East Oldham Middle School

1201 Hwy 22 Crestwood, KY 40014

Main Office: (502) 222-8480 FAX: (502) 222-8489

Website: www.oldham.kyschools.us/eoms
Facebook: EOMSPatriots
Instagram: @EastOldhamMiddleSchool

Craig Grimm - Principal
Maggie Madrick – Associate Principal
Jen Tarbet – Assistant Principal
Carrie May - Director of Guidance
Brandon Murphy - Guidance Counselor
Cheryl McCall - Library Media Specialist
Beth Kays + Erin Crawford - Interventionists

Tricia Cheatham - Office Manager
Jennifer Ronan - Bookkeeper
Colleen Petschke - Guidance Secretary
Emily Wolfenbarger - Receptionist
Marci Wall - Attendance Clerk
Heather Manahan – Instructional Coach
Kendall Ross - GATES Coordinator

School Mascot

School Letter Logo

School Hours

East Oldham Middle School facilities operate at the following times:

School Office	8:00am - 4:00pm	Monday – Friday
Instructional Day	8:45am - 3:45pm	Monday – Friday
Media Center	8:15am - 3:45pm	Monday – Friday
Extracurricular	As Scheduled	

Students may arrive at school in the morning no earlier than 7:45 A.M.

We are… EAST!

It is with a real sense of pride that we welcome you to East Oldham Middle School. The school colors are red, navy and white and our mascot is the Patriot. Our all-encompassing theme is “Patriot Pride” and we strive to incorporate our core values of "PRIDE" (Perseverance, Respect, Integrity, Dependability, Enthusiasm) into every aspect of our school. EOMS offers a wide variety of activities for its students not only through classes, but also through our extracurricular offerings.

Our goal is for each parent and student to feel that EOMS is their school, and for them to contribute to its success in all available ways. We are hopeful that through your effort and cooperation, the years spent at EOMS may become some of the most meaningful, successful, and enlightening years of your life. We are here to help you in any way possible. We wish you the best of luck and welcome you to…

EAST OLDHAM MIDDLE SCHOOL

VISION
Dreams Awakened. Creativity Unleashed. Futures Forged.

MISSION
At East…

We inspire students to develop moral courage, foster critical thinking skills, and nurture intellectual curiosity.

We embrace innovation as a pathway to learning and growth where failure ignites passion and purpose.

We empower leaders to shape the future, committed to making a positive impact on their communities and on the world.

CORE VALUES
In our EAST OLDHAM community, we agree to demonstrate PRIDE through…

PERSEVERANCE
* providing multiple ways to learn when students struggle
* using the power of praise to achieve positive results.

RESPECT
* showing highest regard for self, others, school, community and country
* fostering relationships recognizing individuals for his/her skills and qualities

INTEGRITY
* modeling highest principles and morals and setting high expectations for our students and ourselves
* inspiring students and staff to give their best effort.
* accepting responsibility for students’ successes and failures.

DEPENDABILITY

* providing a safe, caring and reliable school environment.
* communicating with parents and students our guidelines and expectations.

ENTHUSIASM

* celebrating success and encouraging each other.
* always doing what is best for students.
* encouraging members of our school community to support and participate in extracurricular activities.

Section 1- School Hours + Attendance

SCHOOL HOURS

Students may start arriving at school at 7:45am and must report to the gym. ***The building is not open and supervision is not provided prior to 7:45 am.*** Students will be permitted to go to the cafeteria starting at 8:15a for breakfast, but are not permitted in teacher classrooms prior to 8:35 am unless escorted by a teacher. The school day starts at 8:45am and ends at 3:45pm.

If not riding the bus home in the afternoon, students should be picked up at the conclusion of the school day. ***Supervision is not provided after school, and students are not permitted to stay at school for extra-curriculuars that start after 4:15pm.*** If students are left at school unattended, the opportunity to participate in extracurricular activities, *or other privileges*, may be withdrawn.

ATTENDANCE

Research indicates one of the key ingredients of success is regular attendance. Absences can have a negative effect on a student's performance because the work cannot always be duplicated due to the nature of the instruction provided. This policy is not intended to be punitive, but to stress the importance of regular attendance.

We expect all students to be in school every regular school day. If it is necessary for you to be absent from school, please call the office at 502-222-8480 before 8:45a.m. Absent students, out of school more than 50% of the day, may not participate in any regularly scheduled school activities including extra-curricular activities.

EOMS will follow Board Policy regarding attendance. Absences will be considered "excused" if a parent/dr. note is received within the allowable window. If the student fails to bring a parent/physician note, the absence will be marked as unexcused. ***Students will have five (5) school days upon their return to school to bring in an acceptable note to change the absence to the excused category***. Absences due to suspension from school are unexcused.

According to the Oldham County Board of Ed. policies, absences are classified in the following ways:

Excused Absence

- Illness of the student
- Death or serious illness of immediate family
- Physician's appointment
- Religious Observation (documentation must be provided)
- Educational enhancement opportunities – The excused absence form must be submitted to the attendance clerk **five days prior** to leave for approval.
- Other excused absences granted by OCBE policy or state statute

Unexcused Absence

- Family trip/vacation
- Suspension
- Child care of siblings and/or relatives

According to Board Policy, a student may accumulate a total of **eight** full day absences per year using a parent note.. Any additional absences must be accompanied with a physician's authorization note or other credible proof in order for it to be excused. If a student accumulates an excessive number of unexcused absences or tardies, he/she will be reported to the Director of Pupil Personnel (DPP) for further inquiry, consideration of other programming or placement, and/or referral to the juvenile justice court system. See OCBE policy for additional information.

Family trips are strongly discouraged during the academic school year. If trips are planned necessitating a student's absence, written notification must be provided to the office so attendance records may be updated accordingly. It is the student and/or parent's responsibility to contact teachers regarding assignments given during the absence. Parents are asked to be mindful of the fact that the last day of school is tentative based on weather emergencies. Caution is advised when scheduling trips immediately after the tentative last day of the school year. *Please see the schedule of possible make-up days added to the end of the year.*

MAKE UP WORK
Any time an absence occurs, students are responsible for all class work missed and should ask for assignments, notes, projects, etc. upon their return to school. Per policy, required work must be submitted to individual teachers within the same number of days a student was absent plus one day. For extended absences, students or parents may contact teachers via phone or email to request homework assignments. All teacher emails are available on the EOMS website.

TRUANCY
State law requires students to attend school every day school is in session unless they have a justifiable reason for their absence. The parent/guardian/custodian is responsible for keeping the child in regular school attendance. Any student who is truant may be referred to the Department of Pupil Personnel.

LATE ARRIVALS
The school day BEGINS at 9:00 a.m. sharp and ends at 4:00 p.m. All students are expected to be prepared for their first class to begin promptly at 9:00 a.m. Parents MUST sign in any late arrivals in the front office.

Tardies to school or leaving from school are classified as either excused or unexcused.

Excused Tardies include but are not limited to
- Medical appointments- note **must** be provided
- Illness

Unexcused Tardies include but are not limited to
- Missed bus
- Child care for siblings and/or relatives
- Traffic, car problems and/or personal transportation issues
- Oversleeping
- Finishing homework/projects
- Passports

EARLY DISMISSALS
If an adult other than the parent is to pick up a student, the custodial parent must send written notification identifying the person, the reason for the dismissal, and the time of the dismissal. The school **requires** identification of any person who comes to get a student, and the school reserves the right to refuse to release a student to anyone other than to the custodial parent. On the day of an early dismissal, the student should notify the teachers of this dismissal and obtain assignments for the next day.

Section 2- Conduct + School Procedures

CONDUCT
Simply put, we expect you to demonstrate your personal best every day. This includes the way in which you conduct yourself, the way in which you represent yourself and your family, and the way you treat others. Every student is expected to comply with all aspects of the Oldham County Board of Education Code of Acceptable Behavior and Discipline. You should especially refer to OCBE Policy 9068. The OCBE document outlines specific rules and regulations as well as describing consequences for misbehavior that apply to East Oldham Middle School and to every Oldham County School.

COURTYARD ACCESS
Students may use the courtyards during designated periods with adult permission and supervision. At no time may students be in a courtyard area without supervision.

SOLICITATION
Students at EOMS are not to engage in any type of trading, buying, or selling of articles to one another on school property unless they have permission from the principal. Students caught in violation of this policy will forfeit any product they are selling/trading/buying in addition to any money made while on school property. Both the product and money will be donated to charity.

HOMEWORK POLICY
Homework policies may vary based on grade-level team or individual classroom expectations. Students are responsible for knowing and following homework expectations per the guidance of the classroom teacher.

HALL PASSES
Students are not permitted in the halls during class periods unless they are with a teacher or have the appropriate hall pass from an authorized staff member. Verbal permission or other forms of passes are not sufficient for students to be in the hall. Students will be returned to class. Repeated offenses will result in disciplinary consequences.

BACKPACKS
Students are NOT permitted to carry backpacks, shoulder bags, purses, fanny packs, or any other item to carry personal belongings during the school day. Schools will place all of their belongs and bags in their locker prior to 9:00a, and will only carry the necessary materials needed for class. Hall passing periods provide students the opportunity to swap out class materials as needed.

PUBLIC DISPLAYS OF AFFECTION
Public displays of affection (i.e.kissing, hugging, excessive touching etc.) are not permitted at any time on school grounds.

BUS
Students referred to the office for bus incidents may lose the privilege of riding the school bus for a period of time or for the remainder of the school year based on the severity of the offense.. Parent

contact will be made via: phone, notice sent home by student or mailed home. See OCBE Policy 9068 for additional information.

DANCES / BEHAVIOR CELEBRATIONS / SPECIAL EVENTS
EOMS will host multiple events (both during and after school) each year. Students may be restricted from these events for absences at school that day, behavior violations and/or academic deficiencies including missing assignments or failing grades. These events are for EOMS students only, and EOMS students are not permitted to bring guests with them.

Section 3-Dress Code



Purpose: East Oldham Middle School expects that all students will dress in a way that is appropriate for the school day. Student dress choices should respect the District's intent to sustain a community that is inclusive and diverse. The primary responsibility for a student's attire resides with the student and their parent(s) or guardian(s). The school district is responsible for seeing that student attire does not interfere with the health or safety of any student, student attire does not contribute to a hostile or intimidating atmosphere for any student, and dress code enforcement does not reinforce or increase marginalization or oppression of ANY group.

Minimum Requirements:

1. Dress for success! Clothing and shoes must be suitable for all scheduled classroom activities including physical education, science labs, the Design Thinking Lab, and other activities where unique hazards exist.

2. Private parts/areas must be covered in all positions of movement. This includes the midriff area.

3. Fabric covering all private parts/areas must not be see through.

4. Headgear including, but not limited to, hats, hoods, and caps are

not allowed unless permitted for religious, medical, or other reasons approved by school administration (ex. spirit days).

5. Shoes must be worn at all times and should be safe for the school environment.

Additional Requirements:

- Clothing may not depict, advertise or advocate the use of alcohol, tobacco, marijuana or other controlled substances.
- Clothing may not depict or imply pornography, nudity, or sexual acts, or represent any brands that promote such acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected groups. Clothing may not depict or advertise weapons of any kind.

Dress Code Enforcement

- All teachers will be informed of the dress code and know clearly what it states.
- All students will be informed of the dress code at the beginning of the school year, and it will be included in the Student Handbook.
- Students in violation of the EOMS Dress Code will be spoken to and offered garments deemed appropriate. If appropriate garments are not available, the parent or guardian will be notified to bring a change of clothing.

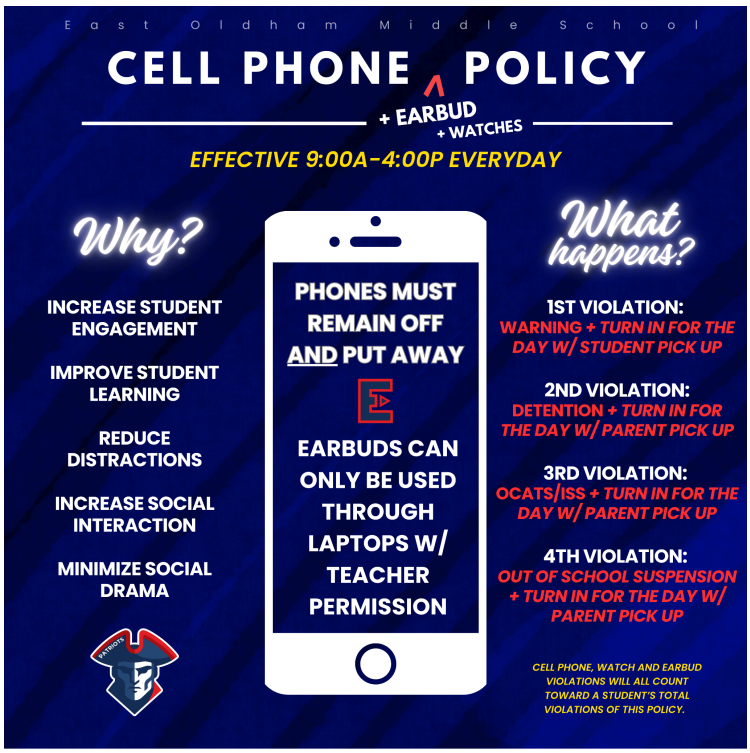
- If a student is in violation of the dress code, the following action(s) will be taken:
    - First offense - Warning
    - Second offense - Call Home
    - Third offense - Lunch Detention
    - Fourth offense (and other offenses after) - Office Referral for Defiance
    - NOTE: If the student's attire threatens the health or safety of any other person, then discipline for dress violations will be consistent with discipline policies for similar non-dress violations.
- If a student refuses to comply with a request to meet dress code requirements, parents will be notified and the student removed from school until they meet the requirements.

EOMS reserves the right to modify the dress code to meet the needs of students.

Section 4 - Electronic Devices

ELECTRONIC DEVICES + MATERIALS NOT APPROPRIATE FOR SCHOOL

All students are discouraged from bringing any articles or materials to school that are of a non-instructional nature and/or cause any disruptive activity. When allowed, students may listen to their own personal music device on the bus or in the gym, library, or cafeteria **before** school starts. **These items must be turned off and in the student's locker between 8:45am and 3:45pm**.



Cell phones, cellular/bluetooth watches, headphones of any kind, IPods, electronic games, bluetooth devices, or other communication or listening devices are not to be seen, turned on, or used during the instructional day. OCBE policy stipulates: Any school employee who discovers a student in possession of a personal telecommunications device, in violation of the policy, shall report it to an administrator at the school. Students possessing such devices will follow the following guidelines:

First violation-Student must turn over the device to the front office who will return it to the students at the end of day.
Second violation-Detention + Parent/Guardian pick up.
Third violation-OCATS/ISS + Parent/Guardian pick up.
Any additional violations-Out of School Suspension + Parent/Guardian pick up.

Electronic devices are permitted prior to 8:45 a.m. and after 3:45 p.m. **All devices are brought in at the student's own risk; the school will not be responsible for the investigation of the damage, theft and/or loss of electronic devices.**

Section 5 - Extracurricular Activities

EXTRA CURRICULAR OPPORTUNITIES
A key to student success at East Oldham Middle School will be active participation in extracurricular activities. East Oldham Middle School promises to be alive with numerous offerings for our students. We encourage every student to participate in at least one extracurricular activity. Students participating in sports must have a current sports physical on file with the front office.

ACADEMIC REQUIREMENTS
The OCBE requires all students to maintain specific academic expectations in order to participate in any extracurricular activity. All students who participate in an extra curricular will have their grades reviewed each week on a pass/fail basis. EOMS students are expected to maintain a passing grade in ALL core classes and ALL Related Arts classes.

EXTRA CURRICULAR CODE OF CONDUCT - *SBDM Policy 9002*
All EOMS students who participate in an extracurricular activity are bound by the Extracurricular Code of Conduct policy. All students and parents are strongly encouraged to read this policy and familiarize themselves with the high level of expectations in place for our student participants.

Section 6 - Fees

FEES
The OCBE requires fees to be paid upon registration. These fees are established by the OCBE and include fees for classroom resources, instructional materials, classroom supplies, workbooks, licenses, technology, etc.

Section 7 - Cafeteria Policies

BREAKFAST
Breakfast is served daily from 8:15 a.m.to 8:45 a.m.

LUNCH
All students are encouraged to eat lunch. Students may bring their lunch from home or they may purchase lunch from the cafeteria. Students are expected to follow the guidelines for appropriate use of the cafeteria facilities in order to have a safe and enjoyable experience during the lunch break.

Parents may not bring their child takeout from restaurants, or provide any students with food for birthdays, celebrations, etc. Any food items delivered in violation of this expectation will be thrown away.

Middle/High School breakfast and lunch costs can be found on the Oldham County website under Nutrition Services.

Free and Reduced-Price Meal Application:
https://www.oldham.kyschools.us/Content2/free-reduced-price-school-meals-information

Menu information for each school will be located at https://schools.mealviewer.com/district/OldhamCountySchools,KY . There are ongoing production and supply issues with many of our vendors. The menus are subject to change due to availability of products, but we will do our best to keep the menus updated to the best of our ability.

In order to reduce waste, we will be implementing Offer Versus Serve. This means students may choose the items that they wish to take to create a complete meal. They do not have to and should not take all items offered unless they intend to consume them. **The meal must contain ½ cup of fruit or vegetable.**

CAFETERIA CHARGE POLICY
When a student has accumulated up to three (3) lunch charges, they will be reminded to bring money in the next day to pay for the charges. If the student has accumulated up to five (5) charges, the manager or assistant manager will submit the student's name to the principal, so they can contact the family and assist with collecting the charges.

Section 9- Grading

MASTERY LEARNING + GRADING **2006**

Standards Based Learning + Scoring

The primary purpose of a student's grade is to communicate academic performance: what the student knows and is able to do as measured against the learning standards of the course. All teachers at East Oldham Middle School will use a standards based system to measure learning, and will use the following conversion chart to calculate a student's cumulative academic score/grade.

4 Point Standards Based Grading Conversion Scale

Standards Based Score	Rationale	Gradebook % Equivalent
4	The student consistently demonstrates an in-depth understanding of the standard, exceeding course level expectations. The student applies and extends the key concepts, processes and skills. Performance is characterized by high levels of quality and complexity.	**100%**
3.5	The student consistently demonstrates a thorough understanding of the standard and meets course-level expectations. The student applies the key concepts, processes and skills with some quality and complexity.	**95%**

3	The student demonstrates a complete understanding of the standard and meets course-level expectations. The student applies the key concepts, processes and skills a majority of the time.	**90%**
2.5	The student demonstrates an average understanding of the standard and meets course-level expectations. The student applies some key concepts, processes and skills.	**80%**
2	The student demonstrates an emerging understanding of the standard. The student shows some inconsistent effort to meet expectations.	**70%**
1	The student does not demonstrate an understanding of the standard. Student is well below course-level expectations. Performance is inconsistent even with support.	**60%**
0	The student did not complete assignment/assessment in order to determine proficiency level.	**50%** (grades below this % are not allowed or applicable)
Plagiarism / Cheating	Plagiarism occurs when a student submits work that is not their own, including unauthorized use of AI. Cheating refers to any time a student solicits, accepts and/or provides unauthorized help on any assessment that provides an academic advantage not offered to all students by the teacher.	**0%**

Plagiarism/Cheating *(Offenses are cumulative throughout EOMS experience and the * Extra Curricular Code of Conduct will be applied to each offense.)*

	Referral	**Grade Impact**
1st Offense	Parent contact, IC referral, Lunch detention to complete reassessment (as many days as needed) *	Student will receive a 0% on the assignment, and must complete the reassessment process as prescribed by the teacher. Once the student has reached mastery of the standard(s) being measured, the student will receive a 60% on the original assessment/assignment.
2nd Offense	Parent contact, IC referral, 1 day ISS *	Student will receive a 0% on the assignment, and must complete the reassessment process as prescribed by the teacher. Once the student has reached mastery of the standard(s) being measured, the student will receive a 60% on the original assessment/assignment.
Additional Offenses	Parent contact, IC referral, 1 day OCATS/ISS *	Student will receive a 0% on the assignment.

Grade Reporting in IC

- Students will receive 1 cumulative letter grade based on % for the year in all classes *(exceptions could apply at the discretion of the principal)*.
- 90% of the cumulative grade will come from content mastery assessments. This can include, but is not limited to, formative/summative assessments, projects, writing assignments, performance events, etc. These assignments will follow a pre-established rubric and expectations will be communicated by the teacher.

- 10% of the cumulative grade will come from learner behavior scores. This can include homework completion scores, preparation for class, participation/engagement in class activities (not measuring content mastery), etc. Learner Behavior scores will use the same standards based scale and will align with the learner behavior rubric shared with students. Teachers can give a score of 0% in the Learner Behavior category if a student does not turn in work or chooses not to engage during in-class activities.

MASTERY LEARNING POLICY

Learning for mastery is embraced at EOMS. Students will be given multiple opportunities to display mastery of skills and content, but not necessarily to retake or redo every assignment. These opportunities will be provided at the discretion of the teacher. **No extra credit will be given.** Some examples of mastery learning include revision of assessments, test retakes, and test corrections. Students will need to complete revisions or retakes by the end of the trimester or within a timely fashion at the discretion of the teacher. All retake opportunities will be documented in IC in the comments section for potential review for future class placements.

Mastery Learning and Learner Behavior policies will be consistent within each PLC team. Each content/PLC/Grade-level team will communicate their reassessment expectations with the following details:

- How mastery learning is allowed within the course (e.g., test corrections, test retakes, essay revisions, etc.), and what students will be required to do prior to earning this opportunity.
- What type(s) of assessments the policy applies to.
- How many attempts will be permitted (it is recommended for most courses that only one attempt is allowed to retake a test, for example, but there are a handful of courses that may need/want to allow more).

Section 10 - Medication Policy

MEDICATION POLICY

Students themselves are **not permitted** to bring any medications into the school, carry medication on their person or transport medications during bus transportation to/from school. (Exception: Emergency or Life-Sustaining medications prescribed and documented on our care plan by physician).

All prescription medication must be brought into the school office by a parent/guardian in the most current, original pharmacy-labeled containers. This includes the student's name, name of drug, dosage, route of administration, specific time of administration, and expiration date. School personnel cannot divide or cut pills in half. Please provide adequate quantities of medication needed for daily school administration for the duration of current prescription, as school staff cannot accept medication from improper containers. Please request two prescription bottles from your pharmacy if needed.

An *Authorization to Give Medication* form must be signed by parent/guardian for the administration of both over-the-counter and prescription medication. This form must be current, coinciding with

the current prescription medication you are requesting school personnel to administer. New forms are to be filled out when there is a change in medication and must be renewed every school year.

An *Authorization to Give Medication and Medication Administration as needed form* must be signed by parent/guardian for the administration of over-the-counter (OTC) medication. Each time the student requests an OTC medication, school personnel are required to contact the parent/guardian to communicate the current student complaint. School staff cannot administer OTC medication until the parent/guardian has been reached. This is to protect the student from an overdose of medication or change in the student's medical history. OTC medications must be provided to the school in a small, unopened, original manufacturer's container and can only be administered according to the manufacturer's dosing instructions. Adult strength medications will not be administered to a child without physician authorization and documentation. An OTC medication will **not** be administered more than three (3) consecutive days without a physician's order.

Section 11 - Media Center/Technology

MEDIA CENTER

Students may use the Media Center as necessary to supplement their class studies. Materials may be checked out for a two-week loan period and may also be renewed as necessary. Students are responsible for **all** items checked out in their name. Each student may check out three items at any given time. Overdue notices are distributed every two weeks. Students that lose or damage books will be responsible for paying the replacement cost of those materials.

The Media Center is open from 8:15 a.m. until 3:45 p.m. each school day. A hall pass is required during the school day, along with students being required to sign in and out.

CHROMEBOOKS

Chromebooks will be furnished to students. If students are assigned/check out any device, **he/she is responsible for that particular device regardless of what happens to it.** Students will be assessed a fine for damaging or losing a device/charger and will be required to pay for repair or replacement. Students may not be allowed to check out additional devices, or participate in special activities until the fee is paid.

Section 12 – Visitors

VISITORS

All visitors must check-in at the front office when entering and leaving the building. A name tag shall be obtained at the sign-in and photo identification will be required. Visitors who have made previous arrangements to meet with a teacher or staff member will be escorted from the office to an appropriate meeting place. Visitors who arrive without previous arrangements may be asked to wait or schedule an appropriate meeting time. Students may not have visitors except in case of an emergency. In such cases, students will be called from class to the office where the student and visitor may meet. Students are not allowed to have visitors (i.e., out-of-town guests or brothers, sisters, etc.) accompany them to school for the day.