SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, New York 13456

Date of Meeting: Tuesday, July 7, 2026

Kind of Meeting: Organizational

Presiding Officer: Mr. David Stayton, Superintendent called the meeting to order at 6:00 p.m. in the high school library.

Oath of Office was signed by board members present prior to the start of the meeting.

Appointment of President and Vice-President of the Board of Education for 2026-2027 school year: Nominations were opened for President of the Board of Education for the 2026-2027 school year. Mr. Mike Sacco nominated Anthony Nicotera.

Resolution No. 1: made by Mr. Mike Sacco and seconded by Mr. Ron Critelli, to appoint Mr. Anthony Nicotera as President of the Board of Education for the 2026-2027 school year.

Carried: Ayes 4, Nays, 0 and Abstain 1 (Mr. Anthony Nicotera).

Mr. Mike Sacco nominated Ms. Lynn Weibel as Vice-President.

Resolution No. 2: made by Mr. Mike Sacco and seconded by Mr. Ron Critelli that Ms. Lynn Weibel be Vice-President of the Board of Education for the 2026-2027 school year.

Carried: Ayes 5, Nays 0.

Mr. Stayton turned the meeting over to Mr. Anthony Nicotera the re-elected President of the Sauquoit Valley Central School Board of Education for the 2026-2027 school year.

Members Present: Ronald Critelli, Jennifer George, Mike Makuszak, Anthony Nicotera, and Mike Sacco.

Members Absent: Patricia Collins and Lynn Weibel.

Ex-officio Student Board Members Absent: Kaylyn Dreidel and Alexa Nolan.

Administration Present: David Stayton, Superintendent
Brian Read, Director of Instructional & Business Services

Others Present: Staff and community members signed in.

Pledge of Allegiance: The pledge of allegiance was recited.

Board of Education election of Lynn Weibel as Vice President of the Board of Education.

Presentation(s) – District Safety Plan – Brian Read, Director of Business & Instructional Services.

Brian Read, Director of Instructional Services explained that the District Safety Plan is posted on Sauquoit Valley Central School District's website as required for 30 days for anyone including the public to review. If anyone would like clarification or request a change they may do so by contacting him. At the August 4th, 2026 board meeting the District Safety Plan can be approved by the board. The district has a crisis plan as well. BOCES establishes a template which schools can modify to suit their setting and safety of students, teachers and staff. Cardiac arrest procedures were added in last year and are still in effect. Drills are held throughout the year for every building. Pete Scialdone is on the regional crisis management team so the school is aware of procedures for such if anything occurs. Questions were raised and answered. A suggestion was made to add a contact person's name on the site as well if anyone would like to comment or talk directly to someone about the plan. Mr. Read stated he will add that.

Board of Education Sub-Committee Reports

- Facilities and Transportation after the meeting Mr. Stayton would like to set a meeting up that is convenient with those on the sub-committee.
- Extra-Curricular Activities met on June 24th. Athletics reviewed the number of students interested in cheerleading and the number was low, 1 or 2 girls. Looking in to the opportunity of the girls to join another school. Select choir was cut but Mr. Decker stated there will be the opportunity to select a few to join the chamber choir. The musical for 2026-2027 will be "Charlie and the Chocolate Factory". This production will be in need of an increase of student participants. So, the hope of students not in the select choir can take part in the play. Art club in the middle school was eliminated but students in middle school will be given the opportunity to join the high school art club.
- Policy Committee will meet prior to the August 4th, 2026 meeting.

Superintendent's Report

- Board of Education Contact Information was distributed at the last meeting. There were no corrections needed.
- List of Representatives for Board of Education Sub-Committees were reviewed, new member assigned and board members volunteered. An updated list will be distributed when completed.
- SBI Representative and Alternate (Motion 9.15) will be voted. Mr. Anthony Nicotera agreed to stay on as delegate and Mr. Mike Sacco as alternate delegate.

Old Business: There was none.

New Business: Mr. Nicotera stated that action 9.1 to 9.53 will be read as a consent motion and take one vote. If there are any questions or comments, members can do so prior to voting or pulling a motion for further discussion. He and Mr. Mike Sacco alternating reading the motions.

Discussion on pulling substitute rates and the designation of an official paper were made. Members would like rates to be compared with other schools and to compare rates of other publications as well. Substitute rates can be approved with the option of changing them in the future, if board decides to do so.

Resolution No. 3: made by Mr. Mike Sacco, and seconded by Mr. Mike Makuszak

- to appoint Charles Cowen to the position of School District Treasurer in the Sauquoit Valley Central School District for the 2026-2027 school year effective July 1, 2026.
- that the following school district officers be appointed for the 2026-2027 school year:

Tax Collector	Kathryn Wakefield
Clerk	Marilyn Shaw (effective July 13, 2026)
Records Access Officer	Marilyn Shaw (effective July 13, 2026)
School Attorneys	Timothy R. McGill – Bonding
	Ferrara Fiorenza PC – Other Matters
	The Law Firm of Frank W. Miller–Other Matters
School Physician	Dr. Christopher Alinea
School Auditors	Bonadio & Co., LLP

- to authorize Cheryl Richards as claims auditor for the 2026-2027 school year.
- to authorize Cheryl Tibbitts as deputy claims auditor for the 2026-2027 school year.
- that Key Bank, M&T Bank, J.P. Morgan Chase, Metropolitan Commercial Bank, NBT Bank and NYSLYAS be designated as depositories for the 2026-2027 school year.
- that the following individuals be authorized to sign checks for the distribution of funds: Brian Read, Director of Instructional & Business Services; Charles Cowen, Treasurer; David Stayton, Superintendent; President of the Board of Education: and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over $1,000 (all other checks, one signature required) be continued.
- that Kathryn Wakefield be appointed school purchasing agent for the 2026-2027 school year.
- that Brian Read be appointed as coordinator of federal funds for the 2026-2027 school year.
- that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2026-2027 school year.
- that the Superintendent of Schools be designated to certify payrolls for the 2026-2027 school year.
- that the Superintendent of School be authorized to approve budget transfers up to a limit of $5,000.00.

- that Mike Flagg and Peter Madden be appointed custodians of the extra-classroom activities fund and that Jaclyn DeFuria and Katie Buckingham be appointed treasurers of the extra-classroom activities fund during the 2026-2027 school year.
- that the Treasurer, Charles Cowen be authorized to supervise deposits and investments for the school funds during the 2026-2027 school year in accordance with school district policy and General Municipal Law.
- that Anthony Nicotera be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee and that Mike Sacco be appointed as an alternate to this committee.
- that the General Fund petty cash fund be replenished as follows for the 2026-2027 school year:

  Middle School $25
  District Office $50
- that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2026-2027 school year.
- to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2026 and distribute them to student accounts in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.
- to authorize the Superintendent of Schools to declare items as surplus equipment when needed and to dispose of accordingly for the 2026-2027 school year.
- to approve all credit cards used by the district for the 2026-2027 school year as follows:

CARD	AUTHORIZED USER
Mastercard	David Stayton, Brian Read
Home Depot	Keith Kempney & Scott Gillette

- to appoint the following as Dignity Act Coordinators for the 2026-2027 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

NAME	TITLE
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Ed Ryan	Middle School Guidance Counselor
Ashley Morat	Middle School Guidance Counselor
Victoria Miller	District Social Worker
Mike Flagg	High School Principal
Peter Scialdone	High School Guidance Counselor
Laura Flagg	High School Guidance Counselor

- to appoint Scott Gillette, Director of Facilities, as the district's asbestos Local Educational Agency (LEA) designee, Chemical Hygiene Officer and Right To Know Officer for the 2026-2027 school year.
- to appoint David Stayton as Chief Emergency Officer and Workplace Violence Coordinator for the 2026-2027 school year.
- to establish substitute pay rates, unless otherwise stated per contract, for positions in the school related professionals unit for the 2026-2027 school year as follows:

POSITION	RATE
Aide	$16.35
Nurse	$25.00
Bus Driver	$23.00
School Bus Attendant	$17.50
Laborer	$16.50
Clerk/Office Specialist I	$17.50
Payroll Clerk/Account Clerk	$18.00
Office Specialist II	$18.00

- that the hourly rate for tutoring for 2026-2027 school year be determined by Step 8 (Bachelor's only) of the teacher's contract; divided by 200 (days/year): divided by 6.5 (hours/day). ($31.92/hr.)
- to approve Tiffany Lupia as Reading Intervention Coordinator for the 2026-2027 school year.
- to approve Jeff Houck as a long-term substitute math teacher effective September 1, 2026 and to expire on June 25, 2027.
- to approve Douglas Jones as a per diem substitute teacher effective July 13, 2026.
- to approve a leave of absence for Alysia Maine effective September 3, 2026 with a returning date of September 1, 2027.
- to approve Alysia Maine as a per diem substitute teacher effective September 3, 2026.
- to approve a leave of absence for Alyssa Orsino effective September 3, 2026 with a return date of September 1, 2027.
- to approve Alyssa Orsino as a long-term substitute teacher effective September 2, 2026 until June 30, 2027.
- to approve Lillian Carey as a long-term substitute teacher effective September 2, 2026 until June 30, 2027.
- to approve Brittney Maltese as clerk/teacher aide effective September 1, 2026 pending civil service exam results.
- to accept the resignation of David Dow, science teacher effective August 31, 2026.
- to accept the resignation of Jeffrey Barrett, auto mechanic effective July 24, 2026.
- to approve Hannah Davis as a per diem substitute teacher effective September 1, 2026 pending fingerprint clearance.
- that Taylor Tessitore be appointed as co-advisor for Student Council with Kyle Hutchinson for the 2026-2027 school year.

- Additional Athletic Appointments – Fall 2026-27

POSITION	LEVEL	GENDER	NAME
Basketball	Varsity	Boys	Matt Sprowell
Football	Co.-Assistant Varsity	Boys	Braden Alexander
Football	Co.-Assistant Varsity	Boys	Jonny DelMedico

- to extend the term and approve the addendum of the existing employment agreement between Sauquoit Valley Central School and David Stayton dated July 1, 2026 to expire June 30, 2031.
- to adopt the following resolution:
  WHEREAS, THE Board of Education has been provided evidence that Mike Flagg, Peter Madden, Mark Putnam, Brian Read, Noelle Arcuri and David Stayton have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluators of teachers, therefore
  BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Mike Flagg, Peter Madden, Mark Putnam, Brian Read, Noelle Arcuri and David Stayton be certified as Lead Evaluators of teachers.
- to adopt the following resolution:
  WHEREAS, THE Board of Education has been provided evidence that David Stayton has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of principals, therefore
  BE IT RESOLVED, that upon the recommendation of the superintendent of schools, David Stayton be certified as a Lead Evaluator of principals.
- to approve the revised/reviewed policies listed below:
  a) Policy 8506 Selection, Appointment and Compensation of Impartial Hearing Officer
  b) Policy 8506.1 Selection, Appointment and Compensation of Impartial Hearing Officer
- to approve the agreement with BOCES for rental of 8 classrooms commencing on September 1, 2026 and expiring on June 30, 2027.to approve the agreement with BOCES for ancillary services associated with students with disabilities commencing on September 1, 2026 and expiring on June 30, 2027.
- to approve the agreement between OHM BOCES and Sauquoit Valley Central School District to process the required paperwork for FCC (Federal Communications Commission) for the 2026-2027 school year.
- to approve the lease agreement between Oneida Board of Cooperative Educational Service and Sauquoit Valley Central School District to commence on July 1, 2026 and expire on June 30, 2027.
- to approve the Memorandum of Understanding between Colgate University College and Sauquoit Valley Central School District effective August 1, 2026 and terminate on July 31st, 2031.

- to approve the agreement between the Center for Instruction Technology & Innovation (CiTi) (Oswego County BOCES) and Sauquoit Valley Central School District for the 2026-2027 school year.
- that authorization be given regarding the payment of bills approved by the claims auditor.
- that the minutes of the June 9, 2026 meeting be approved.
- that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401788, 1401828, 1401929, 1401791, 1401846, 1401841, 1401816, 1401570, 1401936, 1401632, 1401484, 1401399, 1401222, 1401656, 103092, 1402009, 1400316, 1400784, 1400470, 1400572, 1400542, 1401413, 1401941, 1401275, 1401049, 1401243, 1400889, 1402024, 1400908, 1401077, 1400997, 1401529, 1402097, 103130, 1401781, 1401070, 1401808, 102989, 1401062, 1400784, 1402099, 1402011, 1402021, and 1402101 as and recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for students and Pre-School Special Education.

Carried: Ayes 5, Nays 0.

Miscellaneous Topics: Mr. Mike Makuszak praised the graduation ceremony including the process, students' speeches, and weather. Everything went smoothly and he gave a big thank you to everyone involved in the planning especially Mike Flagg, High School Principal. Mr. Nicotera commented on the fact that many residents are very happy with Mike Flagg as principal. He cares for the students and is involved in the community. A lot of positive comments were made.

Public to be Heard: Michele Babbie spoke on the roles and procedures of the Board of Education and staff members. She hopes in the future the board will understand to look at things as a whole and know that staff do a lot. As president of SVTA she looks forward to working with everyone for another great year.

Executive Session: There was none.

Mr. Anthony Nicotera took a moment to acknowledge Marie Goodman, Clerk of her work and wished her a happy retirement from all the board members.

Resolution No. 4: made by Mr. Mike Sacco, and seconded by Mr. Mike Makuszak, the meeting was adjourned at 6:37 p.m.

Carried: Ayes 5, Nays 0.

Respectfully submitted,

Marie Goodman

Marie Goodman
Board Clerk