



MSCS STUDENT ATTENDANCE PACT GUIDE

TOGETHER, WE SHOW UP FOR GREATNESS!

SHARED RESPONSIBILITIES

STUDENTS

- Attend school daily and on time
- Practice self-care to support daily attendance
- Stay on track every 15 instructional days

TEACHERS & STAFF

- Record attendance every period
- Contact families early regarding absences
- Reward attendance & connect student supports

PARENTS & FAMILIES

- Ensure daily attendance
- Respond to attendance notices & submit absence notes within 2 days of return (per policy)
- Partner with the school

DISTRICT SUPPORTS



Enhanced parent attendance notifications & excuse reminders



Automatic 3-Day PowerSchool warning notices



Electronic Student Absence Request Form



Attendance Engagement Specialists & School Attendance Teams



Transportation & family barrier supports



Professional development for reporting & engagement



May Senior Focus: Guidance on senior attendance coding, promotional events, and parent notification expectations

MONTHLY ATTENDANCE RECOGNITION CALENDAR

MONTH (Instructional Days)	FOCUS, 15-DAY RECOGNITION & ACTION STEPS
AUGUST 2026 (21 Instructional Days)	Focus: Build the Habit 15-Day Recognition: "Show Up" Kickoff Launch • Audit initial attendance • Send welcome pledges • Reward perfect 15-day launch
SEPTEMBER 2026 (21 Instructional Days)	Focus: Stay Consistent 15-Day Recognition: Classroom Shout-Outs • Review chronic trends • Call early absence • Celebrate monthly gains
OCTOBER 2026 (16 Instructional Days)	Focus: Keep It Going 15-Day Recognition: Pizza Party Challenge • Track Q1 progress • Hold parent conferences • Reward quarter gains
NOVEMBER 2026 (15 Instructional Days)	Focus: Finish Strong 15-Day Recognition: Student Certificates • Review pre-break data • Call improving families • Recognize streaks
DECEMBER 2026 (14 Instructional Days)	Focus: Celebrate Success 15-Day Recognition: Winter Celebration • Audit mid-year data • Outreach to at-risk families • Celebrate winners
JANUARY 2027 (18 Instructional Days)	Focus: New Year, New Goals 15-Day Recognition: Attendance Rally • Review semester 1 rates • Issue goal reset notices • Honor fresh starts
FEBRUARY 2027 (19 Instructional Days)	Focus: Keep Momentum 15-Day Recognition: VIP Event Passes • Evaluate winter absences • Distribute health guidance • Award VIP seating
MARCH 2027 (16 Instructional Days)	Focus: Spring Attendance 15-Day Recognition: Pre-Break Attendance Sprint • Monitor grade-level trends • Reinforce pre-break goals • Recognize gains
APRIL 2027 (22 Instructional Days)	Focus: Finish Strong 15-Day Recognition: Attendance Champions • Monitor testing attendance • Contact senior families • Celebrate testing drive
MAY 2027 (14 Instructional Days)	Focus: Celebrate Success 15-Day Recognition: Year-End Awards • Finalize annual totals • Send end-of-year notices • Celebrate champions

ATTENDANCE TIERS & RECOGNITION CLASSIFICATION

TIER	CUMULATIVE ABSENCES (End of Year)	RECOGNITION & REWARDS OFFERED
 GOLD TIER	0 – 5 ABSENCES	On track for End-of-Year Gold Status: VIP Pass, monthly grand prize eligibility, Gold Scholar badge, EOY recognition.
 SILVER TIER	6 – 9 ABSENCES	On track for End-of-Year Silver Status: Silver Certificate, event privilege pass, and quarterly shout-out recognition.
 BRONZE TIER	10 – 16 ABSENCES	On track for End-of-Year Bronze Status: Bronze Certificate, classroom recognition, and school incentive eligibility.
 SUPPORT & INTERVENTION	GREATER THAN 16 ABSENCES	Support & Intervention: Tailored monthly attendance action plan and direct outreach from Attendance Engagement Specialist.