HAPPY VALLEY Est.1954
UNION SCHOOL DISTRICT

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Agenda

August 12, 2026
Happy Valley Elementary Cafeteria – Open Session – 5:00 p.m.
Happy Valley Elementary Room 201 – Closed Session – 5:05 p.m.
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 5:00 p.m. Elementary Cafeteria

1.0 Call to Order

2.0 Roll Call

3.0 Approval of Closed Session Agenda

4.0 Public Comment on Closed Session

The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the agenda.

5.0 Adjourn Open Session and Convene Closed Session

CLOSED SESSION – 5:05 p.m. Elementary Staff Room

6.0 Closed Session

6.1 Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section §54957)
6.2 Government Code Section §54956.9(d)(2)
Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation (1 case)
6.3 Public Employee Performance Evaluation – Superintendent/Primary School Principal (§54957)

7.0 Adjourn Closed Session and Convene Open Session

OPEN SESSION – 6:00 p.m. Elementary Cafeteria

8.0 Call to Order

9.0 Pledge of Allegiance

10.0 Report from Closed Session

11.0 Approval of Open Session Agenda

12.0 Presentation – Students & Staff

13.0 Information/Discussion Items (Updates; Community Events; Staff Announcements)

13.1 Community/Staff/District

a) Community
b) Certificated Staff
c) Classified Staff
d) Board Members
e) Primary Site Update
f) Elementary Site Update

14.0 Communication to the Board – Memorandum of Workers' Compensation Coverage (Pg.4)

15.0 Public Comment – Public Session Items **not on the agenda**, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

15.1 Public Comment Session Opened
15.2 Items on the Agenda
15.3 Items not on the Agenda
15.4 Public Comment Session Closed

16.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at **one time without discussion. Board Members may request that an item be removed from the Consent Agenda for later discussion.**

16.1 Approval of Minutes for Regular Board Meeting June 9, 2026; Special Board Meeting June 12, 2026 and Special Board Meeting July 31, 2026 (Pg.7)
16.2 Approval of Warrants June 6th – June 30th, July 1st – 31st, Aug. 1st-7th (Pg.18)
16.3 Approve Personnel Action Report (Pg.27)

17.0 Discussion/Action Items

17.1 Discussion/Action: Approval of Items Removed from the Consent Agenda
17.2 Discussion/Action: Approve Resolution #27-01 – Designation of Representative and Alternate Representative to the STSIG Joint Powers Authority Board of Directors (Pg.28)
17.3 Discussion/Action: Approve Resolution #27-02 – Education Protection Account (Pg.29)
17.4 Discussion/Action: Approve Resolution #27-03 – Interfund Transfers (Pg.32)
17.5 Discussion/Action: Approve Resolution #27-04 – Authorizing Purchases by Superintendent/Principal (Pg.33)
17.6 Discussion/Action: Approve Resolution #27-05 – 5-year School Facilities Master Plan (Pg.37)
17.7 Discussion/Action: Approve Resolution #27-06 – NCSIG Amended Bylaws (Pg.55)
17.8 Discussion/Action: Approve Updated Comprehensive School Safety Plan due to AB2968 (Pg.56)
17.9 Discussion/Action: Approve 2026/27 Warrant Signature Card for Electronic Batch Submission to SCOE (Pg.57)
17.10 Discussion/Action: Approve Signatory Deletions and Additions of Tri-Counties Accounts: Petty Cash – 9339 Delete: Larrisa Schwab Add: Danniell Hampton; ASB 2228 Delete: Larrisa Schwab Add: Danniell Hampton

17.11 Discussion/Action: Property Line with Homeowner Adjacent to School Property
17.12 Discussion/Action: Approve Independent Study Policy 6158: Update language to reflect adopted master Contract (Pg.58)
17.13 Discussion/Action: Approve November Board Mtg. - Board Mtg. falls on Veterans Day
17.14 Discussion: Updated June Board Policies (2nd read) (See June 9th board packet)
17.15 Closed Session Agenda Item #6.2 Attachment (Pg.64)

18.0 Superintendent Update

19.0 Business Manager Update - None

20.0 Enrollment Update – Enrollment will not be updated until August 12th (the first day of school)

21.0 Next Meetings

September 9, 2026
October 14, 2026

Board Meeting Times:
5:15 p.m. – 5:20 p.m. – Open Session – Community Comments on Closed Session – Elem. Cafeteria
5:20 p.m. – 6:00 p.m. – Closed Session – Elementary Room 201
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

22.0 Adjournment of Regular Board Meeting

MEMORANDUM OF WORKERS' COMPENSATION COVERAGE (MOWCC)

Reference No.: 2026WCC

I. COVERAGE PROVIDER

SCHOOLS INSURANCE AUTHORITY, P. O. Box 276710, Sacramento, CA 95827-6710

II. COVERED PARTIES

Named Covered Members as Per Endorsement 1 and Schools Insurance Authority

III. COVERAGE PERIOD

July 1, 2026 (12:01 A.M. PST) to June 30, 2027
Coverage Limits
Statutory Limits of Liability, including defense fees and costs

IV. INTRODUCTION

This Memorandum of Workers' Coverage ("MWCC") is entered into by Schools Insurance Authority ("SIA"), a public entity formed pursuant to California Government Code sections 6500 through 6512.1, and the Named Covered Members listed in Endorsement 1.

In consideration of each Named Covered Member's payment of its Workers' Compensation Contribution, coverage is provided for Workers' Compensation Claims to which this MWCC and its Endorsements apply. Pursuant to Government Code Section 990.8(c), the coverage provided by this MOC is not "insurance." The Covered Parties' rights and obligations are not controlled by laws or regulations pertaining to insurance or insurance companies. Such rights and obligations are solely governed by the terms of this MWCC and any Endorsements hereto.

Capitalized words or phrases have special meanings defined in this MOC. Otherwise, all words and phrases contained herein shall have their plain and ordinary meaning.

V. COVERAGE PROVISIONS

A. For Members participating in SIA's Workers' Compensation Program, SIA will pay on behalf of the Member all amounts payable to an employee in response to a workers' compensation claim that arises from (a) bodily or psychological injury caused by accident, as long as the accident occurs during the coverage period, and (b) bodily or psychological disease caused or aggravated by the conditions of employment during the coverage period. SIA does not, however, pay (a) fines, penalties or enhanced damage awards issued against a Member pursuant to Labor Code Section 132a and 4553; (b) final awards or judgments based on an adjudicated finding that the Member engaged in intentional conduct intended or expected to cause harm or injury to the employee, or (c) any amount for which indemnity is barred by governing California public policy.

   With respect to all notified claims, including those claims for which no indemnity obligation may ultimately be owed, SIA shall pay all costs and expenses associated with the investigation, adjustment, and defense of the claim. The Member will, in turn, (a) cooperate at all times with SIA's investigatory, claim evaluation, return to work, claim mitigation, and claim management activities, (b) agree to be represented by counsel and vendors selected and supervised by SIA, and (c) proactively assist SIA in any subrogation or apportionment efforts.

VI. CLAIM NOTIFICATIONS

Senior Director of Workers' Compensation
SCHOOLS INSURANCE AUTHORITY
P.O. Box 276710
Sacramento, CA 95827-6710

ENDORSEMENT 1
DESIGNATION OF NAMED COVERED MEMBERS

District Name & Address	Most Current OSIP Affiliate Certificate Number	STSIG
Anderson Union High	5504-0044	x
Arcohe Union Elementary	5504-001	
Atwater Elementary	5504-029	
Bella Vista Elementary	5504-0045	x
Black Butte Union Elementary	5504-0046	x
Buckeye Union Elementary	5504-020	
Burnt Ranch Elementary	5504-0047	x
Butte Schools Self-Funded Program JPA	5504-0092	
Camino Union Elementary	5504-019	
Castle Rock Union Elementary	5504-0072	x
Center Joint Unified	5504-002	
Coffee Creek Elementary	5504-0048	x
Columbia Elementary	5504-0049	x
Cottonwood Union Elementary	5504-0050	x
Douglas City Elementary	5504-0052	x
El Dorado County Office of ED (EDCOE)	5504-021	
El Dorado Union High	5504-042	
Elk Grove Unified[1]	5504-0083	
Elverta Joint Elementary	5504-004	
Enterprise Elementary	5504-0053	x
Fall River Joint Unified	5504-0054	x
Folsom Cordova Unified[2]	5504-0088	
French Gulch-Whiskeytown Elementary	5504-0055	x
Galt Joint Union Elementary	5504-005	
Galt Joint Union High	5504-006	
Gateway Unified	5504-0056	x
Gold Oak Union Elementary	5504-023	
Gold Trail Union Elementary	5504-030	
Grant Elementary	5504-0057	x
Happy Valley Union Elementary	5504-0081	x
Hayward Unified	5504-014	
Igo Ono-Platina Elementary	5504-0059	x
Indian Diggings Elementary	5504-033	
Junction City Elementary	5504-0060	x
Junction Elementary	5504-0061	x
Latrobe Elementary	5504-017	
Lewiston Elementary	5504-0062	x
Manzanita Elementary School District	5504-0090	
Millville Elementary	5504-0063	x
Modesto City Schools *(includes Modesto Elementary SD and Modesto High SD)*	5504-0087	
Mother Load Union Elementary	5504-024	
Mountain Union Elementary	5504-0064	x
Mountain Valley Special Ed JPA	5504-0086	x
Mountain Valley Unified	5504-0065	x
Natomas Charter School	5504-039	
Natomas Union Elementary	5504-015	
North Cow Creek Elementary	5504-0066	x

Oak Run Elementary	5504-0067	x
Oroville City Elementary School District	5504-0094	
Oroville Union High School District	5504-0093	
Pacheco Union[3]	5504-0089	x
Palermo Union Elementary School District	5504-0091	
Paradise Unified School District	5504-0095	
Pioneer Union Elementary	5504-025	
Placerville Union Elementary	5504-026	
Pollock Pines Elementary	5504-018	
Redding Elementary	5504-0068	x
Rescue Union Elementary	5504-027	
River Delta Joint Unified	5504-008	
Robla Elementary	5504-009	
Sacramento City Unified	5504-037	
Sacramento County Office of ED (SCOE)	5504-010	
San Juan Unified[4]	5504-0085	
Schools Insurance Authority	5504-035	
Shasta County Office of Ed	5504-0069	x
Shasta Trinity Schools Insurance Group JPA	5504-0080	x
Shasta Union Elementary	5504-0070	x
Shasta Union High	5504-0079	x
Shasta-Trinity Regional Occupational Program	5504-0071	x
Silver Fork Elementary	5504-031	
Southern Trinity Joint Unified	5504-0073	x
Trinity Alps Unified	5504-0074	x
Trinity Center Elementary	5504-0075	x
Trinity County Office of Education	5504-0076	x
Twin Rivers Unified	5504-043	
Visions in Education	5504-0084	
Whitmore Elementary	5504-0077	x
Woodland Joint Unified	5504-011	

[1] Elk Grove previously with SIA 1/1/1977 to 6/30/1997

[2] Folsom Cordova previously with SIA 7/1/1988 to 6/30/1997

[3]Pacheco Union SD previously with STSIG from 10/6/82 to 6/30/1995

[4]San Juan Unified School District previously with SIA 7/1/1977 to 6/30/1985

HAPPY VALLEY UNION SCHOOL DISTRICT

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

June 09, 2026
Happy Valley Elementary Cafeteria – Open Session – 5:00 p.m.
Happy Valley Elementary Staff Room – Closed Session – 5:05 p.m.
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 5:00 PM Elementary Cafeteria

1.0 Call to Order @ 5:00 p.m.

2.0 Roll Call – Jodi Shearman, Cheryl Best, Erin Ciapponi, Josh Hancock – Present
Jacque Brousseau - Absent

3.0 Approval of Closed Session Agenda –

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve the Closed Session agenda.

4.0 Public Comment on Closed Session

The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the agenda.

4.1 Public Comment Session Opened @ 5:01 p.m.
4.2 Persons Wishing to Address the Board – None
4.3 Public Comment Session Closed @ 5:01 p.m.

5.0 Adjourn Open Session and Convene Closed Session

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to adjourn open session and convene closed session @ 5:01 p.m.

CLOSED SESSION – 5:05 P.M. – Elementary Staff Room

6.0 Closed Session

6.1 Conference Regarding Labor Negotiations (§54957.6) Classified
6.2 Conference Regarding Labor Negotiations (§54957.6) Unrepresented: Superintendent/Principal
6.3 Significant Exposure to Litigation Pursuant to (Government Code Section §54956.9(b)): 1 Case

7.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to adjourn closed session and convene open at 6:01 p.m.

OPEN SESSION – 6:00 PM Elementary Cafeteria

8.0 Call to Order @ 6:05 p.m.

9.0 Pledge of Allegiance led by Jodi Shearman

10.0 Report from Closed Session – Nothing to Report

11.0 Approval of Agenda

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the open session agenda.

12.0 Presentation

Gina Murphy invited each Board member to read aloud a list of accomplishments highlighting the achievements of the Primary School, Elementary School, and various District departments during the 2025–2026 school year.

13.0 Information/Discussion Items (Updates; Community Events; Staff Announcements)

13.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

a) Community – None
b) Certificated Staff – None
c) Classified Staff – None
d) Board Members – Cheryl Best mentioned 4-H would be showing at the fair next week.
e) Primary Site Update – Gina Murphy reported that 88 students submitted artwork to the Shasta District Fair, marking the first time students have participated in the fair through the school. She shared that the TK/K teachers have begun moving classroom materials into the new TK/K building in preparation for the upcoming school year. Ms. Murphy also noted that Kindergarten Graduation was held indoors this year and was a successful event. She concluded by sharing that students and staff enjoyed the end-of-year activities and were looking forward to summer vacation.
f) Elementary Site Update – Chris Nelson reported that teachers attended Positive Behavioral Interventions and Supports (PBIS) Boot Camp to strengthen strategies for supporting positive student behavior. He shared that staff will be revising the intervention schedule for the upcoming school year to better meet student needs. Mr. Nelson also reported that NME/Trauma-Informed Practices training will be held at the elementary school next year, providing an opportunity for teachers to participate in professional learning focused on supporting students through trauma-informed practices.

14.0 Communications to the Board – None

15.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

15.1 Public Comment Session Opened @ 6:26 p.m.
15.2 Items on the Agenda – None
15.3 Items not on the Agenda – None
15.4 Public Comment Session Closed @ 6:27 p.m.

16.0 Public Hearing Section for LCAP Parent Overview and Budget and Excess Reserve Statement

16.1 Open Hearing @ 6:27 p.m.
16.2 LCAP Annual Update – None
16.3 California School Dashboard Local Indicator Reports – None
16.4 Budget Overview for Parents (BOP) – None
16.5 LCAP 2024-2027 – None
16.6 Budget – Larrisa Schwab gave an overview of the 26/27 budget to the board members.
16.7 Close Hearing @ 6:41 p.m.

17.0 Public Hearing Section for Extended School Year Waiver for 2025/2026

17.1 Open Hearing @ 6:41 p.m.
17.2 Comments Regarding the Extended School Year Waiver - None
17.3 Close Hearing @ 6:42 p.m.

18.0 Public Hearing Section for Community Day School Minimum Days

18.1 Open Hearing @ 6:42 p.m.
18.2 Comments Regarding Community Day School Minimum Days - None
18.3 Close Hearing – 6:43 p.m.

19.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

19.1 Approval of Minutes for Regular Board Meeting May 13, 2026
19.2 Approval of Warrants May 9, 2026 – June 4, 2026
19.3 Approve Williams Quarterly Report – April – June, 2026
19.4 Approve Personnel Action Report

Jodi Shearman asked that 19.1 be removed to 20.1 due to incorrect information.

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the Consent Agenda with the removal of Item #19.1 to Discussion/Action Item #20.1.

20.0 Discussion/Action Items

20.1 Discussion/Action: Approval of Items Removed from the Consent Agenda

Jodi Shearman commented that the enrollment number in the board minutes for the May 13th board meeting was incorrect. The number was reported at 488 students instead of 448 students.

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the May 13th board minutes with the correct enrollment number.

20.2 Discussion/Action: Approve Extended School Year Waiver

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the Extended School Year Waiver.

20.3 Discussion/Action: Approve Community Day School (CDS) Min. Day Waiver

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 4-0 to approve the Community Day School Minimum Day Waiver.

20.4 Discussion/Action: Review and Possible Adjustment of Confidential/Management Salary Schedule

This item was requested to be put back on the agenda by Shawna Muela for the board to consider whether a salary increase was in order for the ELOP Coordinator position. Shawna gave handouts to the board members that had comparative salary schedules to her position. Cheryl Best commented that all salary schedules were discussed in prior closed & open session meetings. After some questions by the board and more conversation it was determined the board would not be increasing the ELOP Coordinator salary schedule.

20.5 Discussion/Action: Approve Renaming the Family Center

Gina Murphy invited Sandi Garcia to come forward and announced that the staff at Happy Valley Primary School had unanimously chosen to rename the Family Center the **Sandi Garcia Family Center** in recognition of her nearly 30 years of dedicated service to the District. Ms. Murphy highlighted Sandi's unwavering commitment to supporting students, families, and the school community throughout her career. She noted that the dedication was a well-deserved honor recognizing the lasting impact Sandi has made on countless students and families.

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the renaming of the Family Center to the Sandi Garcia Family Center.

20.6 Discussion/Action: Approve Resolution #26-18 – Ordering Governing Board Member Election

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 4-0 to approve Resolution #26-18.

20.7 Discussion/Action: Approve Resolution #26-19 – Cost of Candidate Statements

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve Resolution #26-19.

20.8 Discussion/Action: Approve Resolution #26-20 – Establishing Procedure in Case of Tie Vote

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve Resolution #26-20 with "By Lot" chosen as the tie-breaker.

20.9 Discussion/Action: Approve 2026-2027 Declaration of Need

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the 2026/2027 Declaration of Need.

20.10 Updated May 2026 Board Policies (1st Read - **public input on these policies are welcome at this time and will be taken under advisement**)

No public was present.

21.0 Superintendent Update – Gina Murphy reported that certificated staff will attend professional development training at Cascade School District on August 10. She shared that the recent staff gathering at her home was well attended and provided an enjoyable opportunity for staff to connect. Ms. Murphy also noted that numerous facilities improvement projects are planned for the summer.

She reported that the District's Multi-Tiered System of Supports (MTSS) teams met at the end of the school year to prepare for continued implementation. In addition, the district is obtaining bids to upgrade its security system and is actively pursuing grant opportunities to help fund the project.

Ms. Murphy further reported that the district has contracted with a records management company to review archived district records stored in the District Office. The company will identify which records may be legally destroyed, determine the required retention periods for remaining records, and provide a cost estimate for scanning and digitally preserving the documents.

22.0 Business Manager Update – It was reported that the adopted budget is complete. Teachers have started ordering for the 26/27 school year. Due to the outstanding DSA project the generator project cannot be completed until the other is closed.

23.0 Enrollment Update as of June 4, 2026 – 448 Students Grades TK-8

24.0 Next Meetings

June 12, 2026 – Special Board Meeting – 8:30 a.m. District Office

Regular Board Meeting Times:
5:15 p.m. – 5:20 p.m. – Open Session – Community Comments on Closed Session – Elem. Cafeteria
5:20 p.m. – 6:00 p.m. – Closed Session – Elementary Staff Room
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

25.0 Adjournment of Regular Board Meeting

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to adjourn Open Session @ 7:24 p.m.

Approved August 12, 2026

_____
Clerk of the Board

HAPPY VALLEY UNION SCHOOL DISTRICT

Happy Valley Elementary School District
Board of Trustees

Special Board Meeting Minutes

June 12, 2026
Happy Valley District Office
16300 Cloverdale Rd., Anderson, CA 96007

OPEN SESSION – 8:30 A.M.

1.0 Call to Order @ 8:34 a.m.

2.0 Roll Call – Jodi Shearman, Cheryl Best, Josh Hancock, Erin Ciapponi – Present
Jacque Brousseau - Absent

3.0 Approval of Closed Session Agenda

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the agenda.

4.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the district complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

4.1 Public Comment Session Opened @ 8:35 a.m.
4.2 Items on the Agenda - None
4.3 Public Comment Session Closed @ 8:35 a.m.

5.0 Adjourn Open Session and Convene Closed Session @ 8:35 a.m.

CLOSED SESSION – 8:35 A.M.

6.0 Closed Session

6.1 Conference with Labor Negotiators (§54957.6) – Unrepresented – Superintendent/Principal
6.2 Public Employee Performance Evaluation – Superintendent/Primary School Principal (§54957)
6.3 Significant Exposure to Litigation Pursuant to (Government Code Section §54956.9(b)): 1 Case

7.0 Adjourn Closed Session and Convene Open Session

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to adjourn closed session and convene open session @ 8:40 a.m.

8.0 Call to Order @ 8:40 a.m.

9.0 Pledge of Allegiance – Led by Jodi Shearman

10.0 Report from Closed Session

The Happy Valley School Board has concluded their evaluation of the Superintendent/Principal and have given her a positive performance review.

11.0 Approval of Open Session Agenda

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the open session agenda.

12.0 Public Comment - Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

12.1 Public Comment Session Opened @ 8:43 a.m.
12.2 Items on the Agenda - None
12.3 Items not on the Agenda - None
12.4 Public Comment Session Closed @ 8:43 a.m.

13.0 Discussion/Action:

13.1 Discussion/Action: Approve LCAP Annual Update

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 4-0 to approve the LCAP Update

13.2 Discussion/Action: Approve California School Dashboard Local Indicator Reports

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve the California School Dashboard Local Indicator Reports

13.3 Discussion/Action: Approve Budget Overview for Parents

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 4-0 to approve the Budget Overview for Parents

13.4 Discussion/Action: Approve LCAP 2024-2027

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 4-0 to approve the LCAP 2024-2027

13.5 Discussion/Action: Approve 2026-2027 Budget

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to approve the 2026-2027 Budget

13.6 Discussion/Action: Approve Job Description, Calendar, and Salary Schedule of Student Data and Information Systems Analyst

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 4-0 to approve the Job Description, Calendar, and Salary Schedule of Student Data and Information Systems Analyst

13.7 Discussion: Comm. Day School Consortium with Cascade S.D.

Gina Murphy explained to the Board that the District no longer has sufficient enrollment to support a Community Day School (CDS) classroom on the Happy Valley campus. During the past school year, the CDS class served only two students. She also noted that the completion of the new TK/K building has eliminated the separate playground area previously used by CDS students. Additionally, she expressed concern that the behaviors often exhibited by CDS students, which can at times be volatile, would be visible and audible to the District's youngest students.

Ms. Murphy explained that under the proposed arrangement, Happy Valley would continue to operate its own CDS program with its own teacher and instructional aide; however, the program would be housed on the Cascade campus. The CDS classroom would serve students in grades 5–8 rather than the current K–8 configuration.

Taking these factors into consideration, District administration believes it is in the best interest of students and the District to combine the Happy Valley CDS program with Cascade's campus. The District has been working with the California Department of Education Alternative Education Program and legal counsel to finalize a Memorandum of Understanding (MOU), which is anticipated to be completed within the next few weeks.

14.0 Next Meetings

July – No meeting

15.0 Adjournment of Special Board Meeting

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 4-0 to adjourn the Special Board Meeting at 9:16 a.m.

Approved August 12, 2026

HAPPY VALLEY UNION SCHOOL DISTRICT Est.1954

Happy Valley Elementary School District
Board of Trustees

Special Board Meeting Agenda

July 31, 2026 @ 11:00 a.m.
Happy Valley District Office
16300 Cloverdale Rd., Anderson, CA 96007

OPEN SESSION – 11:00 A.M.

1.0 Call to Order @ 11:03am

2.0 Roll Call – Jodi Shearman, Cheryl Best, Jacque Brousseau – Present
Erin Ciapponi, Josh Hancock - Absent

3.0 Pledge of Allegiance – led by Jodi Shearman

4.0 Approval of Agenda

On a motion by Jodi Shearman, seconded by Cheryl Best, the board voted 3-0 to approve the Open Session agenda.

5.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

5.1 Public Comment Session Opened @ 11:05am
5.2 Items on the Agenda - None
5.3 Items not on the Agenda - None
5.4 Public Comment Session Closed @ 11:05 am

6.0 Discussion/Action Items:

6.1 Discussion/Action: Approve MOU with Cascade School District Re: Community Day School Services and Programs

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 3-0 to approve the MOU with Cascade School District for CDS Services/Programs.

6.2 Discussion/Action: Approve CBO Calendar for 2026/2027

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 3-0 to approve the CBO Calendar for 2026/2027.

7.0 Adjournment of Special Board Meeting

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 3-0 to adjourn the Special Board Meeting at 11:13am.

Approved August 12, 2026

_____

Clerk of the Board

Checks Dated 06/06/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011080774	06/11/2026	5 PEAKS YOUTH SOLUTIONS	01-5805	STAFFING/FACILITATION/MATERIALS & RESC. SVCS		7,952.00
9011080775	06/11/2026	ACCU-PRINT	01-5801	FINGERPRINTING		20.00
9011080776	06/11/2026	AUBRIE FULK, LEP #4684	01-5101	JUNE 26' HVP IEE		5,000.00
9011080777	06/11/2026	BATTERIES PLUS	01-4510	ES/PS SERVER ROOMS		282.50
9011080778	06/11/2026	CALIF SAFETY - ANNA SCHWA RTZ	01-5801	ELEMENTARY SRVC CALL	137.50	
				JUNE 26' ALARM MONITORING	570.00	
			35-6211	TK/K CLASSROOM ADDITIONS	6,300.00	7,007.50
9011080779	06/11/2026	CALIFORNIA IT IN EDUCATION	01-5801	PRIVACY SRVCS YR 2 OF 3		1,800.00
9011080780	06/11/2026	CARTER, LACEY L	01-4510	HARVEST FESTIVAL FUNDS		243.17
9011080781	06/11/2026	DAVIS TRUCK PAINTING	01-5630	BUS#442 PAINTING/REPAIRS		24,022.23
9011080782	06/11/2026	FRANCESCUT, COREY	01-4310	ES FIELD DAY SUPPLIES		246.15
9011080783	06/11/2026	HAPPY STOP MARKET	01-4601	MAY 26' BUS/TRANSPORTATION FUEL	7,100.14	
			13-4510	MAY 26' BUS/TRANSPORTATION FUEL	110.61	7,210.75
9011080784	06/11/2026	HAPPY VALLEY FRESH FTS	13-4710	25/26 FOOD SERVICES - FRUIT		156.20
9011080785	06/11/2026	JACK SCHREDER & ASSOC., INC.	25-5801	APRIL 26' SCHOOL FACILITY ACTIVITIES	153.75	
			35-6245	APRIL 26' TK FUNDING ACTIVITIES	153.75	307.50
9011080786	06/11/2026	LAKESHORE LEARNING MATERIALS	35-6410	TK/K CLASSROOM FURNITURE		121,818.20
9011080787	06/11/2026	LINDE GAS & EQUIPMENT INC.	01-5610	MAINTENANCE CYLINDER RENTAL		37.55
9011080788	06/11/2026	MOUNTAIN VALLEY SPED JPA	01-5101	K-8 ALL SDC	18,171.41	
				OT SRVCS	5,754.21	
				PRESCHOOL MOD SEVERE	2,987.37	
				PSYCH SRVCS 50/50	12,101.29	
				SPEECH SRVCS	19,631.99	
			01-5805	ERMHS COUNSELOR	1,401.02	
				FACILITY FEE	75.96-	
				NURSING SRVCS 50/50	1,796.95	
				NURSING SRVS 50/50	1,796.94	
				SPECIAL ED ADMIN COSTS	5,693.73	
				STUDENT SUPPORT- BCBA	4,128.09	
			01-7221	ADA PASS THRU	960.62-	72,426.42
9011080789	06/11/2026	PRODUCERS DAIRY FOODS, INC.	13-4710	25/26 STUDENT MEALS		916.20
9011080790	06/11/2026	Professional Exterminators	01-5510	PRIMARY JUNE 26' PEST TREATMENT		70.00
9011080791	06/11/2026	SHASTA CO OFFICE OF EDUCATION	01-5630	APR 26' VEHICLE MAINTENANCE	256.91	
			01-5801	PLANETARIUM FIELD TRIP	460.00	716.91
9011080792	06/11/2026	TECHNOLOGY IN EDUCATION	01-6410	ACTIVEFLOOR MAX3		15,150.43
9011080793	06/11/2026	US OMNI & TSACG COMP SERVICES	01-5801	RETIREMENT PLAN SERVICES		15.00
9011080794	06/11/2026	VARIFAX SYSTEMS	01-4510	D.O. PRINTER INK		876.90

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/06/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011081524	06/18/2026	AT&T	01-5910	JUNE 26' PHONE SERVICES		733.97
9011081525	06/18/2026	COMPUTERSHARE TRUST COMPANY	01-5801	CORPORATE TRUST AGENT FEE		400.00
9011081526	06/18/2026	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5801	FINGERPRINT APPLICATIONS		32.00
9011081527	06/18/2026	FOOTHILL HIGH SCHOOL	01-5805	ELOP- SOCCER CAMP		4,000.00
9011081528	06/18/2026	GILES LOCK & SEC SYSTEMS INC	01-4510	PRIMARY TK & MAINT. KEYS		182.56
9011081529	06/18/2026	MENDES SUPPLY COMPANY	01-4510	ELEM. GYM SUPPLIES	4,588.65	
				ES/PS JANITORIAL SUPPLIES	1,785.62	6,374.27
9011081530	06/18/2026	NAPA OF ANDERSON	01-4510	BUS 24,110, 219 PARTS		64.61
9011081531	06/18/2026	PAYLESS BUILDING SUPPLY	01-4510	D.O. BUILDING PROJECT		290.73
9011081532	06/18/2026	PG&E	01-5515	ELEM. ELECTRIC SERVICES 5/4-6/2/26	370.63	
				FAMILY CENTER ELECTRIC SERVICES 5/1-6/1/26	25.47	396.10
9011081533	06/18/2026	SCHOLASTIC BOOK FAIRS	01-4310	PRIMARY BOOK FAIR		2,344.72
9011081534	06/18/2026	SETPOINT REFRIGERATION & HVAC	01-5630	D.O. OFFICE A/C REPAIR		4,231.76
9011081535	06/18/2026	SHASTA CAVERNS	01-5801	4TH GRADE LEARNING EXPERIENCE		1,090.46
9011081536	06/18/2026	The Brass Reed	01-5630	INSTRUMENT REPAIRS		115.00
9011081537	06/18/2026	WASTE MANAGEMENT ANDERSON COTTONWOOD DISPOSAL	01-5545	ELEMENTARY JUNE 26' GARBAGE SERVICES	1,796.16	
				PRIMARY JUNE 26' GARBAGE SERVICES	916.72	2,712.88
				Total Number of Checks	**35**	**289,244.67**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	31	159,635.96
13	CafeFoodSvc	3	1,183.01
25	CapitalFacilities	1	153.75
35	CountySchoolFacilities	3	128,271.95
	Total Number of Checks	**35**	289,244.67
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**289,244.67**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011082941	07/06/2026	BARRIE, ROBIN F	01-5210	26/27 STN EXPO TRAVEL ADV.		605.65
9011082942	07/06/2026	CALIFORNIA'S VALUED TRUST ATTN: FIN DEPT	01-9550	JULY 26' H & D	45,302.00	
			01-9551	JULY 26' H & D	3,574.10	
			01-9559	JULY 26' H & D	982.57	49,858.67
9011082943	07/06/2026	CAMPBELL, MELISSA M	01-5211	MAY 26' READBLE ENGLISH MIL. REIMB.		75.40
9011082944	07/06/2026	CDW GOVERNMENT	01-4410	ES - J. WAHLRABE PC		782.03
9011082945	07/06/2026	CSBA C/O WEST AMERICA BANK	01-5310	CSBA MEMBERSHIP RENEWAL		8,914.00
9011082946	07/06/2026	GAYNOR TELESYSTEMS INC.	01-5910	CLOUD SUBSCRIPTION 6/14-7/15/26		662.26
9011082947	07/06/2026	HEBERT, PEREGRIN S	01-5210	26/27 STN EXPO TRAVEL ADV.		320.00
9011082948	07/06/2026	JACK SCHREDER & ASSOC., INC.	35-6245	MAY 26' TK FUNDING PROGRAM ACTIVITES		307.50
9011082949	07/06/2026	LAUNDRY WORLD	01-4510	ELEMENTARY JANITORIAL SUPPLIES		482.50
9011082950	07/06/2026	LOZANO SMITH	01-5810	TITLE IX COMPLAINT		6,446.50
9011082951	07/06/2026	MOULE'S CALIFORNIA GLASS INC.	01-4510	ES GYM DOOR GLASS REPLACEMENT	1,232.45	
				ES OFFICE WINDOW REPLACEMENT	573.94	1,806.39
9011082952	07/06/2026	N.C.G.T. SECURITY FUND	01-9550	JULY 26' H & W		21,468.00
9011082953	07/06/2026	NAPA OF ANDERSON	01-4510	BUS #23 PARTS		90.40
9011082954	07/06/2026	PAINT MARTS	01-4510	D.O. BUILDING PROJECT SUPPLIES		511.36
9011082955	07/06/2026	PAYLESS BUILDING SUPPLY	01-4510	MAINT./PRIMARY SUPPLIES		82.62
9011082956	07/06/2026	PG&E	01-5515	ES/PS ELECTRIC SERVICES 5/5-6/3/26	304.97	
				PRIMARY ELECTRIC SERVICES 5/27-6/24/26	21.38	326.35
9011082957	07/06/2026	PRISILLA RUFFINO	01-4510	ELOP SUMMER SCHOOL SNACKS		105.00
9011082958	07/06/2026	Professional Exterminators	01-5510	ELEM. JUNE 26' PEST TREATMENT		90.00
9011082959	07/06/2026	Readable English	01-5801	26/27 SUBSCRIPTION RENEWAL		2,750.00
9011082960	07/06/2026	SHASTA TRINITY SCHLS INS GROUP	01-9552	JULY 26' VISION	765.00	
			01-9559	JULY 26' VISION	67.50	832.50
9011082961	07/06/2026	TEHAMA CO DEPT. OF ED/ACCOUNTS RECEIVABLE	01-9330	CHARACTER STRONG		11,592.00
9011082962	07/06/2026	TPX COMMUNICATIONS	01-5910	25/26 PHONE SERVICES		509.41
9011082963	07/06/2026	US BANK EQUIPMENT FINANCE	01-5801	JUNE 26' COPIER/LEASE SVCS	968.88	
			01-7439	JUNE 26' COPIER/LEASE SVCS	1,431.84	2,400.72
9011082964	07/06/2026	VALLEY SUPPLY ACE HARDWARE	01-4510	ELEM. IRRIGIATION SUPPLIES		55.08
9011083454	07/09/2026	ACCU-PRINT	01-5801	FINGERPRINTING		20.00
9011083455	07/09/2026	ACE PAYMENT PROCESSING	01-4510	MAINTENANCE SUPPLIES		100.15
9011083456	07/09/2026	ACSA	01-5310	26/27 ACSA MEMBERSHIP RENEWAL-C. NELSON	1,076.27	
				26/27 ACSA MEMBERSHIP RENEWAL-G.MURPHY	1,264.18	2,340.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011083457	07/09/2026	AMPLIFY	01-4310	TK-3RD GRADE MATH CURRICULUM		18,301.50
9011083458	07/09/2026	ANDERSON UNION HIGH SCHOOL	01-5805	MUSIC TEACHER SHARED SERVICES		9,783.89
9011083459	07/09/2026	CDW GOVERNMENT	01-5801	MICROSOFT LICENSE (1)		67.68
9011083460	07/09/2026	CINTAS	01-5801	ZOLL 3 AED AUTOMATIC AGREEMENT		643.50
9011083461	07/09/2026	CLEAR CREEK COMMUNITY SERVICE	01-5550	JUN 26' BUS BARN WATER SVCS	21.09	
				JUN 26' PRIMARY WATER SVCS	159.84	
				JUNE 26' ELEM. BALL PARK WATER SVCS	536.14	
				JUNE 26' ELEM. WATER SVCS	259.90	976.97
9011083462	07/09/2026	COLUMBIA ESD	01-5801	READY SUB SVC FEE 26/27	1,257.48	
			01-5805	Q4 25/26 ASST SUP SRVCS	5,868.75	
				Q4 25/26 INST COACHING	3,125.00	10,251.23
9011083463	07/09/2026	COMPUTERSHARE TRUST COMPANY	01-5801	CORPORATE TRUST SERVICES		388,415.65
9011083464	07/09/2026	CSBA C/O WEST AMERICA BANK	01-5310	26/27 GAMGUT POLICY PLUS RENEWAL		4,425.00
9011083465	07/09/2026	Dept of General Svcs/Office of Fiscal Svcs	35-6211	TK/K PROJECT		2,479.43
9011083466	07/09/2026	ELEVATOR TECHNOLOGY, INC	01-5630	SEMI-ANNUAL PREVENTATIVE MAINTENANCE		419.00
9011083467	07/09/2026	LINDE GAS & EQUIPMENT INC.	01-5610	CYLINDER RENTAL 5/20-6/20/26		38.27
9011083468	07/09/2026	MMA Happy Valley Power, L.P. c /o EDPR NA Distr. Gen	01-5515	HVUESD SOLAR POWER		1,322.42
9011083469	07/09/2026	MOUNTAIN VALLEY SPED JPA	01-5101	K-8 ALL SDC	23,129.15	
				OT SERVICES	6,218.92	
				PRESCHOOL MOD SEVERE	5,263.82	
				PSYCH SERVICES 50/50	1,684.40	
				SPEECH SERVICES	19,658.93	
			01-5805	ERMHS COUNSELOR	1,259.92	
				FACILITY FEE	103.04	
				NURSING SVCS 50/50	3,230.78	
				SPECIAL ED ADMIN COSTS	1,945.38	
				STUDENT SUPPORT SVCS- BCBA	1,441.47	
			01-7221	ADA PASS THRU	5.67	63,941.48
9011083470	07/09/2026	NWEA	01-4310	NEWA 3.5 YEAR MAP GROWTH & MRF ENROLLMENT	10.00	
			01-9330	NEWA 3.5 YEAR MAP GROWTH & MRF ENROLLMENT	33,120.00	33,130.00
9011083471	07/09/2026	PARADIGM	01-4140	4TH-8TH GRADE MATH PROGRAM		16,924.05
9011083472	07/09/2026	PG&E	01-5515	ELEMENTARY ELECTRIC SERVICES 6/3-7/1/26		350.86
9011083473	07/09/2026	PRESTIGE URGENT CARE	01-5801	BUS DRIVER PHYSICAL-P. CHAMBERS		125.00
9011083474	07/09/2026	SHASTA CO OFFICE OF EDUCATION	01-5630	MAY 26' VEHICLE MAINTENANCE		776.29

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011083475	07/09/2026	U.S. BANK CORP PAYMENT SYSTEMS	01-4310	ELOP 25/26 COOKING CLUB SUPPLIES	271.69	
				ELOP- SUMMER SCHOOL SUPPLIES	29.83	
				ELOP-SUMMER SCHOOL SUPPLIES	1,191.33	
			01-4510	D.O. MAINTENANCE SUPPLIES	449.36	
				ELEMENTARY CUMULATIVE RECORDS	216.47	
				JOHN DEERE MOWER -MAINT. CREDIT	184.32-	
				JOHN DEERE MOWER-MAINTENACE SPLY	176.52	
				JOHN DEERE MOWER-MAINTENANCE SPLY	30.99	
				MAINTENANCE SUPPLIES	113.13	
				STUDENT INCENTIVES LUNCH	493.70	
				WATER SERVICES	64.59	
			01-5210	PEPPERMILL DEPOSIT- P. HEBERT CONF.	1,157.20	
				PEPPERMILL DEPOSIT- R. BARRIE CONF.	1,157.20	
				PROF. DEVELOPMENT CONF-L. CARTER	718.00	
			01-5310	AMAZON PRIME SUBSCRIPTION	16.08	
			01-5801	AR READING FIELD TRIP	1,332.00	
				AR READING FIELD TRIP CREDIT	650.00-	
			13-4710	STUDENT MEAL SUPPLIES	15.19	6,598.96
9011083476	07/09/2026	US OMNI & TSACG COMP SERVICES	01-5801	RETIREMENT PLAN SERVICES		15.00
9011083477	07/09/2026	VALLEY SUPPLY ACE HARDWARE	01-4510	D.O & ELEM. MAINTENANCE SUPPLIES		207.24
9011084173	07/16/2026	5 PEAKS YOUTH SOLUTIONS	01-5805	SUMMER PROGRAMS		16,640.00
9011084174	07/16/2026	ACE PAYMENT PROCESSING	01-4510	PRESCHOOL MAINTENANCE SUPPLIES		30.13
9011084175	07/16/2026	AT&T	01-5910	JULY 26' PHONE SRVCS		733.97
9011084176	07/16/2026	CALIF SAFETY - ANNA SCHWA RTZ	01-5801	JULY 26' ALARM MONITORING SRVCS		570.00
9011084177	07/16/2026	CASCADE UNION ELEM SCH. DIST.	01-4510	JULY 25' MEALS		11,170.02
9011084178	07/16/2026	CHRISTY WHITE, INC.	01-5812	25/26 DISTRICT AUDIT: 2ND PROGRESS INVOICE 25% CONTRACT		6,570.00
9011084179	07/16/2026	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5801	JUNE 26' FINGERPRINTING		32.00
9011084180	07/16/2026	HAPPY STOP MARKET	01-4601	JUNE 26' TRANSPORTATION/MAINT. FUEL		3,025.75
9011084181	07/16/2026	HYDROTEC SOLUTIONS INC.	01-5630	PRIMARY TANK MAINTENANCE		440.00
9011084182	07/16/2026	J.F. SHEA CONSTRUCTION INC.	01-4510	PRESCHOOL CONCRETE PROJECT		1,032.37
9011084183	07/16/2026	LAUNDRY WORLD	01-4510	PRIMARY SUPPLIES	355.00	
				PRIMARY TK ROOMS SUPPLIES	1,045.55	1,400.55
9011084184	07/16/2026	MMA Happy Valley Power, L.P. c /o EDPR NA Distr. Gen	01-5515	HVUESD SOLAR POWER		1,389.13
9011084185	07/16/2026	PAYLESS BUILDING SUPPLY	01-4510	TK/MAINTENANCE SUPPLIES		617.44

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011084186	07/16/2026	PG&E	01-5515	ES/PS ELECTRIC SVCS 6/4-7/2/26		264.74
9011084187	07/16/2026	PRO TRAININGS LLC	01-5801	B. GREENBAUM PROFIRSTAID CERTIF.		39.95
9011084188	07/16/2026	PRODUCERS DAIRY FOODS, INC.	13-4710	STUDENT MEAL SUPPLIES		102.54
9011084189	07/16/2026	Professional Exterminators	01-5510	JULY 26' ELEM. PEST TREATMENT	90.00	
				JULY 26' PRIMARY PEST TREATMENT	70.00	160.00
9011084190	07/16/2026	SAN JOAQUIN CO OF ED CO SCHL SERV FUND	01-5801	26/27 EDJOIN ACCOUNT FEES		800.00
9011084191	07/16/2026	SEMINGSON ARCHITECTS INC.	01-5801	24214 HV SCORE BOARD	607.50	
				24242 HV PRIMARY GENERATOR	1,125.00	
				25206 HV ES GENERATOR	1,440.00	3,172.50
9011084192	07/16/2026	THE READING LEAGUE SHOP	01-4310	HVP READING MATERIALS		882.02
9011084193	07/16/2026	TPX COMMUNICATIONS	01-5910	JULY 26' PHONE SRVCS		517.21
9011084194	07/16/2026	VARIFAX SYSTEMS	01-4510	D.O. CANNON PRINTER INK		6,139.58
9011084195	07/16/2026	WASTE MANAGEMENT ANDERSON COTTONWOOD DISPOSAL	01-5545	ELEM. GARBAGE SVCS 7/1-7/31/26	1,890.83	
				PRIM. GARBAGE SVCS 7/1-7/31/26	965.05	2,855.88
9011084196	07/16/2026	RENAISSANCE LEARNING INC	01-5801	ES/PS ACCELERATED READER SUBSCRIPTION		4,457.15
9011084748	07/23/2026	ACE PAYMENT PROCESSING	01-4510	CDS ROOM MAINT. SUPPLIES		23.68
9011084749	07/23/2026	CALIFORNIA'S VALUED TRUST ATTN: FIN DEPT	01-9550	AUGUST 26' H & D	47,444.00	
			01-9551	AUGUST 26' H & D	3,725.11	
			01-9559	AUGUST 26' H & D	982.57	52,151.68
9011084750	07/23/2026	CDW GOVERNMENT	35-6210	PRIMARY ACTIVPANEL UPGRADE		716.46
9011084751	07/23/2026	GAYNOR TELESYSTEMS INC.	01-5910	CLOUD SUBSCRIPTION FEES 7/14-8/15/26		718.91
9011084752	07/23/2026	JACK SCHREDER & ASSOC., INC.	25-5801	JUNE 26' SCHOOL FACILITY ACTIVITES		256.25
9011084753	07/23/2026	LOZANO SMITH	01-5810	GENERAL PUBLIC RECORDS ACT THRU 6/30/26	114.00	
				TITLE IX COMPLAINT	10,472.50	10,586.50
9011084754	07/23/2026	NCSIG	01-5447	26/27 LIABILITY & PROPERTY INSURANCE	72,554.33	
			01-5450	26/27 LIABILITY & PROPERTY INSURANCE	31,094.72	103,649.05
9011084755	07/23/2026	PAINT MARTS	01-4510	D.O. BUILDING PROJECT MAINT. SPLYS	525.36	
				PRIMARY MAINTENANCE SUPPLIES	158.14	683.50
9011084756	07/23/2026	PARK PLANET	01-6220	TK/K PLAYGROUND PARTS		751.99
9011084757	07/23/2026	PAYLESS BUILDING SUPPLY	01-4510	D.O. BUILDING PROJECT MAINT. SUPPLIES		244.77
9011084758	07/23/2026	PITNEY BOWES	01-5930	JULY 26' POSTAGE REFILL		360.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011084759	07/23/2026	SEMINGSON ARCHITECTS INC.	01-5801	JUNE 24242 PRIMARY GENERATOR	1,512.50	
				JUNE 25206 ES GENERATOR	1,485.00	2,997.50
9011084760	07/23/2026	SHASTA TRINITY SCHLS INS GROUP	01-9552	AUGUST 26' VISION	811.80	
			01-9559	AUGUST 26' VISION	67.50	879.30
9011084761	07/23/2026	US BANK EQUIPMENT FINANCE	01-5801	JULY 26' COPIER/LEASE SVCS	1,191.72	
			01-7439	JULY 26' COPIER/LEASE SVCS	1,431.84	2,623.56
				Total Number of Checks	**86**	**912,414.44**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	81	908,537.07
13	CafeFoodSvc	2	117.73
25	CapitalFacilities	1	256.25
35	CountySchoolFacilities	3	3,503.39
	Total Number of Checks	**86**	912,414.44
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**912,414.44**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2026 through 08/07/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011086036	08/07/2026	5 PEAKS YOUTH SOLUTIONS	01-5805	HVUESD ELOP SRVCS		36,235.00
9011086037	08/07/2026	ACCU-PRINT	01-5801	FINGERPRINTING (3)		60.00
9011086038	08/07/2026	BOBAN, JESSICA D	01-5211	MAY-JUNE 26' H & H MILEAGE REIMB.		150.80
9011086039	08/07/2026	C&C CATERING	01-5801	26/27 WELCOME BACK BREAKFAST		1,850.06
9011086040	08/07/2026	CALIF SAFETY - ANNA SCHWA RTZ	01-5801	AUGUST 26' ALARM/MONITOR SERVICES		570.00
9011086041	08/07/2026	CINTAS	01-5801	ZOLL 3 AED AUTOMATIC AGREEMENT		643.50
9011086042	08/07/2026	CLEAR CREEK COMMUNITY SERVICE	01-5550	JULY 26' BUS BARN WATER SVCS	21.09	
				JULY 26' ELEM. BALL PARK WATER SVCS	704.14	
				JULY 26' ELEMENTARY WATER SVCS	289.58	
				JULY 26' PRIMARY WATER SVCS	161.52	1,176.33
9011086043	08/07/2026	E-Rate Advisors, Inc.	01-5801	E-RATE Q1- 26/27 1 OF 4 INVOICE		750.00
9011086044	08/07/2026	EMPLOYMENT DEVELOPMENT DEPT	01-3502	SEF LOCAL EXPERIENCE CHARGE		169.20
9011086045	08/07/2026	ESGI	01-5801	ESGI 12-MONTH LICENSE RENEWAL		3,622.00
9011086046	08/07/2026	GAYNOR TELESYSTEMS INC.	01-5910	PRIMARY EMERGENCY CALL		283.50
9011086047	08/07/2026	HEARTLAND PAYMENT SYSTEMS	13-5801	26/27 MOSIAC CLOUD SVCS		1,942.00
9011086048	08/07/2026	KRISTINA COOK	01-5211	JUNE 26' SPED MILEAGE REIMB.		116.00
9011086049	08/07/2026	LINDE GAS & EQUIPMENT INC.	01-5610	CYLIDER RENTAL		37.55
9011086050	08/07/2026	MUELA, SHAWNA M	01-5211	JULY 26' ELOP MILEAGE REIMB.	40.28	
				JUNE 26' ELOP MILEAGE REIMB.	95.70	135.98
9011086051	08/07/2026	NAPA OF ANDERSON	01-4510	TRANSPORTATION PARTS		938.02
9011086052	08/07/2026	NORTH VALLEY DISTRIBUTING	01-5801	D.O. ROOM SET-UP		179.47
9011086053	08/07/2026	OFFICE DEPOT	01-4510	D.O. FILING CABINET		235.94
9011086054	08/07/2026	PAYLESS BUILDING SUPPLY	01-4510	PRESCHOOL MAINT. CONSTRUCTION SPLY		200.49
9011086055	08/07/2026	PG&E	01-5515	FAMILY CENTER CREDIT	14.08-	
				JULY 26' PRIMARY ELECTRIC SVCS	21.38	7.30
9011086056	08/07/2026	Professional Exterminators	01-5510	AUGUST 26' ELEMENT. PEST TREATMENT	90.00	
				AUGUST 26' PRIMARY PEST TREATMENT	70.00	160.00
9011086057	08/07/2026	SHASTA CO OFFICE OF EDUCATION	01-5101	25/26 ANNUAL EXCEL PROGRAM	17,842.20	
			01-5630	JUNE 26' VEHICLE MAINTENANCE	992.24	18,834.44
9011086058	08/07/2026	U.S. BANK CORP PAYMENT SYSTEMS	01-4310	ELOP-SUMMER SCHOOL SUPPLIES	9.48	
			01-4510	26/27 STAFF PLANNING	120.65	
				BROWN INDUSTRIES - YEARS OF SVCS AWARD	52.45	
				BUS #110 & 219 PARTS	168.60	
			01-5210	H. JELLISON CONFERENCE HOTEL	1,164.79	
				H. JELLISON CONFERENCE REGISTRATION	924.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2026 through 08/07/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011086058	08/07/2026	U.S. BANK CORP PAYMENT SYSTEMS	01-5210	L. CARTER CONFERENCE HOTEL	1,164.79	
			01-5310	AMAZON PRIME SUBSCRIPTION	16.08	
			01-5801	ELOP - SPORTS CAMPS SUPPLIES	244.62	
				ELOP-SUMMER SCHOOL FIELD TRIP	849.60	
				R. KINSEY PROCPR CERTIFICATE	59.95	4,775.01
9011086059	08/07/2026	US OMNI & TSACG COMP SERVICES	01-5801	RETIREMENT PLAN SVCS		15.00
9011086060	08/07/2026	WILD TOAD, INC	01-4510	PRESCHOOL PLAYGROUND MAINT. SUPPLIES	864.44	
				PRIMARY PLAYGROUND MAINT. SUPPLIES	799.88	
				TK/K MAINT. CONSTRUCTION SUPPLIES	1,016.35	2,680.67
				Total Number of Checks	**25**	**75,768.26**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	24	73,826.26
13	CafeFoodSvc	1	1,942.00
	Total Number of Checks	**25**	75,768.26
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**75,768.26**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT

PERSONNEL ACTION REPORT

NAME OF EMPLOYEE	EMPLOYEE POSITION	EMPLOYMENT STATUS	EFFECTIVE DATE
Danniell Hampton	CBO	New Hire	08/18/2026
Leanna Buckingham	SDC Teacher (.4 FTE)	New Hire	08/07/2026
Marsha Maughan	Instructional Aide	New Hire	08/11/2026

RESOLUTION #27-01 OF THE GOVERNING BOARD OF THE HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT REGARDING THE DESIGNATION OF THE OFFICIAL REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE SHASTA-TRINITY SCHOOLS INSURANCE GROUP JOINT POWERS AUTHORITY BOARD OF DIRECTORS

WHEREAS, the Happy Valley Elementary School District is a member of the Shasta-Trinity Schools Insurance Group Joint Powers Authority;

AND WHEREAS a representative and an alternate representative are required to be designated by each member district;

RESOLVE the Governing Board of the Happy Valley Elementary School District of Shasta County, in a regular public meeting assembled this 12th day of August 2026, designates Gina Murphy, Superintendent, as the official representative to the Shasta-Trinity Schools Insurance Group's Board of Directors, and Daniell Hampton, CBO, as the official alternate representative; Said representative(s) is authorized to sign documents and perform all items pertaining to the interest of the Board of Directors as a legislative body pursuant to the terms of the Shasta-Trinity Schools Insurance Group Joint Powers Authority Agreement.

BE IT FURTHER RESOLVED that the designated official representative or designated official alternate representative, whichever is present, but not both, may vote on the Happy Valley Elementary School District's behalf to expand the lines of coverage provided by the Shasta-Trinity Schools Insurance Group to include any other risk management, insurance, or self-funded program(s) authorized by law.

The above resolution was moved by member _____, seconded by member _____, and passed and adopted this 12th day of August 2026, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAINED:

_____

Signature – Clerk of the Board Print Name Title

BEFORE THE BOARD OF TRUSTEES OF THE
HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
SHASTA COUNTY, CALIFORNIA
RESOLUTION #27-02
REGARDING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Happy Valley Union Elementary School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Happy Valley Union Elementary School District has determined to spend the monies received from the Education Protection Act for Teachers' salaries.

DATED: AUGUST 12, 2026

_____
Jodi Shearman, Board President

_____
Erin Ciapponi, Vice-President

_____
Cheryl Best, Clerk

_____
Josh Hancock, Board Member

_____
Jacque Brousseau, Board Member

BEFORE THE BOARD OF TRUSTEES OF THE
HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
SHASTA COUNTY, CALIFORNIA
RESOLUTION #27-03
AUTHORIZATION FOR 2026-2027 INTER-FUND TRANSFERS

WHEREAS, the Happy Valley Union Elementary School District will need to transfer money between funds;

WHEREAS, the Happy Valley Union Elementary School District has the need to transfer revenues and expenditures between funds;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Happy Valley Union Elementary School District authorizes the Business Manager or Superintendent to make such transfers as may be needed.

PASSED AND ADOPTED THIS 12th day of August 2026, by the Board of Trustees of the Happy Valley Union Elementary School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Clerk of the Governing Board

BEFORE THE BOARD OF TRUSTEES OF THE
HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
RESOLUTION #27-04
AUTHORIZING THE SUPERINTENDENT/PRINCIPAL TO MAKE CERTAIN PURCHASES RELATED TO SCHOOL ACTIVITIES AND FUNCTIONS

WHEREAS, Education Code Section 35160 authorizes a Governing Board to initiate and carry on any program, activity, or otherwise act in any manner which is not in conflict with or inconsistent with, the purposes for which school districts are established; and,

WHEREAS, Education Code Section 35160.1 further authorizes a Governing Board to expend public funds for programs and activities that the Governing Board determines are necessary or desirable in meeting the unique needs of the District; and,

WHEREAS, Education Code Section 35172(c) specifically authorizes a Governing Board to engage in activities that inform and make known to the citizens of the District, the educational programs and activities of Happy Valley UESD; and,

WHEREAS, Education Code Section 35161 also authorizes a Governing Board to delegate to an officer or employee of the District any of the powers or duties that are delegated to it (the Governing Board) by law;

WHEREAS, Education Code Section 44032 requires that the Governing Board pay the actual and necessary expenses of employees incurred in the course of performing services for the District under the direction of the Governing Board; and,

WHEREAS, the Governing Board requires the Superintendent/Principal to promote understanding of District's educational programs through personal contact with individuals and groups throughout Shasta County communities; and,

WHEREAS, the Governing Board recognizes that the Superintendent/Principal may, from time to time, require parents, community members, officers and employees to meet during meal periods or after normal school hours; and,

WHEREAS, the Governing Board further recognizes that the Superintendent/Principal, as part of the educational program at Happy Valley UESD, may need to recognize students, parents, volunteers, and District staff for their contributions and efforts in making the educational program at Happy Valley UESD successful; and,

WHEREAS, the Governing Board has previously authorized the Superintendent/Principal to make expenditures on behalf of the Governing Board and the District in amounts not to exceed $10,000.00 annually, without prior Governing Board approval; and;

WHEREAS, the Governing Board desires to authorize the Superintendent/Principal to purchase awards, flowers, books, trophies, food and beverages, and other mementos to recognize the accomplishments, contributions and efforts of those students, parents, District staff, and volunteers.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. The Governing Board reaffirms and reauthorizes the Superintendent/Principal to make expenditures on behalf of the Governing Board and/or the District in amounts not to exceed $10,000.00 annually without the prior approval of the Governing Board. Said expenditures shall be presented to the Governing Board for ratification at the next regularly scheduled meeting following the expenditure;

2. The Governing Board hereby designates and approves the following activities for service of food, non-alcoholic beverages and other refreshments:

   Governing Board Meetings
   Functions for volunteers and retiring employees
   Activities honoring individuals in education
   Public School Week activities
   Education events sponsored by the Governing Board
   Seminars, workshops or employee in-services
   Board appointed committee meetings
   Group planning and operational meetings
   Student Presentations

   The Governing Board further herby authorizes the Superintendent/Principal to use her discretion to purchase coffee, water, food items, flowers, books, awards and/or mementos for staff, parents and volunteers as she deems appropriate to encourage and/or recognize participation in school activities, staff contributions to the educational programming, attendance at parent meetings, and encourage volunteerism; and

BE IT FURTHER RESOLVED THAT:

3. Such expenses shall be paid from District funds with the cost per person not to exceed $30.00 and the total expense per event shall not exceed $1,000.00, without prior Governing Board approval.

4. The Governing Board determines that these activities are in accordance with Education Code Section 35160, 35160.1, 70902, 44032/87032 and serve the educational purpose, goals and mission of Happy Valley UESD, including communicating the mission of the District and the Governing Board, increases community awareness of the educational programs of the District and promotes individual and group support of, and participation in, the District's educational program and priorities.

APPROVED AND ADOPTED by the Governing Board of the Happy Valley Union Elementary School District at a regularly scheduled board meeting held on the 12th day of August 2026, in Shasta County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

_____

Jodi Shearman, President

_____

Cheryl Best, Board Clerk

HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT

SUBJECT: ADOPT RESOLUTION #27-05 acknowledging the five-year Facilities Master Plan certifications required under one or more SAB-Administered Program(s) of the Office of Public School Construction

RECOMMENDATION:

That the Board of Trustees adopt Resolution #27-05 acknowledging the five-year Facilities Master Plan certifications required to submit small school district funding applications to the Office of Public School Construction (OPSC).

BACKGROUND:

The Kindergarten through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024 (Proposition 2) established the Small School District Program (Program). At the February 25 and April 29, 2026 State Allocation Board (Board) meetings, the Board approved regulations for implementation of the Program. The regulations were approved by the Office of Administrative Law on June 15, 2026. SFP Regulation Sections 1859.156-1859.158 and the Application for Small School District Preliminary Apportionment (Form SAB 50-12) were added to implement this Program. This service provides dedicated funding for eligible small school districts or county offices of education with an enrollment of 2,500 pupils or fewer at the time of application submittal. The Program includes $400 million for Modernization projects and $330 million for New Construction projects. Districts request a preliminary apportionment (reservation of bond authority) for their projects by submitting a Form SAB 50-12 during the following Program opening dates:

- Modernization Applications: November 2, 2026
- New Construction Applications: January 15, 2027

Districts who have a successful Preliminary Program Apportionment reserve bond authority for up to four years, with a potential one-time, one year extension subject to Board approval in accordance with School Facility Program Regulation Section 1859.157.6. Districts must then convert their Preliminary to a Final Program Apportionment using the Application for Funding (Form SAB 50-04) within four years of the Board approval date for the Form SAB 50-12, along with required documentation such as, but not limited to, any California Department of Education Plan Approvals, Division of the State Architect Plan Approvals, the District's Five-Year Facility Master Plan, and other required documentation that accompanies a complete and valid Form SAB 50-04 submittal.

GOVERNING BOARD RESOLUTION ON THE FIVE-YEAR SCHOOL FACILITIES MASTER PLAN REQUIREMENT
FOR
SCHOOL FACILITY PROGRAM SMALL SCHOOL DISTRICT PROGRAM FUNDING APPLICATIONS

RESOLUTION #27-05

RESOLUTION AUTHORIZING FILING OF APPLICATION(S) FOR STATE ALLOCATION BOARD–ADMINISTERED SMALL SCHOOL DISTRICT PROGRAM FOR THE HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT ON AUGUST 12, 2026

WHEREAS, Education Code established multiple programs to be administered by the Department of General Services (DGS) as staff to the State Allocation Board (SAB); and

WHEREAS, the Happy Valley Union Elementary School District intends to file applications for eligibility determination, file applications for funding, and/or certify information under the Small School District Program (SSDP), a program within the School Facility Program (SFP); and

WHEREAS, the Happy Valley Union Elementary School District is aware of the minimum requirements for the five-year school facilities master plan as outlined in Section 17070.54 of the Education Code and SFP Regulation Section 1859.18; and

NOW, THEREFORE BE IT RESOLVED THAT, as a condition of participating in the SSDP, as administered by the SAB, the Happy Valley Union Elementary School District shall submit to the DGS a five-year school facilities master plan, updated five-year school facilities master plan, or a governing board resolution updating the required components of the master plan that were materially affected and a description of what changed, approved by the governing board of the Happy Valley Union Elementary School District for all Application for Funding (Form SAB 50-04) submittals on or after October 31, 2024, of which are subject to Section 17070.54 of the Education Code and SFP Regulation Section 1859.18; and

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to SFP Regulation Section 1859.18.1(f)(1), if the Happy Valley Union Elementary School District receives a Preliminary Small School District Apportionment on or after October 31, 2024, as a condition of SSDP participation, shall submit a complete and valid master plan with the Form SAB 50-04 request for Final Small School District Apportionment; and

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to SFP Regulation Section 1859.18.1(f), the Happy Valley Union Elementary School District acknowledges that the Apportionment may be rescinded for failure to submit a complete and valid master plan within the timeline specified in (f)(1).

PASSED AND ADOPTED on insert date here by the Happy Valley Union Elementary School District Board of Trustees by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

Date: 08/12/2026

_____

Jodi Shearman, Board President

Happy Valley Union Elementary School District

CERTIFICATION

I, Cheryl Best, certify that the foregoing is a correct copy of a resolution passed and adopted by the Happy Valley Union Elementary School District on 08/12/2026.

Date: 08/12/2026

_____

Cheryl Best, Board Secretary/Clerk

Happy Valley Union Elementary School District

BACKGROUND:

NCSIG JPA Bylaws were rewritten and approved 12/7/2017 and approved by two-thirds vote of Membership effective March 1, 2018 and were last reviewed and revised 5/26/2022.

STATUS:

The NCSIG Board approved the amended changes to the bylaws on May 29, 2026. In accordance with Article XIV of the Bylaws a 2/3 vote from all members are required to pass the proposed changes.

Summary of Proposed Changes:

The Bylaws define the number of board members from each NCSIG representative county based on ADA. The change as outlined in the bylaws will change the qualifying ADA for counties that do not have the majority of their PEA's as NCSIG members. This will allow members with sufficient ADA (500 or more) to have board representation regardless of how many PEA's in their county are NCSIG Members.

RECOMMENDATION:

Approve the resolution to approve the amendment to the NCSIG Bylaws as proposed.

Northern California Schools Insurance Group

BYLAWS

Rewritten in entirety and approved by NCSIG Board of Directors on December 7, 2017 and approved by two-thirds vote of Membership to be effective March 1, 2018.

Article I Section D. Amended
Approved by Board of Directors May 26, 2022 Ratified by Membership

TABLE OF CONTENTS

ARTICLE I	BOARD OF DIRECTORS	3
ARTICLE II	RULES OF THE BOARD OF DIRECTORS	5
ARTICLE III	OFFICERS	5
ARTICLE IV	EXECUTIVE DIRECTOR	7
ARTICLE V	MEMBERSHIP IN NCSIG	7
ARTICLE VI	FINANCE	8
ARTICLE VII	RECEIPT AND DISBURSEMENT OF FUNDS	9
ARTICLE VIII	INVESTMENT OF FUNDS	9
ARTICLE IX	ACCOUNTS AND RECORDS	9
ARTICLE X	HOLD HARMLESS AND INDEMNIFICATION	10
ARTICLE XI	RISK MANAGEMENT	10
ARTICLE XII	WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP	11
ARTICLE XIII	DISPOSITION OF PROPERTY AND FUNDS	12
ARTICLE XIV	AMENDMENTS	12
ARTICLE XV	SEVERABILITY	12
ARTICLE XVI	SUBORDINATION	12
ARTICLE XVII	RECORDS RETENTION POLICY	12
ARTICLE XVIII	NOTICES	13
ARTICLE XIX	EFFECTIVE DATE	13
ARTICLE X	DEFINITIONS	13
APPENDIX A	NCSIG PRINCIPAL ADDRESS	15

BYLAWS

NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP JOINT POWERS AUTHORITY

PREAMBLE

Northern California Schools Insurance Group ("NCSIG") was established pursuant to the terms of a Joint Powers Agreement ("JPA Agreement") by and among its Public Educational Agencies ("PEA") for the purpose of providing the services and other items necessary and appropriate for the establishment, operation, and maintenance of a joint program for liability and property damage protection for the PEA's who are Members ("Members") hereof, and to provide a forum for discussion, study, development, and implementation of recommendations of mutual interest regarding pooled coverage and group purchase insurance and reinsurance programs. Pursuant to the terms of the JPA Agreement, NCSIG has adopted these Bylaws ("Bylaws") to apply to and govern NCSIG and its Members.

ARTICLE I
BOARD OF DIRECTORS

A. A Board of Directors is hereby established to represent the NCSIG membership.

B. The Board of Directors shall be formed in the following manner. Each California County in which a majority of Public Educational Agencies in that county are members of NCSIG shall have representation on the Board of Directors. Representation from each county shall be on a weighted basis based on each county's combined Average Daily Attendance (ADA). ADA shall be as determined in the NCSIG Underwriting Policy for purposes of rate setting each year. Should a county's ADA change the county to a different size category, the change in number of Directors shall become effective at the beginning of the next fiscal year beginning July 1. Selection of Directors from each county shall be designated by the county's Superintendent of Schools and must be either a school administrator or a designated confidential employee of a member and shall serve at the pleasure of the Members in that county. Each Director shall be entitled to cast one vote in all matters requiring a vote, except in the case of an actual or potential conflict of interest.

Total County ADA		Number of Directors
0 -	7,499	2
7,500 -	24,999	3
25,000 -	Over	4

C. If a Public Educational Agency is located in a county where the majority of Public Educational Agencies are not members of NCSIG, the size category and number of votes for that Director shall be as shown in the Table below. The Director would be appointed by the Superintendent of the Public Educational Entity with qualifying ADA. All votes allocated to each Director shall be cast together and cannot be split.

Individual Member ADA		Votes Allocated
0 -	4,999	0
500	4,999	1
5,000 -	7,499	2
7,500 -	24,999	3
25,000 -	Over	4

D. Each Director shall designate an alternate representative from their PEA who is employed as a school administrator or a designated confidential employee that is authorized to act in the event of the absence of the appointed Director. Only the designated Director or alternate may serve on the board. Individuals may be appointed to serve as alternates by one or more Authority Members so long as the qualified alternate represents a member PEA from the same county.

E. The Board of Directors shall hold at least one regular meeting each fiscal year. The date, time, and location for each such regular meeting shall be fixed by the Board of Directors, and shall be publicly noticed prior to the meeting. All meetings of the Board of Directors shall be called, held, and conducted in accordance with the terms and provisions of the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code), as said Act may be modified by subsequent legislation, and as the same may be augmented by rules of the Board of Directors not inconsistent therewith. The Board may hold additional meetings as determined by the Board and consistent with Brown Act. Except as otherwise provided or permitted by law, all meetings of the Board are open and public. The Board of Directors will cause minutes of its meetings to be kept, and post the true and correct copies of the minutes of such meetings after Board approval.

F. The principal office for the transaction of business of NCSIG and receipt of all notices is hereby fixed and located as described in Appendix A attached hereto and incorporated herein by reference. The Board of Directors shall have the authority to change the location of the principal office.

G. The Board of Directors may establish and dissolve operating committees and establish such committees and their operating policies.

H. The Board of Directors may establish, revise and discontinue policies related to the operation of NCSIG and such approved policies are binding upon the Members unless otherwise specified by policy established by the Board of Directors.

I. The Board of Directors shall determine Contributions and the method by which Contributions will be paid to NCSIG. The Board of Directors will also provide for additional assessments during the year, if necessary or appropriate, to allow for increased costs and expenses that may occur. The Board of Directors shall insure that a complete and accurate system of accounting of the NCSIG financials are maintained at all times consistent with established auditing standards and accounting procedures.

J. The Board of Directors shall review coverages that are provided to Members and establish policies and procedures for claims administration.

K. The Board of Directors shall approve the terms of all related insurance, excess insurance, reinsurance and other agreements, including the terms of coverage, claims services, cost and compensation.

L. The Board of Directors shall directly or by contract provide for services required to effectively implement all aspects of the Joint Program.

M. The Board may authorize any Officer or Officers, agent or agents, to enter into any contract or execute any instrument in the name and on behalf of NCSIG, and such authorization may be general or confined to specific instances. Unless so authorized by the Board of Directors, no Officer, agent or employee shall have any authority to bind NCSIG by any contract or to pledge its credit or to render it liable for any purpose.

ARTICLE II
RULES OF THE BOARD OF DIRECTORS

A. The Board of Directors may establish rules governing its own conduct and procedures and have such expressed or implied authority as is not inconsistent with, or contrary to, the laws of the State of California, these Bylaws, or the Joint Powers Agreement.

B. A quorum for the transaction of business by the Board of Directors shall consist of a majority weighted vote of the Directors or their alternate. All action shall require the approval of a majority weighted vote of the Directors or their alternate present at the meeting, unless a higher percentage vote is required by the Agreement or these Bylaws.

C. No one serving on the Board of Directors shall receive any salary or compensation from NCSIG.

D. The Board of Directors may approve reimbursement for expenses incurred.

ARTICLE III
OFFICERS

A. The principal Officers of NCSIG shall be a President, a Vice President, a Secretary/Auditor-Controller, a Treasurer, and a Finance Chair ("Officers").

B. Election of Officers:

1. The Officers of NCSIG shall be elected by the weighted vote of the Directors or his/her alternate.

2. The Officers of NCSIG shall serve a term of two years, beginning July 1 of even- numbered years.

3. Elections shall take place at the last regularly scheduled Board of Directors meeting prior to the commencement of even-numbered Program Years. Directors may make nominations of individuals who meet the requirements for the office at the time of election. If such nomination is seconded, the nominated individual shall be a candidate

for that office for which the candidate was nominated. The candidate with the greatest number of weighted votes shall be elected to the office.

4. Any person elected as an Officer may be removed at any time, with or without cause, by a majority of the weighted votes of Directors or their alternate present at the Board meeting.

5. Officers shall at all times during their term be the designated Director of a Member. In the event an Officer is no longer a designated Director of a Member, then such individual shall no longer be an Officer of NCSIG.

6. All vacancies arising may be filled at any time by the weighted vote of the Directors or their alternate present at that Board of Directors meeting.

C. The President will preside at all meetings of NCSIG. The President shall appoint the Finance Chair to serve as a NCSIG Officer and members of committees as necessary or appropriate for carrying on the activities of NCSIG. Committees appointed by the President may hold office beyond the President's term subject to the approval of the new President. The President shall execute documents on behalf of NCSIG as authorized by the Board of Directors and shall serve as the back-up liaison to the JPA Manager between this and any other organization. The President shall have authority to approve demands.

D. The Vice President shall have such powers and perform such duties as may be prescribed from time to time by the Board of Directors or the President. In the absence or disability of the President, the Vice President shall be vested with all the powers and authorized to perform all the duties of the President. The Vice-President shall also serve as the auditor/controller of NCSIG in the absence of the auditor-controller and shall approve demands.

E. The Secretary shall be present at all meetings of NCSIG to cause minutes to be kept, to maintain or cause to be maintained all accounting and other financial records of NCSIG, to file all financial reports of NCSIG and perform such other duties as the Board may specify. The Secretary shall also serve as the Auditor/Controller of NCSIG and shall approve demands.

F. The Treasurer shall be those specified in Sections 6505.5 or 6505.6 of the California Government Code, to cause to be received and safe kept all money coming into the treasury, to comply or cause to be complied with all laws governing the deposit and investment of funds, and to cause to be submitted a quarterly report (Treasurer's Report) to the Board summarizing receipts, disbursements, and fund balances, along with a listing of all investments and other duties as specified by the Board. The Treasurer shall have authority to approve demands.

G. The Board of Directors may appoint or elect such additional Officers, and assign such duties and authorities, as it determines.

H. The NCSIG Officers shall comprise the Claims Committee and will be subject to the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code).

ARTICLE IV
EXECUTIVE DIRECTOR

All decisions related to NCSIG shall be made by the Board of Directors. NCSIG may contract with a company with demonstrated expertise and experience to assist NCSIG with the management and operation of NCSIG ("Executive Director").

A. The Executive Director shall provide employees and/or contractors to act as JPA Manager and Associate JPA Manager(s) to:

1. Monitor the status of NCSIG's programs and operations, losses, administrative and operational costs, service companies' and Servicing Agents performance and report to the Board.

2. Prepare an annual budget.

3. Assist the Board in selecting brokers, excess insurance companies or excess insurance Joint Powers Authorities.

4. Assist the Board in selecting claims administrators, risk control consultants and other program services.

5. Contract for claims audits and actuarial studies to determine cost allocations.

6. Perform whatever functions are necessary and within the Executive Director's authority to manage the daily activities of NCSIG.

7. Conduct the business of NCSIG in a manner consistent with the standards set forth by the California Association of Joint Powers Authorities (CAJPA) for their accreditation program.

B. NCSIG shall compensate the Executive Director for services to NCSIG in such amount and manner as may be fixed from time-to-time by the Board of Directors. Details respecting compensation, termination, and other employment related matters pertaining to the Executive Director shall be governed by the Bylaws and such terms and conditions as the Board shall set forth in a contract or agreement.

ARTICLE V
MEMBERSHIP IN NCSIG

A. Membership in NCSIG shall be open to any California Public Educational Agency which has been duly approved by the Board of Directors. NCSIG shall provide application forms and establish procedures for their completion and submission for review prior to being approved.

B. Upon approval, a Public Educational Agency may become a Member of NCSIG by executing a copy of the NCSIG Joint Powers Agreement, whereby said Public Educational Agency agrees to comply with the terms of the NCSIG Joint Powers Agreement and these Bylaws, as the same may from time to time be amended and in effect.

C. NCSIG may establish special rules and terms for membership as defined in NCSIG Policies.

ARTICLE VI
FINANCE

A. NCSIG shall operate on a fiscal year from July 1st through June 30th.

B. The Board of Directors shall annually and in accordance with Policy adopt a budget showing each of the purposes for which NCSIG will need money and the estimated amount of money that will be needed for each such purpose for the ensuing fiscal year. A copy of the budget shall be provided to each of the Directors.

C. Each Member shall pay to NCSIG each fiscal year the annual Contribution as calculated and adopted by the Board of Directors pursuant to the following:

1. Each Member's Contribution shall be based upon such Member's retention, selected coverages, ADA, Total Insured Values and other information relative to providing coverage for the Member including rating factors as established by the NCSIG Underwriting Policy.

2. Contributions are due and payable as established by the NCSIG Delinquent Contribution/Termination of Coverage Policy.

D. Each Program Year shall be accounted for separately from every other Program Year in regard to the accounting for its assets and Obligations.

1. All Contributions, Obligations, expenditures and disbursements of NCSIG that can be separately and distinctly identified by Program Year shall be accounted for separately by each Program Year.

2. Any revenues, Obligations and expenses that cannot be separately and distinctly identified to a specific Program Year may be allocated among Program Years.

3. Should the total Obligations for a Program Year exceed the total assets of that year, the Members participating in such Program Year may be assessed a Pro-Rata Share of the additional contribution required based on actuarial analysis and approved by the Board of Directors.

4. Net Position Funds may be utilized for the benefit of NCSIG as determined and approved by the Board of Directors, including but not limited to a distribution of any positive net position funds to Members.

5. NCSIG's Contingency Reserve must be met before any positive net position funds are eligible to be returned to the Members.

6. Any unanticipated non-claim expenditures, not incorporated into the current annual budget, will be assessed against the Members, as determined by the Board of Directors. The assessment, if any, will be added to the Member's subsequent Program Year's Contribution.

E. Any subrogation recoveries received by NCSIG shall be credited to NCSIG with any remaining balance refunded to the member for any incurred Self Insured Retention.

F. An account shall be established and maintained to receive monies, pay operating expenses hold reserves and pay claims of NCSIG.

ARTICLE VII
RECEIPT AND DISBURSEMENT OF FUNDS

A. Revenues of NCSIG shall be received at its principal office. The Treasurer shall cause to be safeguarded and invested funds in accordance with NCSIG's current investment policy.

B. The President, Vice-President, Secretary, Treasurer, Finance Chair, JPA Manager and Associate JPA Managers shall be authorized signatories of NCSIG's checking account. All checks disbursing funds of NCSIG shall be signed as established by action of the Board.

C. A register of all checks issued since the previous Board meeting shall be provided at each subsequent Board meeting for approval

D. The JPA Manager shall be authorized to make all expenditures for goods or services without specific approval, to the extent such funds have been included and approved by adoption of the budget or as previously approved by the Board.

ARTICLE VIII
INVESTMENT OF FUNDS

NCSIG shall have the power to invest or cause to be invested, in compliance with Section 6509.5 of the California Government Code, such funds as are not necessary for the immediate operation of NCSIG as allowed by Section 53601 of the California Government Code.

ARTICLE IX
ACCOUNTS AND RECORDS

A . NCSIG is strictly accountable for all funds received and disbursed by it and, to that end, NCSIG shall establish and maintain such funds and accounts as may be required by Generally

Accepted Accounting Principles or by any provision of law or any resolution of NCSIG. Books and financial records of NCSIG shall be open to inspection at all reasonable times by representatives of the Members. NCSIG, as soon as practical after the close of each fiscal year, shall give, or cause to be given, a complete written report of all financial activities for such fiscal year to each Member of NCSIG.

B. The Board of Directors shall make, or contract with a Certified Public Accountant to make, an annual audit of the accounts, records, and financial affairs of NCSIG. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for Special Districts under Section 26909 of the California Government Code and shall conform to Generally Accepted Auditing Standards. When such an audit of accounts and reports is made by a Certified Public Accountant, a report thereof shall be filed within six months of the end of the fiscal year under examination with the State Controller and county auditor. Any costs of the audit, including contracts with, or employment of, Certified Public Accountants in making the audit(s) provided for herein, shall be appropriate administrative charges against the funds of NCSIG.

C. The Board of Directors shall contract with an independent claims auditor at least every two years to conduct and audit of claims paid by NCSIG and to deliver an audit report to the Board of Directors.

ARTICLE X
HOLD HARMLESS AND INDEMNIFICATION

The Board of Directors and the Officers of NCSIG, including former Directors and Officers, shall not be liable to NCSIG, to any Member or Former Member, or to any other person, for actual or alleged breach of duty, mistake of judgment, neglect, error, misstatement, misleading statement, or any other act or omission in the performance of their duties hereunder as provided by California Government, except in the event of fraud, gross negligence, or intentional misconduct of such director or Officer. NCSIG shall defend and shall indemnify and hold harmless its Directors and Officers, including former Directors and Officers, from any claim, demand, cause of action, and damages arising out of their performance of their duties as such Directors or Officers of NCSIG, to the extent authorized by Government Code Section 995. NCSIG may purchase conventional insurance to protect NCSIG, and its participating Members or Former Members, against any such acts or omissions by its Directors and Officers, including former Directors and Officers.

ARTICLE XI
RISK MANAGEMENT

The Board of Directors of NCSIG may adopt recommended minimum standards for risk management/loss control practices. These standards and best practices shall be reviewed by each Member as part of each Member's risk management practices.

ARTICLE XII
WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP

Any Member having completed three complete program years as a Member of NCSIG may withdraw from its status as a Member and party to the Joint Powers Agreement at the end of the fiscal year subject to the following terms and conditions.

A. Member must submit a written request to NCSIG JPA Manager no later than December 31 of the preceding Program Year.

B. Termination of participation in future Program years does not relieve the terminated Member of any benefits or obligations of those Program Years in which the Member participated. These obligations including payment of assessments or any other amounts due and payable, and the terminated Member shall participate in all dividends for the Program Years in which the Member participated.

C. A Member may be involuntarily terminated from membership in NCSIG upon the weighted vote of two-thirds of all the remaining Directors. Such involuntary termination shall become effective at the end of the Program Year in which the action is taken or upon such other date as the Board of Directors may specify, but in no case less than sixty days after notice of involuntary termination is given. As a result of such involuntary termination:

   a. The incurred claims, incurred but not reported claims, and all Contributions of the terminated Member applicable to Program Years of membership shall stay with NCSIG.

   b. The terminated Member shall continue to participate in each of the Program Years for which the agency was a Member.

   c. The terminated Member shall continue to be bound by the JPA Agreement and the Bylaws for the Program Years during which such agency was a Member.

D. Grounds for involuntary termination include, but are not limited to, the following:

   a. Failure or refusal to abide by the JPA Agreement or Bylaws;

   b. Failure or refusal of a Member to abide by an amendment of the JPA Agreement or Bylaws which has been adopted by the Board of Directors or by the Members of NCSIG as provided in the Agreement or these Bylaws;

   c. Failure or refusal to pay Contributions or assessments to NCSIG as provided in the Agreement or Bylaws;

   d. Failure to comply with risk management or safety programs implemented by NCSIG; or

   e. Failure of a Member to disclose a material fact to NCSIG or its JPA Manager.

ARTICLE XIII
DISPOSITION OF PROPERTY AND FUNDS

Upon termination of the JPA Agreement, all assets of NCSIG shall be distributed only among the parties that have been participants in the Program, including any of those parties which previously withdrew pursuant to the JPA Agreement, in and proportionate to their Deposit Premiums and Assessments paid during the term of the JPA Agreement. The Board of Directors shall determine such distribution within six months after the last pending claim or loss covered by this JPA Agreement has been finally resolved and there is a reasonable expectation that no new claims will be filed.

The Board is vested with all powers of NCSIG for the purpose of concluding and dissolving the business affairs of NCSIG. These powers shall include the power to require Members, including those which were participants at the time the claim arose or at the time the loss was incurred, to pay their share of any assessments deemed necessary by the Board for final disposition of all claims and losses covered by the JPA Agreement for any program year.

ARTICLE XIV
AMENDMENTS

A. Amendment to these Bylaws may be proposed by any Member of NCSIG.

B. All amendments to these Bylaws must be approved by a two-thirds (2/3) weighted vote of the members of NCSIG Board of Directors, followed by a 2/3 vote of the entire membership The effective date of any amendment will be on the first day of the next month following adoption, unless otherwise stated.

ARTICLE XV
SEVERABILITY

Should any portion, term, condition or provision of these Bylaws be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

ARTICLE XVI
SUBORDINATION

Should any portion, term, condition or provision of these Bylaws be in conflict with the JPA Agreement, the terms of the Bylaws will be subordinate to the JPA Agreement.

ARTICLE XVII
RECORDS RETENTION POLICY

NCSIG's records will be retained in accordance with the policy adopted by the Board of Directors.

ARTICLE XVIII
NOTICES

A. Notices to NCSIG shall be in writing and delivered to NCSIG.

B. Notices to Members shall be in writing and delivered to the Member.

C. Reportable claims against Members shall be reported to the Member's Servicing Agent and/or the NCSIG Claims Administrator.

ARTICLE XIX
EFFECTIVE DATE

The effective date of any amendment will be the first day of the next month following adoption, unless otherwise stated.

ARTICLE XX
DEFINITIONS

The terms in these Bylaws shall be as defined herein and in the JPA Agreement creating the Northern California Schools Insurance Group, unless otherwise specified herein.

A. "Associate JPA Manager" shall be an alternate JPA Manager in the event of a conflict of interest with the JPA Manager, in the absence of the JPA Manager, or for other duties as outlined in NCSIG documents, and will be subject to the direction and control of the Board and Executive Director.

B. "Board" or "Board of Directors" shall mean the governing body of NCSIG as determined in Article I of the Bylaws.

C. "Contribution" shall mean the amount determined by the Board of Directors as each Member's share of the cost of each Program Year of the Joint Program.

D. "Contingency Fund" shall mean the excess by which NCSIG's assets exceed the Obligations for all the Program Years measured at a point in time as determined by the Board of Directors.

E. "Director" shall be the person(s) appointed to the Board of Directors as provided for in this agreement. The Director shall have the authority to bind the Members on any and all matters relating to the business of NCSIG.

F. "Excess Insurance" shall mean that insurance purchased by NCSIG either through other Joint Powers Authorities or through commercial insurance companies to cover losses in excess of NCSIG's pooled limits.

G. "Executive Director" shall be the entity engaged by NCSIG under written contract for the day-to-day administration, management, and operation of NCSIG's programs of risk management and will be subject to the direction and control of the Board.

H. "JPA Agreement" shall mean the Joint Powers Agreement creating the Northern California Schools Insurance Group.

I. "JPA Manager" shall be the person (employee or contractor) of the Executive Director responsible for the day-to-day administration, management, and operation of NCSIG's programs of risk management and will be subject to the direction and control of the Board and Executive Director.

J. "Joint Program" shall mean the coverage for property and liability claims in excess of the Member's retention pursuant to NCSIG's coverage documents along with the purchasing of insurance or reinsurance or the setting aside of funds and reserves to pay for a self-insured retention or for losses not covered by insurance or reinsurance of such claims.

K. "Servicing Agent" shall be the person or entity designated by the Members to act on their behalf in providing insurance services as determined by the Servicing Agent Policy.

L. "Member" shall mean any Public Educational Agency who has been approved by the NCSIG Board of Directors for membership in NCSIG and is bound by the NCSIG JPA Agreement, Bylaws and other program policies which may be amended from time to time.

M. "NCSIG" shall mean the Northern California Schools Insurance Group.

N. "Obligations" shall mean to include, but not limited to, all payments required by law together with any other legal obligations incurred or potentially payable by NCSIG pursuant to the JPA Agreement or these Bylaws.

O. "Program Year" shall mean one year of the Joint Program separate from each and every other Program Year and shall operate on fiscal year from July 1st through June 30th, or as otherwise determined by the Board of Directors.

P. "Pro-Rata Share" shall mean the ratio of each Member's Contribution in proportion to the total of all Members' Contributions for each Program Year.

Q. "Public Educational Agency" shall include individual school districts, community college districts, Regional Occupational Center or Program, County Superintendent of Schools or Board of Education, Charter Schools sponsored by NCSIG Members, or other Joint Powers Authorities approved by the NCSIG Board of Directors for membership.

R. "Subrogation" shall mean the recovery of payments which NCSIG has made on behalf of a Member.

APPENDIX "A"

The principal address of the Northern California Schools Insurance Group (NCSIG) for the transaction of business and receipt of all notices shall be:

EXECUTIVE DIRECTOR

NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP

310 HEMSTED DRIVE, SUITE 200

REDDING, CA 96002

BOARD RESOLUTION #27-06
AMEND BYLAWS
OF
NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP (NCSIG)

WHEREAS, Happy Valley Union Elementary School District is a Member of Northern California Schools Insurance Group and the NCSIG Board of Directors reviewed and approved the proposed amendment to the Bylaws of NCSIG on May 29, 2026.

WHEREAS, Article XIV of the NCSIG Bylaws requires approval by two-thirds (2/3) of the NCSIG membership for amendments to become effective.

NOW THEREFORE BE IT RESOLVED THAT:

The Board of Trustees of Happy Valley Union Elementary School District hereby approves the Amendments to the NCSIG Bylaws Amended and Restated dated May 29, 2026.

PASSED AND ADOPTED by the Board of Directors of the

Happy Valley Union Elementary School District this 12th day of August 2026, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA
COUNTY OF SHASTA

I, Cheryl Best, Secretary of the Happy Valley Union Elementary School District Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

_____
Secretary of Board of Trustees

Fire in Surrounding Area

Fire in Surrounding Area

The following procedure addresses actions that should be taken in the event that a fire is discovered in an area nearby campus grounds. The initiated response actions should take into consideration the location and size of the fire, its proximity to the school, and the likelihood that the fire may affect the school.

Procedure:
1. The School Administrator will initiate the appropriate Immediate Response Actions, which may include Shelter-in-Place, Lock Down, On-Campus Evacuation, or Off-Campus Evacuation.
2. The School Administrator will call 9-1-1 and facilities & maintenance staff and provide the location and nature of the incident.
3. The School Administrator will act to prevent students from approaching the fire and keep routes open for emergency vehicles.
4. The School Administrator will work with responding emergency personnel to determine if school grounds are threatened by fire, smoke, or other hazardous conditions.
5. If the School Administrator issues the On-Campus Evacuation procedure, staff and students will evacuate the affected building(s) using pre-designated routes or other safe routes and convene at the Assembly Area.
6. All school staff members must bring their student rosters and take attendance at the Assembly Area to account for all students. Staff will notify the School Administrator of any missing students.
7. The School Administrator should monitor local radio stations for emergency information.
8. Administration will work with the appropriate office staff to disseminate pertinent information.
9. If necessary, the School Administrator will request busses for staff and student evacuation.
10. The School Administrator will initiate Off-Campus Evacuation procedures
11. In the event that students need to be released from the school site, refer to Family reunification.
12. In the event evacuation is not possible, place of refuge at the Primary school will be in the cafeteria and place of refuge for the Elementary will be the gymnasium.

SCHOOL DISTRICT
WARRANT SIGNATURE CARD

School District: Happy Valley Union Elem. School Dist. Org #: 52

In accordance with Education Code Sections *42631, 42632, and 42633, the Board of Trustees of the School District authorizes the following persons to sign for approval of warrants and fund transfers of the above-named district:

Typed Name	Original Signature	Facsimile (if authorized)
Danniell Hampton		
Gina Murphy		
Rhonda Grijalva		

Allow Electronic Authorization for Accounts Payable Batch Approval (check one): YES ☑ NO ☐

Passed and adopted this 12th day of August, 20 26

By_____
Clerk of the Board

Return to Shasta County Office of Education
Attn: Superintendent's Office

Education Code Section 42631: All payments from the funds of a school district shall be made by written order of the governing board of the district. Orders shall be on forms prescribed by the county superintendent of schools unless the warrants are processed by an on-line data processing system. Forms may be printed and furnished by the board of supervisors or the county superintendent of schools.

Education Code Section 42632: Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No persons other than an officer or employee of the district shall be authorized to sign orders.

Education Code Section 42633: The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of school unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

Policy 6158: Independent Study

Status: ADOPTED

Original Adopted Date: 05/19/2015 | **Last Revised Date:** 05/14/2025 | **Last Reviewed Date:** 05/14/2025

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered for short- or long-term placements, on a full-time or part-time basis, and/or in conjunction with part- or full-time classroom study.

The Board shall hold a public hearing when considering the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of students or adult education students. (Education Code 51747; 5 CCR 11701)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, a charter school, an alternative school or program of choice, and/or an online course.

Student participation in independent study shall be voluntary and no student shall be required to participate. (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

An independent study student shall not be credited with more than one day of attendance per calendar day. (Education Code 46300)

A nutritionally adequate breakfast and lunch shall be made available at no cost to any independent study student scheduled for educational activities lasting two or more hours at a school site, resource center, meeting space, or other satellite facility, who requests a meal. (Education Code 49501.5)

General Independent Study Requirements

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes shall be the same for all students at each school including students participating in independent study, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of programs. When necessary, based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date specified in the student's written agreement.

change to 20 days per master contract

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060

2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments

3. Learning of required concepts, as determined by the supervising teacher

4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that all students participating in independent study for 20 school days or more in a school year receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten (TK)-3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. The Superintendent or designee shall ensure that procedures for tiered re-engagement strategies are used for all students participating in an independent study program for 20 school days or more in a school year who are: (Education Code 51747)
4. Not generating attendance for more than ten percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
5. Not participating in synchronous instructional offerings pursuant to Education Code 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span
6. In violation of their written agreement

Tiered re-engagement strategies procedures used in district independent study programs shall include local programs intended to address chronic absenteeism, as applicable, including but not limited to the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student

2. Notification to parents/guardians of lack of participation within one school day of the recording of a nonattendance day or lack of participation

3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary

4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall, for students who participate in an independent study program for 20 school days or more in a school year, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days. (Education Code 51747)

When any student enrolled in classroom-based instruction is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee. (Education Code 51747)

The Superintendent or designee shall ensure that a written agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in "Master Agreement," below, the district shall conduct a telephone, video-conference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested by the

parent/guardian an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study. (Education Code 46300, 51747)

For student participation lasting 20 school days or more, a signed written agreement shall be obtained before the student begins independent study. For student participation of 15 school days or fewer, a signed written agreement may be obtained at any time during the school year in which the independent study program takes place. (Education Code 46300, 51747)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but is not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress

2. The objectives and methods of study for the student's work and the methods used to evaluate that work

3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work

4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will give rise to an evaluation of whether the student should be allowed to continue in independent study

5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year

6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion

7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports

8. A statement that independent study is an optional educational alternative and no student may be required to participate

9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

All learning agreements shall be signed by the student, the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee responsible for the general supervision of independent study, and as applicable for students with disabilities, the certificated employee designated as having responsibility for the special education programming of the student. If the independent study program is projected to last for more than 20 school days, the learning agreement shall be signed before the commencement of the program. For an independent study program that is projected to last for 19 or fewer school days, the learning agreement shall be signed at any time during the school year in which the independent study program is to take place. (Education Code 51747)

For purposes of the above paragraph, caregiver means a person who has met the requirements of Family Code

6550-6552.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades K-8 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student, pursuant to Education Code 51749.6

2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction

3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards

   For high schools, this shall include access to all courses offered by the district for graduation and approved by UC or CSU as creditable under the A-G admissions criteria.

   The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that a student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. Additionally, the certification shall include plans to provide opportunities throughout the school year for all students in TK-3 to receive daily synchronous instruction, for all students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction.

4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3

5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program as indicated by the student's performance on applicable student-level measures of student achievement and engagement set forth in Education Code 52060; completion of assignments, assessments, or other indicators that evidence that the student is working on assignments; learning of required concepts, as determined by the supervising teacher; and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher

   If satisfactory educational progress in one or more independent study courses is not being made, the teacher providing instruction shall notify the student and, if the student is under 18 years of age, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program.

   Procedures for tiered re-engagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student; a plan for outreach from the school to determine student needs, including connection with health and social services as necessary; and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor

7. A statement that enrollment is an optional educational alternative and no student may be required to participate

   In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through course-based independent study only if the student is offered the alternative of classroom instruction.

8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress

9. The objectives and methods of study for the student's work, and the methods used to evaluate that work

10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study

11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.

All learning agreements shall be signed by the student, the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee responsible for the general supervision of the independent study course, and as applicable for students with disabilities, the certificated employee designated as having responsibility for the special education programming of the student. If the independent study program is projected to last for more than 20 school days, the learning agreement shall be signed before the commencement of the program. For an independent study program that is projected to last for 19 or fewer school days, the learning agreement shall be signed at any time during the school year in which the independent study program is to take place. (Education Code 51749.6)

For purposes of the above paragraph, caregiver means a person who has met the requirements of Family Code 6550-6552.

Learning agreements may be signed using an electronic signature that complies with state and federal standards, as determined by CDE. (Education Code 51749.6)

A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

Upon the request of a student's parent/guardian, and before signing a learning agreement as described above, the district shall conduct a telephone, video-conference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, and, if requested by the parent/guardian, an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a re-engagement strategy and/or, if requested by a parent/guardian, prior to enrollment or dis-enrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study

2. A listing of the students, by grade level, program, and school, who have participated in independent study,

7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district

   Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

8. A student shall not be required to enroll in courses included in the course-based independent study program

9. The student-teacher ratio in the courses in this program shall be in accordance with Education Code 51745.6

10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208

11. Courses required for high school graduation or for admission to UC or CSU shall not be offered exclusively through independent study

12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course

14. A student with disabilities, as defined in Education Code 56026, may participate in course-based independent study if the student's individualized education program specifically provides for that participation

15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study

16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within a course-based independent study program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian, with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5

2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to Item #3 of "Course-Based Independent Study" above

3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years

4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program

5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work

6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports

REGARDING CLOSED SESSION AGENDA ITEM #6.2: SEE ATTACHMENT PURSUANT TO GOVENERMENT CODE SECTION 54956.9.

CLAIM FOR INJURY, DAMAGE and/or INDEMNITY

HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

1. Claims for death, injury to person, or to personal property must be presented to the HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT not later than six (6) months after the occurrence (Govt. Code, Section 911.2).
2. Claims for damages to real property or breach of contract must be presented to the HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT not later than (1) year after the occurrence (Govt. Code, Section 911.2).
3. Please carefully read the HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT Board Policy **3320** and Administrative Regulation **3320** regarding the presentation of a claim.

DATE STAMP WHEN RECEIVED FROM CLAIMANT:

CLAIMANT INFORMATION:

Name of Claimant	Jane Doe, a minor, by and through her Guardian ad Litem, [redacted]	**Age**	[redacted]	**Date of Birth**	[redacted]
Claimant Social Security Number (if claim for bodily injury)	Not required per G.C. 910				
Does the Claimant have Medicare coverage?	No.				
Residence Address of Claimant	Claimant can be reached through counsel, Brandon Storment, Barr & Mudford. (Address below.)				
Name of Responsible Parent / Guardian	[redacted]				
Name of Other Person for Legal Notification	Brandon Storment, Barr & Mudford				
Legal Mailing Address	1824 Court Street Redding, CA 96001				
Telephone Number(s)	530-243-8008				

ACCIDENT / LOSS INFORMATION (attach additional pages if necessary):

Date of Accident or Loss	September 15, 2025, and prior	**Time of Day**	School Recess and/or lunch
Location of Accident or Loss	Happy Valley Primary School / TK campus - including areas on and beneath playground equipment that were known to be accessed by children and unsupervised		
Name(s) of person(s) causing the accident or loss (if any)	See Attachment to Claim		
HOW and under what circumstances did damage or injury occur?	See Attachment to Claim		
WHAT particular action by the District or its employees caused the alleged damage or injury? (Include names of employees, if known.)	See Attachment to Claim		

AMOUNT CLAIMING (Include estimated amount of any prospective loss insofar as it may be known at the time of the presentation of this claim, together with the basis of computation of the amount claimed; attach estimates or invoices, if possible. If amount claimed exceeds $10,000, no dollar amount shall be stated.):

Type	Dollar Amount	Briefly Describe
Medical Expense	$	
Property Loss	$	
Other	$	
TOTAL CLAIM	**$** Excess of $35,000, Unlimited Jurisdiction. Exact sum not required pursuant to G.C. §910(f)	

WITNESSES (include doctors & hospitals):

Name	Address	Phone #
See Attachment to Claim		

Notice: Section 72 of the California Penal Code provides that every person who, with intent to defraud, presents for payment to any School District any false or fraudulent claim, is guilty of a felony punishable by fine and/or imprisonment.

Signature of Claimant or Representative

7/28/26
Date

Attention School Personnel: Date stamp and mail to Knak & Company, PO Box 191309, Boise, ID 83719

NCSIG 10/2020

JANE DOE, a minor, by and through her Guardian ad Litem, [redacted]

Claimant,

vs.

HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT; SUPERINTENDENT GINA MURPHY; JODI SHEARMAN; and DOES 1 through 50

Respondents.

ATTACHMENT TO CLAIM

Government Code §911.4

(Personal Injury/Violation of Constitutional, Federal and State Rights)

To: HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT
16300 Cloverdale Rd.
Anderson, CA 96007

Respondents the HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT; SUPERINTENDENT GINA MURPHY; JODI SHEARMAN, and DOES 1 through 50 are hereinafter referred to individually by name or collectively as "Respondents."

CLAIMANT AND COUNSEL INFORMATION:

Claimant JANE DOE, by and through her Guardian ad Litem, [redacted], is hereinafter referred to as "Claimant."

Claimant was born in [redacted] and was four years old at the time of the assault(s).

Claimant is being identified anonymously to protect her privacy given the nature of the claim, but her name and other identifying information will be disclosed upon request and with proper efforts to preserve confidentiality.

Claimant is represented by Barr & Mudford, LLP, 1824 Court Street/Post Office Box 994390, Redding, California 96099-4390, Telephone: (530) 243-8008; Facsimile: 530-243-1648.

DATE OF INCIDENT AND LOCATION:

On or about September 15, 2025, and on one or more prior dates during the 2025–2026 school year. The first date of discovery was September 15, 2025, when Claimant's parents first became aware of the assault against Claimant (who was four years old at the time).

Happy Valley Primary School / Happy Valley Union Elementary School District.

NAME OF PUBLIC EMPLOYEE GIVING RISE TO THIS CLAIM:

The Happy Valley Union Elementary School District ("District"); Superintendent/Title IX Coordinator Gina Murphy; Jodi Shearman; District administrators, teachers, aides, and yard-supervision staff assigned to the campus on and before September 15, 2025, whose identities are presently known only to the District; and the minor student, whose initials are [redacted]. (the "assailant").[1]

FACTS OF INCIDENT GIVING RISE TO THIS CLAIM:

Happy Valley Primary School operates under the auspices of the Happy Valley Union Elementary School District.

At all times pertinent hereto, Respondents were a school/district that received Title IX funding.

At all times pertinent hereto, Claimant was a minor child enrolled in Happy Valley Primary School in Shasta County, California.

At all times pertinent hereto, Respondents, including its administration, staff, employees and/or agents, had a duty to protect and properly supervise students on school grounds. This obligation was breached as discussed herein.

[1] Given the nature of this incident and the age of the minority of the assailant, Claimant has only provided the initials of the assailant. However, the full name will be disclosed upon request and with proper efforts to preserve confidentiality.

On information and belief, Claimant was sexually assaulted on the Happy Valley Primary School campus by [redacted] during school hours on or about September 15, 2025, and on one or more dates prior to September 15, 2025. To wit: [redacted] undressed Claimant and penetrated her vagina with his fingers. On further information and belief, [redacted] had perpetrated previous acts of sexual assault against Claimant, including a "game," in approximately August and September 2025, in which [redacted] would take her to a hidden area of campus, undress her, and touch her genitals.

On information and belief, Respondents were aware of the aforementioned assault(s) and failed to promptly notify Claimant's parents, and failed to timely make their own report to law enforcement or Child Protective Services. The first date that Claimant's parents were made aware of any incident was September 15, 2025.

More specifically, according to Superintendent Gina Murphy's statement to Sheriff's Deputy Cody Chew, captured on body-worn camera, she was informed "over the weekend, September 7 [of 2025]" that something had happened at the school — approximately a week before she notified Claimant's parents. Nevertheless, Murphy did not contact the [redacted] family until September 15, 2025, when she called and told them, "We had a little incident today...."

Moreover, on information and belief, the District had been alerted to [redacted]'s risk of sexually inappropriate conduct even earlier — including information provided by his own family before the school year, and staff observations earlier in the 2025 school year — yet still did not warn Claimant's family.

Further, on information and belief, despite representations to Claimant's parents that this was an isolated incident, evidence developed through the District's own Title IX investigation establishes that this was not a first-time or isolated incident. Rather, the belated investigation

evidenced [redacted]. had engaged in similar prior conduct toward Claimant and three (3) other students during the 2025–2026 school year.

On information and belief, the above-referenced assaults occurred in areas of the campus, including under a stairway and in the hidden space beneath the playground play structure/slide, that the Respondents knew or should have known were unsafe and inadequately supervised.

Evidence developed after the September 15, 2025 incident — including photographs of lattice/barriers installed only after that date, and internal District communications directing the maintenance crew to install barriers to prevent children from accessing the hidden space beneath the playground play structure — shows the Respondents had prior actual knowledge of the danger and failed to timely remediate it.

Further, on information and belief, while a "Student Safety Plan" dated September 21, 2025, documented 1:1 supervision of the [redacted]. and separation of Claimant from him only after the September 15 incident – **there was already a concern about [redacted]'s behavior requiring additional supervision at the beginning of the 2025–2026 school year, and there was an "eyes on at all times" directive that had been established as to [redacted] earlier in September 2025, that was not followed, allowing the conduct to continue**.

The Respondents further failed to timely and properly discharge their mandated-reporter duties with respect to [redacted]'s earlier misconduct and the assault of Claimant, as required by the Child Abuse and Neglect Reporting Act (Pen. Code §§ 11164–11174.3). The earlier peer-on-peer incidents involving [redacted] were not reported by the District at all. As to Claimant's assault, on information and belief, Superintendent Murphy was made aware of the conduct on or about September 7–8, 2025, and told staff she would handle the Child Protective Services reporting, but the District made no timely report of its own. The matter was not reported until September 15,

2025 — at least a week after the District's knowledge — and then only after Claimant's family independently sought a medical examination, at which point a forensic nurse examiner cross-reported the assault to Child/Family Services and the Shasta County Sheriff's Office, rather than the District or its personnel. A report made roughly a week after the District's knowledge was untimely, as mandated reporters are required to report known or reasonably suspected child abuse immediately, or as soon as is practicably possible, with a written report to follow within 36 hours.

The injuries and damages to Claimant were caused by the negligent, wrongful, and unlawful acts and omissions of the Happy Valley Union Elementary School District and its employees, including the administrators, officers, agents, and employees acting within the course and scope of their employment. The wrongful acts and omissions include, but are not limited to:

- Failure to supervise students on campus, including areas the Respondents knew were hidden from view (Ed. Code §§ 44807, 44808; Gov. Code § 815.2);
- Failure to train employees regarding recognition, prevention, supervision, reporting, and response to peer-on-peer sexual misconduct and to child sexual abuse;
- Failure to report known or reasonably suspected child abuse to law enforcement and/or CPS as required by the Child Abuse and Neglect Reporting Act (Pen. Code §§ 11164–11174.3);
- Failure to comply with Respondents' own policies and procedures;
- Negligent retention, training, and supervision of District employees responsible for student safety, Title IX compliance, and mandated reporting, including the employees, agents, and staff at the Happy Valley Primary School.
- Dangerous condition of public property (Gov. Code §§ 830, 835), including the hidden and unsupervised space beneath District-owned playground equipment and beneath the campus

stairway, that the Respondents knew or should have known created a foreseeable risk of harm to young students, and which the Respondents failed to timely barricade, enclose, or otherwise remediate;

- Breach of mandatory duties imposed by statute and regulation, and Title IX-related duties;
- Failure to timely warn Claimant's parents/guardians of prior known misconduct by [redacted] toward Claimant, and misrepresentation regarding the nature, frequency, and scope of that misconduct;
- Breach of Title IX procedures and requirements;
- Concealment and/or failure to disclose information;
- Negligent and intentional infliction of emotional distress upon Claimant through Respondents' response, mishandling, and delayed disclosure of the assaults; and
- Vicarious liability under Government Code § 815.2 for all of the above acts and omissions of District and school employees acting within the course and scope of employment;
- Failure to appropriately and sufficiently supervise [redacted] after the first concern arose at the beginning of the 2025–2026 school year, allowing the conduct to continue;
- Failing to take precautionary measures to prevent the sexual assaults from continuing after Respondents were first put on notice, at the beginning of the 2025–2026 school year, of [redacted]'s behavior;
- Failing to adopt sufficient safety policies and procedures to prevent sexual assaults on campus;
- Failing to provide and enforce safety policies and procedures intended to prevent sexual assaults from occurring on school grounds;

- Acting with deliberate indifference towards the well-being and rights of Claimant and other students sexually assaulted by [redacted]. during the 2025-2026 school year;
- Concealing prior assaults and/or inappropriate conduct by [redacted] occurring before September 15, 2025;
- Other wrongful acts and/or omissions that are unknown to Claimant.

On information and belief, Respondents knew or should have known that their failure to properly supervise [redacted]. could pose a high probability of serious harm and the occurrence of sexual assault(s) to Claimant and other students.

Respondents, and its agents, administration, employees, and staff's failure to address the risk posed by [redacted] was unreasonable in light of the known circumstances.

Further, Respondent, its employees, agents, administration, and staff acted with deliberate indifference to the substantial risk posed by [redacted] to other students. As a result, Claimant was subjected to sexual assault and harassment.

The harassment Claimant suffered was severe, pervasive, and objectively offensive and deprived her and others of access to educational opportunities and benefits by creating a permanent and extremely hostile educational environment.

Further, after the subject sexual assault was reported to Claimant's parents, Respondents, particularly Ms. Murphy, attempted to downplay the seriousness of the sexual assault and dissuade Claimant's family from pursuing any legal action or reporting the claim.

On information and belief, after Claimant's family, together with a member of the District's Governing Board who assisted them, reported and complained of the assaults and of the District's handling of them, Respondents and persons acting on their behalf engaged in retaliatory conduct directed at the family and the assisting Board member. On information and belief, this

conduct included efforts to discredit, pressure, and surveil them, and the public disclosure of information tending to identify Claimant and her family. Such retaliation was undertaken in response to protected activity and constitutes a further basis for this Claim.

INJURIES AND DAMAGES:

As a direct and proximate result of the Respondents' and each of their acts and omissions, Claimant has suffered and continues to suffer severe and ongoing injuries, including but not limited to:

- Sexual assault and sexual abuse while on District property during school hours;
- Medical expenses and care;
- Severe emotional distress as well as fear and loss of sense of safety;
- Past and future medical, psychological, counseling, and therapeutic expenses;
- Educational disruption, including removal from the school;
- Loss of enjoyment of life; and
- Such other general and special damages as may be proven.

THE AMOUNT OF CLAIM:

Claimant has suffered damages and injuries as a result of the Respondents' violations of Title IX, federal law, constitutional law, and state law, including but not limited to:

- Violation of Title IX
- Denial of Equal Protection Under the Law (42 USC §1983)
- Denial of Substantive Due Process (42 USC §1983)
- Negligence (Government Code section 815, 815.2, 815.4, 815.6, 820, and other potentially statutory basis upon which a public entity can be liable).

- Negligent supervision of students
- Negligent supervision, training, retention and hiring
- Dangerous condition of property
- Breach of mandatory duty
- Sexual battery
- Sexual harassment
- Intentional infliction of emotional distress
- Negligent infliction of emotional distress
- Battery
- Assault
- Harassment
- Retaliation
- Failure to report
- Failure to warn

Damages sought are in excess of $35,000.00. Therefore, pursuant to Government Code §910(f), the exact sum is not indicated herein. Further, the amount of damages dictates that jurisdiction over this claim will rest in Superior Court as an "Unlimited Jurisdiction" case.

WITNESSES

- Claimant, contact through counsel
- Claimant's Parents, contact through counsel
- Gina Murphy, Superintendent / Title IX Coordinator, Happy Valley UESD, 16300 Cloverdale Rd., Anderson, CA 96007; (530) 357-2134

- Jodi Shearman, Board President, Happy Valley UESD, 16300 Cloverdale Rd., Anderson, CA 96007
- Josh Hancock, Trustee c/o Happy Valley UESD
- Deputy Cody Chew (#368), Shasta County Sheriff's Office [redacted]
- Caitlin Read, Forensic Nurse Practitioner, Mercy Medical Center, [redacted] Redding, CA (mandated reporter who examined Claimant and cross-reported the assault)
- Parents and guardians of other affected students, whose identities are presently known to the District
- Additional District and school staff, aides, and yard supervisors whose identities are presently known only to the District
- Treating medical/mental-health providers of Claimant
- [redacted]. the assailant