



2026-2027

**STUDENT
HANDBOOK**



GIBOLA
HIGH SCHOOL



MOTIVATE • EDUCATE • GRADUATE

CIBOLA HIGH SCHOOL



1510 Ellison Drive NW • Albuquerque, NM 87114

(505) 897-0110 www.cibola.aps.edu

Albuquerque Public Schools • www.aps.edu

Follow us on twitter @cibolacougars and

Instagram @cibolacoogs

Mission Statement:

Cibola High School Core Values:

We believe that all students can be creative problem solvers; can collaborate successfully with others; can be independent and responsible for their own life-long learning; have the capacity for compassion and empathy in a diverse community; and can be models of integrity and stand up for their values.

Cibola Administration

Principal	Kimberly Finke	kimberly.finke@aps.edu
Angela Rietmann	Angela.rietmann@aps.edu	Assistant Principal
Carmella Salazar	carmella.salazar@aps.edu	Assistant Principal
Kelly Love	kelly.love@aps.edu	Dean of Students
De'Mone Curry	demone.curry@aps.edu	Dean of Students
Doug Dorame	dorame@aps.edu	Athletic Director
Jeanine Chavez	Chavez_jea@aps.edu	Activities Director
Krista Isbel Trujillo	Krista.fowler@aps.edu	Special Education Head Teacher
Joe Sena	sena@aps.edu	College and Career Counselor
Matthew Newman	Matthew.Newman@aps.edu	Freshman Academy Counselor
Jennifer Tuttle	tuttle@aps.edu	Counselor, Students A-E
Margie Mora	Mora_margie@aps.edu	Counselor, Students F-Q
Agusta Rodriguez-Asi	agusta.rodriguezasi@aps.edu	Counselor, Students R-Z
Deanna Valdez	valdez_de@aps.edu	Crossroads Substance Abuse Counselor

Calendar 2026-2027

August 7	First Day of School
August 11-12	Picture Days
August 26th	Open House
September 7	Labor Day (No School)
September 8	Homecoming Assembly
September 10	Homecoming Coronation/Game
September 12	Homecoming Dance
October 8	End of 1st 9 Weeks
October 9	Asynchronous Day (grades 9, 11, 12) PSAT for Sophomores
October 9	Fall Break
October 12	Indigenous Peoples Day (No School)
November 1	Daylight Savings Time Ends
November 3	Election Day (No School)
November 4	Underclassman retake photos/senior last chance photos
November 11	Veteran's Day (No School)
November 23-24	Parent Teacher Conferences (No School)
November 25-27	Thanksgiving Break (No School)
December 15-17	Closed Week (Final Exams)
December 18	Make-up Finals/End of 2nd 9 Weeks and 1st semester
December 21-January 1	Winter Break (No School)
January 4	Teacher PD Day (No School)
January 5	Start of 2nd Semester
January 18	Martin Luther King Jr. Day (No School)
February	Club Picture Day
February	8th Grade Family Night
February 15	President's Day (No School)
March 12	End of 3rd 9 weeks
March 14	Daylight Savings Time Begins
March 22 - March 25	Spring Break (No School)
March 26	Vernal Holiday (No School)
March 29-30	Parent/Teacher Conferences (Asynchronous Day)
May 2	Cibola Prom
TBA	Senior Final Exams
May 17-21	Cibola Graduation Week
May 24-26	Underclassman Final Exams
May 27	Last Day of School
May 31	Memorial Day (No School)



Leaders of the Pride

Student Body Officers:

President – Mabel Grange

Vice President – Khalil Hudson

Secretary – Sophia Arrenius

Historian – Karli Purcel

Social Media Coordinators - Mattie Mares
and Sara Cook

Senior Class of 2027

President- Daniel Herrera

Vice President- Bailey Heras

Secretary – Collin Harrison

Class Color - Pink

Juniors Class of 2028

President- Jaidyn Gayman

Vice President- Lexus Mares

Secretary – Chloe Langdon

Class Color - Blue

Sophomores Class of 2029

President- Jacob Harrison

Vice Prez- Brooklyn Matts

Secretary- Lucy Grange

Class Color - Purple

Freshman Class of 2030

President- TBA

Vice Prez- TBA

Secretary- TBA

Class Color - Red

Cibola Fight Song:

Hail Cibola High School,
Our Cougar stands as proud as he can be.
We will fight and never give up!
Until we reach a Cougar victory...

GO! FIGHT! WIN!

Go, Cibola Cougars, with loyalty and spirit all the way,

We're going to win now and show them all how,
The mighty **BROWN** and **GOLD** is here to stay.
Athletics Coaches and Club Sponsors

Clubs & Sponsors:

Organization	Sponsor	Organization	Sponsor
Archery	Jessica Styer	Film	
Band	Madison Jones	French Club/NFHS	Nicole Pennebaker
Best Buddies	Allison Coulombe	GSA	Colin Norwalk
Bible Club	Jennifer Tuttle	Guitar	Eduardo Trujillo
Black Student Union (BSU)	Jennifer Tuttle and Brenna Valencia	Key Club	Emily Bois
Book Club	Shelby Reeves	MCJROTC	Roberto Cruz
Bowling	Dusti Griffin	MESA	Bill Siefert
Chess Club	Jessica Mandel	Mock Trial	Loretta McMath
Choir and Piano	Evan Aguilar	Model UN	Wendy Peterson
Class of 2027	Jeff Jones	National Honor Society	Brian Gatsch
Class of 2028	Colin Norwalk	Native American Club	Craig Garcia
Class of 2029		Orchestra	Madison Jones
Class of 2030		Peer Helpers	Matthew Newman
Color Guard	Madison Jones	Robotics	Brian Acquesta
Coloring Club	Dusti Griffin	S-Troupe	Jeff Jones
Crochet, Tea, and Friends		Spanish NHS	Toni McRoberts
Culinary	Marisa Hernandez	Student Senate	Jeanine Chavez
DECA	Leonardine John	JAG	Amber Reno
Drama/Theater		Yearbook	
ESports	John Montoya	Youth and Government	Josh Edmiston

Athletic Teams/Coaches:

Fall Sports		Spring Sports	
Cross Country	Mikayla Sehlmeyer	Baseball	Robert Puentes
Football	David Howes	Golf	José Arias
Boys Soccer	Patrick Burns	Softball	LaRae Melvin
Girls Soccer	Roger Baxter	Boys Tennis	Dwayne Rogers
Volleyball	Davis Justice	Girls Tennis	Tracy Espinoza
		Boys Track	Mike Powdrell
		Girls Track	TBD
		Boys Powerlifting	Paulson
		Girls Powerlifting	Kelly Love
Winter Sports		Athletic Director Doug Dorame	
Boys Basketball	Gabriel Martinez		
Girls Basketball	Cassandra Toribio	Athletic Trainer Yvette Pomponi	
Cheer			
Dance (Goldies)			
Swimming	Stephen Duckett		
Wrestling	Lee Chaves		

Need to Know:

upon arrival-8:40 and are available to all students.

Announcements:

Daily announcements must be emailed to chavez_jea@aps.edu by 7am the day that the announcement is to be made. Announcements are read only during the announcement period.

Assemblies:

During assembly time, students must sit in the section assigned to their grade level.

Bookroom:

Textbooks are the property of the State of New Mexico. Books are on loan to students for their use. Any lost, stolen or damaged books, including those stored in lockers, are the responsibility of the student to whom the texts are issued. Students must report stolen textbooks to school security and file a report. Books will be reissued. A school ID is required to check out any textbook. Fines will be assessed at the end of the year for damaged or lost books.

Cafeteria:

Free breakfast and lunch are served in the cafeteria

Dances:

- **Non-Cibola** guests attending CHS dances will be required to return a signed permission form to attend.
- Guests are required to show proof of enrollment in school or military enlistment, and they must not have yet turned 20 years old.
- Guests are subject to admin approval.
- Only ONE guest is allowed per CHS student.
- IDS ARE REQUIRED FOR ENTRY.
- Proper attire is required for dances. Homecoming and Prom are formal/semi-formal. No sunglasses are to be worn inside. Students must wear either a dress or slacks with a dress shirt (tucked in) and a tie. No denim.
- Once inside the dance, no re-entry will be allowed. APS/CHS Discipline Policy is in force during all dances. Students may be subjected to testing from an alcohol Breathalyzer and search as per APS policy.
- Dancing that is overtly sexual in nature will not be tolerated at CHS dances. Failure to follow this

policy may result in disciplinary action, which may include being asked to leave the dance, parent contact, and suspension. No refunds.

- At administration's discretion, students with behavior infractions, excessive tardies, or excessive absences may be banned from school dances.

Fees:

Credit cards, cash or money orders only will be accepted for fees, fines and purchases. No bills larger than \$20.00. Fees must be cleared prior to graduation in order to receive regalia and to walk in the ceremony.

Hall Passes:

Teachers will ask students to carry uniform hall passes/use electronic passes. **Hall passes will not be issued during the first & last ten minutes of each period.**

Teachers will not allow students to drop their belongings off and run an errand before the bell. This is not acceptable and will help keep hallways clear from students when the last bell rings. .

Library/Media Center:

Library hours follow the school bell schedule. The library/media center is open from first bell to last bell. A student ID is required to obtain books or other services. A student may use the library during class hours if he/she has a pass from the teacher or a schedule showing an open period. Students will be asked to sign in during class time. Students may use the library during lunch. Computer use requires an ID. Books checked out must be returned on time in order to avoid fines. The library will not be available during online standardized testing.

Lost & Found:

All lost & found articles, except books, should be turned in to the Activities Office at B4. Library books should be turned into the Library, and textbooks to the Book Room. Articles not claimed within two weeks are donated to charity or the Cougar Closet.

Open Periods:

Only seniors are allowed open periods in their class schedule. All other students are required to have seven periods assigned on their schedule. Seniors with open periods should not be in the hallways during class time. During open periods, seniors should be off campus, in the library, or in a classroom, only if the teacher does not have a classroom of students.

Parking Permits:

Parking permits will be sold during registration and then before school, during lunch, and after school. Parking permits will NOT be available to freshmen at any time.

Cost: \$40

- Parking permits must be visible at all times or the vehicle will be cited and/or towed. A student must follow all rules & regulations stipulated in the parking permit application.
- Students **must not** park at any time in the areas designated for faculty or visitor parking. Parking at school is a privilege; permits may be revoked without refund.
- Students must have a parking permit as this is a safety issue. We need to have accountability for each vehicle parked in the school parking lot.
- Vehicles without a parking permit are subject to towing.
- All Pro Towing (505) 639-3087 located at 3008 2nd Street NW, Albuquerque, NM 87107
- *Students parking in the lot next to the city skateboard park, the city bus station across the street, and Wal-Mart/Walgreens parking lots do so at their own risk.*

School Pictures:

All student pictures that appear in the Senior and Underclassmen sections of the yearbook must be taken by contracted APS photographer Kenneth Brown Photography
<https://www.kennethbrownphotography.com/>.

Seniors:

If Seniors choose to appear in the yearbook, Seniors must be photographed by Kenneth Brown Photography. Seniors need to be aware of the deadline. Schedule an appointment ASAP.

Underclassmen:

Pictures will be taken in August 2026. Pictures are scheduled through social studies and health classes. Report to the concourse at the specified time with your teacher. Retakes will be scheduled in the month of November.

Respect for Diversity:

Cibola expects all students to exhibit a standard of behavior based on respect for individuals. Acts of discrimination related to race, religion, gender, ethnicity, disability or national origin will not be tolerated. Information on district policies and the complaint process can be found here:
<https://www.aps.edu/equal-opportunity-services>

Student ID's:

Students receive IDs at the beginning of the year at no charge. IDs must be with the student at all times. IDs are used to check out books, for admits with a hall pass, to obtain school meals, and to attend school functions. The APS Board of Education requires students to have their IDs at all times. School staff have the right to ask to see a student's ID. Failure to show your ID may result in disciplinary action.

Transportation:

If a vehicle is parked illegally on campus (fire lane, handicapped zone without handicapped permit, faculty lot or wrong parking lot) or without a permit, vehicle will be stickered and consequences will be determined by an administrator. Consequences range from loss of current permit, loss of future permit, lunch detention, required to purchase a new pass, or even having their vehicle towed.

Visitors:

For the safety of CHS staff and students and to minimize interruptions, all visitors (including parents) upon arriving on campus, must report to the main office. A visitor's badge will be issued and must be displayed at all times when on campus.

Unauthorized visitors may be subject to legal action. Students from other schools, friends or relatives are not allowed to visit classrooms.

There will be no student check-outs after 3 PM

Attendance Policy:

Attendance for Success

Student attendance is a critical educational process component. Students, families and APS personnel must work together to promote student success by encouraging daily student attendance. Attendance positively correlates to student success and should not be treated as a disciplinary issue, but rather lead to conversations with students and families to improve attendance.

Except as otherwise provided in the Public School Code, a school-age person shall attend public school, private school, home school or a state institution until the school-age person is at least eighteen (18) years of age unless that school-age person has graduated from high school, received a high school equivalency credential or withdrawn from school on a hardship waiver.

The parent/guardian of a school-age person, subject to the provisions of the Attendance for Success Act, is responsible for their attendance.

Attendance improvement plans, activities and interventions shall focus on:

- Keeping students in an educational setting
- Prohibiting out-of-school suspension or expulsion as the punishment for absences

- Assisting a student's family to remove barriers to the student's regular school attendance or attendance in another educational setting
- Identifying solutions to improve a student's attendance and discuss necessary interventions for the student or the student's family
- Providing additional educational opportunities to students who are struggling with attendance
- Reintegrating students with chronic absences back into an educational setting
- Limiting a student's ability to withdraw only after all intervention efforts have been exhausted.

Additional Attendance Information:

- School related activities (Cougar absences) that take a student out of class will not count toward excessive absence totals.
- A parent/guardian must submit their students' attendance via ParentVue or by calling Florinda Adams at 505-897-0110 x40001.
- Attendance will be monitored by administration via attendance reports, and students will be contacted by counselors and administration on a case by case basis. Teachers will contact families when there is an uncharacteristic pattern of unexcused absences for students routinely attending class.

Excused Absences:

Absences may be excused for the following reasons with appropriate documentation:

- Illness (including chronic illness documented on a health plan, IEP or 504 plan)
- Limited family emergencies; family deaths
- Medical, health, or legal appointments
- Religious commitment
- College visit (11th and 12th grade students)
- Deployment of a military parent/guardian
- Limited extenuating circumstances as approved in advance by the school principal
- Tribal Obligations

All Absences For Other Reasons Are Unexcused Including:

- Non-school sponsored activities or trips
- Family vacations outside of the normally scheduled school break.

Excessive Absences

- Excessive absences are defined as more than 5 days in a semester or 10 days in a year. Schools will support students with interventions to help

stop excessive absences. School related activities (Cougar absences) that take a student out of class will not count toward excessive absence totals.

- Schools may not long term suspend students for excessive excused or unexcused absences.

Make-Up Work

- On the first day back to a class, students are responsible for requesting make-up assignments. Students will have the opportunity to complete the work in a period of time equal to the number of days absent unless other arrangements have been mutually agreed upon by the student and the teacher.
- It is expected that students will take semester finals on the days that they are scheduled.
- Makeup work for students with more than 10 unexcused absences in a year (5 in a semester) may be given only after a parent attends a Parent/Teacher conference.

Tardy Policy

- Timeliness is a quality that we are attempting to instill in our students as practice for conventions required after high school.
- Cibola will run reports and issue consequences, which may include lunch detention, parent communication, attendance plan and potentially in-school suspension (ISS), upon specific tardy amounts.
- Students will receive progressive consequences for excessive tardiness.

Finals

- Students will be permitted to make up finals if they are missed due to an excused absence as listed in the handbook.
- Requesting permission to take a final exam early is discouraged. Approval of such a request will rest with the teacher in consultation with the principal. Teachers will need 24 hours from the time of the request to compile assignments when a student will be out of school three (3) or more consecutive days.

Academic Requirements:

Standardized Tests

- 9th Grade: State Standardized testing
- 10th Grade: PSAT
- 11th Grade: SAT, NMSSA

Graduation Credit Requirements

All students must earn a total of 25 credits which includes:

Class of 2026, 2027, 2028

- English 4 credits
- Math 4 credits (Algebra I, Geometry, Algebra II,

and 4th year math)

- Science 3 credits (College Prep: Biology, Chemistry, Physics)
- World History (sophomore year) 1 credit
- U.S. History (junior year) 1 credit
- Government (senior year) 0.5 credit
- Economics (senior year) 0.5 credit
- NM History (senior year) 0.5 credit
- Health (freshman year) 0.5 credit
- PE (freshman year) 1 credit
- Honors, AP, Dual Credit, or Online 1 credit
- Electives 9 credits (1 elective credit needs to be a Career elective)
- At least one of the units required for graduation shall be earned as an advanced placement or honors course, a dual-credit course offered cooperation with an institution of higher education or a distance-learning course. The New Mexico diploma of excellence requirements include four units in mathematics, three units in science, and one unit in one of the following: career cluster course, workplace readiness, or language other than English.

Class of 2029

- English 4 credits
- Math 4 credits (Algebra 1, Geometry 1 and 2 more math classes)
- Science 3 credits (College Prep: Biology, Chemistry, Physics)
- World History (sophomore year) 1 credit
- U.S. History (junior year) 1 credit
- Government (senior year) 0.5 credit
- Economics (senior year) 0.5 credit
- Social Studies Elective 1 credit
- Health (freshman year) 0.5 credit
- Personal Finance (freshman year) 0.5 credits
- Physical Education class (freshman year) 1 credit
- Electives (must have 2 pathway concentration courses of student choice) 8 credits
- Allowable* schedule changes must be completed within the first ten days of each semester. (**If a student took a course during the summer or online, they will be allowed to take a different class during the school year. If a student is enrolled at CEC, CNM or UNM a schedule change may be necessary to accommodate the off-campus courses. Otherwise, students will stay in the courses indicated on their pre-registration card.*)
- Students who drop a course after the first ten days will receive a W/F (withdraw/fail).
- Credit for passed classes is granted at the end of each semester. Credits are granted with passing grades (A, B, C, or D). Credit is not granted for (F, I, W/F, N or W).
- If a course is repeated, the higher grade will be recorded in the GPA (grade point average).
- Students who fail a course must repeat the course in summer school, or in an alternative program

outside of the regular school day.

- Along with meeting the Graduation credit requirements, any student must pass all testing requirements as outlined by NMPED in order to earn a diploma from Cibola High School.

Classification Credits

- Freshmen: 0-6 credits
- Sophomore: 6 credits
- Junior: 13 credits
- Seniors: 19 credits
- Graduate: 25 credits

Graduation/Commencement Requirements

Participating in Cibola's commencement ceremony is a privilege and an honor. Students must:

- Meet all academic requirements;
- Follow all school rules and procedures;
- Attend all rehearsals and the honors assembly;
- Follow the mandatory dress code.

Academic Honors

Cibola's academic program fosters excellence among our students. Students who fulfill the criteria listed below are eligible to receive academic honors.

Letter Requirements:

To earn an academic letter a student must have a cumulative weighted GPA of 3.5 or above at the end of their sophomore fall semester and each following fall semester. First time recipients earn a "C" letter. Second time recipients earn a "Bar". Third time recipients earn a "Star". Each recipient also receives a certificate.

Academic Honor Cord:

To receive an Academic Honor Cord for graduation, a student must have an overall cumulative weighted GPA of 4.0 or higher at the time of the honors assembly.

*Early graduates will be excluded from GPA ranking, Valedictorian, Salutatorian, and Top Ten. They will be eligible for other honors including academic honor cords.

Club Organization Honors

Student clubs and organizations exist to serve the needs and interests of Cibola's students. All clubs or organizations offering an activities letter must adhere to the following rules:

•Activities Letters: A student may be eligible for an Activities letter through club membership. Requirements for lettering must be stipulated in the club's constitution per school requirements.

•Senior Honor Cords:

A senior student must complete the following to be considered for an Honor Cord from a club/activity:

- Must maintain a 3.0 cumulative GPA for 4 years
- Must be an active member during senior year
- Maintain good standing for two (2) school years

•The Activities Director will verify grades prior to distribution.

Athletics & Activities Requirements:

Hazing Policy: All students should be aware of the Board of Education's 'Hazing' policy as it pertains to initiation into an organization. "Hazing will not be permitted as a condition of membership in any group or organization connected with "APS". Hazing is defined as:

- to harass, with or without the consent of the individual, by exacting unnecessary, disagreeable or degrading tasks or activities which may result in harm or bodily injury to said individual
- to play abusive, intimidating, and humiliating tricks on an individual with or without the consent of the individual, on said individual by way of initiation. See possible consequences in the APS discipline policy under harassment/ intimidation.

Transcripts: Students may request transcripts from Parchment. For the link, please see the Transcript tab at <https://cibola.aps.edu/>

Academic Eligibility for Activities/Athletics

Students must be enrolled in a minimum of 4 classes, and a student must have a 2.0 GPA and *no F's* in order to participate in activities/athletics.

Activities:

ACTIVITIES DIRECTOR-

Jeanine Chavez chavez_jea@aps.edu

All clubs and organizations must:

- have a current constitution on file in the Activities Office
- have at least five (5) active members
- have an adult staff member on campus as a sponsor
- publish when and where meetings are held
- follow rules & regulations for school announcements, fundraising, community service & field trips
- keep attendance records for a minimum of 2 years
- membership list must be turned in after the second meeting to the Activities Office

In addition, each club and/or organization will have additional information specific to its own constitution and by-laws available to members. These organizations must be open to all students on an equal basis and must operate within the procedural guidelines established by the student government in collaboration with the school principal.

Athletics:

ATHLETICS DIRECTOR-

Doug Dorame dorame@aps.edu

Athletics are considered an important part of the total school program. CHS offers a wide variety of sports for students. Currently, the Cougars are members of district 1 AAAAA with Cleveland, Rio Rancho, Atrisco, and Volcano

Vista High Schools. District 1AAAAA and APS district handbooks specify information concerning the athletic team's policies and procedures. Students, coaches, staff members and parents are encouraged to support athletics and asked to demonstrate good sportsmanship at all times.

Requests to use athletic facilities must be cleared through Facilitron. Contact Athletic Director Doug Dorame

Additional Requirement For Participation:

APS requires ALL participants to submit a completed physical examination form that will be kept on file in Dragonfly. Only one (1) exam is necessary for the entire school year.

Athletic Admission Fees: See aps.edu

Sports Offered at CHS:

Fall: Cross Country, Football, Golf, Soccer, Volleyball

Winter: Basketball, Powerlifting, Swimming and Wrestling

Spring: Baseball, Golf, Softball, Tennis, Track & Field

Year Round: Cheerleading & Drill

Athletic Code of Behavior:

The Cibola Athletic department supports Character Education by stressing good sportsmanship and proper behavior at our events. This behavior is expected of our athletes, coaches, students, parents and fans. For additional information:

• www.nmact.org

Governing body of New Mexico athletics

• www.apsathletics.net

Quick access to schedules and APS athletic policies

Substance Abuse

Suspension Of Extra Curricular Privileges

Students may be removed, at the discretion of the principal, from any part or all extra-curricular privileges for time periods up to one (1) full calendar year. A grievance procedure is available under the provisions of the Student Behavior Handbook (www.aps.edu).

Participation in extracurricular activities is a privilege offered to and earned by students. Because participants are serving as representatives of their school and community, their conduct is expected to exemplify high standards at all times. Participants are expected to adhere to higher standards of academics and conduct than established for the general school population in order to maintain their extra-curricular privileges.

Participation in extracurricular activities is not a student right, and suspension of such privileges does not require a due process hearing procedure.

Extra-curricular activities may include but not be limited to attendance/participation in school activities such as

athletic events, open campus, dances, clubs, student government, and other privileged events (including commencement exercises), as determined by a site administrator.

Extra-Curricular Substance Abuse/Tobacco Policy

Extracurricular activities are an integral part of the educational process, providing students with opportunities to further develop their unique capabilities, interests, and needs beyond the classroom. Participation in an extra-curricular activity is a privilege offered to and earned by students.

Because participants are representatives of their school and community, their conduct is expected to exemplify high standards at all times. The Extra-curricular Substance Abuse and Tobacco Policy is in effect twenty-four hours a day, seven days a week, at all times/locations from the first day of fall sports practices to the end of the school year. The policy applies to students who are active participants and spectators at an event.

For the purposes of this procedural directive, "controlled substances" is defined as any substance capable of producing a change in behavior or altering a state of mind or feeling. Controlled substances include, but are not limited to, alcohol, marijuana, narcotics, amphetamine, barbiturate, hallucinogens, prescription drugs, over the counter drugs, synthetic drugs or intoxicants of any kind. This does not include tobacco or tobacco products.

Criteria for application of sanctions

Circumstances when students may become subject to sanctions, includes, but is not be limited to:

- Any Minor in Possession (MIP) or Offense by a Minor Citation
- Written documentation from legitimate law enforcement/school/security reports
- Personal acknowledgment by the student in question or their parent/guardian

Suspension of Extra-Curricular Privileges:

The suspension applies to all NMAA-sanctioned athletic and non-athletic events and may include other school events (i.e., plays, concerts) at the discretion of the principal

- Student will not be withdrawn from classes co-curricular with activities
- A student serving a suspension cannot participate in a "try-out" during that suspension, however, a coach shall provide a tryout opportunity to a student once the suspension is complete. This extension does not guarantee membership on team or activity
- Participation in summer programs for students on

suspension will be interpreted in the same way as scholastic eligibility for athletics in the summer (i.e., students may participate in on-campus/intramural activities only)

Sale or Distribution of Controlled/Illegal Substance

- Student is ineligible to participate in NMAA-sanctioned extracurricular events for the remainder of the academic year or longer under special circumstances
- Participation in extracurricular activities is not a student right, and suspension of such privilege does not require a due process hearing or appeal process
- The Extra-curricular Substance Abuse and Tobacco Policy is in effect 24/7, at all times/locations from the first day of fall sports practices to the end of the school year
- Additional sanctions may apply beyond this policy for violations that occur during the school day, at any school function, or on school property.

Use and/or Possession of Controlled/Illegal Substances and Alcohol

First Offense

Student's loss of all NMAA-sanctioned extra-curricular privileges and eligibility for 10 school days from the date determined by a site administrator and referral to the Parent Involvement Program (PIP). The loss of privileges includes practice and competition. After five (5) calendar days out of the program, the student can return to the program but not compete in games or activities. On the 11th calendar day the individual can compete in games and activities. Summer school is not considered as school days for this policy.

Second Offense (If a student can show completion of PIP)

Student's loss of all NMAA-sanctioned extra-curricular privileges and eligibility for 30 calendar days from the date determined by a site administrator. The loss of privileges includes practice and competition. After ten (10) calendar days out of the program, the student can return to the program but not compete in games or activities. On the 31st calendar day, the individual can compete in games and activities. Summer school is not considered as school days for this policy.

Second Offense (If a student cannot show completion of PIP)

Student is ineligible to participate in NMAA-sanctioned extra-curricular activities for the remainder of the academic year or longer under special circumstance

Third Offense

Student is ineligible to participate in NMAA-sanctioned extra-curricular activities for the remainder of the

academic year or longer under special circumstance
Parent Involvement Program (PIP) is an optional program to support students and families. PIP is considered a restorative practice and the intent is that the support might be offered in lieu of suspension. The student and parent can only participate once a school year. Parents/Guardian is required to attend with the student. Lesser consequences might be considered if the student and family are on a waitlist for PIP with a start date that has not been extended. Failure to complete PIP will result in reinstatement of further suspension.

Use/Possession and/or Distribution of Tobacco Products, E-cigarettes and/or Nicotine Liquid Containers

The term "tobacco product" means any product made or derived from tobacco that is intended for human consumption, including any component, part, accessory of a tobacco product. This includes, among other products, cigars, cigarettes, cigarette tobacco, roll-your-own tobacco, smokeless tobacco, e-cigarettes, and nicotine liquid containers.

Discipline Policy:

Cibola High School is committed to fostering a safe, respectful, and inclusive learning environment. Our discipline policies are designed to support student growth, uphold community standards, and ensure a positive educational experience for all. This handbook outlines our behavioral expectations and disciplinary procedures, in alignment with the APS Student Code of Conduct.

Cibola High School follows the discipline policy of Albuquerque Public Schools as outlined in the student handbook. Please see the handbook:

[APS Handbook for Student Success](#)

School is a place to learn and to be part of a community where students, staff, and families are respectful, responsible and safe. If a student is behaving in a way that does not allow other students to learn and/or feel safe, school staff will need to intervene. Students, whether receiving general or special education services, may need to receive interventions for disruptive behavior.

Consequences/Disposition for any infraction listed in the Code of Conduct will be documented in Synergy and a copy of the referral given to the parent/legal guardian.

Discipline Procedures

When a student violates school policies, the following steps may be taken:

1. Investigation: School officials will evaluate the incident by gathering facts, reviewing video footage, interviewing witnesses, and, when necessary, conducting searches of the student and/or their vehicle.

2. Notification: Parents/guardians will be informed of the incident and any potential consequences.

3. Interventions/Strategies: Evidence-based interventions will be implemented to teach and reinforce appropriate behaviors, as well as to reduce or eliminate behaviors that interfere with learning or well-being.

4. Disposition: Disciplinary actions will be determined based on the circumstances of the incident, with a focus on corrective measures and the individual needs of the student.

Student Support Services

Cibola High School offers various support services to assist students in meeting behavioral expectations:

- **Counseling:** Available for academic, personal, or social concerns.
- **Behavioral Interventions/Strategies:** Programs designed to address specific behavioral issues.
- **Peer Mediation:** Facilitated sessions to resolve conflicts amicably.
- **Safety Contracts:** These are individualized plans created for students with specific safety concerns while at school. Developed by the Deans of Students, the contract is designed to support the student's success and well-being. The effectiveness of the plan relies on the student's cooperation and adherence to its guidelines.

Bus Referrals:

Due to poor behavior, a student can lose the privilege to ride the bus and the parent/guardian will be responsible for transporting the student to and from school.

Cell Phones

Cibola High School is committed to fostering a safe, respectful, and inclusive learning environment. Our policies are designed to support student growth, uphold community standards, and ensure a positive educational experience for all. Additionally, CHS is committed to maintaining a focused, face-to-face learning environment. To support this, the use of personal electronic devices is restricted during instructional time.

General Guidelines

Devices shall be kept out of sight and powered off or silenced during the school day and during any school-sponsored activity, meeting or practice held on Albuquerque Public Schools property, including:

- Class
- Drills/emergencies
- Devices not allowed in hallways/passing periods at any time.
- **No devices in private areas (locker rooms, bathrooms, etc.)**

Use is only allowed during:

- Students may use such devices during their lunch period.
- The student is using the device for an educational or instructional purpose with the teacher's permission and supervision.

Enforcement Procedure

Violations:

Unauthorized use may result in confiscation and disciplinary action.

1st Violation: Redirection/Verbal warning from Teacher and Staff; "power off and put away"; communication logged in Synergy

2nd Violation: Phone Confiscation, student must retrieve device from the front office end of day; failure to relinquish electronic device, e.g. cell phone, air pods, etc. will result in disciplinary action.

3rd Violation: Phone Confiscation, electronic device will be released to a parent in the front office; failure to relinquish cell phone will result in disciplinary action.

Additional Expectations

- **Substitute Days:** No devices permitted.
- **Exceptions:**
 - The device is used as assistive technology required by a student's IEP or current 504 plan.
 - The student or a family member has a special medical circumstance.
- **Families:** Please do not call or text students during class time. Call the main office.

Academic Integrity Policy

Closed Campus:

Cibola is a closed campus, except for 12th graders during lunchtime. To help with this Senior and Junior lot gates will be locked after the tardy bell. To leave campus, students must show an ID and a Student Vue schedule with an open period. Leaving campus without permission and/or Seniors taking underclassmen off campus is not allowed.

1st offense: parking privileges may be revoked, lunch detention/ISS, possible discipline referral/, parent contact, all at administrative discretion.

2nd offense: parking permit revoked permanently, parent contact.

Confiscated Items:

CHS IS NOT responsible for damaged, lost or stolen items. Skateboards and/or other modes of transportation may be confiscated if being ridden/used on school property. Any other items that are disruptive to the educational setting whether in the classroom or anywhere on campus including but not limited to: cell phones, earbuds/phones, gaming equipment, laser pointers, e-cigs, and any audio/video recording devices may be confiscated and subject to the following:

1st offense: confiscated, parent contact.

2nd offense: confiscated for a longer period of time at administrative authority.

Controlled Substance:

Any substance capable of producing a change in behavior or altering a state of mind or feeling (included but not limited to: illicit drugs, steroids, alcohol, look-alikes, paraphernalia, etc.).

•**Use/Possession** - Consequences include but are not limited to legal citation, arrest, suspension, mandatory counseling, and expulsion.

•**Sale/Distribution** – possible legal citation/arrest, suspension to an expulsion hearing.

Truancy/Ditching Class: (unexcused absences) / out of class without a Pass

Skate Park:

The skateboard park is off-campus and not APS property. Safety concerns need to be reported to APD. Anyone caught in the park during school hours will be considered truant/ditching. A defiance referral may be generated. Skateboards are not to be ridden on campus. Consequences include: lunch detention, possible legal citation, parent contact, suspension, LTS, and progressive discipline at the discretion of administration.

Dress Code:

APS/CHS shall prohibit student dress that may present a health or safety hazard, violate municipal or state law, or present a potential disruption to the instructional program. Clothing should not disrupt the learning

environment or compromise safety .

APS Dress Code

Prohibited clothing and accessories include, but are not limited to:

- obscene or violent language or images
- depictions of alcohol or drugs or other illegal item or activity
- racist content, hate speech, profanity, or pornography
- accessories that could be considered dangerous or used as a weapon
- underclothing worn as primary clothing items
- sheer or see-through clothing
- Swimwear: escorted to the Cougar Closet to change clothing.
- clothing without all sides in the garment

The following are descriptions of programs, detentions and suspensions that may be the consequences for violations within the CHS and APS discipline policies:

Parent Involvement Program (PIP):

Students who possess or use alcohol or possess or use illegal drugs or are under the influence while on campus or at a district/school sponsored activity will be suspended for a minimum of 1-3 days. In addition, the student and parent will agree to attend PIP.

Substance Abuse Counselor will reach out to students and parents as applicable to schedule substance abuse information sessions and counseling.

Lunch Detention:

Lunch detention is an alternative consequence to be applied at the administrator's discretion. The student is to obtain their lunch and report to the designated area during the first 10 minutes of the lunch period. Lunch Detention is not meant to take the place of suspension but rather to serve as an alternative to suspension. Failure to report to lunch detention will result in additional consequences.

In School Suspension (ISS):

In School Suspension will be assigned as applicable by administrators as an alternative to out of school suspension for less severe infractions. ISS is an academic intervention in a self-contained environment.

Instructional Council (IC):

The IC shall consist of the following members:

Chairperson - elected position, Recording Secretary - elected position, Principal and representatives from all academic departments (teacher representatives will be elected by department, and must make up at least 50% of the IC's membership). Other staff, students and community members are welcome to attend. The IC meets on an agreed upon schedule at 7:40 a.m., September through May. Anyone wishing to make a presentation is asked to submit a summary of their

presentation to the recording secretary prior to their presentation. Minutes will be published and posted in a timely manner. Agendas will be published and posted before a meeting. Any items may be added to the agenda by submitting them in writing to the Chairperson no later than 24 hours prior to the meeting.

Cibola Community Builders (CCB):

We are dedicated to the support of and improvement to the learning environment at CHS. By increasing communication amongst all learning partners, we will be successful in educating our students. CHS CCB maintains an email list to provide updates and reminders to all who are interested. Please click on the CHS Parents' section on the Cibola website at: www.cibola.aps.edu

Field Trips:

Any student participating in a school-sponsored field trip must have a parent permission form completed. Students must ride to and from the event on the bus with the Sponsor or a staff member. Failure to comply with these stipulations may result in the student's inability to participate in the trip.

Portfolios:

Each student at Cibola High School is to present a portfolio during their senior year. The portfolio has two components: #1) pre-determined student documents organized digitally and #2) an oral presentation. The portfolio is a reflection and presentation of the student's academic and personal growth while attending high school. The student will receive a grade in his/her English 12 class for the portfolio. Rubrics will be given through the English classes.

Records and Services:

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act specifies rights related to educational records. This act gives the parent of record or legal guardian the right to:

- Inspect and review his/her child's educational records
- Make copies of these records
- Receive a list of individuals having access to the records
- Ask for an explanation of any item in the records
- Ask for an amendment to any report on the grounds that it is inaccurate, misleading or violates the child's rights.
- A hearing on the issue if the school refuses to make the amendment.

Release of Student Information: Any student wishing to have their name removed from the mailing list for military and/or post-secondary institutions, contact the data processing office.

Counseling: All counselors, aside from 9th grade who will

have Mr. Newman, are assigned by last name. These are: Ms. Tuttle A-E, Ms. Mora F-Q, and Mrs. Rodriguez R-Z. Personal matters may be discussed with any counselor. Parents may call the Counseling Office (ext. 40001) to make an appointment. See Cibola.aps.edu for current info pertaining to the counseling department.

Health Services:

The role of Health Services in the school is to maintain a level of good health for students and faculty. This would include such services as first aid, health education, counseling and maintaining health records. Parents and students can help improve these services by submitting immunization records, when requested, and by providing current phone numbers, in case of emergency. In an emergency, all efforts will be made to contact parents. If parents cannot be reached and it is a severe emergency, students will be transported to a local hospital. Parents will be responsible for any emergency charges that are incurred.

Immunizations:

New Mexico state statute requires all students be currently immunized before entrance into public school.

Medication Policy:

<http://www.aps.edu/about-us/policies-and-procedural-directives/procedural-directives/j.-students/administration-of-medications-at-school>

Student Insurance: Accident Insurance is available at the beginning of the school year. Applications are available in the Nurse's office.

504s: Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA): These are Federal Laws that prohibit discrimination against persons with a disability in any program receiving federal financial assistance. The laws define a person with a disability as anyone who:

- Has a mental or physical impairment that substantially limits one or more major life activity
- Has a record of such impairment, or is regarded as having such impairment.