervention from school administrators.
- Depending on the frequency and severity/level of the discipline referral students may go on probation or be immediately exited from Bak MSOA.
- A **SDPBC discipline referral is inputted in the student's record via the Student Information System (SIS).**

✧✧ Important
Rules, Policies,
and Regulations

✧

✧✧

State, District & School Rules & Policies
must be followed at
All Times while on Bak Campus, School
Sponsored Transportation and School-Sponsored
Activities

Students please remember that the same "during school" rules apply in:

- morning care
- after care
- athletic games
- after school clubs
- on school sponsored transportation
- field trips
- performances



IT IS THE LAW: Cell Phone & Other Wireless Communication Devices: Off, Away, or Take Away

House Bill 1105 - *Middle school students may not use a wireless communications device during the school day.*

Bak School Day is defined as the moment the student is on school grounds until the student leaves school grounds.

SCHOOL CAMPUS EXCEPTIONS:

1. The ONLY time students may turn on and use their phone is when directed at the end of the day to turn on their phone and see if their mode of transportation has changed. Students are told to turn off the phone & put it away.
2. If indicated on an IEP or 504 and/or valid medical reasons OR directed to call 911

- AND -

School Board Policy 5.183: CELL PHONES & OTHER WIRELESS COMMUNICATION DEVICES

While on school campus, school sponsored transportation, & school-sponsored activities, students must TURN OFF and store their cellular phones or wireless devices in purse or backpack. This includes, but not limited to, wireless earbuds, Apple or Smart Watches, SMART, AI Glasses, and other wireless devices.

Transportation Exception: Student may use (unless the bus driver objects), their phone to contact their parents or complete homework (no music or disruptive noise when completing homework).

Consequences for Violations (e.g., After School Detention, Discipline Referral, Suspension)

Per SDPBC policy, "Any cellular phone or wireless communication device possessed or used in violation of this policy shall be confiscated by school personnel" and "only returned to the student's parent/guardian or another adult designated by the parent/guardian." Pick-up times for confiscated devices: School days from 8:45am - 2:30pm.

1. Students may use the school phones in Student Services when they have a pass from a faculty/staff member.

Student ID Badges

Purchase extra(s) Student ID. via School Cash Online (\$5.00) - Students pick-it up badge in the Media Center

- Student are given a Student ID Badge on the 1st day of school.
- ID must be visible at all time. The ID must be worn a lanyard around neck while in school, on school-sponsored transportation, trips, and all activities.
- ID are needed for breakfast, lunch, transportation, 8th grade lunch privileges, and other school activities.
- When picking up a purchased ID (as a spare), if you do not have an I.D. badge on, you will receive a detention.
- Always be prepared with a spare - ID Badge with lanyard are sold via School Cash Online for \$5.00. Strongly suggested!

- SB Policy, defacing, giving your ID to someone else, and/or wearing someone else's ID, or refusing to show your ID is a **Level 1 violation - Discipline Referral**
- Not wearing an ID- issued an After School Detention; repetitive - discipline referral
- Refer to Student & Parent Handbook (FYI) document for additional information.



Back

Front

Last, Preferred Name

National Suicide Prevention Hotline:
Call 988
For TTY Users:
Dial 711, then 1-800-273-8255
Crisis Text Line:
Text HOME to 741741
PBC Help: Call 211

Dress Code

At Bak MSOA creativity and self-expression are fostered, but there are attire parameters set forth by the School District of Palm Beach County School Board Policy (5.182) and Bak MSOA. Attire means clothing, jewelry, headwear, book bags, accessories, or other articles of personal appearance.

Violations



Full Dress Code is Located on the Bak Website

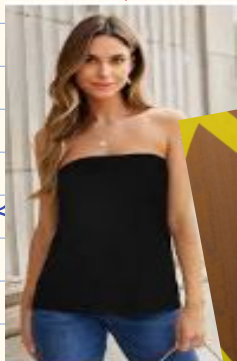
Specifically, the following attire/materials/accessories are UNACCEPTABLE at Bak MSOA:

- Attire with language or images that are crude, vulgar, profane, lewd/obscene, sexually explicit, or sexually suggestive; attire with symbols, mottoes, words or acronyms that promotes illegal or violent conduct, gang symbols, the unlawful use of weapons, drugs, alcohol, tobacco or drug paraphernalia, or clothing that contains threats; attire associated with discrimination on the basis of age, color, handicap, national origin, sexual orientation, marital status, race, religion, or sex.
- Clothing that is revealing. Examples include, but not limited to, clothing which exposes the waist, navel, back, or abdomen (e.g., midriff/crop top/halter top), exposes one's undergarments or buttocks, have plunging necklines, muscle tanks/tops, backless or strapless garments, and/or clothing constructed of see-through materials.
 - How do I know if my shirt/top is "long" enough?** The shirt/top can be tucked-in and remain tucked-in to the lower garment when the lower garment is appropriately worn/natural waistline. The top/shirt must also naturally fall at least three inches below the natural waistline of the appropriately worn lower garment.
- Prohibited Shorts:** Biker shorts, spandex shorts, Lycra shorts, elastane shorts, spats shorts, thigh clinging shorts, skin-tight shorts, and shorts that are too short.
- Dresses, skirts, skorts, romper, or shorts that are too short (see below for minimum length).
 - How do I know if my shorts/dress/skirt/skort/romper is "long" enough?** A quick guide for the garment - The garment's length must be at or below the student's index finger when the student's arms are naturally placed by their side (garment must naturally fall at this length). If a student must "pull down their garment to meet this requirement, then the garment is out of dress code. Shorts must meet both the "index finger" requirements and have at least a 5-inch inseam.
- Clothing traditionally designed as undergarments (e.g., boxer shorts, pajamas, bras) may not be worn as outer garments. Footwear which does not provide adequate protection or hygienic measures.

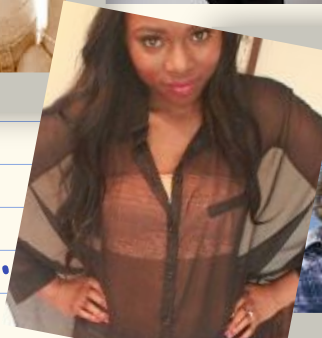
Appropriate



What NOT to wear....



**Most
Violated**



ARTIFICIAL INTELLIGENCE (AI) - NEW POLICY 2.505:

To provide a practical roadmap for this policy, the District has published the Innovate & Safeguard: AI Guidebook: <https://pbcschools.my.canva.site/ai-guidebook> provides comprehensive methodologies for effective integration and includes "Traffic Signal" frameworks to help teachers manage academic integrity.

Student Use:

- Teachers maintain the authority to explicitly prohibit or limit the use of AI tools on any specific piece of schoolwork.
- Students may use AI for learning purposes provided they follow the requirements in Policy 2.505 and attribute all AI-generated artifacts as directed by their teacher.
- Student use of AI is strictly prohibited on all district-required, state, and other standardized assessments unless permitted as a documented formal accommodation.
- Prohibited uses include cheating, fabricating data, and the creation of malicious "deepfakes" or digitally manipulated artifacts that violate the Student Code of Conduct.
- Students will receive age-appropriate training annually on the responsible use of AI tools.
- Unauthorized use of AI will have various consequences dependent on the violation (e.g., detention(s) and/or zero on assignments, zero on assignment and/or referral).

Advanced Traffic Signal Framework

Adapted from Perkins, Furze, Roe, & Mac Vaughn (2024).



Icon	Level / Title	AI Role	Student Role	Citation
	Vault 100% Human	AI is not used by design and the student is the sole creator.	Student is sole creator.	None
	Spark Ideas Only	AI is used for brainstorming, outlining, or finding ideas.	Student creates final work with no AI.	Acknowledge in notes.
	Coach Feedback/Tutoring	AI is used as a tutor or to check grammar, critique work, or suggest improvements.	Student creates all drafts and final copy.	Acknowledge in notes.
	Specialist Targeted Support	AI is used to create certain components of the task.	Student acts as the editor, adapting the tone and ensuring content is accurate.	Acknowledgement and/or formal citation required.
	Partner Full Collaboration	AI is used throughout the entire assignment.	Student acts as the auditor to verify and critique output.	Acknowledgement and/or formal citation required.

Version 0.9 Icons generated from Google Gemini Pro.

CHEATING: Any form of cheating, which includes, but is not limited to, the unauthorized use of artificial intelligence, technology or programs, materials/resources, and/or human assistance, will result in a discipline referral and a zero and/or an invalidation of a state test. It would also be cheating if a student uses authorized artificial intelligence, technology, programs, materials/resources, and/or human assistance for any assignments, but the student DOES NOT have proper attribution, acknowledgement, documentation and/or citing the origin of information and/or outside assistance and where it was used. Cheating is a violation of the Student Code of Conduct, and may result in the student receiving a Level 1 or Level 2 violation.

Bak: Technology & Equipment Be Responsible

Always a SDPBC Policy...Now a Law - House Bill HB 379 -

Prohibits using, unless directed,
using district internet for any
Social Media Platforms (e.g., TikTok,
Discord, Twitter, Snapchat).

Social Media:– Even if comments,
pictures, videos, etc are posted
after school, if it causes a
disruption at school – Student
will be held accountable –
Student Code of Conduct*

Full Information is in the Student & Parent Handbook (FYI)

TECHNOLOGY RULES/POLICIES/PROCEDURES & EQUIPMENT ACKNOWLEDGEMENT

Bak provides state of the art technology tools and specialty equipment through the funding from various sources. Students have access to a multitude of online resources and technology designed to enhance teaching and learning. Bak's technology and equipment includes, but is not limited to, the following: laptops, desktops, Chromebooks, Mac labs, iPads, digital cameras, interactive flat screens, video and sound equipment, television cameras, and various other academic/art area specific equipment.

The district's computers and network resources are the property of the district. Users shall have no expectation of privacy in anything created, stored, sent, received, or displayed on or over the district's computers or network resources, including personal files and electronic communications.

Students may not bring a laptop/chromebook/Ipads for use in the classroom – students must use the district provided equipment. It is essential that all stakeholders understand and abide by school, district, and state rules, policies, and procedures while in-school and out-of-school and understand the consequences for non-adherence. Students may not use student-owned technology or equipment while in school (e.g., cameras, iPads, laptops). The only exception is if it is part of a student's IEP or 504 plan. The school is not responsible for the loss of or any damage that occurs due to misuse, violations, and/ or reckless behavior to personally owned technology or equipment. Additionally, any technology/equipment/wireless devices that students possess at school, on district provided transportation, or on school-sponsored activities are subject to all school & district rules, policies, and procedures. Non-adherence/violations of district/school/state rules, policies, and procedures will result in consequences as outlined in the Student Code of Conduct and Florida Statutes (when applicable).

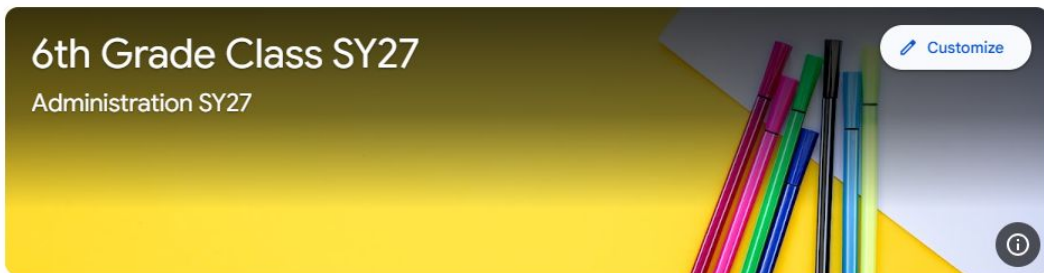
Students must adhere to the following technology/equipment expectations:

1. Abide by classroom, school, district and state rules, policies, and procedures (State Statutes apply).
2. Only use technology, equipment, and resources as assigned by school personnel in the way they were intended/instructed.
3. Do not video record, audio record, photograph, live stream, or transmit anything while on school campus or while on district/school-sponsored transportation or while on off-campus activities.
4. Do not use technology to communicate/transmit (gather, send, post,) personal information.
5. Do not use technology to communicate (gather, send, post, transmit) any school information/activity that is not specifically directed by the instructor/school personnel.
6. Do not transmit/communicate inappropriate materials/communications.

FOOD and DRINK (gum is prohibited in all areas of school & on district transportation)

- Due to allergies and the safety of all, students may not eat (including candy and gum) or drink in the classroom (**except water - see below for condition to having water in class**).
- Water is permitted; however, the container must be non-glass and spill-proof, cannot have a straw, and it must be securely stored in the student's backpack unless the student is in the act of drinking the water.
- **Non-pure water drinks are not permitted in any area on campus** (exception: cafeteria or during lunch in courtyard)
- Gum is prohibited while on campus and while on district transportation.
- If a student's IEP, 504, medical plan requires students to have food, special arrangements will be made.

Bathroom Pass Procedure & Student Google Classrooms



Quick Links

+ Add link



Meet

Generate link

Class code

ckny47vq

Upcoming

No work due soon

View all

New announcement

Repost



Sarah Ray
Aug 5

Students, please remember to be responsible and follow the expectations below:

- Students may not assume **permission to leave class**. Students must have explicit permission from their teacher **AND have a physical pass**.
- Students are expected to use the form **responsibly and report any concerns** to their teacher immediately. Students are also responsible for signing **IN and OUT**.
- Students may only use the **restroom assigned/designated by their teacher**. If you are not sure, please ask your teacher. Assigned restrooms may be different each period depending on the location of your classroom.

[SY27 6th Grade Restr...](#)

Google Forms



Add comment

SY27 6th Grade Restroom Pass

Students may not assume **permission to leave class**. Students must have explicit permission from their teacher **AND have a physical pass**. Students are expected to use the form **responsibly and report any concerns** to their teacher immediately. Students are also responsible for signing **IN and OUT**.

* Indicates required question

Email *

☐ Record sarah.ray@palmbeachschools.org as the email to be included with my response

Signing IN or OUT

Choose

Last Name (Legal/Formal) *

Your answer

First Name (Legal/Formal)

Your answer

Current Class

Choose

Submit

Clear form

Bathroom Pass Procedure & Student Google Classrooms

- **Join Your Grade-Level Google Classroom:** Invitations have been emailed to you. Your teachers also have the classroom code and will share it with you in class.
- **Ask Your Teacher First:** You must receive permission from your teacher before leaving class to use the restroom.
- **One Student Out at a Time:** Only one student per class may be out on a bathroom pass at a time. Your teacher will let you know when it is your turn to leave.
- **Check Out:** Once you have permission, complete the Bathroom Google Form in your grade level Google Classroom to check out before leaving the classroom.
- **Use the Restroom:** You must use the restroom that is designated for your building, hallway, or area where your class is located.
 - Exceptions: Students who are in a Music class, the Media Center, or an outside classroom (Ms. Doering or Music Theory) use the bathroom that borders the music suite.
- **Return Directly to Class:** After using the restroom, return directly to your classroom and check back in using the Google Form.
 - If you see or experience any concerns or issues in the restroom, report them to your teacher immediately
- **Stay in Your Area:** Students found anywhere other than the appropriate restroom area while on a bathroom pass will be considered Out of Area, which may result in a discipline referral.

Prohibited Items/Actions

PROHIBITED ITEMS & ACTIONS

In addition to what is listed in the Students Code of Conduct and in SDPBC School Board Policies, students **MAY NOT** bring, possess, wear, and/or take the following actions while on school campus, school-sponsored transportation, and/or a school-sponsored activity/event:

1. Items that can inflict harm or present a danger to self or others:
 - a. Per School Board Policy 5.1814 - Zero Tolerance Policy - a weapon is defined as any dirk, knife, "electric weapons or devices" (Taser/Stun Gun), metallic knuckles, slungshot, billie, tear gas gun, chemical weapon or device, or other deadly weapons except a firearm or a common pocket knife, plastic knife, or blunt-bladed table knife as stated in Fla. Stat § 790. Weapons (e.g., taser, firearm, knives, box cutters). The law requires that any student found in possession of a weapon, including a taser or electronic device, must be expelled for a period of one year (may face criminal charges).
 - b. Drugs, vapes, tobacco, imitation drugs/represented as drugs or unauthorized use of medication.
2. Equipment, materials, or items that are not for educational purposes and/or were not requested by their teacher (e.g., sprays, aerosols, perfume, air freshener, balloons, toys, slime, stuffed animals, blankets, cameras, animals).
3. Sell any item(s) or pre-sale any item(s).
4. Wear paint, body paint, glitter, sequence, stickers, or make-up that is being used as face or body paint, and/or any material that presents a probability to cause damage or cause unnecessary clean-up.

PROHIBITED ITEMS AND ACTS THAT WILL RESULT IN EXPULSION



FIREARMS



BOX CUTTERS



KNIVES



TASERS &



RAZOR BLADES



MAKING THREATS

Students may only possess items that are for educational purposes as directed by a teacher or administrator. ✨



Daniel



Working Together for School Safety

TEACHER PRESENTATION TO
STUDENTS DURING 3RD PERIOD ON
AUGUST 10, 2026



EDUCATE • AFFIRM • INSPIRE

A Safe and Secure Environment

SAFETY & SECURITY is #1 - SINGLE POINT OF ENTRY & EXIT (Student Services)

For the safety and security of all, the **STUDENT SERVICES GLASS DOORS** are the SINGLE POINT OF ENTRY & EXIT for Bak MSOA teachers/staff, contractors, consultants, parents, volunteers, visitors, & district personnel (exception: when designated for emergencies). See page 21 & 22 - *VOLUNTEERS & VISITORS*



To request entry (non-school district personnel), you must follow the procedures below:

- Push the “buzzer,” stand in front of the door, state your name, and state the purpose for requesting entry.
- Have your government I.D. out and ready to present. Depending on your purpose, you will either be buzzed in to be admitted, wait until the appropriate time to be buzzed in, or refused entry.
- Follow the directions given by the Bak staff at all times.
- **If you are here to pick-up a student or materials - once you check in, you will be asked to wait outside until your child arrives at Student Services. You will then be called, via the intercom, to enter Student Services to sign-out the student or get the materials.**
- District staff and contractors must also sign-in/sign-out at the Main Office & exit via Student Services.
- While it is typically an act of courtesy, no one (including staff) can "hold the door" for others to enter. Please be aware that every non-staff member must be vetted before entering individually, outside the doors.





DO NOT PROP!

- Doors of school classrooms and other instructional spaces must be locked when occupied by students, except between classes.
- Teachers DO NOT Prop your door except during class change when you are actively standing by your door or on planning and you are in your room.
- Students MAY NOT prop any exterior, interior, or classroom doors. Doors may not be propped for any reason. If a student props any door, they will receive a discipline referral. This is serious!
- If such a door must be left unlocked, the door must be actively staffed.



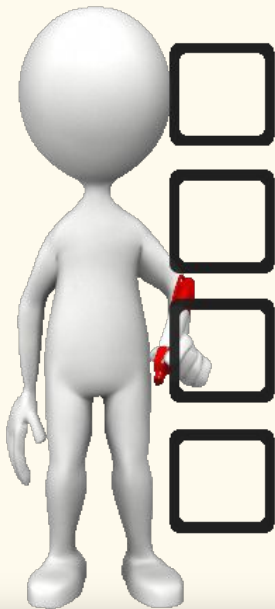
Note: Instructional spaces must remain locked 30 minutes before school start time until 30 minutes after the end of the school day while students are still on campus. However at BAK we are following the SAME RULES as during the school day.



EDUCATE • AFFIRM • INSPIRE



AGENDA



- Jokes as Threats
- Bullying and Cyberbullying
- What is a Threat?
- Types of Threats
- Possible Consequences
- Duty to Warn
- Your Role
- Concerning Behaviors
- Prohibited Items
- See Something/Say Something
- How to Report
- Threat Management Team
- Safety is Everyone's Responsibility

Bullying and Cyberbullying

What is Bullying?

- Bullying is upsetting and aggressive behavior where there is a real or perceived imbalance of power.
- The behavior is or could be repeated.
- Examples of bullying include making threats, spreading rumors, physical or verbal attacks, or isolating someone from a group.
- Bullying can have long-lasting negative effects for both the person who is bullied and the person who bullies.

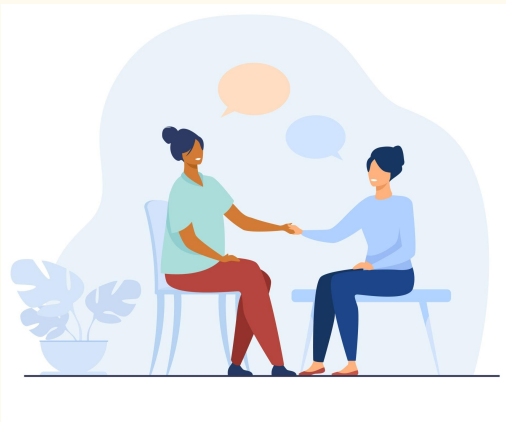


Resource: stopbullying.gov

Bullying and Cyberbullying

How to prevent bullying?

- Talk about bullying and why it is wrong.
- Learn how to safely stand up to bullying when you can.
- Know who to tell when you witness bullying.
- Participate in activities you enjoy to have fun, make friends and build confidence.
- Treat everyone with kindness and respect.



Resource: stopbullying.gov

Bullying and Cyberbullying



What is Cyberbullying?

- Cyberbullying takes place over digital devices such as cellphones, tablets or computers.
- Cyberbullying can occur by text, apps, online games or social media.
- Cyberbullying can be sending, posting or sharing negative, harmful, mean or untrue information or photos, including deepfakes or AI generated material. Sharing personal or private information to embarrass or humiliate someone can be bullying.
- Some cyberbullying can break the law.

Resource: stopbullying.gov



Bullying and Cyberbullying

Stopping Cyberbullying



- Ignore the behavior. Turn off your phone. Don't respond or engage negative comments.
- Talk to an adult you trust.
- Block people who make negative comments about you.
- If the comments are threatening, take screenshots and tell an adult you trust.
- Report threatening, abusive, offensive or negative comments to the hosting platform.
- Document and report the behavior so that you can stop it.

Resource: stopbullying.gov



Bullying and Cyberbullying

Stopping Cyberbullying



- Be kind and respectful, even to the people making negative comments.
- Spend time with friends and people who support you.
- Remember people put others down because they don't feel good about themselves.
- People who criticize others often are struggling with something in their life.
- Recognize your feelings and share them with a friend or an adult you trust to get encouragement and support.
- Keep being awesome! Do things you enjoy. Keep being yourself.

Resource: stopbullying.gov

Bullying and Cyberbullying

How to report Bullying and Cyberbullying

- Tell an adult you trust.
- Complete a District Bullying Report.
- Call the District Bullying Hotline at 561-434-8200.
- Put a message in the Bullying Drop Box on campus.



Resource: stopbullying.gov

REPORT IT! Don't share it, spread it, or post

REPORT IT! - Bullying Hotline

How to report Bullying and Cyberbullying

- Report to an administrator BEFORE leaving campus. (#1 way to report)
- Send your administrator a detailed email.
- Tell an adult you trust and/or parent.
- Complete a District Bullying Report.
- Call the District Bullying Hotline at 561-434-8200.
- Put a message in the Bullying Drop Box in the back of Student Services.





Concerning Behaviors and Threats Secondary





CAN A THREAT EVER BE A JOKE? CAN IT BE FUNNY?

- Even if you joke, you can face serious consequences, including criminal charges.
- It is the Law.
- “Even if it seems small – or like a joke – recognizing and reporting a potential threat of violence can have massive, life-saving impact. We can all do more to learn about the warning signs of violence and take action immediately when we see them.”





WHAT IS A THREAT?

A threat is communication or behavior indicating that an individual poses a danger to the safety of school staff or students through acts of violence or other behavior that would cause harm to self or others.

- The threat may be expressed or communicated behaviorally, orally, visually, in writing, electronically, or through any other means.
- Communication or behavior is considered a threat when communicated to the target or to a third party.



TYPES OF THREATS INCLUDE:

- Bullying/Cyber Bullying
- Write/Post/Transmit harm to other(s)
- Intimidation
- Harassment
- Sexual Harassment
- Gestures/Pictures/Drawings





Possible Consequences for Threatening another person or persons include:

Suspension

Expulsion

Criminal Charges (Arrest)





DUTY TO WARN

The school is responsible for sharing the the full name of the student making a threat against their student.



For Example:

Student A draws a picture and labels the names of the staff and students they would like to harm using the knife. The school must notify all the people named in the drawings and tell them the full name of Student A.

Your Role

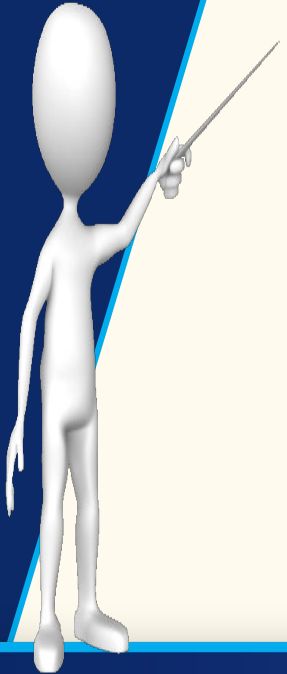
- ★ Watch what words and actions you use with others.
- ★ Monitor what you say on Social Media.
- ★ No Prohibited Items on campus.
- ★ Don't "joke" about threatening others. The law does not take it as a "joke."
- ★ Be open to the help your school is providing. We want to help you.





CONCERNING BEHAVIORS

- Sudden withdraw from friends and family
- Bullying others
- Quick to anger
- Experiencing social isolation
- Expressing thoughts of harming self or others
- Making direct threats
- Bragging about access to guns or weapons
- Involvement with groups that encourage hate towards others
- Confrontational, accusatory or blaming behavior which includes sexual harassment, sexual violence, or teen dating violence
- Cruelty towards animals
- Social Media posts that depict violence or hate, in any form





Gun



Box Cutter



Knife



Making a Threat



Taser

PROHIBITED ITEMS | STUDENT VIOLATION = MANDATORY EXPULSION



ZERO TOLERANCE

SCHOOL BOARD POLICY 5.1814

PROHIBITED ITEMS AND ACTS THAT WILL RESULT IN EXPULSION



FIREARMS



BOX CUTTERS



KNIVES



**TASERS &
STUN GUNS**



RAZOR BLADES



MAKING THREATS

EXPULSION IS A SERIOUS CONSEQUENCE

Protect your future and your education.

**I ACKNOWLEDGE MY RESPONSIBILITY TO
UNDERSTAND AND FOLLOW THESE RULES.**

Date

Parent/Guardian Signature

Date

Student Signature

To ensure students are aware of zero tolerance, the Student Data Management Department will create a required form on the SIS Portal for secondary students that includes the flyer. The SIS acknowledgment form will be available on August 10th, to all students in grades 6-12 in English, Spanish, and Haitian Creole. Students must complete this form before they are granted access to view their grades.

If You See  Something,

Say  Something





You can use your name or remain anonymous

- **How to Report**
 1. If Imminent Danger/Threat on campus- happening or about to happen
 - At your laptop - tell your teacher and Use FortifyFL app and
 2. Suspicious Behavior on Campus
 - **Verbal (when on campus) - Immediately tell Principal, Assistant Principal, Officer Silva, teacher, staff**
 - Written note (hand it to your trusted adult on campus)
 - Email (if you email, the response will be delayed)
 3. **When off Campus for Threats or Suspicious Behavior - USE FortifyFL - info will immediately get to Law Enforcement & School Administration**
- **Who to Report to**
 - Principal or Assistant Principal (when on campus)
 - School Police Officer (when on campus)
 - Teacher or counselor or staff member (when on campus)
 - Parents (when off campus and tell when you make a report at school)
 - Parents and anyone can report on FortifyFL
- Reporting to a friend is just spreading rumors



FORTIFYFL



FORTIFYFL

FortifyFL is a suspicious activity reporting tool that allows you to instantly relay information to appropriate law enforcement agencies and school officials.



Report a Tip



Call 911



My Tips



About



Settings

Spreading Rumors

- The spreading of information or perpetuating rumors either in school and/or on social media does not help resolve an issue or a concern; it makes matters worse.
- If the use or posting to a social media site creates a substantial and material disruption on a school campus, regardless of time or location while posting to a social media site, the student(s) will be subject to the behavioral standards set forth in the Student Code of Conduct.
- School Disruption is a Level 3 offense, which may result in the student(s) immediate exit from Bak MSOA.
- Please speak to your child so he/she understands the importance of responsible citizenship.

THREAT MANAGEMENT TEAM



**Daniel
Stechschulte
Chair**



**Crystal Clark
Vice Chair**



Sonia Parikh



Officer Silva



FORTIFY FL: ANNUAL TRAINING



Objective:

To review how to use FortifyFL to report suspicious activity.

Audience:

Faculty, Staff , Students, Parents, and Guardians



- **FortifyFL** is a *suspicious activity reporting tool* that allows anyone to instantly relay information to the appropriate law enforcement agencies and school officials
- To download the FortifyFL app, go to the *App Store or Google Play*
 - Tips submitted through FortifyFL are immediately sent to school administration and school police
 - Tips may be submitted confidentially
 - Tips may be submitted with a photo and/or video
 - Tips may be submitted through the app or through the website (GetFortifyFL.com)



**FortifyFL app
icon**



Four-Step Process to Submit a Tip

Step 1. Enter school name (or keyword search)

Step 2. Enter incident details – Who, What, When, Where, and Why (if you know)

Step 3. Would you like to include a photo? Yes or no. If yes, choose your photo to upload.

Step 4. Your name (optional), your email (optional), your phone number (optional)



Anonymous

You decide if you want to include your name and contact info

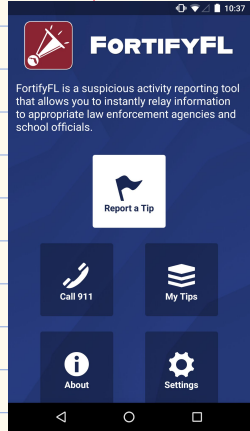
Convenient

Submitting a tip is quick and easy using the FortifyFL app or GetFortifyFL.com

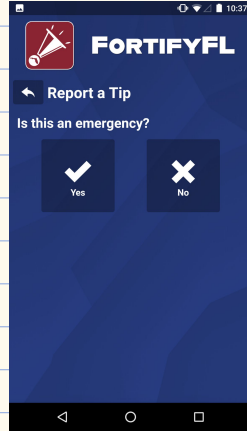
Include Photos and Video

You can also include photos or a video with your tip report

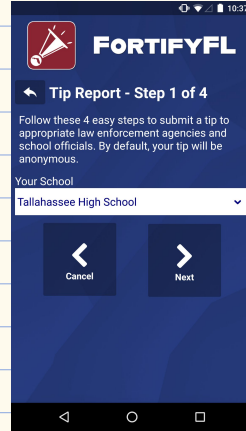
Quick and Easy Steps to Report a Tip on the FortifyFL App



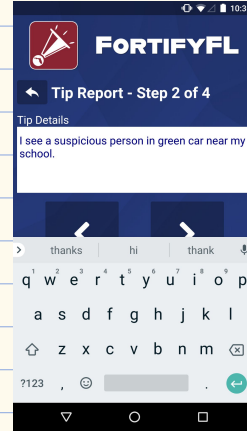
Click on the
"Report a Tip"
icon.



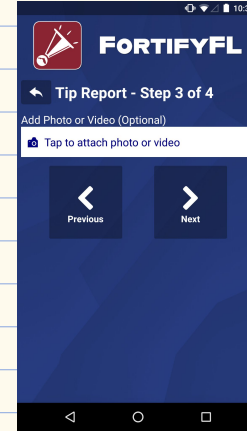
If your tip is an
emergency, click
"Yes."
If it is not an
emergency, click
"No."



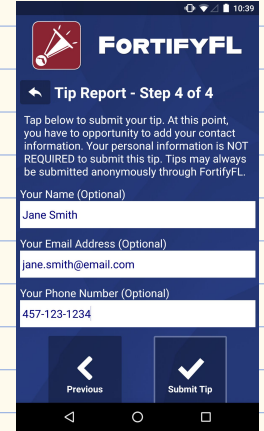
Choose your
school from the
dropdown list
or type in your
school name to
search for it.



Type the details
of the tip: Who,
What, When,
Where, and
Why (if you
know).



If you want to,
tap on the
camera icon to
attach a photo
or video. This is
optional.



If you want to,
type your name,
email address,
and phone
number. This is
optional. Click
"Submit Tip" to
report your tip.



Tips are for issues happening in school, on school property, at school-sponsored activities, on school buses.

You should know...

- It is important to report **true** information.
- It is **against the law** to make a false report.
- It is also **against the law** for anyone to make a threat.
- Anyone that makes a false report or threat has committed a second degree felony.





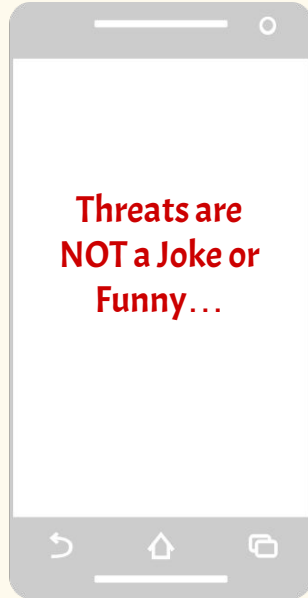
- *If you SEE something, SAY something to your teacher or another adult.*
- Use your voice and actions to help everyone stay safe.
- The FortifyFL app will send your report to your principal and school police officer.
- IT IS NOT A JOKE TO MAKE A FALSE REPORT, in fact it is against the law. SO DON'T DO IT!



If you want to download the FortifyFL app:
**You may scan this QR code with your
smartphone camera**



SEVERE CONSEQUENCES FOR MAKING A FALSE REPORT - SECONDARY



A student may face criminal charges and/or expulsion for:

- Sending, posting, or transmitting a threat of mass shooting/violence or terrorism
- Procuring the sending, posting, or transmission of a writing or other record, including an electronic record, in any manner in which it may be viewed by another person when such a writing or record threatens to
 - a) kill or do bodily harm to another person;
 - b) to conduct a mass shooting or an act of terrorism at a school, school transportation or a school-sponsored activity.

WHAT CONSTITUTES A FALSE REPORT?

I was just joking...

It was just a picture I
drew...

Information

**Threats are NOT a
Joke or Funny...**

I sent that from my
game chat...

I was mad when I sent
the message...



To Download the Fortify Florida App,
please Scan the QR Code Below:

ENGLISH



To access information in Spanish and
Haitian Creole, please use the QR
code below:





www.getfortifyfl.com



Thank you!



Safe Spaces

- A place in our classroom for sheltering during an emergency (Safe Space)
- Move to the Safe Space during a Code Red Alert or other times as directed by the adult in the room.
- Our classroom Safe Space is located - Teacher will tell and show the students



Look for the
Safety Signs
in all your
classrooms



Safety is EVERYONE's
responsibility



Support the School and Your Children

Please join the PTO and volunteer!

- They have a table in the gym (bakpto.com/)
- Numerous Parent Volunteers and dedicated faculty and staff members make today possible! Volunteers also come to all events and auditions that would not have enough supervision and support without them.
- Funds – Technology (e.g., IXL), Sponsor events, microwaves, teacher classroom grants and professional development, incentives and treats for the students, hospitality for the teachers, support families.

Please donate to the MSOA Foundation

- <http://msoafoundation.org/>
- Funds- Artist in Residence, Consultants, Guest Speakers, Master Classes, and essential equipment and materials that we would not be able to purchase without their support.

Art Area Fees

These fees help pay the daily cost for supplies and materials.

Less than 84 cents per day for a nationally recognized arts and academic education!

volunteers & volunteer Drivers for Activities

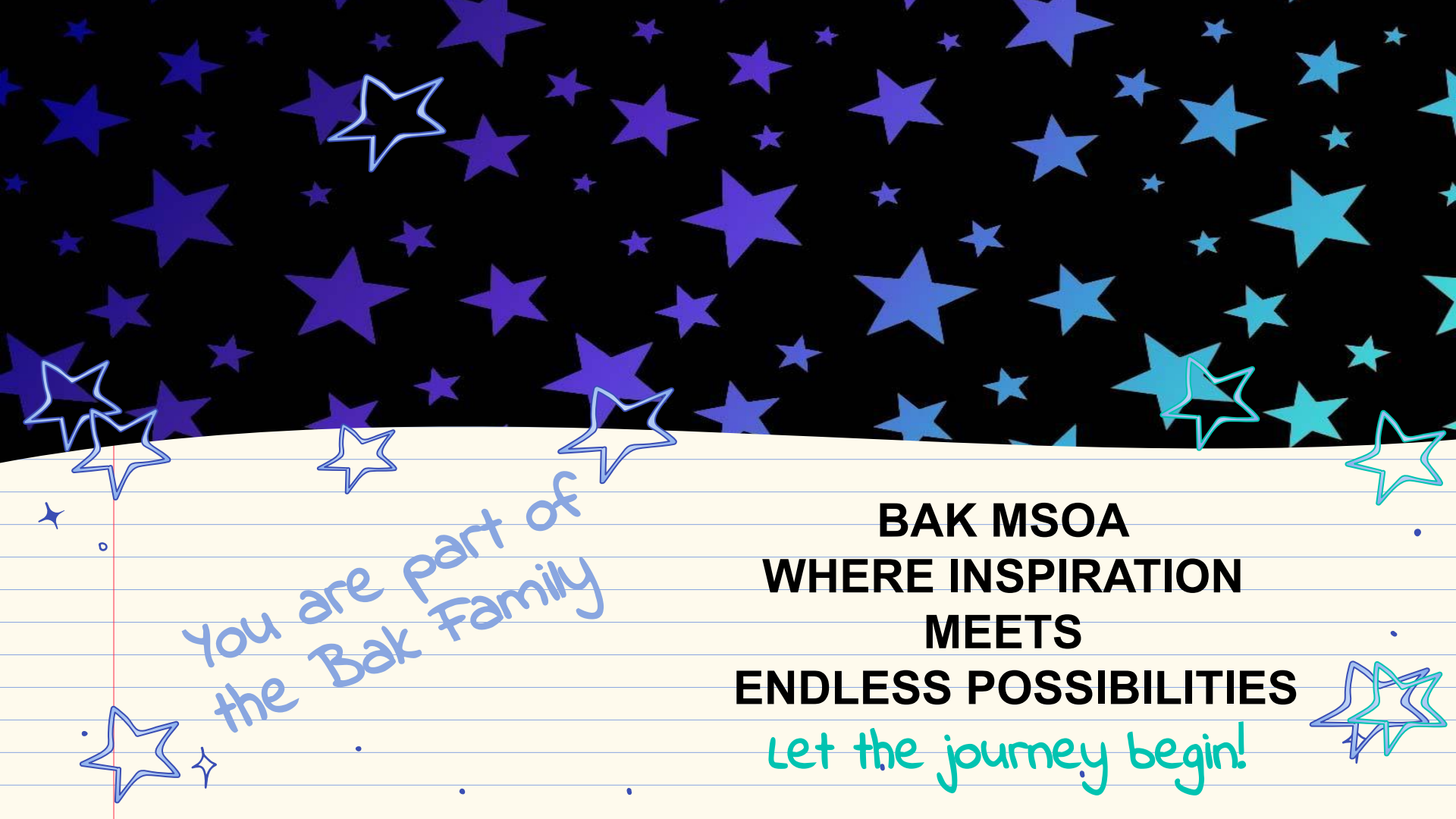
All Volunteers/Volunteer Drivers:

SY27, please visit [Palm Beach School District Volunteer Application](#) to submit your volunteer application.

If you need assistant please visit [Palm Beach School District Volunteer Resources](#)

✧ No individual will be permitted to volunteer before the application is submitted and approved.

[Bak Volunteer Coor. - Lee Glaze \(Lee.glaze@palmbeachschools.org\)](#)

The background is a dark blue night sky filled with numerous stars of varying sizes and colors, including deep blue, purple, and light blue. A horizontal line separates the sky from a light yellow foreground that has horizontal blue lines, resembling a piece of paper. Several stars are drawn with white outlines, some on the sky and some on the paper. A red vertical line is on the left side of the paper.

You are part of
the Bak Family

BAK MSOA
WHERE INSPIRATION
MEETS
ENDLESS POSSIBILITIES
Let the journey begin!