What is the Money-Back Guarantee Program?

The Money-Back Guarantee Program is an employment initiative program that helps students who complete eligible workforce education programs and professional requirements and are not employed within six months after graduation. To qualify for a tuition refund, students must meet all program requirements outlined below.

Students eligible for the guarantee may receive a reimbursement of tuition only paid by the student. Students who receive financial assistance are not eligible for the money back guarantee. Please note that all other fees or expenses are excluded. Only courses that require a certification or licensure will be considered for reimbursement. For example, the Certified Nursing Assistant (CNA) program requires a post-secondary certification to complete the program.

Students must actively pursue employment in their respective industry within the six-month window after graduation to be considered eligible for the money-back guarantee.

Eligibility Requirements:

To be eligible to apply for the program, a student must meet all of the following criteria:

1. **Student Attendance**

The student must be continuously enrolled (as defined by the program) throughout the duration of the program and meet the program's enrollment standards each term. Students must also meet the 100% attendance requirements as specified by the program of study.

2. **Student Program Performance**

The student must complete all required courses, lab requirements, internships, and work-study programs and **score satisfactory on the program report.** Students must remain in good academic standing throughout the duration of the program.

The student must pass all credential and licensure exams associated with their program and required for employment in the field of study.

3. **Career Service/Career Day Attendance, Xello, and Florida Ready to Work**

The student must provide verifiable documentation as evidence of career service or career fair participation, including completion of at least one lesson in Xello, the career development software program provided by the district.

- Students must provide a resume and cover letter as part of their program completion.
- Students must obtain one certificate from the Florida Ready to Work Program demonstrating employability skills.

4. **Job Search Documentation**

- Student must provide verifiable documentation that they have worked with their local Career Source office to search for employment in the field of the program certification.
- Student must demonstrate through verifiable documentation they have been actively searching for in-field employment for at least 6 months from the date of program completion and certification obtained. This search must include the verifiable submission of at least 60 applications related to the field of study. Students must provide documented evidence such as an email or letter of invitation to interview, documentation of application submission, confirmation of non-selection, etc.

5. **Development of a Student Career Plan**

The student must provide verifiable documentation as evidence of creating and adhering to a career plan in conjunction with the Adult Education Coordinator before program completion and certification.

6. **Complete the Money-back Guarantee Program Application**

Questions? Please email patricia.sands@bakerk12.org

The Money-Back Guarantee Program was created by the Florida Legislature in 2021 with the Reimagining Education and Career Help (REACH) Act.