CENTREVILLE PUBLIC SCHOOLS TRANSPORTATION CODE OF CONDUCT

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Since riding a school bus or any other school-provided transportation is an extension of the school day, the basic behavior guidelines and expectations as specified in the Student Code of Conduct are in effect. The definition of the terms "Minor" and "Major" violations when used in this code are the same as those listed in the Student Code of Conduct. Riding the bus is a privilege. To safely convey the students to and from school, proper behavior must be observed at all times. The safety of the riders cannot be jeopardized by the misbehavior of any individual.

TIER I - STAFF MANAGED VIOLATIONS

The bus driver is charged with the responsibility of maintaining a safe atmosphere and environment for those students that are being transported. It is understood that the primary individual responsible for and in the best position to maintain discipline on the bus is the driver. The bus driver will impose corrective action whenever a student's conduct is inappropriate and/or jeopardizes the safety of the riders. If the student has not responded to the previous corrective action, the driver has the option of referring the student for further intervention. When a student is involved in a minor violation that warrants documentation, the general procedure that will be followed is as follows:

First Offense Warranting Documentation

The student will be given a written warning and talked to about their behavior. The driver will explain the desired behavior to the student. The driver will call the parent and notify them about the bus violation and written warning. The driver will notify the Bus Supervisor and send the warning to the Dean of Students. Driver may change the students set if they feel necessary.

Second Offense Warranting Documentation

The student will be given a written warning and talked to about their behavior. The driver will explain the desired behavior to the student. The driver will call the parent and notify them about the bus violation and written warning. The driver will notify the Bus Supervisor and send the warning to the Dean of Students. The driver will change the seat of the student. The Dean will meet with the student. Together they will call the parents and discuss the situation. The parent will be made aware that the student may receive a detention for their behavior and/or a suspension off the bus if the unwanted behaviors continue.

Third Offense Warranting Documentation

If a student gets to their third violation in a semester. The bus driver will give a written warning to the student. The driver will explain the violation to the student. The driver will notify the Bus Supervisor and send the warning to the Dean of Students. The Dean will meet with the student and call the parents to discuss the number of days the student will be suspended from riding the bus. It will be up to the parents to provide transportation to and from school for the time the student is suspended from riding the bus.

NOTE: Change of seat, Detention, and or Suspension may all be additional consequences. in the Third Offense Violation.

**Student's Offenses reset each semester.

Tier II / III - Office-Managed Violations

A student involved in an incident where a major violation occurs will immediately progress to the Tier 3 in our Centreville Student Handbook. This could result in suspension for the rest of the year.

General Comments

Based on the type, severity, frequency, and/or extent of the violation, the Dean of Students may increase the length of the suspension or may place the violation on any step of the code. The Dean of Students has the authority to repeat a discipline step at his/her discretion.

Parents of students who have lost their bus riding privilege for the school year must attend a conference involving the Dean of Students, Transportation Director, and the bus driver before that student will be permitted to ride the school bus in future years.

Video Recording on School Buses

The Board of Education has authorized the installation of video cameras on school buses for purposes of monitoring student behavior. Actual video recording of the students on any particular bus will be done on a random-selection basis.

If a student is reported to have misbehaved on a bus and his/her actions were recorded on videotape, the tape will be submitted to the Dean of Students and may be used as evidence of the misbehavior. Since these tapes are considered part of a student's record, they can be viewed only in accordance with Federal law.

Athletic Bus Trips – Rules of Conduct

1. Students in Grades 7-12 are permitted to ride buses.
2. Students who go to the game by bus must return by bus (this means THE SAME ONE RIDDEN TO THE GAME). Failure to comply with this rule will result in the student being denied bus transportation to future games.
3. We do not believe a school bus should provide the place nor the time for romance. Any relationships not in the acceptable standards of good taste will result in the offenders being denied future transportation privileges. Students are

not to be in the bus unless the driver or chaperone is present.

4. A school is judged by the conduct of its students. Any booing, profane talk, boisterous conduct or smoking will not be tolerated. Disciplinary referrals will be handled according to our discipline policy.

5. We expect the students to have a good time on the bus trip. Singing and cheering is fine, but rowdyism is not.

6. There is no need for any horseplay on the buses.

7. We expect each student to do his/her part toward keeping candy, gum, wrappers, and debris off the floor of the bus.

TRANSPORTATION EXPECTATIONS

1. Respect the bus driver and follow their instructions. Remember, the bus driver has the same jurisdiction over children on the bus as teachers have in the classroom. Riding the school bus is a privilege that may be withdrawn for inappropriate behavior.

2. Be on time to bus stops. The bus cannot wait. We suggest arriving 5-10 minutes early as the bus could arrive early, depending on ridership.

3. Your student(s) may be asked to walk up to 1.5 miles to the bus stop. Stops will be made on a regular schedule only. This is the State ruling and not a local ruling. Bus stops are to be determined by the Transportation Director and will only be made in a clear vision area. The Transportation Director has the final decision.

4. Stay off the roadway at all times while waiting for the bus. The bus must stop at least 10 feet from the student when approaching stops.

5. Cross in front of the bus when crossing the highway, not in back of the bus and at least 20 feet in front to assure adequate vision.

6. Wait until the bus has come to a full stop before attempting to enter or leave the bus. Stay seated until the bus stops.

7. Do not leave the bus without the driver's consent.

8. Keep voice levels low and refrain from causing distraction.

9. Occupy the seat assigned by the driver. Keep aisles clear at all times.

10. There will be no video recording or photography taken while on the school bus.

11. Students will keep their head, hands, and belongings inside the bus at all times. This is state law and will be considered a major violation.

12. There will be no yelling out of bus windows.
13. Do not use profane or vulgar language.
14. Help keep the bus clean, orderly, and sanitary. No eating is allowed on the bus.
15. Be considerate of small children.
16. Families shall inform the Transportation office or the bus driver when an absence is expected from the bus.
17. Report all injuries occurring due to bumps immediately to the driver so proper action can be taken.
18. The Safety Law states that the driver must stop where they have at least 400 feet of clear and continuous visibility before and behind the bus. Stops will NOT be made on curves. If your requested stop location does not meet the criteria for a legal bus stop, you will be asked to meet at another safe location.
19. Students must ride their assigned bus both to and from school. If you are planning to ride the bus to a friend's house, both families must contact the building office and the student(s) will bring a note to the driver. The note shall be signed by the building principal and/or their designee.
20. Permanent transportation changes must be made through the Transportation office at least 48 hours prior to planned implementation. Stop approval by the Transportation Director will be required.
21. Absolute quiet must be maintained at railroad crossings and other danger areas.

Violation of bus rules will not be permitted. Any student guilty of improper behavior on the bus may be denied bus transportation by the Dean of Students. Violations will be handled as per our disciplinary policy.

Our school bus code authorizes transportation of all children over 1-1/2 miles from their school. We will transport children within this distance on established routes as room allows. Please take note that we are NOT allowed to transport adults at any time. Any unauthorized person attempting to board or boarding a school bus is subject to citation for a civil infraction and may be ordered to pay a civil fine of not more than $500.

Kindergarten students may have in-town pickup, to be determined by the Transportation Director. Safety will be considered.

The rules apply to the student. In turn the parents and students may expect the following:

1. Safe, dependable transportation.

2. Buses that are on time for all stops.
3. Courteous and fair treatment.
4. Understanding and intelligent handling of all situations that may arise.