

Fort Stockton Independent School District

Butz Preparatory Academy Parent and Student Handbook Addendum



2026-2027



Butz Preparatory Academy
400 S Young St.
Fort Stockton, TX 79735
432-336-4121

Welcome

Hello and welcome to Butz Preparatory Academy. The sole purpose of the Butz campus is to provide students with an alternative educational setting to help them succeed in all academic areas. We aim to allow students to work at a manageable pace to help them get back on track to graduate or maintain a steady pace to graduate on time.

School Hours

The Butz Preparatory Academy instructional time is as follows: Monday to Thursday from 8:00 am to 4:00 pm. On Fridays, students will attend from 8:00 am to 3:00 pm. Breakfast for those attending will be from 7:45 am to 8:00 am. Student drop-off and pick-up will be at the gated entrance on 400 South Young Street.

Attendance Guidelines

Regular attendance is critical to your child's success in school. Students are expected to arrive on campus at the designated time. All students attending the Butz Preparatory Academy must maintain a minimum attendance of 90 percent of the days. Students who fail to maintain the required attendance will need to complete an attendance recovery plan and possibly attend a truancy court. Failure to complete the attendance recovery plan will result in the student returning to their original home campus to complete all necessary schoolwork. Parents/Legal Guardians will be notified when a student is in danger of losing eligibility to attend the Butz Preparatory Academy due to excessive absences.

Students are allowed to submit up to four parent-written excuse notes per Fall Term (August to December) and four in the Spring Term (January to May). One parent note per day of absence. Absence notes shall be turned in on the day the student returns to school. All attendance notes must be submitted to the attendance clerk on campus. Notes may be handwritten, emailed, or submitted via Parent Square.

See the Attendance Charts in the Appendix.

Check-in and Check-out Procedure

Students will be required to sign in after arriving at class. If a student needs to be checked out, they will need to sign out at the front office desk.

Students may only be checked out by a parent/guardian or with the principal's approval. If no one is available to answer the door, please call 432-336-4121.

Conduct and Discipline

All students attending the Butz Preparatory Academy will follow the rules outlined in the FSISD Student Code of Conduct. The Code of Conduct contains the school district's requirements for student conduct and behavior while at school or under the school's jurisdiction. The Code of Conduct also explains the kinds of disciplinary action school officials can take in response to violations of the rules according to the FSISD Student Code of Conduct. If you have any questions about conduct or discipline rules, please refer to the Code of Conduct or call your campus administrator.

Possession and Use of Personal Communications Devices, Including Cell Phones and Other Electronic Devices

In accordance with state law, the district prohibits the use of a personal communication device (such as a cell phone, tablet, or smartwatch) while on school property during the school day. For more information about permitted use in certain circumstances and disciplinary measures that apply to this prohibition, see the Student Code of Conduct and policy FNCE(LOCAL).

The use of cell phones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.

The student will turn in all electronic devices upon entering the Butz Academy classroom. The devices will be kept in a box in the principal's office and turned in at the end of the student's school day.

The consequences of failing to turn in an unauthorized electronic device are as follows:

- 1st Offense – the device will be picked up and turned in to the campus principal and held in the office until the end of the school week. A conference with the student and the parent will take place before the item is picked up by the parent.
- 2nd Offense – the device will be picked up and kept at the office. The student will be assigned to 1 day of ISS; the device may be picked up by a parent after the student has completed the ISS assigned time and a parent conference has taken place.
- 3rd Offense – the device will be picked up and kept at the office. The student will be assigned to 2 days of ISS; the device may be picked up by a parent after the student has completed the ISS assigned time and a parent conference has taken place.
- 4th Offense – the device will be picked up and kept at the office. The student will be assigned 10 days of DAEP time. The device will be returned to the parent after the student has completed the DAEP assignment.

Refusal to turn in electronic devices will result in a 3-day suspension and a DAEP placement.

Classroom Expectations

- The student is expected to complete all the assigned work for the day.
- Students must maintain a 90% attendance.
- Students will follow all the rules found in the FSISD Student Code of Conduct.
- Students will follow all the rules found in the Technology Acceptable Use Policy.
- Students are expected to treat each other, the workspace, and the educator with respect.
- Students will not be allowed to wear facial piercings outside of earrings on their ears. Any visible facial piercing will need to be removed.
- Dress modestly and appropriately for the classroom.
- One student will use the restroom at a time for each gender.
- Cell phones and other electronic devices will not be allowed in the classroom.



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- Use of profanity in the classroom or on campus will not be tolerated. Disciplinary action will be taken if the student uses inappropriate language and/or profanity.

Campus and District Calendars

Students will follow the designated campus and district calendars. Parents and students will be notified if any changes take place.

Food Service

Fort Stockton ISD will provide breakfast and lunch for all students attending the Butz Academy.

The Butz Academy campus is not considered an open campus, and students attending the campus during the lunch period will be required to stay on campus for lunch. Lunch for students will not be allowed to be delivered or dropped off. Students will be allowed to bring their own lunch from home. A microwave is available to warm up food.

Food deliveries from family members, DoorDash, or any other entity will not be allowed.

Students who do not follow these rules will have consequences ranging from ISS placement to removal from the Butz Academy program.

Transportation

If a student needs school transportation, please contact the campus principal, Gabe Espino, at 432-336-4121.

Students choosing to drive themselves and park on school property will need to acquire a parking permit. Parking permits will be handed to students after they have provided a legal driver's license and insurance.

If a student is not able to produce the documents, the student will not be allowed to park on school property.



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Daily Procedures

- The school day is from 8:00 am to 4:0 pm (Monday to Thursday).
- Students will be released at 3:00 pm on Fridays.
- Students will enter the building through the main entrance on Young Street.
- All Students will sign in as they enter the classroom. The sign-in sheet will be on the counter as you enter the classroom.
- Breakfast will be available from 7:45 a.m. to 8:00 a.m.
- Students should start working promptly at 8:00 a.m.
- Lunch will be from 12:00 a.m. to 12:30 p.m.
- Students will receive breaks throughout the day.
- Students will need to be checked out in the main office by a parent/guardian or principal/teacher if contact is made with the parent.

For questions or concerns, please contact:

Gabe Espino, Campus Principal

432-336-4121

email: gabe.espino@fsisd.net



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Appendix



**Butz Preparatory Academy
2026 - 2027
Bell Schedule**

Monday to Thursday Schedule				
Period	Start	End	Length	
	7:45 AM	8:00 AM	15	Breakfast
1	8:00 AM	9:00 AM	60	
2	9:00 AM	10:00 AM	60	
3	10:00 AM	11:06 AM	66	
4	11:06 AM	12:12 PM	66	
5	12:12 PM	12:42 PM	30	Lunch
6	12:42 PM	1:48 PM	66	
7	1:48 PM	2:54 PM	66	
8	2:54 PM	4:00 PM	66	

Friday Schedule				
Period	Start	End	Length	
	7:45 AM	8:00 AM	15	Breakfast
1	8:00 AM	8:56 AM	56	
2	8:56 AM	9:52 AM	56	
3	9:52:00 AM	10:48 AM	56	
4	10:48 AM	11:44 AM	56	
5	11:44 AM	12:14 PM	30	Lunch
6	12:14 PM	1:09 PM	55	
7	1:09 PM	2:04 PM	55	
8	2:04 PM	3:00 PM	56	



Device Policy (Texas HB 1481)

TEXAS HB 1481

NEW DEVICE LAW

Keeping You Informed:
As we prepare for a year of significant changes at FSISD, we would like to inform you about a new state law that will affect all public schools in Texas, effective with the 2025-2026 school year.

- This law will take effect at the start of the 2025-2026 school year.
- Devices must be left at home or turned off and put away in your locker during the school day.
- No personal communication devices (cell phones, smartwatches, tablets, headphones, or earbuds) may be used during school hours.
- This includes during class changes, restroom breaks, and lunchtime.

LEARN MORE

FORT STOCKTON

6TH-12TH GRADE DEVICE POLICY

Students must place devices in the locker at the beginning of the day and cannot access the locker until the end of the day.

Students will be assigned a locker designated for all personal devices only.

1st Offense
Parent pick-up at the end of the day.

2nd Offense
1 day of ISS to begin the following day.

3rd Offense
2 days of ISS to begin the following day and loss of open campus lunch.

4th Offense
15 days of DAEP placement with a review at 10 days.

5th Offense
Long-term DAEP placement at the discretion of the administration.

Refusal to give the device will result in 3 days OSS, loss of open campus, and complete the original consequence.

The device will be picked up and only returned to the parent after an in-person conference and all consequences have been completed by the student for every offense.



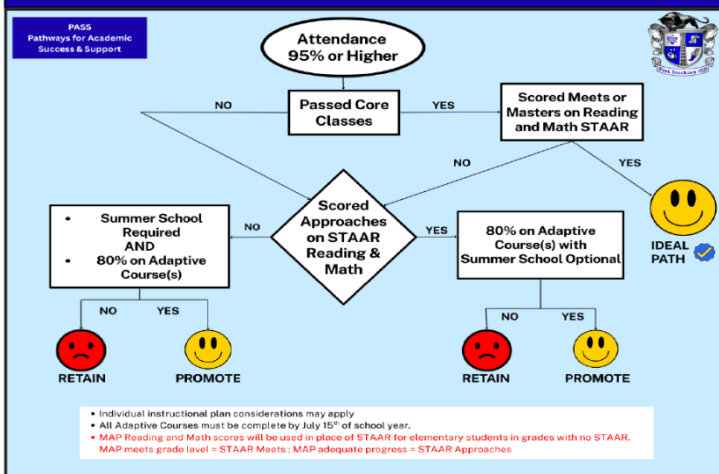
FSISD Attendance Classification Guide

Color	Type of Absence	Description	Impact on ADA / 90% Rule
Blue	(Best) Not Absent	Student is present for the day.	No impact on ADA or 90% Rule.
Green	(2 nd Best) Excused – Does Not Affect ADA or 90% Rule	- School-sponsored events or field trips - Documented healthcare appointments (attends part of day and return with note) - Required court appearances (with documentation) - Some Religious holy days (Admin) - Deployment-related absences for military families - Citizenship proceedings - College visits (up to 2 days for 11th & 12th) - Government-related appointments - TEA-sanctioned testing/activities - Play "Taps" at a Funeral - Serve as an official Election worker	Does not count against ADA or 90% Rule.
Yellow	(3 rd Best) Excused – Counts Against 90% Rule	- Illness with parent note (no medical proof) - Family funerals - Personal or family emergencies (Admin) - Travel or family events - Court appearances without documentation - Weather-related absences (school open) - Limited mental health days (if applicable) - Transportation issues (non-district)	Counts against 90% Rule. Does not affect ADA if excused. May require attendance committee review if excessive.
Red	(Not Good) Unexcused	- No note provided - Not approved by policy or admin - Skipping class or unauthorized leave - Non-emergency personal reasons - Excessive tardies - Absences after note limit exceeded	Counts against ADA and 90% Rule. May result in truancy filings, credit loss, or disciplinary action.

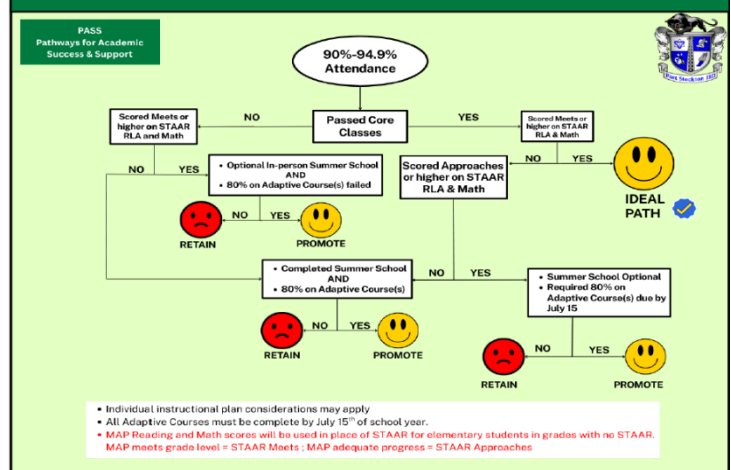
Excused Absence – Can make up work missed

Unexcused Absence – Lose privilege of making up work

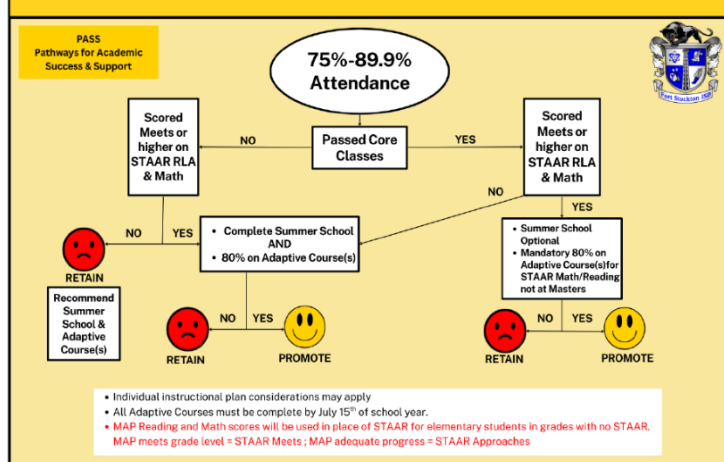
95% Or Higher Attendance



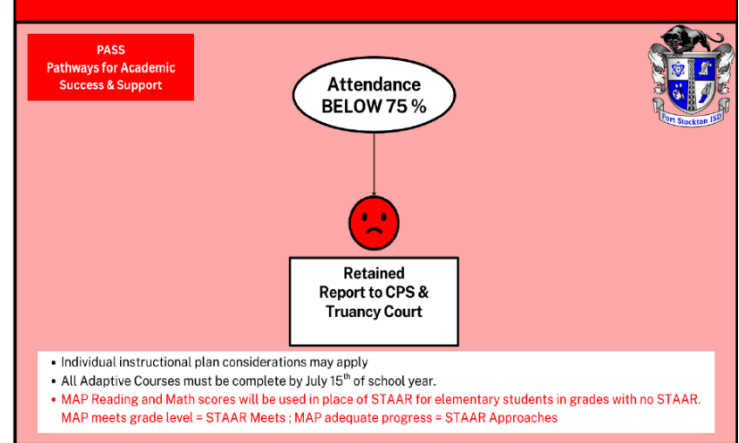
90%-94.9% Attendance



75%-89.9% Attendance



Attendance BELOW 75%





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COMPULSORY ATTENDANCE WARNING NOTICE

NOTICE: Laws Governing Compulsory Attendance in Texas Schools
Failure to comply with the laws governing compulsory attendance may result in legal action.

OFFICIAL NOTICE TO THE CHILD AND PERSON(S) STANDING IN PARENTAL RELATION TO THE CHILD:

Texas requires a child who is at least 6 years of age and who has not yet reached their 19th birthday to attend school, unless exempt by Sec. 25.086 of the Education Code. On enrollment in pre-kindergarten or kindergarten, a child shall attend school. A person who voluntarily enrolls in school or voluntarily attends school after the person's 19th birthday shall attend school each school day for the entire period the program of instruction is offered and is subject to the same requirements for compulsory attendance for students under 19. **Education Code 25.085, 25.086**

A parent/guardian is subject to prosecution for Parent Contributing to Nonattendance under Sec. 25.093 if, with criminal negligence, fails to require the child to attend school as required by law, and after having been warned in writing, a child has unexcused voluntary absences on 10 or more days or parts of days within 6 months from school. An offense under Subsection (a) is a misdemeanor, punishable by fine only, in an amount not to exceed:

- (1)AA\$100 for a first offense;
- (2)AA\$200 for a second offense;
- (3)AA\$300 for a third offense;
- (4)AA\$400 for a fourth offense; or
- (5)AA\$500 for a fifth or subsequent offense. **Education Code 25.093/Family Code 65.003(a)**

"Truant conduct" violation by a student may be referred to truancy court under **Education Code 25.0951, Family Code 65.003(a)**, and on a finding that the child has engaged in truant conduct, a justice or municipal court may order: **1)** the child to attend GED preparatory classes; **2)** the child to attend a special program that the court determines to be in the best interest of the child, including an alcohol/drug abuse program; **3)** rehabilitation; **4)** counseling, including self-improvement counseling; **5)** training in self-esteem and leadership; **6)** work and job skills training; **7)** training in parenting, including parental responsibility; **8)** training in manners; **9)** training in violence avoidance; **10)** sensitivity training; **11)** the child and the child's parent/guardian attend a class for students at risk of dropping out of school; **12)** a program that provides training in advocacy and mentoring; **13)** complete not more than 50 hours of community service on a project acceptable to the court, and **14)** participate for a specified number of hours in a tutorial program covering the academic subjects in which the child is enrolled that are provided by the school the child attends. **Family Code 65.003(a)/ Education Code 25.085**

Unless specifically exempt, an eligible and enrolled student must attend an extended-year program or required tutorial classes that are provided by the district for students identified as likely not to be promoted to the next grade level. Tutorials, Saturday School, and any other after-hours school are considered to be extended-year programs. **Education Code 25.085, 25.086, 29.084**

Except as provided by Texas Education Code 25.092, a student may not be given credit for a class unless the student is in attendance for at least 90 percent of the days the class is offered. **Education Code 25.092, Policy FEC (LOCAL)**

A parent/guardian of a school-age child has the responsibility to require their child to attend school regularly. When sickness or higher obligation necessitates an absence, a note signed by a parent/guardian explaining the reason for the absence is required within 3 school days of when the student returns to school. If the student fails to submit a note, the absence will be considered unexcused.

A child not exempt from compulsory attendance laws may be **excused for temporary absence** resulting from any unusual cause acceptable to the superintendent, the principal, or the teacher of the school in which the student is enrolled. The temporary absence may be the result of, but not limited to: **1)** personal sickness, **2)** family emergency, **3)** religious holy day, **4)** documented juvenile court proceeding, **5)** board-approved extracurricular activity, or **6)** approved college visitation. **Policy FEC (LOCAL)**

When a student's absence for **personal illness exceeds ___3___ consecutive days**, the student shall present a statement from a physician or health clinic verifying the illness or other condition requiring the student's extended absence from school. The attendance committee may, if the student has established a questionable pattern of absences, require a physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances. **Policy FEC (LOCAL) Personal Illness**



AVISO DE ADVERTENCIA DE ASISTENCIA OBLIGATORIA

AVISO:

Leyes que rigen la asistencia obligatoria en las escuelas de Texas
El incumplimiento de las leyes que rigen la asistencia obligatoria puede resultar en una acción legal.

AVISO OFICIAL PARA EL NIÑO Y LA (S) PERSONA (S) QUE CUMPLAN CON EL PAPEL DE PADRE DEL NIÑO:

Texas requiere que un niño que tenga al menos 6 años de edad y no ha llegado a su cumpleaños número 19 asista a la escuela, a menos que esté exento por la Sec. 25.086 del Código de Educación. Al inscribirse en pre-kindergarten o kindergarten, el niño debe asistir a la escuela. Una persona que voluntariamente se inscribe en la escuela o voluntariamente asiste a la escuela después cumplir 19 años, deberá asistir a la escuela cada día escolar durante todo el período de tiempo en que se ofrece el programa de instrucción y está sujeta a los mismos requisitos de asistencia obligatoria de los estudiantes menores de 19 años. **Código de Educación 25.085, 25.086**

Un padre/tutor está sujeto a proceso legal de acuerdo al "Padre que Contribuye a la Falta de Asistencia" en la Sec. 25.093 si, por negligencia criminal no exige al niño que asista a la escuela como lo requiere la ley y después de haber sido advertido por escrito, un niño tiene ausencias voluntarias injustificadas a la escuela en 10 o más días o días parciales dentro de un período de 6 meses. Una ofensa bajo la Subsección (a) es un delito menor, sancionable solo con una multa de una cantidad que no exceda:

- (1) AA \$ 100 por la primera infracción;
- (2) AA \$ 200 por una segunda infracción;
- (3) AA \$ 300 por una tercera infracción;
- (4) AA \$ 400 por una cuarta infracción; o
- (5) AA \$ 500 por una quinta infracción o una infracción posterior . **Código de Educación 25.093 / Código de Familia 65.003 (a)**

La infracción "Conducta Ausentista" por un estudiante puede ser referida a la corte absentismo escolar bajo el **Código de Educación 25.0951, Código de Familia 65.003 (a)**, y al constatarse que el niño se ha involucrado en una conducta ausentista, un tribunal de justicia o municipal podrá ordenar: **1)** al niño a asistir a clases preparatorias de GED; **2)** que el niño asista a un programa especial que la corte determine sea lo mejor para el niño, incluido un programa de abuso de alcohol / drogas; **3)** rehabilitación; **4)** consejería, incluido asesoramiento para la superación personal; **5)** formación en autoestima y liderazgo; **6)** entrenamiento de trabajo y capacitación laboral; **7)** capacitación en aptitudes para educar a los hijos, incluida la paternidad responsable; **8)** entrenamiento en modales; **9)** formación para evitar la violencia; **10)** formación de sensibilidad; **11)** el niño y el padre/tutor del niño asistan a una clase para estudiantes en riesgo de abandonar la escuela; **12)** un programa que brinda capacitación en defensa y tutoría; **13)** completar no más de 50 horas de servicio comunitario en un proyecto aceptable para la corte, y **14)** participar durante un número específico de horas en un programa de tutorías que cubra las materias académicas en las que está inscrito el niño y que son proporcionadas por la escuela a la que el niño asiste. **Código de Familia 65.003 (a) / Código de Educación 25.085**

A menos que esté específicamente exento, un estudiante inscrito que es elegible debe asistir a un programa de extensión del año escolar o clases de tutoría obligatorias que son proporcionadas por el distrito para los estudiantes identificados en riesgo de no ser promovidos al siguiente nivel de grado. Las tutorías, la escuela de sábado y cualquier otra escuela fuera del horario de atención se consideran programas de extensión del año escolar. **Código de Educación 25.085, 25.086, 29.084**

Excepto en los casos previstos por el Código de Educación de Texas 25.092, un estudiante no puede recibir crédito por una clase a menos que el estudiante asista por lo menos el 90 por ciento de los días que se ofrece la clase. **Código de Educación 25.092, Política PG-3.8 (LOCAL)**

Un padre/tutor de un niño en edad escolar tiene la responsabilidad de exigir que su hijo asista a la escuela con regularidad. Cuando una enfermedad o una obligación mayor requieren una ausencia, se requiere una nota firmada por un padre/tutor que explique el motivo de la ausencia dentro de los 3 días escolares posteriores al regreso del estudiante a la escuela. Si el estudiante no presenta una nota, la ausencia se considerará injustificada.

Un niño no exento de las leyes de asistencia obligatoria, puede recibir una justificación **por una ausencia temporal** resultante de cualquier causa inusual aceptable para el superintendente, el director o el maestro de la escuela en la que está inscrito el estudiante. La ausencia temporal puede ser el resultado de, pero no limitado a: **1)** enfermedad personal, **2)** emergencia familiar, **3)** día de observancia religiosa, **4)** comparecencia a procedimientos en cortes juveniles documentada, **5)** actividad extracurricular aprobada por el consejo, o **6)** visita aprobada a universidades. **Política PG- 3.5 (LOCAL)**

Cuando la ausencia de un estudiante por **enfermedad personal exceda ___3___ días consecutivos**, el estudiante deberá presentar una declaración de un médico o clínica de salud que verifique la enfermedad u otra condición que requiera la ausencia prolongada del estudiante de la escuela. El comité de asistencia puede, si el estudiante ha establecido un patrón de ausencias cuestionable, requerir una declaración de enfermedad de un médico o de una clínica después de un solo día de ausencia como condición para clasificar la ausencia como ausencia para la cual existen circunstancias atenuantes. **Política PG-3.5 (LOCAL)**