GREENSBURG SALEM
SCHOOL DISTRICT

2026-2027
ELEMENTARY
STUDENT HANDBOOK

AMOS K. HUTCHINSON
ELEMENTARY SCHOOL

JAMES H. METZGAR
ELEMENTARY SCHOOL

DR. ROBERT F. NICELY
ELEMENTARY SCHOOL

CENTRAL ADMINISTRATION

Dr. Andrew Oberg
Superintendent

Kara Gardner
Assistant Superintendent

Allison Willis
Business Manager & School Board Secretary

Drake D'Angelo
Athletic Director & Director of Transportation

Kerry Dieter
Chief of School Police & Safety Coordinator

Todd McMillen
Director of Student Services

Dr. Lenni Nedley
Director of Curriculum & Instruction and Nicely Principal

Karl Spudy
Coordinator of Institutional Facilities, Maintenance and Grounds

Kayla Tamer
Coordinator of Community Outreach & PIMS Coordinator

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Parent/Student Resources

STUDENT'S LOG-IN FOR OFFICE 365:

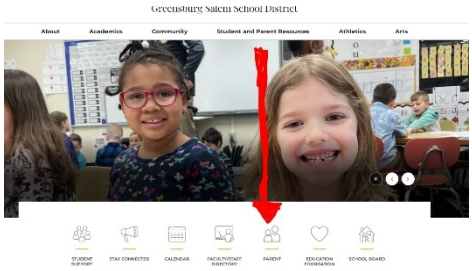
Last 2 digits of graduation year + first 4 digits of last name + first 4 digits of first name + gslions.net

Example: John Smith (graduation class 2027) 27smitjohn@gslions.net
Password includes student ID (lunch number) and follows the pattern: gL!123456

Grade Portal

Check Grades by visiting: www.greensburgsalem.org > Quick Links > ParentVUE if you have an account already activated.

To activate a **new account**, scroll down the page to the PARENT Icon and then click on the tab. The landing page contains instructions on activating a NEW account.



COMMUNITY RESOURCES FOR PARENTS/GUARDIANS

Crisis Hotline
1-800-836-6010

Westmoreland Case Management and Supports, Inc. (WCSI)
(724) 837-1808 WCSI is dedicated to connecting individuals impacted by disabilities and Behavioral Health challenges to treatment and support services.

Excela Crisis Response Center
1 Mellon Way, Latrobe, PA 15650 (724) 537-1650

Westmoreland Community Action provides mental health support for people and families through telephone hotlines, face-to-face meetings, and housing assistance. We provide both short-term immediate help and longer-term reintegration services
724-834-1260

Blackburn Center offers free, confidential supportive counseling services and shelter to survivors of domestic violence to help them understand the effects of domestic violence and learn how they can make positive changes in their lives and free therapy for sexual assault survivors. 888-832-2272

Westmoreland Drug and Alcohol Commission, Inc. offers case management services, treatment, recovery and prevention services to persons who have experienced problems related to their use or abuse of alcohol and/or drugs http://wedacinc.org/ 1-724-243-2220
In Case of Emergency: 1-800-220-1810

GREENSBURG SALEM SCHOOL DISTRICT

Annual Public Notice of Special Education Services and Programs, Services for Gifted Students, and Services for Protected Handicapped Students

According to state and federal special education regulations, annual public notice to parents of children who reside within a school district is required regarding child find. Responsible school districts and intermediate units are required to conduct child find activities for children who may be eligible for services under section 504 of the Rehabilitation Act of 1973. Individuals with Disabilities Education Act (IDEA 2004) and gifted services as defined in the PA school code.

The Greensburg Salem School District provides a Free Appropriate Public Education (FAPE) to children with disabilities who need special education and related services. FAPE is provided to students who need specially designed instruction and have one or more of the following physical or mental disabilities:

- □ Autism
- □ Deaf-blindness
- □ Deafness
- □ Emotional Disturbance
- □ Hearing Impairment
- □ Intellectual Disability (MR)
- □ Multiple Disabilities
- □ Orthopedic Impairment
- □ Other Health Impairment
- □ Specific Learning Disability
- □ Speech or Language Impairment
- □ Traumatic Brain Injury
- □ Visual Impairment including Blindness

Screening

Greensburg Salem School District (GSSD) has established and implemented procedures to locate, identify, and evaluate children suspected of having disabilities. These procedures involve screening activities which include but are not limited to yearly review of group-based ability and achievement test scores, cumulative records, enrollment records, health records, and report cards; hearing screening, vision screening, motor screening; and speech and language screening.

Early Intervention

The IDEA 2004 also requires the provision of a Free Appropriate Public Education to children with disabilities between three years of age and the school district's age of beginners. In Pennsylvania, a child between three years of age and the school district's age of beginners who has a developmental delay or one or more of the physical or mental disabilities listed in the first section may be identified as an "eligible young child."

Eligible young children are afforded the rights of school age children with disabilities, including screening, evaluation, individualized education program planning, and provision of appropriate programs and services. The Pennsylvania Department of Education is responsible for providing programs and services to eligible young children under Act 212 of 1990, The Early Intervention Services System Act. The Westmoreland Intermediate Unit (724-836-2460) provides programs and services to eligible young children on behalf of the Pennsylvania Department of Education. Except as indicated above or otherwise announced publicly; screening activities take place in an on-going fashion throughout the school year. Screening is conducted in the child's home school unless other arrangements are necessary.

Evaluation

When screening indicates that a child may be a child with disabilities, the GSSD will seek parental consent to conduct an evaluation. "Evaluation" means procedures used in the determination of whether a child has a disability and the nature and extent of the special education and related services that the child needs. The term means procedures used selectively with an individual child and is not limited to tests administered to or procedures used with all children.

In Pennsylvania, this evaluation is conducted by a group of qualified professionals and parents. The group of qualified professionals shall include a certified school psychologist when evaluating a child for autism, emotional disturbance, mental retardation, multiple disabilities, other health impairments, specific learning disability, or traumatic brain injury. The evaluation process must be completed no later than sixty school days after the district receives written parental consent and must include "protection-in-evaluation procedures," (for example, tests and procedures used as part of the multidisciplinary evaluation process may not be racially or culturally biased.) Upon completion of the administration of tests and the collection of other evaluation materials, a group of qualified professionals and the parent of the child will determine whether the child is a child with a disability and what the educational needs are of the child. Information obtained from a variety of sources, including aptitude and achievement tests, parent input, teacher recommendations, physical condition, social or cultural background, and adaptive behavior will be documented and considered carefully. If a determination is made that a child has a disability and needs special education and related services, an Individualized Education Program (IEP) must be developed for the child.

Identification Activities

Parents who think their child has a disability may request, at any time, that the GSSD conduct a multidisciplinary evaluation. This request should be made in writing to the Building Principal or the Office of the Director of Pupil Services. If a parent makes an oral request for a multidisciplinary evaluation, the school district shall provide the parent with a form for that written request.

Parents also have the right to obtain an independent educational evaluation if they disagree with the school district's evaluation. GSSD will provide to parents, upon request, information about where an independent educational evaluation may be obtained.

Educational Placement

An Individualized Education Program (IEP) describes the child's present levels of educational performance, including how the child's disability affects involvement and progress in the general curriculum; a statement of measurable annual goals, including benchmarks or short-term objectives, to enable the child to be involved and progress

in the general curriculum; a statement of special education related services and supplementary services to be provided to the child; an explanation of the extent to which the child will not participate with non-disabled children in the regular class; any modifications in the administration of assessments; the projected date for beginning services and modification; and how progress toward annual goals will be measured. For each child with a disability, beginning at age sixteen or younger, a statement of transition service needs will be included. In determining student placement, consideration will be given to ensure that to the maximum extent appropriate, children with disabilities are educated with children who are non-disabled. Classes and services that involve removal of children with disabilities from the regular environment will occur only if the nature or severity of the disability is such that education in regular classes, with the use of supplementary aids and services, cannot be achieved satisfactorily.

Services for Protected Handicapped Students

Students who are not eligible to receive special education programs and services may qualify as protected handicapped students and, therefore, be protected by other federal and state laws intended to prevent discrimination. The school district must ensure that protected handicapped students have an equal opportunity to participate in the school program and extracurricular activities to the maximum extent appropriate for each individual student.

In compliance with state and federal law, the school district will provide to each protected handicapped student, without discrimination or cost to the student or family, those related aids, services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extracurricular activities, to the maximum extent appropriate to the student's abilities. To qualify as a protected handicapped student, the child must be of school-age with a physical or mental disability which substantially limits or prohibits participation in, or access to, an aspect of the school program.

These services and protections for "protected handicapped students" may be distinct from those applicable to disabled or "thought-to-be disabled students". The school district or the parent may initiate an evaluation if it is believed a student is a protected handicapped student.

For further information on the evaluation procedures and provision of services for protected handicapped students, parents should call the GSSD Coordinator of Student Services @ 724-832-2906.

Services for Students Who are Gifted

The Greensburg Salem School District utilizes a system to locate and identify all students within the district who are thought to be gifted and in need of specially designed instruction. For more information, please contact the building principal.

Retention/Destruction - Pennsylvania Alternate System of Assessment

In accordance with 34 CFR § 300.624, please be advised of the following retention/destruction schedule for the Pennsylvania Alternate System of Assessment (PASA), Pennsylvania System of School Assessment (PSSA), and Keystone Exam related materials:

- PSSA, Keystone Exam, and PASA test booklets will be destroyed one year after student reports are delivered for the administration associated with the test booklets.
- PSSA and Keystone Exam answer booklets and PASA media recordings will be destroyed three years after completion of the assessment.

GREENSBURG SALEM SCHOOL DISTRICT ELEMENTARY SCHOOLS

This overview has been prepared to help you better understand the elementary curriculum offerings, programs and services in the Greensburg Salem School District. With a better understanding of the elementary curriculum and friendly cooperation between home and school, we hope to be able to provide your child with an optimal educational program.

Sincerely,

Dr. Lenni D. Nedley
Director of Curriculum K-8 and Federal Programs
Phone: **724-832-2865**

OUR MISSION

Educate, empower, and prepare every child to thrive in life, learning, and community.

OUR VISION

We envision all children developing the knowledge, skills, insights, and understandings necessary to serve their community as citizens of high character, life-long scholars, and leaders.

ELEMENTARY SCHOOL DIRECTORY

Amos K. Hutchinson Elementary School

Dr. Tina Federico – Principal
Mrs. Elizabeth Craig – Associate Principal
810 Welty Street
Greensburg, Pennsylvania 15601
Phone: 724-832-2885/2886

James H. Metzgar Elementary School

Mr. Anthony Barbato – Principal
140 CC Hall Drive
New Alexandria, Pennsylvania 15670-3089
Phone: 724-668-2237

Dr. Robert F. Nicely Elementary School

Dr. Lenni D. Nedley – Principal
55 McLaughlin Drive
Greensburg, Pennsylvania 15601
Phone: 724-832-2865

ELEMENTARY SCHOOL HOURS

8:30 a.m.	-	Office opens
9:10 a.m.	-	Pupils admitted
9:20 a.m.	-	Classes begin - pupils tardy
Lunch	-	Lunch periods vary with individual elementary buildings. Each lunch period runs for 30 minutes.
3:40 p.m.	-	Dismissal
4:00 p.m.	-	Office closes

The instructional school day is six (6) hours and thirty (30) minutes in length.

GUIDANCE COUNSELORS

Mrs. Heather Zeoli
Nicely Elementary - 724.832.2868

Mrs. Jessica Pritts
Metzgar Elementary - 724.668.2237

Ms. Beth Butala

Mrs. Alexis Kempka
Hutchinson Elementary - 724.832.2885

FORMS

Forms are available from the nurse office in each or on the district website. For example, administration of medications, physical form, and immunizations.

THE ELEMENTARY PROGRAM

We believe that it is the function of the elementary school to help every child:

- Develop an increasing range of wholesome interests and attitudes;
- Develop sound habits of critical thinking;
- Gain command of the common communicative skills;
- Develop creativity in all manner of expression;
- Experience healthy social relationships;
- Develop a sound body and positive mental attitude.

APPROPRIATELY CERTIFIED STAFF

As Title I elementary schools, we must meet federal regulations related to teacher qualifications as defined in the Elementary and Secondary Education Act of 1956. These regulations allow you to learn more about your child's teachers' training and credentials. We are happy to provide this information to you. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

CIVIL RIGHTS NONDISCRIMINATION POLICY AND PROCEDURES

January 1, 2009

The Greensburg Salem School District is an equal opportunity and access educational system and employer. The district will not discriminate in educational programs, opportunities, and activities, or in opportunities for all categories of employment in this district based upon race, color, religion, national origin, gender, sexual orientation, age, ancestry, disability or handicap.

The district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations. This policy of nondiscrimination extends to all other legally protected classes as well. Publication of this policy is in accordance with state and federal laws including the Civil Rights Act of 1964, as amended; the Age Discrimination Act of 1967, as amended; Title IV, Title VI, Title VII, and Title IX of the Educational Amendments of 1972; and Sections 503 and 504 of the Rehabilitation Act of 1973.

The Greensburg Salem School District intends to comply fully with all applicable laws pertaining to all educational courses, programs and activities offered by the district and in the employment of all district personnel.

The district encourages employees or third parties who believe they have been subject to discrimination to promptly report such incidents to the Superintendent. Inquiries concerning the application of these laws should be directed to central administration. The district administrative offices located at 1 Academy Hill Place, Greensburg, Pennsylvania, 15601, or by phone at 724.832.2901. Inquiries may also be directed to the Regional Office for Civil Rights, the Wannamaker Building, 100 Penn Square East, Suite 515, Philadelphia, Pennsylvania 19107, phone: 215.656.8541.

Complaint Procedure

Students or parents with a complaint relative to discrimination should contact the building principal within ten (10) days of the occurrence. The complaint must also be presented in writing within the ten (10) school-day period. The principal shall discuss, review, attempt to resolve the complaint, and issue a decision within ten (10) school days after receipt of the complaint. If the complainant is not satisfied with the principal's decision, the complainant can appeal the decision, in writing, to the compliance officer/superintendent. If the complainant is still not satisfied with the superintendent's decision, the complainant can appeal the decision, again, in writing to the board of education.

The district will take steps to prevent the recurrence of any discrimination and to correct the discriminatory effects on the grievant and others, if appropriate. Retaliation against any grievant or individual who participates in a complaint investigation is unlawful and such retaliation may subject the retaliating party to disciplinary action.

SUGGESTIONS FOR PARENTS

A child's home life has a great deal to do with success in school. Starting the day in a happy frame of mind often means the difference between success or failure for the day.

The following suggestions are helpful in achieving a successful day:

1. Insist that your child gets adequate rest.

2. Have your child eat a good breakfast.

3. Insist that the child wear appropriate school apparel. In case of special outdoor activities, your child will be informed to dress suitably for the occasion.

4. Prepare your child for bad weather with rainwear, boots, heavier clothing, hats, mittens or gloves.

5. Help your child attend school in a regular and timely fashion.

6. For security and safety reasons, personal and valuable items ,particularly electronics should not be brought to school.

7. Talk with your child about his/her experiences and interests.

8. Provide reading opportunities at home every day. Broaden his/her experiences by taking trips to the zoo, farms, parks, city, etc.

9. Enrich his/her vocabulary through reading, conversation, and use of home, public libraries and technology.

FID, DELAY, OR EMERGENCY CLOSING OF SCHOOL

When it is necessary to close or delay the opening of the Greensburg Salem schools due to unsafe road conditions caused by snow or ice, or any other emergency condition, the information will be broadcast as early in the morning as possible on media outlets.

A message on our Mass Communication System will also be sent ot district families and the community. Before your child leaves for the bus stop, he/she should listen to the radio for such announcements. Notice will be provided as a text/phone call alert, on media channels and on the school webpage (www.greensburgsalem.org).

REGISTRATION OF NEW STUDENTS

Registration of new students should be completed at the building your child will attend.

Kindergarten

Greensburg Salem offers all-day Kindergarten for all of its students. All children who have reached the age of five on or by **August 1st** will be admitted to Kindergarten.

Preliminary registration of Kindergarten children is made during the month of February preceding their entrance to school. A Kindergarten orientation is conducted in late April early May for prospective students and parents. Late enrollees are oriented in July or August.

The child's birth certificate (or other documentation with proof of age) and immunization record MUST be presented at the time of registration.

First Grade

Those children who have reached the age of **five years and seven months** on or by **August 1st** may be admitted to first grade.

Pupils From Other Districts

A pupil who transfers from another district should register as soon as possible. *Birth certificate, immunization record, transfer card, and report card, if available, must be presented at the time of the child's registration.* Upon registration, parents must also complete an *Affidavit of Information and Health History, and an English as a Second Language (ESL) survey*.

Transfers From Other Schools

The boundaries of the three elementary school areas have been set to achieve enrollment balance, to maintain school capacity, and to insure the efficient

transportation of pupils. Students will be assigned to their neighborhood school.

Transfers to Other School Districts

To transfer from the Greensburg Salem School District, parents should notify the elementary school office one week prior to leaving. The school will furnish further records *upon request by the new school*. School records are not sent with the student.

ATTENDANCE

Regular school attendance is essential for your child's academic success. Chronic absenteeism and habitual tardiness will impact student learning. Please note that the Greensburg Salem School District adheres to Pennsylvania's compulsory attendance laws. The following guidelines and regulations have been established for student attendance:

A. Compulsory School Age - The compulsory school age is that period in a child's life from the time you elect to have the child enter school, which shall be no later than the age of eight (8) years, and students may not be excused from compulsory attendance until age 17.

B. Excused Absences - Absences for the following reasons are excused:

(1) personal illness; (2) death in immediate family; (3) impassable roads; (4) emergency permit because of physical or mental handicap; (5) required court appearances; and (6) exceptionally urgent reasons approved by the principal.

C. Unexcused Absences - Absences for the following reasons are unexcused:(1) absence because of parental neglect, such as skiing, hunting, fishing, visiting out of town, overslept, missing school bus, working at home, etc. (2) absence because of truancy.

D. Unlawful Absences - Any unexcused absences for pupils of compulsory school age is also unlawful unless the child has been suspended by the principal.

1. First Notice - When a pupil has accumulated three (3) days of unlawful absence, he is reported as a first offense case to the Principal who serves a first offense notice on the parent or guardian. The first offense is *only a warning* and only one notice will be served.

2. Second Notice - Once the second notice is served, the next illegal absence results in a third offense. The case will then be turned over to the district magistrate who may arrest the parent or guardian for a violation of the compulsory school attendance law. If found guilty, a fine may be imposed.

E. Family Trips/Vacations - We encourage parents to take family vacations around summer recess and scheduled breaks during the school calendar so that students do not miss valuable instruction time and unrecoverable educational opportunities. Students' current and past attendance record and academic performance will be considered when a request is received.

Requests for family trips for *educational purposes* may be considered as excused absences if prior approval is received from the respective principal and the duration and frequency of vacations do not interfere with the child's educational progress. Only 5 days of vacation per student are permitted. Students will be responsible for all classroom assignments during this period. Any family trips for which prior approval is not obtained may be considered as unexcused and/or unlawful and if in excess of three (3) days, a first notice may be served on the parent or guardian.

G. Return to School After Absence - Immediately upon return to school after an excused or unexcused absence, the pupil shall *present an absence excuse* from his parent or guardian stating the students name, date or dates of the absence and explanation of the cause of the absence. Excused can be entered in ParentVue. This statement must bear the complete official signature of the parent or guardian. *If an excuse is not presented within three (3) days, the absence will be considered illegal.* Excuse forms are provided at the back of this handbook.

Anytime a student is absent from school or class, he/she must make up all assigned work. The student/ parent must contact his/her teacher(s) to schedule the necessary makeup work. Students on approved family trips must makeup work missed.

H. Early Dismissals - Students may be dismissed early for special reasons if they bring a written request by their parent or guardian to the office prior to the beginning of the school day on which the early dismissal is to occur.

Students must never leave the building without permission. Anyone calling for a child for early dismissal must identify himself to the principal, the secretary, or the classroom teacher.

Parents or guardians must complete the sign-out form located in each elementary school office prior to taking their child.

I. Medical/Dental Appointments - We encourage parents to make medical and dental appointments for their child at times other than during school hours and school days. A school calendar has been placed in this handbook to assist parents in planning yearly medical appointments for their children. However, should it be necessary to call for your child at school, please report to the school office and complete the sign-out form. This will prevent your child from leaving with an unauthorized person. Upon return, please submit a note from your doctor or dentist.

J. Tardiness (Elementary grades) - Any child who arrives after the scheduled beginning time for any session, is required to present to the teacher a note of explanation from his/her parents.

Any student arriving to school after 12:00pm will be considered absent for the day.

DRESS AND GROOMING

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference.

Authority

The Board has the authority to impose limitations on students' dress in school. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or constitute a health or safety hazard.[1][2]

Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student.[2]

Delegation of Responsibility

The building principal or designee shall be responsible to monitor student dress and grooming, and to enforce Board policy and school rules governing student dress and grooming.

The Superintendent or designee shall ensure that all school rules implementing this policy impose only the minimum necessary restrictions on the exercise of the student's taste and individuality.[2]

Staff members shall be instructed to demonstrate, by example, positive attitudes toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.[3] Legal 1. 24 P.S. 1317.3; 2. 22 PA Code 12.11; 3. Pol. 325.

TRANSPORTATION

A majority of our school children are transported on buses. The Greensburg Salem School District does not own its own buses, but rather contracts with a local bus contractor.

The equipment must be inspected by the Pennsylvania Bureau of Motor Vehicles. Bus drivers are required to pass a special driving test and a physical examination.

Bus stops are located as conveniently as possible for the entire school population. Children should leave home early enough to meet the bus at the scheduled stop, but should not be there more than 10 minutes before bus arrival. If a child misses the bus, parents are responsible for bringing him to school.

The bus driver shares the mutual interest of parents and teachers for the safety of the child. Boys and girls should be taught to respect the driver and follow his/her directions.

Load limits for buses are determined by the *Motor Vehicle Code of Pennsylvania*. Therefore, it is imperative that children do not transfer to other buses except in emergencies.

Each pupil is assigned to a particular bus stop and a specific bus. No change relating to the stop or the bus is to be made without a written request and approval of the principal.

Children are expected to go straight home from school on their regular route if walking, or on their specified bus. For any exception to this routine, written permission by the parent must be given to the teacher and principal before dismissal time.

Bus routes and bus stops will be posted at the schools during the latter part of August. Parents requesting alternative transportation assistance should complete the change request form found at www.greensburgsalem.org

Questions regarding transportation should be directed to either the school office or the district's contract transportation provider, DMJ, at 724-925-8634, option #2 for Greensburg Salem School District.

PRIVATE TRANSPORTATION

Guidelines relating to circumstances as well as emergencies that will require you to transport your child to and from school are as follows:

Students being transported to school by private vehicle should not arrive prior to 9:10 a.m.

- Parking is prohibited in the bus zone lanes at all times.
- For emergency reasons children may be excused from school for a portion of the day. If a request is anticipated, please send to the teacher a written statement indicating time, day, and reason for the child's excuse. For unanticipated excuses, please telephone the school.
- For the safety of your child, no student will be permitted to wait outside. Please report to the office and sign him/her out.
- For the safety of your child, your signed permission slip granting another individual permission to drive your child home should be presented to the school.
- Students who are going home by private transportation for the purpose of supervision, must bring a note from both families involved.

CAR RIDER TRANSPORTATION

Parents must register with the appropriate school for picking up or dropping off their child in a private vehicle.

- All car riders should not arrive prior to 9:10 am .
- The school does not provide staff or facilities to supervise students arriving before this time.
- Car rider must be dropped off or icked up in the car rider line. **Private vehicles should not pull into the bus lane in front of the school.**
- Vehicles should not be unattended in the car rider line. **If a parent must escort a child into the school, the parent must park the vehicle in the school parking lot.**

CAFETERIA

Breakfast and lunch are provided at school or children may bring lunches from home. Milk is also available to students carrying their lunch.

In the operation of our food programs, no individual will be discriminated against because of race, sex, color, national origin, age or handicap. If you believe you have been discriminated against, please contact an administrator and write immediately to the Secretary of Agriculture, Washington D.C. 20250.

Information regarding free or reduced-price lunches is available in the main office or on the district website at www.greensburgsalem.org.

Student Nutrition

Students in all district schools use the PrimeroEdge Program at lunch and breakfast. PrimeroEdge is a computerized accounting system which can eliminate the need for parents to send money to school with their son or daughter on a daily basis to pay for food or drinks purchased in any of the district's cafeteria's.

Every student is assigned an account that can be accessed only by their student PIN (Personal Identification Number). Once given to a student, the PIN remains the same from year to year. When making a purchase at the cafeteria, the student enters his/hers PIN and if there is money in the account, the price of the purchase, including ala carte items, is deducted from the account balance.

Student with no funds in their account will not be permitted to charge ala carte items to their account. The district may impose charge limits for individuals who fail to keep their account current. Funds in the student's account can only be used for cafeteria purchases. The PrimeroEdge Program will automatically recognize the students who meet eligibility requirements for free or reduced meals and make appropriate deductions.

Students/parents can place money into individual account by sending a check (made payable to Greensburg Salem Cafeteria Fund) to school. In addition, families now have the opportunity to use www.schoolcafe.com, a service that offers a review of a child's cafeteria purchases, as well as allowing prepayment to the cafeteria account using a credit or debit card. Cafeteria purchases can only be reviewed within the most recent seven school days. Accounts on www.schoolcafe.com can be created, free-of-charge without providing credit card information, to give any parent the ability to review student cafeteria purchases. Families are not required to make deposits into their child's account using the schoolcafe service.

More information about the PrimeroEdge Program will be provided to students and parents at the beginning of the school year. If at any time you have questions about the PrimeroEdge Program or any aspects of our food service program, please feel free to call your child's school or the Food Service Director, at 724.832.2990. Additional information may be obtained by visiting the district website at www.greensburgsalem.org.

Free And Reduced-Price: Breakfast/Lunches

The federal government has provided the opportunity for needy families to apply for free and reduced-price breakfast and lunch. Applications are distributed to all students at the beginning of the school year. You only need to submit one application per household, even if your children attend more than one school in Greensburg Salem School District. An application may be filed at any time during the school year.

The qualifications and income guidelines that determine who would qualify are available from the office of the Food Service Director. Any questions about the program should be referred to the Food Service Director's office at 724.832.2960 or by visiting the district website at www.greensburgsalem.org.

All elementary students will receive free breakfast and lunch through the Community Eligibility Provision Program.

SAFETY

Please caution your child about safety hazards associated with (1) loitering on the way to and from school, (2) not using care when crossing main traffic arteries where there is no crossing guard stationed, (3) playing in front of the school or in the business districts, and (4) exercising caution while riding the bus.

Bicycle riding on school playgrounds is forbidden. The school is not responsible for any bicycles left on the school grounds. Riding bicycles to school is not permitted.

Schools are required by Pennsylvania state law to conduct fire drills monthly. These drills are conducted monthly when the weather is suitable for leaving the building without outside clothing. Lock down drills are required and are conducted twice a year.

EVALUATION

Student evaluation serves three important functions for students. It gives valuable feedback concerning his/her progress; for the parents, needed information about their child's success and efforts; and, for the teacher, a means of assessing student achievement and planning appropriate instruction.

GRADES K-5

Students are issued an academic progress report at the end of each forty-five (45) day period - four times a year. Reporting is done on the PA Standards and district's benchmarks and addressed each quarter. Parents can learn more about the report card by requesting "Greensburg Salem Elementary Schools Guide to the Standards Based Report Cards". See (www.greensburgsalem.org) for more information.

The calendar on the district website provides the dates for the end of each growth period.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences have been scheduled for the following dates:

Grades K-5 - Please refer to the school calendar for date.

In addition to these dates, a conference can be scheduled at any time. Both parents and teachers are encouraged to schedule conferences as needs arise throughout the school year.

STATE ASSESSMENTS

Pennsylvania System of School Assessment (PSSA)

In the spring of each school year, students in Grades 3, 4, and 5 participate in the state's Mathematics and English Language Arts (ELA) assessments. The purpose of the Pennsylvania System of School Assessment is to provide an understanding of the school's achievement of the academic standards to students, parents, educators and community citizens.

In addition to the state's Mathematics and ELA assessments, Grade 5 students participate in the Science assessment.

ACCESS TO STUDENT RECORDS

Federal regulations give both natural parents the right to access their child's education records unless there is a court order, state statute, or legally binding document specifically prohibiting access.

Each parent will have access to the child's records unless the school district has received a copy of a court order or similar legal document which limits the access. This is true even if only one parent has custody of the child.

STUDENT ATTITUDE TOWARDS LEARNING

Parents should encourage children to be serious in their attitudes toward learning. The child is developing good attitudes when he/she:

1. Takes pride in his/her work, puts forth best effort;
2. Works well with adults and peers;
3. Poses questions, seeks help;
4. Applies learning to new situations;
5. Demonstrates flexibility and persistence;
6. Sets goals and works to achieve them using time well;

It is our hope that a desirable learning climate necessary for developing young people into responsible members of the adult community can be provided through the cooperation of the parents and educators.

HOMEWORK

The purpose of homework assignments should be to:

1. Provide practice and reinforcement of skills presented by the teacher.
2. Provide opportunities for parents/guardians to know what their child is studying.
3. Encourage parent/guardian and child interaction.

GUIDELINES

Each student shall be responsible for completing homework assignments as directed.[1] Homework shall complement classroom instruction and be planned and evaluated with respect to its purpose, appropriateness, and completion time.

The demand of homework upon the students' time shall be consistent with the best interests of the students in regard to other valuable experiences to be gained outside of school.

Homework shall not be assigned as a form of punishment.

HOMEBOUND INSTRUCTION

Homebound instruction is available to all students who, in the opinion of their physician, are unable to attend school for an extended period of time.

Generally, homebound instruction is provided when an absence will extend

beyond two weeks.

To secure homebound instruction, a request form from the school's guidance counselor must be signed by the physician to indicate the nature of the disability and length of absence. The form should be returned to the proper principal and necessary arrangements to have a certified instructor sent to the home will be made, providing a mutual time can be arranged. These services are provided at no cost to the parent.

GIFTED EDUCATION

Identification of gifted children may result from either parent or teacher referral and may occur anytime from kindergarten through twelfth grade. Various school personnel and the parent provide information about the child that is utilized to develop a *Gifted Individualized Education Program* (GIEP).

Grades K through 5

The Gifted program at this level includes a review of the individualized education program for planning differentiation within the regular education classroom as well as additional enrichment support from meeting with the Gifted Support Instructor. The Gifted program is designed to promote creative expression, critical thinking, and problem solving.

SUPPORTIVE SERVICES

The following supportive services are listed to help clarify for parents the services that are available.

SCHOOL NURSE - Student general health and welfare.

COUNSELING SERVICES - Four elementary guidance counselors work with children, parents and teachers.

SCHOOL PSYCHOLOGIST - Individual psychological testing, parent - teacher consultation.

TITLE I READING - Reading specialists support students.

HOMEBOUND INSTRUCTION - In-home academic instruction for students requiring special medical consideration

PRESCHOOL SCREENING - Children with special needs are identified through a program of public announcements, mass screenings and a referral system utilizing a number of public and private agencies.

KINDERGARTEN SCREENING - The school district provides screenings of children being registered in Kindergarten classes. These screenings may include evaluation of learning, vision, hearing and speech.

SCREENING SCHOOL-AGE CHILDREN - Individual special needs may be identified through several established procedures including referral by parents, teachers, nurses, guidance counselors and other professionals. Mass screening for speech and language, vision, and hearing problems are conducted.

SPECIAL EDUCATION PROGRAMS - A continuum of special education services is offered to students identified through an evaluation report (ER) and an individual education program team. Individual programs are designed to meet the needs of students in areas of learning support, emotional support, mental retardation, physical handicaps, speech and language etc.

Parents may request screening and evaluation of their child at any time by contacting their child's teacher, guidance counselor or building principal. Parents have the right to request screening and evaluation to determine special education needs and may initiate due-process procedures to ensure that their child is being provided an appropriate educational program. Due-process procedures include pre-hearing conferences, and impartial due-process hearing and mediation services. Details concerning each of the may be obtained from the office of the building principal where the child attends school.

TECHNOLOGY

To meet growing demands of an increasingly technological society, Greensburg Salem School District has made a commitment to develop a comprehensive program to provide students with the technological skills that prepare them to be successful workers and community leaders in the next century. Elementary buildings house and use much technology including interactive white boards, document cameras, digital cameras, and iPads/laptops.

RESPONSIBILITY FOR SCHOOL ISSUED MATERIALS

Textbooks, tablets, and pencils are issued to the students. The students are expected to take proper care of their textbooks. In the event that the textbooks are damaged beyond ordinary wear and tear, the student or his parents are required to pay the damage. *The same requirement applies in the event that textbooks or library books are lost or stolen.* Students who are issued any equipment or supplies, including athletic equipment, will be held responsible for its return in an acceptable condition. Further, students are provided technology device for instruction and school closures. Parents/guardians are required to sign-off on the district's technology agreement in Parent Vue.

TELEPHONING TO SPEAK WITH THE TEACHER

Teachers cannot be excused from class to accept phone calls. It would be appreciated if you would leave your telephone number at the office, and when available, the teacher will return your call.

SCHOOL VISITATIONS BY PARENTS

To ensure that the greatest benefit can be derived from such visits, preserve the learning environment for students and maintain the safety of students and staff. All visitors must meet the guidelines established within Board Policy 900:907 found on the district website or by requesting a copy at the district administration office.

The Superintendent or designee and/or the building principal have the authority to permit and/or prohibit the entry of any individual into a District school, in accordance with Board guidelines.

DELIVERY OF ARTICLES TO CHILDREN

If you find it necessary to bring articles of clothing, lunches, instruments, etc., to school during the day, *please leave them in the designated location*. Following this procedure will prevent many classroom interruptions, for delivery can usually be made at a time when the child is free.

SCHOOL PICTURES

Color photographs of elementary students are taken annually by a commercial photographer. There is no obligation to purchase these photographs.

PUBLICATIONS

There may be times when children are photographed for media coverage of awards, programs or events. If you would prefer to not have your child's picture used, please complete the photo release form in Parent Vue.

SCHOOL INSURANCE

Student accident insurance is available to all students for nominal fees. Two types of policies are offered: (1) the school-time insurance, and (2) full 24-hour coverage.

BIRTHDAY INVITATIONS

School personnel will assist parents and students in the distribution of birthday invitations only when invitations are brought in for the entire class or for all of one gender (all boys or all girls).

PLAYGROUND CONDUCT

Rules for proper playground safety are to be obeyed. Rules will be reviewed by the appropriate school staff. Children are encouraged to play and enjoy themselves, but keep in mind the safety and welfare of others.

MONEY

Students and families are assigned a cafeteria account that allows the parents/guardians to upload funds for extra food items.

PARTIES

Pupil parties and treats within the school are approved for Halloween, Christmas, and Valentine's Day. Small, healthy treats for birthdays are optional.

LOST AND FOUND ARTICLES

Articles found at school are to be taken to the building secretary. Articles of clothing, books, school bags, and lunch boxes that are properly marked with the child's name will be returned immediately.

CHANGE OF ADDRESS

Provide proof of residency to school office if there is a change of address. Address changes should be provided to each school office.

A parent or guardian should immediately notify the school in writing of any change in address, telephone number, or bus stop.

PARENT TEACHER ASSOCIATION/ORGANIZATION

The education of a child is a cooperative endeavor of the home and the school. Each elementary school in the Greensburg Salem School District has an active Parent Teacher Association/Organization. All parents are encouraged to become active members of this worthwhile organization.

ASBESTOS

All Greensburg Salem Schools have been inspected by the Environmental Protection Agency for asbestos contamination and were declared safe. Constant monitoring of the district buildings will be performed by school district personnel. If at anytime the conditions change, immediate steps will be taken to correct the situation to comply with EPA rules and regulations.

CHILD ABUSE AND SEXUAL ABUSE

All school district personnel (administrator, teacher, nurse, etc.) are *mandated* by law to report suspected child abuse. Reports of suspected abuse will be made immediately by telephone and a written report follows within 48 hours.

A concerned citizen may also make a report of suspected child abuse if he/she has reasonable cause to suspect that a child is an abused child by calling The Westmoreland County Children's Bureau at 724.830.3300, or the toll-free Childline at 1.800.932.0313. All reports made are strictly confidential and you may remain anonymous. Parents may use the line directly without notifying the school, especially in cases of preschool children.

STUDENT EMERGENCY INFORMATION

A *Medical Emergency/Information* card *MUST* be completed for each student who enrolls in the school each year. The emergency card indicates the address, telephone number, and doctor or person to contact in the event of a medical emergency. *Parents are requested to keep this card up-to-date in Parent Vue.*

It should also contain the name and address of an alternate place the child could go in case of an emergency closing of the school. Parents are urged to review the purpose of the card with their child. In doing so, the child will be reassured that there is a place to go when schools are closed for emergency reasons and no one is home.

HEALTH SERVICES/IMMUNIZATIONS SCHOOL VACCINATION REQUIREMENTS FOR ATTENDANCE IN PENNSYLVANIA SCHOOLS

FOR ATTENDANCE IN ALL GRADES CHILDREN NEED THE FOLLOWING:

- 4 doses of tetanus, diphtheria, and acellular pertussis* (1 dose on or after the 4th birthday)
- 4 doses of polio (4th dose on or after 4th birthday and at least 6 months after previous dose given) **
- 2 doses of measles, mumps, rubella***
- 3 doses of hepatitis B
- 2 doses of varicella (chickenpox) or evidence of immunity

** Usually given as DTP or DTaP or if medically advisable, OT or Td*

*** A fourth dose is not necessary if the third dose was administered at age 4 years or older and at least 6 months after the previous dose*

**** Usually given as MMR*

ON THE FIRST DAY OF SCHOOL, unless the child has a medical or religious/philosophical exemption, a child must have had at least one dose of the above vaccinations or risk exclusion.

- If a child does not have all the doses listed above, needs additional doses, and the next dose is medically appropriate, the child must receive that dose within the first five days of school or risk exclusion.
- If the next dose is not the final dose of the series, the child must also provide a medical plan (red and white card) within the first five days of school for obtaining the required immunizations or risk exclusion.
- If a child does not have all the doses listed above, needs additional doses, and the next dose is not medically appropriate, the child must provide a medical plan (red and white card) within the first five days of school for obtaining the required immunizations or risk exclusion.
- The medical plan must be followed or risk exclusion.

These requirements allow for the following exemptions: medical reason, religious belief, or philosophical/strong moral or ethical conviction. Even if your child is exempt from immunizations, he or she may be excluded from school during an outbreak of vaccine preventable disease

HEALTH SCREENINGS

Kindergarten	-	Physical Exam, Height and Weight, Vision and Hearing
Grade 1	-	Height and Weight, Vision, Hearing and Dental Exam
Grade 2	-	Height and Weight, Vision and Hearing Exam
Grade 3	-	Height and Weight, Vision, Hearing and Dental Exam
Grade 4	-	Height and Weight, Vision Exam
Grade 5	-	Height and Weight, Vision Exam

The school nurses will perform height, weight, vision, and hearing exams. It is suggested that physical and dental exams be done by your family doctor or dentist. If the necessary forms are not completed and returned to the school nurse, school exams will be conducted by the school physician and dentist.

Parents will be given notification, via their children, as to the approximate dates of all medical and dental examinations. If you wish to be present at any of these, you may do so by contacting the school nurse for an appropriate date and time. In all instances, parents will be notified of any abnormal findings obtained through the various testing programs.

MEDICATION

Students are prohibited from being in possession of any medication, including prescription drugs, over the counter (OTC) drugs, vitamins and supplements, on school grounds, on school buses, and at any school events or school-sponsored events.

The parent, legal guardian, designated responsible person and the student's physician are responsible for medications and their dosage and administration. The District reserves the right to check with the parent, legal guardian, designated responsible person, and/or the student's physician for confirmation of any student medication needs.

The District recommends that prescription and nonprescription medications be administered at home whenever possible. However, the District recognizes that some students have health situations which require that they receive medication during the day. Therefore, the District will permit the administration of prescription and nonprescription medication under specific protocols and procedures as outlined below.

Procedures

A. When possible, the parent or legal guardian is encouraged to come to the school to administer the required medication. If this is not possible, the medication will be administered by a school nurse, a health room assistant, or the building principal or an assistant principal.

B. Medication prescribed by a physician will be administered during school hours only in accordance with the physician's orders.

   a. Over the counter medications will be administered during school hours only if accompanied by physician's note authorizing administration. A parent/guardian note is also required specifying the medication, dosage and time to be administered.

   b. All medication must be received in the original bottle. Medication in baggies, or containers other than in the original labeled pharmaceutical container will not be administered.

C. A Physician's Recommendation for Medication form must be completed by the physician for any medication that may be administered in school throughout the school year. (See Appendix A in the back of this book)

D. The nurse and building administrator will determine the number of doses of medication that will be maintained in the health room at one time.

E. Whenever possible, the parent or guardian should bring the medication to the school health room. If a student is bringing medication to the school health room, he/she must take the medication directly to the health room upon arrival at school.

F. Self-managed administration of medications (such as asthma inhalers and epi pens) must meet established Board policy. Visit Policy 210.1 on the website or request a copy from the district administration office.

G. If it is necessary to administer emergency medication, the school nurse can administer only those medications for which the school physician or an individual's physician has authorized standing or emergency orders.

H. When the termination date for a medication is reached, the school nurse will return the medication to the parent or destroy the medication. No medication prescribed for a given student may be used to treat other students.

I. Parents/guardians are responsible for informing the school of any change in the health or medication of students. When changes occur, the parent/guardian must complete a new medication form

I. The school nurse will keep records of all medicine dispensed by her/him. These records will include the patient's name, the name of the medication, the dosage and the date and time of dispensations.

J. In accordance with the Pennsylvania Nurse Practice Act, the school nurse may refuse to administer a given medication. If the nurse exercises this option, he/she should meet with the building principal and appropriate Director to review the decision and the reason(s) behind it. Following this discussion, the nurse should contact the parents/guardians in a timely fashion.

K. Students in possession of patent (OTC), prescription or other types of drugs including vitamins and supplements which have not been registered with the school nurse will be considered to be in violation of this policy and possibly the Districts drug and alcohol policy, depending on the nature of the substance possessed. Disciplinary sanctions may include, but are not limited to, detention, suspension and/or expulsion.

L. The provisions of this policy are in effect for all District-sponsored activities and field trips and on all school buses.

M. The Greensburg Salem School District, in consideration of dispensation of prescription and nonprescription medication or

monitoring of the self-administration of prescription or nonprescription medication by school nurses or duly authorized agents of the Board who are employed by the District, hereby covenants and agrees to hold harmless and indemnify all such school nurses and duly authorized agents of the Board against any and all claims, damages, expenses, attorney's fees, suits, cause or causes of action in law or equity or any place howsoever which may be brought against any such negligent action or omission done or not done by such school nurse(s) and duly authorized agents of the Board in connection with said dispensation of prescription or nonprescription drugs.

For complete Board Policy on medications visit Policy 210 on the website or request a copy at the district administration office.

ACCIDENTS

Accidents occurring in school or on the way to or from school are to be reported to the teacher in charge, the office, or school nurse on the same day that the accident occurred. The parent or the person who is listed on the emergency card will be called in case of a serious accident. Please list two (2) persons who are available in your absence, have transportation and can assume temporary care of your child in case of illness or injury.

EMERGENCY PLAN

The need for planning and preparing for emergency care of accidental injuries and sudden illnesses is of extreme importance in the school. To be effective, responsibility must be designated and fixed in advance. The school principal is responsible for seeing that personnel are ready to carry out the necessary duties in the administration of first aid.

Although the school nurse is responsible for health care in the schools, teachers and other staff members are often the first on the scene of the accident and must be prepared to render first aid. The first aid kits in the elementary buildings are located in the nurse's office.

In the event that a student has an accident or becomes ill at school, the school has the responsibility of giving immediate attention to the case by:

A. Notifying the student's parents or guardian as they are primarily responsible for the care and disposition of their children. If the parent/guardian cannot be reached, the two persons listed on the emergency card as being permitted to assume temporary care of the child should be contacted. The child should not be sent home with anyone who is not on the emergency card or who the parent has not approved via writing or telephone.

B. Taking care of the student until the parent or medical authority assumes the responsibility.

C. In extreme cases, by calling 911 for the ambulance. This decision should be made by the school nurse; however, if the school nurse is not in the building, the decision should be made by the principal, assistant to the principal or head teacher.

D. Guiding parents, whenever necessary, to the source of treatment.

E. In obvious minor injuries (scratches, bruises, abrasions, slight cuts, blisters, etc.) the student will remain in school after first aid has been administered.

FIRST AID

The Greensburg Salem School District makes every effort to provide a safe school environment. If a child is hurt in an accident, first aid will be administered. The school interprets first aid as being the immediate temporary care given to an injured person. Children are to report any injury to the teacher.

In the event an injury or illness occurs that may require emergency ambulance service, the school district officials use prudent judgment in contacting ambulance service, but the parents and/or their insurance *(NOT THE SCHOOL DISTRICT)* will assume the cost of such emergency services.

ALLERGIC REACTION

In the case of a severe allergic reaction (anaphylaxis) with symptoms of flushing, apprehension, syncope, tachycardia, rash, urticaria, angioedema and respiratory difficulty including wheezing and/or dyspnea, the school nurse, school nurse assistant, principal, and/or head teacher may administer Epipen Jr. to an elementary or middle school student and Epipen Sr. to a high school student or adult. The ambulance should be called immediately with the onset of an anaphylactic reaction. When an Epipen is used, hospital care must be obtained immediately.

ALTERNATIVE MEDICATIONS

Vitamins, herbal extracts, homeopathic/alternative therapies, are not to be given to any student or staff member by the school nurses or any other school personnel. Only FDA approved medications are to be given in school, according to the district's medication policy.

Alternative medications including, vitamins and herbal supplements will only be administered to a student if the order is written by a licensed medical doctor.

EMERGENCY PREPAREDNESS

Refer to District Policy 800:805

The District, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by the Pennsylvania Emergency Management Agency and other applicable state requirements. The Board of School Directors shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health and the Pennsylvania Department of Education. The Board of School Directors shall ensure that emergency and evacuation drills are conducted at intervals required by state law.

Communicable and Infectious Diseases

Under the Pennsylvania Health Regulations, every teacher and principal must immediately exclude from school any child or other person "showing an unusual skin eruption, swelling about the neck suggesting mumps, soreness of the throat, or having symptoms of whooping cough or diseases of the eye."

All communicable and infectious diseases must be reported to the Board of Health. Some of these are listed below.

DISEASE AND INCUBATION PERIOD	FIRST SIGN	CONTAGIOUS FOR HOW LONG?	TIME EXCLUDED FROM SCHOOL
Chickenpox 12-21 Days (usually 13-17)	Slight fever; loss of appetite followed in 36 hours by small, raised pimples which become filled with clear fluid; rash common on scalp, back, and chest.	From 1 day before onset to 6 days after appearance of rash.	Minimum of 5 days; until all crusts are dried. Average of 10 days off.
GERMAN MEASLES 14-25 days (usually 18)	Mild "cold"; slight fever; sore throat; possible swollen glands; followed by fine pinkish rash on face, arms, and hands, spreading rapidly over body.	From onset of first symptom until rash disappears in 4-7 days.	Usually, 4 days from onset of rash, or as advised by the Dept. of Health.
MEASLES 7-14 days (usually 10)	Slight fever; red, watery puffy eyes; dry, hard cough. Small red spots with white centers in mouth; 3-4 days after first symptoms. Rash of large, itchy red blotches start at hair line and spread over body.	From 4 days before rash appears until at least 4 days after.	Minimum of 4 days from onset of rash, or as advised by the Dept. of Health.
MUMPS 11-26 days (usually 18)	Moderate fever; upper respiratory congestion; headache and vomiting followed by painful swelling of glands near ear and under jaw.	From 1-2 days before onset until all swelling disappears.	Usually 9 days from onset and until all swelling has gone down.
STREP THROAT-SCARLET FEVER 1-7 days (usually 2-5)	Fatigue, restlessness, and sometimes vomiting, followed by fever and sore throat; fine red rash indicates scarlet fever.	Uncertain; usually from first symptoms to complete recovery -14 days.	After 24 hours of treatment with prescribed medication. Must have written verification of physician's treatment.
WHOOPING COUGH 5-21 days (usually 7)	Low fever; dry cough; "cold" symptoms; later, spells of coughing which end with a noisy gasp.	From first symptoms of "cold" to 3 weeks after onset of cough.	Minimum of 5 days on prescribed medication. Must have written verification of physician's treatment.
IMPETIGO 4-10 days	Purulent skin lesion develops an orange tinged crust.	As long as lesion drains.	After 24 hours of medical treatment. Must have written verification of physician's treatment.
RINGWORM 10-14 days	Flat spreading ring-shaped lesions, reddish, dry and scaly or moist and crusted.	As long as lesions are present.	May return after first treatment. Must have written verification of physician's treatment. Area must be covered.
CONJUNCTIVITIS (Pinkeye) 24-72 hours	Irritation redness, discharge, itching of eye, Edema of lids. Sensitive to light.	During active infection.	Must be on medication for at least 24 hours. May not return until the eye is no longer red and does not have drainage. Must have written verification of physician's treatment for Conjunctivitis.
SCABIES Days to weeks	Lesions or rash prominent between fingers, spreads to rest of body, extremely itchy especially at night. Secondary infections from scratching.	Until treated.	Must have written verification of physician's treatment.
LICE Hatch in 2 weeks	Infestation of scalp; extreme itching; nits are small, silvery, teardrop shaped eggs attached to individual hairs.	Until lice and eggs are destroyed.	Until treatment confirmed. School nurse must inspect student before readmittance to school. Physician's note not sufficient for readmittance. Only school nurse will decide when student may return to school. All lice and eggs must be removed. Will reexamine in 7 days.
FIFTH'S DISEASE 4-14 days	May have slight fever, not very ill from this virus, rash occurs approximately 1 week after infected	Usually 1 week prior to onset off a raised warm rash predominantly on face. Lacy appearance on extremities, palms and soles of feet. - May come and go.	Until rash has been diagnosed as such.

- Students may be excluded from school if infected by contagious diseases not listed if the school physician so recommends.

Code of Conduct

RULES AND REGULATIONS FOR STUDENT BEHAVIOR

The Greensburg Salem School District believes that our schools should provide a varied environment conducive to learning the basic values and standards incorporated in the community. These include the development of self-discipline and individual responsibilities fundamental to a democratic society. Because irresponsible behavior and violations of good conduct can substantially disrupt or interfere with that kind of learning environment, it is necessary to establish and enforce consistent disciplinary regulations and procedures.

Accordingly, the following guidelines for student behavior were drafted after careful study by the Greensburg Salem School Board acting upon the recommendations of a representative group of faculty and administrators.

BEHAVIOR

Rules, procedures, and expectations are communicated to the students at the onset of each school year. The guiding principles for student behavior are respect others, property, and learning.

Each teacher will establish a set of guidelines and classroom rules within their classroom. Positive Interventions and consequences can be implemented by the classroom teacher at any time with students who do not effectively change their behavior. Behaviors specified in the Guidelines for Student Behavior or behavior deemed to be defiant, blatant disrespect and acts of aggression will result in an immediate referral to the office.

Middle school students go through many changes in their growth and development on a physical and emotional level. It is our hope to help all students understand the impact of their choice in their behavior towards their self and others and make positive choices to be respectful.

Students who develop a plan of actions and change their behavior will return to class without additional consequences. Continued incidents of repeated behavior within a class or across multiple classrooms can result in the following: student conference, parent contact, parent conference, classroom consequences, detention, or suspension.

Investigation Process for Allegations of Misconduct

1. A behavior concern or referral can be submitted to the Greensburg Salem School District personnel through multiple forms. Teacher reports are submitted to the principal and or counselor by written notification using a behavior referral form. If a behavior is immediately harmful to an individual the observed or reported misconduct may be reported by phone followed by written referral. Alleged misconduct can also be reported by students, parents, and community members. Students can report their concerns to a classroom teacher, guidance counselor or directly to the main office. Parents' and community members' concerns are received through various means of communication phone calls, personal visits and through e-mail.

2. Once a concern has been reported a school representative (Principal, Associate Principal, Guidance Counselor, or other school personal) will investigate the allegation of student misconduct through interviews with the reporting party, the alleged victim, and potential witnesses.

3. The information gathered through the investigation will be evaluated to determine the burden of proof and apply the components as outlined in the Guidelines for Student Behavior and the Safe Schools Policy.

4. Interventions resulting from the investigation can result but are not limited to in school discipline, counseling, behavior contracts, parental contact, loss of privileges, exclusion form an activity, counseling recommendations and referral to civil authorities.

STUDENTS RIGHTS

Human rights and equal opportunity are intended for every citizen according to the United States Constitution. Laws are designed to protect individual and group rights. They work well if (1) everyone knows the laws and (2) everyone respects and obeys the laws. The enforcement of the following regulations is in compliance with the procedures provided by law and the *Student Rights and Responsibilities Policy* as adopted by the school board. Parents are encouraged to become familiar with their children's rights by borrowing a copy of the *Regulations and Guidelines on Student Rights and Responsibilities* which is available in the principal's office and school library.

DEFINITIONS

A. Detention

Detention is held as needed in an assigned room before or after the regular school day. Every student who is assigned detention will report to the assigned room on the day(s) designated by the principal or teacher. The requirements for detention are promptness, silence, and constructive writing or studying. Detention may be assigned upon the recommendation of a teacher or the principal. Parents will be notified in advance of the detention. Transportation is the responsibility of the student or parent. Students are required to fulfill detention obligations in a timely manner. Students who do not attend detention can receive a suspension up to ten (10) days and an informal hearing can be held with the student and their parent/guardian. At this hearing, if an agreement to fulfill the detention obligation is reached, the additional days of suspension may be eliminated at the discretion of the administration.

B. Suspension

A suspension may be either in-school or out-of-school at the discretion of the administrator. Further, the student may not participate in any activity during the day or the evening of the suspension.

1. Temporary suspension means exclusion from school for an offense for a period of up to three (3) school days, by the principal, after an informal hearing. (An informal hearing consists of a phone call or written notification by the principal.) The informal hearing may be held immediately, and the student shall have the right to reply to the accusation. The parents or guardians of the student shall be notified of any temporary suspension.

2. Full suspension means exclusion from school for an offense for a period of up to ten school days, after an informal hearing. Refer to Student Discipline/Code of Student Conduct for additional information.

3. Bus suspension means students will be suspended from bus transportation by the principal, after notifying the parent for violation of the Bus Discipline/Safety Policy.

C. Expulsion

Expulsion means exclusion from school for an offense for a period exceeding ten (10) school days and/or may result in a permanent expulsion from the school rolls.

POLICY VIOLATIONS

The following actions and activities on the part of student shall be considered offenses and violations of the policies and regulations of the Greensburg Salem School District.

In any case where an offense or violation has occurred the administration shall always have the right to refer the offense or violation to the school board for board hearing and board action. (It should be noted by students, parents, and guardians that when an offense or violation is referred to the school board for board hearing and board action, the school board may suspend or exclude the student from school for a period exceeding ten (10) school days and may permanently expel the student from the school rolls.)

In any case when an offense or violation has occurred the administration shall always have the right to refer the offense or violation to the civil authorities and police, if the offense or violation constitutes a violation of the laws of the Commonwealth of Pennsylvania, for appropriate police and civil authority action.

In any case where an offense or violation constitutes a second or subsequent offense or violation for a particular student at any time while he or she is a student in the Greensburg Salem school system, the administration may impose penalties in addition to, or as alternatives to, the penalties specifically hereinafter listed for various offenses and violations.

In any case where an offense or violation has occurred, the student committing the offense or violation shall be fully and completely responsible for all damages caused by the student's actions including property damages and personal injuries.

The parents of the said student shall be responsible for all damages to the extent provided by the laws of the Commonwealth of Pennsylvania.

DRUG AND ALCOHOL POLICY VIOLATIONS

The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.

Please refer to policy 227 in the back of the handbook.

MEDICATION POLICY VIOLATION

Students in possession of (OTC), prescription or other types of drugs including vitamins and supplements which have not been registered with the school nurse will be in violation of the Medication Policy and possibly the Districts Drug and Alcohol Policy, depending on the nature of the substance possessed. Disciplinary sanctions may include, but are not limited to, detention, suspension and/or expulsion.

POSSESSION OR USE OF TOBACCO PRODUCTS & NICOTINE

The use or possession of tobacco products by students on any part of school property (which includes school buses) is strictly prohibited. Violation will result in the following:

1. A "look out" for smoker(s) — may be suspended up to one (1) day of suspension.

2. Possession of tobacco products, vaping products, and paraphernalia- On the first offense, the student will receive three (3) days of after school detention and be referred to the Smokeless Saturday Tobacco Cessation Program and must complete said program. Refusal to attend the Smokeless Saturday Tobacco Cessation Program will result in an out of school suspension for three (3) school days and a fine, as well as confiscation of said tobacco products. For a second offense, the student shall be suspended for three (3) school days and the product(s) will be confiscated. Any offense or violation concerning possession of tobacco products on school property or in a school bus shall be referred to the police for appropriate action. (Students, parents, and guardians should note that the District Magistrate has the right to impose a fine of up to $300.00 for this violation)

3. Tobacco, vaping, or any paraphernalia use on school property or in a school bus on the first offense, the student will receive three (3) days of after school detention and be referred to the Smokeless Saturday Tobacco Cessation Program and must complete said program. Refusal to attend the Smokeless Saturday Tobacco Cessation Program will result in an out of school suspension for three (3) school days and a fine, as well as confiscation of said tobacco products. For a second offense, the student shall be suspended for three (3) school days. Any offense or violation concerning smoking on school property or in a school bus shall be referred to the police for appropriate action. (Students, parents, and guardians should note that the District Magistrate has the right to impose a fine of up to $300.00 for this violation.

4. Consequences will include but not be limited to Smokeless Saturdays, prohibition from extra circular activities, detentions, suspensions, citations, and referral to the board of education for expulsion.

ARSON AND OTHER RELATED ACTIONS

1. **Setting Fires on School Property** — Any student setting a fire on school property shall be suspended for ten (10) school days. Any offense or violation concerning arson shall be referred to civil authorities and police for appropriate police and civil authority action.

2. **Setting off False Fire Alarms** — Any student setting off a false fire alarm shall be suspended for ten (10) school days. Any offense or violation concerning setting off false fire alarms shall be referred to the civil authorities and police for appropriate police and civil authority action.

3. **Tampering with Fire Extinguishers** — Any student tampering with a fire extinguisher shall be suspended for ten (10) school days and shall be required to pay for the cost of refilling the fire extinguisher if refilling is necessary.

4. **Bomb Scare** — Any student who initiates a bomb scare or who commits an illegal act with respect to, or in connection with, a bomb scare shall be suspended for ten (10) school days. Any offense or violation concerning a bomb scare shall be referred to the civil authorities and police for appropriate police and civil authority action.

Any of the above, may be referred to the Board of Education for a hearing.

LEAVING THE SCHOOL BUILDING WITHOUT PERMISSION

A student who leaves the school building without permission may be suspended for one (1) school day. Parents or guardians of the student shall be so notified.

DISRUPTION AND CLASSROOM BEHAVIOR

Any student who causes or acts in such a manner as to cause a disruption of the classroom or the normal functioning or purpose of the school may receive consequences including but not limited to detention or suspension. Moreover, students who are continuously disruptive and/or uncooperative in the classroom may be removed from class at the discretion of the administration.

Students who refuse to comply with a teacher directive and who knowingly and openly defy teacher authority may be referred to the school board for further action.

DISRESPECT/DEFIANCE

A student who commits the offense or violation of disrespect may receive consequences from school at the discretion of the administration.

FAILURE TO COMPLY WITH ADMINISTRATOR OR TEACHER DIRECTIVE

Any student who fails to comply with a directive of an administrator or teacher with respect to accompanying that individual to an office or specified area and/or submit to a search of the individual and/or his/her items may be referred to the board of education for a disciplinary hearing. Leaving the school premises/area to avoid questioning or search shall constitute a violation of this provision.

ASSAULT ON SCHOOL EMPLOYEE OR HIS/HER PERSONAL PROPERTY

A student who assaults a school employee or his or her personal property shall be suspended for up to ten (10) school days. A student who knowingly and intentionally assaults a school employee or his or her personal property may be referred to the school board for board hearing and board action.

DESTRUCTION/DEFACING SCHOOL PROPERTY

A student who destroys or defaces school property may be suspended from school at the discretion of the administration.

FIGHTING

Any student who is fighting may be suspended for three (3) days and may be referred to the civil authorities for fines.

HARASSMENT OR EXTORTION

Students who harass or intimidate others for any reason, including vindictiveness or gain, shall be suspended.

STEALING

A student who steals may be suspended at the discretion of the administration.

INAPPROPRIATE LANGUAGE

Inappropriate language will not be tolerated. Students using obscene language, making racial or ethnic slurs or other derogatory comments will be subject to disciplinary action which may include detention or suspension dependent upon the nature of the violation.

PUBLIC SHOW OF AFFECTION

Demonstration of affection is the most personal of matters and should be based on genuine personal relationships. Good taste and common sense require that you keep any show of affection private by not permitting yourselves any privileges in the presence of other people. Furthermore, most people find it very embarrassing to be subjected to the public demonstrations of others. Violations may result in disciplinary action.

CAFETERIA

A student who violates any cafeteria rule will be subject to disciplinary action which may include loss of cafeteria location privileges, detention and or suspension dependent upon the nature of the violation.

CIRCUMVENTING HEALTH ROOM PROCEDURES

The school nurse (or, in her absence, a building administrator) will decide as to whether a students' health condition warrants an early dismissal. The use of cell phones or other means of communication to circumvent health room early dismissal procedures may result in disciplinary action.

VIOLATING LAWS OF THE COMMONWEALTH OF PENNSYLVANIA

Any student who acts in such a manner that such actions constitute a violation of any of the laws of the Commonwealth of Pennsylvania may be suspended at the discretion of the administration.

WEAPON VIOLATION

Any student found in possession of a weapon regardless of intent, may be reported to the local police, scheduled for an informal hearing, cited for a ten (10) day out-of-school suspension, and presented to the Board for a formal expulsion hearing in accordance with the Pennsylvania School Code and due process requirements. Any discipline involving a special education student will be subject to provisions of the Federal Individuals with Disabilities Education Act and accompanying Commonwealth law and regulations. Refer to the Weapons Policy for additional information.

TERRORISTIC THREAT

Any student making terroristic threats will be subject to disciplinary action which may include suspension and/or expulsion students will also be referred to civil authorities. Refer to the Terroristic Threat Policy for additional information.

BULLYING/CYBER BULLYING VIOLATION

Instances of bullying/cyber bullying will result in detention or suspension dependent upon the nature of the violation. Refer to the Bullying/Cyber Bullying Policy (policy 249).

ELECTRONIC DEVICE VIOLATION

Cell phones are prohibited (kept in backpack/shut off) by students during the school day in District buildings, on District property and while students are attending school-sponsored events is prohibited unless authorized by a staff member for educational purposes. Infractions may result in but not limited to confiscation of the device, contact parent/guardian for retrieval, detention, or suspension at the discretion of an administrator. Refer to the Acceptable Use of Internet, Computers and Network Resources (policy 815) for additional information.

CLASSIFICATION OF DISRUPTIVE BEHAVIOR AND DISCIPLINARY RESPONSES FOR ELEMENTARY STUDENTS

The following will be used in guiding responses to misconduct:

Level I – Minor misbehavior on the part of the student which impedes orderly classroom procedures of the school. These misbehaviors can usually be handled by an individual staff member, but sometimes require the intervention of other school supports:

VIOLATIONS

- Failure to put forth effort to do his/her best work
- Inappropriate language/ conversations
- Disrespectful to students/adults
- Disrupting class
- Failure to follow directives
- Cheating
- Lying and/or giving false information
- Running in the hallways and/or leaving assigned area
- Pushing or striking another student
- Throwing objects – paper, school materials, snowballs
- Dress code violations
- Bus or bus stop misbehavior
- Lunchroom misbehavior
- Restroom misbehavior
- Recess misbehavior
- Tardiness
- Absenteeism

DISCIPLINARY OPTIONS/RESPONSES

- Verbal reprimand
- Written behavior reflection
- Withdrawal of privileges
- Counseling or SAP referral
- Detention
- Structured/supervised work time
- Separation from peers/class
- Behavior Contract

Level II – Misbehavior which frequently or seriously tends to disrupt the learning climate of the school. These infractions, which usually result from the continuation of Level I misbehaviors, require the intervention of personnel on the administrative level because the execution of Level I disciplinary options have failed to correct the situation. Also, included in this level are misbehaviors which do not represent a direct threat to the health and safety of others, but whose educational consequences are serious enough to require corrective action on the part of the administrative personnel.

VIOLATIONS

- Extreme Level I misbehavior
- Continued Level I misbehavior
- Harassment or Bullying
- Cutting class
- Forged parent notes/excuses
- Repeated tardiness
- Repeated absences
- Fighting or spitting
- Leaving school property without permission

DISCIPLINARY OPTIONS/RESPONSES

- Verbal reprimand
- Written behavior reflection
- Withdrawal of privileges
- Counseling or ESAP referral
- Detention
- Structured/supervised work time
- Separation from peers/class
- Behavior contract
- Short term suspension (1-3 days)

Level III – Acts directed upon persons or property, but whose consequences do not seriously endanger the health or safety of others in the school. These acts might be considered criminal, but most frequently can be handled by the disciplinary mechanism in the school. Correction measures which the school should undertake, however, are dependent upon the extent of the school's resources for remediating the situation in the best interest of all the students.

VIOLATIONS

- Extreme Level II misbehavior
- Continued Level II misbehavior
- Assault/Battery
- Threats to others
- Petty theft (stealing)
- Vandalism of school property
- Use of tobacco products, nicotine or electronic nicotine delivery systems

DISCIPLINARY OPTIONS/RESPONSES

- Removal from class
- Loss of privileges
- Parental conference
- Counseling/SAP referral
- Reimbursement for damages
- Long term suspension (3-10 days)

Level IV – Acts which result in violence to another person or property or pose a direct threat to the safety of others in the school. These acts are criminal in nature, and are so serious that they always require administrative actions which result in the immediate removal of the student from school, and the intervention of law enforcement authorities.

VIOLATIONS

- Extreme Level III behavior
- Repeated violations from previous levels
- Setting off fire alarm
- Tampering with fire extinguishers
- Setting fire on school property
- Bomb scare
- Assaulting a school employee or his/her personal property
- Extortion
- Knowingly possessing, handling or transmitting a weapon or dangerous instrument
- Furnishing/selling/possessing alcohol products
- Furnishing/possessing or selling controlled substances

DISCIPLINARY OPTIONS/RESPONSES

- Long term suspension (3-10 days)
- Expulsion
- Criminal prosecution
- Parental conference
- Reimbursement for damages
- Referral to outside agency

GREENSBURG SALEM SCHOOL DISTRICT POLICIES

There are a number of Greensburg Salem School District Policies that parents and guardians should be familiar with in regard to student education, discipline, and safety. Please refer to the GS website under School Board policies, for specific details regarding the following policies:

- Immunizations And Communicable Diseases – 203
- Attendance - 204
- Medications – 210
- Possession/Administration Of Asthma Inhalers/Epinephrine Auto-Injectors – 210.1
- Student Discipline – 218
- Weapons – 218.1
- Terroristic Threats – 218.2
- Student Complaint Process – 219
- Student Expression/Distribution And Posting Of Materials – 220
- Tobacco And Vaping Products – 222
- Searches – 226
- Controlled Substances/Paraphernalia – 227
- Student Fundraising - 229
- Suspensions And Expulsion – 233
- Student Rights And Responsibilities – 235
- Electronic Devices - 237
- School Wellness – 246
- Hazing – 247
- Bullying/Cyberbullying – 249
- Homeless Students – 251
- Educational Stability For Children In Foster Care – 255
- Transportation – 810
- Transportation – Video/Audio Recording – 810.2
- Acceptable Use Of Internet, Computers And Network Resources – 815
- Web Publishing – 815.1
- Suicide Awareness, Prevention, And Response – 819
- Volunteers – 916
- Parental/Family Involvement – 917
- Parent and Family Engagement – 918

Education for Homeless Children and Youth (Act of 2001)

Education for Homeless Children and Youth (Act of 2001) The McKinney-Vento Homeless Assistance Act was established in 1987 and amended by Every Student Succeeds Act of 2015. The Act defines the term "homeless children and youths" as individuals who lack a fixed, regular, and adequate night time residence, including:

- Children and youth sharing the housing of other persons due to loss of housing (doubled-up), economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds; are living in emergency or transitional shelters, are abandoned in hospitals or are awaiting foster care placement

- Children and youth who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings

- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings; and

- Migratory children to include immigrant children who qualify as homeless because they are living in circumstances described above.

The federal mandate ensures that homeless children and youth have access to the same free and appropriate public education as other children. Children who are homeless may qualify for assistance with school lunch, school supplies, tutoring and transportation so that they can remain in their school of origin. If you believe that your child may qualify for this service, please contact the principal of your child's school.

Elizabeth Craig
Homeless Liaison
724-832-2885
elizabeth.craig@gslions.net

APPENDIX

Student Excuse Forms

Private Request for Administration of Medication During School Hours Form

Physical Exam Form

School Calendar 2026 - 2027

Greensburg Salem School District
Student Excuse Form

Student's Name_____

Teacher_____ Grade_____

School_____

Was absent from school on: date(s)_____

_____

Because: _____

_____

_____

_____

_____ ___/___/___
Signature of Parent Date

Failure to provide the school with a written excuse for a child's absence will result in the absence being recorded as unexcused.

Greensburg Salem School District
Student Excuse Form

Student's Name_____

Teacher_____ Grade_____

School_____

Was absent from school on: date(s)_____

_____

Because: _____

_____

_____

_____

_____ ___/___/___
Signature of Parent Date

Failure to provide the school with a written excuse for a child's absence will result in the absence being recorded as unexcused.

Greensburg Salem School District
Student Excuse Form

Student's Name_____

Teacher_____ Grade_____

School_____

Was absent from school on: date(s)_____

_____

Because: _____

_____

_____

_____

_____ ___/___/___
Signature of Parent Date

Failure to provide the school with a written excuse for a child's absence will result in the absence being recorded as unexcused.

Greensburg Salem School District
Student Excuse Form

Student's Name_____

Teacher_____ Grade_____

School_____

Was absent from school on: date(s)_____

_____

Because: _____

_____

_____

_____

_____ ___/___/___
Signature of Parent Date

Failure to provide the school with a written excuse for a child's absence will result in the absence being recorded as unexcused.

Greensburg Salem School District

PRIVATE REQUEST FOR

ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS

High School
65 Mennel Drive
Greensburg, PA 15601
P:724-832-2960
F:724-832-2926

Middle School
301 North Main Street
Greensburg, PA 15601
P: 724-832-2930
F: 724-689-0029

Hutchinson Elementary
810 Welty Street
Greensburg, PA 15601
P:724-832-2885
F:724-832-2874

Metzgar Elementary
140 CC Hall Drive
New Alexandria, PA 15670
P:724-668-2237
F:724-668-8297

Nicely Elementary
55 McLaughlin Drive
Greensburg, PA 15601
P:724-832-2868
F:724-832-2860

PUPIL'S NAME_____

TEACHER _____ GRADE _____ BIRTHDATE ___ /___ /___

It is our procedure to request that medication be taken prior to or after school hours whenever possible. If it is essential that the child receive the medication(s) during school hours, please complete the following information. The fact that this is a service or accommodation which the school is not legally required to perform is recognized by all parties signing this form, and in so signing they waive all liability suits, and claims of whatever nature or kind, which might arise out of these arrangements.

The following information should be completed and signed by your physician.
Parents should then sign where indicated and return this form to the school nurse as soon as possible.

Diagnosis (Condition for which medication is being taken). _____

Medication _____

Dosage_____

Times to be given in school_____

How long will the pupil be taking this medication? _____

Possible side effects_____

Please bring no more than a one (1) day supply of the medication in the original container with the original label from the pharmacy on it. A note from the parent should accompany the medication stating medication dosage(s) and time(s).

Physician's signature_____

Physician's address_____Physician's phone Date ____/____/____

Parent's signature _____

Parent's address _____

Parent's phone _____ Date ____/____/____

H511.336 (Rev 5/02)

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF HEALTH

PRIVATE PHYSICIAN'S REPORT OF PHYSICAL EXAMINATION OF A PUPIL OF SCHOOL AGE

DATE _____ 20____

NAME OF SCHOOL _____ GRADE ____ HOMEROOM _____

NAME OF CHILD			DATE OF BIRTH	SEX
Last	First	Middle		☐ M ☐ F

ADDRESS

No. and Street	City or Post Office	Borough or Township	County	State	Zip Code

MEDICAL HISTORY
IMMUNIZATIONS AND TESTS

VACCINE	DOSES Enter Month, Day, and Year each immunization was given			BOOSTERS & DATES	
Diphtheria and Tetanus (Circle): DTaP, DTP, DT, TD	1 / /	2 / /	3 / /	4 / /	5 / /
Polio (Circle): OPV, IPV	1 / /	2 / /	3 / /	4 / /	5 / /
Measles, Mumps, Rubella	1 / /	2 / /			
Hepatitis B	1 / /	2 / /	3 / /		
HIB	1 / /	2 / /	3 / /		
Varicella	1 / /	2 / /	Varicella Disease or Lab Evidence Date: _____		
Other: _____					

☐ MEDICAL EXEMPTION The physical condition of the above named child is such that immunization would endanger life or health
☐ RELIGIOUS EXEMPTION (Includes a strong moral or ethical conviction similar to a religious belief and requires a written statement from the parent/guardian)

If Applicable:

Tuberculin Tests Date Applied	Arm	Device	Antigen	Manufacturer	Signature
Date Read	**Results (mm)**		**Signature**		

Follow-Up of significant tuberculin tests:
Parent/Guardian notified of significant findings on _____.

Result of Diagnostic Studies: _____.
Preventive Anti-Tuberculosis – Chemotherapy ordered. ☐ No ☐ Yes _____ Date

Private Physician Report of Physical Exam – (04/09) 5011456

Significant Medical Conditions (√)
If Yes, Explain

	Yes	No	
Allergies	☐	☐	_____
Asthma	☐	☐	_____
Cardiac	☐	☐	_____
Chemical Dependency	☐	☐	_____
Drugs	☐	☐	_____
Alcohol	☐	☐	_____
Diabetes Mellitus	☐	☐	_____
Gastrointestinal Disorder	☐	☐	_____
Hearing Disorder	☐	☐	_____
Hypertension	☐	☐	_____
Neuromuscular Disorder	☐	☐	_____
Orthopedic Condition	☐	☐	_____
Respiratory Illness	☐	☐	_____
Seizure Disorder	☐	☐	_____
Skin Disorder	☐	☐	_____
Vision Disorder	☐	☐	_____
Other (Specify)	☐	☐	_____

Are there any special medical problems or chronic diseases which require restriction of activity, medication or which might affect his/her education? If so, specify _____

Report of Physical Examination (√)

	Normal	Abnormal	Not Examined	Comments
▪ Height (inches)				
▪ Weight (pounds) BMI				
▪ Pulse ( )				
▪ Blood Pressure				
▪ Hair/Scalp				
▪ Skin				
▪ Eyes/Vision				
▪ Ears/Hearing				
▪ Nose and Throat				
▪ Teeth and Gingiva				
▪ Lymph Glands				
▪ Heart – Murmur, etc				
▪ Lung – Adventitious Finding				
▪ Abdomen				
▪ Genitourinary				
▪ Neuromuscular System				
▪ Extremities				
▪ Spine (Presence of Scoliosis)				

_____
Date of Examination

_____ _____
Signature of Examiner **PRINT** Name of Examiner

_____ _____
Address Telephone Number

Private Physician Report of Physical Exam – (04/09) 5011456

GREENSBURG SALEM SCHOOL DISTRICT

2026 - 2027 School Calendar

August '26

Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	School Begins August 24				

September '26

Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October '26

Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November '26

Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December '26

Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January '27

Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February '27

Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March '27

Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April '27

Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May '27

Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	May 27 Last Day of School				

August 18 & 20.....In-Service Day
August 19.....Act 80 - No School
August 21.....No School for Staff
August 24.....First Day of School
September 7.....No School
October 12.....Act 80 - No School
October 23.....End of Marking Period 1
November 13.....In-Service Day
November 25.....Early Release K-12
November 26-30.....Thanksgiving Break
December 23.....Early Release Day
December 24 - January 3.....Christmas Break
January 11.....End of Marking Period 2

January 15.....Early Release Day
January 18.....In-Service Day
February 15.....Snow Make-up Day # 1
No School
March 17.....End of Marking Period 3
March 24.....Early Release K-12
March 25-30.....Easter Break
April 16.....Act 80 - No School
May 7.....Senior Project Day
No School K-11
May 14..... Snowl Make-up Day # 2
No School
Prom
May 27.....Early Release
Last Day of School/Commencement
May 28.....In-Service
Commencement Rain Date

School Closed/ Holidays
In-Service
Act 80 Day

First and Last Day of School
End of Marking Period
Early Release Day K-12

Updated 4/24/2026