



Anaverde Hills School

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Student Handbook

FOR
2026-2027

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Welcome to Anaverde Hills School



Dear Families,

At Anaverde Hills School, our student learner outcomes focus on being Responsible, Organized, Capable, and Kind. Our Vipers ROCK! Our WASC accredited program provides an educational choice for learning the California standards in English Language Arts, Mathematics, Science, and Social Studies, throughout the school day. We are an AVID certified school and use AVID's college- career prep strategies to help students achieve success. We are a uniform school and you will find the complete uniform dress code included in this handbook.

This handbook is meant to provide you with information regarding our school's expectations, procedures, and policies. Please review the handbook with your students and use it as a reference guide throughout the year. Should you have any questions, suggestions, or concerns, please feel free to call the school office at 661-575-9923 and/or contact your child's teacher, the principal, vice principal or school counselor. We are always happy to speak with you about your child.

Recognizing that parents and guardians remain the most significant factor in a child's success, you are also encouraged to become actively involved and participate in our school community. Parents are welcomed and encouraged to support classrooms as volunteers, in accordance to our Board Policy and with a valid volunteer badge. Parents are also encouraged to join the Parent Teacher Student Association (PTSA), School Site Council (SSC), English Learner Advisory Committee (ELAC), West Antelope Valley Foundation (WAVE), and other school and district committees.

As a school staff, we thank you for allowing us to work with your children. Thank you for being part of our Viper Community.

School At-A-Glance

SCHOOL MISSION

Anaverde Hills School will provide each student with equitable, relevant access to high academic achievement by equipping all students with the tools to become productive citizens in a global community.

SCHOOL VISION

Anaverde Hills is a community school that prepares our students for higher education and career readiness through innovative technology, relevant social and academic programming, and personalized learning so that all students discover the best version of themselves.

SCHOOL HOURS

**7:40 AM-Warning Bell for TK-6
7:45 AM-Classes Begin for TK-6
1:55 PM-Dismissal for TK-6**

SCHOOL COLORS

RED, BLACK AND SILVER

SCHOOL MASCOT

VIPERS

ACADEMIC PROBATION

6th graders can be notified that they are on academic probation if they have a 1 in any work completion or college and career readiness areas. Students that are on academic probation will not be able to participate in school functions and/or extra-curricular activities such as sports programs, school dances or clubs. All students may also be on academic probation if they have less than 80 merits.

ARRIVAL AND DISMISSAL

Parents dropping-off or picking up students at school should use the parking lot. **There is no parking in the fire lane or next to any red curb, and student loading and drop off is at the white loading zone only. Students should not arrive at school before 7:15 AM (unless they are in the Early Risers Program which begins at 6:45 AM)**, this includes students eating breakfast, which begins at 7:15 AM and concludes at 7:35 AM. School begins at 7:40 AM, and the gates will close at 7:45 AM. Students who arrive late will report directly to the office where a tardy pass will be issued to report to class. School and instruction begin at 7:45 AM, which may include PE. Students are advised to arrive prior to 7:40 AM so they can have a successful start of their day.

Students walking home will be permitted to walk on the sidewalk towards the Anaverde Park or west on Greenbrier. Students will not be permitted to cross the street in front of the school as no crosswalks are in place. ***Please do not allow your child to walk across this busy street (Greenbrier) to meet you in front of the school.***

Please be reminded that dismissal is at **1:55 PM for TK-6, Monday-Friday**. You must pick up your child promptly as we have no after school supervision including at the park next to the school. Students should leave for home promptly at dismissal. **The Boys and Girls Club is available for after school care. For more information on the Boys and Girls Club, please call 661-267-2582 or visit www.AVBGC.org**

ATTENDANCE

Regular attendance, and arriving at school on time, is essential to a student's success in school. Most subjects are taught in sequence, requiring the understanding of each concept in the order of its presentation. Persistent absenteeism or tardiness creates a genuine hardship for a student and is regarded as a very serious problem.

The State of California does require verification of absences. The following list of circumstances are the only recognized excuses for school absences: 1) personal illness, 2) medical appointment, 3) death in the immediate family and 4) court appearance for the student. If a note is not presented within 4 days, the student is considered truant for the absence. **To clear an absence you can send a note with your child to the office or classroom, call 661-974-8524, use ParentSquare or the iAttend app.**

The parent is required to give a minimum of 5 days advance notice to the school in order for the student to be excused for any other type of absence and be placed on the Independent Study Program. Future Independent Study can only be for a minimum of 5 or more days (up to a maximum of 15 days) and not for medical purposes unless deemed necessary by appropriate personnel. When work assigned to the student is complete and the necessary forms are filled out, the absence is excused. Teachers will have assignments ready for the student/parent to pick up **prior to the scheduled days** the parent requests for a student to be on Independent Study. If students miss school, they can also do Short Term Independent Study retroactively (after the absence has occurred), however the combination of future and retroactive days still have a maximum of 15 days total for the school year based on State law. Contact the front office for more details.

If your student needs to leave early for a scheduled appointment, be sure to send a note to the teacher in the morning. Students leaving early for **any reason other than a doctor's appointment will be given a "Reverse Tardy"**. Students with doctor appointments need to bring a doctor's note to school upon his/her return.

Students with continual chronic absences (18 or more school days for any reason), which may include unverified/unexcused absences and/or numerous excused or ill absences, will receive letters addressing the issue. If absences do not improve a SART (Student Attendance Review Team) and/or SARB contract can be put in place. This may require a meeting at Anaverde Hills School and/or the District office. Attendance contracts may also be written for students that have numerous excused or unexcused tardies.

AWARDS

Students are recognized for their various achievements at Anaverde Hills including monthly A.C.E. (Academic, Citizenship, Character, and Effort) Awards Ceremony; Honors, High Honors, Principal's List; Honor Roll; Perfect Attendance, and Westside Scholars.

BICYCLES, HEELIES, SCOOTERS, ROLLERBLADES AND SKATEBOARDS

We suggest that students record their bicycle serial numbers. When traveling to and from school, students must wear the appropriate safety equipment, obey traffic regulations and secure es in the racks at the front of school during the day. Students without helmets will have to leave their es at school. In addition, skateboards, roller skates/blades, and shoes with wheels (Heelies) are not allowed at school. If one of these items are brought to school, they will be confiscated and sent to the office, where a parent will be required to pick them up.

The school assumes no responsibility for bicycles. However, provisions have been made to safeguard es by requiring them to be properly parked and locked in the school e racks. Students should always lock their bicycle, as there is no one assigned to supervise the e rack during the day. Bicycles are never to be ridden on school grounds. Only students in the third grade and above may ride bicycles to school. Students riding bicycles to school will be expected to walk es on campus and in the crosswalks where crossing guards are supervising walkers.

BIRTHDAY RECOGNITION/CLASS CELEBRATION

Class parties or celebrations will be held once a month (see attached calendar, **Attachment G**). Parents who wish to recognize their student's birthday at school, **must** first make arrangements with the classroom teacher. *Parents are highly encouraged to use non-food items. If food items are sent in on the designated day, they should avoid the top allergens including milk, eggs, fish, crustacean shellfish, tree nuts, peanuts, wheat, and soybean.* For this reason, baked goods, such as cupcakes, are prohibited. Sodas and red punch will not be permitted. If the classroom teacher permits edible snacks, they must be commercially produced and packaged and **must** support the district's nutrition education program by considering the nutritional quality. Flowers, balloons and gifts will not be permitted at school.

BOYS TOWN SOCIAL SKILLS

Anaverde Hills School will be explicitly teaching and supporting the implementation of Boys Town Social Skills throughout the school year. The Boys Town implementation is directed at supporting the development of students' social skills through corrective teaching and corrective strategies. For additional information, please visit www.boystown.org.

BULLYING

Anaverde Hills School believes that all students have a right to a safe and healthy school environment and have an obligation to promote mutual respect, tolerance, and acceptance.

Anaverde Hills School will not tolerate behavior that infringes on the safety of any student. Bullying and hazing are serious matters.

California State Law, and Educational Code states behaviors considered to be defined as **bullying** must contain **ALL FOUR** of the following specific elements: **1.** Behavior is carried out repeatedly and over time. **2.** Behavior is intended to harm or disturb. **3.** Contains a specific type of aggression (verbal, physical, psychological, cyber bullying). **4.** Behaviors involve an imbalance of power.

Hazing is any initiation into a team or group that may cause humiliation, physical or emotional harm. A student shall not intimidate or harass another student through words or actions. Such behavior includes direct physical contact, such as hitting or shoving; verbal assaults, such as teasing or name-calling, and social isolation or manipulation. Students who bully are in violation of this policy and are subject to disciplinary action up to and including expulsion.

There are different types of bullying and misconduct including, but not limited to:

Physical Bullying: hitting, kicking, pushing or other unwelcome physical contact. *Serious physical bullying may be regarded as a criminal act, such as battery or assault.*

Cyberbullying: using electronic devices to embarrass, spread rumors, threaten or intimidate. This includes posting or sending inappropriate messages or images by text, cell phone or on social networking sites such as Facebook, Instagram or Twitter. *Sending nude or sexual images may be considered distribution or possession of child pornography, which is a crime.*

Social Bullying: leaving people out, rejecting, manipulating relationships, rating or ranking people, or trying to ruin the reputation of another.

Verbal Bullying: name calling, teasing, spreading hurtful rumors or gossip, making threats, or rude noises. *All threats are taken seriously and may be reported to law enforcement.*

Non-Verbal Bullying: posturing, dirty looks, stalking, damaging property, graffiti, making gang signs, or other efforts to intimidate or pressure someone.

Indirect Bullying: getting someone to do something mean or hurtful to someone else on your behalf.

Sexual Harassment: any unwanted or demeaning behavior about someone's sex, sexual orientation, gender or gender identity, or gender expression. *Sexual harassment may require additional investigation.* (Even if I like the person I must be respectful at all times.)

Discrimination: targeting someone based on their real or perceived race, color, national origin, religion, disability or medical condition, sex, sexual orientation, gender, gender identity or gender expression may be considered an act of hate and may be a crime.

Anaverde Hills expects students, parents and/or staff to immediately report incidents of bullying to the principal or designee. Each complaint of bullying shall be promptly investigated. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during the lunch period, and during a school-sponsored activity. To help ensure bullying does not occur on our school campus, Anaverde Hills School will provide staff development training in bullying prevention. Students will participate in campus-wide bully prevention lessons which will take place during designated class times.

CANCELLATION OF SCHOOL

Cancellation of school takes place only during extraordinary circumstances, such as extreme weather, equipment failure or public crisis. The school board and administrators are aware of the hardship which can be caused by an abrupt cancellation. Therefore, school will not be canceled unless a significant safety risk has been created by unusual circumstances. Should school close due to weather conditions, parents should tune to a local radio station for up-to-date information.

KOTE	1380	AM
KUTY	1470	AM
KMIX	106.3	FM
KAVL	610	AM

Notification of school closure after school has begun for the day will be made via our automated calling system.

CELL PHONES

Please understand that allowing students to bring a cell phone to school is a privilege and not a right. Per Westside Union School District Board Policy, in compliance with AB3216, students must abide by the following rules if they bring a cell phone on campus. Westside Union School District Board Policy States:

- Cell phones must be **off and put away** while on school grounds. This includes AirPods, headphones, and smart watches/glasses not used for instructional purposes.
- *These devices may only be used with the permission of and in the presence of an administrator or school staff member.*
- All telephone calls during the school day must be made or received on school telephones, located in the classroom or school office and only for necessary needs.
- A student who violates this policy may be prohibited from possessing a cell phone at school or school-related events and may be subject to site disciplinary action including, but not limited to: merit loss and/or detention.
- This policy includes **all other electronic devices** such as iPods, iPads, smart watches, and cameras.

Cell phones and other electronic devices that are confiscated and given to the office will only be released to a parent and the students will receive a merit loss for every offense. Students using their cell phones or electronic devices (checking the time, texting, taking a picture, etc.) during school hours will lose merits or receive a consequence, and may be asked to check their device in and out during the school day, and be required to have a parent come retrieve the phone.

CHANGE OF ADDRESS/PHONE NUMBERS

It is **very important**, for emergency and administrative reasons, that every student maintains an up-to-date address and phone records at the school office. Notify the school immediately if you have a change of address, email address, and/or telephone number during the school year.

CHILD NUTRITION

Hot lunches, breakfast, and milk are available every day in our school cafeteria for free. Parents can provide a packed lunch from home or get a school lunch from the cafeteria as an alternative to bringing fast-food lunches. We strongly recommend limiting fast food lunches and we do not accept these lunches being dropped off during the school day. Students will not be called to pick up items, such as lunches, left at home so as not to disturb their educational time. Students will be allowed to check the office for forgotten lunches or items during recess and lunch times.

CIVILITY POLICY

It is essential **that staff, students, and parents work together in a civil manner** to achieve the best educational results for our students. Staff and students are to treat each other in a mutually respectful manner. **Students are reminded that they are children and need to listen to the directives of all adult school personnel without argument.**

Parental questions and concerns are welcome. All school community members are asked to remember that questions and concerns must be stated in a mutually respectful manner. It is asked that parents seek information from both their child(ren) and school personnel before forming a judgment about any specific incident. Staff personnel will not continue a conversation with any parent not adhering to the Board Policy addressing Parental Civility. That policy (**AR 1221**) is attached as **ATTACHMENT F**, including California Education Code and Penal Code citations.

COMMUNICATIONS

Westside Union School District utilizes an automatic phoning system to convey information to our school community. This is one reason it is important that the school have current telephone numbers. Flyers may also be distributed to help keep our parents informed. Please listen to your telephone messages, watch the marquee, and check backpacks for messages being sent home. You can also access PowerSchool for announcements and the Westside Union School District website at www.westside.k12.ca.us. In order to receive dialer messages and emails you must opt in.

CONFERENCES (Parent-Teacher)

Parent-teacher conferences occur during the fall and spring semesters. Teachers will contact parents to schedule conferences, as needed. Conferences may not be held for all students.

Our teachers welcome the opportunity to meet with you, explain their program, and share their understanding of the student directly with you. Parent conferences are encouraged and can be arranged at any time during the school year.

COUNSELOR

Elementary school counselors support student growth in the areas of academics, career and personal/social development. These services may address a variety of topics such as: friendship problems, goal setting, academic progress, study skills, bullying, self-esteem, working with others, decision making, managing/understanding feelings, peer relationships, career exploration, social skills, etc. It is important to establish respect and trust with students therefore student confidentiality will be respected, with possible exceptions to high-risk behaviors, harm to self or others, or neglect requiring immediate outside services and/or law enforcement. Counseling services can be delivered in a variety of formats such as one-on-one, small group, classroom sessions, and/or large settings. School counseling services are provided on an as needed basis throughout the school year; however these services are not intended as clinical therapy. School counselors can assist parents with understanding the developmental changes of childhood, facilitating collaboration between parents and teachers, and providing community resources. Please contact the school if you would like to refer your student for counseling services.

CROSSING GUARD

In order to ensure your child's safety, please advise your child that he/she may not cross the street without the assistance of the crossing guard in a marked crosswalk. Students may **never** cross a street without a crosswalk, even when escorted by an adult. As adults, let's set good examples to our children and teach them good safety habits and always cross the street inside a marked crosswalk. We encourage parents to park on the side of Greenbrier that does not force anyone to cross the street without a crosswalk. Crossing guards are available from 7:15-7:45 and from 1:50-2:15.

DISCIPLINE AND SCHOOL RULES

The priority on campus is to provide a safe learning environment for all students. Discipline will be handled according to the Education Code, Board Policy and School Rules. Students will attend discipline/character development assemblies throughout the school year to review expectations. A student handbook is made available online for all students and parents.

DRESS CODE

Students generally conduct themselves in a manner similar to the way in which they dress and groom. Any type of dress or grooming which is disruptive will not be permitted. Anything worn to school must not pose a safety problem (visor, shoes, jewelry, etc.). **No body jewelry is allowed except for earrings in ears only.** Age and size appropriate jewelry can be worn, but must not cause a safety hazard for your child. In accordance with District policy, only stud earrings may be worn to school. Haircuts such as Mohawks and other extreme styles will not be allowed. Unnatural or unusual hair color or hair cuts/styles are not permitted.

Student's shoes must have a back strap in order to insure their safety. Students cannot wear "flip-flops" or sandals without a back strap for their own safety. "Heelies" (shoes that become skates) are **NOT** allowed at school. Shoes with laces must be laced and tied securely at all times to avoid unsafe conditions.

Students may not wear makeup or long artificial nails as they can pose safety concerns and are not appropriate for the elementary school environment. No stickers may be worn on students' faces, including but not limited to colorful pimple patches.

No student may wear articles of clothing, jewelry, paraphernalia, hair styles, or accessories which pose a threat to the physical and/or emotional well-being and safety of the student or others on campus or at school activities. Please see **ATTACHMENT C for a full outline of our dress code.**

As with safety issues, the adults need to set an example with appropriate dress. Please, when volunteering or visiting our campus, comply with the school's code.

EMERGENCY DRILLS

Fire drills, Lock Down Drills, and/or Earthquake drills are conducted once each month.

HOMEWORK

Homework is important. It is an extension of the learning that takes place in school. Homework can provide practice and drill that reinforces classroom learning and can provide opportunities for independent study, research, and creative thinking. Parents can help their children by arranging a quiet, comfortable place for the students to work and by seeing that assignments are completed.

Unfinished class work may be assigned as homework when a student has failed to complete assignments due to poor work habits. In addition, unfinished classwork/homework may be assigned during the school day to complete instead of a student participating in optional/fun activities under teacher discretion. If your child is absent for only one day, please have him/her pick up the homework for that day when he/she returns to school.

ILLNESS OR INJURY

In case of illness or injury, a child will be cared for temporarily by the school nurse or a member of the school staff. School personnel will render first aid treatment only. If emergency medical treatment is necessary, the parents will be contacted. If parents are not available, the child will be taken to the emergency room at the hospital. Remember, an emergency telephone number where parents can be reached, and the name and telephone number of the student's family doctor **MUST** be on file at the school.

IMMUNIZATIONS AND VACCINATIONS

State law requires that every child who is admitted to public school must have evidence of a successful vaccination for diphtheria, tetanus, whooping cough, and polio. Also required, is a MMR (measles, mumps, rubella) vaccination, Mantoux tuberculin skin test, Hepatitis B vaccine and Varicella vaccine if your child has not had Chickenpox. All 6th graders going into 7th grade are required to get a TDAP Booster in order to start their 7th grade year.

INDEPENDENT STUDY - Future & Retroactive

Westside Union School District offers a program of Independent Study for student(s) that may need to be future absent for 5 or more days (up to a maximum of 15 days per school year). In order for a student to be on Future Independent Study, the parent/guardian must contact Anaverde Office as soon as possible to fill out and sign the contract at least **5 days in advance**. Once the contract is signed, the teacher will be asked to prepare the work the student will need to do while he/she is out. The work will be given to the student for the number of days of Independent Study. The student must complete the work and return the work to the teacher upon return. Once the work is graded the student will be given credit for the days absent. If the work is not completed, the student will receive unexcused absences and incomplete grades for the work assigned. If students miss school, they can also do Short Term Independent Study retroactively (after the absence has occurred), however the combination of future and retroactive days still have a maximum of 15 days total for the school year based on State law. Contact the front office for more details.

INSURANCE

School insurance will be offered at the beginning of each school year or at the time of enrollment. The cost is small compared to the potential cost of medical care and parents are encouraged to take advantage of this service. Neither the school nor the District maintains medical insurance covering the students. This coverage remains the responsibility of the parents/guardians.

LEAVING CAMPUS

Students are not allowed to leave the school campus during school hours for any reason without the knowledge and consent of their teacher and the office. Permission to leave the school grounds will only be granted upon written or verbal request from the student's parent or guardian.

LIBRARY

Anaverde Hills School is served by its own library on campus. All classes will be scheduled at a time to check out books. It is a parent's responsibility to pay for all damaged or lost books. Students who have not returned books will not be allowed to check out additional books until the book is returned or paid for.

LOST AND FOUND

All clothing and items found on the campus, regardless of its value, are placed on the "Lost and Found Table." Unclaimed articles will be donated to charity at the end of each semester.

MEDICAID REIMBURSEMENT

Westside Union School District, in cooperation with the California Departments of Health Services and Education, has a program to allow the District to be reimbursed with federal Medicaid dollars for selected health services (such as hearing and vision screenings or health assessments) provided to eligible students at school. In accordance with Local Education Agency rules and guidelines, we are notifying you that eligible student records may be forwarded to the District's billing agency. These records will be forwarded in a confidential manner. Our vendor holds a contract with the District that contains a specific confidentiality clause to ensure information is not disclosed inappropriately; further, our vendor is HIPAA compliant (Federal Health Insurance Portability & Accountability Act).

School health services currently provided to all students will not be changed by this program. Students will not be denied services they require to attend school and parents will never be billed for services by the school district.

MEDICATIONS

If your child must have medication (this includes over-the-counter medication) at school, the following requirements **must** be met.

- A Request for Medication form must be completed and signed by the doctor. This form is available in the school office.
- Medication must be in the original container which carries the prescription label.
- Medication will be given by school personnel.
- Medication must be brought to the office by the parent or guardian. **At no time is the child to have the medication in his/her possession.**
- Cough drops are not allowed at school.
- Unused medication must be picked up from the school office by the parent or guardian.

Students utilizing crutches, slings, or some other form of medical device may not be on campus without a doctor's note stating the necessity of such device.

MERIT SYSTEM

Some grades at Anaverde Hills operate on a merit system, which aims to reward students at the end of each Semester. Within grade levels that are participating, students will start with 100 merits at the beginning of each semester. All disciplinary infractions and demerits will be recorded in PowerSchool and communicated to parents. Please reach out to your student's teacher for specific merit loss amounts per infraction. Our goal is to instill greater responsibility and accountability within each student.

PARENTSQUARE

The Westside Union School District primarily uses ParentSquare to communicate with parents. Parents can access weekly school newsletters and communicate directly with teachers using the app or via email. Westside Union District will be sending newsletters out on Fridays at 5:00 PM. Our school will be sending out weekly newsletters on Sunday evenings at 5:00 PM. If you need help setting up your account, please contact the main office.

PARENT TEACHER STUDENT ASSOCIATION (PTSA)

All parents are urged to become members of and to actively participate in our Parent Teacher Student Association. All parents are encouraged to become PTSA members even if they cannot volunteer time at school. The PTSA sponsors several money-making projects. With the help of all parents, these projects can be very successful. They allow the PTSA to fund many important activities at the school.

PARKING ETIQUETTE

To ensure the safety of all students, staff, and families, please adhere to the following parking and traffic expectations while on school grounds:

- No Double Parking: Double parking creates safety hazards and blocks the flow of traffic. All vehicles must be parked in designated spaces only.

- Disabled Parking: Spaces marked for disabled individuals are reserved strictly for vehicles displaying a valid disabled person (DP) placard or license plate. Unauthorized use is prohibited.
- Use Sidewalks: For their safety, students must use designated sidewalks when walking through the parking lot. Please do not cut through traffic lanes. The only crosswalk available to use is in front of the main office door, please do NOT cross the valet line into traffic on the street, only use the approved crosswalk.
- Valet Zone = No Parking: The valet drop-off and pick-up area is for active loading/unloading only. Parking or leaving vehicles unattended in this zone is not permitted.
- Be Courteous: Respect staff directing traffic and show consideration to other drivers. Everyone's time is valuable—let's work together to create a safe and respectful environment.
- Drive Slowly: This is a school zone. Children may be crossing or moving between cars. Drive slowly and remain alert at all times.

Your cooperation is essential in keeping our school community safe and running smoothly during arrival and dismissal.



PHYSICAL EDUCATION

The staff at Anaverde Hills School believes that physical education and healthy life choices can be an important part of the educational experience. The development and maintenance of a healthy body is essential for physical well-being and good mental health. We attempt to create an atmosphere for the development of leadership, sportsmanship, and congeniality through our physical education program.

Elementary students will participate in Physical Education. Twice per week students will have a 45 minute P.E. session supervised by a certificated Physical Education teacher. It is recommended that students come to school dressed appropriately for physical activities. Closed-toed shoes and comfortable clothing is suggested for safety reasons. If your child cannot participate or must have limited participation in P.E. for medical reasons, ***the school nurse must be contacted and a note from a doctor is required. Parents can only excuse a child for P.E. for one day with a written note.***

PICTURES

Individual student pictures will be taken in the fall and spring semester. In the fall semester, orders can be taken online and also turned in the day the photo is taken. Once ordered, you will receive your pictures in approximately four (4) weeks. For the spring semester, all student pictures will be taken and within four (4) weeks of the photography session, the pictures will be sent home for purchase. Payment or pictures must be returned before the last day of school. Make-up picture day will only be scheduled for the fall semester pictures. All students must dress within the dress code for the fall pictures. Spring pictures will be taken in free dress.

POWERSCHOOL

PowerSchool is a system available for all students to assist in academic progress communication to parents. Teachers record student grades approximately every three weeks. Parents will be provided an access code for each of their children shortly after school begins.

Anaverde staff encourages all parents to regularly check PowerSchool and contact the staff with any questions. If you would like assistance with PowerSchool, please let us know.

SCHOOL SITE COUNCIL

As part of the School Improvement Program, community members are invited to take part in a School Site Council. Five (5) members are elected from the community to serve on this council. The purpose of the School Site Council is to help coordinate the School Improvement Program. Please contact the school office if you are interested in being a candidate.

SEXUAL HARASSMENT

The Board of Trustees is committed to maintaining a learning environment that is free of harassment. The Board prohibits the unlawful sexual

harassment of any student by any employee, student, or other person at school or at any school-related activity.

The Superintendent or designee shall ensure that students receive age-appropriate information related to sexual harassment. Students shall be assured that they need not endure any form of sexual behavior or communication, including harassment because of sexual orientation. They shall further be assured that they need not endure, for any reason, any harassment which impairs the educational environment or a student's emotional well-being at school.

Any student who engages in the sexual harassment of anyone at school or a school-related activity shall be subject to disciplinary action. For students in grades K-3, these disciplinary actions shall depend on the maturity of the students and the circumstances involved. For students in grades 4-8, the disciplinary action may include suspension and/or expulsion. Incidents of suspension/expulsion can also result in notification to law enforcement. Students shall be informed that they should immediately contact a staff member if they feel they are being harassed. Within 24 hours, staff shall report complaints of sexual harassment to the principal or designee or to another district administrator.

STUDY SKILLS

A parent can help his/her child be aware of skills and techniques which make learning easier and more enjoyable. The following are student guidelines for achieving good study habits:

- Begin each period with pencil, paper, and other necessary materials.
- Be an active participant in class. Listen well and take part in class.
- Ask questions to clarify problems.
- Plan your day and schedule for homework.
- Use what is learned and apply it to new situations.
- Strive to do the very best work possible.
- Set goals at the beginning of the semester.

SUSPENSIONS

Suspensions from school are given by the principal or designee for the very worst infractions of school rules and policy. If your child is suspended, you may be asked to meet with the principal before reinstatement takes place. Students who are suspended may not be on campus during their suspension for any reason during the school day as well as activities and functions during the day.

Suspensions are given only as a last resort. It signifies that the child's behavior has been so disruptive that the only reasonable way to deal with the situation is to remove the child from the school environment.

TOBACCO USE

In accordance with Westside Union School District's Board Policy and Administrative Regulation 3513.3, and per the California Health and Safety Code, Section 104420, and with State and Federal Laws, "Tobacco use of any kind is prohibited at all times on all district property, owned, leased or rented, and in all district vehicles." This policy applies to all employees, students, and visitors. Any violation of the policy will result in disciplinary action, up to and including suspension and/or dismissal. Please model behavior to our students and please adhere to and help enforce the policy and regulations.

The following is a list of Tobacco Cessation programs available:

- California Smokers Helpline 1-800-NO-BUTTS
1-800-456-6386 (Spanish)
- California Tobacco Chewers Helpline 1-800-844-2439
- Website: www.nobutts.org 1-800-45-NO-FUME (Spanish)
- American Cancer Society 1-800-ACS-2345
- American Lung Association 1-800-586-4872
- Nicotine-Anonymous.org
- BecomeAnEx.org
- TobaccoFreeCA.org

UNAUTHORIZED ARTICLES/ VALUABLES/TOYS

Students should not bring toys (including dolls), balls, cards or unusual items to school unless they are intended for a specific purpose in the classroom and approved by the classroom teacher.

The school administrator and staff will not be responsible for electronics, toys, trading cards, cell phones, or other personal items which students bring to school. It is required that students leave all valuables at home.

VANDALISM

Our school and school equipment are public property. Willfully damaging or destroying this property is cause for immediate suspension and possible expulsion. If a student accidentally causes damage, he/she should report it to his/her teacher immediately so that the damage is not misconstrued as vandalism.

The Board of Trustees considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district-owned or personal property, including the writing of graffiti. Any district student who commits an act of vandalism shall be subject to disciplinary action and reparation of damages may be required before the student is allowed to return to class.

VISITORS

All visitors are required to report to the school office upon entering the campus. All visitors must sign in, provide a valid ID, and wear a badge. Parents are welcome and are encouraged to visit the school, but must receive a pass before visiting any classroom. Visitors are **NOT** allowed on campus during recess and lunch times and may not use student bathrooms. Teachers are **NOT** available for conferences during classroom time. In order for teachers to provide their complete attention to your child's needs, please schedule conference times with teachers at appropriate times and not randomly during dismissal. In order to visit a classroom, prior arrangements must be made prior to the visit.

There will be special opportunities such as award ceremonies on campus in which parents are permitted on campus to attend the event. However, parents that do not follow this policy will be asked to leave immediately.

VOLUNTEERS

Anaverde Hills School considers parent volunteers a very special resource. Parents are encouraged to help in all classrooms, programs, and extracurricular activities. Please contact your child's teacher if you have the time to donate your skills and make our school a better place for students to learn and grow.

All volunteers must have an up-to-date volunteer sheet, TB Mantoux form on file, and fingerprinting completed through the District office. Parent volunteers are asked to sign in at the front desk and wear Volunteer Badges while on campus. Volunteers will have an opportunity to have their picture taken at the district office for an ID badge which will be expected to be worn on campus. Any visitor to our campus will be required to present a valid ID to be scanned and will require an escort. New regulations have been passed by the state, so there will be additional steps to follow for anyone looking to become a volunteer. Please contact your student's teacher if you are interested in becoming a volunteer. Parents are expected to dress in an appropriate manner when on campus. ***Only district approved volunteers will be allowed to chaperone field trips and volunteer on campus with students.***

WITHDRAWALS

The school office should be given prior notice by the parents of any student who is transferring to another school. Teachers and staff will summarize the student's progress and prepare the student's file for forwarding to their next school of enrollment. The student's file will be sent upon the request of the new school. *The school office cannot forward student information via FAX unless proper identification of the requester is made.*

ATTACHMENT A

WESTSIDE UNION SCHOOL DISTRICT BREAKFAST and LUNCH are FREE for all students in THE 2026-2027 SCHOOL YEAR

Smart Snacks in School

We are focused on the health of our school environment. Our school district has established nutrition standards for all snacks sold in school **by any entity**, including parent/student organizations, teachers, boosters, fundraisers, or the food and nutrition services department. These standards for snack sales are in effect from **any time before school through 1/2 hour after school**, in accordance with the Healthy Hunger-Free Kids Act, the USDA and our district Wellness Policy. Non-compliant foods may be sold from 1/2 hour after school through the end of the day. These standards carefully balance science-based nutrition guidelines with practical and flexible solutions to promote healthier eating on campus.

Kids often need snacks to help them get enough calories (ENERGY) throughout the day. Choosing healthy snacks that add nutrients, like vitamins and minerals, to their diets is essential. Smart snacking is a great way to meet daily nutrient requirements that may be missed at meal times.

Students in our district are offered healthier school meals with more fruits, vegetables and whole grains through the National School Lunch and Breakfast Program. The Smart Snacks in School standards published by the USDA will build on those healthy advancements by ensuring that all other snack foods and beverages available for sale to students in school are tasty and nutritious.

Parents are encouraged to avoid the top allergens including milk, eggs, fish, crustacean shellfish, tree nuts, peanuts, wheat, and soybean.

Sodas and red punch will not be permitted.

ATTACHMENT B

WESTSIDE UNION SCHOOL DISTRICT

41914 50th St. West
Lancaster, Ca. 93536
661-722-0716

February 25, 2026

Dear Parents:

At the Board Meeting of June 17, 2025, the Board of Trustees approved the 2026-2027 calendar. Please review the dates below to familiarize yourself with the calendar. If you have any questions, please contact your child's principal or school secretary.

JUNE - 2026

8-30 VACATION – NO SCHOOL

8-30 Extended Year School

JULY - 2026

1-31 VACATION – NO SCHOOL

AUGUST - 2026

3 *Classes Begin – Minimum Day*

3 First Quarter/First Semester Begins

3, 4, 31 Minimum Days

SEPTEMBER – 2026

7 Labor Day Holiday – NO SCHOOL

OCTOBER – 2026

2 First Quarter Ends

5 Second Quarter Begins

12-16 NO SCHOOL

12 & 13 Parent Teacher Conference – NO SCHOOL

NOVEMBER – 2026

11 Veteran's Day Holiday – NO SCHOOL

20 Minimum Day

23 Lincoln's Day Holiday – NO SCHOOL*

24-27 Thanksgiving Holiday – NO SCHOOL

DECEMBER – 2026

7 & 18 Minimum Days

18 Second Quarter/First Semester Ends

December 2026 Continued

21-31 WINTER VACATION – NO SCHOOL

JANUARY - 2027

1-8 WINTER VACATION – NO SCHOOL

11 *Classes Resume*

11 Third Quarter/Second Semester Begins

15 Minimum Day

18 M. L. King Holiday – NO SCHOOL

FEBRUARY – 2027

15 Presidents' Day Holiday – NO SCHOOL

MARCH - 2027

19 Minimum Day

19 Third Quarter Ends

22-31 SPRING VACATION – NO SCHOOL

APRIL – 2027

1-2 SPRING VACATION – NO SCHOOL

5 *Classes Resume*

5 Fourth Quarter Begins

MAY - 2027

31 Memorial Day Holiday – NO SCHOOL

JUNE - 2027

3 Minimum Day

4 Fourth Quarter/Second Semester Ends

4 **Last Day of School – Minimum Day**

We hope that this calendar will be useful in planning family events. If you have questions, please contact the personnel at your child's school. This calendar is subject to change based on future negotiations with employee associations.

Sincerely,

Regina L. Rossall
District Superintendent

ATTACHMENT C

Dress Code Criteria for the 2026-2027 School Year

Tops

- The designated colors for shirts include **shades of red, black, white, blue, and gray**. All shirts must be in a solid color.
- Shirts can be short sleeve (not a small cap sleeve) or long sleeve polo style shirts or button up Oxford style, which must always include a collar.
- Button up Oxford style shirts can be short or long sleeve and must be worn buttoned.
- Undershirts (either short, long sleeve, or tank) can be worn under the polo style collared shirt or button up shirt and must also be in the stated shades of designated colors. Undershirts can include turtleneck style.
- Polo shirts and button up shirts can include the name of the school or school emblem.
- Shirts do not need to be tucked in. However, they cannot be oversized or overly baggy.
- Tops can include a small quarter size logo. All shirts must be solid in color with no other designs.
- Anaverde Hills T-shirts, long or short sleeve, can be worn on designated spirit days.

Sweaters/Sweatshirts

- The designated colors for sweaters and sweatshirts include **shades of red, black, white, blue, and gray**.
- Sweaters that are either zip-up, snap, or button up can be worn over collared shirts in **SOLID** shades of designated colors and may include a small quarter size logo.
- Zip-up sweatshirts must be worn over collared shirts in **SOLID** shades of designated colors and may include a small quarter size logo.
- Pull-over sweatshirts must be worn over collared shirts in **SOLID** shades of designated colors and may include a small quarter size logo.
- Sweaters, zip-up jackets, or sweatshirts cannot be overly baggy.
- Zip-up sweatshirts can include Anaverde Hills spirit wear.
- Blue jean jackets are not permitted unless it is Spirit Day Fridays or Free Dress Day.
- **ALL** students are permitted to wear **college sweatshirts** over a collared shirt.

Bottoms

- The designated colors for pants, shorts, capris, skorts, or skirts are khaki (**tan**), **black, gray, or navy blue**.
- Navy blue pants must be in uniform style, such as Docker or slack style and not jeans.
- Khaki (tan), black, or gray pants can be made of denim.
- Pants made of stretch knit are not permitted. **No joggers, leggings, or sweatpants.**
- Shorts, skirts, and skorts must come to mid-thigh length.
- Polo style dresses in shades of designated colors with a sleeve and a collar can be worn and must come to mid-thigh length.
- Skirts must be free of tulle and lace.
- Shorts under dresses and skirts are recommended for the younger students in grades kindergarten through 3rd grade.
- 2nd through 8th leggings or tights can only be worn under skorts, polo dresses, or shorts. When leggings are worn under skirts, skorts, shorts, or polo dresses, the minimum length still applies as noted above.
- Leggings and tights must be in solid shades of designated colors.
- Only kindergarteners and 1st graders may wear leggings as bottoms without shorts, skirts, skorts, or polo dresses.
- **Bottoms must not be ripped, sagging, frayed, or baggy in style.**
- Belts are not required. Belts are not recommended for kindergarten and 1st grade students.
- Blue jean pants may be worn on Spirit Day Fridays or free dress days only. **Blue jeans must not be ripped, frayed or baggy in style.**

Hats/Caps/Beanies

- Hats, caps, and beanies can include an Anaverde Hills logo and must be solid in color.
- The designated colors for hats, caps, and beanies are **red, white, gray, navy blue or black**.
- College style or Anaverde Hills logo style caps or beanies can be worn.
- Hats will be permitted in outdoor areas only with the bill facing forward.
- Hats and beanies must be removed when indoors.

Heavy jackets and winter mittens/gloves and scarves can be worn in any style and color.

Shoe styles will be defined by the existing School Board policy and the following:

- Shoes must be flat and include a heel strap.

Jewelry

- Modest jewelry is allowed. No dangling or hoop earrings.
- No body jewelry except for in ears will be allowed. This includes no facial piercings or mid-body piercings (belly button).
- No stickers can be worn on faces, including but not limited to colorful pimple patches

Hair Color

- Only natural hair colors are allowed.
- Unnatural colors such as pink, purple, green, blue, etc. **ARE NOT ALLOWED.**

ATTACHMENT D



California Department of Education

Uniform Complaint Procedures (UCP) Annual Notice

Uniform Complaint Procedures (UCP) Annual Notice

The Westside Union School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process.

The UCP Annual Notice is available on our website.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.



Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district

- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- School Site Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.



Responsibilities of the Westside Union School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Name or title: Robert Hughes, Deputy Superintendent

Unit or office: Human Resources

Address: 41914 50th Street West, Lancaster, CA 93536

Phone: 661-722-0716

E-mail address: r.hughes@westside.k12.ca.us

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in the Westside Union School District.

ATTACHMENT E

Boys Town Life Skills

Following Instructions

1. Look at the person
2. Say Okay
3. Do what you've been asked right away
4. Check back

Accepting a Consequence

1. Look at the person
2. Say Okay
3. Stay Calm

Accepting No for an Answer

1. Look at the person
2. Say Okay
3. Stay Calm
4. If you disagree, ask later

Greeting Others

1. Look at the person
2. Use a pleasant voice
3. Say Hi or Hello

Getting the Teacher's Attention

1. Look at the teacher
2. Raise your hand and stay calm
3. Wait until the teachers says your name
4. Ask your question

Disagreeing appropriately

1. Look at the person
2. Use a pleasant voice
3. Tell why you feel differently
4. Give a reason
5. Listen to the other person

Making an apology

1. Look at the person
2. Use a serious, sincere voice
3. Say "I'm sorry for..." or "I want to apologize for..."
4. Explain how you plan to do better in the future
5. Say "Thanks for listening"

Accepting Compliments

1. Look at the person
2. Use a pleasant voice
3. Say "Thank you"

Having a Conversation

1. Look at the person
2. Use a pleasant voice
3. Listen to what the other person says

4. When there is a break in the conversation, ask a question or share your thought

Asking for Help

1. Look at the person
2. Ask the person if they have time to help you
3. Clearly explain the kind of help that you need
4. Thank the person for helping you

Asking permission

1. Look at the person
2. Use a calm and pleasant voice
3. Say "May I..."
4. Accept the answer calmly

Staying on Task

1. Look at your task or assignment
2. Think about the steps needed to complete the task
3. Focus all of your attention on the task
4. Stop working only when instructed
5. Ignore distractions and interruptions from others

Sharing Something

1. Let the other person use the item first
2. Ask if you can use it later
3. When you get to use it, offer it back to the other person after you have used it

Working with Others

1. Identify at the person who is talking and remain quiet
2. Assign tasks to each person
3. Discuss ideas in a calm quiet voice and let everyone share their ideas
4. Work on tasks until completed

Listening

1. Look at the person who is talking and remain quiet
2. Wait until the person is through talking before you speak
3. Show that you heard them by nodding your head, saying "Okay", "That's Interesting", etc.

Appropriate Voice Tone

1. Listen to the level of the voices around you.
2. Change your voice to match
3. Watch and listen for visual or verbal cues and adjust your voice as needed.

Regulation 1222: ^Parental Civility Policy**Status:** ADOPTED**Original Adopted Date:** 09/18/2001 | **Last Revised Date:** 03/05/2024 | **Last Reviewed Date:** 03/05/2024**Learning Environment Disruptions**

The Board of Trustees is committed to a learning environment that fosters mutual respect among district teachers, parents/guardians and students. The following regulations have been developed for dealing with individuals who disrupt/damage the educational environment through volatile, hostile, or aggressive actions.

Disruptions

1. Any individual who disrupts or threatens to disrupt school/office operations; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property will be directed to leave school or school district property promptly by the Superintendent or designee.
2. If any member of the public uses obscenities or speaks in a demanding, loud, insulting and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely admonish the speaker to communicate civilly. If corrective action is not taken by the abusing party, the district employee will verbally notify the abusing party that the meeting, conference, or telephone conversation is terminated and, if the meeting or conference is on district premises, the offending person will be directed to leave immediately.
3. If violence is directed against an employee, or theft against property, the employee shall promptly report the occurrence to the principal or supervisor and complete a written report. Employees and supervisors should notify law enforcement officials and report any attack, assault or threat made against them on school/district premises or at school/district-sponsored activities.
4. When an individual is directed to leave under such paragraph 1 or 2 circumstances, the Superintendent or designee shall inform the person that he/she will be guilty of a misdemeanor in accordance with Education Code 44811 and Penal Code 415.5 and 626.7, if he/she reenters any district facility within 30 days after being directed to leave, or within 14 days if the person is a parent/guardian of a student attending that school.

If an individual refuses to leave upon request or returns before the applicable period of time, the Superintendent or designee may notify law enforcement officials. An Incident Report should be completed for the situations set forth in paragraphs 1 and 2.

Appeal Procedure

Any person who is asked to leave a public school building or grounds may appeal to the Superintendent or designee. This appeal shall be made no later than the second day after the person has been directed to leave the school building or grounds. The Superintendent or designee shall render his/her decision within 24 hours after the appeal is made, and this decision shall be binding.

The decision of the Superintendent or designee may be appealed to the Board. Such an appeal shall be made no later than the second school day after the Superintendent or designee has rendered his/her decision. The Board shall consider and decide the appeal at its next scheduled regular or adjourned regular public meeting. The Board's decision shall be final.

Notification Procedure

The Superintendent or designee will be responsible for making both parents/guardians and teachers aware of district policy that promotes mutual respect including provisions for dealing with disruptions.

If it is determined that a member of the public is in violation of the provisions of this policy, the individual should be counseled on the applicable Education Code and Board policy provisions at the time of the occurrence and the employee must notify his/her supervisor and provide a written report of the incident.

ATTACHMENT G

Monthly Classroom & Birthday Celebrations

The following dates will be the only dates permitted for classroom and birthday celebrations. All celebrations will be on the last Friday of each month and will take place after student's lunch time.

8/28/26

10/2/26

10/30/26

11/20/26

12/18/26

1/29/27

2/26/27

4/2/27

4/30/27

5/28/27

6/4/27

ATTACHMENT H



Anaverde Hills School
2902 Greenbrier St., Palmdale CA 93551
661-575-9923

Title I, Part A School-Level Parent and Family Engagement Policy

Anaverde Hills School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in the Every Student Succeeds Act (ESSA) sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

To involve parents in the Title 1 program at Anaverde Hills, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title 1 status and about the rights of parents to be involved in the Title 1 program during, but not limited to Back to School Night, the School Site Council, English Learner Advisory Committee, Community Snacks with Staff meetings, and during PTSA meetings.
- In addition, sending information out through a weekly dialer and email, calendar of events, ParentSquare messages and posts, and event flyers.
- Anaverde Hills offers flexible meeting options. Meetings are held during different times of the year to make sure parents fully understand the Title 1 program and promote parent involvement. Since Anaverde Hills is a school-wide Title 1 School, all parents at Anaverde Hills receive the same information regarding Title 1 programs. In addition:
 - →Weekly ParentSquare updates and activities taking place at Anaverde Hills will be sent out every Sunday evening
 - →Updates via the ParentSquare app will be primary tool
 - →Monthly 'Staff collaborations' at arrival time to ensure maximum participation

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Anaverde Hills involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title 1 programs, including the planning, review, and improvement of the school's Title 1 parent and family engagement policy and the joint development of the School Plan for Student Achievement:

- Conducting annual Title 1 meetings, a minimum of 5 ELAC and 4 SSC meetings, and workshops where parents are invited and encouraged to provide input in the creation of the School Parent Involvement Policy.

- Workshops conducted include guiding parents on how to give recommendations to improve instruction, school programs, and the implications for parent involvement.
- The Principal and Vice Principal are readily available to listen to suggestions provided by parents to improve teaching and learning practices and best ways to support their students.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

The Westside USD has a district-level Board Policy (6020 Parent Involvement and AR 6020 Parent Involvement) that applies to all parents and family members for both Title I and non Title I school sites (ESSA Section 1116[b][3]. The district policy is reviewed by the Superintendent's Advisory Committee annually and amended as needed. The Local Educational Agency invites parents to the monthly Superintendent's Advisory Committee. Individuals are involved in the development of the parent and family engagement policy. If necessary and based on feedback, this policy may be amended to meet the requirements.

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

If requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children, and to respond to any such suggestion as soon as possible;

- IEP (Individualized Education Program meetings)
- Student support and progress meetings
- Individual parent conferences with teachers, counselors, and or administrators to help understand their child's academic progress or data
- Parent/Teacher Conferences

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

Anaverde Hills provides parents with timely information about Title 1 programs through the use of:

- Weekly Newsletters
- ParentSquare
- Parent Center Bulletin Board
- Posters and banners posted in a visible place for parents to view
- Flyers sent home with students

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I,

Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

Anaverde Hills offers flexible meeting options. Meetings are held during different times of the year to make sure parents fully understand the Title 1 program and promote parent involvement. Since Anaverde Hills is a school-wide Title 1 School, all parents at Anaverde Hills receive the same information regarding Title 1 programs. In addition, Anaverde will send home weekly dialers with emails regarding updates and activities taking place at the school. The school will also regularly update parents with the use of the ParentSquare app.

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

Parents and family members of participating children are involved by being invited to the variety of participation events to plan, review and collaborate on improvements of the parent and family engagement policy and the schoolwide program such as:

- School Site Council meetings
- ELAC Meetings
- Title I Meeting
- School involves educational partners in the process by sharing school surveys, needs assessments, and WASC documents during the above meetings
- The school will submit parent comments, if not satisfactory, on the plan to the school site council for consideration and discussion with adjustments being made as necessary

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]):

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs, curriculum, and assessments as listed below:

- Parental notifications of programs supporting students through phone and email dialers that are available on the school website
- The provided description of the district adopted curriculum in use at the school on the district's website
- Informing parents of academic assessments used to measure student progress through phone and email dialers that are also available on the school website

- Notification of achievement levels of the challenging state academic standards of their students by receiving NWEA family reports which correlate to the State Standards
- Parental opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children by contacting a member of administration
- Responding to any suggestions received by administration within 48 business hours

Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

Anaverde Hills regularly involves parents in an organized, ongoing, and timely way with the planning, reviewing, and improvement of the school's Title I, Part A programs and the Title I, Part A parental involvement policy. If the School plan for Student Achievement is not satisfactory to Title 1 Parents, parent comments can be submitted on the plan to the school.

Anaverde Hills Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on 02/23/2026. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before August 2026.

Name and Title of Authorized Official

Corey Stanis, Principal

Signature of Authorized Official



Date - 2/23/2026

Corey Stanis: Principal
Casey Boggs: Co-Principal
Anne Marie Sharma: School Counselor
Sasha Grider :School Psychologist

Title I, Part A School-Parent Compact

The Anaverde Hills School, and the parents of the students participating in activities, services and programs funded by Title I, Part A, agree that the School-Parent Compact outlines how the parents, the entire school staff, and the students will share in the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State high academic standards (Every Student Succeeds Act [ESSA] Section 1116[d]).

The school understands the importance of the school experience for every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide meaningful learning activities that address challenging standards for all students
- Communicate regularly with families about their student's progress and ways that they can provide assistance through conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in the educational process
- Participate in meaningful staff development in effective teaching strategies, addressing the needs of a diverse student body, and working effectively with all members of our learning community
- Allocate adequate resources to ensure that high standards can be met by all children

The parent/guardian understands that participation in their student's education will help their achievement, motivation, and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of their ability:

- Make sure that their child attends school each day, is on time, and is prepared to learn
- Know what is expected of our child and what she/he is learning in school
- Monitor our child's progress and communicate regularly with our child's teacher
- Encourage, assist and/or read with our child nightly
- Attend back-to-school night, parent-teacher conferences, and other school events

The student realizes education is important. Therefore, they agree to carry out the following responsibilities to the best of their ability:

- Come to school each day prepared to do their best and are ready to learn
- Participate in class activities
- Take responsibility for completing and returning their classwork and homework on time
- Act in a safe and respectful manner so their classmates and themselves can learn

This Compact was established by [Anaverde Hills School](#) on [2/23/2026](#), and will be in effect for the period of [2026/2027 school year](#). The school will distribute the Compact annually to all parents and family members of students participating in the Title I, Part A program on, or before: [August 2026](#).

Student Signature: _____

Parent/Guardian Signature: _____

Teacher Signature: _____