

O.J. ACTIS JUNIOR HIGH SCHOOL

Home of the Americans



2026-2027 Family, Student, and Staff Handbook

Our All-American Values

Respect - Responsibility - Honesty

Office Hours: 8:00 AM - 4:00 PM
2400 Westholme Blvd., Bakersfield, CA 93309
(661) 833-1250

Quick Start Guide for Families

Need help quickly?

Call the office at (661) 833-1250. Parents may call the school to leave a message for a student. Students may use the office phone when needed.

Topic	What to Know	Parent/Student Action
Attendance	Absences must be cleared by a parent/legal guardian within 48 hours.	Call the school, leave a message at ext. 102, or send a signed note.
Arrival	Students may enter campus at 8:15 AM. The student gate closes at 8:27 AM.	Plan drop-off so students are supervised and on time.
Dismissal	Students should leave campus at dismissal unless in a supervised school activity.	Arrange pickup, bus, or walking plan.
Phones/Devices	Devices must be turned off and stored in backpacks during the school day.	Contact the office for urgent messages.
School Values	Students are expected to ACT respectfully, responsibly, and honestly.	Review expectations together at home.
Merit Trips	Earned privilege based on attendance, tardies, grades, and behavior.	Monitor attendance, grades, and behavior throughout the year.

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1. Welcome to Actis

Welcome to O.J. Actis Junior High School, home of the Americans. Junior high is an important time for students to grow academically, socially, and personally. Our goal is to help every student feel safe, connected, challenged, and prepared for high school.

This handbook explains school expectations, procedures, supports, and opportunities. Students and families are encouraged to review it together so we can work as a team throughout the school year.

Mission Statement

Actis Junior High School prepares all students for 21st century careers and citizenship. We are dedicated to developing lifelong learners who use technology effectively and appreciate the diversity of our multicultural society.

Who We Are: Actis Americans

Actis Junior High is named after Mr. O.J. "Rusty" Actis, an immigrant from northern Italy who dedicated his life to public education and served on the school board from 1929-1971. We honor his legacy through our core values: Responsibility, Respect, and Honesty.

Mascot	School Colors	Yearbook
American Bald Eagle	Red, White, and Blue	Americana

School and District Leadership

District Office	Actis Junior High
Superintendent: Dr. Katie Russell	Principal: Jillynn Dulcich
Assistant Superintendent of Instructional Services: Trina Lovio	Vice Principal: Dr. Melissa Richert
Assistant Superintendent of Educational Services: Dr. Lynn Paslay	Vice Principal: Devonn Holsonbake
Assistant Superintendent of Human Resources: Darryl Johnson	Counselor: Kim Cornford
Assistant Superintendent of Business Services: Katie Gonzales	Intervention Counselor: Katie Chilton

2. Parent Involvement and Student Success

Actis Parent Club

The Actis Parent Club connects families with the school and supports programs that benefit all students. Parent Club has helped provide benches, trees, library books, sports equipment and uniforms, picnic tables, a PA system, display cases, and academic recognition programs.

Families are invited to join, volunteer, and participate throughout the school year. Parent involvement helps students see that school matters and helps families build relationships with staff.

Parent Club Contact: actispc@gmail.com

Steps to Success

Students are most successful when they choose to:

- Attend school every day and arrive on time.
- Come to class prepared and ready to learn.
- Follow teacher directions the first time.
- Write down assignments and complete classwork and homework.
- Study for tests and ask for help when needed.
- Take responsibility for choices and make things right.
- Participate in school activities and treat others with dignity and respect.

Parent Observation of Instruction

Parents/guardians may request information about classroom observation procedures by contacting the school office. Observations must follow school procedures to protect student safety, student privacy, and instructional time.

Parent Rights

Parents/guardians have the right to be informed of and participate in decisions regarding their child's education, including access to records, instructional materials, and school programs, as provided under California Education Code §§ 48980, 49063–49079 (pupil records/FERPA alignment). Record requests must be made through the Educational Services department at the district office.

Related Board Policies:

- [BP/AR 5125](#) – Student Records
- [BP 6020](#) – Parent Involvement

3. Attendance, Arrival, and Dismissal

When Your Student Is Absent

Regular attendance helps students stay connected, keep up with classwork, and be successful in school. When a student is absent, the absence must be cleared by a parent or legal guardian.

- Preferred method: Call the school on the day of the absence.
- After hours: Leave a message at (661) 833-1250.
- Written option: Send a signed note when the student returns.
- Absences not cleared within 72 hours become unexcused and may count toward truancy.
- If a student returns the same day after a partial-day absence, the student must check in at the attendance window before going to class.

Important

Unexcused absences, including family trips for pleasure/recreation or business purposes, may affect attendance status. Students with excessive absences may also lose eligibility for activities or promotion ceremony participation.

Late to School

Students are expected to be in class when the bell rings at 8:28 AM.

- The student gate closes at 8:27 AM.
- Students arriving after 8:27 AM must report to the attendance window to clear the tardy.
- For a legitimate reason such as a medical or dental appointment, a parent may call before the student arrives or send a signed note.

Early Dismissal and Lunch Check-Out

- A parent/guardian must come into the office and show a photo ID before a student can leave campus early.
- Students may only be released to approved adults listed on student's emergency card/Synergy.
- Students taken off campus for lunch must be signed out in the office and returned on time for class.
- Whenever possible, students should return to school as soon as the appointment or business is complete.

Before- and After-School Supervision

- Students may enter campus at 8:15 AM. **There is no campus supervision before this time.**
- Students should not arrive before 8:00 AM unless they participate in an approved supervised activity.
- Zero period band/orchestra/etc. P.E. students enter through the gate between the gym and locker rooms. They should not arrive before 7:15 AM; the gate closes at 7:25 AM.
- Parents may not drive into the staff parking lot for drop-off. Please use the drive-through bus loop in front of the Multipurpose Room (MPR).
- After dismissal, students should walk home, ride the bus, or be picked up unless they are in a supervised school activity. Regular dismissal is 3:40 PM; Wednesday dismissal is 2:10 PM.

Withdrawal from School

If a student is moving or withdrawing, a parent/guardian should inform the office of the last day of attendance. On the final day, the student must complete a check-out sheet before enrolling in a new school.

Make-Up Work and Independent Study

- Students are responsible for checking with teachers for missing assignments.
- Students are generally allowed one day for each day missed to make up work.
- Parents may request independent study if an absence exceeds 3 days.
- Work is generally available after 3:40 PM on the school day after the request. Please call to confirm before coming to campus.

Attendance Law

California law requires that all students attend school regularly. Absences must be verified and fall within allowable categories defined in Education Code § 48205. Compulsory attendance is governed by §§

48200–48293. Excessive absences may result in referral to the School Attendance Review Board (SARB).

Related Board Policies:

- [BP/AR 5113](#) – Absences and Excuses
- [BP/AR 5113.1](#) – Chronic Absence and Truancy

4. Academics, Promotion, Grades, and Recognition

Curriculum Requirements

Every Actis student takes English, math, reading, history, physical education, and science in both 7th and 8th grade. Students complete their seven-period schedule with one elective each semester.

Homework may be used to reinforce instruction, complete unfinished work, or prepare students for the next day.

Promotion and Graduation Activities

Promotion ceremony participation is an earned privilege.

Students must meet academic, attendance, and behavior expectations to participate in the end-of-year activities and the 8th grade promotion ceremony.

To be promoted from 7th to 8th grade, students must earn at least two passing quarter grades each year in reading, English, and mathematics.

To graduate from 8th grade, students must:

1. Earn at least two passing quarter grades each year in English and Mathematics.
2. Pass 14 quarters of core curriculum classes: English, Reading, Mathematics, Social Science, and Science.
3. Pass 6 quarters of elective and physical education classes.
4. Maintain attendance and behavior expectations. Excessive absences of 20 or more days, excused or unexcused, may exclude a student from the promotion ceremony.
5. Maintain appropriate behavior. Suspensions, poor behavior, or misconduct may result in loss of the end-of-year activities and/or the promotion ceremony.

For students not enrolled in a district junior high school for the full year, requirements are prorated and previous school records apply.

End-of-Year Merit Trips

7th and 8th grade students may earn the opportunity to participate in the end-of-year merit trips.

Students must meet all criteria below:

- No more than 14 absences, excused and/or unexcused.
- No more than 8 tardies in any quarter, all classes inclusive.
- No more than 4 F grades during the year.
- No IMPACT or suspension during the year.
- Appeals are not available during the 4th quarter.

Report Cards and Progress Reports

Report cards are mailed to parents/guardians within two weeks of the end of each grading period. Progress reports are mailed approximately halfway through each grading period to help families monitor student progress.

Quarter	Approximate End Date
1st Quarter	October 16
2nd Quarter	January 8
3rd Quarter	March 19
4th Quarter	May 26

If you do not receive a report card after the mailing window, please call the school office at (661) 833-1250.

Honor Roll

- Honor Roll is based on quarter grades.
- A 3.0 GPA or higher is required in all subjects, including P.E. and electives.
- Students are disqualified if they receive any grade below a C or a behavior comment code of 16.
- An 8th grade student must make Honor Roll six of eight grading periods during junior high to qualify for a gold seal on the diploma.
- Principal's Honor Roll recognizes students who earn straight A grades, a 4.0 GPA.

5. Supplies, Materials, Library, and Chromebooks

Books and Materials

- Required books are furnished by the district.
- Students are responsible for caring for books and materials checked out to them.
- Lost, stolen, or damaged books/materials are the financial responsibility of the student and parent/guardian.
- Students should cover textbooks to help keep them in good condition.
- Current textbook prices are available from the library clerk or the student's teacher.

Pencils and Binder

- Actis is a pencil-only school.
- Students are expected to have a pencil at all times.
- Each student receives a school-wide binder to record assignments and organize papers.
- The Actis binder is the only binder allowed at school.
- Students may not write on or damage the binder. Replacement cost is \$7.00.

Physical Education Clothing

- Students are highly encouraged to dress out for physical education classes.
- Students receive an individual P.E. locker and school-issued lock.
- Lost lock replacement cost is \$10.00.
- P.E. shirts are \$10.00, shorts are \$10.00, and a full set is \$20.00.
- Students must wear closed-toed tennis shoes to participate in P.E. Participation is part of the student's grade.

Special Supplies, ID Cards, and Library

- Some electives, such as woodworking/technology or art, may charge for extra materials that students consume or keep.
- Student ID cards are provided at no cost when students take school pictures. Replacement ID cost is \$3.00.
- Students may check out library books before school, after school, and during scheduled reading class visits.
- Students are responsible for library books and may be charged for overdue, lost, or damaged books.
- Students who want to visit the library during lunch must eat first and check with a yard aide. Entry depends on library capacity.

Chromebooks

Actis Junior High provides Chromebook devices for student use in applicable classrooms and courses where technology is required to support instruction. Some classes may not require or utilize a Chromebook. Chromebooks are district property and are intended for school assignments, educational tools, and classroom learning.

Student Responsibility	Expectation
Use	Use Chromebooks for school purposes only. They are not for gaming, social networking, or unrelated use.
Care	Keep food and drinks away, carry carefully, and do not write on, draw on, or place stickers on the device.
Reporting Problems	Tell the teacher immediately if your Chromebook is damaged, broken, or not functioning properly. Failure to report damage may result in fines.
Passwords	Protect passwords and never share them.
Sound	Keep sound muted unless the teacher gives permission. Wired headphones may be used at teacher discretion; bluetooth headphones are not allowed on campus.
Damage	Normal-use repairs are handled by the district. Damage, loss, theft, or intentional misuse may result in student and parent/guardian being held financially responsible for the full replacement cost of the device. Catastrophic damage/ replacement cost is \$309.00.

Technology use

Students must comply with the District Acceptable Use Policy when using technology resources, consistent with Education Code §§ 48900 (student conduct) and 51870–51874 (technology use). Misuse may result in disciplinary action and/or loss of privileges.

Related Board Policies:

➡ Full legal notices are available in the District Annual Notice.

6. PBIS, School Expectations, and Progressive Discipline

Positive Behavior Intervention and Supports (PBIS)

PBIS is Actis Junior High School's school-wide approach to teaching and supporting positive behavior. The goal is to create a safe, calm, and productive learning environment where students know what is expected and staff respond consistently.

Core Value	What It Looks Like
Act Respectfully	Treat yourself, others, and our campus with dignity.
Act Responsibly	Follow rules, come prepared, and do your best.
Act Honestly	Tell the truth, take ownership, and make things right.

How Behavior Is Supported

Step	What Happens
Teach	Staff teach and review expectations in classrooms and common areas.
Redirect	Staff use reminders, proximity, nonverbal cues, seat changes, reteaching, and private conferences.
Document	Staff document patterns in conduct logs/Synergy when needed.
Communicate	Staff contact families through phone, email, or ParentSquare as concerns continue.
Intervene	Students may receive reflections, detention, counseling, Tier 2 supports, CICO, BIA support, or other interventions.
Admin Response	Serious behavior or repeated minor behavior becomes office-managed and will result in logical consequences and/or progressive discipline.

Classroom-Managed and Office-Managed Behaviors

Classroom-Managed Examples	Office/Admin-Managed Examples
Gum/candy, eating in class, minor electronic device violation, dress code, tardies, PDA, profanity, horseplay, minor teasing, disrespect, excessive restroom use.	Abusive language, threats, mutual combat, electronic device refusal, extreme defiance, bullying/cyberbullying, extreme disrespect, substance use/possession, weapons, assault, theft/extortion.

Progressive Discipline

Consequences are intended to be teachable moments. Staff consider the severity of the behavior, student history, safety, impact on others, and whether previous interventions have helped. Repeated minor behaviors may become office-managed when classroom interventions have not corrected the behavior.

Consequence Progression	Purpose
First Violation	Make it right, parent contact, 1 day noon detention
Second Violation	Make it right, parent contact, 2 days noon detention
Third Violation	Make it right, parent contact, 3 days noon detention. Progressive discipline form sent home for signature (detention until returned).
Fourth Violation	Make it right, parent contact, 1 day After School detention
Fifth (and subsequent) Violation	Make it right, parent contact, possible consequences include but are not limited to Alternative Classroom Setting, IMPACT, Suspension, or further disciplinary action in accordance with school and district policies.

Possible Responses	Purpose
Lunch detention with core values reflection	Reflect, reteach, and return to learning.
After-school detention	Provide increased accountability for repeated behavior.
Alternative Classroom Setting (ACS)	Provide targeted intervention and reflection while protecting instruction, on campus to complete 1-3 days of intervention lessons.
IMPACT	Provide structured intervention for significant or repeated behavior, on campus for a 5 day curriculum.
Suspension	Used for serious behavior, safety concerns, or when other means of correction have not worked, off campus.
Expulsion or change of placement recommendation	Reserved for the most serious offenses as required or allowed by law.

Suspension and Expulsion Offenses

In accordance with Education Code 48900 and district policy, students may be suspended or expelled for serious misconduct related to school activity or attendance, including behavior that occurs on school grounds, while going to or from school, during lunch, or during school-sponsored activities.

- Fighting, assault, threats, harassment, intimidation, bullying, or sexual harassment.
- Possession, use, sale, or furnishing of drugs, alcohol, tobacco, or drug paraphernalia.
- Possession of weapons, knives, imitation firearms, or dangerous objects.
- Robbery, extortion, theft, property damage, vandalism, or possession of stolen property.
- Habitual profanity, vulgarity, obscene acts, promotion of gang activity, or defiance of school authority.

Weapons Safety

Any knife, weapon, or weapon replica is strictly prohibited at school or at school-sponsored activities. Firearms require immediate suspension and recommendation for expulsion under state and federal law.

Student Discipline Law

Student behavior is governed by California Education Code §§ 48900–48927. Schools emphasize positive behavioral interventions; however, violations may result in disciplinary action including suspension or expulsion consistent with due process requirements.

Related Board Policies:

- BP/AR 5144 – Discipline
- BP/AR 5144.1 – Suspension and Expulsion/Due Process
- AR 5144.2 –Suspension And Expulsion/Due Process (Students With Disabilities) Board Policy Manual

7. School Policies

Phones, Smart Watches, Wireless Earbuds, and Other Devices

Electronic devices must be turned off, not on silent or do-not-disturb, and stored in the student's backpack during the official school day and at any other time directed by a district employee.

- Students may use electronic communication devices off campus before and after the instructional day when not on school property.
- Students may call parents from the school office when needed. Parents may call the school to leave a message for a student.
- The school and district are not responsible for lost, stolen, damaged, or charged devices.
- **Student refusal to comply with staff to turn over electronic devices /cell phones will result in further disciplinary action in accordance with school and district policies.**

Violation	Progressive Response
1st	Item confiscated, parent contacted, 1 day noon detention. Parent must pick up from office.
2nd	Item confiscated, parent contacted, 2 days noon detention. Parent must pick up from office.
3rd	Item confiscated, parent contacted, 3 days noon detention; Progressive Discipline Form sent home for signature. Parent must pick up from office.
4th	Item confiscated, parent contacted, 1 day after-school detention. Parent must pick up from office.
5th and beyond	Item confiscated, parent contacted, Alternative Class Setting, possible IMPACT, or further disciplinary action in accordance with school and district policies. Parent must pick up from office.

Gum and Candy

To keep campus clean and reduce distractions, gum and candy are not allowed on campus.

Violation	Consequence
1st	1 day noon detention.
2nd	2 days noon detention.
3rd	3 days noon detention; Progressive Discipline Form sent home and detention until returned.

4th	1 hour after-school detention.
5th and beyond	Parent contact, Alternative Class Setting, possible IMPACT, or further disciplinary action in accordance with school and district policies.

Tardy Policy

Students are expected to be on time to every class. Tardies count toward end-of-year merit trip eligibility. Students may not have more than 8 tardies in any quarter, all classes combined, to remain eligible.

Quarter Tardies	Intervention/Consequence
1-3	Warning.
4-6	1 day lunch detention.
7-8	2 days lunch detention.
9-10	3 days lunch detention; Progressive Discipline Form sent home and detention until returned.
11-12	1 day after-school detention per violation.
13-14 and beyond	Alternative Class Setting, possible IMPACT, or further disciplinary action in accordance with school and district policies.

Restroom Passport

Students are encouraged to use the restroom before school, during the passing period, or during lunch. Students who use the restroom during passing period need to arrive at the restrooms within the first 2 minutes to receive an excused pass to class. Each student receives a Restroom Passport at the beginning of each quarter. The passport allows 10 restroom sign-outs during class time per quarter without penalty.

If a student uses the restroom during class more than 10 times in a quarter or loses the passport, a red card may be issued (considerations taken for medical conditions with doctor's note). Each additional class-time restroom use will result in lunch detention that day or the next day. Our goal is for students to be in class getting the most of their educational time.

Dress Code

The purpose of the dress code is to support a safe, respectful, and focused learning environment. Students are expected to wear clothing that is appropriate for school and does not disrupt instruction or threaten safety. Students not in compliance will call a parent/guardian to alert them **and corrective measures must be taken before the student will be allowed to return to class**. The student must change into alternate or PE clothes in order to return to class. If the student does not have their PE clothes at school, the parent may be required to bring a change of clothing. The dress code will be strictly enforced, so please read and discuss it with your child.

We Dress Respectfully	We Dress Responsibly
Clothing should fit well, cover appropriate areas (chest, midriff, and shorts/dresses longer than longest finger) and be suitable for school: never show undergarments, no holes above knee, no holes or fraying in shorts, no tube/halter tops, spaghetti straps (must be at least two fingers wide) or bodysuits, any workout pants need a long	Clothing and accessories may not include obscene content or references to tobacco, drugs, alcohol, sexual content, gang activity, or other content disruptive to the learning environment.

shirt to cover the front and back end (no spandex shorts allowed)	
Actis is a no hat school.	Students who wear hats may receive a dress code infraction and the hat may be confiscated for parent pickup. Hoodies may be worn outside, but hoods must be taken off before entering any building. No durags or bandanas.
We wear appropriate footwear for safety.	Shoes must be safe for school. Bare feet, house slippers, roller-skate shoes, or unsafe/disruptive footwear are not allowed. Shoes must have a hard rubber sole. Tennis shoes must be worn in PE.
We dress to focus on learning.	Items that can cause injury or disruption may not be worn or brought to campus (No accessories with spikes, no pins/buttons, no temporary tattoos, etc.), No personalized writing on clothing, backpacks, binders, or self.

Dress Code

To ensure students dress respectfully, violations of the dress code will result in the following progressive disciplinary actions:

Violation	Consequence
1st	Call home, Change to appropriate clothing, 1 day noon detention.
2nd	Call home, Change to appropriate clothing, 1 day noon detention.
3rd	3 days noon detention; Progressive Discipline Form sent home and detention until returned.
4th	1 hour after-school detention.
5th and beyond	Parent contact, Alternative Class Setting, possible IMPACT, or further disciplinary action in accordance with school and district policies.

8. Lunch, Activities, Athletics, and Student Council

Lunch Period and Cafeteria

The Actis cafeteria offers hot lunch options. School breakfast and lunch are free to students, but students must enter their student ID number.

- Students may eat in the MPR or quad area.

- Find a seat and remain seated until you are finished and dismissed.
- Do not trade or share food or money.
- Separate trash/compost as directed.
- Raise your hand when finished and wait to be dismissed by an adult.
- Clean your area before leaving.
- No food may be taken out to the yard or to classrooms.
- Do not send food deliveries (e.g. DoorDash), parents/guardians only may drop off food at school for your student(s) only.

Noon-Time Activities

Noon-time activities are open to all students and we encourage participation in options including but not limited to intramural sports and POP (Power of Play) with structured activities such as games, music, and crafts.

Extracurricular and Co-Curricular Eligibility

Participation in extracurricular and co-curricular activities, including after-school sports and student government, is an excellent way to improve student success, but it is a privilege. Students must demonstrate satisfactory academic progress and citizenship.

- Students in grades 7-8 must earn at least a 2.0 or C grade point average with no F grades during the preceding grading period.
- A student new to Panama-Buena Vista Union School District is eligible for the remainder of the quarter in which they enroll.
- All new 7th graders are automatically eligible for the first quarter.
- Students may be restricted from activities based on grades, attendance, or discipline.

Student Council

Actis Student Council includes elected students who help support school activities and student leadership. Officers are elected by the student body. To qualify for and remain in a student government position, candidates must achieve and keep a minimum 3.0 grade point average. Maintaining satisfactory citizenship is required; students may be removed from council for disciplinary issues.

- President - must be an 8th grader.
- Vice President - must be a 7th grader.
- Secretary - may be a 7th or 8th grader.
- Treasurer - may be a 7th or 8th grader.
- Other positions and eligibility requirements are reviewed through the Student Council process.

9. Transportation

School Bus Expectations

Bus transportation is a privilege. Students must follow bus rules while riding the bus and while waiting at bus stops so all students can travel safely. School buses have cameras with microphones and are monitored for student safety.

- Follow the bus driver's directions at all times.
- Use appropriate voices and behavior. Noise, fighting, or throwing objects can distract the driver and create danger.
- No tobacco, vapes, alcohol, drugs, food, eating, drinking or any other item prohibited on the bus.
- Use respectful language (no profanity/vulgarity) and keep hands, feet, and objects to yourself.
- School consequences may apply for bus misconduct.

Citation	Minimum Response/Guideline
1st	Warning of possible bus riding suspension; parent letter signed and returned.
2nd	Parent notified; principal may suspend bus riding privileges up to 3 days.
3rd	5-day bus riding suspension.
4th	10-day bus riding suspension and required parent/guardian conference before riding resumes.
5th	Possible suspension of bus privileges for the remainder of the year for grades 7-8.

Personal Transportation Safety

Students are welcome to ride bicycles, scooters, or skateboards to campus provided they prioritize safety and keep their equipment in good working order. Personal transportation is not to be ridden on the school grounds or parking lots and are to be parked inside of the fenced bike rack area. The school is not responsible for lost or damaged bicycles, scooters, or skateboards. **Safety is our priority; students are expected to wear helmets at all times!**

10. Communication and Family Updates

Emergency Cards

Each student must have current emergency information on file. Emergency cards are used to contact parents/guardians or approved emergency contacts. The school cannot release a student to someone who is not listed on the emergency card.

- Keep phone numbers, addresses, and emergency contacts current.
- Notify the office immediately if contact information changes.
- If your address changes, provide acceptable proof of residence to the office ASAP.
- Outdated records may delay report cards and other school mailings or result in disenrollment.

Changes in Student Information

Please contact the school office whenever there is a change in phone number, address, emergency contact, custody information, or other important student information.

Contacting Teachers, Counselors, or Administrators

Families are encouraged to contact the school early when concerns arise. For academic concerns, begin with the teacher when possible. For social-emotional or scheduling concerns, contact the counselor. For safety, discipline, or urgent concerns, contact the office or an administrator.

Office Telephone Use

A dedicated telephone is available in the front office for student use. To access this phone during class, students must present a teacher's note; otherwise, it may be used freely throughout the lunch period or during passing times.

Messages for Students

Families are kindly asked to coordinate all daily plans, such as medical appointments or travel arrangements, with students before they arrive at school. To minimize interruptions to classroom learning, the office cannot accept general messages for students. Staff will only facilitate communication in the event of a verified emergency.

Deliveries and Celebrations

Items such as floral arrangements, balloons, toys, or celebratory treats sent to school **will not be accepted or delivered** to a student. These deliveries disrupt the academic environment and are prohibited on school buses. We encourage families to reserve special recognitions for home settings, as individual parties are not permitted on campus.

ParentVUE

ParentVUE is a secure platform that allows families to track academic progress and communicate with staff in real time. The app is available for mobile devices, and parents may contact the school office to request the activation code required for setup.

11. Health Services and Emergency Procedures

Health Services

Students should come to school healthy, rested, appropriately dressed, nourished, and ready to learn.

Medication at School

- Medication may be administered by designated school personnel only when the student's health may be jeopardized without it and when written authorization is approved by both the treating physician and parent/guardian.
- Medication must be brought to the office by a parent/guardian in the original container.
- Medication must be counted or measured by school personnel when received.
- Students may not carry medication unless specifically authorized under school/district procedures.

Counseling and Guidance Services

Our school counselor, Kim Cornford, and intervention counselor, Katie Chilton, support every student in reaching their full potential, both academically and personally. They collaborate with our school social worker and psychologist to ensure students have the necessary tools for success in school and beyond. Students are welcome to schedule appointments with a counselor before school, during lunch, or after dismissal. Families may reach our counseling team by contacting the school office at (661) 833-1250.

Special Education

Actis Junior High proudly hosts several specialized educational programs, including Instructional Intervention Center (IIC), Students with Extensive Support Needs (ESN), and Behavior Intervention Center (BIC) provided by the Panama-Buena Vista Union School District. We are committed to inclusive practices, ensuring students are mainstreamed into general education settings whenever appropriate to support their success.

Emergency Drills and Procedures

State law requires periodic fire, lockdown, and earthquake drills. Teachers review procedures and routes with students.

- During fire drills, students evacuate calmly and quietly with their class to the designated area.
- During an earthquake, students get under desks or tables and cover their face and head until directed to evacuate.
- If parents need to pick up a student after an emergency, a sign-out station will be established at the parking lot near the gym/band room (south), reunification will happen at the gate near the gym doors (north) after students and guardians have been cleared by staff.
- Students will only be released to people listed on the emergency card with proper identification.

12. Title I Parent and Family Engagement

Actis Junior High values parent and family engagement as an essential part of student success. Families are encouraged to participate in school events, review student progress, communicate with staff, and partner with the school to support learning.

Family Engagement Commitments

- Provide families with clear information about school programs, expectations, and student progress.
- Invite parents/guardians to participate in meetings, events, and opportunities for input.
- Support two-way communication between families and school staff.
- Help families understand academic expectations and ways to support learning at home.
- Provide opportunities for parent involvement through Parent Club, school events, conferences, and other engagement activities.

School-Parent Compact

Students	Parents/Guardians	School Staff
Attend school, be prepared, follow expectations, ask for help, and take responsibility for choices.	Ensure regular attendance, monitor progress, communicate with school, and support homework and positive behavior.	Provide quality instruction, communicate progress, teach expectations, support student needs, and maintain a safe school environment.

Board Approval: April 8, 2025. This family-friendly summary should be reviewed against the official Title I, Part A School Parent and Family Engagement Policy before final publication.

Title IX / Nondiscrimination

The District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived protected characteristics, including sex, gender, gender identity, and sexual orientation, in accordance with Title IX (20 U.S.C. § 1681) and Education Code §§ 200–262.4.

Related Board Policies:

- [BP/AR 5145.3](#) – Nondiscrimination/Harassment
- [BP/AR 5145.7](#) – Sexual Harassment

Uniform Complaint Procedures (UPC)

The District follows Uniform Complaint Procedures pursuant to 5 CCR §§ 4600–4670 to address complaints related to programs, discrimination, harassment, intimidation, and other legally protected areas.

Related Board Policies:

- [BP/AR 1312.3](#) – Uniform Complaint Procedures

Uniform Complaint Procedures (UPC)

The district regards photographs as a category of directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Therefore, a student's photograph, together with the student's name, may be published on district or school websites/social media. unless the student's parent/guardian has notified the district in writing to not release the student's photograph without prior written consent.

Related Board Policies:

- [BP/AR 5125.1](#) - Release of Directory Information.
- [BP/AR 1113](#) - District and School Websites

Title I, Part A School Parent and Family Engagement Policy
Board Approval: April 14, 2026

Title I, Part A School Parent and Family Engagement Policy

Board Approval: April 14, 2026



Principal: Patrick Spears
Address: 2400 Westholme Boulevard,
Bakersfield, CA 93309
Phone: (661) 833-1250
Email Address: pspears@pbvUSD.k12.ca.us
Website: <https://actis.pbvUSD.k12.ca.us/>

O.J. Actis Junior High School provides opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), which includes providing information and school reports, in a format and, to the extent practicable, in a language such parents understand.

The Parent and Family Engagement Policy is available in the school's parent handbook on the school website, <https://actis.pbvUSD.k12.ca.us/>. In addition, paper copies of the Policy can be found at the school office, free of charge. Parents and families wishing to provide ongoing support and input into the Policy can participate through the School Site Council, the District Advisory Committee, and other committees. Additionally, parents and families can provide input by completing the parent surveys distributed throughout the school year. Parents are also encouraged to communicate frequently with school administration and their child's teacher/s regarding their questions and needs.

O.J. Actis Junior High School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

I. Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing and distributing a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

Actis Junior High has developed this written Title I Parent and Family Engagement Policy with input from Title I parents/guardians. Opportunities for parent/guardian feedback include family surveys distributed via ParentSquare, the Annual Title I meeting, Coffee with the Principal meeting(s), School Site Council meetings, and English Learner Advisory Committee meetings.

Copies of the Parent and Family Engagement Policy are available upon request at the school office and are distributed at all Title I meetings. The policy is available on the District Website:

<https://www.pbvUSD.k12.ca.us/departments/instructional-services/consolidated-programs/plans-policies-district-and-school-levels>

II. Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Parents and family members of participating children in Title I, Part A programs are provided multiple opportunities to comment upon the current Parent and Family Engagement Policy and provide input in developing the upcoming school year's Parent and Family Engagement Policy. These opportunities include:

- Annual Title I Meeting
- Family surveys sent via ParentSquare
- School Site Council Meetings. Parents/guardians who are not elected to the School Site Council may attend meetings or make public comments regarding agenda items.
- Title I Parent and Family Engagement Activities, including "Coffee with the Principal" meetings
- English Learner Advisory Committee meetings
- Title I Annual Review meeting
- Parents/Guardians are always welcome to contact the school office at (661)833-1250 to comment upon the Parent and Family Engagement Policy

The Parent and Family Engagement Policy applies to all parents and guardians of Actis students.

III. Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary, to meet the requirements (ESSA Section 1116[b][3]):

The Panama-Buena Vista Union School District Parent and Family Engagement Policy is reviewed annually with the District Advisory Committee, which is made up of parents and guardians as well as site and district administrators. The District English Learner Advisory Committee is also provided an opportunity to review the Parent and Family Engagement Policy. Based on the feedback, the policy is updated periodically to meet the parents'/guardians' and schools' changing needs. Parent and family members with suggested amendments to the policy are welcomed throughout the school year as well as at the Annual Review meeting. Comments and suggestions on the district's Parent and Family Engagement Policy can be directed to the Title I Program Specialist(s). The district shall amend the Parent and Family Engagement policy if necessary to meet the requirements.

how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

O.J. Actis Junior High School educates teachers, specialized instructional support personnel, the site principal and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents/guardians. Staff are educated in how to reach out to, communicate with, and work with parents/guardians as equal partners. Staff receives training in the importance of open communication with families and the use of ParentSquare as a form of communication. Actis upholds a schoolwide expectation that all emails, phone calls, and other messages are returned in a timely manner. Additionally, our school has a staff member who is designated as a parent/guardian coordinator, responsible for organizing and communicating parent/guardian engagement opportunities and maintaining our Family Resource Center. Actis has a Parent and Family Engagement Staff Committee that meets once per month to discuss next steps for improving parent and family engagement on campus.

XIII. Describe how the school provides, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

O.J. Actis Junior High School encourages and supports parents/guardians by providing various resources, activities, and strategies to improve their ability to participate in their children's education by providing educational opportunities and open opportunities for parent/guardian questions/concerns at our Coffee with the Principal meeting(s) and by providing a Family Resource Center. Additionally, parents/guardians are given strategies to support their students at meetings, including but not limited to parent/teacher meetings and Student Success Team meetings.

XIV. Describe how the school ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

O.J. Actis Junior High School ensures that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating children in a format and, to the extent practicable, in a language the parents/guardians can understand by providing all meeting notices in both English and Spanish. Additionally, our school employs several Spanish-speaking staff members, including front office personnel. Additionally, a Spanish-speaking interpreter is provided for all parent/guardian engagement activities, and an interpreter of the appropriate language is provided as needed for parent/guardian meetings (IEP, Student Success Team, and parent/teacher meetings) when available.

XV. Describe how the school provides such other reasonable support for parental involvement activities under this section as parents may request.

O.J. Actis Junior High School provides such other reasonable support for parental involvement activities under this section as parents/guardians may request by sharing of meeting minutes in English and Spanish, conducting conferences with parents/guardians to share data, and providing workshops and activities based on parent/guardian requests so they can provide academic support to their students.

XVI. Describe how the school to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 of the ESEA, as amended by the ESSA, in a format and, to the extent practicable, in a language such parents understand.

O.J. Actis Junior High School will to the extent practicable, inform parents/guardians and family members of opportunities to participate in parent and family engagement activities by sharing meeting notices via ParentSquare at least two weeks in advance. Each notice will describe each parent/guardian engagement activity in both English and Spanish. This information will also be posted in school office at least two weeks in advance.

O.J. Actis Junior High School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on March 25, 2026. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before September 30, 2026.

Patrick Spears, Principal

Name and Title of Authorized Official

A handwritten signature in blue ink that reads "Patrick Spears". The signature is written in a cursive, flowing style.

Signature of Authorized Official

March 25, 2026

Date

Política sobre Inclusión Parental y Familiar de Título I, Parte A

Aprobación del Consejo: 14 de abril de 2026



Director/a: Patrick Spears
Dirección: 2400 Westholme Boulevard,
Bakersfield, CA 93309
Teléfono: (661) 833-1250
Correo Electrónico: pspears@pbvUSD.k12.ca.us
Sitio Web: <https://actis.pbvUSD.k12.ca.us/>

La Escuela Secundaria O.J. Actis informará a la medida posible, a los padres/ tutores y miembros de la familia sobre oportunidades de participación en actividades para padres y familiares enviando a casa una notificación impresa de la reunión con cada alumno, la cual describe cada actividad de participación de padres/tutores en inglés y español. Esta información también es publicada en ParentSquare por lo menos con una semana de anticipación de cada oportunidad de participación para padres y familias. proporciona oportunidades para la informada participación de los padres y miembros de familia (incluyendo padres y miembros de familia que tienen dominio limitado del inglés; padres y miembros de familia con discapacidades, así como padres y miembros de familia de niños migratorios), que incluyen proporcionando información e informes escolares, en un formato y, al nivel práctico, en un lenguaje que tales padres entiendan.

La Política de participación de los padres y de las familias está disponible en el manual para padres de la escuela en el sitio web de la escuela, <https://actis.pbvUSD.k12.ca.us/>. Además, se pueden encontrar copias en papel de la Política en la oficina escolar, sin cargo. Los padres y las familias que deseen proporcionar apoyo y aportes continuos a la Política pueden participar a través del Consejo Escolar, el Consejo Asesor del Distrito y otros comités. Además, los padres y las familias pueden proporcionar información, completando las encuestas para padres, distribuidas durante todo el año escolar. También se anima a los padres a que se comuniquen con frecuencia con la administración escolar y con los docentes de su hijo/a en relación con sus preguntas y necesidades.

El La Escuela Secundaria O.J. Actis informará a la medida posible, a los padres/ tutores y miembros de la familia sobre oportunidades de participación en actividades para padres y familiares enviando a casa una notificación impresa de la reunión con cada alumno, la cual describe cada actividad de participación de padres/tutores en inglés y español. Esta información también es publicada en ParentSquare por lo menos con una semana de anticipación de cada oportunidad de participación para padres y familias., con los padres y miembros familiares, ha desarrollado en conjunto, acordado mutuamente y distribuido a, los padres y miembros familiares de alumnos participando en programas de Título I, Parte A los siguientes requisitos según es detallado en las secciones 1116(b) y (c) de ESSA.

I. Describa como los padres y miembros familiares de alumnos participando en programas de Título I, Parte A están involucrados en desarrollar de forma conjunta, distribuir, una política escrita sobre inclusión parental y familiar, acordada por tales padres para realizar los requisitos de la Sección 1116(c) hasta (f) de ESSA (Sección 1116[b][1] de ESSA):

La Secundaria Actis ha desarrollado esta Política de participación de los padres y de las familias por escrito del Título I con comentarios de los padres/tutores del Título I. Las oportunidades para recibir comentarios de los padres/tutores incluyen encuestas familiares distribuidas a través de ParentSquare, la reunión anual del Título I, Café con el Director, reuniones del Consejo del Sitio Escolar y reuniones del Consejo Asesor de Estudiantes del Idioma Inglés.

Las copias de la Política de participación de los padres y de las familias están disponibles a solicitud en la oficina escolar y se distribuyen en todas las reuniones del Título I. La política está disponible en el sitio web del distrito:
<https://www.pbvUSD.k12.ca.us/departments/instructional-services/consolidated-programs/plans-policies-district-and-school-levels>

II. Describa como los padres y miembros familiares de alumnos participando en programas en Título I, Parte A, puede enmendar una política escolar sobre inclusión parental y familia que se aplica a todos los padres y miembros familiares, si corresponde, para cumplir los requisitos (Sección 1116[b][2] de ESSA):

Los padres y familiares de los niños que participan en los programas de Título I, Parte A cuentan con numerosas oportunidades para hacer comentarios sobre la Política de Participación para Padres y Familias actual y sobre el desarrollo de dicha política para el próximo ciclo escolar. Estas oportunidades incluyen:

- Reunión anual del Título I
- Encuestas familiares enviadas a través de ParentSquare
- Reuniones del Consejo de Sitio Escolar Los padres/tutores que no sean elegidos para el Consejo de Sitio Escolar pueden asistir a las reuniones o hacer comentarios públicos sobre los puntos del programa.
- Actividades de Participación para Padres y Familias del Título I, incluidas las reuniones de "Café con el Director"
- Reuniones del Consejo Asesor para Estudiantes del Inglés
- Reunión de Revisión Anual del Título I
- Los padres/tutores siempre pueden comunicarse con la oficina escolar al (661) 833-1250 para hacer comentarios sobre la Política de Participación para Padres y Familias.

La Política de Participación para Padres y Familias se aplica a todos los padres y tutores de los alumnos de Actis.

III. Describa como la Agencia Educativa Local (LEA, por sus siglas en inglés) participando tiene una política a nivel distrital sobre inclusión parental y familiar que aplica a todos los padres y miembros familiares en todas las escuelas brindadas servicio por el LEA y como el LEA puede enmendar esa política, si corresponde, para cumplir los requisitos (Sección 1116[b][3] de ESSA):

La Política de Participación para Padres y Familias del Distrito de la Unión Escolar de Panama-Buena Vista se revisa anualmente con el Consejo Asesor del Distrito, que está compuesto por padres y tutores, así como por los administradores de la escuela y del distrito. El Consejo Asesor para Estudiantes del Inglés del Distrito también tiene la

oportunidad de revisar la Política de Participación para Padres y Familias. Según los comentarios, la política se actualiza periódicamente para satisfacer las necesidades cambiantes de los padres/tutores y las escuelas. Se agradece que padres y familiares ofrezcan sugerencias acerca de modificaciones a la política durante todo el año escolar, así como en la reunión de revisión anual. Los comentarios y sugerencias sobre la Política de Participación para Padres y Familias del distrito pueden dirigirse al/a los Especialista(s) del Programa de Título I. El distrito deberá modificar la Política de Participación de Padres y Familias si es necesario para cumplir con los requisitos.

IV. Describa como los padres y miembros familiares de alumnos participando en programas de Título I, Parte A pueden, si consideran que el plan bajo Sección 1112 de ESSA no es satisfactorio a los padres y miembros familiares y el LEA debe entregar los comentarios parentales con el plan cuando el LEA entregue el plan al Estado (Sección 1116[b][4] de ESSA):

Los padres y familiares disponen de numerosas oportunidades a lo largo del año escolar para brindar información al distrito durante el desarrollo del Plan de Contabilidad y Control Local (LCAP, por sus siglas en inglés). El distrito ofrece encuestas, reuniones y comités a padres y familiares. La información de socios educativos ayuda con el desarrollo de las prioridades del LCAP. Si los padres/tutores no están satisfechos con el borrador del LCAP, tienen la oportunidad de enviar comentarios durante el proceso de desarrollo del LCAP; el distrito, por su parte, responde a cualquier comentario escrito. Los padres y familiares también pueden enviar un comentario público por correo electrónico a theboard@pbvusd.k12.ca.us a más tardar a las 12:00 p. m. del día de la reunión del Consejo Administrativo.

V. Describa como la escuela brindada servicio por fondos de Título I, Parte A realiza una reunión anual, en un horario conveniente, a cuál todos los padres y miembros familiares de alumnos participando deben ser invitados y alentados asistir, para informar los padres sobre la participación de su escuela bajo Título I, Parte A y para explicar los requisitos y los derechos de los padres por participar (Sección 1116[c][1] de ESSA):

Actis lleva a cabo una reunión anual del Título I en el mes de septiembre. Se invita a todos los padres/tutores a través de ParentSquare. Los asistentes aprenden sobre la participación de la escuela en el Título I, cómo el Título I beneficia a todos los alumnos, los servicios del Título I, las oportunidades para la participación familiar, los derechos de los padres/tutores a participar e información de los próximos eventos familiares. Esta reunión se realiza en un momento conveniente según los comentarios del padre/tutor.

VI. Describa los pasos que toma la escuela para ofrecer una cantidad flexible de reuniones, tales como reuniones por la mañana, tarde u otras maneras y puede proporcionar, con fondos proporcionados bajo Título I, Parte A, para transporte, cuidado infantil o visitas al hogar, ya que tales servicios se relacionan a la participación parental (Sección 1116[c][2] de ESSA):

Actis ofrece un mínimo de tres reuniones de padres/tutores al año en un esfuerzo por informar a las familias sobre nuestros programas escolares e involucrarlas en la educación de sus hijos. Estas reuniones incluyen la reunión anual del Título I, la Noche del Programa "Ciencia, Tecnología, Ingeniería, Arte y Matemáticas" (STEAM, por sus siglas en inglés), y un mínimo de una reunión adicional, que proporciona un componente de capacitación para padres/tutores, seguido de una oportunidad para que los padres/tutores planteen preguntas y hagan comentarios sobre los programas de nuestra escuela. Las reuniones se programan en diferentes momentos del día para adaptarse a los horarios de los padres/tutores. Además, en estas reuniones se ofrece cuidado infantil gratuito. Las visitas a domicilio están disponibles para padres/tutores que no puedan asistir a reuniones en persona. Llame a la oficina de la escuela al (661)833-1250 para solicitar una visita a domicilio.

VII. Describa como los padres y miembros familiares de alumnos participando están involucrados y de manera organizada, continua y oportuna, en la planificación, el repaso y el mejoramiento de programas bajo Título I, Parte A, incluyendo la planificación, el repaso y el mejoramiento de la política escolar sobre inclusión parental y

familiar y el desarrollo conjunto del plan para el programa a nivel escolar bajo Sección 1114(b) de ESSA, excepto si una escuela tiene en pie un proceso para incluir los padre en la planificación conjunta y diseño de los programas de la escuela, la escuela puede usar aquel proceso, si tal proceso incluye una representación adecuada de los padres de alumnos participando (Sección 1116[c][3] de ESSA):

- a) Se les pide a los padres/tutores que completen una encuesta sobre el programa de Título I de nuestra escuela.
- b) Los resultados de la encuesta de padres/tutores y las opiniones de los involucrados, como el Consejo de Sitio Escolar y el Consejo Asesor para Estudiantes del Inglés, se utilizan para desarrollar recomendaciones con el objeto de mejorar el programa.
- c) Los resultados de la encuesta para padres/tutores se comparten y registran en nuestra reunión de revisión anual del Título I. Las sugerencias de las encuestas se utilizan para mejorar el programa de Título I.
- d) La Secundaria Actis actualiza la Política de Participación para Padres y Familias en función de los comentarios de los padres/tutores.

VIII. Describa como la escuela está proporcionando los padres y miembros familiares de alumnos participando en programas de Título I, Parte A con: información oportuna sobre programas bajo Título I, Parte A: una descripción y explicación del currículo en uso en la escuela, las formas de evaluación académica utilizadas para medir progreso estudiantil y los niveles de logro de las exigentes normas académicas Estatales; y si es peticionado por los padres, oportunidades para reuniones sistemáticas para formular sugerencias y para participar, según corresponda, en decisiones relacionadas a la educación de sus hijos y responder a cualquier tal sugerencia lo más práctico posible (Sección 1116[c][4][A-C] de ESSA):

Se informa a los padres/tutores sobre el currículo y las evaluaciones a través de una presentación de Google Slides en nuestra reunión anual de padres de Título I, que se lleva a cabo en septiembre. En esta presentación, explicamos cómo se supervisa el progreso de los estudiantes, y los niveles que se espera que ellos alcancen. Los padres/tutores pueden comunicarse con la oficina de la escuela al (661) 833-1250 para ofrecer comentarios o solicitar una reunión en cualquier momento; responderemos a todos los comentarios/las sugerencias. Se agradece siempre que los padres/tutores participen en las decisiones educativas relacionadas con los alumnos.

IX. Describa como el plan del programa a nivel escolar, Sección 1114(b) de ESSA, no es satisfactorio a los padres de alumnos participando en programas de Título I, Parte A, entregando cualquier comentario parental sobre el plan cuando la escuela hace el plan disponible al LEA (Sección 1116[c][5] de ESSA):

Hasta el momento, no se han obtenido comentarios insatisfactorios por parte de los padres o familiares de los niños que participan en los programas del Título I, Parte A con respecto al plan del programa a nivel escolar. Sin embargo, si los padres o familiares consideran que el plan del programa a nivel escolar no es satisfactorio, la escuela tomará las siguientes medidas:

- El Consejo de Sitio Escolar (SSC, por sus siglas en inglés) revisará los comentarios presentados con respecto a las áreas no satisfactorias ubicadas en el plan del programa a nivel escolar.
- El Consejo de Sitio Escolar puede hacer ajustes o correcciones si determina que existe la necesidad de modificar un área particular del plan escolar.
- El Consejo de Sitio Escolar aprobará cualquier revisión al plan escolar.
- El plan escolar revisado se presentará ante el consejo del distrito para su aprobación.

X. Describa como la escuela proporciona ayuda a los padres de niños brindados servicio por la escuela o LEA, según corresponda, para entender tales temas como las exigentes normas académicas estatales, evaluaciones

académicas estatales y locales, los requisitos de Título I, Parte A y como supervisar el progreso del niño y trabajar con educadores para mejorar el logro de sus hijos. (20 U.S.C. Sección 6318[e][1])

La escuela facilita educación para los padres/tutores sobre la comprensión de las normas estatales, las evaluaciones estatales y locales, los requisitos del Título I, sobre como monitorear el progreso y como trabajar con los educadores durante nuestra reunión informativa anual del Título I que se celebra cada septiembre. Además, estos temas son revisados durante nuestras reuniones adicionales de padres, incluyendo pero no limitado a "Café con el Director". Los padres/tutores siempre son bienvenidos para contactar a la escuela al (661)833-1250 si necesitan asistencia con cualquiera de las áreas mencionadas.

XI. Describa como la escuela proporciona materiales y capacitación para ayudar los padres a trabajar con sus hijos para mejorar el logro de sus hijos, según corresponda, para fomentar participación parental.

La Escuela Secundaria O.J. Actis proporciona acceso a materiales y capacitación llevando a cabo eventos de educación para padres, incluyendo pero no limitado a la reunión anual del Título I y Café con el Director. Actis también cuenta con un Centro de Recursos para la Familia. Este centro tiene libros sobre varios temas de crianza y habilidades para la vida, asimismo incluye computadoras y otros artículos para ayudar a los padres/tutores. Los padres/tutores siempre son bienvenidos a contactar a la escuela al (661) 833-1250 para hacer sugerencias o solicitar artículos del Centro de Recursos para la Familia. Los padres/tutores también pueden registrarse en la ventanilla de la dirección para visitar el Centro de Recursos para la Familia.

XII. Describa como la escuela educa los maestros, el personal especializado de apoyo instructivo, los directores, otros líderes escolares y otro personal, con la ayuda de los padres, sobre el valor y la utilidad de contribuciones de los padres, y sobre como acercarse a, comunicarse con y trabajar junto con los padres como compañeros equitativos, implementar y coordinar programas parentales y formar vínculos entre los padres y la escuela.

La Secundaria O.J. Actis educa a los maestros, al personal de apoyo educativo especializado, al director del sitio y a otros líderes escolares, y a otro personal, con la ayuda de los padres, en el valor y la utilidad de las contribuciones de los padres/tutores. El personal recibió capacitación sobre cómo acercarse, comunicarse y trabajar con los padres y tutores como socios iguales. El personal recibe capacitación sobre la importancia de la comunicación abierta con las familias y el uso de ParentSquare como forma de comunicación. Actis mantiene la expectativa de toda la escuela de que todos los correos electrónicos, llamadas telefónicas y otros mensajes se devuelvan o contesten de manera oportuna. Además, nuestra escuela cuenta con un miembro del personal designado como coordinador de padres/tutores, responsable de organizar y comunicar las oportunidades de compromiso de los padres/tutores y de mantener nuestro Centro de Recursos Familiares. Actis cuenta con un Comité de personal de Participación de los padres y de las familias, que se reúne una vez al mes para analizar los siguientes pasos para mejorar el compromiso de padres y familiares en el plantel.

XIII. Describa como la escuela proporciona, al nivel viable y apropiado, coordina e integra programas y actividades de participación parental con otros programas federales, estatales y locales, incluyendo programas preescolares públicos y realizar otras actividades, tales como centros de recursos parentales, que alientan y apoyan los padres a participar más completamente en la educación de sus hijos.

La Secundaria O.J. Actis alienta y apoya a los padres/tutores, proporcionando diversos recursos, actividades y estrategias para mejorar su capacidad de participar en la educación de sus hijos proporcionando oportunidades educativas y oportunidades abiertas para preguntas/preocupaciones de los padres/tutores en nuestro Café con el director, y proporcionando un Centro de Recursos Familiares. Además, los padres/tutores reciben estrategias para apoyar a sus alumnos en las reuniones, incluidas, entre otras, las reuniones de padres/docentes y las reuniones del Equipo de Evaluadores de Desempeño Académico.

XIV. Describa como la escuela asegura que información relacionada a los programas, reuniones y otras actividades escolares y parentales es enviada a los padres de niños participando en un formato y, al nivel práctico, en un lenguaje que los padres puedan entender.

O.J. Actis garantiza que la información relacionada con la escuela y los programas de padres/tutores, reuniones y otras actividades se envíe a los padres/tutores de los niños participantes en un formato y, en la medida de lo posible, en un idioma que los padres/tutores puedan comprender proporcionando todos los avisos de reunión tanto en inglés como en español. Además, nuestra escuela emplea a varios miembros del personal que hablan español, incluido el personal de recepción. Además, se proporciona un intérprete de habla hispana para todas las actividades de participación de padres/tutores, y se proporciona un intérprete del idioma adecuado según sea necesario para las reuniones de padres/tutores (Programa Educativo Individualizado (IEP, por sus siglas en inglés), Equipo de Evaluadores de Desempeño Académico y reuniones de padres/docentes) cuando estén disponibles.

XV. Describa como la escuela proporciona tal otro apoyo razonable para actividades de participación parental bajo esta sección según lo puedan peticionar los padres.

La Escuela Secundaria O.J. Actis proporciona otro apoyo razonable para actividades de participación de padres bajo esta sección ya que los padres/tutores pueden solicitar compartiendo minutos de la reunión en inglés y español, llevando a cabo conferencias con los padres/tutores para compartir datos, y proporcionando talleres y actividades basadas en las solicitudes de los padres a fin de que puedan proporcionar apoyo académico a sus alumnos.

XVI. Describa como la escuela al nivel práctico, debe proporcionar oportunidades para la informada participación de padres y miembros de familia (incluyendo padres y miembros de familia que tienen dominio limitado del inglés; padres y miembros de familia con discapacidades, así como padres y miembros de familia de niños migratorios), incluyendo proporcionando información e informes escolares requeridos bajo Sección 1111 del ESEA, según enmendado por el ESSA, en un formato y, al nivel práctico, en un lenguaje que tales padres entiendan.

La Secundaria O.J. Actis informará, en la medida de lo posible, a los padres/tutores y a los miembros de la familia de las oportunidades de participar en actividades de Participación de los padres y de las familias, compartiendo avisos de reuniones a través de ParentSquare con al menos dos semanas de antelación. Cada aviso describirá cada actividad de compromiso de los padres/tutores tanto en inglés como en español. Esta información también se publicará en la oficina de la escuela con al menos dos semanas de anticipación.

La Política Escolar sobre Inclusión Parental y Familia de Título I, Parte A de la La Escuela Secundaria O.J. Actis informará a la medida posible, a los padres/ tutores y miembros de la familia sobre oportunidades de participación en actividades para padres y familiares enviando a casa una notificación impresa de la reunión con cada alumno, la cual describe cada actividad de participación de padres/tutores en inglés y español. Esta información también es publicada en ParentSquare por lo menos con una semana de anticipación de cada oportunidad de participación para padres y familias. fue desarrollada en conjunto y acordado por los padres y miembros familiares de niños participando en programas de Título I, Parte A el 25 de marzo de 2026. La escuela distribuirá la Política a todos los padres y miembros familiares de alumnos participando en Título I, Parte A anualmente a más tardar para el 30 de septiembre de 2026.

Patrick Spears, Director

Nombre y Cargo del Funcionario Autorizado

Atsiah Spears

Firma del Funcionario Autorizado

25 de marzo de 2026

Fecha

Title I, Part A School-Parent Compact

Board Approval: April 14,2026



Principal: Patrick Spears
Address: 2400 Westholme Boulevard,
Bakersfield, CA 93309
Phone: (661) 833-1250
Email Address: pspears@pbvUSD.k12.ca.us
Website: <https://actis.pbvUSD.k12.ca.us/>

O.J. Actis Junior High School provides opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), which includes providing information and school reports, in a format and, to the extent practicable, in a language such parents understand.

The School-Parent Compact is available on the school website. In addition, paper copies of the Compact can be found at the school office, free of charge. Parents and families wishing to provide ongoing support and input into the Compact can participate through the School Site Council, the District Advisory Committee, and other committees. Additionally, parents and families can provide input by completing parent surveys distributed throughout the school year.

O.J. Actis Junior High School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A, agree that the School-Parent Compact outlines how the parents, the entire school staff, and the students will share in the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State high academic standards (ESSA Section 1116[d]).

Describe how the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging State academic standards, and the ways in which each parent will be responsible for supporting their children's learning; and participating, as appropriate, in decisions relating to the education of their children and positive use of extra-curricular time (ESSA Section 1116[d][1]):

In order to meet the challenging State academic standards, Actis Junior High School is committed to providing high-quality curriculum and instruction paired with a supportive staff and an effective learning environment. These goals will be achieved through meaningful professional learning for all staff, appropriate standards-based learning opportunities for all students, modern technology and materials for all students and staff, a welcoming environment for all students and their families, highly-qualified teaching staff, and high expectations for all students. Our school welcomes parent/guardian feedback at all times.

Parents/Guardians will support school attendance by:

- Reinforcing the importance of daily school attendance
- Calling the school office at (661) 833-1250 or utilizing ParentSquare to report each absence, including excused and unexcused absences
- Ensuring their student(s) arrive on time and attend the entire school day
- Scheduling appointments outside of the school day, when possible
- Scheduling trips during school vacations, when possible
- Providing a doctor's note for appointments and absences, when possible
- Communicating with the school if there are barriers to regular school attendance
- Contacting the school in advance if there is an unavoidable absence of 3 to 14 school days to arrange for Independent Study. Independent study days do not count as absences if the assigned school work is completed satisfactorily.

Parents/Guardians will support their students' learning by:

- Communicating the importance of education to their student(s)
- Reinforcing school rules and supporting school disciplinary consequences, when necessary
- Providing a quiet place for homework/studying and assisting with the work, when possible
- Ensuring that their children receive proper sleep and nutrition
- Participating in school meetings and activities, when possible
- Participating in educational decisions regarding their student(s)
- Staying informed by reading all school notices and responding when necessary
- Utilizing ParentSquare to send and receive messages, if possible
- Reaching out to the school office at (661)833-1250 for assistance with any of the above areas

Parents/Guardians will monitor their children's use of extracurricular time by:

- Monitoring and their children's technology use including but not limited to text messages, Instagram, Snapchat, chatting in video games, and internet searches
- Setting limits for screen time and removing technology access overnight
- Teaching their children about online dangers, including sharing personal information online or in video game chats
- Teaching their children about the dangers of alcohol, drugs, tobacco, and vaping
- Knowing their children's friends, and when possible, the friends' parents
- Knowing where their children are at all times
- Encouraging at least 30 minutes of outdoor activity per day
- Encouraging at least 30 minutes of reading per day
- Spending positive time with their children (eating meals together, playing games, outdoor activities, etc.)
- Enrolling their children in a team, sport, club, or organization to support positive peer interactions, if possible
- Reaching out to the school office at (661)833-1250 if assistance is needed with any of the above areas

Parents/Guardians will participate in school decision-making opportunities including:

-School Site Council, which approves the School Plan for Student Achievement. Those who are not elected to the School Site Council may attend meetings or make public comments regarding agenda items.

-Parent Club meetings

-"Coffee with the Principal" meeting(s), which provide(s) an educational component and give parents/guardians the opportunity to ask questions and provide feedback about school programs

-English Learner Advisory Committee, which provides feedback about programs for our English Learners

-Family input surveys, in which parents/guardians are asked to provide feedback about our school

Describe how the importance of communication between teachers and parents on an ongoing basis through, at a minimum the following means (ESSA sections 1116[d][2][A-D]):

- (A) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;**
- (B) frequent reports to parents on their children's progress;**
- (C) reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and**
- (D) ensuring regular two-way, meaningful communication between family members and school staff, and to the extent practicable, in a language that the family members can understand.**

(A) N/A

(B) The school will provide reports to parents/guardians through:

- Mid-Quarter grade reports mailed home
- Quarterly report cards mailed home
- Grades available via ParentVUE at all times
- STAR Reading and STAR Math reports

(B)Parents/Guardians may consult with school staff through the following means:

- District email and ParentSquare
- Calling the school office at (661)833-1250 to leave a message for any staff member
- Requesting individual conferences with counselors and/or teachers

(C)Parents/Guardians have the following opportunities for observing classroom activities, volunteering, and participating:

- Classroom observations may be arranged by calling the school office at (661)833-1250 in advance
- Volunteer opportunities will be communicated through ParentSquare
- Parents/Guardians may participate in the following committees: School Site Council, Parent Club meetings, and the English Learner Advisory Committee
- Parents/Guardians will receive information about the School Site Council, Parent Club meetings, The Title I Annual Meeting, "Coffee with the Principal" meeting(s), English Learner Advisory Committee, and Family input surveys. Notification for these opportunities will occur via Parent Square.

(C)Regular two-way, meaningful communication will occur between parents/guardians and staff through:

- Email
- ParentSquare
- Phone calls
- Parent/Guardian events listed above
- Conferences, attendance meetings, and Student Success Team meetings

(D) Information provided in a language that family members can understand:

- Interpreters are available for meetings upon request
- Office staff provides Spanish interpretation services for parent phone calls
- Notices sent from school are available in English and Spanish

This Compact was established by O.J. Actis Junior High School on March 25, 2026, and will be in effect for the period of the 2026-2027. The school will distribute the Compact annually to all parents and family members of students participating in the Title I, Part A program on, or before: September 30, 2026.

Patrick Spears, Principal

Name and Title of Authorized Official



Signature of Authorized Official

March 25, 2026

Date

Contrato Escolar-Parental de Título I, Parte A

Aprobación del Consejo: 14 de abril del 2026



Director/a: Patrick Spears
Dirección: 2400 Westholme Boulevard,
Bakersfield, CA 93309
Teléfono: (661) 833-1250
Correo Electrónico: pspears@pbvUSD.k12.ca.us
Sitio Web: <https://actis.pbvUSD.k12.ca.us/>

La La Escuela Secundaria O.J. Actis informará a la medida posible, a los padres/ tutores y miembros de la familia sobre oportunidades de participación en actividades para padres y familiares enviando a casa una notificación impresa de la reunión con cada alumno, la cual describe cada actividad de participación de padres/tutores en inglés y español. Esta información también es publicada en ParentSquare por lo menos con una semana de anticipación de cada oportunidad de participación para padres y familias. proporciona oportunidades para la informada participación de los padres y miembros de familia (incluyendo padres y miembros de familia que tienen dominio limitado del inglés; padres y miembros de familia con discapacidades, así como padres y miembros de familia de niños migratorios), que incluyen proporcionando información e informes escolares, en un formato y, al nivel práctico, en un lenguaje que tales padres entiendan.

El Contrato Escuela-Padres está disponible en la página web de la escuela. Además, en la dirección escolar disponemos de copias en papel sin costo alguno. Los padres y familias que quieran proporcionar apoyo continuado y hacer sus aportes al Contrato pueden participar a través del Consejo Escolar, el Comité Asesor del Distrito, así como otros comités. Además, los padres y las familias pueden hacer sus aportes al completar las encuestas que se distribuyen a lo largo del año escolar.

La La Escuela Secundaria O.J. Actis informará a la medida posible, a los padres/ tutores y miembros de la familia sobre oportunidades de participación en actividades para padres y familiares enviando a casa una notificación impresa de la reunión con cada alumno, la cual describe cada actividad de participación de padres/tutores en inglés y español. Esta información también es publicada en ParentSquare por lo menos con una semana de anticipación de cada oportunidad de participación para padres y familias. y los padres de alumnos participando en actividades, servicios y programas financiados por Título I, Parte A, acuerdan que el Contrato Escolar-Parental detalla cómo los padres, el personal escolar entero y los alumnos compartirán en la responsabilidad de mejor logro académico estudiantil y los medios por cuales la escuela y los padres establecerán y desarrollarán una sociedad que ayudará los niños lograr las exigentes normas académicas del Estado (Sección 1116[d] de ESSA).

Describe como la responsabilidad de la escuela por proporcionar currículo e instrucción de alta calidad en un ambiente comprensivo y efectivo de aprendizaje permite que el niño sea brindado servicio bajo Título I, Parte A para cumplir las exigentes normas académicas del Estado y las formas por cuales cada padre será responsable por apoyar el aprendizaje de sus hijos y participando, según corresponda, en decisiones relacionadas a la educación de sus hijos y uso positivo de horario extracurricular (Sección 1116[d][1] de ESSA):

Con el fin de cumplir con los exigentes estándares académicos del Estado, la Escuela Secundaria Actis se compromete a proporcionar un plan de estudios y una instrucción de alta calidad junto con un personal de apoyo y ambiente de aprendizaje eficaz. Estos objetivos se alcanzarán mediante una aprendizaje profesional significativo para todo el personal, oportunidades de aprendizaje apropiadas basadas en las normas para todos los alumnos, tecnología y materiales modernos para todos los alumnos y el personal, un entorno acogedor para todos los alumnos y sus familias, un personal docente altamente calificado, y altas expectativas para todos los alumnos. Nuestra escuela recibe las opiniones de los padres/tutores en todo momento.

Los padres/tutores apoyarán la asistencia a la escuela mediante:

- Reforzar la importancia de la asistencia diaria a la escuela
- Llamar a la oficina de la escuela al (661) 833-1250 o utilizando ParentSquare para informar de cada ausencia, incluyendo ausencias justificadas e injustificadas
- Asegurarse de que sus alumnos lleguen a tiempo y asistan a toda la jornada escolar
- Programar las citas fuera de la jornada escolar, cuando sea posible
- Programar viajes durante las vacaciones escolares, cuando sea posible
- Proporcionar una nota del médico para citas y ausencias, cuando sea posible
- Comunicarse con la escuela si existen obstáculos para la asistencia regular a clase
- Ponerse en contacto con la escuela con anticipación si hay una ausencia inevitable de 3 a 14 días escolares para organizar el estudio independiente. Los días de estudio independiente no cuentan como ausencias si el trabajo escolar asignado se completa de manera satisfactoria.

Los padres/tutores apoyarán el aprendizaje de sus alumnos de la siguiente manera:

- Comunicar la importancia de la educación a su(s) alumno(s)
- Aplicar las normas escolares y apoyar consecuencias de disciplina escolar, cuando sea necesario
- Proporcionar un lugar tranquilo para la tarea/estudio y ayudar con el trabajo, cuando sea posible
- Asegurarse de que sus hijos duermen y se alimentan adecuadamente
- Participar en las reuniones y actividades escolares, cuando sea posible
- Participar en las decisiones educativas relativas a sus alumnos
- Mantenerse informado leyendo todos los avisos de la escuela y respondiendo cuando sea necesario
- Utilizar ParentSquare para enviar y recibir mensajes, si es posible
- Póngase en contacto con la oficina de la escuela en el (661)833-1250 para obtener ayuda en cualquiera de las áreas mencionadas anteriormente

Los padres/tutores supervisarán el uso del tiempo extracurricular por parte de sus hijos de la siguiente manera:

- Supervisar el uso de la tecnología de sus hijos, incluyendo, entre otros, mensajes de texto, Instagram, Snapchat, chats en videojuegos y búsquedas en internet
- Establecer límites para tiempo frente a la pantalla y retirar el acceso a la tecnología durante la noche
- Enseñar a sus hijos sobre los peligros en línea, incluyendo compartir información personal en internet o en chats de videojuegos
- Educar a sus hijos sobre los peligros del alcohol, las drogas, el tabaco y el vapeo.
- Conocer a los amigos de sus hijos y, cuando sea posible, a los padres de los amigos
- Saber dónde están sus hijos en todo momento
- Fomentar al menos 30 minutos de actividad al aire libre al día
- Fomentar al menos 30 minutos de lectura al día
- Pasar tiempo positivo con sus hijos (comer juntos, jugar, actividades al aire libre, etc.)

-Inscribir a sus hijos en un equipo, deporte, club u organización para apoyar las interacciones positivas entre compañeros, si es posible.
-Póngase en contacto con la oficina de la escuela en el (661)833-1250 si necesita ayuda con alguna de las áreas anteriores

Los padres/tutores participarán en las oportunidades de toma de decisiones de la escuela, incluyendo:
-Consejo Escolar, que aprueba el Plan Escolar para el Logro Estudiantil. Las personas no elegidas para el Consejo Escolar pueden asistir a las reuniones o hacer comentarios públicos sobre los puntos de la agenda.
-Reuniones del club de padres
-Reunión(es) de "Café con el Director", que proporciona(n) un componente educativo y dan a los padres/tutores la oportunidad de hacer preguntas y dar su opinión sobre los programas escolares.
-Consejo Asesor de Estudiantes del Idioma Inglés, que proporciona información sobre los programas para nuestros estudiantes de inglés
-Encuestas de opinión de las familias, en las que se pide a los padres/tutores que den su opinión sobre nuestra escuela.

Describa como la importancia de comunicación entre los maestros y los padres de forma continua, como mínimo, lo siguiente significa (Secciones 1116[d][2][A-D] de ESSA):

- (A) conferencias de padres-maestros en escuelas primarias, al menos anualmente, durante cual el contrato debe dialogarse ya que el contrato se relaciona al logro del niño individual;**
- (B) frecuentes informes a los padres sobre el progreso de sus hijos;**
- (C) acceso razonable al personal, oportunidades para dares de voluntario y participar en la clase de sus hijos, y observación de actividades en el salón; y**
- (D) asegurando sistemática comunicación significativa de dos vías entre los miembros familiares y el personal escolar y al nivel práctico, en un lenguaje que los miembros familiares puedan entender.**

(A) No procede (N/A, por sus siglas en inglés)

(B) La escuela proporcionará informes a los padres/tutores a través de:

- Los informes de calificaciones de mitad de trimestre se envían por correo a casa
- Boletines de calificaciones trimestrales enviados por correo a casa
- Calificaciones disponibles a través de ParentVUE en todo momento
- Informes de resultados de STAR Reading y STAR Math

(B) Los padres/tutores pueden consultar al personal de la escuela a través de los siguientes medios:

- Correo electrónico del distrito y ParentSquare
- Llamando a la oficina de la escuela al (661)833-1250 para dejar un mensaje a cualquier miembro del personal
- Solicitar conferencias individuales con orientadores y/o profesores.

(C) Los padres/tutores tienen las siguientes oportunidades para observar las actividades de clase, ofrecerse como voluntarios y participar:

- Las observaciones en clase pueden concertarse llamando a la oficina de la escuela al (661) 833-1250 con antelación
- Las oportunidades de voluntariado se comunicarán a través de ParentSquare
- Los padres/tutores pueden participar en los siguientes comités: El Consejo Escolar, las reuniones del Club de Padres y el Comité Asesor de Estudiantes de Inglés
- Los padres/tutores recibirán información sobre el Consejo Escolar, las reuniones del Club de Padres, la Reunión Anual del Título I, reunión(es) "Café con el director", el Consejo Asesor de Estudiantes de Inglés y las encuestas de opinión de las familias. La notificación de estas oportunidades se realizará a través de Parent Square.

(C) Se producirá una comunicación regular bidireccional y significativa entre los padres/tutores y el personal a través de:

Actis Handbook 26-27

13. Student and Parent Acknowledgment

- Please review this handbook together.
- Signing below confirms that the student and parent/guardian understand the school expectations, procedures, and supports described in this handbook.

Student Name	Grade	Homeroom/1st Period

Student Signature	Date

Parent/Guardian Signature	Date

Questions about this handbook may be directed to the Actis Junior High School office at (661) 833-1250.

14. Please sign and return this to your homeroom teacher by Friday August 21st.