

NOTICE TO PARENTS AND GUARDIANS 2026-2027

As required by law, you are hereby notified of the following:

1. Absence for Religious Exercise:

With the written consent of their parents or guardians, pupils may be excused from school for religious purposes or to receive moral and religious instruction at their respective places of worship or at other suitable place or places away from school property designated by the religious group, church, or denomination at a place away from school property. [EC 46014].

2. Excuse From Instruction:

High schools may grant permission to students to leave school grounds during lunch periods after notice is sent to parents [EC 44808.5].

3. Objection To Dissecting, Harming, or Destroying Animals:

A pupil who objects to participating in an animal dissection project shall notify the teacher regarding the objection and, with a written notice from their parent or guardian, shall be provided an alternative education project. [EC 32255 - 32255.6].

4. Grade Reduction:

No pupil may have their grade reduced or lose academic credit for any absence or absences excused pursuant to EC 48205 when missed assignments and tests, that can reasonably be provided, are satisfactorily completed within a reasonable time period. [EC 48980(i)]. (Full text of EC 48205 Attachment -1)

5. Individualized Instruction Due to Temporary Disability:

A pupil with a temporary disability is entitled to receive individual instruction when their temporary disability makes attendance in regular day classes impossible or inadvisable. [EC 48206.3-482008].

6. Notification of Minimum and Pupil Free Staff Development School Days:

The schedule of minimum days and pupil free staff development days for schools within the District/County Office of Education (COE) is attached (Attachment – 2). Parents/guardians will be notified of minimum days and pupil-free staff development days at least one month before any scheduled minimum or pupil-free day that was not identified on the school calendar distributed at the beginning of the school year. [EC 48980(c)].

7. Residence When Hospitalized:

Notwithstanding compulsory education requirements, a pupil with a temporary disability who is in a hospital or other residential health facility, except for a state hospital, which is located outside of the school district in which the pupil's parent/guardian resides, shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It shall be the primary responsibility of the parent/guardian of a pupil with temporary disability to notify the school district in which the pupil is deemed to reside of the pupil's presence in a qualifying hospital. [EC 48207, 48208].

8. Required Pupil Immunization:

California law requires that students be fully immunized before being admitted unconditionally to any public elementary or secondary school, preschool, or child care and development program, and before advancing to seventh grade, unless exempt as provided by law. Immunization requirements are established by the California Department of Public Health pursuant to Health and Safety Code sections 120325-120380, including section 120335.

Any student who is not properly immunized as required by law and who does not qualify for a valid exemption is required to be excluded from enrollment. Before excluding a student, the parent/guardian shall be notified that the student will be excluded unless, within 10 school days after the notice is given, the parent/guardian provides evidence that the student has been properly immunized or is exempt as provided by law. Immunizing agents may be administered to a student with parent/guardian written consent, as authorized by law. [EC 48216, 49403].

9. Immunization for Communicable Disease:

In cooperation with the local health officer, the district may permit licensed physicians and other authorized health care practitioners to administer immunizations to pupils with written parental consent. [EC 49403].

10. Cancer Prevention Act:

Upon a student's admission or advancement to grade 8, parents/guardians are advised that the California Department of Public Health recommends that students adhere to current immunization guidelines, in accordance with Health and Safety Code section 120164, regarding full human papillomavirus (HPV) immunization before admission or advancement to grade 8. The California Department of Public Health recommends HPV vaccination beginning at ages 9 through 12. HPV vaccinations can prevent over 90 percent of cancers caused by HPV. HPV vaccinations are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. [EC 48980.4; HSC 120336].

11. Administration of Medication:

Any pupil who is required to take medication prescribed by a physician and surgeon, physician assistant, or nurse practitioner during the regular school day may be assisted by the school nurse or other designated school personnel if the district receives both:

- a written detailed statement from the health care provider detailing the method, amount, and time schedules by which the medication is to be taken; and
- a written statement from the parent or guardian requesting that the district assist the pupil in taking the medication.

Pupils may carry and self-administer prescription epinephrine delivery systems or inhaled asthma medication provided that written orders from the physician and surgeon or physician assistant (including a statement that the pupil is able to self-administer such medication), and written parental consent to the self-administration (including a release allowing a school nurse or other designated school personnel to consult with pupil's health care provider about the medication, and releasing the school district and school personnel from potential civil liability). The District/COE may designate and train one or more volunteers to provide anti-seizure medication to a pupil diagnosed with seizures, a seizure disorder, or epilepsy, upon request. [EC 49423, 49423.1, 49468.2].

12. Continuing Medication:

A pupil is required to inform the District/COE of any medication being taken, the current dosage, and the name of the supervising physician, if the pupil is on a continuing medication regimen for a non-episodic condition. The school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose if provided consent by the pupil's parent or legal guardian. [EC 49480].

13. Synthetic Drugs:

Synthetic drugs that are not prescribed by a physician, such as fentanyl, are dangerous and can be deadly. Parents or guardians are informed of the possibility that dangerous synthetic drugs can be found in counterfeit pills and social media platforms may be used as a way to market and sell counterfeit pills containing fentanyl or other synthetic drugs. Additional information may be found on the District's website at [www.buckeyeusd.org]. [EC 48985.5].

14. Type 2 Diabetes:

Specific information on type 2 diabetes, including risk factors and prevention, is available at www.cde.ca.gov/ls/he/hn/type2diabetes.asp. It is recommended that students possibly suffering from type 2 diabetes or having warning signs should be screened. [EC 49452.7].

15. Health Assessments and Evaluations:

a. Vision, Hearing, and Scoliosis Screening

Vision and hearing screening for a pupil by the school nurse or other qualified individual is provided during selected grade levels. A pupil whose first enrollment or entry occurs in grade 4 or 7 shall not be required to be screened in the year immediately following the pupil's first enrollment or entry. Scoliosis screening may be provided to girls in grade 7 and boys in grade 8. By May 31 of the school year, pupils when first enrolled in public schools are required to provide proof of an oral health assessment (within 12 months prior to enrollment) by a licensed dentist or other licensed or registered dental health professional. [EC 49452, 49452.5, 49454, 49455].

b. Oral Health Assessment

Any pupil, while enrolled in kindergarten, which includes TK,), or while enrolled in first grade if the pupil was not previously enrolled in kindergarten, unless excused, must present proof no later than May 31 of the school year of having received an oral assessment by a licensed dentist or other licensed or registered dental health professional. The assessment must be performed no earlier than 12 months prior to initial enrollment of the pupil. Parents/guardians of such pupils will be notified of this assessment requirement [EC 49452.8].

16. Medical and Hospital Services:

The District/COE may provide, or make available, medical and/or hospital services for pupils injured at school or school-sponsored events or while being transported to the same. [EC 49472]. Schools may release pupils, in grades 7 through 12 only, for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. [EC 46010.1].

17. Student Nutrition Program:

Free meals are available to students. at no charge pursuant to California's Universal Meals Program. Information regarding meal service, special dietary accommodations, and meal applications is available from the District. [EC 49501.5].

18. Fingerprinting:

The District/COE may provide a fingerprinting program for kindergarten or newly enrolled pupils. [EC 32390, 48980(e)].

19. Pupil Records:

Parents have a right to access all records relating to their children. The procedure used by the District/COE regarding the establishment and maintenance, transfer, access, challenge, and modification of pupil records is available to parents upon request. [EC 49061, 49063, 49069, 49069.7, 49070]. Certain directory information concerning pupils is also available to individuals other than parents. [EC 49073]. (Attachment – 3) Upon written request from the parent, the District/COE will withhold directory information about the student. Directory information regarding a student identified as a homeless child or youth shall not be released unless a parent/guardian or student given parental rights, has provided written consent that directory information may be released. However, limited disclosure to facilitate a nonprofit eye exam or free school-hosted oral health assessment unless the parent/student with parental rights opts out, as provided by District/COE policy.

20. District/COE Pupil Discipline Rules:

The rules used by the District/COE pertaining to student discipline are available to all parents upon request. [EC 35291]. The rules may require that the parent of a suspended pupil may be requested to attend a portion of a school day in the child's classroom. [EC 48900.1].

21. Nondiscrimination:

The District/COE is committed to providing equal opportunity for all individuals in education and does not discriminate on the basis of actual or perceived race, color, ancestry, nationality, national origin, ethnic group identification, immigration status, age, religion, marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy, recovery therefrom, parental, family, or marital status, physical disability, mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or association with a person or group with one or more of these actual or perceived characteristics, in any of its policies, procedures, practices, programs, activities, or employment. The District/COE complies with applicable state and federal nondiscrimination laws, including Education Code sections 200, 220, and 221.51, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act, and applicable implementing regulations. This nondiscrimination policy applies to admission and access to, participation in, treatment in, and employment in District/COE programs and activities, including vocational education and applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the District/COE, and all acts of the governing board or body of the District/COE, the superintendent of the school district, and the county superintendent of schools in enacting policies and procedures that govern the District/COE. Inquiries regarding the equal opportunity policies, the filing of grievances or complaints, or to request a copy, free of charge, of the procedures covering discrimination complaints may be directed to the District/County Superintendent, the District's Title IX Coordinator, or the U.S. Department of Education, Office for Civil Rights, as appropriate. Lack of English language proficiency shall not be a barrier to admission or participation in District/COE programs or activities. The District's Title IX Coordinator, Nicole Schraeder, Director of Student Services may be contacted at 530-677-2261. Please refer to our website: www.buckeyeusd.org/programs for more information. A copy of the District's Nondiscrimination policy is attached. (Attachment-4).

22. Prohibition Against Discriminatory Educational Materials:

The District/COE is prohibited from adopting or approving the use of any textbook, instructional material, supplemental instructional material, professional development material, or curriculum for classroom instruction if its use would subject a pupil to unlawful discrimination. State law prohibits discrimination in any program or activity conducted by a school receiving state financial assistance on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, immigration status, or any other characteristic contained in the definition of hate crimes set forth in Penal Code section 422.55. If the District/COE knows or has reason to know that materials were used in a classroom or an action occurred that violated Section 220, the District/COE shall investigate and potentially remediate the action. Parents/guardians, pupils, employees, and other interested parties who believe that instructional or educational materials violate these requirements may file a complaint under the District's/Charter School's Uniform Complaint Procedures (UCP). Information regarding the Uniform Complaint Procedures, including how to file a complaint, is available from the District/COE office and on the District's/COE's website. [EC 220, 244; 5 CCR 4600-4670].

23. Services to Students Who are Deaf, Hard of Hearing, Blind, Visually Impaired, or Deaf-Blind:

Services are provided by the State Special Schools. Assessment services and technical assistance are also offered. For more information about the State Special Schools, please visit the California Department of Education Web site at www.cde.ca.gov/sp/ss/ or ask for more information from members of your child's Individualized Education Program (IEP) team.

24. Compulsory Education:

Each person between the ages of 6 and 18 years, not exempted under the provisions of Education Code, is subject to compulsory full-time education. [EC 48200].

25. Residency Requirements-School Attendance Options:

A pupil complies with the residency requirements for attendance in a school district if the pupil:

- Resides within the boundaries of the school district. [EC 48200, 48204].
- Is a child of a military family who qualifies for enrollment under applicable law. [EC 48204.6].
- Has been placed within the boundaries of the school district in a licensed children's institution, licensed foster home, or resource family home pursuant to law. [EC 48204, 56155.5; Welf. & Inst. Code § 200 et seq.].
- Is a foster youth who is entitled to remain in the pupil's school of origin. [EC 48853.5].
- Has been approved for interdistrict attendance. [EC 46600 et seq.].
- The pupil's parent or legal guardian resides outside the district, but the pupil has been legally emancipated and resides within the district. [EC 48204].
- The pupil resides in the home of a caregiving adult located within the district. A properly executed Caregiver's Authorization Affidavit pursuant to Family Code section 6550 is sufficient to establish residency unless the District determines from actual facts that the pupil is not residing in the caregiver's home. [EC 48204; Fam. Code § 6550 et seq.].
- The pupil resides in a state hospital located within the boundaries of the school district. [EC 48204].
- The pupil's parent or legal guardian resides outside the district but is employed and lives with the pupil at the place of employment within the district boundaries for a minimum of three days during the school week. [EC 48204].

- The District may deem a pupil to have met residency requirements if at least one parent or legal guardian is physically employed within the boundaries of the school district for a minimum of 10 hours during the school week. [EC 48204(b)].

Once a pupil is deemed to have complied with the residency requirements for school attendance pursuant EC 48204 and is enrolled in a school in a school district, the boundaries of which include the location where at least one parent or the legal guardian of a pupil is physically employed, the pupil does not have to reapply for admission in subsequent school years. The Governing Board shall allow the pupil to continue attending schools in the District through grade 12, provided that at least one parent or legal guardian continues to be physically employed within the District's attendance boundaries and the conditions set forth in Education Code section 48204(b)(2)–(7) continue to apply.

26. Notice of Alternative Schools:

California law authorizes all school districts to provide for alternative schools. [EC 58501]. (Attachment - 5).

27. Excuse from Sexual Health Education, HIV Education, and Related Assessments:

Parents or guardians of a pupil have the right to excuse their child from all or part of comprehensive sexual health education, HIV prevention education, and assessments related to that education through a passive consent ("opt out") process. A request to excuse your child must be made in writing to the school district. [EC 51938]. You are hereby notified that:

- Instructional materials used in comprehensive sexual health education and HIV prevention education are available for inspection.
- Whether the instruction will be taught by District/COE personnel and/or by outside consultants or guest speakers.
- Parents and guardians have the right to request copies of Education Code sections 51930–51939 (California Healthy Youth Act), including sections 51933, 51934, 51937, 51938, and 51939, which describe the instructional requirements, parent notification requirements, and opt-out rights.

If the District/COE elects to provide comprehensive sexual health education or HIV prevention education through outside consultants or by holding an assembly with guest speakers, parents and guardians will be notified of the date(s) of the instruction, the name and organizational affiliation of each guest speaker, and their right to request copies of the applicable Education Code provisions. [EC 51933, 51934, 51937, 51938, 51939].

28. Pregnant and Parenting Students:

The District/COE will not exclude nor deny any pupil from any educational program or activity, including class or extracurricular activity, solely on the basis of the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom [EC 221.51, 222.5, 46015]. Pregnant and parenting pupils are entitled to the following:

- Have their pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom treated in the same manner and under the same policies as any other temporary disabling condition;
- Provided with eight weeks of parental leave, (or longer if deemed medically necessary by the pupil's physician) which the pupil may take before the birth of the pupil's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction, in order to protect the health of the pupil who gives or expects to give birth and the infant, and to allow the pregnant or parenting pupil to care for and bond with the infant;
- Return to the same school and course of study held before the leave began, with the opportunity to make up missed during the student's leave, including, but not limited to, makeup work plans and reenrollment in courses;
- Remain enrolled for a fifth year of instruction in the school in which the pupil was previously enrolled when it is necessary in order for the pupil to be able to complete state and any local graduation requirements, unless the District/COE makes a finding that the pupil is reasonably able to complete the local educational agency's graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school;
- Provided with alternative education options should the pupil decide not to return from leave; and
- Not incur an academic penalty as a result of the pupil's use of the accommodations.

A complaint for noncompliance may be filed under the District/COE's Uniform Complaint Procedures. [See Paragraph 28].

29. Uniform Complaint Procedures "UCP":

The District/COE maintains Uniform Complaint Procedures ("UCP") for investigating and resolving complaints alleging **unlawful** discrimination, harassment, intimidation, or bullying based on actual or perceived age, ancestry, color, ethnic group identification, ethnicity, disability (mental or physical), ethnicity, ethnic group identification, gender, gender expression, gender identity, genetic information, immigration status, marital status, medical condition, nationality, national origin, race or ethnicity, religion, sex, sexual orientation, any other characteristic protected by EC 220 or Government Code 11135, or association with a person or group with one or more of these actual or perceived characteristics, as well as complaints alleging violations of state or federal laws or regulations governing educational programs subject to the Uniform Complaint Procedures. [EC 220, 234.1; 5 CCR 4600–4670.] The UCP also applies to complaints regarding impermissible pupil fees [EC 49010–49013]; complaints regarding the educational rights of foster youth, homeless children and youth, former juvenile court school pupils, pupils in military families, migratory children, and pupils participating in newcomer programs, as applicable; and complaints alleging violations of state or federal laws or regulations governing programs and activities subject to the UCP, including, as applicable, adult education programs, after school education and safety programs, agricultural career technical education, consolidated categorical aid programs, the Every Student Succeeds Act (ESSA), the Local Control and Accountability Plan (LCAP), migrant education, physical education instructional minutes, reasonable accommodations for lactating pupils, regional occupational centers and programs, school plans for student achievement, school safety plans,

school site councils, state preschool programs, and any other program or activity designed by state or federal law or regulation as subject to the UCP. The District/COE has designated the following compliance officer(s) to receive and investigate complaints filed under the Uniform Complaint Procedures and to ensure District compliance with applicable law:

Compliance Officer, Jackie McHaney, Assistant Superintendent, may be reached at 530-677-2261, email: JMchaney@buckeyeusd.org.

A complaint may also be filed regarding the adoption or approval of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if its use would subject a pupil to unlawful discrimination in violation of Education Code section 220. Such a complaint may be filed by any member of the public, including anonymously, provided the complaint contains evidence or information leading to evidence supporting the allegation. [EC 244]. Any individual, public agency, or organization may file a written complaint. Complaints alleging unlawful discrimination, harassment, intimidation, or bullying must generally be filed within six (6) months from the date of the alleged conduct, or from the date the complainant first obtained knowledge of the facts giving rise to the complaint, unless the time for filing is extended by law. Copies of the Uniform Complaint Procedures complaint form are available at each school and the District/COE office. Completed complaints should be submitted to the District/COE compliance officer. The District/COE will investigate the complaint and issue a written decision in accordance with applicable law and the timelines established by the Uniform Complaint Procedures. If dissatisfied with the decision, the complainant may appeal the decision to the California Department of Education within the timeline established by applicable law. A complainant may pursue available civil law remedies, including seeking assistance from mediation centers or public/private interest attorneys. In cases involving allegations of unlawful discrimination, harassment, intimidation, or bullying, civil law remedies may be available following completion of the administrative complaint process, subject to applicable law. Additionally, any individual, public agency, or organization may file complaints regarding instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of pupils or staff, or teacher vacancies or misassignments ("Williams Complaints"). Such complaints are subject to separate procedures and may be filed anonymously. Certain Williams Complaints may be filed directly with the State Superintendent of Public Instruction as provided by law. For more information regarding the Uniform Complaint Procedures or Williams Complaint procedures, copies of the applicable Board Policies and Administrative Regulations are available free of charge upon request at any school or the District/COE office, or on the District/COE website at www.buckeyeusd.org. [5 CCR 4600–4670]. (Attachment – 6)

30. Sexual Harassment Policy:

Reports of alleged pupil sexual harassment in violation of District/COE policy or federal or state law will be handled pursuant to the attached policies and procedures established by the District/COE. The District/COE shall be responsible for providing written procedures regarding the process for reporting, investigating, and resolving such complaints. [EC 48980(f), 212.5, 231.5, 234.1]. (Attachment - 7)

31. School Accountability Report Card:

On or before February 1 of each year, parents are entitled to an updated hard copy of the School Accountability Report Card, which is available upon request. [EC 35256].

32. Curriculum:

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge. [EC 49091.14, 49063(k)].

33. Grants for Advanced Placement Tests:

Needy pupils may be eligible for state grants to cover the costs of advanced placement examinations. Contact the school for eligibility information. [EC 48980(j)].

34. Homeless and Foster Youth:

Information regarding the educational rights and services available to homeless children and youth, foster youth, and other eligible pupils is available by contacting the District/COE Homeless and Foster Youth Liaison. Educational rights include, as applicable, school stability, immediate enrollment, transportation assistance, and other protections provided by state and federal law. [EC 48850 et seq., 48852.5, 48853.5; 42 U.S.C. § 11431 et seq. (McKinney-Vento Homeless Assistance Act)].

35. Pesticides:

The names of all pesticide products expected to be applied at the school site during the upcoming year are set forth on the attached list. Information on pesticides and pesticide use reduction developed by CA Dept. of Pesticide Regulation is available at <https://www.cdpr.ca.gov/healthy-schools-act/>. You may register with the school site if you wish to receive notification of individual pesticide applications at the school site. You have the right to view a copy of the school site plan in the school office or at www.buckeyeusd.org: [EC 17612, 48980.3]. (Attachment - 8)

36. Asbestos:

You have the right to obtain an updated Management Plan for asbestos-containing material at your school site [40 CFR 763.93(g)(4); EC 49410 et seq.].

37. Tobacco-Free Campus:

Contact the school for information about the District/COE's tobacco-free campus policy, if any, and enforcement procedures. [HSC 104420].

38. Safety Plan:

Each District/COE school has a Comprehensive School Safety Plan, which includes a disaster preparedness plan and emergency procedures. Copies are available at each school office. Fire, earthquake, and emergency drills are held at each school site pursuant to school policy. [EC 32280 et seq.].

39. College Admission Requirements, Higher Education Information, and Career Technical Education:

[EC 48980(l), 51229].

40. Statutory Attendance Options:

California law requires school districts to provide a free public education to pupils who reside within the District's attendance boundaries. Parents/guardians should contact the District/COE regarding available enrollment options, eligibility requirements, application procedures, and applicable deadlines. [EC 48980(h)]. To the extent required and financed by federal law and at the request of the pupil's parent or guardian, each school district shall provide transportation assistance to the pupil. [EC 35160.5(b)(4)]. Parents/guardians who are interested in finding out more about attendance and/or programmatic options should contact the District for more information on the District's policies, procedures, and timelines for applying for transfers. [EC 48980(h)].

a) Interdistrict Transfer

A pupil may attend a school in a district other than the pupil's district of residence pursuant to an interdistrict attendance agreement between the district of residence and the district of desired attendance. Each school district has adopted policies regarding interdistrict attendance. Parents/guardians wishing to request an interdistrict transfer should obtain an application from the District/COE. Approval is subject to the policies and procedures of both the district of residence and the receiving district. If a request is denied, the parent/guardian may appeal the denial to the county board of education as provided by law. [EC 46600 et seq.].

b) Attendance Based on Parent Employment (Allen Bill)

Education Code section 48204(b) permits a school district to deem a pupil to have satisfied residency requirements if at least one parent or legal guardian is physically employed within the boundaries of the school district for a minimum of 10 hours during the school week. School districts within which at least one parent/guardian of a pupil is employed are not required to admit the pupil to its schools. Once admitted the pupil may attend school in the district in which the parent or guardian is employed through grade 12 so long as the parent or guardian continues to be physically employed by an employer situated within the attendance boundaries of the school district, subject to certain conditions specified in EC 48204. As a resident, the pupil does not have to reapply for the transfer to be valid. Admission under this provision is subject to District policy and available space. [EC 48204(b)].

c) Intradistrict Transfer

An intradistrict transfer applies when parents/guardians wish to register/admit/enroll their pupil(s) at a school other than the designated school that is in their attendance area within their school district. Each school district shall adopt rules and regulations establishing a policy of open enrollment within the district for residents of the district. This requirement does not apply to a school district that has only one school or a school district with schools that do not serve any of the same grade levels. EC 35160.5(b) permits parents to indicate a preference for the school that their child will attend, irrespective of the child's place of residence within the school district.

d) Open Enrollment

The Open Enrollment Act [EC 48350-48361] provides an option to pupils attending low-achieving schools within their "school district of residence" to enroll in schools with higher Academic Performance Indices (API). The Superintendent of Public Instruction creates an annual list of schools subject to the provisions of the Open Enrollment Act. Parents/guardians of pupils attending any of these schools may apply for admission to a higher achieving school by January 1. The receiving school district ("district of enrollment") may adopt specific standards for the acceptance and rejection of applications under this provision. These may include consideration of capacity issues as well as the potential adverse financial impact. While technically remaining law, the CDE has replaced the API.

e) Every Student Succeeds Act

Districts may provide alternative supports and public school choice.

f) District of Choice

If the District has elected to operate as a District of Choice, it may accept transfer applications from pupils residing outside the District pursuant to Education Code section 48300 et seq. Parents/guardians should contact the District office to determine whether the District participates in the District of Choice program and for information regarding eligibility and application procedures. [EC 48300 et seq.].

41. Notice of Teacher Qualifications:

LEAs will ensure that all teachers working in a program supported with Title I, Part A funds meet applicable state certification and licensure requirements. At the beginning of each school year, an LEA that receives Title I funds shall notify the parents of each student attending any school receiving such funds that the parents may request, and the LEA will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following [20 U.S.C. sections 6312(c)(6), 6312(e)(1)(A)]:

- Whether the student's teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. [20 U.S.C. Section 6312(e)(1)(A)(i)(I)].
 - Whether the student's teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived. [20 U.S.C. Section 6312(e)(1)(A)(i)(II)].
 - Whether the student's teacher is teaching in the field of discipline of the certification of the teacher. [20 U.S.C. Section 6312(e)(1)(A)(i)(III)].
- a) Whether the child is provided services by paraprofessionals and, if so, their qualifications. [20 U.S.C. Section 6312(e)(1)(A)(ii)].

42. Cal Grant Grade Point Average Notice:

Pupils enrolled in grade 12 shall be deemed to be a Cal Grant applicant and pupil's grade point average forwarded to the Student Aid Commission unless pupil opts out within 30 days of notice that the school will first send grade point averages to the Commission which has a submission deadline of October 1. [EC 69432.9].

43. Electronic Notification:

This notice may be exclusively provided electronically provided a parent or guardian has so requested. [EC 48981, 48985].

44. State Mandated Testing Waivers:

According to EC 60615, if parents/guardians do not want their student to take all or part of the California Assessment of Student Performance and Progress System or other similar standardized test, they are required to submit a written request to the principal of their student's school. The principal must have this letter prior to the start of each test. Parents/guardians are required to specify the test name in the letter.

45. Special Education:

Special Education programs are available to all eligible students with disabilities, ages 0–22. The District actively seeks to identify, locate, and evaluate all children with disabilities who may be eligible for special education and related services under the Individuals with Disabilities Education Act (IDEA). [20 U.S.C. § 1412(a)(3)]. If you have any reason to believe your child needs special education, please contact the Division of Special Education at 5049 Robert J. Matthews Parkway, El Dorado Hills, or school site administration. [EC 56301]. (Attachment - 9)

46. Foster and Homeless Youth, Pupils of Military Families, Former Juvenile Court School Pupils, Migratory Children, and High Mobility Pupils:

Foster or homeless youth, former juvenile court school pupils, pupils of military families, currently migratory children, and newcomer program participants in their third or fourth year of high school may be exempted from local graduation coursework requirements that are in addition to state graduation requirements unless the District/COE makes a finding that the pupil is reasonably able to complete graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school. Such pupils shall not be required to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the pupil is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether those courses are required for statewide graduation requirements. The District/COE is also required to consult with an eligible pupil and the person holding the pupil's educational rights of the option to remain in school for a 5th year if the local educational agency determines the pupil is reasonably able to complete the local educational agency's graduation requirements within the pupil's 5th year of high school. If the District/COE makes such a determination, they are required to:

- Consult with the pupil and the person holding the right to make educational decisions for the pupil regarding the pupil's option to remain in school for a fifth year to complete the local educational agency's graduation requirements.
- Consult with the pupil, and the person holding the right to make educational decisions for the pupil, about how remaining in school for a fifth year to complete the local educational agency's graduation requirements will affect the pupil's ability to gain admission to a postsecondary educational institution.
- Consult with and provide information to the pupil about transfer opportunities available through the California Community Colleges.
- Permit the pupil to stay in school for a fifth year to complete the local educational agency's graduation requirements upon agreement with the pupil, if the pupil is 18 years of age or older, or, if the pupil is under 18 years of age, upon agreement with the person holding the right to make educational decisions for the pupil.
- For a pupil in foster care or a pupil who is a homeless child or youth, consult with the pupil, and the person holding the right to make educational decisions for the pupil, regarding the pupil's option to remain in the pupil's school of origin, pursuant to EC 48852.7 for a pupil who is a homeless child or youth, or EC 48853.5 for a pupil in foster care.

The District/COE shall exempt an eligible pupil from the local educational agency's graduation requirements and provide the pupil the option to remain in school for a fifth year to complete the statewide coursework requirements if the District/COE determines that an eligible pupil is not reasonably able to complete the local educational agency's graduation requirements within the pupil's fifth year of high school, but is reasonably able to complete the statewide coursework requirements specified in EC 51225.3.

The District/COE shall be required to reevaluate eligibility when a pupil is determined to be not eligible for an exemption and provide written notice to the pupil, the person holding the right to make educational decisions for the pupil, and the pupil's social worker or probation officer, if applicable, whether the pupil qualifies for an exemption within the first 30 calendar days of the following academic year. Pupils in foster care may not have their grades lowered due to absences under certain circumstances, like a change in placement or court attendance. Eligible pupils who may qualify for the exemption from local graduation requirements are entitled to notice of the exemption within 30 calendar days of the date the pupil transfers into a school.

In addition to other requirements, the District/COE is required to accept coursework satisfactorily completed by a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program while attending another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school or agency even if the pupil did not complete the entire course and shall issue that pupil full or partial credit for the coursework completed. Eligible pupils shall not be required to retake a course if the pupil has satisfactorily completed the entire course in a public school, a juvenile court school, a charter school, a school in a country other than the United

States, or a nonpublic, nonsectarian school or agency. If the pupil did not complete the entire course, the local educational agency shall not require the pupil to retake the portion of the course the pupil completed unless the local educational agency, in consultation with the holder of educational rights for the pupil, finds that the pupil is reasonably able to complete the requirements in time to graduate from high school. If partial credit is awarded the eligible pupil shall be enrolled in the same or equivalent course, if applicable, so that the pupil may continue and complete the entire course. An eligible pupil shall not be prevented from retaking or taking a course to meet the eligibility requirements for admission to California State University or the University of California. A complaint for noncompliance may be filed under the District/COE's Uniform Complaint Procedures. [See Paragraph 28] [EC 51225.1 et seq.]. Eligible students should contact the District/COE regarding specific qualifications and requirements.

47. Immigration, Citizenship Status, and Religious Belief:

Students are afforded an equal right to an education regardless of immigration status or religious beliefs. Additional information regarding your rights to an education can be found at oag.ca.gov/immigrant/rights. [EC 234.7]. (Attachment - 10).

48. District/COE Policy Regarding Parent Classroom Visits:

(Attachment 11)

49. Employee-Pupil Code of Conduct:

(Attachment 12)

50. Bullying:

(Attachment 13)

51. Investing for Future Education:

Parents are advised of the importance of investing for higher education for students and considering appropriate investment options. The California Kids Investment and Development Savings Program (CalKIDS) is a statewide children's savings account program administered by the ScholarShare Investment Board to help eligible California public school students save for future higher education or career training expenses. Parents/guardians are encouraged to determine whether their child is eligible for a CalKIDS account and to obtain additional information about the program, eligibility requirements, and available benefits by visiting the CalKIDS website at www.calkids.org or by contacting the ScholarShare Investment Board. [EC 48980(o), 69996-69996.9].

52. Earned Income Tax Credit Information Act:

Based on your annual earnings, you may be eligible to receive the Earned Income Tax Credit from the Federal Government (Federal EITC). The Federal EITC is a refundable federal income tax credit for low-income working individuals and families. The Federal EITC has no effect on certain welfare benefits. In most cases, Federal EITC payments will not be used to determine eligibility for Medicaid, Supplemental Security Income, food stamps, low-income housing, or most Temporary Assistance for Needy Families payments. Even if you do not owe federal taxes, you must file a federal tax return to receive the Federal EITC. Be sure to fill out the Federal EITC form in the Federal Income Tax Return Booklet. For information regarding your eligibility to receive the Federal EITC, including information on how to obtain the Internal Revenue Service (IRS) Notice 797 or any other necessary forms and instructions, contact the IRS by calling 1-800-829-3676 or through its website at www.irs.gov.

You may also be eligible to receive the California Earned Income Tax Credit (California EITC) starting with the calendar year 2015 tax year. The California EITC is a refundable state income tax credit for low-income working individuals and families. The California EITC is treated in the same manner as the Federal EITC and generally will not be used to determine eligibility for welfare benefits under California law. To claim the California EITC, even if you do not owe California taxes, you must file a California income tax return and complete and attach the California EITC Form (FTB 3514). For information on the availability of the credit eligibility requirements and how to obtain the necessary California forms and get help filing, contact the Franchise Tax Board at 1-800-852-5711 or through its website at www.ftb.ca.gov.

53. Mental Health Service:

Parents/guardians may access available pupil mental health services on campus or in the community. If you would like additional information, please contact our Director of Student Services at 530-677-2261.

54. Firearm Storage:

Please find Safe Storage of Firearms memorandum attached as (Attachment 14)

55. Local Apprenticeship Programs and Preapprenticeship Programs:

For the parents or guardians of pupils admitted to, or advancing to, grades 11 and 12, Districts shall input here

- the database of registered program sponsors provided on the internet website of the Department of Industrial Relations' Division of Apprenticeship Standards and
- contact information contained in the Division of Apprenticeship Standard's database to obtain information or materials, including, but not limited to, pamphlets or brochures.

[EC 48980(m)].

56. Dual Enrollment or International Baccalaureate Courses:

For the parents or guardians of pupils admitted to, or advancing to, grades 7 to 12, please find the below information regarding dual enrollment or International Baccalaureate offered by the District: [EC 48980(n)].

PPRA Model Notice and Consent/Opt-Out for Specific Activities

The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires school districts to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas (“protected information surveys”):

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or student’s parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure, or use of student information for marketing purposes (“marketing surveys”), and certain physical exams and screenings. Policies regarding these rights may be obtained from the school district/COE.

Parents who believe their rights have been violated under this section may file a complaint with the Student Privacy Policy Office (SPPO), U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-5901.

Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) the right to access the student’s education records. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

Additionally, parents or eligible students, maintain the right to request the amendment of the student’s education records that the parent or eligible student alleges the records contain:

1. inaccuracy, or
2. unsubstantiated personal conclusion or inference, or
3. conclusion or inference outside of the observer’s area of competence, or
4. data is not based upon the personal observation of a named person with the time and place of the observation noted, or
5. misleading information/conclusions, or
6. violations of the student’s privacy or other rights.

Parents should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

Parents or eligible students maintain the right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception permits disclosure without consent to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

Another exception permits disclosure of appropriately designated “directory information” without written consent unless parents have advised the School to the contrary in accordance with school district procedures. The primary purpose of directory information is to allow the School to include this type of information from a student’s education records in certain school publications (e.g., yearbooks, honor roll lists, sports activity sheets). Directory information, which is information that is not generally considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without prior written consent. In addition, schools are required to provide military recruiters, upon request, with secondary students’ names, addresses, and telephone listings unless parents have advised the school that they do not want their student’s information disclosed without their prior consent.

The School has designated the following information as directory information: student’s name, participation in officially recognized activities and sports, address, telephone listing, weight and height of members of athletic teams, e-mail address, photograph, degrees, honors, and awards

received, date of birth, major field of study, dates of attendance, and the most recent educational agency or institution attended. Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin, unless consent is obtained prior to release. If parents do not want the School to disclose directory information from their child's education records without prior written consent, they must notify the School in writing. [20 U.S.C. § 7908; 34 C.F.R. § 99.37; EC 49073].

Data may be shared with the California College Guidance Initiative to provide pupils and their families with direct access to online tools and resources for college and career planning, including to enable a pupil to transmit information shared with the California College Guidance Initiative to institutions of higher education for purposes of admissions and academic placement and the Student Aid Commission for purposes of determining eligibility for, and increasing uptake of, student financial aid.

[20 U.S.C. § 1232; EC 51229, 60900].

Parents or eligible students maintain the right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

FULL TEXT OF EDUCATION CODE SECTION 48205

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- (1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
 - (2) Due to quarantine under the direction of a county or city health officer.
 - (3) For purposes of having medical, dental, optometrical, or chiropractic services rendered.
 - (4) For purposes of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
 - (5) For purposes of jury duty in the manner provided for by law.
 - (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.
 - (7) For justifiable personal reasons, including, but not limited to, an attendance or appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
 - (8) For purposes of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
 - (9) For purposes of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
 - (10) For purposes of attending the pupil's naturalization ceremony to become a United States citizen.
 - (11) For purposes of participating in a cultural ceremony or event.
 - (12) (A) For purposes of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.
(B) (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one school day-long absence per school year.
(ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.
 - (13) (A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.
(i) To access services from a victim services organization or agency.
(ii) To access grief support services.
(iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.
(B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.
 - (14) Due to the pupil's participation in military entrance processing.
 - (15) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.
- (b) A pupil absent from school pursuant to this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit for those assignments and tests. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
- (c) For purposes of this section, attendance at religious retreats shall not exceed one schoolday per semester.
- (d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
- (e) For purposes of this section, the following definitions apply:
- (1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.
 - (2) "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.
 - (3) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.
 - (4) "Victim services organization or agency" has the same meaning as defined in subdivision (j) of Section 12945.8 of the Government Code.

ATTACHMENT 2

Buckeye Union School District

2026-2027 ELEMENTARY SCHOOLS

PUPIL FREE
STAFF
DEVELOPMENT
DAYS

8/28/2026
10/12/2026
2/12/2027

MINIMUM DAYS

9/28/2026
9/29/2026
9/30/2026
10/1/2026
10/2/2026
3/4/2027
3/5/2027
6/4/2027

EARLY RELEASE
DAYS

Every Wednesday
Starting
8/12/2026
Ending
6/2/2027

2026-2027 MIDDLE SCHOOLS

PUPIL FREE
STAFF
DEVELOPMENT
DAYS

8/28/2026
10/12/2026
2/12/2027

MINIMUM DAYS

9/28/2026
9/29/2026
9/30/2026
10/1/2026
10/2/2026
1/22/2027
6/3/2027
6/4/2027

EARLY RELEASE
DAYS

Every Wednesday
Starting
8/12/2026
Ending
6/2/2027

Regulation 5125: Student Records**Status:** ADOPTED**Original Adopted Date:** 01/13/2016 | **Last Revised Date:** 01/19/2022 | **Last Reviewed Date:** 01/19/2022**Definitions**

Student means any individual who is or has been in attendance at the district and regarding whom the district maintains student records. (34 CFR 99.3)

Attendance includes, but is not limited to, attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunication technologies for students who are not physically present in the classroom, and the period during which a person is working under a work-study program. (34 CFR 99.3)

Student records are any items of information (in handwriting, print, tape, film, computer, or other medium) gathered within or outside the district that are directly related to an identifiable student and maintained by the district, required to be maintained by an employee in the performance of the employee's duties, or maintained by a party acting for the district. Any information maintained for the purpose of second-party review is considered a student record. Student records include the student's health record. (Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)

Student records do not include: (Education Code 49061, 49062; 34 CFR 99.3)

1. Directory information
2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute employee
3. Records of the law enforcement unit of the district, subject to 34 CFR 99.8
4. Records created or received by the district after an individual is no longer a student and that are not directly related to the individual's attendance as a student
5. Grades on peer-graded papers before they are collected and recorded by a teacher

Mandatory permanent student records are those records which are maintained in perpetuity and which schools have been directed to compile by state law, regulation, or administrative directive. (5 CCR 430)

Mandatory interim student records are those records which the schools are directed to compile and maintain for specified periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. (5 CCR 430)

Permitted student records are those records having clear importance only to the current educational process of the student. (5 CCR 430)

Disclosure means to permit access to, or the release, transfer, or other communication of, personally identifiable information contained in student records to any party, except the party that provided or created the record, by any means including oral, written, or electronic. (34 CFR 99.3)

Access means a personal inspection and review of a record or an accurate copy of a record, or receipt of an accurate copy of a record or an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Personally identifiable information includes, but is not limited to: (34 CFR 99.3)

1. The student's name
2. The name of the student's parent/guardian or other family members
3. The address of the student or student's family

4. A personal identifier, such as the student's social security number, student number, or biometric record (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting)
5. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name
6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty
7. Information requested by a person who the district reasonably believes knows the identity of the student to whom the student record relates

Adult student is a person who is or was enrolled in school and who is at least 18 years of age. (5 CCR 430)

Parent/guardian means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. (Education Code 49061, 56050, 56055)

Legitimate educational interest is an interest held by any school official, employee, contractor, or consultant whose official duties, responsibilities, or contractual obligations to the district, whether routine or as a result of special circumstances, require access to information contained in student records.

School officials and employees are officials or employees, including teachers, whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require access to student records. (34 CFR 99.31)

Contractor or consultant is anyone with a formal written agreement or contract with the district regarding the provision of services or functions outsourced by the district. Contractor or consultant shall not include a volunteer or other party. (Education Code 49076)

Custodian of records is the employee responsible for the security of student records maintained by the district and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

County placing agency means the county social service department or county probation department. (Education Code 49061)

Persons Granted Absolute Access

In accordance with law, absolute access to any student records shall be granted to:

1. Parents/guardians of students younger than age 18 years, including the parent who is not the student's custodial parent (Education Code 49069.7; Family Code 3025)
2. An adult student, or a student under the age of 18 years who attends a postsecondary institution, in which case the student alone shall exercise rights related to the student's records and grant consent for the release of records (34 CFR 99.3, 99.5)
3. Parents/guardians of an adult student with disabilities who is age 18 years or older and has been declared incompetent under state law (Education Code 56041.5)

Access for Limited Purpose/Legitimate Educational Interest

The following persons or agencies shall have access to those particular records that are relevant to their legitimate educational interest or other legally authorized purpose:

1. Parents/guardians of a student 18 years of age or older who is a dependent child as defined in 26 USC 152 (Education Code 49076; 34 CFR 99.31)
2. Students who are age 16 or older or who have completed the 10th grade (Education Code 49076)

3. School officials and employees, consistent with the definition provided in the section "Definitions" above (Education Code 49076; 34 CFR 99.31)
4. Members of a school attendance review board (SARB) appointed pursuant to Education Code 48321 who are authorized representatives of the district and any volunteer aide age 18 or older who has been investigated, selected, and trained by the SARB to provide follow-up services to a referred student (Education Code 49076)
5. Officials and employees of other public schools, school systems, or postsecondary institutions where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided, or where the student is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer (Education Code 49076; 34 CFR 99.31)

Unless the annual parent/guardian notification issued pursuant to Education Code 48980 includes a statement that the district may disclose students' personally identifiable information to officials of another school, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall, when such a disclosure is made, make a reasonable attempt to notify the parent/guardian or adult student at the last known address, provide a copy of the record that is disclosed, and give the parent/guardian or adult student an opportunity for a hearing to challenge the record. (34 CFR 99.34)

6. The Student Aid Commission, to provide the grade point average (GPA) of all district students in grade 12 and, when required, verification of high school graduation or its equivalent of all students who graduated in the prior academic year, for use in the Cal Grant postsecondary financial aid program. However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)

No later than January 1 each year, the Superintendent or designee shall notify each student in grade 11, and the student's parents/guardians if the student is under age 18 years, that the student's GPA will be forwarded to the Student Aid Commission by October 1 unless the student opts out within a period of time specified in the notice, which shall not be less than 30 days. (Education Code 69432.9)

Students' social security numbers shall not be included in the submitted information unless the Student Aid Commission deems it necessary to complete the financial aid application and the Superintendent or designee obtains permission from the student's parent/guardian, or from the adult student, to submit the social security number. (Education Code 69432.9)

7. Federal, state, and local officials, as needed for an audit or evaluation of, or compliance with, a state or federally funded education program and in accordance with a written agreement developed pursuant to 34 CFR 99.35 (Education Code 49076; 34 CFR 99.3, 99.31, 99.35)
8. Any county placing agency acting as an authorized representative of a state or local educational agency which is required to audit or evaluate a state or federally supported education program pursuant to item #7 above (Education Code 49076)
9. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

Unless otherwise instructed by the court, the Superintendent or designee shall, prior to disclosing a record pursuant to a court order or subpoena, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested, if lawfully possible within the requirements of the judicial order. (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

10. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition (Education Code 49076)
11. A district attorney's office for consideration against a parent/guardian for failure to comply with compulsory education laws (Education Code 49076)
12. Any probation officer, district attorney, or counsel of record for a student who is a minor for the purposes of conducting a criminal investigation or an investigation in regards to declaring the minor a ward of the court or

involving a violation of a condition of probation, subject to evidentiary rules specified in Welfare and Institutions Code 701 (Education Code 49076)

When disclosing records for these purposes, the Superintendent or designee shall obtain written certification from the recipient of the records that the information will not be disclosed to another party without prior written consent of the student's parent/guardian or the holder of the student's educational rights, unless specifically authorized by state or federal law. (Education Code 49076)

13. Any judge or probation officer for the purpose of conducting a truancy mediation program for a student or for the purpose of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681 (Education Code 49076)

In such cases, the judge or probation officer shall certify in writing to the Superintendent or designee that the information will be used only for truancy purposes. Upon releasing student information to a judge or probation officer, the Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076)

14. A foster family agency with jurisdiction over a currently enrolled or former student; short-term residential treatment program staff responsible for the education or case management of a student; or a caregiver who has direct responsibility for the care of a student, including a certified or licensed foster parent, an approved relative or nonrelated extended family member, or a resource family, as defined (Education Code 49076)

Such individuals shall have access to the student's current or most recent records of grades, transcripts, attendance, discipline, online communication on platforms established by schools for students and parents/guardians, and any individualized education program or Section 504 plan developed and maintained by the district (Education Code 49069.3)

15. A student age 14 years or older who is both a homeless student and an unaccompanied minor as defined in 42 USC 11434a (Education Code 49076)
16. An individual who completes items #1-4 of the caregiver's authorization affidavit pursuant to Family Code 6552 and signs the affidavit for the purpose of enrolling a minor in school (Education Code 49076)
17. A caseworker or other representative of a state or local child welfare agency or tribal organization that has legal responsibility in accordance with state or tribal law for the care and protection of a student, provided that the individual is authorized by the agency or organization to receive the records and the information requested is directly related to providing assistance to address the student's educational needs (Education Code 49076; 20 USC 1232(g))
18. Appropriate law enforcement authorities, in circumstances where Education Code 48902 requires that the district provide special education and disciplinary records of a student with disabilities who is suspended or expelled for committing an act violating Penal Code 245 (Education Code 48902, 49076)

When disclosing such records, the Superintendent or designee shall obtain written certification by the recipient of the records as described in item #12 above. (Education Code 49076)

19. Designated peace officers or law enforcement agencies in cases where the district is authorized by law to assist law enforcement in investigations of suspected criminal conduct or kidnapping and a written parental consent, lawfully issued subpoena, or court order is submitted to the district, or information is provided to it indicating that an emergency exists in which the student's information is necessary to protect the health or safety of the student or other individuals (Education Code 49076.5)

In such cases, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another public school district in California or any other state or to a California private school. (Education Code 49076.5)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically

allowed by state law or the federal Family Educational Rights and Privacy Act. (Education Code 49076)

In addition, the parent/guardian or adult student may provide written consent for access to be granted to persons, agencies, or organizations not afforded access rights by law. The written consent shall specify the records to be released and the party or parties to whom they may be released. (Education Code 49061, 49075)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent/guardian may grant consent if both parents/guardians notify the district, in writing, that such an agreement has been made. (Education Code 49061)

Discretionary Access

At the discretion of the Superintendent or designee, information may be released from a student's records to the following:

1. Appropriate persons, including parents/guardians of a student, in an emergency if the health and safety of the student or other persons are at stake (Education Code 49076; 34 CFR 99.31, 99.32, 99.36)

When releasing information to any such appropriate person, the Superintendent or designee shall record information about the threat to the health or safety of the student or any other person that formed the basis for the disclosure and the person(s) to whom the disclosure was made. (Education Code 49076; 34 CFR 99.32)

Unless it would further endanger the health or safety of the student or other persons, the Superintendent or designee shall inform the parent/guardian or adult student within one week of the disclosure that the disclosure was made, of the articulable and significant threat to the health or safety of the student or other individuals that formed the basis for the disclosure, and of the parties to whom the disclosure was made.

2. Accrediting associations in order to carry out their accrediting functions (Education Code 49076; 34 CFR 99.31)
3. Under the conditions specified in Education Code 49076 and 34 CFR 99.31, organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction, provided that: (Education Code 49076; 34 CFR 99.31)
 - a. The study is conducted in a manner that does not permit personal identification of students or parents/guardians by individuals other than representatives of the organization who have legitimate interests in the information.
 - b. The information is destroyed when no longer needed for the purposes for which the study is conducted.
 - c. The district enters into a written agreement with the organization that complies with 34 CFR 99.31.
4. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll, subject to the rights of parents/guardians as provided in Education Code 49068 and in compliance with 34 CFR 99.34 (Education Code 49076; 34 CFR 99.31, 99.34)
5. Local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health, unless the parent/guardian has requested that no disclosures of this type be made (Health and Safety Code 120440)
6. Contractors and consultants having a legitimate educational interest based on services or functions which have been outsourced to them through a formal written agreement or contract with the district, excluding volunteers or other parties (Education Code 49076)
7. Agencies or organizations in connection with the student's application for or receipt of financial aid, provided that information permitting the personal identification of a student or the student's parents/guardians for these purposes is disclosed only as may be necessary to determine the eligibility of the student for financial aid, determine the amount of financial aid, determine the conditions which will be imposed regarding the financial aid, or enforce the terms or conditions of the financial aid (Education Code 49076; 34 CFR 99.31)

8. County elections officials for the purpose of identifying students eligible to register to vote or offering such students an opportunity to register, subject to the limits set by 34 CFR 99.37 and under the condition that any information provided on this basis shall not be used for any other purpose or transferred to any other person or agency (Education Code 49076; 34 CFR 99.37)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically allowed by state law or the federal Family Educational Rights and Privacy Act. (Education Code 49076)

De-identification of Records

When authorized by law for any program audit, educational research, or other purpose, the Superintendent or designee may release information from a student record without prior consent of the parent/guardian or adult student after the removal of all personally identifiable information. Prior to releasing such information, the Superintendent or designee shall make a reasonable determination that the student's identity is not personally identifiable, whether through single or multiple releases and taking into account other reasonably available information. (Education Code 49074, 49076; 20 USC 1232g; 34 CFR 99.31)

Process for Providing Access to Records

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained at different locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians and adult students shall be notified of the location of student records if not centrally located. (Education Code 49069; 5 CCR 433)

The custodian of records shall be responsible for the security of student records and shall ensure that access is limited to authorized persons. (5 CCR 433)

The custodian of records shall develop reasonable methods, including physical, technological, and administrative policy controls, to ensure that school officials and employees obtain access to only those student records in which they have legitimate educational interests. (34 CFR 99.31)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records. Prior to granting the request, the custodian of records shall authenticate the individual's identity. For any individual granted access based on a legitimate educational interest, the request shall specify the interest involved.

When required by law, a student's parent/guardian or an adult student shall provide written, signed, and dated consent before the district discloses the student record. Such consent may be given through electronic means in those cases where it can be authenticated. The district's consent form shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent/guardian or adult student, the district shall provide a copy of the records disclosed. (34 CFR 99.30)

If the parent/guardian or adult student refuses to provide written consent for the release of student information, the Superintendent or designee shall not release the information, unless it is otherwise subject to release based on a court order or a lawful subpoena.

Within five business days following the date of request, the authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. (Education Code 49069)

Qualified certificated personnel shall be available to interpret records when requested. (Education Code 49069)

The custodian of records or the Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. (5 CCR 435)

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate educational interest of the requester. (Education Code 49064)

In every instance of inspection by persons who do not have assigned educational responsibility, the custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. (5 CCR 435)

The custodian of records shall also make an entry in the log regarding any request for record(s) that was denied and the reason for the denial.

The log shall include requests for access to records by:

1. Parents/guardians or adult students
2. Students who are 16 years of age or older or who have completed the 10th grade
3. Parties obtaining district-approved directory information
4. Parties who provide written parental consent, in which case the consent notice shall be filed with the record pursuant to Education Code 49075
5. School officials and employees who have a legitimate educational interest
6. Law enforcement personnel seeking to enforce immigration laws

The log shall be open to inspection only by the parent/guardian, adult student, dependent adult student, custodian of records, and certain state or federal officials specified in Education Code 49064. (Education Code 49064; 5 CCR 432)

Duplication of Student Records

To provide copies of any student record, the district may charge a reasonable fee not to exceed the actual cost of providing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. (Education Code 49065)

Changes to Student Records

Only a parent/guardian having legal custody of a student or a student who is 18 years of age or is attending an institution of postsecondary education may challenge the content of a record or offer a written response to a record. (Education Code 49061)

No addition or change shall be made to a student's record after high school graduation or permanent departure, other than routine updating, unless required by law or with prior consent of the parent/guardian or adult student. (Education Code 49070; 5 CCR 437)

Any request to change a student's legal name in the student's mandatory permanent student record shall be accompanied with appropriate documentation.

Any challenge to the content of a student's record shall be filed in accordance with the process specified in AR 5125.3 - Challenging Student Records. (Education Code 49070)

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. (5 CCR 431)

The following mandatory permanent student records shall be kept indefinitely: (5 CCR 432, 437)

1. Legal name of student
2. Date and place of birth and method of verifying birth date
3. Sex of student
4. Name and address of parent/guardian of minor student
 - a. Address of minor student if different from the above
 - b. Annual verification of parent/guardian's name and address and student's residence
5. Entrance and departure dates of each school year and for any summer session or other extra session
6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given towards graduation
7. Verification of or exemption from required immunizations
8. Date of high school graduation or equivalent

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year after the school year in which they originated, following a determination that their usefulness has ceased or the student has left the district. These records include: (Education Code 48918, 51747; 5 CCR 432, 437, 16027)

1. Expulsion orders and the causes therefor
2. A log identifying persons or organizations who request or receive information from the student record
3. Health information, including verification or waiver of the health screening for school entry
4. Information on participation in special education programs, including required tests, case studies, authorizations, and actions necessary to establish eligibility for admission or discharge
5. Language training records
6. Progress slips/notices required by Education Code 49066 and 49067
7. Parental restrictions/stipulations regarding access to directory information
8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action
9. Parent/guardian authorization or prohibition of student participation in specific programs
10. Results of standardized tests administered within the past three years
11. Written findings resulting from an evaluation conducted after a specified number of missed assignments to determine whether it is in a student's best interest to remain in independent study

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program and their usefulness ceases, including: (5 CCR 432, 437)

1. Objective counselor and/or teacher ratings

2. Standardized test results older than three years
3. Routine disciplinary data
4. Verified reports of relevant behavioral patterns
5. All disciplinary notices
6. Supplementary attendance records

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. (5 CCR 437)

Transfer of Student Records

When a student transfers into this district from any other school district or a private school, the Superintendent or designee shall inform the student's parent/guardian of rights regarding student records, including a parent/guardian's right to review, challenge, and receive a copy of student records. (Education Code 49068; 5 CCR 438)

When a student transfers into this district from another district, the Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in the student's suspension or expulsion. (Education Code 48201)

When a student transfers from this district to another school district or to a private school, the Superintendent or designee shall forward a copy of the student's mandatory permanent record within 10 school days of the district's receipt of the request for the student's records. The original record or a copy shall be retained permanently by this district. If the transfer is to another California public school, the student's entire mandatory interim record shall also be forwarded. If the transfer is out of state or to a private school, the mandatory interim record may be forwarded. Permitted student records may be forwarded to any other district or private school. (Education Code 48918, 49068; 5 CCR 438)

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the Superintendent or designee shall transfer the student's records to the next educational placement within two business days. (Education Code 49069.5)

All student records shall be updated before they are transferred. (5 CCR 438)

Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. (5 CCR 438)

If the district is withholding grades, diploma, or transcripts from the student because of damage or loss of school property, this information shall be sent to the requesting district along with the student's records.

Notification of Parents/Guardians

Upon any student's initial enrollment, and at the beginning of each school year thereafter, the Superintendent or designee shall notify parents/guardians and eligible students, in writing, of their rights related to student records. If 15 percent or more of the students enrolled in the district speak a single primary language other than English, then the district shall provide these notices in that language. Otherwise, the district shall provide these notices in the student's home language insofar as practicable. The district shall effectively notify parents/guardians or eligible students with disabilities. (Education Code 48985, 49063; 34 CFR 99.7)

The notice shall include: (Education Code 49063; 34 CFR 99.7, 99.34)

1. The types of student records kept by the district and the information contained therein
2. The title(s) of the official(s) responsible for maintaining each type of record
3. The location of the log identifying those who request information from the records

4. District criteria for defining school officials and employees and for determining legitimate educational interest
5. District policies for reviewing and expunging student records
6. The right to inspect and review student records and the procedures for doing so
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights
8. The cost, if any, charged for duplicating copies of records
9. The categories of information defined as directory information pursuant to Education Code 49073
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law
11. Availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school
12. Any other rights and requirements set forth in Education Code 49060-49085, and the right of parents/guardians to file a complaint with the U.S. Department of Education concerning an alleged failure by the district to comply with 20 USC 1232g
13. A statement that the district forwards education records to other agencies or institutions that request the records and in which the student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment

In addition, the annual parental notification shall include a statement that a student's citizenship status, immigration status, place of birth, or any other information indicating national origin will not be released without parental consent or a court order.

Student Records from Social Media

For the purpose of gathering and maintaining records of students' social media activity, the Superintendent or designee shall: (Education Code 49073.6)

1. Gather or maintain only information that pertains directly to school safety or student safety
2. Provide a student with access to any information that the district obtained from the student's social media activity and an opportunity to correct or delete such information
3. Destroy information gathered from social media and maintained in student records within one year after a student turns 18 years of age or within one year after the student is no longer enrolled in the district, whichever occurs first
4. Notify each parent/guardian that the student's information is being gathered from social media and that any information maintained in the student's records shall be destroyed as provided in item #3 above. The notification shall also include, but is not limited to, an explanation of the process by which a student or the student's parent/guardian may access the student's records for examination of the information gathered or maintained and the process by which removal of the information may be requested or corrections to the information may be made. The notification may be provided as part of the annual parental notification required pursuant to Education Code 48980.
5. If the district contracts with a third party to gather information on a student from social media, ensure that the contract:
 - a. Prohibits the third party from using the information for purposes other than those specified in the contract or from selling or sharing the information with any person or entity other than the district, the

student, or the student's parent/guardian

- b. Requires the third party to destroy the information immediately upon satisfying the terms of the contract, or when the district notifies the third party that the student has turned 18 years of age or is no longer enrolled in the district, whichever occurs first

Updating Name and/or Gender of Former Students

When a former student submits a state-issued driver's license, birth certificate, passport, social security card, court order, or other government-issued documentation demonstrating that the former student's legal name and/or gender has changed, the district shall update the former student's records to include the updated legal name and/or gender. Upon request by the former student, the district shall reissue any documents conferred upon the former student, including, but not limited to, a transcript, a high school diploma, a high school equivalency certificate, or other similar documents. (Education Code 49062.5)

If the former student's name or gender is changed and the requested records are reissued, a new document shall be added to the former student's file that includes all of the following information: (Education Code 49062.5)

1. The date of the request
2. The date the requested records were reissued to the former student
3. A list of the records that were requested by and reissued to the former student
4. The type of documentation, if any, provided by the former student to demonstrate a legal change to the student's name and/or gender
5. The name of the employee who completed the request
6. The current and former names and/or genders of the student

Any former student who submits a request to change the legal name and/or gender on the student's records but is unable to provide any government-issued documentation demonstrating the legal name or gender change, may request a name or gender change through the process described in Education Code 49070 and AR 5125.3 - Challenging Student Records. (Education Code 49062.5)

Policy 4030: Nondiscrimination In Employment
Status: ADOPTED

Original Adopted Date: 06/06/2013 | **Last Revised Date:** 10/01/2025 | **Last Reviewed Date:** 10/01/2025

The Governing Board is determined to provide a safe, positive environment where all district employees are assured of full and equal employment access and opportunities, protection from harassment and intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. For purposes of this policy and accompanying administrative regulation, employees include interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the district.

No district employee shall be discriminated against or harassed by any coworker, supervisor, manager, or other person with whom the employee comes in contact in the course of employment, on the basis of one, or a combination of two or more, protected characteristics which include, but may not be limited to, the employee's actual or perceived race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; religious creed; age; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; reproductive health decision-making; breastfeeding or related medical conditions; and parental, marital, and family status; or association with a person or group with one or more of these actual or perceived characteristics. (Education Code 200, 210.1, 210.2, 212, 212.1, 220, 230, 260; Government Code 11135, 12920, 12926, 12940; 20 USC 1681-1688, 29 USC 621, 42 USC 2000d-2000d-7, 2000e-2)

The district shall not inquire into any employee's immigration status nor discriminate against an employee on the basis of immigration status, unless there is clear and convincing evidence that such inquiry is necessary to comply with federal immigration law. (2 CCR 11028)

In addition, unless otherwise provided for in law, the district may not discriminate against an employee in any term or condition of employment, or otherwise penalize a person, including termination, based on the person's use of cannabis off the job and away from the workplace, or on a drug screening which finds that the person has nonpsychoactive cannabis metabolites in the person's hair, blood, urine, or other bodily fluid. However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

Discrimination in employment based on the characteristics listed above is prohibited in all areas of employment and in all employment-related practices, including the following:

1. Hiring, compensation, terms, conditions, and other privileges of employment
2. Taking adverse employment actions such as termination or denial of employment, promotion, job assignment, or training
3. Unwelcome conduct, whether verbal, physical, or visual, that is offensive and so severe or pervasive as to adversely affect an employee's employment opportunities or that has the purpose or effect of unreasonably interfering with the employee's work performance or creating an intimidating, hostile, or offensive work environment
4. Actions and practices identified as unlawful or discriminatory pursuant to Government Code 12940 or 2 CCR 11006-11086, such as:
 - a. Sex discrimination based on one, or a combination of two or more protected characteristics, which include, but may not be limited to, an employee's pregnancy, childbirth, breastfeeding, or any related medical condition, or on an employee's gender, gender expression, gender identity, or sexual orientation
 - b. Religious creed discrimination based on an employee's religious belief, observance, and practice, including religious dress or grooming practices, or based on the district's failure or refusal to use reasonable means to accommodate an employee's religious belief, observance, or practice which conflicts with an employment requirement
 - c. Requiring medical or psychological examination of a job applicant or making an inquiry into whether a job applicant has a mental or physical disability or a medical condition or as to the severity of any such disability or condition, without the showing of a job-related need or business necessity

- d. Failure to make reasonable accommodation for the known physical or mental disability of an employee or to engage in a timely, good faith, interactive process with an employee who has requested such accommodations in order to determine the effective reasonable accommodations, if any, to be provided to the employee
- e. Requiring an employee to disclose information relating to the employee's reproductive health decision-making
- f. Including a statement in a job advertisement, posting, application, or other material that an applicant is required to have a driver's license, unless the district reasonably expects driving to be one of the job functions for the position and reasonably believes that satisfying the job function using an alternative form of transportation would not be comparable in travel time or cost to the district

The Board also prohibits retaliation against any district employee who opposes any discriminatory employment practice by the district or its employees, agents, or representatives or who complains, reports an incident, testifies, assists, or in any way participates in the district's complaint process pursuant to this policy. No employee who requests an accommodation for any protected characteristic listed in this policy shall be subjected to any punishment or sanction, regardless of whether the request was granted. (Government Code 12940; 2 CCR 11028)

No employee shall, in exchange for a raise or bonus or as a condition of employment or continued employment, be required to sign a release of the employee's claim or right to file a claim against the district or a nondisparagement agreement or other document that has the purpose or effect of preventing the employee from disclosing information about harassment, discrimination, or other unlawful acts in the workplace, including any conduct that the employee has reasonable cause to believe is unlawful. (Government Code 12964.5)

Any supervisory or management employee who observes or has knowledge of an incident of prohibited discrimination or harassment, including harassment of an employee by a nonemployee, shall report the incident to the Superintendent or designated district coordinator within one workday. All other employees shall report such incidents to their supervisor or designated district coordinator within one workday.

The Superintendent or designee shall use all appropriate means to reinforce the district's nondiscrimination policy, including providing training and information to employees about how to recognize harassment, discrimination, or other prohibited conduct, how to respond appropriately, and components of the district's policies and regulations regarding discrimination. The Superintendent or designee shall regularly review the district's employment practices and, as necessary, shall take action to ensure district compliance with the nondiscrimination laws.

Any district employee who engages in prohibited discrimination, harassment, or retaliation or who aids, abets, incites, compels, or coerces another to engage or attempt to engage in such behavior in violation of this policy shall be subject to disciplinary action, up to and including dismissal.

Complaints concerning employment discrimination, harassment, or retaliation shall immediately be investigated in accordance with procedures specified in the accompanying administrative regulation. However, complaints alleging sexual harassment under Title IX shall be investigated and resolved in accordance with the procedures specified in Administrative Regulation 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures.

The district shall maintain and preserve all applications, personnel, membership, or employment referral records and files for at least four years after the records are initially created or received or, for an applicant or a terminated employee, for four years after the date the employment action was taken. However, when the district is notified that a complaint has been filed with the California Civil Rights Department, records related to the employee involved shall be maintained and preserved until the later of the first date after the time for filing a civil action has expired or the first date after the complaint has been fully and finally disposed of and all administrative proceedings, civil actions, appeals, or related proceedings have been terminated. (Government Code 12946)

ATTACHMENT 5

ALTERNATIVE SCHOOLS

"Notice of Alternative Schools: California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district."

[EC 58501].

Regulation 1312.3: Uniform Complaint Procedures
Status: ADOPTED

Original Adopted Date: 04/05/2017 | **Last Revised Date:** 10/01/2025 | **Last Reviewed Date:** 10/01/2025

Except as may otherwise be specifically provided in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in the accompanying Board policy.

Compliance Officers

The district designates the individual(s), position(s), or unit(s) identified below as responsible for receiving, coordinating, and investigating complaints and for complying with state and federal civil rights laws. The individual(s), position(s), or unit(s) also serve as the compliance officer(s) specified in Administrative Regulation 5145.3 - Nondiscrimination/Harassment, who is responsible for handling complaints regarding unlawful discrimination, harassment, intimidation, or bullying, and in Administrative Regulation 5145.7 - Sexual Harassment, who is responsible for handling complaints regarding sexual harassment.

Assistant Superintendent, Administrative Services
(title or position)
District Office
(unit or office)
5049 Robert J. Mathews Parkway, El Dorado Hills, CA
(address)
916-985-2183
(telephone number)
jmchaney@buckeyeusd.org
(email)

Director of Student Services
(title or position)
District Office
(unit or office)
5049 Robert J. Mathews Parkway, El Dorado Hills, CA
(address)
916-985-2183
(telephone number)
nschraeder@buckeyeusd.org
(email)

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program; applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination, harassment, intimidation, or bullying; applicable standards for reaching decisions on complaints; and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

The compliance officer or, if necessary, an appropriate administrator shall determine whether interim measures are necessary during an investigation and while the result is pending. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues

its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be posted in all schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

The notice shall include, but need not be limited to, all of the following:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group, and a list of all programs and activities that are subject to UCP as identified in "Complaints Subject to UCP" in the accompanying Board policy
2. The title of the position responsible for processing complaints, the identity of the person(s) currently occupying that position if known, and a statement that such person(s) will be knowledgeable about the laws and programs that they are assigned to investigate
3. A statement that a UCP complaint, except a complaint alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than one year from the date the alleged violation occurred
4. A statement that a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be filed no later than six months from the date of the alleged conduct or the date the complainant first obtained knowledge of the facts of the alleged conduct
5. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities
6. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint
7. A statement that the district will post a standardized notice of the educational and graduation requirements of foster youth, students experiencing homelessness, children of military families, former juvenile court school students now enrolled in the district, students who are migratory, and newcomer students as specified in Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process
8. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant
9. A statement that, for programs within the scope of the UCP as specified in the accompanying Board policy, the complainant has a right to appeal the district's investigation report to the California Department of Education (CDE) by filing a written appeal, including a copy of the original complaint and the district's decision, within 30 calendar days of receiving the district's decision
10. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal laws prohibiting discrimination, harassment, intimidation, or bullying, if applicable
11. A statement that copies of the district's UCP are available free of charge

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 and 34 CFR 106.8 shall be posted on district and school websites, published in handbooks or catalogs, and may be provided through district-supported social media, if available.

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's UCP policy, regulation, forms, and notices shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp. If a site administrator not designated as a compliance officer receives a complaint, the site administrator shall notify the compliance officer.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy may be filed by any individual, public agency, or organization (5 CCR 4600)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance (Education Code 49013, 52075)

A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee. (Education Code 49013)

3. A UCP complaint, except for a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying, shall be filed no later than one year from the date the alleged violation occurred (5 CCR 4630)

For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Governing Board. (5 CCR 4630)

4. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying may be filed only by a person who alleges having personally suffered unlawful discrimination, a person who believes that any specific class of individuals has been subjected to unlawful discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying (5 CCR 4630)
5. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination (5 CCR 4630)

The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

6. When a complaint alleging unlawful discrimination, harassment, intimidation, or bullying is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation
7. When a complainant of unlawful discrimination, harassment, intimidation, or bullying or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action

When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation to resolve the complaint. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to permit the mediator access to all relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the complaint within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

The compliance officer shall begin an investigation into the complaint within 10 business days of receiving the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform the parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall interview the alleged victim(s), any alleged offender(s), and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in the dismissal of the complaint. Refusal by the district to provide the investigator with access to records and/or information related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Timeline for Investigation Report

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written investigation report, as described in the section "Investigation Report" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

Investigation Report

For all complaints, the district's investigation report shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered
2. A conclusion providing a clear determination for each allegation as to whether the district is in compliance with the relevant law
3. Corrective action(s) whenever the district finds merit in the complaint, including, when required by law, a remedy to all affected students and parents/guardians and, for a student fees complaint, a remedy that complies with Education Code 49013 and 5 CCR 4600
4. Notice of the complainant's right to appeal the district's investigation report to CDE, except when the district has used the UCP to address a complaint not specified in 5 CCR 4610
5. Procedures to be followed for initiating an appeal to CDE

The investigation report may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of an investigation report may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the investigation report or are affected by the complaint.

If the complaint involves a limited-English-proficient (LEP) student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

For complaints alleging unlawful discrimination, harassment, intimidation, or bullying based on state law, the investigation report shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including, but not limited to, injunctions, restraining orders or other remedies or orders, 60 calendar days after the filing of an appeal with CDE (Education Code 262.3)
2. The 60-day moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education's Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school practices or procedures; or school climate surveys.

For complaints involving retaliation or unlawful discrimination, harassment, intimidation, or bullying, appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation

6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints of retaliation or unlawful discrimination, harassment, intimidation, or bullying involving a student as the respondent, appropriate corrective actions that may be provided to the student include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

When an employee is found to have committed retaliation or unlawful discrimination, harassment, intimidation, or bullying, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination, harassment, intimidation, or bullying, that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the law regarding student fees, deposits, and other charges, physical education instructional minutes, courses without educational content, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, 51228.3, 52075)

For complaints alleging noncompliance with the law regarding student fees, the district, by engaging in reasonable efforts, shall attempt in good faith to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's investigation report on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's investigation report. (5 CCR 4632)

The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's investigation report for that complaint. The complainant shall specify and explain the basis for the appeal, including at least one of the following: (5 CCR 4632)

1. The district failed to follow its complaint procedures
2. Relative to the allegations of the complaint, the district's investigation report lacks material findings of fact necessary to reach a conclusion of law

3. The material findings of fact in the district's investigation report are not supported by substantial evidence
4. The legal conclusion in the district's investigation report is inconsistent with the law
5. In a case in which the district found noncompliance, the corrective actions fail to provide a proper remedy

Upon notification by CDE that the district's investigation report has been appealed, the Superintendent or designee shall forward the following documents to CDE within 10 days of the date of notification: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the district's investigation report
3. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
4. A report of any action taken to resolve the complaint
5. A copy of the district's UCP
6. Other relevant information requested by CDE

If notified by CDE that the district's investigation report failed to address allegation(s) raised by the complaint, the district shall, within 20 days of the notification, provide CDE and the appellant with an amended investigation report that addresses the allegation(s) that were not addressed in the original investigation report. The amended report shall also inform the appellant of the right to separately appeal the amended report with respect to the allegation(s) that were not addressed in the original report. (5 CCR 4632)

Policy 5145.7: Sexual Harassment**Status:** ADOPTED**Original Adopted Date:** 04/05/2017 | **Last Revised Date:** 10/01/2025 | **Last Reviewed Date:** 10/01/2025

The district does not discriminate on the basis of sex in any of its programs or activities and complies with Title IX of the Education Amendments of 1972 and its implementing regulations.

The Governing Board is committed to maintaining a welcoming, safe, and supportive school environment that is free from discrimination and harassment. The Board prohibits at district or at district-sponsored or district-related activities, sexual harassment, as defined in the accompanying administrative regulation, targeted at any student.

Additionally, the Board prohibits retaliatory behavior or action against any person who reports, files a complaint, testifies about, assists with, or otherwise supports a complainant in alleging sexual harassment, or otherwise participates or refuses to participate in the complaint process established for the purpose of this policy. (Education Code 220.1, 221.8; 34 CFR 106.71)

The district strongly encourages students who feel that they are being or have experienced sexual harassment on district grounds or at a district-sponsored or district-related activity, or off-campus when the conduct has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee.

Any employee who receives a report or observes an incident of sexual harassment by or against a student in a district education program or activity shall report the incident to the Title IX Coordinator within one workday.

Once notified, the Title IX Coordinator shall ensure that the complaint alleging sexual harassment is addressed through Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures or Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures, as applicable. Additionally, the Title IX Coordinator shall ensure that any implementation of Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures concurrently meets the requirements of Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures.

The Title IX Coordinator shall offer and coordinate supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of this policy in the manner specified in the accompanying administrative regulation.

The Superintendent or designee shall ensure that all district staff are trained regarding this policy, and that employees required to receive training related to their duties under Title IX receive training as specified in Administrative Regulation 4119.11/4219.11/4319.11 - Sexual Harassment. (Government Code 12950.1; 2 CCR 11023, 11024; 34 CFR 106.45)

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even when the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received,

investigated, or resolved

5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to the harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of sexual harassment, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon completion of an investigation of sexual harassment, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

The Superintendent or designee shall maintain records in accordance with law, including in accordance with Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures, and district policies and regulations, of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.



P.O. Box 4768, El Dorado Hills, CA 95762
5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762
(530) 677-2261 - (916) 985-2183
Fax (916) 934-0920
www.buckeyeusd.org

ATTACHMENT 8

ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA) ASBESTOS INSPECTIONS AND MANAGEMENT PLAN

The Buckeye Union School District self-performed the six-month surveillance of all asbestos-containing building materials in the district on January 12, 2026. The required three-year re-inspection took place on August 4, 2025, and will be re-inspected again in August 2028. The three-year inspections are performed by an accredited inspector, and all re-inspection data is incorporated into the Management Plan.

A copy of the District's Management Plan is available for review during normal office hours in the office at each school site. If copies of the plan are desired, a nominal duplicating fee may be charged.

Buckeye School
(530)677-2277 • (916)933-2333

Oak Meadow School
(530)672-3890 • (916)939-9640

Silva Valley School
(916)933-3767 • (530)677-8953

Camarado Springs Middle School
(916)933-9746 • (530)677-9818

Blue Oak School
(530)676-0164 • (916)933-5149

Rolling Hills Middle School
(530)677-1658 • (916)933-0584

Wm. Brooks School
(916)933-6618 • (530)677-2875

Valley View Charter Montessori
(530)676-2490 • (916)933-9290

Attachment No. 8
Buckeye Union School District
Annual Pesticide Notification Form

Dear Parent or Guardian,
The Healthy Schools Act requires all California school districts to notify parents and guardians of pesticides they may apply during the year.
We may use the following pesticides in your school this year.

Name of Pesticide (Common Name)	Active Ingredient(s)	EPA Registration Number
Amdro Gopher Gasser	Potassium Nitrate, Sulphur, Carbon	73342-8
Amdro Mole & Gopher Bait	Zinc Phosphide	12455-30-73342
Barricade 18-0-4	Prodiamine	9198-140
Bayer Maxforce Ant Bait	Fipronil	432-1256
Bedding Spray Lice Treatment	Permethin	71-1
Best Dimension 270G	Dithiopyr	7001-375
Best Turf Supreme 16-6-8 Plus Trimec	2,4-Dichlorophenoxyacetic Acid	2217-643-7001
Black Flag Spider & Scorpion Killer	Lambda-Cyhalothrin, Prallethrin	9688-253
Cheetah Pro	Glufosinate Ammonium	228-743
CRC Wasp & Hornet Killer	Tetramethrin, D-Phenothrin	55809-3
Hot Shot Flying Insect Killer	Permethrin, Tetramethrin	9688-326-8845
Just One Bite Rat & Mouse Bait	3, 4-Hydroxy-2H-1-Benzopyran-2-One	7173-188-270
Lesco Prosecutor	Glyphosate, N	524536-10404
Oryzalin 4	Oryzalin	53883-369
Q4 Plus	Quinclorac, Sulfentrazone, 2,4 Dimethylamine Salt, Dicamba	2217-930
Raid Ant & Roach Killer	Imiprothrin, Cypermethrin	4822-596
Raid Wasp & Hornet Killer	Pallethrin, Cypermethrin	4822-553
Ranger Pro	Glyphosate, N	524-517
Real Kill Wasp & Hornet Spray	Pallethrin, Cypermethrin	9688-325-478
Revolver	Foramsulfuron	432-1266
Ronstar G	Oxadiazon, Titanium Dioxide, Naphthalene	432-886
Roundup Max Control 365	Glyphosate, Imazapic, Diquat Dibromide	71995-51
Roundup Pro Max	Glyphosate	524-579
Spectracide Wasp & Hornet Killer	Lambda-Cyhalothrin, Prallethrin	9688-190-8845
Speedzone Southern	2,4-D, 2-Ethylhexyl Ester, Carfentrazone-Ethyl, Dicamba, Mecoprop-P	2217-835
Tomcat Mole & Gopher Bait	Zinc Phosphide	90780-4
Tomcat Mouse Killer	Bromethalin	90780-5
Ultra Kill Wasp & Hornet Killer	Lambda-Cyhalothrin, Prallethrin	9688-190
Zep Rat & Mouse Killer	3-1, 2, 3, 4-Hydroxy-2H-1-Benzopyran-2-One	10182-337-40849

You can find more information regarding these pesticides and pesticide use reduction at the Department of Pesticide Regulation's Web site at www.cdpr.ca.gov.

You may view a copy of the District's Integrated Pest Management Plan at the Buckeye Union School District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762.

If you have any questions, please contact the IPM Coordinator, Brian McCahon at (916) 985-2183 Ext. 1037 or bmccahon@buckeyeusd.org.

Advanced IPM

800-655-3993
www.advancedipm.com

1482 Stone Point Drive
Roseville, CA 95661

**Approved Materials List**

(Reviewed and revised on 3-1-2026)

This Approved Materials List (AML) outlines pesticide products authorized for use at this facility under the Integrated Pest Management (IPM) program. All applications are performed in accordance with product labeling, regulatory requirements, and facility food safety standards.

<i>Type</i>	<i>Product Names</i>	<i>EPA #</i>	<i>Active Ingredient</i>
Gel Bait	Advion Ant Gel	100-1498	Indoxacarb
	Advion Cockroach Gel Bait	100-1484	Indoxacarb
	Alpine Cockroach Gel Bait Rotation 1	499-507	Dinotefuran
	Alpine Cockroach Gel Bait Rotation 2	499-507	Dinotefuran, N-methyl-N-nitro-N guanidine
	Maxforce Fleet Ant Gel Bait	432-1264	Fipronil
	Maxforce FC Magnum Roach Bait Gel	432-1460	Fipronil
	Optigard Ant Gel Bait	100-1226	Thiamethoxam
Rodenticides	Selontra	7969-382	Cholecalciferol
	TakeDown II Mini Blocks	7173-312	Bromethalin
	TakeDown II Soft Bait	7173-310	Bromethalin
	Trelona	499-557	Novaluron: 1-[3-chloro-4-(1,1,2trifluoro-2-trifluoro-methoxyethoxy) phenyl]-3-(2,6-difluorobenzoyl) urea
Granular Baits	Advance 375A Granular Ant Bait	499-370	Abamectin B1
	Advion Insect Granules	100-1483	Indoxacarb
	Bifen L/P (Granules)	53883-124	Bifenthrin

ATTACHMENT 8

	Extinguish Professional Fire Ant Bait	2724-475	Methoprene
Insect Growth Regulators / Botanical / Disinfectant	Decimari Fly Bait	1021-2803	Clothianidin, pyriproxfen
	Maxforce Fly Spot Bait	432-1455	Imidacloprid
	Maxforce Granular Fly Bait	432-1375	Imidacloprid
	Niban Granular Bait	64405-2	Orthoboric Acid
	Sluggo Bait	67702-3-54705	Iron Phosphate
	Altosid Pro-G IGR	2724-451	(S)-Methoprene
	Aprehend	91882-1	Beauveria bassiana Strain GHA*
	Diacon IGR	2724-427	(S)-Methoprene
	Diacon-D IGR	2724-788	(S)- methoprene
	DSV Nisus Disinfectant	10324-80-64405	Octyl Decyl Dimethyl Ammonium Chloride
	Gentrol Point Source	2724-469	(S)-Hydroprene
	Tekko Pro IGR Concentrate	53883-335	Pyriproxifen, Novaluron
	Tekko Trio Foam	53883-475	(S)-Hydroprene, novaluron, pyriproxifen
Conventional	Alpine Dust	499-527	Dinotefuran
	Alpine Flea and Bedbug (PT)	499-540	Dinotefuran
	Alpine Fly Bait (PT)	499-568	Dinotefuran
	Alpine WSG	499-561	Dinotefuran
	Bedlam Aersl	1021-1767	3-phenoxybenzyl-(1RS, 3RS, 1RS, 3SR)-2, 2-dimethyl-3-(2-methylprop1-enyl) cyclopropanecarboxylateNOctyl bicycloheptene dicarboximide
	Bifen I/T	53883-118	Bifenthrin
	Bora Care	83465-1-64405	Disodium Orthoborate Tetrahydrate
	Cimexa Insecticide Dust	73079-12	Silicon Dioxide as Amorphous Silica

ATTACHMENT 8

	Crossfire Aerosol	1021-2788	Clothianidin
	Crossfire Bed Bug	1021-2776	Clothianidin, Metofluthrin, Piperonyl Butoxide
	Cyper TC	53883-92	Cypermethrin

	Cyzmic CS	53883-389	Lambda-cyhalothrin
	DeltaDust	432-772	Deltamethrin
	Demand CS	100-1066	Lambda-cyhalothrin
	Flumigard SC	81927-78	Flumioxazin
	Nibor-D	64405-8	Disodium Octaborate Tetrahydrate
	Nibor-D Insecticide Foam + IGR	64405-37	Disodium Octaborate Tetrahydrate
	OneGuard Multi MoA	1021-2807	Lambda-cyhalothrin
	Onslaught FastCap Spider & Scorpion	1021-2574	Esfenvalerate; ETOC® (Prallethrin); Piperonyl Butoxide
	Premise 75	432-1332	Imidacloprid
	PT 565 XLO Plus	499-290	Pyrethrins
	PT Wasp Freeze II	499-550	Prallethrin
	Purge III Insecticide	279-3388	Pyrethrins
	Shockwave Fogging Concentrate	1021-1810	Pyrethrins
	Sumari Insecticide	1021-2827	Clothianidin, Pyriproxyfen
	Suspend SC Insecticide	432-763	Deltamethrin
	Talpirid	12455-101	Bromethalin
	Taurus SC	53883-279	Fipronil
	Tengard SFR	70506-6	Permethrin
	Termidor Foam	499-563	Fipronil
	Termidor H-E	7969-329	Fipronil
	Termidor SC	7969-210	Fipronil

ATTACHMENT 8

	Tim-bor	64405-8	Disodium Octoborate Tetrahydrate
Bird Materials	Bird B Gone – Bird-Out Aromatic Bird Repellent	88889-2-71050	Methyl Anthranilate (MA), methyl 2aminobenzoate
	Ecobird 4.0	86583-4	Methyl Anthranilate (MA) methyl-2-aminobenzoate

	OvoControl P	80224-1	Nicarbazin
Agricultural	15-15-15 + 5% Fe	1000400408	Nitrogen
	18-3-6 Endurance (liquid deep-root fert)	Exempt	Nitrogen, Phosphate
	24-3-8 with Dimension	62719-494-34704	Dithiopyr (0.22%)
	22-5-10 Signature Fertilizer	Exempt	Nitrogen
	Ace Jet	74578-2	Acephate
	Arena 0.25G Insecticide	59639-157	Clothianidin
	Bandit 0.5 G	432-1328	Imidacloprid
	Banner MAXX	100-741	Propiconazole
	Cheetah Pro	288-743	Glufosinate ammonium
	Cleantraxx	62719-702	penoxsulam, oxyfluorfen
	Dimension 2EW	62719-542	Dithiopyr
	Dithiopyr 2EW	53883-500	dithiopyr: S, S'-dimethyl 2-(difluoromethyl)-4- (2-methylpropyl)6-(trifluoromethyl)
	Esplanade 200 SC	432-1516	Indaziflam
	Gallery SC	62719-658	isoxaben
	Garlon 4 Ultra Specialty Herbicide	62719-527	Triclopyr
	Liberate	34704-50030	Lecithin, methyl esters of fatty acids, and alcohol ethoxylate
	Merit 0.5 G	432-1328	Imidacloprid

	Merit 2F	432-1312	Imidacloprid (1-[6-Choloro-3pyridinyl) methyl]-N-nitro-2imdazolidinimine
	Milestone Herbicide	62719-519	Triisopropanolammonium salt of 2pyridine
	Miller Nu Film P	90930-50022	Pinene
	Oust XP Herbicide	432-1552	Sulfometuron-methyl
	PCA Water Conditioner	81927-50010-AA	Ammonium sulfate
	Pro-Spreader Activator	1050775-50022-AA	Alkyl phenol ethoxylates, Isopropanol, and Fatty acids
	Ranger Pro Herbicide	524-517	Glyphosate
	Reward	100-1091	Diquat dibromide
	Roundup Custom	524-343	Glyphosate, N-(phosphonomethyl)glycine
	Roundup Pro	524-475	Glyphosate
	Sedgehammer	81880-1-10163	Halosulfuron-methyl
	Snapshot 2.5 TG	62719-175	Trifluralin
	Speedzone	2217-833	Carfentrazone-ethyl

Facility Name: _____

Facility Manager Name: _____ Date: _____

Facility Management Signature: _____

AIPM Representative Name: _____ Date _____

AIPM Representative Signature: _____



SCAN HERE

LABELS & SDS
FOR ADVANCED IPM
APPROVED MATERIALS



<https://licensed.com/orgs/advanced/public/chemicals>

ATTACHMENT 9

§ 56031. Special education

- (a) "Special education," in accordance with Section 1401(29) of Title 20 of the United States Code, means specially designed instruction, at no cost to the parent, to meet the unique needs of individuals with exceptional needs, including instruction conducted in the classroom, in the home, in hospitals and institutions, and other settings, and instruction in physical education.
- (b) In accordance with Section 300.39 of Title 34 of the Code of Federal Regulations, special education includes each of the following, if the services otherwise meet the requirements of subdivision (a):
 - (1) Speech-language pathology services, or any other designated instruction and service or related service, pursuant to Section 56363, if the service is considered special education rather than a designated instruction and service or related service under state standards.
 - (2) Travel training.
 - (3) Vocational education.
- (c) Transition services for individuals with exceptional needs may be special education, in accordance with Section 300.43(b) of Title 34 of the Code of Federal Regulations, if provided as specially designed instruction, or a related service, if required to assist an individual with exceptional needs to benefit from special education.
- (d) Individuals with exceptional needs shall be grouped for instructional purposes according to their instructional needs.
- (e) This section shall not be construed to prohibit an individualized education program from including specialized deaf and hard-of-hearing related services as the only services.

ATTACHMENT 10

KNOW YOUR EDUCATIONAL RIGHTS

Your Child has the Right to a Free Public Education

- All children have a right to equal access to free public education, regardless of their or their parents'/guardians' immigration status.
- All children in California:
 - Have the right to a free public education.
 - Must be enrolled in school if they are between 6 and 18 years old.
 - Have the right to attend safe, secure, and peaceful schools.
 - Have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
 - Have equal opportunity to participate in any program or activity offered by the school without discrimination.

Information Required for School Enrollment

- Schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency and schools are not required to keep a copy of the document used as proof of a child's age.
- Information about citizenship/immigration status is never needed for school enrollment. A Social Security number is never needed for school enrollment.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If so, the school district must provide parents/guardians with written notice of the directory information policy, and provide the option to refuse release of your child's information.

Family Safety Plans if You Are Detained or Deported

- You can update your child's emergency contact information, including secondary contacts, to identify a trusted adult guardian who can care for your child if you are detained or deported.
- You can complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person to give a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated or bullied because of his or her actual or perceived nationality, ethnicity, or immigration status.

For more information on resources for responding to immigration enforcement activities at California schools, or to file a complaint, please contact:

Bureau of Children's Justice California
Attorney General's Office
P.O. Box 944255
Sacramento, CA 94244-2550

Phone: (800) 952-5225
E-mail: BCJ@doj.ca.gov <https://oag.ca.gov/bcj/complaint>

CHECKLIST FOR IMMIGRANT STUDENTS AND FAMILIES ATTENDING PUBLIC SCHOOLS

1. *You do not have to share the following information with school officials:*

- You do not have to share information, including passports or visas, regarding the immigration status of students, parents, guardians, or other family members.
- You do not have to provide Social Security numbers (SSN) or cards.
- When completing the “Free and Reduced-Price Meals” form, only provide the last four digits of the SSN of the adult household member who signs the application.
- If the family meets the income eligibility requirements and no adult household member has a SSN, your child still qualifies. Check the “No SSN” box on forms where applicable, to ensure that applications are complete.
- If any household member participates in CalFresh, CalWORKs (California Work Opportunity and Responsibility for Kids), or FDPIR (Food Distribution Program on Indian Reservations), no adult household member needs to provide the last four digits of his or her SSN to qualify the student for free or reduced-price meals at school.
- When providing information for proof of a student’s residency or age, you do not have to use documents that could reveal information related to immigration status.

2. *Take steps to protect student information:*

- Ask for the school’s written privacy policies regarding student information.
- Review the school’s policy for “directory information”—which allows for public release of basic student information—and consider whether to opt out of releasing of that information.

3. *Take steps to prepare for situations where one or more parents or guardians are detained or deported:*

- Develop and keep in a safe place a “Family Safety Plan” (example: https://www.ilrc.org/sites/default/files/resources/family_preparedness_plan.pdf) that includes the following information:
- Name of a trusted adult to care for your child if no parent or guardian can.
- Emergency phone numbers and instructions on where to find important documents (birth certificates, passports, Social Security cards, doctor contact information, etc.)
- Make sure that your child’s school always has current emergency contact information, including alternative contacts if no parent or guardian is available.

RESOURCES

The following resources are available to immigrant families responding to detentions or deportations:

- The Immigration and Customs Enforcement (ICE) detainee locator: <https://locator.ice.gov/odls/homePage.do>. Please Note: This site is intended only for locating individuals who are already detained, and not for general immigration status inquiries.
- Immigration lawyers in private practice, accredited representatives (who assist immigrants in immigration proceedings), or legal-aid organizations:
 - State Bar of California Attorney Search: <http://www.calbar.ca.gov/Attorneys>
 - California organizations accredited by Board of Immigration Appeals (BIA) to represent immigrants before the Department of Homeland Security (DHS) and Executive Office of Immigration Review (EOIR): <https://www.justice.gov/eoir/page/file/942306/download#CALIFORNIA>.
 - California Courts Self-Help Centers: <http://www.courts.ca.gov/selfhelp-selfhelpcenters.htm>.
 - Legal-aid offices and lawyer-referral services: <http://www.courts.ca.gov/getting-legal-help>.
 - The consulate or embassy of the parent’s or guardian’s country of origin.

Policy 1250: Visitors/Outsiders**Status:** ADOPTED**Original Adopted Date:** 01/19/2011 | **Last Reviewed Date:** 01/19/2011

The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program.

To ensure the safety of students and staff and minimize interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during noninstructional time.

Any person who is not a student or staff member shall register immediately upon entering any school building or grounds when school is in session.

The principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher and principal's permission. (Education Code 51512)

The Board encourages all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the district's complaint processes if they have concerns with any district program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

Policy 4219.24: Maintaining Appropriate Adult-Student Interactions
Status: ADOPTED
Original Adopted Date: 09/18/2019 | Last Revised Date: 06/24/2026 | Last Reviewed Date: 06/24/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact
2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature
3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students

10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide personal or family problems and/or relationships
15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence
17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

Regulation 5131.2: Bullying
Status: ADOPTED

Original Adopted Date: 08/14/2019 | **Last Reviewed Date:** 08/14/2019

Definitions

Bullying is an unwanted, aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and involves repetition or potential repetition of a deliberate act.

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying, such as sending demeaning or hateful text messages or emails, sending rumors by email or by posting on social networking sites, or posting embarrassing photos, videos, web site, or fake profiles

Measures to Prevent Bullying

The Superintendent or designee shall implement measures to prevent bullying in district schools, including, but not limited to, the following:

1. Ensuring that each school establishes clear rules for student conduct and implements strategies to promote a positive, collaborative school climate
2. Providing to students, through student handbooks and other age-appropriate means, information about district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying
3. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously
4. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias
5. Annually notifying district employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so

Staff Development

The Superintendent or designee shall make the California Department of Education's online training module on the dynamics of bullying and cyberbullying, which includes the identification of bullying and cyberbullying and the implementation of strategies to address bullying, available annually to all certificated staff and to other employees who have regular interaction with students. (Education Code 32283.5)

The Superintendent or designee shall provide training to teachers and other school staff to raise their awareness

about the legal obligation of the district and its employees to prevent discrimination, harassment, intimidation, and bullying of district students. Such training shall be designed to provide staff with the skills to:

1. Discuss the diversity of the student body and school community, including their varying immigration experiences
2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims
3. Identify the signs of bullying or harassing behavior
4. Take immediate corrective action when bullying is observed
5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior

Student Instruction

As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

The district shall also educate students about the negative impact of bullying, discrimination, intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice.

Students should be taught the difference between appropriate and inappropriate behaviors, how to advocate for themselves, how to help another student who is being bullied, and when to seek assistance from a trusted adult. As role models for students, staff shall be expected to demonstrate effective problem-solving and anger management skills.

To discourage cyberbullying, teachers may advise students to be cautious about sharing passwords, personal data, or private photos online and to consider the consequences of making negative comments about others online.

Reporting and Filing of Complaints

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee.

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3 - Uniform Complaint Procedures. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report such observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.

Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Discipline/Corrective Actions

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral

intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

If any student involved in bullying exhibits warning signs of suicidal thought or intention or of intent to harm another person, the Superintendent or designee shall, as appropriate, implement district intervention protocols which may include, but are not limited to, referral to district or community mental health services, other health professionals, and/or law enforcement.

ATTACHMENT 14

To: Parents and Guardians of Students in the Buckeye Union School District
From: David Roth, Ph.D.
Subject: California Law Regarding Safe Storage of Firearms

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the Buckeye Union School District of their responsibilities for keeping firearms out of the hands of children as required by California law. Seventy-four percent of children know where their parents' firearms are stored, and 60 percent report that they have handled them¹. Sadly, over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home². **These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.**

To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; **or** (3) unlawfully brandishes the firearm to others.³
 - **Note:** The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a child **never** actually accesses the firearm.⁴
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, having custody or control, owning, receiving, or purchasing a firearm for 10 years.⁵
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.⁶

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Sincerely,

David Roth, Ph.D.

Date published: April 2025

California Department of Education

¹ Baxley F, Miller M. Parental Misperceptions About Children and Firearms. *Arch Pediatr Adolesc Med.* 2006;160(5):542–547. doi:10.1001/archpedi.160.5.542

² Barber, C., Azrael, D., Clark, D. E., & Hemenway, D. (2010). Who are the owners of firearms used in adolescent suicides?. *Suicide & life-threatening behavior*, 40(6), 609–611.

³ See California Penal Code sections 25100 through 25125 and 25200 through 25220.

⁴ See California Penal Code section 25100(c).

⁵ See California Penal Code Section 29805.

⁶ See California Civil Code Section 1714.3.



P.O. Box 4768, El Dorado Hills, CA 95762 / 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762

Ph (530) 677-2261 • Ph (916) 985-2183 • Fax (916) 934-0920 www.buckeyeusd.org

David Roth, Ph.D., Superintendent / Jacqueline McHaney, Asst. Superintendent

BOARD OF TRUSTEES: Kirk Seal, Melissa Keyzer, Brenda Hanson-Smith, Ph.D, Jon Yoffie, Scott Masten, Ph.D.

August 2026

RE: Student Injuries and Insurance for the 2026-2027 School Year

Dear Parent(s)/Guardian(s):

The safety of our students is a top priority in the Buckeye Union School District. While we make every effort to ensure a safe environment, accidents can and do happen, during school hours, while participating in extra-curricular activities and athletics, or while attending field trips. These accidents may result in the need for medical or dental treatment, which can be costly. Please know that your school does not assume responsibility for such costs but does offer you access to several student accident insurance plans for *voluntary purchase*.

If your student participates in school athletics, be aware that *California Education Code §32221 requires all student athletes to have accidental injury coverage. This requirement can be met by:*

1. **A private health plan carried by the family,**
2. **A student insurance plan offered by the District's outside provider, School Insurance, or**
3. **Enrollment in a no-cost or low-cost local, state, or federally sponsored health program, such as Medi-Cal or Covered California.**

To support families, the District offers access to voluntary student accident insurance through an outside provider. Plan options are available to cover students 24/7 or only during school-related activities, with medical and dental coverage included. These plans can also *supplement* your existing health insurance and may help with out-of-pocket expenses such as high deductibles and co-insurance responsibilities. For more information or to enroll online with the District's outside insurance provider, please visit the website for [School Insurance](#) or call (800) 367-5830. Details and digital brochures are also available on the Buckeye Union School District website at www.buckeyeusd.org under *Parent Resources > Student Insurance*.

Free and low-cost public health insurance programs may also be available:

- [Medi-Cal for Families](#): (800) 988-5305
- [Medi-Cal El Dorado County](#): (530) 642-7300
- [Covered California](#): (800) 300-1506

If you do not have a private health plan carried by your family, you are strongly encouraged to review the options available and consider enrolling your student.

Sincerely,

David Roth, Ph.D.
Superintendent

Buckeye Union School District

Acceptable Internet Use Policy for Grades K-5

If I read these pages carefully, and my mother, father or guardian signs the parent/student authorization form, I may be allowed to use a computer in the Buckeye District schools to look at the Internet and send messages to people around the world. I also know that if I do not use the Internet in the right way, I might not be allowed to use the Internet again at school and I may face disciplinary action for my behavior.

I will read the rules for using the Internet that are given below and will ask an adult at my school if I do not understand what any of them mean.

- I will be polite to other people when writing to them (or talking with them) while I am on the Internet. I will not use curse words or any language that my teacher or parent would not want me to use in my classroom.
- I will never give my name, my home address, any personal information about me or my family, or my telephone number to anyone I write or talk with on the Internet. I know that almost anyone I contact is a stranger to me, and that I don't share personal information with any strangers no matter how nice they seem to be to me.
- I know that my teacher and my Principal want me to use the Internet to learn more about the subjects I am studying in my classroom. I will not use the Internet for any other reason. For example, I will not search for comic book sites when I am supposed to be looking for something in science.
- Because the people I write or talk with on the Internet cannot see me, they will not know what I look like or even how old I am. When I am on the Internet, I promise never to tell people that I am someone else. I will never send them personal information such as a picture or my name by using an envelope and stamp.
- I understand sometimes I may see a site on the Internet that has pictures or words that my teacher or parents would not want me to see. I will not try to find those sites and if I come across one by accident, I will leave it as soon as I can. For example, suppose I am searching for a type of animal and find a picture that only adults should see. I will quickly turn off any computer screen and ask for help from an adult. I will not continue to look at the site with the bad picture and will not show it around me. I will also not save the picture.
- I agree that I cannot use words or pictures I see on an Internet site without giving credit to the person who owns the site. For example, I will not copy information from the Internet and hand it in to my teacher as my own work.
- I may be given a password – a special word that only I know. I may have to use this password to sign onto a computer or send mail over the Internet. I know that I must never tell a friend what that password is. Only I should know my password. I know that I should never use a password for myself if that password belongs to someone else. For example, John asks me to loan him my password so he can send someone an e-mail message. John cannot remember what password he was given. I would not loan my password to him and would never ask to use his.
- I agree to not download files or programs off the Internet without prior permission from the teacher or a supervising adult. In addition I will not bring a disk from home and install or copy something onto the computer.
- I agree that I will not delete or edit any other person's work or District data without prior permission from my teacher.

Buckeye Union School District
Student's Internet Agreement and Parent Permission

I have read the information that is written on the front page. If I did not understand the meaning of any part of it, I asked an adult to explain it to me. I agree to follow these rules at all times when I use the Internet at school.

Parent or Guardian's Agreement

My son or daughter, understands the rules that he or she is to follow in using the Internet at school. I have asked him or her to make sure that those rules are understood. I realize that teachers and other school officials will try their best to provide only educationally sound material from the Internet to my child and that should objectionable pictures or information appear by accident, they will take immediate action to correct the situation. I give permission to the Buckeye Union School District for my son or daughter to use the Internet while on school property. I understand that I may be held responsible for violations of the rules by my child. I understand that some material on the Internet may be objectionable, therefore, I agree to accept responsibility for guiding my child, and conveying to him/her appropriate standards for selecting, sharing and/or exploring information and media. I also understand that my child may face disciplinary action for his/her misuse of the Internet.

Buckeye Union School District **Acceptable Internet Use Policy for Grades 6-8**

With the permission of your parent or guardian, Buckeye Union School District's Middle Schools offers you an opportunity to use the Internet at school. We expect you to use the Internet while on our campuses only for educational purposes approved by the Buckeye Union School District's Middle Schools. This use is a privilege, not a right, and we may discipline you (as defined in the Student Handbook and Student Code of Conduct) and/or take away your right to use the Internet at school if you misuse this privilege. You are responsible for your own actions while you are on the Internet at Buckeye Union School District Schools and are also accountable for any computer activities that occur by others because you have allowed them to use your account.

While using the Internet from school properties,

- While online, I will not use language which may be offensive to other users. I will treat others with respect. The written and verbal messages I send while on the Internet will not contain profanity, obscene comments, sexually explicit material, nor expressions of bigotry, racism and hate or otherwise objectionable material.
- I will not place unlawful information on the Internet, nor will I use the Internet illegally in any way that violates federal, state or local laws or statutes. I will never falsify my identity while using the Internet.
- I will not use the Internet for non-school related activities. For example I will not search for comic books when I am supposed to be looking for something in science.
- I will not use e-mail without the advanced permission of the teacher or supervising adult.
- I will not send chain letters nor any pyramid scheme either to a list of people or to an individual, nor will I send any other type of communication that might cause a congestion of the Internet or interfere with the work of others or use e-mail without the advanced permission of the teacher or supervising adult.
- I will not use the Internet to buy or sell, or to attempt to buy or sell, any service or product.
- I will not change any computer file that does not belong to me or delete or edit any other persons work or data.
- I will not use copyrighted materials from the Internet without permission of the author. I will cite the source where appropriate.
- I will never knowingly give my password to others, nor will I use another person's password.
- I will never use the Internet to send or obtain pornographic or inappropriate material or files. If I should come across a site by accident I will immediately close the site and notify the teacher. I will not save it. I will not continue to look at the site and will not show it to others around me.
- Except for the usual information contained in the headers of electronic mail, I will never give out personal information such as name, address, phone number, or gender.
- I will never knowingly circumvent, or try to circumvent, security measures on Buckeye Union School District Schools' computers or on computers at any remote site.
- I will never attempt to gain unlawful access to another person's or organization's resources, programs, or data or disrupt the network or other computers.
- I will not make, or attempt to make any malicious attempt to harm or destroy data of another user on the Internet, including the uploading, downloading, or creation of computer viruses.
- I agree to not download files or programs off the Internet without prior permission from the teacher or supervising adult. In addition I will not install anything onto the school computer from either a disk/CD Rom from home or anywhere else than the school without permission from the teacher or supervising adult.

Buckeye Union School District
Student's Internet Agreement and Parent Permission

I have read the Acceptable Use Policy for Internet Access, as written on the front page, and understand fully and agree to follow the principles and guidelines it contains.

Parent or Guardian's Agreement

As the parent or guardian of this student, I have read the Acceptable Use Policy for Internet Access as written on the front page. I understand that Internet access at school for students of Buckeye Union School District is provided for educational purposes only. I understand that employees of the school system will make every reasonable effort to restrict access to all controversial material on the Internet, but I do not hold them responsible for materials my son or daughter acquires or sees as a result of the use of the Internet from school facilities. I give my permission to Buckeye Union School District Middle Schools to allow the student above to use the Internet on computers at the school. I understand that I may be held responsible for violations of the rules by my child. I understand that some material on the Internet may be objectionable; therefore, I agree to accept responsibility for guiding my child, and conveying to him/her appropriate standards for selecting, sharing and/or exploring information and media. I also understand that my child may face disciplinary action for his/her misuse of the Internet.

Buckeye Union School District
e-Reader Acceptable Use Policy and Agreement

For the purpose of this agreement, e-Readers are defined as digital devices that can be used to store books, magazines, and other electronic media. Examples of e-Readers are Barnes & Noble's Nook, Amazon's Kindle, the Apple iTouch and iPad, and the Sony Reader. BUSD recognizes that these devices and others like them are quickly becoming a routine tool in the lives of our students both now and in the future. It is the goal of BUSD to support the use of technology as a tool for learning and life skills for our students. To that end, this agreement has been developed to demonstrate our support and to clearly define our expectations as students bring these electronic tools to school. The opportunity to use e-Reader devices is a privilege that requires extra caution and responsibility both on the part of the students and their parents.

Acceptable Use

Most devices that are used as e-Readers have additional capabilities beyond the routine purpose of reading. This creates a challenge in terms of monitoring and controlling their appropriate use in school. This acceptable use policy is meant to be very clear and very specific. If a student should choose to violate this policy, he/she may immediately lose the privilege to use the e-Reader at school for a period of time to be determined based on the specific circumstances for the student.

1. All students in possession of an e-Reader device to be used at school must have acknowledged and signed the Parent/Student Authorization Page.
2. e-Readers are to be used only for reading of material that applies to school. An e-Reader is not to be used for gaming or other entertainment purposes while being used at school.
3. All e-Readers must have internet capabilities disabled (turned off) while at school. This may be checked by school personnel for compliance at any time.
4. e-Readers must be used at appropriate times as indicated by instruction. The e-Reader must not be a distraction to the student using it or to others around that student.
5. The student is responsible for knowing how to properly and effectively use the e-Reader at school.

Parent/Guardian Agreement

I authorize my child to bring their e-Reader to school with the understanding that it is to be used as a tool for reading only during designated times. My child will comply with the Acceptable Use Policy. I understand that the Buckeye Union School District and schools are not responsible for any damage or loss associated with my child's e-Reader. I also understand that a violation of the e-Reader policy may result in my child losing the privilege to bring their e-Reader to school for a length of time commensurate with the nature of the violation.

Student Agreement

I agree to abide by the guidelines set forth in this policy. I understand that a violation of the e-Reader policy might result in losing the privilege to bring the e-Reader to school. I understand that I am responsible for taking reasonable care of the e-Reader to avoid damage or theft.

Google Apps for Education in Buckeye Union School District

Dear Parents/Guardians:

Buckeye Union School District is pleased to announce the implementation of "Google Apps for Education" (GAFE) for students, teachers, and administrative staff. "Google Apps for Education" is a suite of free, web-based tools like email (Gmail), document creation tools (Google Docs), and other collaboration tools. Using GAFE, all students will have accounts that will allow for their documents and presentations to be stored online and accessible from home, school, and any other location where there is an Internet connection. Home computers do not need special software to access GAFE---only access to the Internet. When students use GAFE, there will be no need for students to carry flashdrives, cd's, and other storage devices to submit their work at school.

Currently, students will have access to Google Docs, Gmail, and Google Sites. Students will be receiving instruction as to how they can use GAFE. Each student's Gmail account is set up so that they can email students and teachers ***within the Buckeye Union School District only***. The account is not open to email from outside sources and is expected to be used at school for school-related purposes. The Gmail account will provide the means for students to be able to share documents and collaborate on a variety of projects.

1. Students will follow school policies for appropriate use when using Internet-based services like Google Apps. These services are considered to be an extension of the school's network. Students will have no expectation of privacy in their use of GAFE as school personnel have the right and ability to monitor user accounts for policy and security enforcement.
2. Student email is archived for a period of time and the Student Acceptable Use Policy will be enforced. School staff will make every effort to monitor students' use of applications while at school. Parents are responsible for monitoring their child's use of applications when accessing programs from home. Students are responsible for their own behavior at all times.



AUTOMATED EXTERNAL DEFIBRILLATION DEVICE (AED) LOCATIONS

BUCKEYE ELEMENTARY SCHOOL AED LOCATIONS

AED # 1 - HEALTH CLERK/NURSE'S OFFICE

AED # 2 - MULTI-PURPOSE ROOM

CAMERADO SPRINGS MIDDLE SCHOOL AED LOCATIONS

AED # 1 - HEALTH CLERK/NURSE'S OFFICE

AED # 2 - MULTI-PURPOSE ROOM

AED # 3 - GYM

AED # 4 - TRANSPORTATION DEPARTMENT OFFICE

BLUE OAK ELEMENTARY SCHOOL AED LOCATIONS

AED # 1 - HEALTH CLERK/NURSE'S OFFICE

AED # 2 - MULTI-PURPOSE ROOM

OAK MEADOW ELEMENTARY SCHOOL / BUMI AED LOCATIONS

AED # 1 - HEALTH CLERK/NURSE'S OFFICE

AED # 2 - MULTI-PURPOSE ROOM

SILVA VALLEY ELEMENTARY SCHOOL AED LOCATIONS

AED # 1 - ADMINISTRATION BUILDING

AED # 2 - MULTI-PURPOSE ROOM

ROLLING HILLS MIDDLE SCHOOL AED LOCATIONS

AED # 1 - HEALTH CLERK/NURSE'S OFFICE

AED # 2 - MULTI-PURPOSE ROOM

AED # 3 - GYM

WILLIAM BROOKS ELEMENTARY SCHOOL AED LOCATIONS

AED # 1 - HEALTH CLERK/NURSE'S OFFICE

AED # 2 - MULTI-PURPOSE ROOM

VALLEY VIEW CHARTER MONTESSORI AED LOCATIONS

AED # 1 - HEALTH CLERK/NURSE'S OFFICE

AED # 2 - MULTI-PURPOSE ROOM

AED # 3 - BOY'S LOCKER ROOM