Coupeville School District
501 South Main Street, Coupeville, WA 98239

Coupeville School District
Charge for the Facilities Planning Task Force

1. Overview: The Coupeville School District Superintendent shall establish a "Facilities Planning Task Force," comprised of 18-24 community members, plus necessary administrative and support staff, to consider options for submitting a potential capital construction bond to voters in February 2027. The Superintendent will serve as liaison to the group.

2. Type of Committee: This is a Superintendent's Committee, that may submit a recommendation to the Superintendent.

3. Charge: The School Board is considering a potential capital construction bond measure to address facilities needs.

The charge of the Facilities Planning Task Force is to consider various options for a new bond proposal. The committee will meet 9-10 times from October 2025 through October 2026 and will:

- Review the facilities needs identified in the District's Building Condition Assessment;
- Consider options for financing a potential bond, including amount of bond and length of payback period;
- Develop a timeline and long-term plan for addressing capital improvement projects relating to facilities needs;
- Consider community feedback in creating the recommendation; and
- Recommend to the Superintendent a potential bond package that could be submitted to voters.

4. Authority: The committee will make a recommendation to the Superintendent, but will have no independent authority to obligate District funds or issue directions to the District's administration. The committee's recommendations will be used to inform decisions made by the Superintendent and the School Board.

5. Duration of Charge: The committee will meet 9-10 times from October 2025 through October 2026 and will submit a recommendation to the Superintendent on or before October 31, 2026.

6. **Committee Appointments:** Appointments are made by the Superintendent and are intended to last the duration of the committee's work. The makeup of the committee will include representatives from a variety of community stakeholder groups.

Shannon Leatherwood, Superintendent