CLARK-SHAWNEE
ADMINISTRATIVE OFFICE

Brian Kuhn, Superintendent
Tom Faulkner, Treasurer
Adam Billet, Assistant Superintendent

(937) 717-2401
(937) 717-2411
3680 Selma Pike
Springfield, OH 45502
clarkshawnee.org

ANNUAL NOTIFICATION TO PARENTS

August 1, 2026

Dear Clark-Shawnee Families,

It is an honor and a privilege that families entrust their children to us each day. Having that trust is important to us as we partner with families to ensure students receive the best possible education. We are continually mindful as we serve in this role that parents maintain fundamental decision-making rights regarding the upbringing, education, and care of their children. The purpose of this annual notification is to ensure we are aligned with parents in these key areas.

HEALTHCARE SERVICES: Like all districts, Clark-Shawnee offers and/or facilitates some healthcare services, including physical, mental, and behavioral care services, such as the mandated hearing/vision screening that is completed in grades K, 1, 3, 5, 7, 9, 11, and with new students. Parents have the right to opt their child out of such services and/or satisfy requirements via another provider when permissible by emailing their child's building principal by August 31st. Absent such notification, this notice serves as initial authorization for routine/minor, universal services (e.g. hearing/vision screening or visits with the school counselor, school nurse, athletic trainer, etc.). Parents will be notified of any substantial change in their student's services or when more intensive, targeted services are necessary (e.g. school-based mental health services, non-routine/recurrent visits with the aforementioned services, etc.), except in emergency situations or other specific exceptions. Please refer to Board Policy 5780.01 for additional details.

DIGITAL MONITORING: Please be aware that the District, either directly or through a technology provider, generally monitors all school-issued devices (as defined by R.C. 3319.325). This monitoring includes features such as location tracking and student interactions with school-issued devices (e.g., keystrokes and web-browsing activity). The District monitors these features for noncommercial educational purposes including instruction, technical support, and test administration. Additionally, these features are monitored as a necessary precaution to prevent and respond to threats to life or safety.

While general monitoring typically occurs related to educational purposes, including for instruction, technical support, or test administration, the District may also generally monitor when one or more of the following conditions exist: permitted under a judicial warrant; the school district or technology provider is notified or becomes aware that the school-issued device is missing or stolen; the activity is necessary to prevent or respond to a threat to life or safety; the activity is necessary to comply with federal or state law; and/or to participate in federally-and/or state-funded programs.

If the general monitoring leads to accessing an individual student's device under one of the conditions in the previous paragraph, then the student's parent/guardian will be notified via the approved email address in Final Forms, unless the notice itself would pose a threat to life or safety.

TRANSPORTATION EXPECTATIONS & INFORMATION: We often receive questions about common rules, regulations, and expectations related to school transportation. We have created a document outlining rules and regulations from both the state and local levels. Click here to access the Clark-Shawnee School Bus Information Resource.

TECHNOLOGY CONTRACTS AND DATA PRIVACY: Unfortunately, as technology use has become more pervasive, so too has the potential for breaches of personal information. In order to protect student data privacy, Clark-Shawnee contracts with the EdTech Leaders Alliance (ETLA) to ensure its technology providers are compliant with Ohio's data privacy standards, and to facilitate the procurement of data privacy agreements (DPA). Parents can review approved technology providers on the District website.

Thank you for being a valued partner in your student's education.

Sincerely,
Brian Kuhn
Superintendent
Clark-Shawnee Local Schools