School Facilities Oversight Committee

Burbank Unified School District

Volume 1, Issue 12

April 2026

12th Annual Report to the Community

BUSD in compliance with Measure S in 2025 Bond Audit!

To ensure we stayed on track with the District goals and projects scheduled to be done, an accountability safeguard was established for Measure S through our independent Citizens' Oversight Committee. The Committee's charge is to ensure bond proceeds are expended only for the school facilities projects listed in the Bond Project List. The Citizens' Oversight Committee consists of at least seven members who are active in the community, have a vested interest in the District, or are local business owners. No employee or official of the District, vendor, contractor, or consultant of the District can be appointed to the Committee.

Committee Purpose

The Committee is charged by statute with the following purposes:

1. To promptly alert the public to any waste or improper expenditure of school construction Bond money.

2. To inform the public concerning the expenditure of bond revenues.

3. To ensure that bond revenues are expended only for the purposes described in the California Constitution; that is, for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities.

4. To ensure that no funds are used for any teacher or administrative salaries or other school operating expenses.

Committee Jurisdiction and Authorized Activities

In furtherance of its purposes, the Committee is authorized by statute to engage in the following activities:

1. Receive and review the annual independent performance audit required by the California Constitution.

2. Receive and review the annual independent financial audit required by the California Constitution.

3. Inspect school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of paragraph (3) of subdivision (b) of Section 1 of Article XIIIA of the California Constitution.

4. Review efforts by the District to maximize the impact of bond expenditures by implementing cost-saving measures, including, but not limited to, all of the following mechanisms:

a. Mechanisms designed to reduce the costs of professional fees.

b. Mechanisms designed to reduce the costs of site preparation.

c. Recommendations regarding the joint use of core facilities.

d. Mechanisms designed to reduce costs by incorporating efficiencies in school design.

e. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

It is also important to note that the Committee does not perform certain functions such as participate in the District's actual bond sale and issuance process nor participate in the bid process for contractors or consultants

(Proposition 39 Roles and Responsibilities, III. I.). It is within these parameters that the Committee performed its functions during the period from July 2024 through June 2025.

Audits

Proposition 39 requires that the sponsoring school district of an approved measure conduct an annual independent performance audit to ensure that the bond funds have been expended only on the specific projects included on the list of projects the district was required to provide when Measure S was presented to the voters.

Proposition 39 also requires that the school district conduct an annual independent financial audit of the proceeds from the sales of the bonds until all the proceeds have been expended for the school facilities projects. In compliance with the above requirements, the annual financial and performance audits of the District's Measure S bond expenditures for the fiscal year ended June 30, 2025 were conducted by Clifton Larson Allen LLP ("CLA"), an independent auditing firm. The report is dated January 26, 2026. With respect to the annual financial audit of the financial statements of the Measure S Building Bond Fund of Burbank Unified School District ("Measure S Bond Fund") for the fiscal year ended June 30, 2025, CLA issued an unmodified opinion. CLA also tested internal controls over financial reporting and compliance with laws, regulations, or provisions of contracts or agreements and determined that no significant deficiencies were noted. The internal errors from the previous year were corrected and action plan implemented; no repeat findings.

With respect to the annual performance audit, CLA found that the District complied, in all material respects, with the types of compliance requirements that are applicable to the Measure S Bond Fund for the fiscal year ended June 30, 2025. CLA reviewed 74% of total general expenditures and $158,659 of salary and benefits charged to Measure S and verified that funds were expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects by review of supporting documentation.

The School Facilities Oversight Committee received the Financial and Performance Audits presented by Interim Assistant Superintendent Jason Hasty at the regular committee meeting held on February 11, 2026.

Justin Worsham, Chair
School Facilities Oversight Committee

Committee Members

Justin Worsham, Chair
Carolyn Bisson
Shaun Hasas
Dakota Hughes
Brandon Mullins
Geovanna Waters
Greg Wylie

Alternates Members

Serj Eyvazian
Chantal Sampogna
John Steinreich

Ex-officio Members

Vacant

Facilities Projects 24-25

While it took longer than anticipated, the Disney Ball Wall Project was finally completed and installed in time for the new school year. Also, the long-awaited Teddy Bear Park Improvement Project at Roosevelt Elementary School completed in summer 2024, as well. This project included the blacktop being replaced with new markings for various activities on the lower playground, a new ADA ramp installed from the lower playground to the upper level of campus, and the restrooms were upgraded to current ADA standards per DSA guidelines. A restroom in the TK classroom was installed, as well as a new tree to replace the existing.

New doors and hardware were installed at Huerta Middle, Jefferson Elementary, and Miller Elementary School were also installed during the summer. While there were some hiccups along the way that caused delay, all hardware was operational as of November 2024.

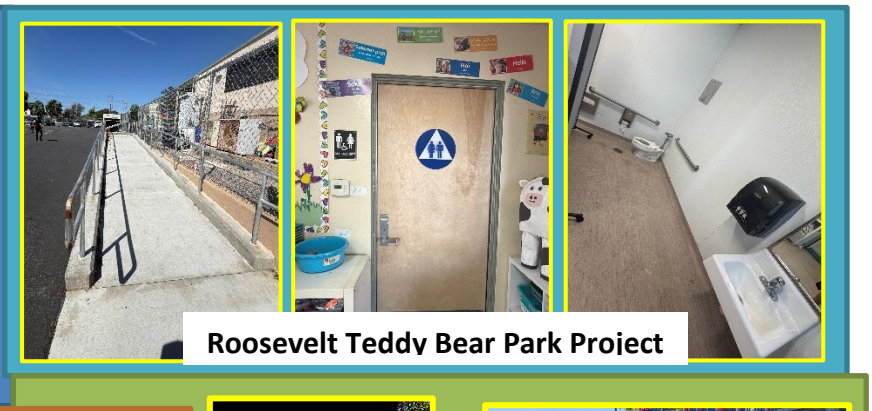
Following many years battling moisture issues, the flooring at Miller Elementary School underwent resurfacing over the summer. The project consisted of removing the existing floor, sandblasting concrete foundation, application of concrete vapor emission sealer/barrier to eliminate moisture, and the installation of new vinyl flooring.

Rubber surfacing was installed at two playground areas at McKinley and one playground areas at Stevenson to repair the sinkholes in the previous artificial turf surface. Edison Elementary School received asphalt patchwork in the playground area to address safety concerns of major cracks.

As Measure S transitions to Measure ABC, the remaining funds are being expended to prepare for the upcoming projects. In preparation for the roofing restorations or replacements that will be funded under Measure ABC, inspections of the existing roofs at the following sites needed to be completed: Jefferson Elementary, Miller Elementary, Washington Elementary, Emerson Elementary, Luther Middle, Muir Middle, Magnolia Park, Monterey High, John Burroughs High, and Burbank High Schools. The inspections were completed in January 2025 with the findings clear of asbestos, however, there were a few sites where lead based paint was found. The lead findings will not interfere with the contractor's work. The roofing projects at these sites are slated to begin in the summer and wrap up before the new school year starts, funded through Measure ABC.



Miller Flooring Project



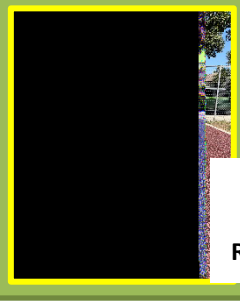
Roosevelt Teddy Bear Park Project



Disney Ball Wall



Stevenson Rubber Resurfacing



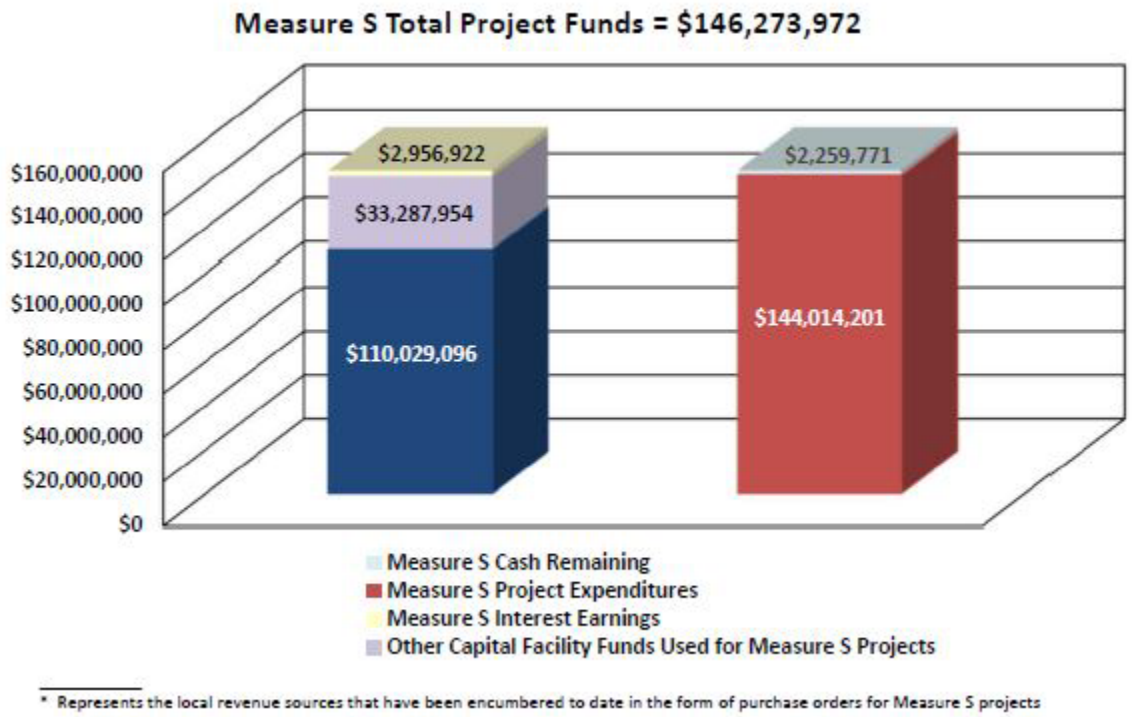


McKinley Rubber Resurfacing

TECHNOLOGY PROJECT WRAP UP 24-25

- All existing cameras will be integrated into a newly designed surveillance system, a unified platform. This enables school staff to monitor campus activities efficiently through a single integrated system.
- Installation of additional surveillance cameras at Burbank High School to cover more areas of the campus.
- The E-Rate projects are being transitioned under the umbrella of the network infrastructure project with a new contractor, AMD/MGT, as NTT demonstrated the inability to complete the project successfully and properly in a timely manner.

Financial Recap
Revenues and Expenditures since Bond Passage
Through June 30, 2025



* Represents the local revenue sources that have been encumbered to date in the form of purchase orders for Measure S projects

In addition to the Measure S $110 million bond, the District has also been utilizing other sources of income to complete projects to modernize the schools.

BURBANK UNIFIED SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
MEASURE S BOND BUILDING FUND
YEAR ENDED JUNE 30, 2025

REVENUES	
Interest and Investment Income	$ 115,555
Total Revenues	115,555
EXPENDITURES	
Salaries	108,394
Benefits	50,265
Supplies	121
Other Services	114,613
Capital Outlay	2,328,123
Total Expenditures	2,601,516
DEFICIENCY OF REVENUES OVER EXPENDITURES	(2,485,961)

[redacted]

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2025 In Summary

Measure S has come a long way since its approval by the Burbank community in 2013, allowing Burbank Unified School District to complete over 200 bond projects throughout the District.

The final projects to expend the rest of the dollars as Measure ABC bond starts, have been completed. This past year, Burbank Unified was able to complete the Roosevelt Elementary Teddy Bear Project that finished over the summer with the playground blacktop being replaced, updated ADA restrooms, and new access between the upper and lower playgrounds;

In addition to the finalizations of the major projects, the District also worked on updating the doors and hardware at Jefferson and Miller Elementary Schools, as well as Huerta Middle School. The first floor of the Miller Elementary building also had moisture issues which was found through testing. To remedy this issue, the floor was removed and new surfacing was placed. To expend the last bit of the funds, the playground rubber surfacing at McKinley and Stevenson were replaced due to sinkholes in the existing turf.

The final projects included asbestos and lead testing and the preparation for the roofing projects that will be funded from Measure ABC.

Burbank Unified School District has completed the projects budgeted for this bond, managed and prioritized its project list, resulting in almost all sites receiving some, if not most, of their planned site improvements. There is still room for more work to be done as the District grows and evolves.

As this bond closes out its final projects and expends the final dollars, the District is evaluating the next phase in continued classroom modernizations, technology advancements, facility improvements, and continued replacement of aging infrastructure. These projects, in part, will consist of:

- Additional security and safety upgrades
- Technology upgrades
- HVAC improvements
- Expanded use of energy management software
- Door and lock hardware upgrades District-wide
- Asphalt replacement at several sites
- Extra fencing to enhance security.

The District will begin Measure ABC bond projects this summer beginning with roofing on 10 school sites.

