

U.S.D. 305 BOARD AGENDA
District Offices
1511 Gypsum
Staff Education Center
https://www.usd305.com/about_us/board_of_education/livestream
August 11, 2026
5:30 p.m.

Mission Statement

The mission of Salina Public Schools is to be the best place to learn and work by embracing challenges, creating belonging, fostering pride and inspiring hope.

Speaker

- I. Call to Order
- II. Pledge of Allegiance to the Flag
- III. Approval of Agenda
- IV. Approval of Consent Agenda Items
 - a. **Minutes of July 14, 2026 Regular Meeting**
 - b. **Personnel Report**
 - c. Financial Reports
 - 1. July Bills List
 - d. **Approve Treasurers Report** (June)
 - e. **Approve Investment Report** (June)
 - f. **Approve Encumbrance Listings**
 - g. **Approve South Middle's Request to Apply for an Earl Bane Foundation Grant**
 - h. **Approve Gift from the Salina Education Foundation**
- V. **Public Forum**
- VI. Action Agenda
 - a. **Appoint 2026 KASB Delegate and Alternate** Heath Hogan
- VII. Discussion Agenda
 - a. **Policy Review** Heath Hogan
- VIII. **School Board Reports and Upcoming Dates of Importance**
 - a. Wednesday, August 12, First Day of School
 - b. November 6-8, KASB Annual Conference, Wichita
- IX. **Superintendent's Report**

Speaker

- X. **Information Agenda**
 - a. **Heartland Early Education Update**
- XI. **Executive Session**
 - a. Personnel
- XII. **Action Agenda II**
 - a. Approval of Any Action Deemed Necessary As A Result of Executive Session

Notice of Nondiscrimination

Unified School District #305 does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. Any person having inquiries concerning Unified School District #305 compliance with the regulations implementing Title VI, ADA, Title IX, or Section 504 is directed to contact the Unified School District #305 Executive Director of Human Resources, P.O. Box 797, Salina, Kansas 67402. 785-309-4726.

**MINUTES OF THE BOARD OF EDUCATION MEETING
UNIFIED SCHOOL DISTRICT NO. 305
SALINA, KANSAS
July 14, 2026**

Call to Order

The Board of Education of Unified School District #305 met in regular session Tuesday, July 14, 2026 at 5:30 p.m., in the District Office, Staff Education Center with the following members present: Amy Freelove, Scott Gardner, Paul Gebhardt, Gabe Grant, Dana Kossow, Dana Johnson and Ann Zimmerman.

Others present – see page 9.

President Grant called the meeting to order.

Pledge of Allegiance

The Pledge of Allegiance was given.

Agenda

Motion by Dana Johnson, second by Scott Gardner to approve the agenda as presented. Motion carried: 7 Yeas, 0 Nays.

**Reorganization of the
Board for the 2026-2027
School Year**

President Grant asked for nominations for the board president. Gabe Grant was nominated.

Motion by Amy Freelove, second by Scott Gardner that the board elect Gabe Grant as president until new officer elections are held at the first regular meeting in July 2027. Motion carried: 7 Yeas, 0 Nays.

At this time, President Grant presided over the meeting.

President Grant asked for nominations for board vice-president. Scott Gardner was nominated.

Motion by Ann Zimmerman, second by Dana Kossow that the board elect Scott Gardner as vice-president until new officer elections are held at the first regular meeting in July 2027. Motion carried: 7 Yeas, 0 Nays.

Consent Agenda

Motion by Dana Kossow, second by Scott Gardner to approve the following items on the consent agenda:

Appointment of Board of Education Clerk

- Deborah Howard – Board Clerk

Appointment of Board of Education Deputy Clerk

- Shanna Rector – Deputy Board Clerk

Appointment of Board Treasurer

- Lisa Peters – Treasurer

Annual Resolutions (Copies attached to permanent minutes)

- Resolution to Establish Regular Meetings
- Resolution to Waive the Annual Requirements for Generally Accepted Accounting Principles and Fixed Asset Accounting
- Resolution for Rescinding Policy Statements Found in Board Minutes
- Resolution to Adopt 1116 School Hours
- Resolution to Establish Home Rule

2026-2027 Official Depositories

- Bank of Tescott
- Bank of the Plains
- Bennington State Bank
- Capitol Federal
- Central National Bank
- Equity Bank
- Exchange Bank
- First Bank Kansas
- Solomon State Bank
- Sunflower Bank
- UMB Bank

2026-2027 Official Newspaper

- The Salina Journal

2026-2027 Annual Appointments

- Deputy Superintendent
Shanna Rector, Deputy Superintendent
- School Attendance Officers
Building Principals
- District Coordinator for ADA, Bloodborne Pathogens, Title VI (EEOC), Title VII (Civil Rights Act of 1964)
Scott Chrisman, Executive Director of Human Resources
- District Coordinator for Title IX (Gender Equity)
Jody Craddock-Iselin, Director of Support Services
- District Coordinator for Section 504
Scott Chrisman, Executive Director of Human Resources
- Hearing Officer
Robert German, Attorney At Law
- Custodian of District Records
Deborah Howard, Board Clerk
- Custodian of Building Records
Building Principals
- Custodian of Student Records
Scott Chrisman, Executive Director of Human Resources
- Food Service Authorized Representative
Laine Norris, Director of Food & Nutrition Services
- Food Service Hearing Officer
Lisa Peters, Executive Director of Business
- Food Service Determining Officials
Building Principals / Laine Norris
- Head Start Authorized Representative
Heath Hogan, Superintendent
- KPERS Designated Agents
Scott Chrisman, Executive Director of HR/ Steve Dorzweiler, HR Manager
- KERMP Authorized Representative
Lisa Peters, Executive Director of Business
- Custodian of Activity Funds/Gate Receipts
Secondary Principals
- Title I Director
Shanna Rector, Deputy Superintendent
- Freedom of Information Officer
Olivia Opat, Director of Communications
- Homeless Coordinator
Jody Craddock-Iselin, Director of Support Services

- Asbestos Program Manager
Kevin Rittel, Grounds Maintenance
- Transportation Supervisor
Paul Mensching, Executive Director of Operations

Minutes of the Board of Education Meetings:

June 9, 2026 Regular Meeting

Personnel Report

RETIREMENT OF ADMINISTRATIVE CONTRACT(S) 2025-2026:

Farrell Linenberger, Krista 06/30/26 Director of Elementary Program – BOE

APPOINTMENT OF CERTIFIED CONTRACT(S) 2026-2027:

Colton, Daniel 08/05/26	Math – South High
Darling, Dawne 08/03/26	High Incidence SpEd – CKCIE/Chapman Middle
Johnson, Peggy 08/03/26	Nurse – Oakdale
Moddelmog, Kari 08/03/26	Grade 3 – Sunset
Palmer-Augusta, Lysa 08/03/26	Math – South Middle
Pierce, Natalie 08/03/26	Speech/Theatre – South High
Whitt, Chloe 08/03/26	EPT Teacher – Sunset
Wiens, Amber 07/24/26	Physical Therapist – CKCIE
Woods, Shannon 08/03/26	High Incidence SpEd – CKCIE/Chapman Middle

TRANSFER OF CERTIFIED CONTRACT(S) 2026-2027:

Camerlink, Sonia	From: High Incidence SpEd – CKCIE/Chapman Middle To: High Incidence SpEd – CKCIE/Hope Elem
Clark, Kelly	From: EPT Teacher – Sunset To: High Incidence SpEd – CKCIE/Ellsworth Jr/Sr High
Johansen, Danica	From: High Incidence SpEd – CKCIE/Abilene Kennedy To: High Incidence SpEd – CKCIE/Abilene McKinley
McDowell, Logan	From: Grade 3 – Sunset To: Math Coach – Sunset
Stapleton, Chelsea	From: School Psychologist .7 – CKCIE To: School Psychologist 1.0 – CKCIE

TRANSFER OF CLASSIFIED WORK AGREEMENT TO CERTIFIED CONTRACT(S) 2026-2027:

Bilik, Emily	From: Paraeducator – CKCIE/Meadowlark To: High Incidence SpEd – CKCIE/Meadowlark
Springer, Charlotte	From: Instructional Asst IV – South High To: High Incidence SpEd – CKCIE/South High

TRANSFER OF CERTIFIED CONTRACT(S) TO CLASSIFIED WORK AGREEMENT 2026-2027:

Martin, Elizabeth	From: Early Childhood SpEd – CKCIE/Meadowlark To: SpEd Tech – CKCIE/Meadowlark
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RESCINDMENT OF CERTIFIED CONTRACT OFFER FOR 2026-2027:

Young, Lynnzey 08/03/26 Math – South High

RESIGNATION OF CERTIFIED CONTRACT(S) AT END OF 2025-2026:

Cheney, Doris 05/22/26 High Incidence SpEd – CKCIE/Tescott Elem
Davis, Shelby 05/22/26 Math Coach – Sunset
Finnegan, Daniel 05/22/26 High Incidence SpEd – CKCIE/Ellsworth High
Levis, Audra 05/29/26 Occupational Therapist – CKCIE
Mason, Kristi 05/22/26 High Incidence SpEd – CKCIE/Central Plains High

RETIREMENT OF CERTIFIED CONTRACT(S) AT END OF 2025-2026:

Arpin, Karla 05/29/26 Physical Therapist – CKCIE
Hollen, Christine 05/22/26 High Incidence SpEd – CKCIE/Wilson Elem
Ingram, Kerry 05/22/26 Visually Impaired – CKCIE

APPOINTMENT OF SUPPLEMENTAL CONTRACT(S) 2026-2027:

Geist, Brenda 08/06/26 PDC Secretary – BOE
Kueker, Katherine 08/06/26 Tennis Asst – Lakewood
Miller, Riley 08/06/26 STUCO Sponsor – Lakewood
Nelson, Brynnalese 08/06/26 Basketball Asst Girls Grade 8 – South Middle

TRANSFER OF SUPPLEMENTAL CONTRACT(S) 2026-2027:

Pakkarato, Thanarat From: Tennis Asst – Lakewood
To: Tennis Head – Lakewood

RESIGNATION OF SUPPLEMENTAL CONTRACT(S) 2025-2026:

Webb, Alan 05/22/26 Track Asst – South High
Zerbe, Stacey 05/22/26 Swim Asst – South High .5/Central .5

CLASSIFIED APPOINTMENT(S):

Brady, Caroline 08/03/26 Instructional Asst IV – Stewart
Castro, Juliana 06/17/26 Night Custodian
Dowell, Mallory 06/23/26 EEC Engagement Support – Heartland
Exline, Maeci 08/05/26 Instructional Asst II – Heusner
Harbaugh, Ashlynn 08/03/26 Instructional Asst IV – Schilling
Haynes, Andrea 06/17/26 Night Custodian – Sunset
Hilt, Robyn 08/12/26 Debate Asst – Central
Hilt, Robyn 01/05/27 Forensics Asst – Central
Rolon-Rivera, Carlos 07/08/26 Night Custodian – South High
Starks, Kerry 01/01/27 Basketball Asst Boys Grade 7 – South Middle
Vancuren, Brian 08/03/26 Instructional Asst IV SpEd – CKCIE/Lakewood
Weems, Allison 08/12/26 Dance Team Coach – Central

CLASSIFIED TRANSFER(S):

Acevedo, Amarilis From: EEC Engagement Support-CDA – Heartland
To: PreK Teacher – Heartland
Fanning, Chantille From: Paraeducator – CKCIE/Abilene Kennedy
To: Paraeducator – CKCIE/Abilene McKinley

Franco-Ramos, Dayanara	From: EEC Engagement Support – Heartland To: EEC Engagement Support-CDA – Heartland
Hogarty, Philip	From: Utility Worker III – Operations To: Painter/Glazer – Operations
Jasso, Jesus	From: Paraeducator – CKCIE/ Cottonwood To: Instructional Asst II – Cottonwood
Lantz, Doreen	From: Paraeducator – CKCIE/St. Francis To: Paraeducator – CKCIE/Ell-Saline Middle/High
Leal, Cynthia	From: Paraeducator – CKCIE/Ellsworth Elem To: Paraeducator – CKCIE/Ellsworth High
McCarter, Angela	From: Paraeducator – CKCIE/Wilson Elem To: Paraeducator – CKCIE/Ellsworth Elem
Miller Lira, Tiffany	From: Night Custodian – Heartland To: Facility Manager I – Schilling
Morales, Frances	From: Paraeducator – CKCIE/Schilling To: Paraeducator – CKCIE/Cottonwood
Schulmeister, Kendra	From: Paraeducator – CKCIE/Wilson Elem To: Paraeducator – CKCIE/Kanopolis Middle
Segura, Maria	From: Paraeducator – CKCIE/ Cottonwood To: Paraeducator – CKCIE/Stewart
Thrush, Doris	From: Paraeducator – CKCIE/Ellsworth High To: Paraeducator – CKCIE/Ellsworth Elem

CLASSIFIED RESIGNATION(S):

Balser, Lydia 06/02/26	Softball Asst – South High
Calvin, Adalyn 06/03/26	Middle School Registrar – Lakewood
Chavarria, David 06/08/26	Web Administrator – BOE
Deiser, Tasha 05/21/26	Instructional Asst III – Heusner
Deleon, Ana 06/28/26	Paraeducator – CKCIE/Heusner
Dyer, Charles 07/06/26	Paraeducator – CKCIE/White City High
Gloria-Brull, Cindy 07/24/26	EEC Engagement Support-CDA – Heartland
Kelsey, Kamryn 07/24/26	EEC Engagement Support-CDA – Heartland
Lehman, Macie 06/18/26	Paraeducator – CKCIE/Schilling
Leihy, Monica 06/22/26	Paraeducator – CKCIE/Sacred Heart Jr/Sr High
Miller Lira, Christopher 06/23/26	Campus Supervisor – Central
Murphy, Emily 06/12/26	GED Instructor – Salina Adult Education Center
Pineda, Mya 06/18/26	EEC Engagement Support-CDA – Heartland
Rodriguez-Ortiz, Arnaldo 06/04/26	Night Custodian – Central
Salazar, Anna 06/02/26	Bookkeeper II – Central

Silcox, Gabriella 05/15/26	Psychometrician I – CKCIE
Stofer, Jennifer 06/20/26	Instructional Asst III – Lakewood
Tiernan, Amanda 06/26/26	Facility Manager I – Schilling

CLASSIFIED RETIREMENT(S):

Shirack, Debra 06/03/26	Lead Admin Asst – Cottonwood
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Financial Reports and End-of-the-Year Bills (06-01-26 to 06-30-26)

Treasurer's Report (May)

Investment Report (May)

Journal Entries (May)

Journal Entries (June)

Approval of June 30, 2026 Unencumbered Cash Balances (A copy is attached to the permanent minutes.)

Approval of Encumbrance Listings (A copy is attached to the permanent minutes.)

AkitaBox	Annual Software Renewal	\$ 41,743.41
BCS	HVAC Technical Support 26-27	\$100,000.00
Kruse Corp	Chiller/Boiler Repair 26-27	\$ 50,000.00
CityWide Facility Solutions	Building Cleaning 26-27	\$250,000.00
4 State Maintenance Supply	Cleaning Supplies 26-27	\$200,000.00
Village Travel	Charter Bus Services 26-27	\$250,000.00
CityWide Facility Solutions	Stucco Repair & Window Sill Repairs at Stewart & SHS	\$320,088.41
RF Fencing	Fence Repairs at CHS Tennis Courts	\$ 36,635.00
Wray Roofing	Roof Repair at Heartland PreK Section	\$235,106.62
Wray Roofing	Roof Replacement Section 1 at LMS	\$385,781.00
Sysco Food Services	Heartland Food & Supplies 26-27	\$177,000.00
Hiland Dairy Foods	Heartland Milk & Dairy 26-27	\$ 35,000.00

Approval of Exceeding the Revenue Neutral Rate (A copy is attached to the permanent minutes.)

Approval of 2026-2027 Mileage Allowance (A copy is attached to the permanent minutes.)

Approval of 2026-2027 Petty Cash Funds for Heartland Early Education and District Office (A copy is attached to the permanent minutes.)

Approval of 2026-2027 Facility Use Fees (A copy is attached to the permanent minutes.)

Approval of 2026-2027 Board Representative Appointments

CKCIE Board of Control	Gabe Grant
Parks & Recreation Advisory Board	Paul Gebhardt

Smoky Hill Education Service Center	Ann Zimmerman
Head Start Policy Council	Amy Freelove
Salina Education Foundation	Dana Johnson
Chamber of Commerce Board	Gabe Grant
Salina Adult Education Center	Scott Gardner
NEA-Salina Executive Board	Scott Gardner
Health and Wellness Committee	Dana Kossow

Motion carried: 7 Yeas, 0 Nays.

Public Forum

No one from the public asked to speak.

2026-2027 Handbook for Certified Teachers (Retired Educators)

Scott Chrisman, executive director of human resources, presented the 2026-2027 Handbook for Certified Teachers (Retired Educators) not subject to the Negotiated Agreement.

Motion by Ann Zimmerman, second by Dana Johnson to approve the changes to the 2026-2027 Handbook for Certified Teachers (Retired Educators) as presented. Motion carried: 7 Yeas, 0 Nays.

2026-2027 Elementary School Handbook

Shanna Rector, deputy superintendent, presented the proposed changes to the 2026-2027 Elementary School Handbook.

After discussion, motion by Dana Johnson, second by Amy Freelove to approve the 2026-2027 Elementary School Handbook as presented. Motion carried: 7 Yeas, 0 Nays.

2026-2027 Middle School Student Handbook

Shanna Rector presented the proposed changes to the 2026-2027 Middle School Student Handbook.

Motion by Paul Gebhardt, second by Ann Zimmerman to approve the 2026-2027 Middle School Student Handbook as presented. Motion carried: 7 Yeas, 0 Nays.

2026-2027 High School Student Handbook

Shanna Rector presented the proposed changes to the 2026-2027 High School Student Handbook.

After discussion, motion by Dana Kossow, second by Scott Gardner to approve the 2026-2027 High School Student Handbook as presented. Motion carried: 7 Yeas, 0 Nays.

2026-2027 Salina Virtual Innovation Academy Student Handbook

Shanna Rector presented the proposed changes to the 2026-2027 Salina Virtual Innovation Academy Student Handbook.

Motion by Amy Freelove, second by Paul Gebhardt to approve the 2026-2027 Salina Virtual Innovation Academy Student Handbook as presented. Motion carried: 7 Yeas, 0 Nays.

Social Media Approved Sites

Olivia Opat, director of communications, presented the recommendation to move from SchoolMessenger to ParentSquare as the district's primary district communication platform (a copy is attached to the permanent minutes). Along with ParentSquare, the district is recommending ParentSquare, SchoolMessenger, Bound and Hudl as the preferred social media platforms for the district.

After discussion, motion by Ann Zimmerman, second by Amy Freelove to approve the purchase of ParentSquare as presented along with the social

media platforms of ParentSquare, SchoolMessenger, Bound and Hudl.
Motion carried: 7 Yeas, 0 Nays.

Cardiac Emergency Response Plan

Heath Hogan, superintendent, presented the district's Cardiac Emergency Response Plan (CERP), as required by the Kansas Department of Health and Environment. There were no recommended changes from last year's approved form.

Motion by Dana Kossow, second by Dana Johnson to approve the USD 305 Cardiac Emergency Response Plan as presented. Motion carried: 7 Yeas, 0 Nays.

School Board Committee Reports and Upcoming Dates of Importance

- a. Thursday, August 6, District-Wide Staff Meeting, Central High, 8:00 am
- b. Wednesday, August 12, First Day of School
- c. November 6-8, KASB Conference, Wichita

Paul Gebhardt reported on the Salina Adult Education Center graduation.

Ann Zimmerman reported on the following:

- SHESC Executive Cabinet
- Salina Adult Education Center Graduation

Dana Johnson reported on the Salina Adult Education Center graduation.

Scott Gardner reported on the Salina Adult Education Center graduation.

Dana Kossow reported on the Salina Adult Education Center graduation.

Gabe Grant reported on the CKCIE Board of Control.

Superintendent's Report

Heath Hogan updated the board on the following items:

- KWU Community Partnership Luncheon
- Dr. Randy Watson's Retirement Reception
- Dunbar Reunion
- Collaboration Meeting with KWU
- Salina Adult Education Center Graduation
- Budget Workshop
- Meeting w/ KDHE in Topeka w/ Salina Public Entities
- Meeting w/ State Board Candidate Alana McWilliams
- Administrator Retreat
- Enrollment

Executive Session Personnel

Motion by Scott Gardner, second by Dana Kossow that the Board of Education go into executive session at 6:09 p.m. for 15 minutes for the purpose of discussing matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session, it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 6:24 p.m. in the SEC Room. Motion carried: 7 Yeas, 0 Nays.

Heath Hogan and Scott Chrisman arrived at 6:09 p.m., per request.

Heath Hogan and Scott Chrisman left at 6:12 p.m.

Open Session

President Grant declared the board to be in open session at 6:24 p.m.

Scott Gardner and Amy Freeloove left at 6:24 p.m.

**Executive Session
Personnel**

Motion by Ann Zimmerman, second by Dana Kossow that the Board of Education go into executive session at 6:27 p.m. for 10 minutes for the purpose of discussing matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session, it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 6:37 p.m. in the SEC Room. Motion carried: 5 Yeas, 0 Nays.

Scott Gardner and Amy Freelove arrived at 6:27 p.m.

Open Session

President Grant declared the board to be in open session at 6:37 p.m.

Scott Gardner, Dana Johnson and Dana Kossow left at 6:37 p.m.

**Executive Session
Personnel**

Motion by Ann Zimmerman, second by Paul Gebhardt that the Board of Education go into executive session at 6:40 p.m. for 10 minutes for the purpose of discussing matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session, it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 6:50 p.m. in the SEC Room. Motion carried: 4 Yeas, 0 Nays.

Scott Gardner, Dana Johnson and Dana Kossow arrived at 6:40 p.m.

Heath Hogan arrived at 6:40 p.m., per request.

Open Session

President Grant declared the board to be in open session at 6:50 p.m.

**Approval of any Action
Deemed Necessary As a
Result of Executive Session**

Motion by Ann Zimmerman, second by Scott Gardner that the board accept the retirement of Susan Hall as of July 14, 2026, and waive the liquidated damages for the amount of \$5,000. Motion carried: 7 Yeas, 0 Nays.

Motion by Scott Gardner, second by Amy Freelove that the board approve the extension and the amendments to the employment contract with Superintendent Hogan as presented. Motion carried: 7 Yeas, 0 Nays.

Adjournment

Motion by Scott Gardner, second by Ann Zimmerman to adjourn the meeting. Motion carried: 7 Yeas, 0 Nays.

President Grant declared the meeting adjourned at 6:52 p.m.

Attest:

Clerk, Board of Education
Unified School District No. 305
Saline County, State of Kansas

Approved _____

Kevin Bernhardt, Patron
Scott Chrisman, Executive Director of CKCIE
Jeff Hayes, Executive Director of CKCIE
Heath Hogan, Superintendent

Deborah Howard, Clerk
Paul Mensching, Executive Director of Maintenance & Operations
Olivia Opat, Communications Director
Lisa Peters, Executive Director of Business
Shanna Rector, Deputy Superintendent

Personnel Report

August 11, 2026

APPOINTMENT OF CERTIFIED CONTRACT(S) 2026-2027

McCready, Heidi	8/6/2026	Visually Impaired Teacher
Quilter, Kara	8/3/2026	Agriculture Teacher

CKCIE
Central High

TRANSFER OF CERTIFIED CONTRACT(S) 2026-2027

Deines, Jessie	8/6/2026	High Incidence SPED Teacher/Ellsworth Elementary
Huffman, Blair	8/3/2026	Grade 1 Teacher/Stewart Elementary
Soukup, Lacey	8/6/2026	High Incidence SPED Teacher/.5 FTE Ellsworth Elementary/.5 Kanopolis Elementary

High Incidence SPED Teacher/Kanopolis Elementary
Kindergarten Teacher/Stewart Elementary
High Incidence SPED Teacher/1.0 FTE Ellsworth Elementary

TRANSFER OF CLASSIFIED WORK AGREEMENT TO CERTIFIED CONTRACT(S) 2026-2027

Nicolau, Tricia	8/3/2026	Instructional Assistant IV/Central High
Wynston, Remy	8/3/2026	Paraeducator/Central High

Science Teacher/Central High
High Incidence SPED Teacher/Sunset Elementary

TRANSFER OF CERTIFIED CONTRACT(S) TO CLASSIFIED WORK AGREEMENT 2026-2027

Diaz, Irma	7/29/2026	Counselor/Central High
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Student Support Coordinator/Central High

APPOINTMENT OF SUPPLEMENTAL CONTRACT(S) 2026-2027

Baird, Drew	8/6/2026	Elementary Marathon Coordinator
Baird, Justin	8/6/2026	Elementary Marathon Coordinator
Hoover, Cole	8/6/2026	Elementary Marathon Coordinator
Jensen, Austin	8/6/2026	Assistant Baseball Coach
Nowlin, Maddison	8/6/2026	Assistant Girls Basketball Coach
Nutter, Johanna	8/6/2026	Dept Chair Physical Education
Wendel, Marty	8/3/2026	Head Boys Basketball Coach

Heusner Elementary
Cottonwood Elementary
Sunset Elementary
South High
Central High
South High
South High

TRANSFER OF SUPPLEMENTAL CONTRACT(S) 2025-2026

Boyer, Damon	8/6/2026	Assistant Football Coach - Grade 8/Lakewood Middle
Chamberlain, Nikki	8/6/2026	Head Volleyball Coach - Grade 8/South Middle
Copeland, Caleb	8/6/2026	Assistant Wrestling Coach/South Middle
Cullins, Makenzi	8/6/2026	Head Girls Tennis Coach/Central High
Holgerson, Grace	8/6/2026	Assistant Girls Tennis Coach/Central High
Howard, Jodi	8/6/2026	Junior Class Sponsor/Central High

Assistant Football Coach - Grade 7/Lakewood Middle
Head Volleyball Coach - Grade 7/South Middle
Head Wrestling Coach/South Middle
Assistant Girls Tennis Coach/Central
Head Girls Tennis Coach/Central High
Senior Class Sponsor/Central High

RESIGNATION OF SUPPLEMENTAL CONTRACT(S) 2025-2026

Byarly, Sarah	5/22/2026	Senior Class Sponsor
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Central High

CLASSIFIED APPOINTMENT(S)

Adam, Stefanie	8/5/2026	Athletics Office Assistant
Allen, Michelle	7/29/2026	Manager - FNS
Allsman, Nick	8/12/2026	Assistant Football Coach
Anderson, Mark	8/12/2026	Theater Assistant (Fall & Spring)
Atkinson, Kailynn	8/5/2026	EEC Engagement Support
Bertrand, Colby	8/12/2026	Assistant Football Coach - Grade 7
Bowden, Kylee	8/5/2026	Paraeducator
Brown, Shian	8/7/2026	Paraeducator
Butler, Mary	8/5/2026	Instructional Assistant II
Cooper, Rylie	8/3/2026	Instructional Assistant IV
Copeland, Addison	8/12/2026	Assistant Volleyball Coach
Crusan, Allison	8/3/2026	Behavior Specialist Assistant

South Middle
South Middle
South High
Central High
Cottonwood Elementary
South Middle
Heusner Elementary
Coronado Elementary
Meadowlark Elementary
South Middle
South High
CKCIE

Personnel Report

August 11, 2026

CLASSIFIED APPOINTMENT(S), cont.

Cuevas Soldevila, Maria	8/5/2026	Bilingual Education Support
Decker, Raina	7/13/2026	Bookkeeper II
Diaz, Irma	8/12/2026	Junior Class Sponsor
Engle, Ryin	8/5/2026	Special Education Technician
Ferrera, Heather	8/3/2026	EEC Lead Teacher Assistant
Franzen, Nancy	11/9/2026	Assistant Bowling Coach
Haufler, Kathleen	8/12/2026	Head Volleyball Coach-Grade 7
Hipolito Soltratti, Silvia	8/5/2026	Paraeducator
Homman, Brooke	8/12/2026	Paraeducator
Hutcherson, Coralie	8/5/2026	Special Education Technician
Ireton, Abigail	8/3/2026	Instructional Assistant IV-SPED
Jeske, Ashlyn	8/4/2026	EEC Engagement Support
Jones, Addison	8/4/2026	EEC Lead Teacher Assistant
Kickhaefer, April	8/5/2026	Instructional Assistant III
Lenkiewicz, Sophie	8/4/2026	EEC Engagement Support
Lesnik, Robert	8/5/2026	Paraeducator
Lohmeyer, Kimberly	7/20/2026	Intake/Data Entry Specialist
Lorenson, Annalyn	8/12/2026	Paraeducator
Oliver, Angel	8/5/2026	Special Education Technician
Panzer, Melissa	8/5/2026	Kitchen Assistant - FNS
Peters, Arceli	8/5/2026	Kitchen Assistant - FNS
Peters, Cassidy	8/5/2026	Special Education Technician
Prater, Wanda	8/5/2026	Special Education Technician
Reinert Wolf, Angelica	8/5/2026	Instructional Assistant III
Rivers, Steven	8/5/2026	Campus Supervisor
Runkles, ChyAnne	8/3/2026	Paraeducator
Ryberg, Nicole	8/5/2026	EEC Engagement Support
Seegmiller, Toni	8/3/2026	Paraeducator
Shields, Nichelle	8/12/2026	Paraeducator
Snyder, Scott	7/29/2026	Night Custodian
Stanfill, Diana	7/15/2026	Middle School Registrar
Trembley, Jaden	8/7/2026	Paraeducator
Vancuren, Brian	8/12/2026	Head Tennis Coach
Vancuren, Brian	2/16/2027	Assistant Boys Tennis Coach
Whitt, Derrick	8/5/2026	Instructional Assistant IV-SPED
Whitt, Derrick	8/5/2026	Paraeducator
Wilson, Taylor	8/5/2026	Paraeducator
Windhorst, Kinsley	8/5/2026	Paraeducator
Zsuzsics, Emily	8/5/2026	EEC Engagement Support

South High
Central High
Central High
Coronado Elementary
Heartland Early Education
Central High
Lakewood Middle
Meadowlark Elementary
Solomon High/CKCIE
Meadowlark Elementary
Meadowlark Elementary
Heartland Early Education
Heartland Early Education
Cottonwood Elementary
Heartland Early Education
Central High
Heartland Early Education
St. Francis
Coronado Elementary
Kitchen II
Schilling Elementary
South Middle
Central High
Heusner Elementary
Central High
Minneapolis High/CKCIE
Meadowlark Elementary
Abilene Middle/CKCIE
Herington Middle/CKCIE
South Middle
Lakewood Middle
Heusner Elementary
South Middle
Central High
Tescott Elementary/CKCIE
Bennington Elementary/CKCIE
Cottonwood Elementary
Schilling Elementary
Stewart Elementary

CLASSIFIED TRANSFER(S)

Acker, Carol	8/5/2026	Kitchen Asst - FNS/Kitchen II/Sunset
Bradbury, Casey	7/27/2026	Manager - FNS/South Middle
Brungard, Greg	8/4/2026	Cook - FNS/South High
Carrillo, Mikaila	8/4/2026	Family Consultant/Heartland Early Education
Corral, Cheylynn	8/1/2026	EEC Engagement Support/Heartland Early Education
Hanneman, Amber	8/4/2026	Cook - FNS/South Middle
Johnson, Michele	8/12/2026	Head Volleyball Coach-Grade 7/South Middle

Kitchen Asst - FNS/Kitchen II/Coronado Elementary
Manager - FNS/South High
Lead - FNS/South High
EEC Engagement Support/Heartland Early Education
EEC Engagement Support - CDA/Heartland Early Education
Cook - FNS/South High
Head Volleyball Coach-Grade 8/South Middle

Personnel Report August 11, 2026

CLASSIFIED TRANSFER(S), cont.

Medrano-Garcia, Mayra	8/5/2026	Kitchen Asst - FNS/Schilling Elementary
Ortega, Richard	8/12/2026	Assistant Football Coach-Grade 7/Lakewood Middle
Perez, Jessica	7/15/2026	Instructional Assistant III/Cottonwood Elementary

Kitchen Asst - FNS/South High/Schilling Elementary
Assistant Football Coach-Grade 8/Lakewood Middle
Lead Administrative Assistant/Cottonwood Elementary

CLASSIFIED RESIGNATION(S)

Adame, Roxana	7/10/2026	EEC Engagement Support
Bolhuis, Andrea	7/21/2026	Special Education Technician
Bryson, Dorian	8/1/2026	Paraeducator
Castro, Baylee	7/20/2026	Paraeducator
Cole, Jordan	7/9/2026	Special Education Technician
Davis, Margaret	7/20/2026	Paraeducator
Ely, Robert	8/3/2026	Paraeducator
Fleming, Vicky	7/17/2026	Paraeducator
Hayes, Catherine	7/29/2026	Paraeducator
Hellebust, Savannah	7/29/2026	Paraeducator
Herbic, Amanda	7/20/2026	EEC Engagement Support
Hess, Denise	7/24/2026	Family Consultant
Holgerson, Jeffrey	6/30/2026	Tennis Asst Boys - HS
Homman, Blake	7/23/2026	Paraeducator
Marrero de Gonzalez, Francis	7/22/2026	Bilingual Education Support
Meredith, Tammy	8/3/2026	Paraeducator
Montgomery, Amber	7/6/2026	EEC Engagement Support
Paredes, Kea	7/23/2026	Paraeducator
Potter, Justin	7/30/2026	Paraeducator
Purlee, Lena	8/4/2026	Paraeducator
Reed, Kyla	7/1/2026	Instructional Assistant IV
Rodriguez, Krystal	7/28/2026	Paraeducator
Scott, Sharon	8/5/2026	Kitchen Asst - FNS
Shumaker, Jill	7/14/2026	Paraeducator
Sickler, Rosario	7/13/2026	Bilingual Education Support
Stewart, Ginger	8/4/2026	Paraeducator
Stonebraker, Justin	8/3/2026	Behavior Specialist Assistant
Woodring, Rheana	6/18/2026	Paraeducator
Zumbrunn, Cathy	7/29/2026	Paraeducator

Stewart Elementary
Meadowlark Elementary
Abilene Middle/CKCIE
Meadowlark Elementary
Coronado Elementary
Heusner Elementary
Abilene High/CKCIE
Solomon High/CKCIE
CKCIE
Kanopolis Middle/CKCIE
Heusner Elementary
Heartland Early Education
Central High
Herington Middle/CKCIE
South Middle/Heusner Elementary
Ellsworth High/CKCIE
Cottonwood Elementary
Southeast of Saline Elementary/CKCIE
Southeast of Saline Elementary/CKCIE
Chapman Elementary/CKCIE
Heusner Elementary
Cottonwood Elementary
Cottonwood Elementary
Wilson Elementary/CKCIE
Sunset Elementary
Hope High/CKCIE
CKCIE
Oakdale Elementary
Blue Ridge Elementary/CKCIE

CLASSIFIED RETIREMENT(S)

Lewis, Elaine	7/31/2026	Kitchen Assistant - FNS
Thomson, Mechelle	7/13/2026	Kitchen Assistant - FNS

Kitchen II/Coronado Elementary
Central High

SALINA UNIFIED SCHOOL DISTRICT #305
TREASURERS REPORT
June 30, 2026

BUDGET YEAR FY26

FUND #	FUND NAME	BEGINNING MONTH CASH BALANCE	CURRENT MONTH REVENUES	PREVIOUS YEAR'S PO EXPENSES	CURRENT MONTH EXPENSES	ENDING MONTH CASH BALANCE
06	General Fund	2,646,640.47	10,108,218.32	-	12,615,864.99	138,993.80
08	Supplemental General Fund	4,133,454.55	1,772,471.00	-	5,268,168.70	637,756.85
10	Salina Adult Education Center	520,568.88	34,978.49	-	61,330.61	494,216.76
11	Preschool-Aged At-Risk	-	955.41	-	955.41	-
13	At-Risk K-12	2,688,689.63	5,806.00	-	2,194,495.63	500,000.00
14	Bilingual Fund	550.00	194,314.74	-	194,864.74	-
15	Virtual Education	64.03	43,182.26	-	43,246.29	-
16	Capital Outlay Fund	19,607,093.36	1,441,938.69	2,000.00	3,374,811.28	17,672,220.77
18	Driver Training Fund	63,438.83	1,445.00	-	1,412.02	63,471.81
24	Food Service Fund	604,849.23	707,770.64	-	134,739.61	1,177,880.26
26	Professional Development Fund	864,380.12	208,226.00	36,403.95	103,832.32	932,369.85
28	Parent Education Fund	40,313.49	24,387.00	-	13,166.97	51,533.52
29	Summer School Fund	21,007.86	(5,720.00)	-	628.80	14,659.06
30	Special Education-305 Fund	1,377,860.69	4,635,464.00	-	732,334.99	5,280,989.70
34	Career and Post Secondary Education	52.99	192,463.84	-	192,516.83	-
47	Health Insurance - Employer	7,572,931.45	2,227,246.56	-	1,626,267.78	8,173,910.23
51	KPERS Special Retirement	-	-	-	-	-
53	Contingency	4,152,091.00	-	-	-	4,152,091.00
55	Textbooks Fund	1,900,566.82	254,466.78	-	3,388.00	2,151,645.60
62	Bond and Interest Fund	7,644,832.88	-	-	-	7,644,832.88
78	CKCIE	3,642,401.25	3,689,377.56	-	5,180,907.31	2,150,871.50
FEDERAL GRANTS						
07	Perkins Reserve Grant	(306.69)	306.00	-	2,048.31	(2,049.00)
31	Title I Low Income	(185,880.55)	455,981.00	-	364,688.59	(94,588.14)
32	Title I Carryover Funds	-	-	-	-	-
37	Title VI-B Targeted Improvement Plan	(21,495.28)	43,892.00	-	22,396.72	-
40	KS Stronger Connections Grant	(91,507.02)	96,428.00	-	38,368.11	(33,447.13)
43	TASN-SMHI Federal Grant	4,190.93	-	-	550.32	3,640.61
46	USD Perkins Secondary Improvement	(22,168.79)	24,016.00	-	1,847.21	-
48	Title I Part D	(25,105.40)	47,815.00	-	23,864.06	(1,154.46)
50	ESEA School Improvement-Sunset	(30,936.76)	71,681.00	-	48,426.31	(7,682.07)
54	Teacher Apprenticeship	(60,070.10)	49,168.00	-	7,737.89	(18,639.99)
59	KS EHS/HS	(69,302.28)	96,658.34	-	90,217.80	(62,861.74)
60	Head Start Summer Food	1,617.45	-	-	-	1,617.45
61	Head Start Federal	(52,743.39)	591,169.04	-	565,236.21	(26,810.56)
69	Head Start CACFP	60,532.07	22,109.81	-	20,871.85	61,770.03
81	Title II-A Teacher Quality	(15,978.92)	81,905.00	-	67,626.03	(1,699.95)
83	Title III English Language Acquisition	(5,394.83)	10,436.00	-	5,041.17	-
94	Title IVA-Student Suppt & Acad Enrich	(33,591.83)	36,002.00	-	7,255.27	(4,845.10)
STATE AND LOCAL GRANTS						
01	Other Grants	1,489.47	30,925.87	-	14,945.54	17,469.80
02	Student Assistance Fund	4,599.19	-	-	94.34	4,504.85
03	Recruitment and Retention Fund	(2,712.84)	-	-	(2,712.84)	-
04	Stewart Library Endowment Grant	35,967.75	136.34	-	-	36,104.09
05	Teacher Leadership Academy	15,399.31	17,000.00	-	1,501.56	30,897.75
20	Mental Health Intervention Grant	(28,003.16)	-	-	74,777.83	(102,780.99)
21	Athletic Advertising	750.00	250.00	-	-	1,000.00
25	Social Worker-Overcoming Barriers	1,600.11	-	-	-	1,600.11
27	Eager Reader-McCune Foundation Grant	3,431.69	-	-	-	3,431.69
58	Head Start Nonfederal	10,403.72	-	-	-	10,403.72
70	KPP - Kansas Preschool Pilot	(22,366.72)	-	-	24,870.28	(47,237.00)
72	Meadowlark	5,959.57	-	-	-	5,959.57
73	Oakdale	8,914.70	-	-	-	8,914.70
74	Cottonwood	9,213.68	-	-	-	9,213.68
75	Sunset	4,590.28	32.00	-	-	4,622.28
76	Heusner	2,998.25	-	-	16.98	2,981.27
77	Stewart	2,560.19	-	-	-	2,560.19
79	CKCIE Transition	7,143.97	1,200.00	-	-	8,343.97
80	Coronado	5,438.29	-	-	-	5,438.29
82	Schilling	7,129.03	-	-	11.00	7,118.03
		57,008,152.62	27,214,103.69	38,403.95	33,122,612.82	51,061,239.54

Reconciliations

June 30, 2026

Operating Account

Balance per Bank - Checking	6,400,836.89
Balance per Bank - Repo Agreement	42,376,000.00
Outstanding Vendor Checks	(2,111,796.18)
Outstanding Payroll Checks	(4,307,786.68)
Outstanding Items	-
Outstanding Deposits	

Adjusted Balance per Banks 42,357,254.03

Balance per Books 42,357,254.03

Other Adjustments

Adjusted balance per books 42,357,254.03

Cash Balances

UMB-Operating and Repurchase Agreement	42,357,254.03
UMB-Health Insurance Trust Fund	8,173,910.23
UMB FSA-Flexible Spending Account	133,397.94
UMB Bank-Stewart Library CD-Principal	31,470.47
UMB-Stewart Library Savings Account-Income	4,633.62
Bank of the Plains CD	2,000,000.00
Equity Bank CD	2,000,000.00
Petty Cash Accounts	3,000.00
Food Service-Cash on Hand	409.00
Cash Balance Sub-Total	54,704,075.29
Total Liabilities	(3,642,835.75)

Cash Balance Total 51,061,239.54

Cash Balance per Treasurer's Report 51,061,239.54

Depository Security - Adequacy of Coverage

June 30, 2026

	UMB Bank	Sunflower Bank	Equity Bank	Bank of the Plains
Non-interest Bearing Accounts				
District Petty Cash	1,500.00			
Operating Checking	6,400,836.89			
Salina Head Start Petty Cash	1,500.00			
Total Non-Interest Bearing Accounts	6,403,836.89	-		
Interest Bearing Accounts				
Operating-Repurchase Agreement Account	42,376,000.00			
FSA-Flexible Spending Account	133,397.94			
Salina High School South	305,689.89			
Salina Central High School	425,148.38			
Lakewood Middle School	69,927.28			
Stewart Library CD	31,470.47			
Stewart Library Savings Account	4,633.62			
Special Education Cooperative		16,740.62		
Salina South Middle School		95,663.64		
Equity Bank CD			2,000,000.00	
Bank of the Plains CD				2,000,000.00
Heusner Elementary Student Council			2,330.30	
Total Interest Bearing Accounts	43,346,267.58	112,404.26	2,002,330.30	2,000,000.00
Total All Accounts	49,750,104.47	112,404.26	2,002,330.30	2,000,000.00
*Less FDIC Insurance	(250,000.00)	(250,000.00)	(250,000.00)	(250,000.00)
Pledging Required	49,500,104.47	0.00	1,752,330.30	1,750,000.00
Market Value of Pledged Securities	63,018,415.26	255,664.38	1,854,989.00	1,750,000.00
Over (Under) Secured Deposits	13,518,310.79	255,664.38	102,658.70	-

*Per Banking Institution

Activity Fund Cash Balance Report

CHS

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305		
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance
87 - ACTIVITY ACCOUNTING-CHS					
Q - Equity					
87 Q 9800 000 3026 764 00000	ART-CHS-ACTIVITY BALANCE	\$4,966.79	174.93	336.42	\$4,805.30
87 Q 9800 000 3026 766 00000	BOYS BASKETBALL-CHS-ACTIVITY BALANCE	\$11,650.28	0.00	300.00	\$11,350.28
87 Q 9800 000 3026 767 00000	RACKET, INC.-CHS-ACTIVITY BALANCE	\$3,010.20	262.36	1,561.61	\$1,710.95
87 Q 9800 000 3026 768 00000	CHEERLEADERS-CHS-ACTIVITY BALANCE	\$0.00	2,493.63	2,354.68	\$138.95
87 Q 9800 000 3026 769 00000	CROSS COUNTRY-CHS-ACTIVITY BALANCE	\$2,014.45	0.00	0.00	\$2,014.45
87 Q 9800 000 3026 770 00000	FCA-CHS-ACTIVITY BALANCE	\$550.52	0.00	0.00	\$550.52
87 Q 9800 000 3026 772 00000	FOOTBALL-CHS-ACTIVITY BALANCE	\$0.00	5,284.88	2,854.44	\$2,430.44
87 Q 9800 000 3026 773 00000	FOOTBALL CONCESSIONS-CHS-ACTIVITY BALANCE	\$0.06	0.00	0.00	\$0.06
87 Q 9800 000 3026 774 00000	GIRLS BASKETBALL-CHS-ACTIVITY BALANCE	\$7,222.47	0.00	516.97	\$6,705.50
87 Q 9800 000 3026 775 00000	GIRLS TENNIS-CHS-ACTIVITY BALANCE	\$970.60	0.00	0.00	\$970.60
87 Q 9800 000 3026 777 00000	ORCHESTRA-CHS-ACTIVITY BALANCE	\$384.39	0.00	0.00	\$384.39
87 Q 9800 000 3026 778 00000	ROBOTICS CLUB-CHS-ACTIVITY BALANCE	\$30,375.43	0.00	0.00	\$30,375.43
87 Q 9800 000 3026 779 00000	FORENSICS-CHS-ACTIVITY BALANCE	\$346.00	475.00	369.70	\$451.30
87 Q 9800 000 3026 781 00000	STUCO-CHS-ACTIVITY BALANCE	\$511.76	934.89	664.00	\$782.65
87 Q 9800 000 3026 783 00000	TRACK-CHS-ACTIVITY BALANCE	\$15,942.18	1,890.34	6,378.59	\$11,453.93
87 Q 9800 000 3026 784 00000	VOCAL MUSIC-CHS-ACTIVITY BALANCE	\$5,634.90	0.00	280.00	\$5,354.90
87 Q 9800 000 3026 785 00000	VOLLEYBALL-CHS-ACTIVITY BALANCE	\$3,600.44	0.00	756.00	\$2,844.44
87 Q 9800 000 3026 786 00000	WRESTLING (THE HEAD LOCK CLUB)-CHS-ACTIVITY BALANCE	\$4,370.89	2,354.30	0.00	\$6,725.19
87 Q 9800 000 3026 811 00000	ALUMNI POST FUND-CHS-ACTIVITY BALANCE	\$7,156.94	0.00	0.00	\$7,156.94

Janet Nelson

Jeffrey Hill

Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305		
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance
87 - ACTIVITY ACCOUNTING-CHS					
Q - Equity					
87 Q 9800 000 3026 812 00000	BASEBALL-CHS-ACTIVITY BALANCE	\$8,696.44	0.00	1,930.86	\$6,765.58
87 Q 9800 000 3026 813 00000	BASKETBALL CONCESSIONS- CHS-ACTIVITY BALANCE	\$3,034.78	1,913.64	0.00	\$4,948.42
87 Q 9800 000 3026 815 00000	THE BOWLING FUND-CHS- ACTIVITY BALANCE	\$535.56	175.00	0.00	\$710.56
87 Q 9800 000 3026 816 00000	BOYS GOLF-CHS-ACTIVITY BALANCE	\$1,610.43	295.00	1,000.00	\$905.43
87 Q 9800 000 3026 817 00000	BOYS SOCCER-CHS-ACTIVITY BALANCE	\$4,495.74	0.00	0.00	\$4,495.74
87 Q 9800 000 3026 818 00000	BOYS SWIM-CHS-ACTIVITY BALANCE	\$0.00	100.00	0.00	\$100.00
87 Q 9800 000 3026 820 00000	CHESS CLUB-CHS-ACTIVITY BALANCE	\$64.24	0.00	0.00	\$64.24
87 Q 9800 000 3026 821 00000	CLASS OF 2029-CHS-ACTIVITY BALANCE	\$2,991.00	0.00	0.00	\$2,991.00
87 Q 9800 000 3026 822 00000	CLASS OF 2026-CHS-ACTIVITY BALANCE	\$3,413.88	0.00	563.39	\$2,850.49
87 Q 9800 000 3026 823 00000	CLASS OF 2027-CHS-ACTIVITY BALANCE	\$2,995.81	0.00	478.02	\$2,517.79
87 Q 9800 000 3026 824 00000	CLASS OF 2028-CHS-ACTIVITY BALANCE	\$2,288.55	0.00	0.00	\$2,288.55
87 Q 9800 000 3026 827 00000	CONDITIONING-CHS-ACTIVITY BALANCE	\$2,513.95	613.80	217.78	\$2,909.97
87 Q 9800 000 3026 829 00000	D.E.C.A.-CHS-ACTIVITY BALANCE	\$1,929.13	0.00	0.00	\$1,929.13
87 Q 9800 000 3026 830 00000	DANCE (VET SQUAD)-CHS- ACTIVITY BALANCE	\$0.00	1,271.76	0.00	\$1,271.76
87 Q 9800 000 3026 831 00000	DEBATE-CHS-ACTIVITY BALANCE	\$1,843.57	0.00	0.00	\$1,843.57
87 Q 9800 000 3026 832 00000	DRAMATIC CLUB-CHS-ACTIVITY BALANCE	\$228.37	0.00	0.00	\$228.37
87 Q 9800 000 3026 833 00000	DUNGEONS AND DRAGONS CLUB-CHS-ACTIVITY BALANCE	\$64.52	0.00	45.79	\$18.73

Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
87 - ACTIVITY ACCOUNTING-CHS						
Q - Equity						
87 Q 9800 000 3026 834 00000	ESPORTS-CHS-ACTIVITY BALANCE	\$250.18	0.00	0.00	\$250.18	
87 Q 9800 000 3026 836 00000	FR SPIRIT SING-CHS-ACTIVITY BALANCE	\$1,981.14	0.00	0.00	\$1,981.14	
87 Q 9800 000 3026 837 00000	FRENCH CLUB-CHS-ACTIVITY BALANCE	\$437.30	0.00	0.00	\$437.30	
87 Q 9800 000 3026 838 00000	FUTURE FARMERS-CHS- ACTIVITY BALANCE	\$10,259.10	0.00	490.56	\$9,768.54	
87 Q 9800 000 3026 839 00000	GAY STRAIGHT ALLIANCE-CHS- ACTIVITY BALANCE	\$690.87	0.00	0.00	\$690.87	
87 Q 9800 000 3026 840 00000	GIRLS GOLF-CHS-ACTIVITY BALANCE	\$1,074.43	0.00	0.00	\$1,074.43	
87 Q 9800 000 3026 841 00000	GIRLS SOCCER-CHS-ACTIVITY BALANCE	\$5,302.88	0.00	10.00	\$5,292.88	
87 Q 9800 000 3026 845 00000	HOSA-CHS-ACTIVITY BALANCE	\$1,830.41	544.50	0.00	\$2,374.91	
87 Q 9800 000 3026 846 00000	INSTR MUSIC-CHS-ACTIVITY BALANCE	\$1,091.10	280.11	1,371.21	\$0.00	
87 Q 9800 000 3026 851 00000	KEY CLUB-CHS-ACTIVITY BALANCE	\$651.85	0.00	0.00	\$651.85	
87 Q 9800 000 3026 852 00000	LIBRARY BOOK CLUB-CHS- ACTIVITY BALANCE	\$1,009.97	0.00	0.00	\$1,009.97	
87 Q 9800 000 3026 853 00000	N.F.L.-CHS-ACTIVITY BALANCE	\$1,361.33	0.00	0.00	\$1,361.33	
87 Q 9800 000 3026 854 00000	NHS-CHS-ACTIVITY BALANCE	\$3,229.28	0.00	0.00	\$3,229.28	
87 Q 9800 000 3026 855 00000	PHOTOJOURNALISM FUND- CHS-ACTIVITY BALANCE	\$2,241.01	59.20	0.00	\$2,300.21	
87 Q 9800 000 3026 856 00000	PRODUCTION FUND-CHS- ACTIVITY BALANCE	\$4,121.90	0.00	212.94	\$3,908.96	
87 Q 9800 000 3026 858 00000	QUIZ BOWL-CHS-ACTIVITY BALANCE	\$1,189.28	0.00	0.00	\$1,189.28	
87 Q 9800 000 3026 859 00000	S.A.D.D.-CHS-ACTIVITY BALANCE	\$1,508.23	0.00	0.00	\$1,508.23	
87 Q 9800 000 3026 860 00000	S.E.L.L.S.-CHS-ACTIVITY BALANCE	\$11,387.94	0.00	632.52	\$10,755.42	
87 Q 9800 000 3026 862 00000	SOFTBALL-CHS-ACTIVITY BALANCE	\$7,248.65	0.00	1,690.99	\$5,557.66	

Activity Fund Cash Balance Report

Fiscal	June	2025-2026	SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description		Beginning Balance	Revenue	Expenditure	Ending Balance
87 - ACTIVITY ACCOUNTING-CHS						
Q - Equity						
87 Q 9800 000 3026 863 00000	SPANISH CLUB-CHS-ACTIVITY BALANCE		\$677.00	0.00	0.00	\$677.00
87 Q 9800 000 3026 864 00000	SPIRIT COUNCIL-CHS-ACTIVITY BALANCE		\$95.70	0.00	0.00	\$95.70
87 Q 9800 000 3026 865 00000	SPLISH-SPLASH CLUB-CHS-ACTIVITY BALANCE		\$474.83	0.00	0.00	\$474.83
87 Q 9800 000 3026 866 00000	SPRING CONCESSION-CHS-ACTIVITY BALANCE		\$3,185.40	10.00	971.48	\$2,223.92
87 Q 9800 000 3026 870 00000	TRAIL -CHS-ACTIVITY BALANCE		\$21,910.08	66.93	0.00	\$21,977.01
87 Q 9800 000 3026 871 00000	TWIRLER FUND-CHS-ACTIVITY BALANCE		\$827.32	0.00	0.00	\$827.32
87 Q 9800 000 3026 873 00000	SC PRIDE WEIGHTROOM-CHS-ACTIVITY BALANCE		\$5,002.29	3,125.00	0.00	\$8,127.29
87 Q 9800 000 3026 874 00000	PYLON -CHS-ACTIVITY BALANCE		\$1,687.41	0.00	0.00	\$1,687.41
87 Q 9800 000 3026 877 00000	SKILLS USA-CHS-ACTIVITY BALANCE		\$348.35	0.00	0.00	\$348.35
87 Q 9800 000 3026 900 00000	BOE-CURRICULUM FEES-CHS-ACTIVITY BALANCE		\$795.00	0.00	795.00	\$0.00
87 Q 9800 000 3026 901 00000	BOE-LOST/DAMAGED BOOKS-CHS-ACTIVITY BALANCE		\$110.00	0.00	110.00	\$0.00
87 Q 9800 000 3026 902 00000	BOE-CHROMEBOOK DAMAGES-CHS-ACTIVITY BALANCE		\$450.00	110.00	560.00	\$0.00
87 Q 9800 000 3026 903 00000	BOE-STUDENT MEALS-CHS-ACTIVITY BALANCE		\$421.25	0.00	421.25	\$0.00
87 Q 9800 000 3026 904 00000	BOE-FNS MEAL REPL CARDS-CHS-ACTIVITY BALANCE		\$16.00	5.00	21.00	\$0.00
87 Q 9800 000 3026 908 00000	BOE-SS-DRIVER'S ED-CHS-ACTIVITY BALANCE		\$175.00	0.00	175.00	\$0.00
87 Q 9800 000 3026 910 00000	BOE-SS-METALS-CHS-ACTIVITY BALANCE		\$20.00	0.00	20.00	\$0.00
87 Q 9800 000 3026 911 00000	BOE-POSTAGE-CHS-ACTIVITY BALANCE		\$265.66	0.00	265.66	\$0.00
87 Q 9800 000 3026 912 00000	BOE-METALS COURSE FEES-CHS-ACTIVITY BALANCE		\$155.00	0.00	155.00	\$0.00

Activity Fund Cash Balance Report

Fiscal	June	2025-2026	SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description		Beginning Balance	Revenue	Expenditure	Ending Balance
87 - ACTIVITY ACCOUNTING-CHS						
Q - Equity						
87 Q 9800 000 3026 913 00000	BOE-METALS PROJECT FEES-CHS-ACTIVITY BALANCE		\$1,688.59	0.00	1,688.59	\$0.00
87 Q 9800 000 3026 914 00000	BOE-WOODS COURSE FEES-CHS-ACTIVITY BALANCE		\$50.00	20.00	70.00	\$0.00
87 Q 9800 000 3026 915 00000	BOE-WOODS PROJECT FEES-CHS-ACTIVITY BALANCE		\$316.69	35.00	351.69	\$0.00
87 Q 9800 000 3026 924 00000	ASSET BUILDING TEAM-CHS-ACTIVITY BALANCE		\$29.20	0.00	0.00	\$29.20
87 Q 9800 000 3026 927 00000	CENTRAL PERK-CHS-ACTIVITY BALANCE		\$4,750.54	0.00	0.00	\$4,750.54
87 Q 9800 000 3026 929 00000	CLIMATE/PBIS-CHS-ACTIVITY BALANCE		\$126.88	0.00	0.00	\$126.88
87 Q 9800 000 3026 930 00000	COURTYARD PROJECT-CHS-ACTIVITY BALANCE		\$4,536.44	0.00	0.00	\$4,536.44
87 Q 9800 000 3026 932 00000	CS FB CONC EQU.-CHS-ACTIVITY BALANCE		\$1,031.99	0.00	0.00	\$1,031.99
87 Q 9800 000 3026 933 00000	EARL BANE SCHOLARSHIP-CHS-ACTIVITY BALANCE		\$5,988.00	0.00	150.00	\$5,838.00
87 Q 9800 000 3026 936 00000	FCCLA FAMILY,CAREER & COMM-CHS-ACTIVITY BALANCE		\$3,781.28	0.00	0.00	\$3,781.28
87 Q 9800 000 3026 937 00000	FOOD PANTRY-CHS-ACTIVITY BALANCE		\$677.57	0.00	271.99	\$405.58
87 Q 9800 000 3026 943 00000	LIBRARY SERVICE FUND-CHS-ACTIVITY BALANCE		\$747.10	0.00	0.00	\$747.10
87 Q 9800 000 3026 944 00000	LINK (FRESHMAN ORIENTATION)-CHS-ACTIVITY BALANCE		\$0.08	0.00	0.00	\$0.08
87 Q 9800 000 3026 945 00000	LITERACY FUND-CHS-ACTIVITY BALANCE		\$0.87	0.00	0.00	\$0.87
87 Q 9800 000 3026 947 00000	PBD-CHS-ACTIVITY BALANCE		\$243.72	0.00	0.00	\$243.72
87 Q 9800 000 3026 950 00000	PREVENTION FUND-CHS-ACTIVITY BALANCE		\$1,602.11	0.00	0.00	\$1,602.11
87 Q 9800 000 3026 951 00000	PRINCIPAL'S FUND-CHS-ACTIVITY BALANCE		\$27,985.52	1,647.16	2,491.45	\$27,141.23

Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
87 - ACTIVITY ACCOUNTING-CHS						
Q - Equity						
87 Q 9800 000 3026 953 00000	BEAUTIFY CENTRAL -CHS- ACTIVITY BALANCE	\$3,376.58	0.00	0.00	\$3,376.58	
87 Q 9800 000 3026 963 00000	TESTING FEES-CHS-ACTIVITY BALANCE	\$713.08	0.00	0.00	\$713.08	
87 Q 9800 000 3026 964 00000	WELFARE FUND-CHS-ACTIVITY BALANCE	\$5,341.17	0.00	0.00	\$5,341.17	
87 Q 9800 000 3026 965 00000	SC BOOSTER-CHS-ACTIVITY BALANCE	\$7,489.16	0.00	0.00	\$7,489.16	
87 Q 9800 000 3026 966 00000	GAME DAY SCHOLARSHIP-CHS- ACTIVITY BALANCE	\$76.79	0.00	0.00	\$76.79	
87 Q 9800 000 3026 968 00000	JOURNALISM CONVENTION- CHS-ACTIVITY BALANCE	\$410.00	0.00	0.00	\$410.00	
87 Q 9800 000 3026 970 00000	OTHER FEES-CHS-ACTIVITY BALANCE	\$37.00	0.00	7.00	\$30.00	
87 Q 9800 000 3026 971 00000	KIDS FEEDING KIDS-CHS- ACTIVITY BALANCE	\$667.70	0.00	0.00	\$667.70	
87 Q 9800 000 3026 997 00000	ATHLETICS-CHS-ACTIVITY BALANCE	\$114,289.94	16,822.14	16,190.33	\$114,921.75	
87 Q 9800 000 3026 998 00000	SALES TAX-CHS-ACTIVITY BALANCE	\$1,062.39	310.11	906.20	\$466.30	
Totals for: 87 Q - Equity		\$415,917.80	41,274.68	50,638.11	\$406,554.37	
Totals for Fund: 87 - ACTIVITY ACCOUNTING-CHS		\$415,917.80	41,274.68	50,638.11	\$406,554.37	
		Beginning Balance	Revenue	Expenditure	Ending Balance	
Totals for: Q - Equity		\$415,917.80	41,274.68	50,638.11	\$406,554.37	
Grand Totals:		\$415,917.80	41,274.68	50,638.11	\$406,554.37	

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Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
88 - ACTIVITY ACCOUNTING-SHS						
Q - Equity						
88 Q 9800 000 3027 813 00000	BASKETBALL CONCESSIONS-SHS-ACTIVITY BALANCE	\$247.46	0.00	0.00	\$247.46	
88 Q 9800 000 3027 814 00000	BLACK STUDENT UNION-SHS-ACTIVITY BALANCE	\$190.31	0.00	0.00	\$190.31	
88 Q 9800 000 3027 815 00000	BOWLING-SHS-ACTIVITY BALANCE	\$3,160.02	0.00	0.00	\$3,160.02	
88 Q 9800 000 3027 816 00000	BOYS GOLF-SHS-ACTIVITY BALANCE	\$710.44	0.00	0.00	\$710.44	
88 Q 9800 000 3027 817 00000	BOYS SOCCER-SHS-ACTIVITY BALANCE	\$3,459.30	0.00	552.00	\$2,907.30	
88 Q 9800 000 3027 818 00000	BOYS SWIM-SHS-ACTIVITY BALANCE	\$2,316.76	0.00	0.00	\$2,316.76	
88 Q 9800 000 3027 819 00000	BPA CLUB-SHS-ACTIVITY BALANCE	\$2,627.15	0.00	0.00	\$2,627.15	
88 Q 9800 000 3027 821 00000	CLASS OF 2029-SHS-ACTIVITY BALANCE	\$161.38	0.00	0.00	\$161.38	
88 Q 9800 000 3027 822 00000	CLASS OF 2026-SHS-ACTIVITY BALANCE	\$428.03	0.00	0.00	\$428.03	
88 Q 9800 000 3027 823 00000	CLASS OF 2027-SHS-ACTIVITY BALANCE	\$1,354.07	0.00	0.00	\$1,354.07	
88 Q 9800 000 3027 824 00000	CLASS OF 2028-SHS-ACTIVITY BALANCE	\$147.22	0.00	0.00	\$147.22	
88 Q 9800 000 3027 825 00000	COLOR GUARD-SHS-ACTIVITY BALANCE	\$48.33	0.00	0.00	\$48.33	
88 Q 9800 000 3027 827 00000	CONDITIONING-SHS-ACTIVITY BALANCE	\$823.54	15.00	0.00	\$838.54	
88 Q 9800 000 3027 828 00000	CULINARY ARTS-SHS-ACTIVITY BALANCE	\$859.75	0.00	321.63	\$538.12	
88 Q 9800 000 3027 830 00000	DANCE (PEPPERS)-SHS-ACTIVITY BALANCE	\$4,995.99	0.00	0.00	\$4,995.99	
88 Q 9800 000 3027 832 00000	DRAMATIC CLUB-SHS-ACTIVITY BALANCE	\$4,135.79	0.00	142.82	\$3,992.97	
88 Q 9800 000 3027 833 00000	DUNGEONS AND DRAGONS CLUB-SHS-ACTIVITY BALANCE	\$340.27	0.00	0.00	\$340.27	
88 Q 9800 000 3027 835 00000	FCCLA-SHS-ACTIVITY BALANCE	\$3,968.27	0.00	0.00	\$3,968.27	

Activity Fund Cash Balance Report

Fiscal	June	2025-2026	SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
88 - ACTIVITY ACCOUNTING-SHS						
Q - Equity						
88 Q 9800 000 3027 837 00000	FRENCH CLUB-SHS-ACTIVITY BALANCE	\$316.85	0.00	0.00	\$316.85	
88 Q 9800 000 3027 839 00000	GAY STRAIGHT ALLIANCE-SHS-ACTIVITY BALANCE	\$1,101.14	0.00	0.00	\$1,101.14	
88 Q 9800 000 3027 840 00000	GIRLS GOLF-SHS-ACTIVITY BALANCE	\$494.41	0.00	0.00	\$494.41	
88 Q 9800 000 3027 841 00000	GIRLS SOCCER-SHS-ACTIVITY BALANCE	\$2,721.22	0.00	276.00	\$2,445.22	
88 Q 9800 000 3027 842 00000	GIRLS SWIM-SHS-ACTIVITY BALANCE	\$381.14	0.00	0.00	\$381.14	
88 Q 9800 000 3027 843 00000	ASU-SHS-ACTIVITY BALANCE	\$118.98	0.00	0.00	\$118.98	
88 Q 9800 000 3027 844 00000	GRAPHIC DESIGN DIGITAL-SHS-ACTIVITY BALANCE	\$10,127.25	0.00	0.00	\$10,127.25	
88 Q 9800 000 3027 845 00000	HOSA-SHS-ACTIVITY BALANCE	\$2,926.81	0.00	0.00	\$2,926.81	
88 Q 9800 000 3027 847 00000	INTERACTIVE MEDIA-SHS-ACTIVITY BALANCE	\$1,163.40	0.00	0.00	\$1,163.40	
88 Q 9800 000 3027 848 00000	INTERNATIONAL CULTURES CLUB-SHS-ACTIVITY BALANCE	\$540.62	0.00	0.00	\$540.62	
88 Q 9800 000 3027 849 00000	OUTDOORS CLUB-SHS-ACTIVITY BALANCE	\$1,643.63	0.00	0.00	\$1,643.63	
88 Q 9800 000 3027 850 00000	JAZZ BAND-SHS-ACTIVITY BALANCE	\$161.50	0.00	0.00	\$161.50	
88 Q 9800 000 3027 854 00000	NHS-SHS-ACTIVITY BALANCE	\$10,233.59	0.00	0.00	\$10,233.59	
88 Q 9800 000 3027 856 00000	PRODUCTION FUND-SHS-ACTIVITY BALANCE	\$7,001.56	0.00	0.00	\$7,001.56	
88 Q 9800 000 3027 857 00000	PROM-SHS-ACTIVITY BALANCE	\$173.16	0.00	0.00	\$173.16	
88 Q 9800 000 3027 858 00000	QUIZ BOWL-SHS-ACTIVITY BALANCE	\$1,252.40	0.00	0.00	\$1,252.40	
88 Q 9800 000 3027 861 00000	SAFE-SHS-ACTIVITY BALANCE	\$851.39	0.00	0.00	\$851.39	
88 Q 9800 000 3027 862 00000	SOFTBALL-SHS-ACTIVITY BALANCE	\$2,729.62	0.00	0.00	\$2,729.62	
88 Q 9800 000 3027 866 00000	SPRING CONCESSION-SHS-ACTIVITY BALANCE	\$2,468.66	33.28	375.69	\$2,126.25	
88 Q 9800 000 3027 867 00000	ST. ASSOCIATION-SHS-ACTIVITY BALANCE	\$5,316.02	0.00	0.00	\$5,316.02	

Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
88 - ACTIVITY ACCOUNTING-SHS						
Q - Equity						
88 Q 9800 000 3027 868 00000	COFFEE BAR-SHS-ACTIVITY BALANCE	\$951.34	0.00	0.00	\$951.34	
88 Q 9800 000 3027 869 00000	TEEN BUILDERS-SHS-ACTIVITY BALANCE	\$594.62	0.00	0.00	\$594.62	
88 Q 9800 000 3027 870 00000	PREENER-SHS-ACTIVITY BALANCE	\$4,313.56	89.32	0.00	\$4,402.88	
88 Q 9800 000 3027 871 00000	TWIRLER FUND-SHS-ACTIVITY BALANCE	\$2,787.88	0.00	134.88	\$2,653.00	
88 Q 9800 000 3027 872 00000	UNIFIED BOWLING-SHS-ACTIVITY BALANCE	\$524.18	0.00	0.00	\$524.18	
88 Q 9800 000 3027 874 00000	TRIPODIUM-SHS-ACTIVITY BALANCE	\$539.14	0.00	0.00	\$539.14	
88 Q 9800 000 3027 876 00000	PAW MART-SHS-ACTIVITY BALANCE	\$3,707.06	0.00	103.99	\$3,603.07	
88 Q 9800 000 3027 878 00000	DEBATE/FORENSICS-SHS-ACTIVITY BALANCE	\$10,018.35	1,600.00	2,269.25	\$9,349.10	
88 Q 9800 000 3027 900 00000	BOE-CURRICULUM FEES-SHS-ACTIVITY BALANCE	\$512.90	40.00	512.90	\$40.00	
88 Q 9800 000 3027 901 00000	BOE-LOST/DAMAGED BOOKS-SHS-ACTIVITY BALANCE	\$8.00	0.00	8.00	\$0.00	
88 Q 9800 000 3027 902 00000	BOE-CHROMEBOOK DAMAGES-SHS-ACTIVITY BALANCE	\$100.00	0.00	100.00	\$0.00	
88 Q 9800 000 3027 903 00000	BOE-STUDENT MEALS-SHS-ACTIVITY BALANCE	\$0.00	174.10	174.10	\$0.00	
88 Q 9800 000 3027 904 00000	BOE-FNS MEAL REPL CARDS-SHS-ACTIVITY BALANCE	\$1.00	0.00	1.00	\$0.00	
88 Q 9800 000 3027 906 00000	BOE-DAMAGED PROPERTY-SHS-ACTIVITY BALANCE	\$37.40	0.00	37.40	\$0.00	
88 Q 9800 000 3027 913 00000	BOE-METALS PROJECT FEES-SHS-ACTIVITY BALANCE	\$274.34	0.00	274.34	\$0.00	
88 Q 9800 000 3027 914 00000	BOE-WOODS COURSE FEES-SHS-ACTIVITY BALANCE	\$170.10	0.00	170.10	\$0.00	
88 Q 9800 000 3027 915 00000	BOE-WOODS PROJECT FEES-SHS-ACTIVITY BALANCE	\$319.17	0.00	319.17	\$0.00	

Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
88 - ACTIVITY ACCOUNTING-SHS						
Q - Equity						
88 Q 9800 000 3027 933 00000	EARL BANE MICRO-SCHOLARSHIP-SHS-ACTIVITY BALANCE	\$2,350.00	2,500.00	0.00	\$4,850.00	
88 Q 9800 000 3027 943 00000	LIBRARY SERVICE FUND-SHS-ACTIVITY BALANCE	\$1,615.70	0.00	0.00	\$1,615.70	
88 Q 9800 000 3027 949 00000	POSITIVE REWARDS-SHS-ACTIVITY BALANCE	\$1,330.73	0.00	0.00	\$1,330.73	
88 Q 9800 000 3027 951 00000	PRINCIPAL'S FUND-SHS-ACTIVITY BALANCE	\$7,502.37	784.74	1,633.72	\$6,653.39	
88 Q 9800 000 3027 953 00000	SCHOOL AESTHETICS-SHS-ACTIVITY BALANCE	\$187.37	0.00	0.00	\$187.37	
88 Q 9800 000 3027 956 00000	SIT FUNDS-SHS-ACTIVITY BALANCE	\$20,200.00	0.00	0.00	\$20,200.00	
88 Q 9800 000 3027 967 00000	SUBSTANCE PREVENTION-SHS-ACTIVITY BALANCE	\$2,477.98	0.00	0.00	\$2,477.98	
88 Q 9800 000 3027 969 00000	COUGAR SPEED & STRENGTH-SHS-ACTIVITY BALANCE	\$4,801.99	899.47	0.00	\$5,701.46	
88 Q 9800 000 3027 997 00000	ATHLETICS-SHS-ACTIVITY BALANCE	\$88,009.99	2,320.00	2,567.24	\$87,762.75	
88 Q 9800 000 3027 998 00000	SALES TAX-SHS-ACTIVITY BALANCE	\$1,411.38	47.71	1,411.38	\$47.71	
Totals for: 88 Q - Equity		\$305,776.53	13,720.81	14,665.46	\$304,831.88	
Totals for Fund: 88 - ACTIVITY ACCOUNTING-SHS		\$305,776.53	13,720.81	14,665.46	\$304,831.88	
		Beginning Balance	Revenue	Expenditure	Ending Balance	
Totals for: Q - Equity		\$305,776.53	13,720.81	14,665.46	\$304,831.88	
Grand Totals:		\$305,776.53	13,720.81	14,665.46	\$304,831.88	

Amanda Hanchett 7/7/26
Linger Jones 7/8/26

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Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305		
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance
85 - ACTIVITY ACCOUNTING-LMS					
Q - Equity					
85 Q 9800 000 3022 765 00000	BAND-LMS-ACTIVITY BALANCE	\$3,349.60	0.00	274.00	\$3,075.60
85 Q 9800 000 3022 766 00000	BOYS BASKETBALL-LMS-ACTIVITY BALANCE	\$816.41	0.00	0.00	\$816.41
85 Q 9800 000 3022 767 00000	BOYS TENNIS-LMS-ACTIVITY BALANCE	\$0.35	0.00	0.00	\$0.35
85 Q 9800 000 3022 768 00000	CHEERLEADERS-LMS-ACTIVITY BALANCE	\$2,690.61	0.00	0.00	\$2,690.61
85 Q 9800 000 3022 770 00000	FCA-LMS-ACTIVITY BALANCE	\$628.34	0.00	0.00	\$628.34
85 Q 9800 000 3022 774 00000	GIRLS BASKETBALL-LMS-ACTIVITY BALANCE	\$2,046.50	0.00	0.00	\$2,046.50
85 Q 9800 000 3022 777 00000	ORCHESTRA-LMS-ACTIVITY BALANCE	\$116.51	0.00	0.00	\$116.51
85 Q 9800 000 3022 778 00000	ROBOTICS CLUB-LMS-ACTIVITY BALANCE	\$542.08	0.00	0.00	\$542.08
85 Q 9800 000 3022 781 00000	STUCO-LMS-ACTIVITY BALANCE	\$125.53	0.00	20.68	\$104.85
85 Q 9800 000 3022 783 00000	TRACK-LMS-ACTIVITY BALANCE	\$410.63	69.98	0.00	\$480.61
85 Q 9800 000 3022 785 00000	VOLLEYBALL-LMS-ACTIVITY BALANCE	\$530.15	0.00	0.00	\$530.15
85 Q 9800 000 3022 798 00000	CONCESSIONS-LMS-ACTIVITY BALANCE	\$2,231.69	0.00	0.00	\$2,231.69
85 Q 9800 000 3022 799 00000	ENRICHMENT/GIFTED-LMS-ACTIVITY BALANCE	\$48.25	0.00	0.00	\$48.25
85 Q 9800 000 3022 801 00000	FACS CONCESSIONS-LMS-ACTIVITY BALANCE	\$1,588.07	0.00	0.00	\$1,588.07
85 Q 9800 000 3022 804 00000	MUSIC/GUITAR-LMS-ACTIVITY BALANCE	\$43.57	0.00	0.00	\$43.57
85 Q 9800 000 3022 870 00000	PUBLICATIONS-LMS-ACTIVITY BALANCE	\$2,977.71	0.00	0.00	\$2,977.71
85 Q 9800 000 3022 875 00000	STANG GANG (MUSIC CLUB)-LMS-ACTIVITY BALANCE	\$112.71	0.00	0.00	\$112.71
85 Q 9800 000 3022 900 00000	BOE-CURRICULUM FEES-LMS-ACTIVITY BALANCE	\$194.00	0.00	194.00	\$0.00
85 Q 9800 000 3022 901 00000	BOE-LOST/DAMAGED BOOKS-LMS-ACTIVITY BALANCE	\$37.00	0.00	37.00	\$0.00

Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
85 - ACTIVITY ACCOUNTING-LMS						
Q - Equity						
85 Q 9800 000 3022 902 00000	BOE-CHROMEBOOK DAMAGES-LMS-ACTIVITY BALANCE	\$490.00	0.00	490.00	\$0.00	
85 Q 9800 000 3022 905 00000	BOE-LOST LIBRARY BOOKS-LMS-ACTIVITY BALANCE	\$64.00	0.00	64.00	\$0.00	
85 Q 9800 000 3022 920 00000	9TH HOUR-LMS-ACTIVITY BALANCE	\$368.79	0.00	0.00	\$368.79	
85 Q 9800 000 3022 921 00000	ACADEMIC COACHES-LMS-ACTIVITY BALANCE	\$140.96	0.00	0.00	\$140.96	
85 Q 9800 000 3022 926 00000	CAREERS & LIFE FUNDRAISER-LMS-ACTIVITY BALANCE	\$96.55	0.00	0.00	\$96.55	
85 Q 9800 000 3022 928 00000	CHOCOLATE FUNDRAISER-LMS-ACTIVITY BALANCE	\$5,280.13	30.00	515.56	\$4,794.57	
85 Q 9800 000 3022 931 00000	CROSS COUNTRY FUNDRAISER-LMS-ACTIVITY BALANCE	\$9.68	0.00	0.00	\$9.68	
85 Q 9800 000 3022 946 00000	DODGEBALL TOURNAMENT-LMS-ACTIVITY BALANCE	\$790.23	0.00	0.00	\$790.23	
85 Q 9800 000 3022 948 00000	PE DEPT-LMS-ACTIVITY BALANCE	\$242.90	0.00	0.00	\$242.90	
85 Q 9800 000 3022 951 00000	PRINCIPAL'S FUND-LMS-ACTIVITY BALANCE	\$7,424.09	219.07	0.00	\$7,643.16	
85 Q 9800 000 3022 955 00000	SCIENCE FIELD TRIP-LMS-ACTIVITY BALANCE	\$2,951.82	0.00	0.00	\$2,951.82	
85 Q 9800 000 3022 958 00000	SOCIAL STUDIES FIELD TRIP-LMS-ACTIVITY BALANCE	\$823.10	0.00	0.00	\$823.10	
85 Q 9800 000 3022 961 00000	STUDENT PREVENTION-LMS-ACTIVITY BALANCE	\$336.86	0.00	0.00	\$336.86	
85 Q 9800 000 3022 962 00000	STUDENT SUPPLY-LMS-ACTIVITY BALANCE	\$777.35	0.00	0.00	\$777.35	
85 Q 9800 000 3022 997 00000	ATHLETICS-LMS-ACTIVITY BALANCE	\$29,330.62	1,857.84	0.00	\$31,188.46	
85 Q 9800 000 3022 998 00000	SALES TAX-LMS-ACTIVITY BALANCE	\$1,642.74	0.00	628.50	\$1,014.24	
Totals for: 85 Q - Equity		\$69,259.53	2,176.89	2,223.74	\$69,212.68	
Totals for Fund: 85 - ACTIVITY ACCOUNTING-LMS		\$69,259.53	2,176.89	2,223.74	\$69,212.68	

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Activity Fund Cash Balance Report

Fiscal June 2025-2026			SALINA UNIFIED SCHOOL DISTRICT 305			
			Beginning Balance	Revenue	Expenditure	Ending Balance
Totals for: Q - Equity			\$69,259.53	2,176.89	2,223.74	\$69,212.68
Grand Totals:			\$69,259.53	2,176.89	2,223.74	\$69,212.68

Frank
Amanda Snackus

Activity Fund Cash Balance Report

SMS

Fiscal June 2026-2027			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
86 - ACTIVITY ACCOUNTING-SMS						
Q - Equity						
86 Q 9800 000 3024 764 00000	ART-SMS-ACTIVITY BALANCE	\$3,313.30	0.00	0.00	\$3,313.30	
86 Q 9800 000 3024 765 00000	BAND-SMS-ACTIVITY BALANCE	\$2,847.03	0.00	0.00	\$2,847.03	
86 Q 9800 000 3024 766 00000	BOYS BASKETBALL-SMS-ACTIVITY BALANCE	\$573.41	0.00	0.00	\$573.41	
86 Q 9800 000 3024 768 00000	CHEERLEADERS-SMS-ACTIVITY BALANCE	\$2,303.01	0.00	0.00	\$2,303.01	
86 Q 9800 000 3024 769 00000	CROSS COUNTRY-SMS-ACTIVITY BALANCE	\$618.39	0.00	0.00	\$618.39	
86 Q 9800 000 3024 770 00000	FCA-SMS-ACTIVITY BALANCE	\$650.90	0.00	0.00	\$650.90	
86 Q 9800 000 3024 771 00000	FLC-SMS-ACTIVITY BALANCE	\$1,351.16	0.00	0.00	\$1,351.16	
86 Q 9800 000 3024 772 00000	FOOTBALL-SMS-ACTIVITY BALANCE	\$1,800.47	0.00	0.00	\$1,800.47	
86 Q 9800 000 3024 774 00000	GIRLS BASKETBALL-SMS-ACTIVITY BALANCE	\$2,668.16	0.00	0.00	\$2,668.16	
86 Q 9800 000 3024 776 00000	KAY CLUB-SMS-ACTIVITY BALANCE	\$1,239.28	0.00	0.00	\$1,239.28	
86 Q 9800 000 3024 777 00000	ORCHESTRA-SMS-ACTIVITY BALANCE	\$1,075.65	0.00	0.00	\$1,075.65	
86 Q 9800 000 3024 780 00000	SCIENCE CLUB-SMS-ACTIVITY BALANCE	\$377.95	0.00	0.00	\$377.95	
86 Q 9800 000 3024 781 00000	STUCO-SMS-ACTIVITY BALANCE	\$2,013.86	0.00	0.00	\$2,013.86	
86 Q 9800 000 3024 782 00000	TENNIS-SMS-ACTIVITY BALANCE	\$1,066.58	0.00	0.00	\$1,066.58	
86 Q 9800 000 3024 783 00000	TRACK-SMS-ACTIVITY BALANCE	\$167.97	0.00	0.00	\$167.97	
86 Q 9800 000 3024 784 00000	VOCAL MUSIC-SMS-ACTIVITY BALANCE	\$1,649.13	0.00	0.00	\$1,649.13	
86 Q 9800 000 3024 785 00000	VOLLEYBALL-SMS-ACTIVITY BALANCE	\$430.28	0.00	0.00	\$430.28	
86 Q 9800 000 3024 786 00000	WRESTLING-SMS-ACTIVITY BALANCE	\$1,002.33	0.00	0.00	\$1,002.33	
86 Q 9800 000 3024 798 00000	CONCESSIONS-SMS-ACTIVITY BALANCE	\$2,593.38	0.00	0.00	\$2,593.38	
86 Q 9800 000 3024 803 00000	MATH COUNTS-SMS-ACTIVITY BALANCE	\$170.31	0.00	0.00	\$170.31	

Activity Fund Cash Balance Report

Fiscal June 2026-2027			SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description	Beginning Balance	Revenue	Expenditure	Ending Balance	
86 - ACTIVITY ACCOUNTING-SMS						
Q - Equity						
86 Q 9800 000 3024 805 00000	STUDENT BELONGING-SMS-ACTIVITY BALANCE	\$564.76	0.00	0.00	\$564.76	
86 Q 9800 000 3024 870 00000	YEARBOOK-SMS-ACTIVITY BALANCES	\$9.54	0.00	0.00	\$9.54	
86 Q 9800 000 3024 935 00000	FAMILY & CONSUMER SCIENCE-SMS-ACTIVITY BALANCE	\$206.82	0.00	0.00	\$206.82	
86 Q 9800 000 3024 938 00000	GIFTED PROGRAM-SMS-ACTIVITY BALANCE	\$589.64	0.00	0.00	\$589.64	
86 Q 9800 000 3024 939 00000	GUITAR CLASS GRANT-SMS-ACTIVITY BALANCE	\$2,438.73	0.00	0.00	\$2,438.73	
86 Q 9800 000 3024 941 00000	LIBRARY BOOK FAIR-SMS-ACTIVITY BALANCE	\$540.12	0.00	0.00	\$540.12	
86 Q 9800 000 3024 942 00000	LIBRARY MEMORIAL FUND-SMS-ACTIVITY BALANCE	\$829.06	0.00	0.00	\$829.06	
86 Q 9800 000 3024 948 00000	PHYSICAL EDUCATION (PE)-SMS-ACTIVITY BALANCE	\$375.45	0.00	0.00	\$375.45	
86 Q 9800 000 3024 951 00000	PRINCIPAL'S FUND-SMS-ACTIVITY BALANCE	\$2,528.57	0.00	0.00	\$2,528.57	
86 Q 9800 000 3024 954 00000	SCHOOL SAFETY-SMS-ACTIVITY BALANCE	\$198.64	0.00	0.00	\$198.64	
86 Q 9800 000 3024 960 00000	STUDENT FUNDRAISER-SMS-ACTIVITY BALANCE	\$14,321.49	0.00	0.00	\$14,321.49	
86 Q 9800 000 3024 997 00000	ATHLETICS-SMS-ACTIVITY BALANCE	\$44,806.94	0.00	0.00	\$44,806.94	
86 Q 9800 000 3024 998 00000	SALES TAX-SMS-ACTIVITY BALANCE	\$76.66	0.00	0.00	\$76.66	
Totals for: 86 Q - Equity		\$95,398.97	0.00	0.00	\$95,398.97	
Totals for Fund: 86 - ACTIVITY ACCOUNTING-SMS		\$95,398.97	0.00	0.00	\$95,398.97	
		Beginning Balance	Revenue	Expenditure	Ending Balance	
Totals for: Q - Equity		\$95,398.97	0.00	0.00	\$95,398.97	
Grand Totals:		\$95,398.97	0.00	0.00	\$95,398.97	

Jamie Jackson 7/6/26

Diana Davis 7/6/26

CKCIE

Activity Fund Cash Balance Report

Fiscal	June	2025-2026	SALINA UNIFIED SCHOOL DISTRICT 305			
Account	Account Description		Beginning Balance	Revenue	Expenditure	Ending Balance
89 - ACTIVITY ACCOUNTING-CKCIE						
Q - Equity						
89 Q 9800 000 0035 760 00000	OPPORTUNITY NOW-CKCIE- ACTIVITY BALANCE		\$1,108.24	0.00	0.00	\$1,108.24
89 Q 9800 000 0035 761 00000	EXCEPTIONAL CATERERS- CKCIE-ACTIVITY BALANCE		\$4,328.01	0.00	537.79	\$3,790.22
89 Q 9800 000 0035 762 00000	TRANSITIONS-CKCIE-ACTIVITY BALANCE		\$11,535.43	319.86	315.00	\$11,540.29
89 Q 9800 000 0035 998 00000	SALES TAX-CKCIE-ACTIVITY BALANCE		\$290.31	11.56	0.00	\$301.87
Totals for: 89 Q - Equity			\$17,261.99	331.42	852.79	\$16,740.62
Totals for Fund: 89 - ACTIVITY ACCOUNTING-CKCIE			\$17,261.99	331.42	852.79	\$16,740.62
			Beginning Balance	Revenue	Expenditure	Ending Balance
Totals for: Q - Equity			\$17,261.99	331.42	852.79	\$16,740.62
Grand Totals:			\$17,261.99	331.42	852.79	\$16,740.62

Nancy K. Srin 7/6/26
 T-4-20

HEUSNER STUDENT COUNCIL 6/30/2026							General Fund		Sales tax	
Received	Paid Out	Balance	Receipt #/Ck#	Date	To/FROM Whom	For	Revenue	Expenditures	Revenue	Expenditures
Beginning		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
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		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
		\$2,330.30								
\$0.00	\$0.00	\$2,330.30				Total Expenditures		\$0.00	\$0.00	\$0.00
						Total Revenue	\$0.00			
						Balance	\$2,330.30			

Ivanora Morton

Sponsors

Joe Peters

Principal

UMB
USD #305 HEALTH INSURANCE TRUST
PORTFOLIO APPRAISAL
as of 6/30/2026

Units	Description	Maturity Date	Total Cost	Unit Price	Market Value
400,000	US Treasury Note/Bond 1.5% 15 Aug 2026	8/15/2026	\$ 387,736.33	0.997030	\$ 398,812.00
350,000	US Treasury Note/Bond 4.375% 15 Aug 2026	8/15/2026	\$ 350,878.01	1.000530	\$ 350,185.50
200,000	US Treasury Note/Bond 6.75% 15 Aug 2026	8/15/2026	\$ 202,819.36	1.003360	\$ 200,672.00
150,000	United States Treasury Note/Bond 3.5% 30 Sep 2026	9/30/2026	\$ 149,396.48	0.999100	\$ 149,865.00
350,000	United States Treasury Note/Bond 4.125% 31 Oct 2026	10/31/2026	\$ 350,547.13	1.000560	\$ 350,196.00
325,000	US Treasury Note/Bond 1.125% 31 Oct 2026	10/31/2026	\$ 307,023.43	0.990830	\$ 322,019.75
375,000	United States Treasury Note/Bond 4.125% 31 Jan 2027	1/31/2027	\$ 374,362.30	1.000620	\$ 375,232.50
350,000	United States Treasury Note/Bond 4.5% 15 May 2027	5/15/2027	\$ 352,331.46	1.003340	\$ 351,169.00
375,000	US Treasury Note/Bond 2.375% 15 May 2027	5/15/2027	\$ 363,457.03	0.985480	\$ 369,555.00
375,000	US Treasury Note/Bond 2.25% 15 Aug 2027	8/15/2027	\$ 364,778.32	0.979300	\$ 367,237.50
325,000	United States Of Amer Treas Notes 3.5% Nts 30 Sep 2027	9/30/2027	\$ 324,644.53	0.992150	\$ 322,448.75
375,000	United States Treasury Note/Bond 4.125% 15 Nov 2027	11/15/2027	\$ 377,939.90	0.999380	\$ 374,767.50
350,000	United States Treasury Note/Bond 4% 15 Dec 2027	12/15/2027	\$ 352,351.57	0.997700	\$ 349,195.00
400,000	US Treasury Note/Bond 2.75% 15 Feb 2028	2/15/2028	\$ 394,562.50	0.977890	\$ 391,156.00
250,000	United States Treasury Note/Bond 3.875% 31 Mar 2028	3/31/2028	\$ 250,488.29	0.995080	\$ 248,770.00
225,000	United States Treasury Note/Bond 3.75% 30 Apr 2028	4/30/2028	\$ 224,208.99	0.992770	\$ 223,373.25
350,000	US Treasury Note/Bond 3.625% 31 May 2028	5/31/2028	\$ 346,500.00	0.990160	\$ 346,556.00
U.S. GOVERNMENT & AGENCY BONDS			\$ 5,474,025.63		\$ 5,491,210.75
CASH AND EQUIVALENTS					
	Federated Hermes Government Obligations Fund		<u>\$ 2,699,884.60</u>		<u>\$ 2,699,884.60</u>
TOTAL PORTFOLIO			<u>\$ 8,173,910.23</u>		<u>\$ 8,191,095.35</u>

IV.-f. Consent Agenda

Approve Encumbrance Listings

Encumbrance Listings
Items over \$20,000 Not Requiring Formal Bid Per K.S.A. 72-1151

Vendor	Item Description & Quantity	Amount
Wray Roofing	Repair/Replace Roof at South Middle School Damaged in Hail Storm	\$2,195,416.67

On Monday, April 27, 2026 Salina was affected with an extreme weather event producing large and damaging hail. South Middle School was one of the roofs that experienced significant damage. The proposed amount has been approved by insurance, and following the \$100,000 deductible, will be repaid upon verified completion of all storm-related expenditures. Each storm event has a separate deductible; however, every location is covered per event. These are emergency repairs that have already begun so that we can protect our assets from additional damage and ensure that the buildings are habitable. This purchase is under TIPS purchasing cooperative contract #24010402 under roofing, trades and materials.

Vendor	Item Description & Quantity	Amount
BSN Sports	Replace Track and Field and Baseball Equipment at South High School	\$114,681.18
	Replace Track and Field Equipment at Central High School	\$101,194,21
	Total	\$215,875.39

Due to the high wind storm in June 2026 that affected Salina, we had a tremendous amount of damage to the track and field equipment at both high schools and baseball equipment at South High School. The amount has been approved by insurance, and following the \$100,000 deductible, will be repaid upon verified completion of all storm-related expenditures. Each storm event has a separate deductible; however, every location is covered per event. These are emergency replacements and have already begun so that we can begin practices and competitions soon. The quotes are also part of the TIPS purchasing cooperative, TIPS contract #240803.

Vendor	Item Description & Quantity	Amount
Pur-O-Zone	Replace Two SC-1500 Ride-On Scrubbers	\$18,331.94
	Replace Four ES400XLP 18" Carpet Extractors	\$18,025.92
	Total	\$36,357.86

This purchase is for routine equipment replacement items included in the 2026 Capital Improvement Plan. The purchases are made using Kansas State contract #056784 and thus have no sealed bid requirements.

It is recommended that you approve the Encumbrance Listings as presented.

IV.-g. Consent Agenda

Approve South Middle's Request to Apply for an Earl Bane Foundation Grant

South Middle School's band department requests approval to submit an application for a grant through the Earl Bane Foundation. Funds, if awarded, would be used to purchase new instruments for students participating in band at South Middle School. This will allow the band program to improve instruction as well as practice, rehearsal and public performances. Across most curricula, quality of instructional resources has a definite impact on student learning and the quality of our instruments can affect whether students master the principles and skills of playing.

The application is asking for the purchase of marimbas, an xylophone, drums, and stands for drums and cymbals for an estimated total of \$24,038.80.

It is recommended that you approve South Middle's request to apply for an Earl Bane Foundation Grant as presented.

IV.-h. Consent Agenda

Approve Gift from the Salina Education Foundation

Salina Public Schools received a gift in the amount of \$28,113 from the Salina Education Foundation. Funds will be deposited into Salina Public Schools' recruitment and retention fund and used for recruitment strategies.

It is recommended that you approve the gift of \$28,113 from the Salina Education Foundation as presented.

V. PUBLIC FORUM

VI. ACTION AGENDA

A. Appoint 2026 KASB Delegate and Alternate

The 2026 Kansas Association of School Boards (KASB) Delegate Assembly is scheduled to meet on Saturday, November 7, 2026 (during the annual convention).

It is recommended that you appoint a delegate and alternate for the 2026 KASB Delegate Assembly.

VII. DISCUSSION AGENDA

A. Policy Review

The following policy revisions are presented for first reading.

DFE	Investment of Funds	KASB Review Policy updated to reflect changes in law caused by the passage of HB 2152 in the 2025 Legislative session and related training from KSDE and the Kansas State Treasurer's Office. Further updates are included as a result of the same laws passed in SB 435.
EBBE	Emergency Drills	KASB Review (Including Title Change) HB 2534 made several changes to law regarding school district crisis management. While present law already required districts to perform three crisis drills per year, this legislation defines "crisis drills" to include intruder response drills, lockdown drills, and active shooter drills but excludes active shooter simulations. The bill tasked KSDE with developing guidelines for conducting an active shooter drill in school, which they must produce by October 1, 2026, and mandates districts follow those guidelines in conducting such drills.
EE	Food Services Management	KASB Review This bill was revised to better align with Federal school meal requirements.
GAAC	Sexual Harassment	KASB Review (Including Title Change) This policy regarding staff member conduct was revised to better align with Federal law and regulations. Since August of 2020, the Title IX regulations have required a complex grievance procedure for the investigations, determinations of responsibility, and appeals of alleged sexual harassment as defined herein. In addition to clarifying the sexual harassment grievance process, this revision carves out the sexual harassment procedures for use in those cases but allows sex discrimination not including sexual harassment to be handled using a simpler process.
IDAD	Title I Programs	KASB Review This policy was revised to better align with Federal law and U.S. Department of Education guidelines on Parent and Family Engagement required for districts and individual schools receiving Title I funds. This will require active steps to engage parents and families in addition to changing policy.
IHF	Graduation Requirements	KASB Review Policy revised to reflect the updated graduation requirements that high school students must complete two accomplishments that demonstrate the student will be a successful high school graduate.
IIBGC	Staff Online Activities	KASB Review This policy was further revised since the board approved it on June 9, 2026. Updates made to ensure the language fully supports all the legal options available for use in district and staff online communication tools since the passage of Sub. for Sub. for HB 2299. Updates to the

	disciplinary action section were made to make it more responsive to district needs.
JB Attendance Records	<p>KASB Review</p> <p>There was an education budget proviso that requires the Kansas State Board of Education to develop a complaint process and fine districts experiencing student walkouts as defined herein, changes were made to clearly reflect the expectations of students and staff regarding attendance. This is the first of a few policy updates that make it clear that unexcused absences will be subject to disciplinary and/or truancy reporting, as appropriate.</p> <p>Under this proviso, a penalty equating to the district's superintendent's base salary would be assessed against a district if the Kansas State Board of Education determines that all the following events have occurred:</p> <ul style="list-style-type: none"> • the district experiences a student walkout and fails to obtain written parental consent for each absent student to leave the school building; • it fails to enforce school attendance laws and policies with associated disciplinary actions for such absent students; and • it has staff encourage, facilitate or enable such student walkout. <p>In addition, any day that a district is found by the Kansas State Board of Education to have experienced a student walkout would not count as an instructional school day for purposes of meeting the mandatory school term requirements of Kansas law.</p> <p>For the purposes of this proviso, "student walkout" means an organized effort for students to willfully violate school attendance requirements.</p>
JBC Enrollment	<p>KASB Review</p> <p>Policy was revised to address legislative change regarding foster student enrollment and attendance.</p> <p>Per the new law, any student of school age shall be permitted to enroll in and attend school in any school district or remain enrolled in and continue attending school in the student's school of origin.</p> <p>If a court or the Department for Children and Families (DCF) changes the placement of a student across a school boundary, within the school district, the student shall be permitted to:</p> <ul style="list-style-type: none"> • enroll in and attend the school where the student is placed; or • remain enrolled in and continue attending the student's school of origin. <p>DCF ultimately determines the child's enrollment and attendance based on the best interests of the child.</p> <p>Districts cannot deny or delay enrollment and attendance of any foster student whose placement has changed on the</p>

		basis that the district or school is not in possession of the student's educational records.
JBCB	Foster Care Students	<p>KASB Review As legislation impacted several facets of foster student educational services this year, KASB addressed the changes in the specific subject matter's policy instead of putting all the changes in JBCB.</p>
JBCC	Enrollment of Nonresident Students	<p>KASB Review Policy was revised to address changes in law regarding foster and foreign exchange students.</p> <p>Any foster care student of school age must now be permitted to enroll in and attend any school in any school district of the state or remain enrolled in and continue attending school in the student's school of origin without application and acceptance through this policy.</p> <p>Also, any foreign exchange student who resides, or will reside, with a host family in the district may be permitted to enroll in and attend school in the district as if the student were a resident and shall not be subject to the open-seat lottery for enrollment and attendance purposes.</p>
JBD	Absences and Excuses	<p>KASB Review This is another policy revised to address student absences due to student walkouts, ensuring that unexcused absences would subject a student to appropriate disciplinary action.</p>
JGCBB	Administration of Emergency Opioid Antagonists	<p>KASB Review State law now requires each school in the school district to have stock supplies of Naloxone (an emergency opioid antagonist). This change also extends the length of time the district can keep Naloxone on hand past its expiration date (10 years), although school nurses' licensure requirements will not allow them to prescribe, dispense, distribute or furnish an expired emergency opioid antagonist. KSDE, KASB and the Kansas Attorney General's office have been discussing how best to support schools with this effort, and will provide information on this topic as it becomes available.</p>
JGEC	Sexual Harassment	<p>KASB Review (Including Title Change) This policy regarding student conduct was revised to better align with Federal law and regulations. Since August of 2020, the Title IX regulations have required a complex grievance procedure only for the investigations, determinations of responsibility, and appeals of alleged sexual harassment as defined therein. In addition to clarifying the sexual harassment grievance process, this revision carves out the sexual harassment procedures for use in those cases but allows sex discrimination, not including sexual harassment, to be handled using a simpler process.</p>
JGFGAA	Stock Supply of Emergency Medication	<p>KASB Review (New) This policy was one that KASB revised; however, USD 305 did not have in their approved policy. It is our recommendation to adopt.</p> <p>Minor revisions made on stock supply of epinephrine and/or albuterol were made due to legislative action.</p>

JGFGBA	Student Self-Administration of Medication	KASB Review Minor revisions made on student self-administration of medicine due to legislative action concerning epinephrine and/or albuterol.
JQKA	Foreign Exchange Student	KASB Review Legislation this year ensures that any foreign exchange student admitted into the district in accordance with this policy who resides, or will reside, with a host family residing therein may be permitted to enroll in and attend school in the district as if the student were a resident of the school district. This is not a requirement that all districts must take all foreign exchange students. It is still acceptable for the district to only work through district-approved organizations to accept foreign exchange students, to consider other foreign exchange students' visas in securing funding for the student's attendance, etc. After visiting with our two high school principals, we did leave two statements that were in current policy to the presented revised recommendations. Those are noted in blue type.
JRB	Release of Student Records	KASB Review This policy was revised to address changes in law regarding swifter student record transfer for special education and foster students that move from school to school within the same or different districts. The law now requires the records of certain special education students and foster students experiencing a change in placement due to governmental agency action to be forwarded within two business days. The law does allow some flexibility in timing for days the administrative offices are not open.

~~The investment of school district monies shall be the responsibility of the superintendent and district treasurer.~~

~~The board shall designate the banks, savings and loan associations, and savings banks that shall serve as depositories of the district's funds and the officer(s) and employee(s) that shall serve as depositories of the board's funds on behalf of the district. Any changes in such designations shall be ratified by board action and recorded in board minutes. The depositories designated by the board shall be responsible for investment of school district monies, and no individual authorized to have custody of board and district funds shall deposit such funds other than at banks, savings and loan associations, and savings banks designated by the board.~~

Any monies not immediately required for the purposes for which the monies were collected or received may be invested as provided by current statute. Investment objectives are to protect the investment principal, provide liquidity, and maximize investment return.

All offerings of monies for investment shall state the type of investment, the amount to be invested, and the maturity date of each investment. All responses shall be directed to the superintendent, or one of the board's designated depositories as designated by the superintendent, and shall be specified on the basis of simple interest.

Posting Securities

All investments of district monies ~~shall not covered by the Federal Deposit Insurance Corporation (F.D.I.C.) coverage shall~~ be secured to ~~100%~~ 102% of the amount of district monies by ~~F.D.I.C. coverage,~~ a pledge of direct federal obligations, or direct guaranteed federal agency deposits in accordance with requirements of state law or by the public moneys pooled method. Any investments in savings deposits, demand deposits, time deposits, open accounts, certificates of deposit, or time certificates of deposit in excess of the amount insured or guaranteed by the F.D.I.C. shall be secured by the Pool Money Investment Board with the Kansas State Treasurer. All investments acquired by repurchase agreements shall be perfected in the name of the district and shall be delivered to a third-party custodian, which may be the Kansas State Treasurer. Exceptions to the required posting of securities shall be only as provided by law and with approval of the board.

~~All offerings of monies for investment shall state the amount to be invested and the maturity date of each investment.~~

Savings Investments

All banks, ~~and~~ savings and loan associations, and savings banks (hereafter "financial institution(s)") with main or branch offices located within the district and the county or counties in which part of the district is located shall be given an opportunity to respond to requests for proposals on monies offered for investment. The depository institution shall have two business days to respond to the request for proposals. Proposals for savings type accounts will be for ~~with respect to savings deposits, demand deposits, time deposit, open accounts, certificates of deposit or time certificates of deposit with maturities of not more than two years. All responses shall be directed to the superintendent and shall be specified on the basis of simple interest.~~ If one or more financial institutions will pay an interest rate equal to or greater than the investment rate, the district shall select one or more of the eligible financial institutions.

Repurchase Investments

The district may also make requests for proposals to invest in repurchase agreements for direct obligations of, or obligations that are insured as the principal and interest by, the United States government or any agency thereof with financial institutions located in the district. If there is no financial institution in the district, or the in-district institutions are not willing to pay an interest rate equal to or greater than the investment rate, then the district may use financial institutions in the county or counties in which the district is located. If no financial institution listed above is willing to enter into an agreement at an interest rate equal to or greater than the investment rate, then the district may enter into agreements with financial institutions located within Kansas.

Selection of Proposals

Distribution of monies for investment shall be as follows:

~~The district treasurer or other person~~ A depository designated by the board shall inform each eligible financial institution of the total amount of money to be invested on a specified date, ~~and the maturity date of the investment, and the type of investment~~. Each financial institution responding shall submit a ~~single~~ proposal ~~for the type of investment and of~~ the rate of interest it would pay on ~~each type of investment for~~ all or part of the funds to be invested.

Monies shall be invested with the financial institution offering the highest interest rate in such amount as the financial institution will accept, and any remaining amounts shall be invested with the financial institution(s) offering the next highest interest rates in such amounts as it will accept until all funds offered for investment are invested. No financial institution shall be eligible to receive any funds in the same offering at a rate lower than its proposed rate ~~on each type of investment~~.

No proposal less than the most recently determined investment rate as defined in K.S.A. 12-1675a shall be accepted unless otherwise authorized by K.S.A. 12-1675.

~~Any monies not otherwise invested in eligible financial institutions located in the district due to their inability, for whatever reason, to accept the funds, shall be invested in secured deposits in financial institutions which have offices located in counties in which a part of the school district is located.~~

~~Any monies not invested in financial institutions in the district or located in counties in which a part of the school district is located may be invested as authorized by Kansas law.~~

Monies available for reinvestment as a result of maturities may be reinvested with the financial institution holding such monies provided the financial institution agrees to pay the same or higher rate as that offered by the highest proposal at the time the requests for proposals were accepted.

In the event of identical high proposals, the allocation of monies to be invested between the financial institutions offering the high proposals shall be at the discretion of the ~~depository designated by the board~~ superintendent.

The district treasurer shall record the following information: the date of each request for proposal; the name of each financial institution notified; the name of the officer notified; the proposal

for each type of investment; the amount of monies the financial institution is willing to accept at the rate proposed.

To be eligible to receive invested funds or deposits from the district, any otherwise eligible financial institution shall have on file in the office of the district treasurer a letter requesting its inclusion in any request for proposal and providing proper assurance of compliance with requirements of applicable laws and board policy relating to maintenance of proper security and assurance of its membership in good standing consistent with current federal regulations. The superintendent shall report monthly to the board on the district's investments.

Approved: March 28, 1989

Revised: June 28, 1990

Revised: June 12, 2001

Revised: July 12, 2005

Reviewed: October 24, 2006

Reviewed: December 14, 2010

Reviewed: October 9, 2018

Revised: October 13, 2020

Revised: September 9, 2025

Revised: _____

EBBE Emergency and Safety Drills

EBBE

Building principals shall be responsible for scheduling and conducting emergency and safety drills as required by law and for ensuring students are instructed in the procedures to follow during the drills and in an actual emergency situations.

Approved: — June 12, 2001

Reviewed: — January 11, 2011

Revised: — February 26, 2019

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EBBE R Emergency and Safety Drills

EBBE R

Each building principal shall develop a written plan for specific emergency and safety drills required by law. The plan shall include specific arrangements for the evacuation of mobility impaired and other individuals who may need assistance from staff members to safely exit the building. Although plans for evacuation are essential, the state fire marshal may grant exemptions to the number or manner of drills required by law with regard to students receiving special education or related services, upon request. Exemptions to the total number and manner of drills required may be granted by the state fire marshal upon request of the building principal.

Each principal shall conduct briefings with the staff concerning the emergency plan.

Each teacher shall explain relevant portions of the plan to students under his/her their jurisdiction prior to a date established by the principal on the first day of school. Within one week thereafter, the building principal shall conduct a surprise drill. Other drills shall be held at times determined by the building principal.

The four fire drills and three crisis drills required by law may be scheduled at any time during the school year. “Crisis drills” includes intruder response drills, lockdown drills, and active shooter drills but does not include active shooter simulations. However, The two tornado drills required shall be conducted in September and March. All these drills must be conducted by each school during school hours and may not cannot be made part of regular dismissal at the close of the school day.

Each emergency and safety drill plan shall be reviewed by the superintendent and filed with the clerk.

Active Shooter Drills

For the purposes of this policy, terms have the following meanings.

“Active shooter drill” means an emergency preparedness drill designed to inform and instruct students, teachers, school personnel and other school staff on how to respond in the event that an armed intruder is on the school campus or an armed assailant is in the immediate vicinity of the school. “Active shooter drill” includes:

- for grades kindergarten through five, instruction through tabletop exercises and identification of appropriate places for students to locate during an emergency; and
- for grades six through 12, the information described earlier in this definition and the practice of active shooter drills.

“Active shooter drill” does not include any sensory components, activities or elements that mimic a real-life shooting. “Active shooter drill” is not an active shooter simulation.

“Active shooter simulation” means an emergency exercise, including full-scale or functional exercises, designed to inform and instruct adult teachers, school personnel and other school staff on how to respond in the event of an armed intruder on the school campus or an armed assailant in the immediate vicinity of the school. “Active shooter simulation” includes activities or elements mimicking a real-life shooting, including, but not limited to, simulation of tactical response by law enforcement. “Active shooter simulation” does not include active shooter drills.

“School” means any elementary or secondary public school maintained and operated by a school district and any accredited nonpublic school that provides any of the grades kindergarten through 12.

“Tabletop exercise” means an exercise designed to help students better understand their individual or group roles and responsibilities. “Tabletop exercises” may include constructive problem-solving as it relates to an armed intruder on the school property or an armed assailant in the immediate vicinity of the school and may incorporate age-appropriate written or video scenarios for students to follow.

The district shall conduct active shooter drills that are consistent with the guidelines published by the Kansas State Department of Education.

Once per year, the board shall review the efficacy and effect of active shooter drills and any impacts of such drills on the safety and mental health of students, teachers, and other school personnel and staff.

The principal in any district school where an active shooter drill, active shooter simulation, or tactical training exercise is to take place shall ensure a school employee notifies each parent or person acting as parent at least 24 hours prior to an active shooter drill, active shooter simulation, or tactical training exercise. The notice shall provide that the parent or person acting as parent may opt their student out of participation in such drill or simulation. Any student who is opted out of an active shooter drill or simulation shall have the opportunity to participate in alternative safety education and shall not receive any negative or punitive treatment for not participating in such drill or simulation. If notice cannot be provided at least 24 hours prior to an active shooter drill or simulation, notice shall be provided within 24 hours of the conclusion of the active shooter drill or simulation.

Nothing in this section shall be deemed to supersede or limit the ability of a parent or person acting as parent to opt their student out of participation in an active shooter drill or simulation; or require any school to conduct active shooter drills in a manner that conflicts with the guidelines published by the Kansas State Department of Education.

Except as otherwise provided in this policy regarding tactical training exercises with law enforcement, no school shall conduct, sponsor, or permit any active shooter simulation on school property where students in grades kindergarten through eight regularly attend school.

The board of education or governing body of a school may conduct, sponsor, or permit active shooter simulations on school property, if only students in grades 9 through 12 regularly attend school on such school property.

Nothing in this section shall prohibit law enforcement agencies and adult school personnel from conducting or participating in tactical training exercises on school property if:

- the exercises do not occur during regular school hours or any time when students are present or expected to be present;
- no student participates in such exercises; and
- the board has provided prior written authorization for the use of school property for such exercises.

Approved: June 12, 2001

Revised: January 11, 2011

Revised: February 26, 2019

Revised: November 12, 2019

Revised: _____

EE Food Services Management
(See EBBB)

EE

A supervisor may be hired by the board to oversee the district's food service program.

Sanitation Inspections

The building principal shall inspect each lunchroom to ensure that proper sanitation procedures are being followed.

Records

The supervisor shall be responsible for keeping food service records required by state and federal laws and regulations.

The supervisor shall be under the direct supervision of the superintendent and shall have control over all aspects of the district's food service programs subject to board policy, rules and state and federal regulations.

Meal Prices

Meal prices shall be determined by the board.

Free ~~and or~~ Reduced-Price~~d~~ Meals

Parents~~/or~~ guardians of students attending schools participating in federal school meal programs must be informed of the availability of reimbursable school meals and provided with information about eligibility and the process for applying for free or reduced-price~~d~~ meals on or before the start of school each year. Access to this policy will be provided to parents or guardians when they receive information regarding eligibility and applying for free or reduced-price meals.

Unpaid Meal Charges

The district's meal charging requirements are as follows:

- Adults are not allowed to charge any meals. There is no exception to this policy.
- A meal account for student meals may be established with the district. Parents/guardians are encouraged to prepay for meals at their student's school, the district office, or online at www.usd305.com. Parents/guardians are expected to maintain a positive balance in their student's meal account. Charging of á la carte items to a meal account shall not be permitted; the purchase of á la carte items will be on a cash only basis.
- Families who have accrued charges equal to or exceeding \$50 at the end of each school year will have that debt subject to collection in accordance with policy DP.
- At least one written warning shall be provided to a parent/guardian for exceeding the district's charge limit. Bad debt must be written off as an operating loss and restored using non-federal funds, even if it has been turned over to collection through other legal means.
- If payment of the negative balance is not received, the debt will be turned over to the superintendent for collection (See DP). If the debt is not paid within ten days of mailing the final notice of the negative account balance under policy DP, it shall be considered bad debt for the purposes of federal law concerning unpaid meal charges.
- Payment in satisfaction of any negative balance owed for school meals may be made at the school, district office, or online at www.usd305.com.

- The district will provide a copy of this unpaid meal charges policy to all households at or before the start of school each year and to families and students who transfer into the district at the time of transfer. The terms of this policy will also be communicated to all district staff responsible for enforcing any aspect of the policy. Records of how and when it is communicated to households and staff will be retained by the executive director of business.

Approved: January 20, 1982
Revised: June 28, 1990
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Revised: June 13, 2017
Revised: December 12, 2017
Revised: April 23, 2019
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Reviewed: March 5, 2024
Revised: August 13, 2024
Revised: _____

GAAC **Sexual Sex-Based Discrimination Harassment**
(See GAF and JGEC) (Certified/Classified Staff)

GAAC

The board of education is committed to providing a positive and productive working and learning environment, free from discrimination on the basis of sex, including sexual harassment. The district does not discriminate on the basis of sex in admissions, employment, or the educational programs or activities it operates ~~and is prohibited by Title IX from engaging in such discrimination.~~ Discrimination on the basis of sex, including sexual harassment, ~~will not be tolerated in the school district. Discrimination on the basis of sex~~ of employees or students of the district in any district education program or activity ~~will not be tolerated in the school district and~~ is strictly prohibited.

~~Sex-based discrimination, including~~ sexual harassment, is unlawful discrimination ~~on the basis of sex~~ under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Act Against Discrimination. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs, or events within the United States.

~~It shall be a violation for any employee to discourage a student or another employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy. Violation of this policy by any employee shall result in disciplinary action, up to and including termination.~~

~~Sexual harassment shall include conduct on the basis of sex involving one or more of the following: (1) a district employee conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's educational program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking.~~

~~Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to, verbal harassment or abuse of a sexual nature; pressure for sexual activity; repeated remarks to a person with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning an employee's job status.~~

~~The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. Complaints of sexual harassment will be promptly investigated and resolved. Any person may make a verbal or written report of sex discrimination by any means and at any time.~~

The executive director of human resources has been designated to coordinate compliance with nondiscrimination requirements contained in Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964 regarding discrimination on the basis of sex, and the Kansas Act Against Discrimination. Information concerning the provisions of these Acts, and the rights provided thereunder, ~~are available from the designated compliance coordinator identified herein, or about the application of Title IX to the district is available from the Title IX Coordinator:~~

Executive Director of Human Resources
1511 Gypsum
P.O. Box 797
Salina, KS 67402-0797
compliance.coordinator@usd305.com
785-309-4726

Inquiries about the application of Title IX to the district may also be referred to the **Title IX Coordinator; to the** Assistant Secretary for Civil Rights at the U.S. Department of Education, Office of Civil Rights, 400 Maryland Avenue, SW, Washington D.C. 20202-1100, 800-421-3481, or at OCR@ed.gov, or both.

Response to Harassment Complaints

The district takes all reports of sexual harassment seriously and will respond meaningfully to every report of discrimination based on sex, including sexual harassment, of which the district has actual knowledge. Employees who believe they have been subjected to sexual harassment should discuss the problem with their immediate supervisor, the executive director of human resources or the superintendent. If an employee's immediate supervisor is the alleged harasser, the employee should report the problem to the Title IX Coordinator or the superintendent.

All employees receiving reports of alleged sexual harassment shall notify the Title IX Coordinator.

Definitions

For the purposes of this policy, the following definitions apply to the district in responding to complaints of sexual discrimination including sexual harassment as defined by Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Act Against Discrimination.

"Appeal decision-maker" reviews the appeal along with written statements in support of, or challenging, the outcome of the written determination regarding responsibility, and other relevant documentation collected during the formal grievance process. The appeal decision-maker shall not be the Title IX Coordinator, investigator, decision-maker, or informal resolution facilitator.

The "Complainant" means an individual who is alleged to be a victim of conduct that could constitute sexual harassment.

"Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved.

The "Decision-maker" reviews all the evidence and prepares an impartial written responsibility determination as to whether the alleged conduct occurred and provides an opportunity for the parties and their representatives to prepare written questions to be answered by the other party. The decision-maker

shall not be the Title IX Coordinator, ~~or~~ investigator, ~~or informal resolution facilitator~~.

“Domestic violence” includes ~~felony or misdemeanor crimes of violence~~ committed by a ~~person who is a~~ current or former spouse ~~or intimate~~ partner, ~~person with whom~~ of the victim ~~shares a child, or who is or has cohabited with the victim as a spouse or partner, by a person similarly situated to a spouse of the victim~~ under the family or domestic violence laws of Kansas ~~or applicable federal law, or by any other person against an adult or youth victim having protection from such person’s acts by Kansas or applicable federal law.~~

A “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the district investigate the allegation of sexual harassment.

“Informal resolution facilitator” is a neutral person, designated by the Title IX Coordinator, who has been trained to assist the parties through the voluntary informal resolution process. The informal resolution facilitator shall not be the Title IX Coordinator, investigator, decision-maker, or appeal decision maker.

The “Investigator” is the person who carries out the investigation after the formal complaint is filed and conducts interviews of the witnesses, collects and documents evidence, and drafts an investigative report. **The investigator shall not be the Title IX Coordinator, decision-maker, appeal decision-maker, or informal resolution facilitator.**

A “Respondent” is an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

“Sex-based discrimination” means any unfair treatment, unequal opportunity, or harassment on the basis of sex in the district’s programs or activities.

“Sexual assault” means an offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

“Sexual harassment” means conduct on the basis of sex involving one or more of the following: (1) a district employee conditioning the provision of an aid, benefit, or service of the district on an individual’s participation in unwelcomed sexual conduct; (2) unwelcomed conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district’s educational program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking.

“Stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or to suffer substantial emotional distress.

“Supportive measures” means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent

regardless of whether a formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without reasonably burdening the other party, including measures designed to protect the safety of all parties or the recipient's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school, and other similar measures. The supportive measures provided to the complainant or respondent by the district must remain confidential to the extent that maintaining such confidentiality would not impair the ability of the district to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

The "Title IX Coordinator" is the individual designated at the district level who has the responsibility to coordinate compliance with Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964 regarding discrimination on the basis of sex, and the Kansas Act Against Discrimination. The Title IX Coordinator's responsibilities include, but are not limited to, developing materials and ensuring professional development occurs for staff involved in Title IX compliance, creating systems to centralize records, gathering relevant data, contacting the complainant (and/or parents or guardians, if applicable) once the district has actual knowledge of alleged sexual harassment, coordinating the implementation of supportive measures, signing a formal complaint to initiate a grievance process, and ensuring any remedies are implemented.

Reporting of Sex-Based Discrimination, including Sexual Harassment

The district takes all reports of sex-based discrimination, including sexual harassment, seriously and will respond meaningfully to every such report of which the district has actual knowledge.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. Any person may make a verbal or written report of sex discrimination by any means and at any time.

Any act of retaliation or discrimination against any person who has opposed discrimination; filed a complaint; or testified, assisted, or participated in any investigation, proceeding, or appeal involving sex-based discrimination, including sexual harassment, is prohibited. The district will take appropriate available action to address retaliation, which may include student or employee discipline procedures.

It shall be a violation to discourage a student or an employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy. Violation of this policy shall result in appropriate disciplinary action.

False or malicious complaints of sex-based discrimination, including sexual harassment, may result in corrective or disciplinary action against the complainant.

False statements made in the course of an investigation of sex-based discrimination, including sexual harassment, may result in corrective or disciplinary action against the individual.

~~Complaint Process for Sex-Based Discrimination (Not Sexual Harassment)~~

~~Complaints of sex-based discrimination that do not allege sexual harassment will be investigated through the complaint procedure outlined in policy KN to determine whether, under the totality of the circumstances, the alleged behavior constitutes a violation of this policy. Actions determined to be in violation of this policy shall result in disciplinary action, up to and including termination for employees and expulsion for students. Actions which are in violation of other policies but do not constitute sex-based discrimination may also result in appropriate discipline.~~

~~Grievance Process for Sexual Harassment~~

~~Any employee who witnesses an act of sexual harassment or receives a complaint of harassment from another employee or a student shall report the complaint to the Title IX Coordinator, the employee's supervisor, or other designated district official. Employees who fail to appropriately report complaints or incidents of sexual harassment to the Title IX Coordinator, the employee's supervisor, or other designated district official may face disciplinary action.~~

~~Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.~~

The Title IX Coordinator, any investigator, decision-maker, ~~appeal decision-maker~~, or any ~~person who facilitates an~~ informal resolution ~~facilitator process~~ shall not have a conflict of interest or bias for or against the complainant or respondent. These individuals shall receive training on the definition of sexual harassment; the scope of the education program and activities; how to conduct an investigation, including appeals and informal resolution processes; and how to serve impartially, including avoiding prejudgment of the facts, conflicts of interest, and bias.

~~Investigators shall receive training on issues of relevance of questions and evidence in order to create investigative reports that fairly summarize relevant evidence.~~

Decision-makers shall receive training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behaviors are not relevant. ~~Investigators shall receive training on issues of relevance of questions and evidence in order for them to create investigative reports that fairly summarize relevant evidence.~~

~~Any employee who witnesses an act of sexual harassment or receives a complaint of harassment from another employee or a student shall report the complaint to his/her immediate supervisor, the Title IX Coordinator, or the superintendent. Employees who fail to report complaints or incidents of sexual harassment to appropriate school officials may face disciplinary action. District officials who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action.~~

~~Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable conduct may or may not constitute sexual harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not~~

constitute harassment may also result in employee discipline.

If discrimination or harassment has occurred, the district will take prompt, remedial action to stop it and prevent its reoccurrence.

Within 10 business days of any reports of sexual harassment, the Title IX Coordinator shall promptly respond in a meaningful way to any reports of sexual discrimination including sexual harassment of which the district has actual knowledge as follows: contact the complainant within 10 business days and discuss the availability of supportive measures, with or without the filing of a formal complaint; and consider the complainant's wishes as to supportive measures; and inform the complainant of the right to a formal complaint investigation consistent with Title IX and the informal resolution process.

Informal Resolution Process for Sexual Harassment Complaints

At any time during the formal complaint process regarding alleged sexual harassment and prior to reaching a determination regarding responsibility, the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and determination of responsibility.

The informal resolution process requires:

- the informal resolution facilitator is to be a trained educational professional, consultant, or other individual selected by the Title IX Coordinator who has received training on their role;
- the parties to be provided a written notice disclosing the allegations, the requirements of the informal resolution process, and information on when it may preclude the parties from resuming a formal complaint arising from the same allegations;
- at any time prior to agreeing to a resolution, any party to have the right to withdraw from the informal resolution process and resume the investigation of the formal complaint and to be informed of any consequences resulting from participating in the informal resolution process;
- that the parties voluntarily consent, in writing, to the informal resolution process; and
- that the informal resolution process is not used to resolve allegations that an employee has sexually harassed a student.

If the matter is resolved to the satisfaction of the parties, the facilitator shall document the nature of the complaint and the resolution, have both parties sign the agreement, provide a copy of the agreement to both parties, and forward it to the Title IX Coordinator. If the matter is not resolved, the informal resolution facilitator will notify the Title IX Coordinator, who will resume the formal complaint process.

Formal Grievance Process for Sexual Harassment Complaints

No formal investigation of alleged sexual harassment may occur until after a formal complaint has been filed.

The procedures for filing a formal complaint are as follows.

- At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the district concerning which the formal complaint is filed.

- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. Filing of the complaint with the Title IX Coordinator may be done in person, by mail, or by email. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved, the Title IX Coordinator may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 calendar days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.

Upon receipt of a formal complaint, the Title IX Coordinator shall either dismiss the formal complaint or initiate the formal grievance process by providing notice to the parties of the complaint.

Dismissal of a Formal Complaint of Sexual Harassment

The Title IX Coordinator must dismiss the complaint if it is determined that:

- even if all the facts alleged are true, the conduct alleged in the formal complaint would not constitute sexual harassment as defined herein;
- the conduct did not occur in the recipient's education program or activity; or
- the conduct did not occur against a person in the United States.

During the course of a formal grievance process, the Title IX Coordinator may dismiss the complaint if:

- a complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;
- the respondent is no longer enrolled or employed by the district; or
- specific circumstances prevent the recipient from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

Upon a dismissal of a complaint, the Title IX Coordinator must promptly send written notice of the dismissal and reason(s) therefor simultaneously to the parties.

Dismissal of a formal complaint does not preclude an investigation or disciplinary action under another district policy.

Supportive Measures

The district will treat the complainant and respondent equitably by offering supportive measures. These non-disciplinary and non-punitive measures will be offered as appropriate, as reasonably available, and without cost to the complainant or the respondent. Supportive measures are designed to restore or preserve equal access to the education program or activity without unreasonably burdening the other party. "Support Measures" shall include, but not be limited to, measures designed to protect the safety of all parties, to protect the district's educational environment, or to deter sexual harassment. These measures may include counseling, extensions of deadlines or course-related adjustments, modifications of work or class schedules, escort services, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring, and other similar measures. The Title IX Coordinator is responsible for coordinating the effective implementation

of supportive measures.

Formal Complaint

No investigation of alleged sexual harassment may occur until after a formal complaint has been filed.

A formal complaint is a document filed by the complainant or signed by the Title IX Coordinator alleging sexual harassment and requesting an investigation. The procedures for filing a formal complaint are as follows:

- At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the district concerning which the formal complaint is filed.
- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. Filing of the complaint with the Title IX Coordinator may be done in person, by mail, or by email. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved, the Title IX Coordinator may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 calendar days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- An investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by a qualified individual designated by the Title IX Coordinator or another individual appointed by the board. The investigation shall be thorough. All interested persons, including the complainant and the respondent, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.

Initiation of Formal Grievance Process for Sexual Harassment Complaint Notice Requirements

Upon filing of a formal complaint of sexual harassment, the district shall provide written notice to the known parties including:

- notice of the allegations of sexual harassment including sufficient details to prepare a response before any initial interview including:
 - the identities of the parties involved, if known;
 - the conduct allegedly constituting sexual harassment; and
 - the date and location of the alleged incident, if known.
- the district's investigation procedures, including any informal resolution process;
- a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made by the decision-maker at the conclusion of the investigation;
- notice to the parties they may have an advisor of their choice and may inspect and review any evidence; and
- notice to the parties of any provision to the district's code of conduct or policy that prohibits knowingly making false statements or knowingly submitting false information.

If, in the course of an investigation, the investigator decides to investigate allegations about the complainant or respondent that are not included in the notice initially provided, ~~the Title IX Coordinator shall provide~~ notice of the additional allegations ~~shall be provided~~ to known parties.

~~Formal Complaint Investigation~~ ~~s~~ ~~Procedures~~ ~~Regarding Sexual Harassment~~

To ensure a complete and thorough investigation ~~of any sexual harassment complaint~~ and to protect the parties, the investigator shall:

- ensure that the preponderance of the evidence burden of proof and the burden of gathering evidence is sufficient to reach a determination regarding responsibility rests on the district and not the parties;
- provide an equal opportunity for the parties to present witnesses and evidence;
- not restrict either party's ability to discuss the allegations under investigation or to gather and present relevant evidence;
- allow the parties to be accompanied ~~with by~~ an advisor of ~~the party's~~ ~~their~~ choice;
- provide written notice of the date, time, location, participants, and purpose of any interview; ~~or meeting; or hearing~~ at which a party ~~or witness~~ is expected to participate;
- provide the parties equal access to review all the evidence collected which is directly related to the allegations raised in a formal complaint ~~of sexual harassment~~, including the ~~investigation~~ ~~investigative~~ report, and the opportunity to respond to that evidence before a determination is made;
- be impartial and objectively evaluate all relevant evidence without relying on sex stereotypes;
- not have conflicts of interest or bias for or against complainants or respondent; and
- not make credibility determinations based on the individual's status as complainant, respondent, or witness.

~~Formal Complaint Investigation Report~~

The investigator shall prepare an ~~initial~~ investigative report that fairly summarizes relevant evidence and share the report with the parties and their advisors ~~simultaneously for review and response~~.

~~Before completing the investigative report, the investigator must send each party and their advisors the investigative report for review and allow~~ The parties ~~shall have~~ 10 days to submit a written response ~~to the initial report~~ for the investigator's consideration.

~~Following the opportunity for the parties and their advisors to review and respond to the initial report, the investigator shall submit a final report to the parties and the Title IX Coordinator simultaneously. Upon receipt, the Title IX Coordinator shall provide a copy of the final report and supporting documentation to the decision-maker.~~

~~Decision-Maker's Determination~~ ~~Regarding Sexual Harassment Complaints~~

Upon receiving the investigator's ~~final~~ report, ~~but prior to reaching a determination regarding responsibility~~, the decision-maker must ~~make a determination regarding responsibility and~~ afford each party the opportunity to submit written, relevant questions that ~~the parties a party~~-wants asked of any party or witness, provide each party with ~~the any~~ answers ~~provided~~, and allow for additional, limited follow-up questions.

The decision-maker must issue a written determination regarding responsibility based on a preponderance of the evidence. The decision-maker's written determination shall:

- identify the allegations potentially constituting sexual harassment;
- describe the procedural steps taken, including any notifications to the parties, site visits, methods used to gather evidence, and interviews;
- include the findings of fact supporting the determination;
- address any district policies and/or conduct rules which apply to the facts;
- a statement of, and rational for, the result as to each allegation, including a determination regarding responsibility; and
- the procedures and permissible bases for the complainant and/or respondent to appeal the determination.

The written determination may, but is not required to, recommend **that, based on respondent's action, respondent be subject to** disciplinary sanctions and any remedies designed to preserve access to the educational program or activity that may be provided by the district to the complainant.

Actions determined to be in violation of this policy shall result in disciplinary action, up to and including termination for employees and expulsion for students. Actions which are in violation of other policies but do not constitute sex-based discrimination may also result in disciplinary action.

A copy of the written determination shall be provided to both parties **and the Title IX Coordinator** simultaneously.

The range of disciplinary sanctions and remedies may include, but may not be limited to, supportive measures, short term suspension, long term suspension, expulsion for students, and/or termination for employees. Complainants and respondents shall be treated equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made. The Title IX Coordinator is responsible for the effective implementation of any remedies. If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.

If the investigation results in a recommendation that an employee be suspended with or without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable) and/or state law will be followed.

Records relating to complaints filed and their resolution shall be maintained by the Title IX Coordinator for seven years.

The decision becomes final on the date the parties receive the results of an appeal, if any appeal is filed, or on the date the opportunity for an appeal expires.

If the formal grievance process determines the actions constituted sexual harassment in violation of this policy, the respondent shall be subject to disciplinary action, up to and including termination for employees or expulsion for students. If the formal grievance process determines the actions were in violation of other policies but do not constitute sexual harassment, the respondent may be subject to

~~discipline under those policies.~~

~~If it is determined that sexual harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence.~~

~~Appeals~~ ~~Regarding Sexual Harassment Complaints~~

The complainant or respondent may appeal the decision-maker's determination regarding responsibility ~~of a sexual harassment complaint~~ or a dismissal of a formal complaint, on ~~the~~ ~~any of the~~ following ~~bases~~:

- procedural irregularity that affected the outcomes;
- new evidence that was not reasonably available at the time ~~the determination regarding responsibility or dismissal of the complaint was made~~ that could affect the outcome; and/or
- the Title IX Coordinator, investigator, or decision-maker had a conflict of interest or bias against either party that affected the outcome.

The request to appeal shall be made in writing to the Title IX Coordinator within 10 days after the date of the written determination. Appeals shall be a review of the record by an attorney, an independent hearing officer appointed by the board, or the board. The appeal decision-maker may not be the Title IX Coordinator, the investigator, ~~or~~ the decision-maker, ~~or informal resolution facilitator that participated in any level of the grievance process that led to~~ ~~from~~ the original determination.

~~The Title IX Coordinator shall notify the parties in writing of the filing of an appeal and implement appeal procedures equally for both parties.~~

The appeal decision-maker ~~shall give the parties an equal opportunity to submit a written statement in support of, or challenging, the outcome of determination of responsibility. will issue a written decision~~ Within 30 days after the appeal is filed, the appeal decision-maker ~~shall issue a written decision, including will describe the result of the appeal and~~ the rationale for the ~~decision, and provide the written decision simultaneously to both parties and to the Title IX Coordinator result.~~

~~Records relating to sexual harassment complaints filed and their resolution shall be maintained by the Title IX Coordinator for seven years.~~

~~The appeal decision-maker shall:~~

- ~~review the evidence gathered by the investigator, the investigator's report, and the original decision-maker's determination;~~
- ~~notify both parties in writing of the filing of the appeal and give them an opportunity to submit further evidence in writing;~~
- ~~not have a conflict of interest or bias for or against complainant or respondent and receive the required training;~~
- ~~issue a written decision and the rationale for the decision within 30 days after the appeal is filed;~~
- ~~describe the result of the appeal and the rationale for the result in the decision; and~~
- ~~provide the written decision simultaneously to both parties and to the Title IX Coordinator.~~

Informal Resolution Process

At any time during the formal complaint process and prior to reaching a determination regarding responsibility, the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and determination of responsibility.

The informal resolution process may be facilitated by a trained educational professional, consultant, or other individual selected by the Title IX Coordinator under the following conditions:

- the parties are provided a written notice disclosing the allegations, the requirements of the informal resolution process, information on when it may preclude the parties from resuming a formal complaint arising from the same allegations;
- at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the investigation of the formal complaint and be informed of any consequences resulting from participating in the informal resolution process;
- the parties voluntarily and in writing consent to the informal resolution process; and
- the informal resolution process cannot be used to resolve allegations that an employee sexually harassed a student.

If the matter is resolved to the satisfaction of the parties, the facilitator shall document the nature of the complaint and the proposed resolution, have both parties sign the documentation and receive a copy, and forward it to the Title IX Coordinator. Within 20 days after the complaint is resolved in this manner, the Title IX Coordinator shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved, or if the individual does not believe the resolution remains acceptable within 20 days after the informal resolution document is executed, the individual or the Title IX Coordinator may proceed with the formal complaint process.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment, for participating in the complaint process, or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or appeal.

Use of this complaint procedure is not a prerequisite to the pursuit of any remedies, including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

Initiation of a complaint of sexual harassment in good faith will not adversely affect the job security or status of an employee, nor will it affect his or her compensation. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in an investigation, proceeding, or hearing involving discrimination including sexual harassment is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including termination of employment.

To the extent possible, while still following the above procedures, confidentiality will be maintained throughout the investigation and resolution of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to provide supportive

~~measures to both parties, to take appropriate corrective action, and to provide due process to the complainant and the respondent.~~

~~False or malicious complaints of sexual harassment may result in corrective or disciplinary action up to and including termination of employment.~~

Dissemination of Policy

A summary of this policy and the complaint procedures including how to report or file a formal complaint of sex discrimination or sexual harassment shall be ~~posted~~ **published** in ~~each~~ district ~~facility,~~ **shall be published in employee** handbooks, **and** on the district's website **as directed by the Title IX Coordinator, and as otherwise directed by the superintendent.** Notification of the policy may include posting information **al** notices **in district or school publications,** publishing in local newspapers, **publishing in newspapers and magazines operated by the school,** or distributing memoranda or other written communications to students and employees.

In addition, the district is required to include a statement of **nondiscriminatory policy** **nondiscrimination** in any bulletins, announcements, publications, catalogs, application forms, or other recruitment materials that are made available to participants, students, applicants, or employees.

Approved: April 6, 1994
Revised: June 12, 2001
Reviewed: December 9, 2003
Revised: July 12, 2005
Revised: March 29, 2011
Revised: November 10, 2015
Revised: February 26, 2019
Revised: October 13, 2020
Revised: August 10, 2021
Revised: _____

IDAD Title I Programs

IDAD

The board shall ensure ~~that~~ the district's Title I programs operate in accordance with federal laws and conditions, including implementing the following:

- The district will establish and operate programs, activities, and procedures for the involvement of parents in all Title I schools that are planned and operated with meaningful consultation with parents of participating children.
- The district will work with its schools to ensure that required school-level parent and family engagement policies are developed and that each school has a school-parent compact outlining shared responsibilities for improving student academic achievement.
- The district will incorporate this Parent and Family Engagement Policy into its overall Title I plan.
- To the extent practicable, the district will provide opportunities for informed participation of parents and family members, including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children, including providing information and school reports in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- Parents will be informed of their right to request additional meetings and to provide input if the Title I plan is not satisfactory.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent and will ensure that not less than 90 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the statutory definition of “parent and family engagement,” and expects that its Title I schools will carry out programs, activities, and procedures in accordance with the definition:
 - Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring
 - that parents play an integral role in assisting their child’s learning;
 - that parents are encouraged to be actively involved in their child’s education at school;
 - that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - the carrying out of other activities.
- The school district will inform parents and parental organizations of the purpose and existence of the Kansas Parent Information Resource Center (KPIRC).

The board shall strongly encourage parental involvement in the district’s Title I program. The superintendent is responsible for administering the district’s Title I program; ~~assessing the educational needs of all students, particularly the needs of educationally disadvantaged children; developing appropriate communication channels between all parties; to the extent practicable, providing full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under federal law in a format and language such parents/guardians can understand; developing inservice training for parents and staff; and developing~~

appropriate evaluation procedures.

Implementation of District-Wide Parent-Family Engagement Policy

The district will adopt and implement a plan to accomplish the required components of this policy.

Annual Parent Meeting

Parents shall receive information about the Title I program, the curriculum, academic assessments, and required proficiency levels, and their right to request additional meetings. All parents of Title I students shall be invited to the meetings. The board shall designate at least one meeting date each school year to provide parents of Title I students with an opportunity to meet with school personnel in order to participate in the design and implementation of the Title I program.

Annual Evaluation

The district shall conduct, with involvement of parents, an annual evaluation of the contents and effectiveness of this policy and the accompanying plan. The district shall use the findings of the evaluation to design strategies for more effective parental involvement and to revise, if necessary, the policy and accompanying plan.

Approved: December 13, 2011

Revised: April 11, 2023

Revised: _____

IHF Graduation Requirements
(See JFCA)

IHF

The board may adopt graduation requirements exceeding the minimums set forth by state regulation. Unless otherwise provided herein, in order to qualify for graduation, students must earn 24 academic credits **and complete two accomplishments that demonstrate the student will be a successful high school graduate that** meeting state and district requirements. This credit requirement shall apply beginning with those students who will enter the ninth grade in the school year following the effective date of the additional requirement.

Exceptions may be granted by the board to waive local graduation requirements that are in excess of the state minimum requirements for students on a case-by-case basis.

The board shall award a student a diploma if the student is at least 17 years old; is enrolled or resides in the district; was in custody of the Secretary of the Kansas Department of Corrections (KDOC), the Secretary for the Department of Children and Families (DCF), or a federally recognized Indian tribe in this state at any time on or after the student's 14th birthday; and has achieved at least the minimum high school graduation requirements adopted by the state board of education.

Other situations which may warrant waiver of graduation requirements in excess of the minimum requirements adopted by the state board include, but may not be limited to, the following circumstances:

- if such student is an adult learner whose four-year cohorts have graduated; or
- if such student is attending an alternative school or program and has experienced high mobility, teen pregnancy, long-term illness, or other hardship conditions.

Approved: August 1, 1984
Revised: May 15, 1991
Revised: March 14, 1995
Revised: May 9, 1995
Revised: February 25, 1997
Revised: June 12, 2001
Revised: November 25, 2003
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Revised: March 29, 2011
Revised: August 28, 2012
Revised: October 8, 2013
Reviewed: November 10, 2015
Revised: November 8, 2016
Revised: June 11, 2024
Revised: March 10, 2026
Revised: _____

IIBGC Staff Online Activities

(See GAF, GBU, IIBG, IIBGA and KGA)

IIBGC

Employees are encouraged to use district electronic mail and other district technology and resources to promote student learning and to communicate with parents of students and education-related entities. If those resources are used, they shall be used for purposes directly related to work-related activities. Technology-based materials, activities, and communication tools utilized by employees with students shall be used in accordance with law and appropriate for and within the range of the knowledge, understanding, age, and maturity of students with whom they are used.

District employees, including, but not limited to, administrators, classroom teachers, and extracurricular and co-curricular activity coaches and sponsors, may set up social media accounts using district technological resources, and following district policy and procedures to promote and enhance communications with students, parents, and the community concerning school-related programs and activities as well as for the purpose of supplementing classroom instruction. Social media sites and other online communication options offering instructional benefits may be used for the purpose of supplementing classroom instruction and to promote communications with students and parents concerning school-related activities, as allowed by law and this policy.

Definitions

For purposes of this policy, a “social media platform” is any online website or application that permits a person to become a registered user, create an account or profile for the primary purpose of creating, sharing, or interacting with user-generated content that is publicly viewable. “Social media platform” includes, but is not limited to, Facebook, Instagram, Snapchat, TikTok, X (Twitter). “Social media platform” does not include:

- any online website or application whose primary purpose is educational;
- any platform approved by the board if such platform:
 - is owned, licensed, or contractually controlled by the school district;
 - allows for required user accounts;
 - allows communications to be monitored, archived, retained, or audited in compliance with policy or law;
 - is accessible to parents or guardians; and
 - used by employees in accordance with policy;
- email;
- direct messaging services that only share messages between a sender and a named recipient and does not display or post messages publicly or to users not identified as recipients by the sender of the message; and
- any online product or service that does not have school-specific features or identifiers and the predominant purpose is to post educational materials, news, resources and user comments, or other interactive functionality that is incidental to such predominant purpose.

For the purposes of this policy, “official school purposes” means the broadcasting or posting of public, one-way communications that pertain to school functions, activities, or events. “Official school purposes” does not include private communications, direct communications, or two-way communications with any student.

Use of Social Media for District Purposes

In order for district employees to utilize a social media platform for instructional, administrative,

IIBGC Staff Online Activities

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(See GAF, GBU, IIBG, IIBGA and KGA)

or other work-related communication purposes, they shall comply with the following:

1. They shall request permission from the superintendent prior to **setting up or** using any social media platform **for district purposes**.
2. If permission is granted, staff members will set **up** the **platform up page or account** following **any all** district policy, administrative procedures, and directives. This shall include, but may not be limited to, limiting the employee to using only board approved social media platforms for official school purposes and giving administrative access and editing rights to designated district or school officials.
3. If the expenditure of district funds is required to complete the set-up or maintenance of the **page or account platform**, the requesting staff member shall present an itemized summary of such costs to the superintendent for appropriate approval.
4. Once the **page or account platform** is in use, the sponsoring staff member is responsible for the following:
 - a. monitoring and managing the **page or account platform** to promote safe and acceptable use and compliance with district policies, administrative guidelines **and** directives, and applicable law; and
 - b. observing confidentiality restrictions concerning release of personally identifiable student information under state and federal law.

Prohibitions Regarding Social Media Platforms

No employee of the district shall privately or directly communicate with any student through a social media platform, except as expressly permitted under this policy. This prohibition applies regardless of whether communication occurs during or outside the school day.

No employee shall require a student to use a social media platform for any assignment or extracurricular activity.

The provisions of this policy **regulating social media platform use that are not made for official school purposes and that require the use of only board approved social media platforms with limited student communications** do not apply to any virtual school, as defined by Kansas law.

Definitions

For purposes of this policy, a “social media platform” is any online website or application that permits a person to become a registered user, create an account or profile for the primary purpose of creating, sharing, or interacting with user-generated content that is publicly viewable. “Social media platform” includes, but is not limited to, Facebook, Instagram, Snapchat, TikTok, X (Twitter). “Social media platform” does not include:

- **any online website or application whose primary purpose is educational;**
- **any platform approved by the board if such platform:**
 - **is owned, licensed, or contractually controlled by the school district;**
 - **allows for required user accounts;**
 - **allows communications to be monitored, archived, retained, or audited in compliance with policy or law;**
 - **is accessible to parents or guardians; and**

IIBGC Staff Online Activities

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(See GAF, GBU, IIBG, IIBGA and KGA)

- ~~used by employees in accordance with policy;~~
- ~~email;~~
- ~~direct messaging services that only share messages between a sender and a named recipient and does not display or post messages publicly or to users not identified as recipients by the sender of the message; and~~
- ~~any online product or service that does not have school-specific features or identifiers and the predominant purpose is to post educational materials, news, resources and user comments, or other interactive functionality that is incidental to such predominant purpose.~~

~~For purposes of this policy, “official school purposes” means the broadcasting or posting of public, one-way communications that pertain to school functions, activities, or events. “Official school purposes” does not include private communications, direct communications, or two-way communications with any student.~~

Uses of Social Media Platforms for Official School Purposes

The board may approve specific social media platforms for employee use for official school purposes, and employees are expected to utilize only board approved social media platforms in the performance of any district related work responsibilities, including the posting of information on behalf of district programs, clubs, and activities.

Board-approved social media platforms may be used by employees only for the following purposes:

- posting or broadcasting one-way, public communications; and
- sharing general information related to school programs, activities, or events.

Employees shall not use social media platforms for any form of two-way interaction with students, including, but not limited to:

- private or direct messaging;
- comment-based conversations; or
- other two-way exchange of individualized messages with a student.

Other Online Platforms

Employees may communicate with students through **district approved** platforms that are not classified as social media platforms, provided such use complies with board policy and applicable law.

These platforms may include:

- district email accounts;
- district learning management systems; **and**
- board approved messaging, notification, or collaboration platforms; **and**
- **direct messaging applications.**

All board approved platforms must allow for appropriate administrative supervision, monitoring, and record retention.

IIBGC Staff Online Activities

IIBGC-4

(See GAF, GBU, IIBG, IIBGA and KGA)

Training and Compliance

The superintendent shall provide training to employees regarding acceptable social media platform communication practices as necessary for implementation of new requirements and then periodically thereafter.

Disciplinary Actions

~~While not in direct violation of applicable law or this policy,~~ Staff members are strongly discouraged from creating personal social media accounts with which they connect with current or future students. Employees taking such action do so at their own risk. All employees shall be subject to disciplinary action if their conduct relating to use of technology, social media, or online resources violates board policy, ~~or~~ administrative ~~regulations and/or~~ procedures, ~~or~~ ~~supervisory~~ directives; Kansas law regarding social media platform use by school employees; statutory or regulatory provisions governing employee conduct or the protection of student record information; or if it impairs the staff member's job performance or effectiveness in the work setting.

District staff shall ~~endeavor to~~ protect the health, safety, and emotional well-being of students and confidentiality of student ~~record~~ information both in the school setting and in their ~~offsite~~, online actions. Conduct in violation of this policy, including, but not limited to, ~~conduct~~ ~~acts~~ relating to the use of technology, any social media ~~platform~~, or online resources, may form the basis for disciplinary action up to and including termination from employment.

Approved: June 9, 2026

Revised: _____

JB Attendance Records

JB

(See JBC, JBD, and JBE and JRB)

Daily attendance records shall be maintained for each student in each school. The primary responsibility for recording attendance shall be assigned to teachers using forms prescribed by the superintendent. A cumulative attendance record for each student shall also be maintained.

The superintendent shall include attendance data in an annual report to the board. Attendance problems shall result in disciplinary action and/or truancy reporting, as appropriate, and shall be reported to the board as necessary.

Approved: September 4, 1991

Revised: June 12, 2001

Reviewed: June 14, 2011

Revised: November 8, 2016

Revised: _____

JBC Enrollment

JBC

(See IIBGD, JBCA, JBCB, JBCC and JQKA)

Resident Students

A “resident student” is any **child student** who has attained the age of eligibility for school attendance and lives with a parent or a person acting as a parent who is a resident of the district. **Children who are “homeless” as defined by Kansas law and who are located in the district will be admitted as resident students.** For purposes of this policy, “parent” means the natural parents, adoptive parents, step-parents, and foster parents. For purposes of this policy, “person acting as a parent” means a guardian or conservator, a person liable by law to care for or support the child, a person who has actual care and control of the child and provides a major portion of support, or a person who has actual care and control of the child with written consent of a person who has legal custody of the child.

Homeless Students

Any student who has attained the age eligibility for school attendance may attend school in the district where the student resides or is staying if the student is homeless as defined by law. Details concerning the education of homeless students may be found in board policy JBCA.

Foster Students

Any student in the custody of the Secretary of the Department for Children and Families (“DCF”) who has attained the age of eligibility for school attendance shall be permitted to enroll in and attend school in any school district of the state or remain enrolled in and continue attending school in the student’s school of origin.

If a court or DCF changes the placement of a student across a school boundary within the school district, the student shall be permitted to:

- enroll in and attend the school where the student is placed; or**
- remain enrolled in and continue attending the student’s school of origin.**

DCF shall determine the child’s enrollment and attendance based on the best interests of the child.

The district shall not deny or delay enrollment and attendance of any foster student whose placement has changed on the basis that the school district or school is not in possession of the student’s educational records.

Details concerning the education of foster students may be found in board policy JBCB.

Nonresident Students

Details concerning the enrollment and continued enrollment process for nonresident students may be found in board policy JBCC.

Military Students

Details concerning the enrollment and attendance of military students, as defined in state law, may be found in board policy **JBCCA**.

Enrollment Restriction

Unless approved in advance by the board, no student, regardless of residency, who has been

(See IIBGD, JBCA, JBCB, JBCC and JQKA)

suspended or expelled from another school district will be admitted to the district until the period of such suspension or expulsion has expired.

Enrollment Procedures

The superintendent shall establish orderly procedures for enrolling all students, including pre-enrollment, changes in enrollment, normal enrollment times, and communication to parents and to the public.

Part-Time Students

The board allows any child to enroll part-time in the school district to allow the student to attend any courses, programs, or services offered by the school district if the child:

- is also enrolled in a non-accredited private elementary or secondary school or in any other private, denominational, or parochial school as required by law;
- requests to enroll part-time in the school district; and
- meets the age of eligibility requirements for school attendance.

District administrators shall make a good faith attempt to accommodate scheduling requests of students enrolling in the school district in these situations but shall not be required to make adjustments to accommodate every such request.

Part-time students, other than those specified previously in this policy, may enroll with the administration's permission if they complete all paperwork in a timely fashion and are in attendance no later than the first day of school. Such part-time students may be admitted only to the extent that staff, facilities, equipment, and supplies are available, and the students follow the district's student conduct policies and rules.

Identification of Students

All students enrolling in the district for the first time shall provide required proof of identity. Students enrolling in kindergarten or first grade shall provide a certified copy of their birth certificate; a certified copy of the court order placing the child in the custody of **DCF the Secretary of the Department for Children and Families**, or other documentation which the board determines to be satisfactory. Students enrolling in grades 2-12 shall provide a certified transcript, similar pupil records or data, and other documentary evidence the board deems satisfactory.

The above requirements are not to serve as barriers to immediate enrollment of students designated as homeless or foster children as required by the Every Student Succeeds Act (ESSA) and the McKinney-Vento Act as amended by ESSA. The district shall work with **DCF the Department for Children and Families**, the school last attended, or other relevant agencies to obtain necessary enrollment documentation.

If proper proof of identify is not provided within 30 days of enrolling, the superintendent shall notify local law enforcement officials as required by law and shall not notify any person claiming custody of the child.

(See IIBGD, JBCA, JBCB, JBCC and JQKA)

Enrollment Information

The enrollment documentation shall include a student's permanent record card with a student's legal name as it appears on the birth certificate or as changed by a court order and the name, address, and telephone number of the lawful custodian. The records shall also provide proper proof of identity.

Assignment to a School Building, Grade Level, or Classes

Unless otherwise provided herein, the superintendent shall assign students to the appropriate building. Any student desiring to attend a school outside the attendance area in which the student resides may do so only with the prior written permission of the superintendent.

If required by law, students placed in foster care or students who are homeless may be educated in their "school of origin" instead of the building corresponding to the assigned attendance area. (For definition of "school of origin," see regulations for JBCA and JBCB.)

Assignments to a particular grade level or particular classes shall be determined by the building principal based on the educational abilities of the student. If the parents disagree, the principal's decision may be appealed to the superintendent. If the parents are still dissatisfied with the assignment, they may appeal in writing to the board.

Transferring Credit

In middle school and high school, full faith and credit shall be given to units earned in other accredited schools at the time the student enrolls in the district, unless the principal determines there is a valid reason for not doing so. For online credit approval procedures after enrollment, see IIBGD

Transfers from Non-Accredited Schools

Students transferring from non-accredited schools will be placed by the principal. Initial placement will be made by the principal after consultation with the parents or guardians and guidance personnel. Final placement shall be made by the principal based on the student's documented past educational experiences and performance on tests administered to determine grade level placement.

Approved: January 20, 1982
Revised: July 16, 1986
Revised: August 1, 1990
Revised: September 4, 1991
Revised: December 1, 1993
Revised: April 6, 1994
Revised: May 28, 1996
Revised: November 12, 1996
Revised: February 4, 1997
Revised: May 12, 1998
Revised: June 8, 1999
Revised: June 12, 2001
Revised: December 9, 2003
Revised: October 12, 2004
Revised: June 14, 2011

JBC Enrollment

JBC-4

(See IIBGD, JBCA, JBCB, JBCC and JQKA)

Reviewed: October 8, 2013

Revised November 10, 2015

Reviewed: November 8, 2016

Revised: June 13, 2017

Revised: November 12, 2019

Revised: October 13, 2020

Revised: July 12, 2022

Revised: August 8, 2023

Revised: September 9, 2025

Revised: June 9, 2026

Revised: _____

(See EDAA, JBC, JBCA and JRB)

The district, in accordance with state and federal law and the Kansas state plan, will ensure students placed in foster care within the school district have access to a public education in a stable educational environment. For the purposes of this policy and its applicable regulations, “foster care” means 24-hour substitute care for children placed away from their parents and for whom a child welfare agency has placement and care duties.

Point of Contact

The executive director of educational programs shall serve as a point of contact for child welfare agencies on behalf of the district.

Mobile Crisis Helpline

Crisis support for Kansas families and children to resolve an emotional, psychiatric, or behavioral health crisis is available through the Department of Children and Families Mobile Crisis Helpline, 1-833-441-2240, including:

- problem-solving to resolve behavioral health crisis;
- referral to community resources or recommendation to engage in stabilization services;
- in-person support via mobile crisis response; and
- contacting mobile crisis response unit to assist in emergency situations.

Services are available to all Kansans 20 years of age or younger including anyone in foster care or formerly in foster care.

Enrollment and Attendance in School

Foster students will be enrolled in and attend school as outlined in policy JBC.

Transfer of Records

The expedited transfer of student records for students experiencing a change in placement within the foster care system is covered in policy JRB.

Approved: June 13, 2017

Revised: October 13, 2020

Revised: April 12, 2022

Revised: _____

JBCC Enrollment of Nonresident Students

JBCC

(See JBC, JBCA, JBCB, and JQKA)

Kansas law requires the board to allow nonresident students to enroll in and attend the schools of the district if the board's capacity determination finds there are open seats for such students. In order to determine the district's capacity to accept nonresident students at each grade level in each district school, the board has adopted this policy.

Details concerning the nonresident enrollment and continued enrollment processes for nonresident students may be found in this policy, while general processes on enrollment documentation, assignment to buildings and classes, etc., may be found in board policy JBC.

This policy does not apply to any virtual school, as defined by Kansas law, or to any school located on a military installation.

Any child who is experiencing homelessness shall be permitted to enroll in and attend the school district of origin or the school district of residence without application and acceptance through this policy.

Any student in custody of the Department for Children and Families who has attained the age of eligibility for school attendance shall be permitted to enroll in and attend any school in any school district of the state or remain enrolled in and continue attending school in the student's school of origin without application and acceptance through this policy.

Any foreign exchange student who resides, or will reside, with a host family in the district may be permitted to enroll in and attend school in the district as if the student were a resident and shall not be subject to the open-seat lottery for enrollment and attendance purposes.

Definitions

For the purposes of this policy, the following definitions apply.

"Homeless child" means a child who lacks a fixed, regular and adequate nighttime residence and whose primary nighttime residence is:

- A. a supervised publicly or privately operated shelter designed to provide temporary living and accommodations, including welfare hotels, congregate shelters and transitional housing for the mentally ill;
- B. an institution that provides a temporary residence for individuals intended to be institutionalized; or
- C. a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for humans.

Except as otherwise provided in this policy, "nonresident student" means a child of school age, pursuant to Kansas law, who resides in Kansas and is enrolled and in attendance at or seeking to enroll and attend a school located in a district where such student is not a resident.

"Parent" means and includes natural parents, adoptive parents, stepparents, and foster parents.

"Person acting as parent" means:

- A. a guardian or conservator; or

(See JBC, JBCA, JBCB, and JQKA)

- B. a person, other than a parent, who:
- i. is liable by law to maintain, care for or support the child;
 - ii. has actual care and control of the child and is contributing the major portion of the cost of support of the child;
 - iii. has actual care and control of the child with the written consent of a person who has legal custody of the child; or
 - iv. has been granted custody of the child by a court of competent jurisdiction.

“Receiving school district” means a school district of nonresidence of a student who attends school in such school district.

“Sibling” means a brother or sister of the whole or half blood, adoptive brother or sister, a stepbrother or stepsister or a foster brother or foster sister.

Determining Capacity for Nonresident Enrollment

The superintendent has the responsibility for studying capacity in each school of the school district and at each grade level within each school and for making recommendations to the board regarding the district’s capacity to accept nonresident students. To make recommendations to the board to assist with determining capacity, the superintendent shall do the following.

The superintendent shall develop recommendations on capacity and classroom student-to-teacher ratios in each grade level in each school serving kindergarten students and students in grades one through eight. Such recommendations may be based on, but not limited to, the following factors:

- present classroom student-teacher ratios in each grade level in each school;
- projected enrollment shifts based on the resident student population, which may include a percentage adjustment for anticipated growth or decline based on documented enrollment trends; and
- maximum capacity of the classroom and associated learning, activity, and common area spaces.

The superintendent shall develop recommendations on capacity and student-to-teacher ratios for each school building or program serving students in grades nine through twelve. Such recommendations may be based on, but not limited to, the following factors:

- present building or program student-teacher ratios;
- projected enrollment shifts based on the resident student population, which may include a percentage adjustment for anticipated growth or decline based on documented enrollment trends;
- anticipated demand for particular courses or programming; and
- maximum capacity of the classroom and associated learning, activity, and common area spaces.

On or before May 1 of each year, the superintendent shall present the recommendations concerning capacity and student-to-teacher ratios to the board for adoption or modification, and the board shall determine, for each grade level in each school building of the school district for the next succeeding school year, the following:

- capacity based on the study conducted by the superintendent;
- the number of students expected to attend school in the school district; and

JBCC Enrollment of Nonresident Students

(See JBC, JBCA, JBCB, and JQKA)

JBCC-3

- the number of open seats available to nonresidents at each grade, building, or program level.

On or before June 1 of each year, the district shall publish the number of open seats available to nonresident students in each grade level for each school building of the district for the next succeeding school year on the school district's website.

From January 1 through June 15, district administration shall accept applications from nonresident students seeking to enroll in and attend the district in the next school year.

If the number of applications for a grade level in a school building is **less fewer** than the number of available seats for that grade level in the school building, the nonresident students shall be accepted for enrollment and attendance at the school district, unless the nonresident student is deemed not in good standing.

If the number of applications for a grade level in a school building is greater than the number of available seats for the grade level in the school building, district administration shall randomly select nonresident students deemed in good standing using a confidential **open-seat** lottery process. This process shall be completed on or before July 15 of each year.

The district shall provide to the parent or person acting as a parent of a nonresident student who was not accepted for or denied enrollment at such school district the reason for the nonacceptance or denial and an explanation of the nonresident student selection process on or before July 30 of each year.

Priority in Filling Open Seats

Regardless of capacity determinations, **any nonresident student whose parent or person acting as parent is employed by the district** ~~the following categories of students~~ shall be allowed to enroll as if a resident student **while the parent or person acting as a parent remains employed by the district, if and they the student is** are deemed to be in good standing by district administration.

- ~~any child who is in the custody of the Department for Children and Families and who is living in the home of a nonresident student who transfers to the district; or~~
- ~~any nonresident student who has a parent or person acting as a parent employed by the district, while the parent or person acting as a parent remains employed by the district.~~

Subject to having capacity to enroll nonresident students, the district shall give priority in enrollment to the following nonresident students deemed in good standing to enroll. These students shall receive open seats without necessity of being selected through any open-seat lottery:

- any sibling of a nonresident student who is enrolled in and attending school in the district or who is accepted to enroll in and attend school in the district, with priority given when the nonresident student is first accepted and, if necessary, at any other time the district considers transfer applications; and
- any nonresident student who is a military student as defined in K.S.A. 72-5139, with priority given when the student is first accepted and, if necessary, at any other time the district considers transfer applications.

JBCC Enrollment of Nonresident Students

JBCC-4

(See JBC, JBCA, JBCB, and JQKA)

If one of these exceptions no longer applies to the student, the student's enrollment status would be subject to review based upon the considerations for determining good standing in this policy.

Prohibitions Regarding Open Enrollment Provisions of this Policy

The district shall not:

- charge tuition or fees to any nonresident student who transfers to the district pursuant to this policy, except fees that are otherwise charged to every student enrolled in and attending school in the district; or
- accept or deny a nonresident student transfer based on ethnicity; national origin; gender; income level; disabling condition; proficiency in the English language; or measure of achievement, aptitude, or athletic ability.

Except for a child in the custody of the Department for Children and Families or a child who is experiencing homelessness, a nonresident student shall not transfer more than once per school year to one or more receiving school districts pursuant to the provisions of this policy or authorizing Kansas law.

Transportation of Students

Neither a resident school district nor a receiving school district shall be required to provide transportation to nonresident students unless otherwise required by applicable law. If space is available on district transportation vehicles, the district may assign nonresident students an in-district bus stop to and from which transportation may be provided by the district for nonresident students. The receiving district may provide transportation from the student's residence by notifying the sending district of the receiving district's intent to provide transportation. The district shall ensure that transportation for nonresident homeless students is provided comparably to that of housed students.

KSHSAA Eligibility

Nothing in this policy or state law shall exempt a nonresident student who transfers into the district from the requirements of the Kansas State High School Activities Association (KSHSAA) regarding eligibility to participate in KSHSAA activities.

Information Share with the Kansas State Department of Education

The superintendent shall annually submit, or have submitted, to the Kansas State Department of Education this policy, the number of nonresident student transfers approved and denied in each grade level, and whether the denials were based on capacity or in accordance with the policy's terms.

Nonresident Student Continued Enrollment

A nonresident student who has been accepted for enrollment and attendance at a district school shall be permitted to continue enrollment and attendance in the district until such student graduates from high school, reaches the age of 21 (if the student is a student with an exceptionality, not solely eligible for gifted services under an individualized education program), or receives a GED, unless such student is no longer deemed by district administration to be in good standing.

Except as otherwise specified herein, nonresident students who are enrolled in and attending the district during school year 2023-2024, who were attending the district as a resident student in 2023-2024 but have since moved out of the district, or who have been accepted for enrollment by the school district on

or after June 1, 2024, will be allowed to continue enrollment in the district as specified above. The district will not require parents of such students or adult or emancipated students to submit a new application each school year.

Determining Good Standing

Regardless of capacity to accept nonresident students at a nonresident student's grade level or in the student's designated school or program, an individual student may be denied enrollment or continued enrollment for not being in good standing. Nonresident student applicants for enrollment and nonresident students already enrolled in and attending school in the district shall be evaluated by district administration to determine standing for enrollment or continued enrollment.

Students may be denied enrollment or continued enrollment for the next school year based on the results of these evaluations. However, if the student has a disability, the student's ability to meet these expectations shall be considered prior to denying continued enrollment in the district. Similarly, administration shall consider the adverse impact of homelessness on a student's attendance and any resulting suspensions or expulsions before making a determination on the enrollment or continued enrollment of a student who is homeless. As part of this reflection, administration shall consider the obstacles a homeless student faces to arrive at school on time or each day due to housing instability, lack of transportation, or lack of other basic resources that can hinder consistent attendance.

A student meeting one or more of the following criteria shall automatically be deemed not in good standing and may be denied enrollment or continued enrollment based solely thereon:

- the nonresident student failed to maintain a 90% attendance rate in the last school year, excluding excused absences under board policy JBD and/or any relevant student handbook language;
- the nonresident student or the student's parent or person acting as a parent provided false or fraudulent information in the application process;
- the nonresident student is not a Kansas resident;
- the student is currently under a period of suspension or expulsion from any Kansas school district, and such suspension or expulsion will not expire until after the next school year has begun;
- the student has had three or more out-of-school suspensions in the current school year, excluding suspensions determined to be a manifestation of the student's disability or a failure on the part of school staff to implement an individualized education program, Section 504 plan, or behavior intervention plan; or
- the student has been given a long-term suspension or expulsion by a school district in the current school year.

Parents shall be informed of any administrative decision not to enroll or to discontinue enrollment of a nonresident student.

If district administration denies the enrollment application of a nonresident student due to the school district deeming the nonresident student as not in good standing, the parent or person acting as a parent of such student may appeal the decision to the board. A current nonresident student who is determined not to be in good standing shall not be entitled to the appeal process

JBCC Enrollment of Nonresident Students
(See JBC, JBCA, JBCB, and JQKA)

JBCC-6

outlined herein.

Any student who has been denied enrollment or continued enrollment due to being deemed not in good standing may reapply for nonresident enrollment in subsequent school years.

Appeal Process

If a nonresident student's application for enrollment is denied because the student is determined not to be in good standing, the parent or person acting as a parent may appeal the administrative decision to the board.

If a parent or person acting as a parent wishes to appeal this decision, a written request for an appeal must be submitted to the clerk of the board within 10 days of receiving notice the student's application has been denied for lack of good standing. Such request shall include the individual's reasons for disagreeing with the administration's decision.

The board shall consider any appeal of these decisions and any supplemental documentation provided herewith at the next regularly scheduled board meeting following receipt of the request for appeal, and the board's designee shall notify the requestor of the result of the appeal in writing within 10 days of the board's decision thereon.

Enrollment of Out-of-State Students

If capacity for nonresident student enrollment remains after the aforementioned application, enrollment, and the disenrollment process has concluded, district administration may consider applications for enrollment submitted by students who are not Kansas residents. However, priority in enrollment shall be given to Kansas residents.

If a student who is an out-of-state resident is in good standing and has a parent or person acting as a parent who is employed by the district, district administration may allow the student to enroll in and attend school in the district as if they were a resident of the district.

Approved: October 10, 2023
Revised: June 11, 2024
Revised: March 10, 2026
Revised: _____

JBD Absences and Excuses

JBD

(See AEB, IHEA, JB, JBE, JBH and JDD and JBE)

When a student is absent from school, an attempt shall be made to contact the parent or guardian to determine the reason for the absence. The principal has been designated to determine the acceptability and validity of excuses presented by the parent(s) or the student.

Approved: ~~June 12, 2001~~

Revised: ~~June 14, 2011~~

Reviewed: ~~November 10, 2015~~

Reviewed: ~~June 6, 2023~~

~~JBD-R Absences and Excuses~~

~~JBD-R~~

Procedures for notifying parents on the day of a student's absence shall be published in the student handbook.

Excused/Unexcused Absences

The definition of "excused absence" includes the following:

- personal illness;
- health-related treatment, examination, or recuperation;
- serious illness or death of a member of the family;
- obligatory religious observances;
- participation in a district-approved or school-sponsored activity or course;
- absences prearranged by parents and approved by the principal; and
- students of active-duty military personnel may have additional excused absences at the discretion of the principal for visitations relative to leave or deployment.

Excused absences are defined as personal illness, family illness, death in family or of friends, doctor or dental appointments, court proceedings, religious observances, school activities and other necessary absences as approved by the principal.

Unexcused Absences

Absences for any portion of the school day are marked as unexcused when a parent/ guardian does not communicate with the school in regards to their child being absent from school, or the reason is deemed inexcusable by the building principal.

All absences which do not fit into one of the above categories would be considered an unexcused absence and would subject a student to appropriate disciplinary action. A student serving a period of suspension or expulsion from the district shall not be considered inexcusably absent.

Significant Part of a School Day

An absence of two or more hours in any school day shall be considered an absence for a significant part of the school day.

Make-Up Work

It is the student's responsibility to obtain make-up assignments from teachers following an excused or unexcused absence.

JBD Absences and Excuses

JBD-2

(See AEB, IHEA, JB, JBE, JBH and JDD ~~and JBE~~)

~~It is the teacher's responsibility to provide and the student's responsibility to obtain make-up assignments following an excused or unexcused absence. For secondary students, all work for unexcused absences will be graded and reduced 20%.~~

Approved: June 12, 2001

Revised: June 14, 2011

Reviewed: November 10, 2015

Revised: June 6, 2023

Revised: _____

Kansas law creates standards governing the use and administration of emergency opioid antagonists approved by the U.S. Food and Drug Administration (FDA) to inhibit the effects of opioids and for the treatment of an opioid overdose. Any first responder or school nurse is authorized to possess, store, distribute, and administer emergency opioid antagonists as clinically indicated, provided that all personnel with access to emergency opioid antagonists are trained in proper protocol.

Similarly, Kansas law allows a patient or bystander (meaning a family member, friend, caregiver, or other person in a position to assist a person who the bystander believes to be experiencing an opioid overdose) to acquire and utilize emergency opioid antagonists.

Therefore, to further prioritize student health and safety in schools, programs, and activities, the board authorizes the district to shall obtain, store, and administer the emergency opioid antagonist Naloxone, which is commonly known by the brand name Narcan, and/or other opioid antagonists for emergency use in its schools. A stock supply of Naloxone may consist of one or more standard-dose prepackaged nasal spray devices. The school nurse or and other properly trained and designated district staff members may administer such medication in emergency situations to an individual who displays the signs and symptoms of opioid overdose at school, on school property, or at a school-sponsored event if such school nurse or designated school staff member reasonably believes that an individual is exhibiting the signs and symptoms of an overdose. Opioid antagonists may be available during the regularly scheduled school day. They may be available at other times at the discretion of the superintendent.

The board establishes the following rules governing the utilization and administration of emergency opioid antagonists, such as, but not necessarily limited to, Naloxone and Narcan, by members of district staff.

Training

If obtaining the emergency opioid antagonist through a pharmacy, the providing pharmacy of the emergency opioid antagonist (hereafter “the product”) shall provide written education and training materials to the individual to whom the product is dispensed. First Aid for Opioid Overdose must be obtained by each school nurse and other staff members designated by the superintendent to respond to potential opioid overdose situations. In addition, all district staff members with access to emergency opioid antagonists shall be trained, at a minimum, on the following:

- techniques to prevent opioid overdose, to recognize signs of such an opioid overdose and to effectively respond thereto;
- standards and procedures to safely store the emergency opioid antagonist where readily accessible to the school nurse, if applicable, or other designated school staff members responsible for distribution, distribute, and administer an administration of the emergency opioid antagonist;
- spotting potential side effects or adverse events that may occur as a result of administering an emergency opioid antagonist;
- emergency follow-up procedures, including the requirement to summon emergency ambulance medical services either immediately before or immediately after administering an emergency opioid antagonist to a patient; and
- inventory requirements, recordkeeping, and reporting any administration of an emergency opioid antagonist to the school nurse or another healthcare provider; and

- availability of drug treatment programs.

District staff members personally acquiring such products for use as a patient or bystander shall inform the school nurse or the superintendent's designee so that they may be trained in proper protocol and included in the school or district's crisis response plan regarding potential opioid overdose.

Procurement of the Product

The school nurse or other staff member(s) designated by the superintendent will be responsible for the procurement of the product.

Storage

The following storage protocols shall be followed:

- the product will be clearly marked and stored in an accessible place at the direction discretion of the school nurse or the superintendent's designee;
- the product will be stored in accordance with the manufacturer's instructions to avoid extreme cold, heat, and direct sunlight;
- inspection of the product shall be conducted at least quarterly; and
- the individual responsible for the product's safekeeping shall check, document, and track the expiration date found on the box. Pursuant to Kansas law, "emergency opioid antagonist" is defined to include an expired emergency opioid antagonist up to 10 years past the product's expiration date. Therefore, the individual responsible for the product's safekeeping shall and replace the product once it has expired on or before the 10th anniversary of its expiration date.

Use of the Product

In case of a suspected opioid overdose, the school nurse, designee, or other individual shall follow the protocols outlined in the training or product instructions in administering the product.

Follow-Up

- After administration of the product, the school nurse, or other designated staff, will report appropriate information to emergency services, parents/guardians, and central office personnel, and, if determined necessary, the patient will be transported to a hospital.
- The school nurse or other designated staff will complete the designated incident report and file the report with the school nurse or district office, whichever is applicable.

Limitations on School Nurses

While Kansas law supports the use of emergency opioid antagonists for up to 10 years after their expiration dates, school nurses are not to prescribe, dispense, distribute, or furnish expired emergency opioid antagonist, in order to protect their professional licenses.

Gifts, Grants, and Donations

The board is authorized by law to accept monetary gifts, grants, and donations to provide a stock supply of Naloxone for emergency use in its schools or may accept Naloxone nasal spray devices from manufacture or wholesalers.

Protection from Liability

Any patient, bystander, school nurse, a first responder, or technician operating under a first responder agency, who, in good faith and with reasonable care, receives and administers an emergency opioid antagonist pursuant to this policy to a person experiencing a suspected opioid overdose shall not, by an act or omission, be subject to civil liability or criminal prosecution, unless personal injury results from the gross negligence or willful or wanton misconduct in the administration of the emergency opioid antagonist.

Publish Policies and Procedures

The district shall publish information related to its Naloxone policies and procedures in student handbooks and any other locations, as determined appropriate by the superintendent.

Approved: October 11, 2022

Revised: August 8, 2023

Revised: August 13, 2024

Revised: _____

The board of education is committed to providing a positive and productive ~~learning and~~ working ~~and learning~~ environment, free from discrimination on the basis of sex, including sexual harassment. The district does not discriminate on the basis of sex in admissions, employment, or the educational programs or activities it operates ~~and is prohibited by Title IX from engaging in such discrimination~~. Discrimination on the basis of sex, including sexual harassment, ~~will not be tolerated in the school district. Discrimination on the basis of sex~~ of employees or students of the district in any district education program or activity ~~will not be tolerated in the school district and~~ is strictly prohibited.

~~Sex-based discrimination, including~~ sexual harassment, is unlawful discrimination ~~on the basis of sex~~ under Title IX of the Education Amendments of 1972, ~~Title VII of the Civil Rights Act of 1964, and the Kansas Act Against Discrimination~~. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs, or events within the United States.

~~It shall be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.~~

~~Sexual harassment shall include conduct on the basis of sex involving one or more of the following: (1) a district employee conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcomed sexual conduct; (2) unwelcomed conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's educational program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking.~~

~~Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to: verbal harassment or abuse of a sexual nature; pressure for sexual activity; repeated remarks to a person with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning a student's grades, participation in extra-curricular activities, etc.~~

~~The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. Complaints of sexual harassment will be promptly investigated and resolved. Any person may make a verbal or written report of sex discrimination by any means and at any time.~~

The executive director of human resources has been designated to coordinate compliance with nondiscrimination requirements contained in Title IX of the Education Amendments of 1972, ~~Title VII of the Civil Rights Act of 1964 regarding discrimination on the basis of sex, and the Kansas Act Against Discrimination~~. Information concerning the provisions of ~~these this~~ Acts, and the rights provided thereunder, ~~or about the application of Title IX to the district is~~ ~~are~~ available from the Title IX Coordinator:

(See GAAC, GAAD, GAF, JDDC and KN)

Title IX Coordinator
1511 Gypsum
P.O. Box 797
Salina, KS 67402-0797
compliance.coordinator@usd305.com
785-309-4726

Inquires about the application of Title IX to the district may **also** be referred to the **Title IX Coordinator, to the** Assistant Secretary for Civil Rights at the U.S. Department of Education, Office of Civil Rights, 400 Maryland Avenue, SW, Washington D.C. 20202-1100, 800-421-3481, **or** at OCR@ed.gov, **or** both.

Response to Harassment Complaints

The district takes all reports of sexual harassment seriously and will respond meaningfully to every report of discrimination based on sex, including sexual harassment, of which the district has actual knowledge. Any students who believe that he or she has been subjected to sexual harassment should report the alleged harassment to the building principal, another administrator, the guidance counselor, the Title IX Coordinator, or another licensed staff member. All school employees receiving reports of sexual harassment from a student shall notify the Title IX Coordinator.

Definitions

For the purposes of this policy, the following definitions apply to the district in responding to complaints of sexual discrimination including sexual harassment as defined by Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Act Against Discrimination.

“Appeal decision-maker” reviews the appeal along with written statements in support of, or challenging, the outcome of the written determination regarding responsibility, and other relevant documentation collected during the formal grievance process. The appeal decision-maker shall not be the Title IX Coordinator, investigator, decision-maker, or formal resolution facilitator.

The “Complainant” means an individual who is alleged to be a victim of conduct that could constitute sexual harassment.

“Dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved.

The “Decision-maker” reviews all the evidence and prepares an impartial written responsibility determination as to whether the alleged conduct occurred and provides an opportunity for the parties and their representatives to prepare written questions to be answered by the other party. The decision-maker shall not be the Title IX Coordinator, **or the** investigator, **appeal decision-maker, or formal resolution facilitator.**

“Domestic violence” includes **felony or misdemeanor crimes of violence** committed by a **person who is a current or former spouse, or intimate partner, person with whom of the victim shares a child, or who is or has cohabited with the victim as a spouse or partner, by a person similarly situated to a spouse of the victim under the family or domestic violence laws of Kansas or applicable federal law, or by any other person against an adult or youth victim having protection from such person’s acts by Kansas or applicable federal law.**

A “**Formal complaint**” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the district investigate the allegation of sexual harassment.

“Informal resolution facilitator” is a neutral person, designated by the Title IX Coordinator, who has been trained to assist the parties through the voluntary informal resolution process. The informal resolution facilitator shall not be the Title IX Coordinator, investigator, decision-maker, or appeal decision-maker.

The “Investigator” is the person who carries out the investigation after the formal complaint is filed and conducts interviews of the witnesses, collects and documents evidence, and drafts an investigative report. **The investigator shall not be the Title IX Coordinator, decision-maker, appeal decision-maker, or informal resolution facilitator.**

A “Respondent” is an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

“Sex-based discrimination” means any unfair treatment, unequal opportunity, or harassment on the basis of sex in the district’s programs or activities.

“Sexual assault” means an offense classified as a forcible or non-forcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

“Sexual harassment” means conduct on the basis of sex involving one or more of the following: (1) a district employee conditioning the provision of an aid, benefit, or service of the district on an individual’s participation in unwelcomed sexual conduct; (2) unwelcomed conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district’s educational program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking.

“Stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or to suffer substantial emotional distress.

“Supportive measures” mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent regardless of whether a formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient’s education program or activity without unreasonably burdening

the other party, including measures designed to protect the safety of all parties or the recipient's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school, and other similar measures. The supportive measures provided to the complainant or respondent by the district must remain confidential to the extent that maintaining such confidentiality would not impair the ability of the district to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

The "Title IX Coordinator" is the individual designated at the district level who has the responsibility to coordinate compliance with Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964 regarding discrimination on the basis of sex, and the Kansas Act Against Discrimination. The Title IX Coordinator's responsibilities include, but are not limited to, developing materials and ensuring professional development occurs for staff involved in Title IX compliance, creating systems to centralize records, gathering relevant data, contacting the complainant (and/or parents or guardians, if applicable) once the district has actual knowledge of alleged sexual harassment, coordinating the implementation of supportive measures, signing a formal complaint to initiate a grievance process, and ensuring any remedies are implemented.

Reporting of Sex-Based Discrimination, including Sexual Harassment

The district takes all reports of sex-based discrimination, including sexual harassment, seriously and will respond meaningfully to every such report of which the district has actual knowledge.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. Any person may make a verbal or written report of sex discrimination by any means and at any time.

Any act of retaliation or discrimination against any person who has opposed discrimination; filed a complaint; or testified, assisted, or participated in any investigation, proceeding, or appeal involving sex-based discrimination, including sexual harassment, is prohibited. The district will take appropriate available action to address retaliation, which may include student or employee discipline procedures.

It shall be a violation to discourage a student or an employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy. Violation of this policy shall result in appropriate disciplinary action.

False or malicious complaints of sex-based discrimination, including sexual harassment, may result in corrective or disciplinary action against the complainant.

False statements made in the course of an investigation of sex-based discrimination, including sexual harassment, may result in corrective or disciplinary action against the individual.

Complaint Process for Sex-Based Discrimination (Not Sexual Harassment)

(See GAAC, GAAD, GAF, JDDC and KN)

Complaints of sex-based discrimination that do not allege sexual harassment will be investigated through the complaint procedure outlined in policy KN to determine whether, under the totality of the circumstances, the alleged behavior constitutes a violation of this policy.

Actions determined to be in violation of this policy shall result in disciplinary action, up to and including termination for employees and expulsion for students. Actions which are in violation of other policies but do not constitute sex-based discrimination may also result in appropriate discipline.

Grievance Process for Sexual Harassment

Any employee who witnesses an act of sexual harassment or receives a complaint of harassment from another employee or a student shall report the complaint to the Title IX Coordinator, the employee's supervisor, or other designated district official. Employees who fail to appropriately report complaints or incidents of sexual harassment to the Title IX Coordinator, their supervisor, or other designated district official may face disciplinary action.

Use of this complaint procedure is not a prerequisite to the pursuit of any other remedies including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education.

The Title IX Coordinator, any investigator, decision-maker, ~~person who facilitates an~~ **appeal decision-maker**, or any ~~informal resolution~~ **facilitator process** shall not have a conflict of interest or bias for or against the complainant or respondent. These individuals shall receive training on the definition of sexual harassment; the scope of the education program and activities; how to conduct an investigation, including appeals and informal resolution processes; and how to serve impartially, including avoiding prejudgment of the facts, conflicts of interest, and bias.

Investigators shall receive training on issues of relevance of questions and evidence in order to create investigative reports that fairly summarize relevant evidence.

Decision-makers shall receive training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behaviors are not relevant. ~~Investigators shall receive training on issues of relevance of questions and evidence in order for them to create investigative reports that fairly summarize relevant evidence.~~

~~Any employee who witnesses an act of sexual harassment or receives a complaint of harassment from another employee or a student shall report the complaint to their immediate supervisor, building administrator, or Title IX Coordinator. Employees who fail to report complaints or incidents of sexual harassment to appropriate school officials may face disciplinary action. District officials who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action.~~

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable student conduct may or may not constitute sexual harassment, depending on the nature of

the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may provide grounds for discipline under the code of student conduct.

If discrimination or harassment has occurred, the district will take prompt, remedial action to stop it and prevent its reoccurrence.

Within 10 business days of any reports of sexual harassment, the Title IX Coordinator shall promptly respond in a meaningful way to any reports of sexual discrimination including sexual harassment of which the district has actual knowledge as follows: contact the complainant within 10 business days and discuss the availability of supportive measures, with or without the filing of a formal complaint; and consider the complainant's wishes as to supportive measures; and inform the complainant of the right to a formal complaint investigation consistent with Title IX and the informal resolution process.

Informal Resolution Process for Sexual Harassment Complaints

At any time during the formal complaint process regarding alleged sexual harassment and prior to reaching a determination regarding responsibility, the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and determination of responsibility.

The informal resolution process requires:

- the informal resolution facilitator is to be a trained educational professional, consultant, or other individual selected by the Title IX Coordinator who has received training on their role;
- the parties to be provided a written notice disclosing the allegations, the requirements of the informal resolution process, and information on when it may preclude the parties from resuming a formal complaint arising from the same allegations;
- at any time prior to agreeing to a resolution, any party to have the right to withdraw from the informal resolution process and resume the investigation of the formal complaint and to be informed of any consequences resulting from participating in the informal resolution process;
- that the parties voluntarily consent, in writing, to the informal resolution process; and
- that the informal resolution process is not used to resolve allegations that an employee has sexually harassed a student.

If the matter is resolved to the satisfaction of the parties, the facilitator shall document the nature of the complaint and the resolution, have both parties sign the agreement, provide a copy of the agreement to both parties, and forward it to the Title IX Coordinator. If the matter is not resolved, the informal resolution facilitator will notify the Title IX Coordinator, who will resume the formal complaint process.

Formal Grievance Process for Sexual Harassment Complaints

No formal investigation of alleged sexual harassment may occur until after a formal complaint has been filed.

The procedures for filing a formal complaint are as follows:

- At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the district concerning which the formal

(See GAAC, GAAD, GAF, JDDC and KN)

complaint is filed.

- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. Filing of the complaint with the Title IX Coordinator may be done in person, by mail, or by email. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved, the Title IX Coordinator may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 calendar days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.

Upon receipt of a formal complaint, the Title IX Coordinator shall either dismiss the formal complaint or initiate the formal grievance process by providing notice to the parties of the complaint.

Dismissal of a Formal Complaint of Sexual Harassment

The Title IX Coordinator must dismiss the complaint if it is determined that:

- even if all the facts alleged are true, the conduct alleged in the formal complaint would not constitute sexual harassment as defined herein;
- the conduct did not occur in the recipient's education program or activity; or
- the conduct did not occur against a person in the United States.

During the course of the formal grievance process, the Title IX Coordinator may dismiss the complaint if:

- a complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;
- the respondent is no longer enrolled in or employed by the district; or
- specific circumstances prevent the recipient from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

Upon a dismissal of a complaint, the Title IX Coordinator must promptly send written notice of the dismissal and reason(s) therefor simultaneously to the parties.

Dismissal of a formal complaint does not preclude an investigation or disciplinary action under another district policy.

Supportive Measures

The district will treat the complainant and respondent equitably by offering supportive measures. These non-disciplinary and non-punitive measures will be offered as appropriate, as reasonably available, and without cost to the complainant or the respondent. Supportive measures are designed to restore or preserve equal access to the education program or activity without unreasonably burdening the other party. "Support Measures" shall include, but not be limited to, measures designed to protect the safety of all parties, to protect the district's educational environment, or to deter sexual harassment. These measures may include counseling, extensions of deadlines or course-related adjustments, modifications of work or class schedules, escort services, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring, and other

similar measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

Formal Complaint

No investigation of alleged sexual harassment may occur until after a formal complaint has been filed.

A formal complaint is a document filed by the complainant or signed by the Title IX Coordinator alleging sexual harassment and requesting an investigation. The procedures for filing a formal complaint are as follows:

- At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the district concerning which the formal complaint is filed.
- A formal complaint should be filed in writing and contain the name and address of the person filing the complaint. The complaint should briefly describe the alleged violation. Filing of the complaint with the Title IX Coordinator may be done in person, by mail, or by email. If an individual does not wish to file a written complaint, and the matter has not been adequately resolved, the Title IX Coordinator may initiate the complaint. Forms for filing written complaints are available in each school building office and the central office.
- A complaint should be filed as soon as possible after the conduct occurs, but not later than 180 calendar days after the complainant becomes aware of the alleged violation, unless the conduct forming the basis for the complaint is ongoing.
- An investigation shall follow the filing of the complaint. If the complaint is against the superintendent, the board shall appoint an investigating officer. In other instances, the investigation shall be conducted by a qualified individual designated by the Title IX Coordinator or another individual appointed by the board. The investigation shall be thorough. All interested persons, including the complainant and the respondent, will be afforded an opportunity to submit written or oral evidence relevant to the complaint.

Initiation of Formal Grievance Process for Sexual Harassment Complaints Notice Requirements

Upon filing of a formal complaint of sexual harassment, the district shall provide written notice to the known parties including:

- notice of the allegations of sexual harassment including sufficient details to prepare a response before any initial interview including:
 - the identities of the parties involved, if known;
 - the conduct allegedly constituting sexual harassment; and
 - the date and location of the alleged incident, if known.
- an explanation of the district's investigation procedures, including any informal resolution process;
- a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made by the decision-maker at the conclusion of the investigation;
- notice to the parties they may have an advisor of their choice and may inspect and review any

(See GAAC, GAAD, GAF, JDDC and KN)

evidence; and

- notice to the parties of any provision to the district's code of conduct or policy that prohibits knowingly making false statements or knowingly submitting false information.

If, in the course of an investigation, the investigator decides to investigate allegations about the complainant or respondent that are not included in the notice initially provided, the Title IX Coordinator shall provide notice of the additional allegations shall be provided to known parties.

Formal Complaint Investigations Procedures Regarding Sexual Harassment

To ensure a complete and thorough investigation of any sexual harassment complaint and to protect the parties, the investigator shall:

- ensure that the preponderance of the evidence burden of proof and the burden of gathering evidence is sufficient to reach a determination regarding responsibility rests on the district and not the parties;
- provide an equal opportunity for the parties to present witnesses and evidence;
- not restrict either party's ability to discuss the allegations under investigation or to gather and present relevant evidence;
- allow the parties to be accompanied by with an advisor of the party's their choice;
- provide written notice of the date, time, location, participants, and purpose of any interview or meeting at which a party or witness is expected to participate;
- provide the parties equal access to review all the evidence collected which is directly related to the allegations raised in a formal complaint of sexual harassment, including the investigation report, and the opportunity to respond to that evidence before a determination is made;
- be impartial and objectively evaluate all relevant evidence without relying on sex stereotypes;
- not have conflicts of interest or bias for or against complainants or respondent; and
- not make credibility determinations based on the individual's status as complainant, respondent, or witness.

Formal Complaint Investigation Report

The investigator shall prepare an initial investigative report that fairly summarizes relevant evidence and share the report with the parties and their advisors simultaneously for review and response.

Before completing the investigative report, the investigator must send each party and their advisors the investigative report for review and allow The parties shall have 10 days to submit a written response to the initial report for the investigator's consideration.

Following the opportunity for the parties and their advisors to review and respond to the initial report, the investigator shall submit a final report to the parties and the Title IX Coordinator simultaneously. Upon receipt, the Title IX Coordinator shall provide a copy of the final report and supporting documentation to the decision-maker.

Decision-Maker's Determination Regarding Sexual Harassment Complaints

(See GAAC, GAAD, GAF, JDDC and KN)

Upon receiving the investigator's **final** report, **but prior to reaching a determination regarding responsibility**, the decision-maker must **make a determination regarding responsibility and** afford each party the opportunity to submit written, relevant questions that **the parties a party** wants asked of any party or witness, provide each party with **the any** answers **provided**, and allow for additional, limited follow-up questions.

The decision-maker must issue a written determination regarding responsibility based on a preponderance of the evidence. The decision-maker's written determination shall:

- identify the allegations potentially constituting sexual harassment;
- describe the procedural steps taken, including any notifications to the parties, site visits, methods used to gather evidence, and interviews;
- include the findings of fact supporting the determination;
- address any district policies and/or conduct rules which apply to the facts;
- a statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility; and
- the procedures and permissible bases for the complainant and/or respondent to appeal the determination.

The written determination may, but is not required to, recommend **that, based on respondent's action, respondent be subject to** disciplinary sanctions and any remedies designed to preserve access to the educational program or activity that may be provided by the district to the complainant.

Actions determined to be in violation of this policy shall result in disciplinary action, up to and including termination for employees and expulsion for students. Actions which are in violation of other policies but do not constitute sex-based discrimination may also result in disciplinary action.

A copy of the written determination shall be provided to both parties **and the Title IX Coordinator** simultaneously.

~~The range of disciplinary sanctions and remedies may include, but may not be limited to, supportive measures, short term suspension, long term suspension, expulsion for students, and/or termination for employees. Complainants and respondents shall be treated equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made. The Title IX Coordinator is responsible for the effective implementation of any remedies. If the investigation results in a recommendation that a student be suspended or expelled, procedures outlined in board policy and state law governing student suspension and expulsion will be followed.~~

~~If the investigation results in a recommendation that an employee be suspended with or without pay or terminated, procedures outlined in board policy, the negotiated agreement (as applicable) and/or state law will be followed.~~

~~Records relating to complaints filed and their resolution shall be maintained by the Title IX Coordinator for seven years.~~

The decision becomes final on the date the parties receive the results of an appeal, if any appeal is filed, or on the date the opportunity for an appeal expires.

If the formal grievance process determines the actions constituted sexual harassment in violation of this policy, the respondent shall be subject to disciplinary action, up to and including termination for employees or expulsion for students. If the formal grievance process determines the actions were in violation of other policies but do not constitute sexual harassment, the respondent may be subject to discipline under those policies.

If it is determined that sexual harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence.

Appeals Regarding Sexual Harassment Complaints

The complainant or respondent may appeal the decision-maker's determination regarding responsibility **of a sexual harassment complaint** or a dismissal of a formal complaint, on **the any of the** following **bases**:

- procedural irregularity that affected the outcomes;
- new evidence that was not reasonably available at the time **the determination regarding responsibility or dismissal of the complaint was made** that could affect the outcome; and/or
- the Title IX Coordinator, investigator, or decision-maker had a conflict of interest or bias against either party that affected the outcome.

The request to appeal shall be made in writing to the Title IX Coordinator within **20 10** days after the date of the written determination. Appeals shall be a review of the record by an attorney, an independent hearing officer appointed by the board, or the board. The appeal decision-maker may not be the Title IX Coordinator, the investigator, **or** the decision-maker, **or informal resolution facilitator that participated in any level of the grievance process that led from to** the original determination.

The Title IX Coordinator shall notify the parties in writing of the filing of an appeal and implement appeal procedures equally for both parties.

The appeal decision-maker **shall give the parties an equal opportunity to submit a written statement in support of, or challenging, the outcome of the determination regarding responsibility will issue a written decision within 30 days after the appeal is filed. Within 30 days after the appeal is filed, the appeal decision-maker shall issue a written decision, including will describe the result of the appeal and the rationale for the decision, and result.**

The appeal decision-maker shall:

- **review the evidence gathered by the investigator, the investigator's report, and the original decision-maker's determination;**
- **notify both parties in writing of the filing of the appeal and give an opportunity to submit further evidence in writing;**
- **not have a conflict of interest or bias for or against complainant or respondent and receive the required training;**
- **issue a written decision and the rationale for the decision within 30 days after the**

(See GAAC, GAAD, GAF, JDDC and KN)

appeal is filed;

- describe the result of the appeal and the rationale for the result in the decision; and

provide the written decision simultaneously to both parties and to the Title IX Coordinator.

Informal Resolution Process Recordkeeping

Records relating to sexual harassment complaints filed and their resolution shall be maintained by the Title IX Coordinator for seven years.

At any time during the formal complaint process and prior to reaching a determination regarding responsibility, the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and determination of responsibility.

The informal resolution process may be facilitated by a trained educational professional, consultant, or other individual selected by the Title IX Coordinator under the following conditions:

- the parties are provided a written notice disclosing the allegations, the requirements of the informal resolution process, and information on when it may preclude the parties from resuming a formal complaint arising from the same allegations;
- at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the investigation of the formal complaint, and be informed of any consequences resulting from participating in the informal resolution process;
- the parties voluntarily and in writing consent to the informal resolution process; and
- the informal resolution process cannot be used to resolve allegations that an employee sexually harassed a student.

If the matter is resolved to the satisfaction of the parties, the facilitator shall document the nature of the complaint and the proposed resolution, have both parties sign the documentation and receive a copy, and forward it to the Title IX Coordinator. Within 20 days after the complaint is resolved in this manner, the Title IX Coordinator shall contact the complainant to determine if the resolution of the matter remains acceptable. If the matter is not resolved, or if the individual does not believe the resolution remains acceptable within 20 days after the informal resolution document is executed, the individual or the Title IX Coordinator may proceed with the formal complaint process.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its reoccurrence. The district prohibits retaliation or discrimination against any person for opposing discrimination, including harassment, for participating in the complaint process, or making a complaint, testifying, assisting, or participating in any investigation, proceeding, or appeal.

Use of this complaint procedure is not a prerequisite to the pursuit of any remedies, including the right to file a complaint with the Office for Civil Rights of the U.S. Department of Education, the Equal Employment Opportunity Commission, or the Kansas Human Rights Commission.

The filing of a complaint or otherwise reporting sex discrimination including sexual harassment shall not reflect upon the individual's status or grades. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving sex discrimination including sexual harassment is

(See GAAC, GAAD, GAF, JDDC and KN)

~~prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including expulsion for a student or termination of employment for an employee.~~

~~False or malicious complaints of sexual harassment may result in corrective or disciplinary action against the complainant.~~

Dissemination of Policy

A summary of this policy and the complaint procedures including how to report or file a formal complaint of sex discrimination or sexual harassment shall be ~~posted~~ **published** in ~~each~~ district ~~facility,~~ **shall be published in student, parent and employee** handbooks, ~~and~~ on the district website, ~~and as otherwise~~ **as** directed by the Title IX Coordinator. Notification of the policy may include posting informational notices **in district or school publications**, publishing in local newspapers, publishing in newspapers and magazines operated by the school, or distributing memoranda or other written communications to students and employees.

In addition, the district is required to include a statement of **nondiscriminatory policy** ~~nondiscrimination~~ in any bulletins, announcements, publications, catalogs, application forms, or other recruitment materials that are made available to participants, students, applicants, or employees.

Approved: April 6, 1994

Revised: June 12, 2001

Reviewed: December 9, 2003

Reviewed: June 28, 2011

Revised: October 8, 2013

Revised: November 10, 2015

Revised: February 26, 2019

Revised: October 13, 2020

Revised: August 10, 2021

Revised: _____

Any school may maintain a stock supply of emergency medication, such as epinephrine and/or albuterol, upon obtaining a prescription from a physician, certified nurse-midwife, a licensed advanced practice registered nurse, or a licensed physician assistant.

A stock supply of epinephrine may consist of one or more standard-dose or pediatric-dose epinephrine delivery systems. A school nurse or designated school personnel may administer epinephrine in an emergency situation to any individual who displays the signs and symptoms of anaphylaxis at school, on school property or at a school-sponsored event if the staff member reasonably believes that an individual is exhibiting the signs and symptoms of an anaphylactic reaction.

A stock supply of albuterol may consist of one or more albuterol metered-dose inhalers, one or more doses of albuterol solution and one or more spacers or nebulizers. A school nurse or designated school personnel may administer albuterol in an emergency situation to any individual who displays the signs and symptoms of respiratory distress at school, on school property or at a school-sponsored event if the staff member reasonably believes that an individual is exhibiting the signs and symptoms of respiratory distress.

A school that maintains a stock supply of emergency medication shall adhere to the following requirements and establish procedures in accordance therewith:

- the emergency medication will be stored in a safe location that is readily accessible to the school nurse or designated school personnel in accordance with manufacturer temperature recommendations;
- the school nurse or designated school personnel shall periodically monitor the inventory and expiration dates of the emergency medication;
- emergency medication shall only be administered by designated school personnel; and
- training requirements for designated school personnel shall be conducted as outlined in this policy.

Information related to the school's emergency medication policies and procedures shall be published _____.

A school may accept monetary gifts, grants, and donations to carry out the provisions of this section or may accept epinephrine delivery system, albuterol metered-dose inhalers, albuterol solution, spacers, or nebulizers from manufacturer or wholesaler.

Training

Training shall be conducted by a school nurse, physician, or mid-level practitioner at least annually for designated school personnel. Such training shall include, but may not be limited to, the following:

- recognition of the symptoms of anaphylaxis and respiratory distress;
- administration of emergency medication;
- calling for emergency medical system responders;
- monitoring the condition of an individual after emergency medication has been administered;
- notification of the parent, guardian, or next of kin; and
- safe disposal and sanitation of used equipment.

The school shall maintain records of the training provided to designated school personnel.

Use of Stock Medication

If epinephrine or albuterol is administered in an emergency situation, the school nurse, designee, or other individual shall follow the protocols outlined in the training or product instructions.

Follow-Up

After administration of the emergency medication, the school nurse or other designated staff member will report appropriate information to emergency services, parents or guardians, central office personnel, and, if determined necessary, the patient will be transported to a hospital.

The school nurse or other designated staff member will complete an incident report and file the report with the school nurse or district office, whichever is applicable.

Protection from Liability

The practice of the healing arts shall not be construed to include any person administering epinephrine or albuterol in emergency situations to an individual if:

- the person administering the epinephrine reasonably believes that the individual is exhibiting the signs and symptoms of an anaphylactic reaction; or
- the person administering the albuterol reasonably believes that the individual is exhibiting the signs and symptoms of respiratory distress;
- a physician or mid-level practitioner, after reviewing the school's policies and procedures, has authorized, in writing, the school to maintain a stock supply of emergency medication; and
- the emergency medication is administered at school, on school property or at a school-sponsored event.

Any person who in good faith renders emergency care or treatment, without compensation, through the administration of emergency medication to an individual at school, on school property, or at a school-sponsored event, and any school that employs or contracts such person shall not be held liable for any civil-damages as a result of such care or administration or as a result of any act or failure to act in providing or arranging further medical treatment when the person acts as an ordinary reasonably prudent person would have acted under the same or similar circumstances.

Approved: _____

JGFGBA Student Self-Administration of Medications

(See JDDA, JDDAA and JGFGB)

JGFGBA

Epinephrine and Inhalers

The self-administration of medication is allowed for eligible students in grades K-12. As used in this policy, medication includes but is not limited to, a medicine for the treatment of anaphylaxis or asthma listed in current federal regulation as an inhaled bronchodilator or auto-injectable epinephrine delivery system. Self-administration is the student's discretionary use of an approved medication for which the student has a prescription or written direction from a health-care healthcare provider.

As used in this policy, "health-care healthcare provider" means a physician licensed by the state board of healing arts to practice medicine and surgery; an advanced registered nurse or a mid-level practitioner as defined in state law, or a licensed physician assistant who has authority to prescribe drugs under the supervision of a responsible physician.

Student Eligibility

An eligible student shall meet all of the following requirements:

- have a written statement from the student's health-care healthcare provider stating the name and purpose of any prescription medication (s);
- know the prescribed or recommended dosage;
- know the time the medication is to be regularly administered;
- be able to articulate any additional special circumstances under which the medication is to be administered;
- know the length of time for which the medication is prescribed; and
- the student shall also demonstrate to the health-care healthcare provider or the provider's designee, as applicable, and the school nurse or the nurse's designee, as applicable, the skill level necessary to use the medication and any device that is necessary to administer the medication. In the absence of a school nurse, the school shall designate a person who is trained to witness the demonstration.

Authorization Required

With regard to prescription medications which are not administered on a regular schedule, the student's health-care healthcare provider shall prepare a written treatment plan for managing the student's condition, such as asthma attacks or anaphylaxis episodes, and for medication use by the student during school hours. The student's parent/guardian shall annually complete and submit to the school any written documentation required by the school, including the treatment plan prepared by the student's health-care healthcare provider. Permission forms shall be updated during enrollment and/or when treatment plans are updated.

Employee Immunity

All teachers responsible for the student's supervision shall be notified that permission to carry medications and self-administer has been granted. The school district shall provide written notification to the parent/guardian of a student that the school district and its officers, employees, and agents are not liable for damage, injury, or death resulting directly or indirectly from the self-administration of medication.

Waiver of Liability

The student's parent/guardian shall sign a statement acknowledging that the school district and

JGFGBA Student Self-Administration of Medications
(See JDDA, JDDAA and JGFGB)

JGFGBA-2

its officers, employees, or agents incur no liability for damage, injury, or death resulting directly or indirectly from the self-administration of medication and agreeing to release, indemnify, and hold the district and its officers, employees, and agents harmless from and against any claims relating to the self-administration of such medication allowed by this policy.

Additional Requirements for Students Prone to Specified Emergencies

- The school district shall require that any back-up medication provided by the student's parent/guardian be kept at the student's school in a location to which the student has immediate access if there is an asthma or anaphylaxis emergency;
- The school district shall require that **all** necessary and pertinent information be kept on file at the student's school in a location easily accessible if there is an asthma or anaphylaxis emergency;
- Eligible students shall be allowed to possess and use approved medications at any place where the student is subject to the jurisdiction or supervision of the school district, its officers, employees, or agents; or
- The board may adopt policy or handbook language which imposes additional requirements relating to the self-administration of medication allowed for in this policy and may establish a procedure for, and the conditions under which, the authorization for student self-administration of medication may be revoked.

Over-the-Counter Medications

Students in grades 9-12 may self-administer specified over-the-counter medications with written parental authorization on file in the school office.

The student's parent/guardian shall sign a statement acknowledging that the school district and its officers, employees, or agents incur no liability for damage, injury, or death resulting directly or indirectly from the self-administration of over-the-counter medication and agreeing to release, indemnify, and hold the district and its officers, employees, and agents, harmless from and against any claims relating to the self-administration of medication allowed by this policy.

Misuse of Medications

The self-administration of any medication, **including prescription and over-the-counter medication,** at a dosage or rate exceeding product label instructions, **and the sharing of any medication, including prescription and over-the-counter medication, are strictly prohibited and** may result in denial of the privilege to self-administer any medication and/or disciplinary action as outlined in policy JDDAA.

Approved: January 25, 2005
Revised: June 28, 2011
Revised: October 14, 2014
Revised: November 12, 2019
Revised: March 5, 2024
Revised: April 8, 2025
Approved: _____

JQKA Foreign Exchange Students **(See JBC and JBCC)**

JQKA

The board believes that participation in a well-planned and executed program of foreign student exchange can be a worthwhile cultural experience both for the students involved, as well as for the community at large. The board, therefore, will consider the admission of exchange students at the high school level provided the provisions of this policy have been met.

Approved: September 2, 1992

Revised: March 17, 1993

Revised: March 25, 1997

Revised: June 12, 2001

Revised: June 28, 2011

Reviewed: November 8, 2016

Reviewed: October 13, 2020

Reviewed: April 12, 2022

JQKA-R Foreign Exchange Students

JQKA-R

Foreign exchange students from approved organizations may be allowed admitted to attend the Salina Public Schools the district on a tuition-free basis to the extent staff, facilities, equipment, and supplies are available, if they have met the following conditions: Other foreign exchange students who meet residency requirements may be allowed to enroll in the district under rules established by the board. Students who enter the country on an F-1 visa shall pre-pay tuition equal to the current cost per pupil as calculated by the Kansas State Department of Education. In addition, they are registered with the local school no later than August 1 prior to the school year in which they plan to attend.

- they come through a sponsoring organization that is on the list approved by the Council on Standards for International Educational Travel;
- they come with the ability to speak and write in English and have been successful academically in school in their native country;
- they are sponsored locally by a school district resident or civic or community organization which is able to demonstrate that arrangements have been made for appropriate housing, supervision, financial support, and medical coverage;
- they are registered with the local school no later than August 1 prior to the school year in which they plan to attend; and
- they present a transcript of previous schoolwork upon enrollment in the local school.

Exchange students will not be eligible to receive a diploma from the Salina Public Schools but will receive a certificate of attendance as well as an updated transcript reflecting the grades and credits earned while in attendance.

No more than two foreign exchange students from any approved program, with a total of not more than eight students per school year, will be accepted at each high school.

Any foreign exchange student admitted into the district in accordance with this policy who resides, or will reside, with a host family residing therein may be permitted to enroll in and attend school in the district as if the student were a resident of the school district.

JQKA Foreign Exchange Students
(See JBC and JBCC)

JQKA-2

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Revised: March 17, 1993
Revised: March 25, 1997
Revised: June 12, 2001
Revised: June 28, 2011
Revised: November 8, 2016
Revised: October 13, 2020
Reviewed: April 12, 2022
Revised: _____

JRB Release of Student Records

JRB

(See BCBK, CN, CNA, ECA, IDAE, JGGA, JR et seq. and KBA)

Annual notice shall be given to parents and eligible students concerning their rights with regard to student records. The general public shall not be allowed to inspect a student's personal record files. Except as provided in board policy IDAF with regard to student records which are student data submitted to or maintained in a statewide longitudinal data system, the custodian of student records shall disclose the student's educational records only as provided for in this policy.

Release of Records with Consent

Except as specifically listed below, no personally identifiable information contained in a student's personal school records shall be furnished to any person without the consent of the student's parents or guardian or the consent of the eligible student who has reached the age of eighteen.

Permission for access will be granted to a third party if requested in writing to the official custodian of the student's records by the eligible student, parent, or guardian, stating what records, the reasons for the release and the person(s) to whom the release is made. A copy of the records to be released shall be made available to the student, parents, or guardian upon request.

Release of Records without Consent

Individual student files are not available for public inspection. Except as provided in IDAE with regard to student records which are student data submitted to or maintained in a statewide longitudinal data system, the custodian of student records shall disclose the student's educational records only as provided for in this policy.

Directory Information

The custodian of the educational records shall give annual public notice of the class of records the institution has designated as directory information. The appropriate forms for said notices shall be on file in the office of the custodian of the educational records.

The custodian of records may make directory information available without parental or eligible student's consent if public notice of the categories of information designated as directory information has been given and the parents or eligible students have had a reasonable period of time to opt-out of the release of the information without their consent.

Annual notice shall be given to parents and eligible students concerning their rights with regard to student records. In addition, the custodian of the educational records shall give annual public notice of the class of records the institution has designated as directory information and of the right of the parent or eligible student to opt-out of the release of directory information without prior written consent. The appropriate forms for providing notice shall be on file in the office of the custodian of the educational records.

After giving notice and allowing a reasonable period of time for parents or eligible students to inform the district that any or all of the directory information should not be released without prior written consent, the custodian of records may make directory information available without parental or eligible student's consent.

JRB Release of Student Records

JRB-2

(See BCBK, CN, CNA, ECA, IDAE, JGGA, JR et seq. and KBA)

The custodian of records shall make student recruiting information (including student name, address, and telephone listing) available to military recruiters and postsecondary institutions unless parents or eligible students provide a written request to the district providing that the specified information not be released without prior written consent. Notice of the option to opt-out of the release of recruitment information shall be provided to parents and eligible students in the district's annual notice of rights under the Family Educational Rights and Privacy Act.

For the purposes of this policy, school official means teacher, administrator, other certified employee, or board of education. The district may disclose, without the parents' or eligible students' consent, personally identifiable information to school officials with a legitimate educational interest. A school official is a person employed by the school as an administrator, supervisor, instructor, or support-staff member (including health or medical staff and law enforcement unit personnel); the school board (in executive session); a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Personally Identifiable Information

The custodian may disclose students' education records to the following persons without the prior consent of the parents/~~guardian or eligible student~~:

- other school officials, including teachers within the district, who have legitimate educational interests;
- officials of other schools or school systems in which the student intends to enroll. The school district will forward student records to such institutions without further notice to the parents or eligible student when the disclosure is initiated by a parent or eligible student, or an annual notice provided to parents and eligible students by the district informs them that such records will be automatically disclosed to these institutions for the purposes of enrollment or transfer of the student;
- authorized persons to whom a student has applied for or from whom a student has received financial aid;
- state and local officials or authorities to whom such information is specifically required to be reported or disclosed pursuant to state statutes;
- organizations conducting studies for educational agencies for the purpose of developing, validating or administering student tests or programs;
- accrediting organizations;
- parents of a student at least 18 years of age if parents claim the student as a dependent for income tax purposes who is considered a dependent student under the Internal Revenue Code;
- appropriate persons if knowledge of any information is necessary to protect the health or safety of the student or other persons in an emergency;
- an agency caseworker or representative of a state or local child welfare agency or tribal organization who has the right to access a student's case plan when such agency or organization is legally responsible for the care and protection of the student and when any further disclosure of such information thereby will be limited in accordance with law; and

(See BCBK, CN, CNA, ECA, IDAE, JGGA, JR et seq. and KBA)

- in compliance with a lawfully issued subpoena or judicial order. When information is requested in compliance with a judicial order or pursuant to any lawfully issued subpoena, the eligible student or the parent(s)/guardian and the non-eligible student shall be notified of the orders or subpoenas in advance of compliance with the order or subpoena unless (1) the order or subpoena specifically forbids such disclosure; or (2) the order is issued in the context of a court proceeding where a parent is a party and the proceeding involves child abuse and neglect or dependency matters.

Access will be granted to any third party upon written authorization of the eligible student, parent, or guardian.

No personally identifiable information contained in personal school records shall be furnished to any person other than those named herein. When there is written instruction from the student's parents, guardian or the eligible student specifying the records, the reasons and the person(s) to whom the release is to be made, a copy of the records to be released shall be made available to the student, parents or guardian upon request. When information is requested in compliance with a judicial order or pursuant to any lawfully issued subpoena, parent(s)/guardian and the student shall be notified of the orders or subpoenas in advance of compliance with the order or subpoena unless:

- the order or subpoena specifically forbids such disclosure; or
- the order is issued in the context of a court proceeding where a parent is a party and the proceeding involves child abuse and neglect or dependency matters.

For the purpose of this policy, school official means teacher, administrator, other certified employee, board of education member, or a member of the support staff. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records; a parent or student or other volunteer serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. Legitimate educational interest means the school official must participate in discussions involving an identifiable student leading to education intervention, disciplinary action, discussions of eligibility for athletics or other activities, or honors or awards involving a student.

Nothing contained in this policy shall preclude authorized representatives of the Comptroller General of the United States, the United States Secretary of Education and an administrative head of an educational agency or state authorities from having access to student or other records which may be necessary in connection with the audit and evaluation of federally supported education programs or the enforcement of the federal legal requirements which relate to these programs; provided that, except as the collection of personally identifiable data is specifically authorized by federal law, the data collection by such official with respect to individual students shall not include information (including social security numbers) which would permit the personal identification of students or their parents or guardian on the data collected and provided.

The data collection by such official with respect to individual students shall not include information (including social security numbers) which would permit the personal identification of

(See BCBK, CN, CNA, ECA, IDAE, JGGA, JR et seq. and KBA)

students or their parents or guardian on the data collected and provided.

All persons, agencies or organizations desiring access to the records of a student shall be required to sign a form, which shall be kept permanently with the student's file, but only for inspection by the parent/guardian, the student or a school official responsible for record maintenance. The form signed shall indicate the specific educational or other interest of each person, agency or organization has in seeking this information.

With respect to the above, all persons, agencies or organizations desiring access to the records of a student shall be required to sign a form which shall be kept permanently with the student's file, but only for inspection by the parents/guardian, student or a school official responsible for record maintenance, indicating specifically the legitimate educational or other interest each person, agency or organization has in seeking this information. Such forms shall be available to parents and to the school official responsible for record maintenance as a means of auditing the system's operation.

Personal information shall be transferred to a third party only on the condition that such party shall not permit any other party to have access to such information without the written consent of the student's parents or the eligible student student if age 18 or older. The board and staff shall protect the rights of privacy of students and their families in connection with any surveys or data-gathering activities conducted, assisted or authorized by the board or administration.

Regulations established under this policy shall include provisions controlling the use, dissemination and protection of such data.

Forwarding Prohibition on Withholding Pupil Records

Administrators shall forward a student's school records upon request by the parent, guardian, or eligible student and may not withhold them for any reason.

Expedited Transfer of Exceptional Student Records

All records of an exceptional student, who is transferred to another district or across a school boundary within the district, shall be transferred at the same time that the student is transferred, or as soon thereafter as possible.

If an exceptional student's transfer is a result of the student's change in placement by the Department for Children and Families ("DCF"), the Kansas Department of Corrections, or the Office of Juvenile Justice and Delinquency Prevention, it shall be the duty of the respective secretary or commissioner to notify the affected school district or districts that the student's placement has changed and request that the student's records be transferred.

It shall be the duty of the school district and school in possession of any records pertaining to the student to cooperate with the secretary or commissioner and transfer all such records to the school district or school where such student is transferred. Such records shall be transferred as soon as possible following receipt of such notice, but not later than two business days following the business day that such notice was received by the school district.

(See BCBK, CN, CNA, ECA, IDAE, JGGA, JR et seq. and KBA)

Records of Transferred Foster Care Students

The school district and school in possession of any records pertaining to a foster care student transferred due to a change in placement from one school district to another or across a school boundary within the district shall cooperate with DCF and transfer all school records of the student to the school district or school where the student is transferred. These records shall be transferred as soon as possible following receipt of notice of the student's change of placement, but not later than two business days following the business day that such notice was received by the school district.

As used in this policy, "business day" means any weekday from Monday through Friday in which the school district or school's administrative office is open. "Business day" does not include any federal or state holiday, any weekday that the school district or school's administrative office is closed, or any weekday in which the school day has been cancelled due to inclement weather or any other unforeseen circumstance.

Approved: July 15, 1992
Revised: June 12, 2001
Reviewed: December 9, 2003
Revised: June 28, 2011
Revised: October 8, 2013
Revised: October 14, 2014
Revised: June 13, 2017
Revised: _____

VIII. SCHOOL BOARD REPORTS AND UPCOMING DATES OF IMPORTANCE

A. Wednesday, August 12, First Day of School

B. November 6-8, KASB Annual Conference, Wichita

IX. SUPERINTENDENT'S REPORT

X. INFORMATION AGENDA

A. Heartland Early Education Update

Heartland Early Education >>> Director's Report

Lesa Larson
August 2026



1) Enrollment ending 6.30.2026

Early Head Start: 86/91
Head Start: NA (summer)
KEHS-Home Visitation: 19/20
KEHS-Child Care Partners: 20

2) Attendance Rates ending 6.30.2026

EHS Home-Based: 97%
EHS Center-Based: 88%
Head Start: NA
KEHS-Home Visitation: 96%
KEHS-Child Care Partners: 87%

3) Snacks and meals served (May)

School	Breakfast	Lunch	PM Snack	Total	Revenue Received
Enterprise	Summer break				
Ellsworth	Summer break				
Salina Education Center	Summer break				
Salina Heartland (0-3)	690	720	645	2065	6041.70
Total CACFP Meals	690	720	645	2065	6041.70

4) New Hires

Name	Position	Effective
Dowell, Mallory	EECES	6/23/2026
Ferreira, Heather	EES Lead Teacher Assistant	8/3/2026
Jeske, Ashlyn	EECES	8/4/2026
Jones, Addison	EES Lead Teacher Assistant	8/4/2026
Lenkiewicz, Sophia	EECES	8/4/2026
Lohmeyer, Kimberly	Intake/Data Entry Specialist	7/20/2026

Transfers

Name	Former Position	New Position	Effective
Weigel, Nicole	Prek Teacher - Bach +15	Prek Teacher - Masters	8/1/2026
Acevedo, Amarilis	EECES/CDA	Prek Teacher - Bachelors	8/1/2026
Corral, Cheylynne	EECES	EECES/CDA	8/1/2026
Carrillo, Mikaila	Family Consultant	EECES	8/4/2026
Hernandez Castorena, Monica	Kitchen Assistant -FNS	Kitchen Assistant - HS	8/6/2026

Separation of Employment

Name	Position	Effective
Dowell, Mallory	EECES	6/23/2026
Ferreira, Heather	EEC Lead Teacher Assistant	8/3/2026
Jeske, Ashlyn	EECES	8/4/2026
Jones, Addison	EEC Lead Teacher Assistant	8/4/2026

Lenkiewicz, Sophia	EECES	8/4/2026
Lohmeyer, Kimberly	Intake/Data Entry Specialist	7/20/2026

5) Heartland is gearing up for another school year and looking forward to learning about the children and families.

Included in this report:

- 25-26 Credit Card Charge Report (June '26)
- 25-26 Policy Council Financial Summary (June '26)
- Visa Statement Month End Summary (June '26)

USD 305 Heartland Early Education

Board of Education and Policy Council Reports



CACFP MEALS CLAIMED - JUNE 2026

	# of Meals	Breakfast	Lunch	PM snack	Total Meals	Revenue Recv'd
Enterprise			summer break		-	
Ellsworth			summer break		-	
Salina Education Center		690	720	645	2,055	6,041.70
Salina Heartland			summer break		-	
	Total CACFP Meals	690	720	645	2,055	\$ 6,041.70

CREDIT CARD CHARGES - JUNE 2026

	Vendor name	WEX Inc.	Walmart	Dillon's	Gene's IGA	West's C Mart
	Date Paid	6/18 & 6/26	multiple	6/26/2026	none	none
Account #	DESCRIPTION					
73480	playground / outdoor supplies		104.62			
73460	HS classroom supplies - room 101					
73540	HS classroom supplies - room 108					
73580	HS classroom supplies - room 111					
73640	HS classroom supplies - Enterprise					
73680	HS classroom supplies - SA Educ Center					
73730	EHS classroom supplies - room 808					
73731	EHS classroom supplies - room 810		40.31			
73732	EHS classroom supplies - room 812		8.23			
73735	EHS classroom supplies - room 712		83.37			
73780	EHS Home Visit Supplies					
74380	Policy Council Meetings					
74430	Parent Meetings - Ellsworth					
74440	Parent Meetings - HS					
74470	Parent Meetings - EHS Center Based		194.80			
74480	Parent Meetings - EHS socializations					
74485	Parent Meetings - EHS home based		66.65			
74487	Parent Meetings - EHS Social. DK CO		7.47			
74630	Staff Heartwarmers					
73440	Office Supplies		9.52			
73950	Building Supplies		79.67			
74490	Father / Mothers Club Meetings					
74520	Other Activities - Program					
74522	Other Activities - Staff Groups		120.44			
74670	Transportation Expenses					
74680	vehicle fuel	1,647.76				
74685	bus fuel (Durham)	145.57				
74820	Training - Medical/Mental Health					
81860	CACFP - non food supplies		6.61			
81880	CACFP - Food Expenses		373.89	61.91		
75752	Preschool Elementary Supplies (KPP)					
		1,793.33	1,095.58	61.91	-	-



VISA Credit Card Statement

6/15/2026

ACCOUNT	DESCRIPTION	AMOUNT	CARD HOLDERS	AMOUNT
42520	Parents as Teachers			
73440	Office Supplies			
73500	Classroom Supplies - room 104 Kate		Hellmuth, Michelle	651.41
73530	Classroom Supplies - room 106 Heidi		Holecek, Cindy	
73540	Classroom Supplies - room 108 Tonya			
73560	Classroom Supplies- room 110 Casi		Larson, Lesa	187.54
73580	Classroom Supplies - room 111 Jackie		Lorett, Linda	
73640	Classroom Supplies - Enterprise		Wagoner, Megan	
73700	Misc. Expense			
73720	Classroom Supplies- Room 904 Marquesa	24.75	Enterprise (LeAnn F)	
73725	Classroom Supplies- Room 906 Hailey	10.25		
73735	Classroom Supplies- Room 712 Rachel	40.65		
73780	HV Supplies & Curriculum			
73840	Medical/Dental Supplies		Salina #1	753.47
73950	Building Supplies	45.98	Salina #2	1,739.65
74380	Policy Council Meetings		Salina #3	77.65
74400	Volunteer Appreciation	518.00		
74440	Parent Meeting - Saline County		Reward Credit	
74480	Socializations			
74485	Parent Meetings - EHS HB			
74490	Fatherhood/Motherhood Support Group			
74520	Other Activities - Program	51.93		
74522	Other Activities - Megan			
74523	Other Activities - Michelle EHS			
74524	Other Activities - Michelle HS	78.87		
74526	Other Activities - Tasha	89.63		
74528	Other Activities - Lacy	156.60		
74630	Staff Heartwarmers Program			
74640	Human Resources - Testing Fees	294.00		
74700	Training - Leadership			
74710	Training - Mid Manager	300.00		
74720	Training - Staff	706.41		
74820	Training - Medical/Mental	42.65		
74830	Training - Parents			
74880	Training - Staff Development			
74890	Training / CDA Fees			
75798	Training - Staff Development KPP	1,050.00		
45700	Salina Education Foundation Grant			
	TOTAL	3,409.72	9 Visa Cards	3,409.72

EXECUTIVE SESSION
District Office
August 11, 2026

PERSONNEL

I move that the Board of Education go into executive session at _____ for _____ minutes for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at _____ in the SEC Room.

XII. ACTION AGENDA II

- A. Approval of Any Action Deemed Necessary As A Result of Executive Session**