Cosmetology IV
Syllabus 2026-2027

Teacher: Ms. Valissa White
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Classroom Rules and Expectations/Discipline Policies:

I. ATTENDANCE POLICY
- I will be following the attendance policy set forth by the county that is included in the student handbook that the students received at the beginning of school. Student Handbook link: https://gchs.gcboe.us/for-families/student-handbook/giles-county-high-student-handbook

II. CLASS POLICIES:
- NO cellphones – they will be taken in accordance with the cellphone policy that was explained in the student handbook
- NO food or drink on lab floor
- All school rules in the student handbook will be followed
- Be respectful of others, honest and mature
- Ask permission before using other students belongings
- Always do your sanitation/jobs
- Do your best everyday/ Teamwork (110%)
- Be willing to participate
- Be prepared/Pay attention
- No horse playing
- Always clean up after yourself and your assigned station
- Do not cross red tape line without teacher permission

III. CONSEQUENCES:
- Verbal warning
- Not allowed to participate in lab floor activities
- Send to office

IV. ETHICS/VIOLATIONS OF ACADEMIC INTEGRITY: Ethical behavior is an essential component of learning and scholarship. Students are expected to understand, and adhere to, the school's academic integrity policy stated in the student handbook. Students who violate this policy will be referred to the office.

Grading Policy:

All student work will be graded and evaluated on the correctness of the answers. They will be allowed to make up missed assignments and turn in the allotted time limit (2 days after they return to school). The following categories will be used for grading and all assignments are weighted equally – Salon Management, test, and Practical (lab floor activities). If you lose lab floor privileges due to class policy violations, practical grades result in "0."

Grading Scale

90-100	A	60-69	D

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80-89	B	0-59	F
70-79	C		

Make-up Work Policy:

The student will be allowed 2 days for every day that was missed or longer if approved by the instructor, as per the student handbook.

Instructional Materials:

Milady Textbook (supplied by school)

Classroom Supply List:

3 Ring binder (for portfolio)
Lab Coat/salon smock
State board kit (optional)
Mannequin head

*Students who desire this career field long term are highly encouraged to purchase. State board kits can be purchased on Amazon. For more detailed information, please contact your instructor.

Course Overview:

Cosmetology IV is the fourth course in the Cosmetology program of study intended to prepare students for careers in cosmetology by developing an understanding of efficient and safe work practices, salon business concepts and operations, advanced hair techniques and chemical services, and facial and skin care procedures. Students will gain experience in practical applications of cosmetology practices. Laboratory facilities and experiences simulate those found in the cosmetology industry. Upon completion and acquisition of 1500 hours, students are eligible to take the Tennessee Board of Cosmetology Examination to attain a Tennessee License. Artifacts will be created for inclusion in a portfolio, which will continue throughout the full sequence of courses. State clock hours are accumulated by class attendance, participation and engagement only.

Course Standards

The state standards can be found on the Tennessee Department of Education Website (https://www.tn.gov/content/dam/tn/education/ccte/hmn-srv/cte_std_cosmetology_4.pdf). It is in the Human Services cluster.

Disclaimer

The instructor reserves the right to make modifications to this information throughout the semester. If the instructor is not present, students are not allowed to work on the lab floor (unless supervised by another licensed instructor) or receive clock hours.

Parent Signature_____ Date_____

Student Signature_____ Date_____