



WoodCreek Elementary School

Ronnie Mosher, Principal



Welcome to WoodCreek Elementary!

Attached to this letter is your “first day packet.” On our first day of school, our parents have homework! ☺ Please take the time to read through all of the material carefully and sign and return the needed items. One item of particular interest is your child’s information in PowerSchool Enrollment. You should have already received an email regarding PowerSchool Enrollment. Please make sure that your information is correct. In the event of an emergency, we rely only on PowerSchool Enrollment. Please also note that to recognize your child for the wonderful things they are doing, you must indicate an “Y” under the privacy code in PowerSchool Enrollment.

A core value we cling to is loving people. Everything we do is framed in loving relationships. Through loving relationships, we help children learn and their parents know how to support their learning. Nobody knows the child better than the parent. WCE is a resource to you so that you know how to support learning. We are most fortunate at WoodCreek to have the finest teachers and staff. Your child’s teacher loves you and your child and will do whatever it takes to see him/her grow a full school year or more. We are at your service. I know that we can count on each of our families to also give 100% of their personal best.

You are now a Ranger. We take a lot of pride in being a Ranger! Remember, “once a Ranger, always a Ranger”. Now that you are a Ranger, you should know who we are. We have defined who we are as a group. Attached to this letter you will see the “Ranger Code of Honor” (RCH). Your child recites the RCH every morning during announcements. The RCH is central to everything we do at our school. We refer to it all the time and remind each other this is who we are. I’ve also attached the Ranger Learning Traits (RLT). The RLT are how we define what a learner is to your child. They must know that a learner is not just a compliant participant. But, a learner is someone that is curious and struggles to persist in going deeper into the content. Your child will be placed in a House and is rewarded with House points for demonstrating the Ranger Code of Honor and the Ranger Learning Traits. I want to highly encourage you to read the RCH and the RLT and consider using them at home as well. Your child will know them by memory, and it is important that you know what being a Ranger means. We can’t do it without you. If school is going to be outstanding for your child, we need each other.

In addition to supporting your child with the RCH and the RLT, you can support them through being a part of our PTA. Research shows that children with parents that are involved in their learning achieve higher than those without that support at home. Joining our PTA does not mean that you must be at the school volunteering. (Although, we would love that too!) It is simply a way to support your child and get plugged into what your child is doing every day. Our goal is to have the same number of PTA members as we have students. Your time spent at school volunteering and supporting the PTA fundraisers will also have direct benefits for your child and all the little Rangers at our incredible school. Do you want to learn more about what you can do on or off campus to volunteer? Then join us for “Volunteer Information Meeting.” We offer this at two times to accommodate your busy schedule. The Volunteer Information Meeting occurs on Tuesday, August 18th at 9:30am and again at 5:30pm on the same day. With your partnership, we will see your child’s amazing growth.

If you have any further questions about WoodCreek Elementary (WCE), please feel free to give us a call anytime at 281-234-0100 or check us online on YouTube (Search: Principal Mosher), our website, and Facebook (WoodCreek Elementary).

Finally, you will hear more about being a part of Canvas. Canvas is your direct connection to the classroom and school. We look forward to working with you and to seeing your child grow in ways they never knew possible.

Sincerely, Ronnie Mosher
Principal, WoodCreek Elementary

• Love Never Fails •



We're excited to share that with the approval of the 2023 Bond, every student in grades 4 through 5 received their own Chromebook last school year. Students in grade 3 will soon receive their Chromebook! This initiative is designed to support and enrich classroom instruction and provide valuable opportunities for learning both in school and at home.

The 1:1 initiative aims to integrate technology more seamlessly into our educational practices, enhancing the learning experience for all our students.

Devices for students in grades 3 and any new students in grades 4 and 5 will be distributed starting on August 13th. Each classroom will have a specific time slot for device checkout. During this time, students will receive their Chromebooks and any necessary accessories. Once back in their classrooms, teachers will assist with setting up and troubleshooting the devices to ensure everything is working smoothly.

Insurance for 3 through 5 Student Devices

All parents are encouraged to purchase insurance for Chromebooks. The cost is \$20 per student device each year. This insurance covers up to two repairs or one replacement. Parents will be responsible for the full cost of any repairs beyond the second or replacements beyond the first. **If you do not purchase insurance for your Chromebook, you will be responsible for the full cost to replace or repair.**

Devices in K through 2

Students in grades K through 2 will continue to have access to devices within their classrooms. However, they will not be provided with a device to take home at this time. This approach ensures that younger students still benefit from technology integration during school hours, while we focus on expanding 1:1 access for our older students.

To learn more about the 1:1 initiative and access tutorials, click on the link below.

- [Class 1:1 / Home \(katvisd.org\)](https://katvisd.org)

RANGER CODE OF HONOR

I am...

R

Respectful of Others

- We say yes ma'am and no ma'am, yes sir and no sir, we say please and thank you
- We make eye contact
- We know the adults in the building and greet them by name
- We respect each other's opinions and are good sports
- We do not stare at someone who is being corrected

A

Actively Engaged in my Learning

- We are organized, efficient, and on task
- We complete our classwork and homework on time

N

Nice to Everyone

- We are grateful for the things we receive and we do not insult the gift or the giver
- When you receive something, a "thank you" is expected
- Treat others the way you want to be treated
- We do not bully. If you are being bullied, tell an adult
- We are always positive

G

Giving my Best Each Day

- We do our best, not just to get a reward...and we NEVER ask for a reward.

E

Expecting Great Things for Myself and a

- We are always willing to give our best at WCE

R

Responsible Citizen

- We follow all of our teachers' classroom procedures
- We use appropriate etiquette everywhere we go
- When traveling, we move quietly (level 0) and quickly so as not to draw attention to ourselves
- We walk down the hall in a straight, quiet line

I am a Ranger!



RANGER LEARNING TRAITS

I...

L Look for and Accept Feedback

E Embrace the Struggle

A Am Curious and Brave

R Reflect and Adjust

N Never Give Up

E Expect Mistakes and see them as Opportunities;
and, I am

R Ready to Collaborate

I am a Learner!

WELCOME 2026-2027 RANGERS



The SMART tag™ Parent App is a tool for improving communication and safety for students using transportation services. By leveraging technology, it aims to bridge the gap between the transportation department and parents/guardians, providing real-time updates and enhanced security measures.

SMART tag Key Features:

1. **Real-Time Tracking:** Parents can track the location of their child's bus in real time, ensuring they know when the bus is approaching the stop.
2. **Notifications:** Alerts about delays, changes in routes, or any issues with the bus can be sent directly to parents, keeping them informed.
3. **Security Features:** Advanced technology to monitor the safety of students during their journey
4. **Communication Tools:** Direct channels to contact the transportation department or report issues, streamlining any concerns or questions parents might have.

How to Download the SMART tag App:

- **For Apple devices:** Download from the Apple App Store.
- **For Android devices:** Download from the Google Play Store.

Getting Started:

- Follow the instructions provided in the app to set up your account.
- **Need Help?**
 - View the [District Transportation Website](#)

All students, regardless of whether they are a bus rider or not, will be issued a SMART tag (also known as RFID card) to be attached to their backpack handle. If a SMART tag ID is lost, there may be a cost to replace the ID card. Please encourage your child to keep up with their backpack tag, and their regular ID and lanyard.

For additional information, please [here](#).

WELCOME 2026-2027 RANGERS

Bus Routes

This school year, buses will no longer use numbers for identification. Instead, each bus will be assigned a Route ID, which can be updated as needed. This change aims to reduce confusion, especially when a substitute bus is used. Route identifiers will be prominently displayed on the side of each bus. Students are assigned to routes through the Smart Tag system. Although bus colors will remain in use to help our Rangers recognize their regular buses, students are encouraged to memorize their Route IDs for added convenience.



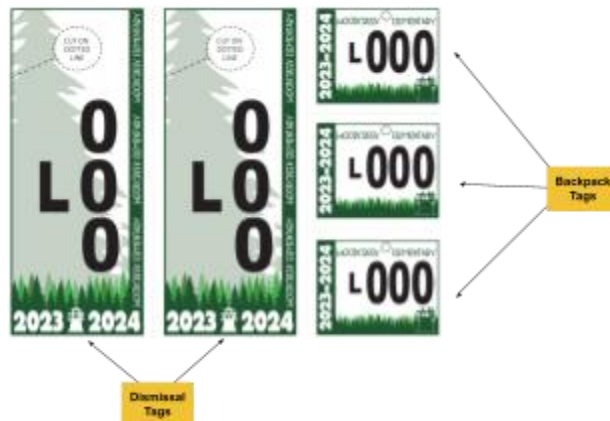
Bus Route ID information can be located: <https://www.katyisd.org/transportation-d/bus-routes>

What is a WCE dismissal tag and how does it work?

This is a brief explanation of how the WCE dismissal program works. **Each family will be assigned a Dismissal Tag number. Each grade level is assigned a specific color. The color assigned to each family will be based on the youngest child at WCE.** If you have received multiple dismissal tag numbers for your family, please contact the front office at 281-234-0100, as all siblings should have matching numbers.

Regardless of your child's mode of dismissal, each family has a color coded number referred to as the Dismissal Tag number. For example, let's say Johnny Ranger is in Third Grade and is the youngest student in his family at WCE. Since he is the youngest in his family, Johnny Ranger will receive the family's dismissal tag(s). Let's say that his dismissal tag number is Blue 200 (B200). Then, he will also receive a blue backpack tag with the number B200 on it. His older siblings in 4th and 5th grade will attach the B200 backpack dismissal tags onto their backpacks. Parents/Guardians will need to hold onto the Dismissal Tag to present to staff at car rider or hiker/biker pick-up for student release.

Sample WCE Dismissal Tag:



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Assuming the Ranger siblings are car riders, once they have been dismissed from their classrooms, they will proceed to the gym in grade level lines. When their parent(s) arrives in the car rider line, Blue 200 will be displayed on a big screen in the gym. The Ranger siblings will proceed to the appointed spot in the gym and then be escorted out by a safety patrol member. If you choose to pick your child up by car, these dismissal tags will allow us to identify your vehicle quickly and have your children ready for pick-up.

If your child goes home with a car riding friend on any particular day, please make sure that you have submitted a dismissal transportation change to the front office. Then, make sure that they have your spare dismissal tag for pick-up on that day. This will help dismissal go quickly and smoothly.

The family dismissal tag color and number may change each year, especially if the youngest sibling is in Kindergarten. **In order for dismissal to run smoothly, it is very important that you hang your dismissal tag from your rear view mirror when you enter the pick-up line.** *You must have the physical dismissal tag - no copies or phone pictures will be accepted.*

- If you lose your dismissal tag, please come to the front office and request a replacement.
- Should you forget your dismissal tag, please come to the front office to pick up your child.

Staff will escort all children to the front office that have not been picked up through the car rider line. Be prepared to show your Driver's License in order to receive your child. Even if your child is not a regular car rider, **PLEASE do not discard your dismissal tag.** You may have a need for it sometime throughout the year. This year's dismissal tags have the 2026-2027 school year on them. **Do not try to create your own tag or use one from a prior year, as they will not be accepted.**

Your child's teacher will give you a set of backpack tags with the same number as your dismissal tag. Please review the directions included in this 1st Day packet for how to put together your child's backpack tag. Your backpack tag will include your child's SMART Tag ID and WCE dismissal backpack tag. You will also have a zip tie provided to attach the clear badge holder onto the backpack handle. It is important that they keep this tag attached to their backpack all school year. Please let the front office know if your child is in need of a WCE dismissal tag replacement.

Below is an explanation of our arrival and dismissal procedures. If you have questions regarding our arrival and/or dismissal procedures, please call the school at 281-234-0100. Thank you for your patience and support. Once again, welcome (or welcome back) to WoodCreek Elementary!

WCE Arrival & Dismissal Procedures

Morning Arrival Procedures:

Teachers and other staff members arrive at their duty station and classrooms to receive students at 7:30 am. Please ensure that your child arrives at school between 7:30-7:50 am. **The tardy bell rings at 7:50 am.** This means that students must be *inside the school building* by the 7:50 am tardy bell to be considered at school on time. We highly encourage that our students be brought to school as close to the 7:30 am time when our doors open to allow them more time to get unpacked and settled in their classrooms to be ready to begin their day of learning and instruction. School announcements begin promptly at 7:40 am.

All students that arrive later than the designated 7:50 am tardy cut-off time will be directed to the front office for a late arrival check-in. Parents must bring a Driver's License and escort their child(ren) into the school building to be checked-in tardy at the front office. Students are not allowed to walk in without an adult after 7:50 am. Parents may be called if this policy is violated.

School Buses - All bus students will be dropped off at the gym/cafeteria curb and will enter our campus at that location.

Walkers/Bike Riders - Hikers/Bikers (walkers & bike riders) will enter our building either on the Northeast side of the building (playground doors) by Kingsland Drive or on the South side of the building (by Wilderness Lodges) off Wooded Hollow Lane.

Car Riders - Cars will be directed to go through the front drive on the West side (**front**) of the school building for morning arrival. Cars will make the loop around the front entrance and stop at the designated areas where staff and/or safety patrol are stationed. Safety Patrol and WCE Staff will be on hand to open the doors for our students at an expanded area of arrival drop off points at the front entrance sidewalk of the school. Our concept is that if we open car doors in an expanded range, more cars will leave at one time. This will allow for a larger portion of cars to be pulled off the public street in a quicker and more efficient manner.

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Should you need to park and come into the school, please utilize the staff parking lot in order to avoid slowing down the flow of car rider drop-off traffic. ***Parents in cars will not be allowed to enter the staff parking lot until after 7:30 am.*** Once your vehicle is parked, please escort your child down the front sidewalk to the front entrance of the building. ***Please note that the staff parking lot is not a car rider drop-off location and is reserved for bus and daycare drop-offs only. The front drive is the safest area to receive car riders. Therefore, we ask that you do not drop-off your child at other areas around the school or in residential areas to cross the street unsupervised. This is a serious safety hazard. We will not allow students to do this.***

In the morning, please join the end of the drop-off line as indicated on the map. You will go past the school, turn right on Kingsland Blvd, and enter the neighborhood on Lodgeglen Ln. You will continue down Chapel Cone Ln. and line up along Wooded Hollow Ln. This is the same as last year. Please watch for children in the neighborhood crossing the street. No U-turns please. Please do not block driveways. ALWAYS stop at stop signs and look for children that may be crossing on bikes, scooters, or on foot. We ask that you not park on WoodCreek Bend Ln before the wooded Hollow stop sign. Crossing guards will be at this intersection to help guide you. Following these directions will allow for right-turns only into the front drive area and get everyone in the building in a timely manner. Left turns will not be allowed into the front drive area during the morning arrival time (7:30-7:50 am). Also, when exiting the front drive please take note of the "Right Turn Only" sign, and please refrain from turning left during the posted times. We have attached a morning drop off map below to further illustrate this process. Making right turns only during the morning drop off time allows for safe movement of traffic and allows for everyone to get through more quickly.

Daycare Buses - Daycare buses will drop off at the North side entrance area by the gym/cafeteria curbside (off Kingsland Dr.). WCE Staff will be present in this area to unload Daycare buses.

Kinder Drive-Thru - The Kinder Drive-Thru (by Wooded Hollow Lane) is reserved for **only** Pre-K students and students with special needs. All other vehicles will be redirected to the front of the school to join the car rider line or to the staff parking lot if parents wish to park and escort their child to the front. Please do not block the entrance or exit if you are in the car rider line.

Please note that students will not be allowed in the building prior to 7:30 am as teachers and other staff are not yet on duty to monitor. Keeping our students' safety in mind, please refrain from dropping off students prior to 7:30 am as they will be left unsupervised.

All students, regardless of their transportation method, should proceed to their classroom upon arrival at school where their teacher will be waiting to welcome them. An exception to this is if a student needs to purchase and eat breakfast. WCE staff will be present throughout the hallways and drop-off areas to monitor students. If your child does not arrive in their classroom by 7:50 am, they will be directed to the front office for late arrival check-in and to receive a tardy slip.

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- Driving route to wrap around the school to be in the morning arrival car drop off line.
- First set of cars ready to enter the drop off.
- Cars lined up for drop off. Do not block driveways!
- Do not park along the street before Wooded Hollow.

WELCOME 2026-2027 RANGERS

Afternoon Dismissal Procedures:

School Bus Riders - Since our bus riders have the longest trip home, they will be called to the gym and loaded first. We will line our school buses up in one long continuous line on the North side of the building (staff parking lot drive). **Parents in cars will not be allowed to enter the staff parking lot until the last bus arrives.** This should be a rapid procedure since all bus riders will be dismissed first and at the same time. When all school buses are loaded, they will be dismissed to leave the WCE campus.

- *****Notice from KISD Transportation***** - All Kindergarten and 1st grade students riding home on a bus must have a responsible adult or older sibling waiting at the bus stop to receive the student. If no one is present, the bus driver will keep the student on the bus. The bus driver will then call dispatch with the student's name and phone number, so dispatch can try to contact a parent or guardian. The bus driver will complete the route and then return to the stop. If there is still no one at the stop to receive the student, the driver will call dispatch for further instructions. Dispatch will call the school letting them know that a student could not be delivered and that the bus is bringing the student back to school. Any student that is not sure of his or her bus stop could result in the same procedures being followed. South Transportation's Phone Number is 281-396-2115.

After the last bus arrives, parents in the car rider line will be directed to proceed into the parking lot. The car rider line will begin at a marked point close to the WCE staff entrance on Kingsland Blvd. Parents will be prevented from curving into the WCE car rider line at the WoodCreek Bend Lane intersection. They must go to the end of the car rider line which may be extended far down on Wooded Hollow Lane or even occasionally all the way down Kingsland.

Car Riders - Car riders are loaded on the North side (gym area) of our building as well after school buses depart. The car rider line will begin at the entrance of our staff parking lot drive on Kingsland and will wrap around the school down WoodCreek Bend Lane to Wooded Hollow Lane, etc., forming an almost complete circle back to Kingsland. **Please refer to the dismissal traffic pattern map provided.** Cars will not be directed to pull into the staff parking lot until buses have departed. **The first five spots of the car rider line are reserved for VIP car rider spots purchased by families through last school year's PTA auction.** A crossing guard certified staff member will provide direction to cars entering.

Students will be waiting in the gym in organized rows. Staging car riders in the gym will always keep students out of various weather, and dismissal can be kept more organized which will result in a faster and more accurate process. We will be assigning each family at WCE a family dismissal number and color. The Family Dismissal Tag should be hung on the car rear view mirror. Each child in the same family will be given the same family dismissal tag color and number. A staff member will radio ahead with the family dismissal tag number and assign a spot for students to be waiting for the parent car to arrive at that particular spot. WCE staff members and Safety Patrol students will be responsible for loading car riders into vehicles.

We ask that parents please keep their **family dismissal tag in their car at all times** as you pick up your child(ren) from the car rider line. **Please plan to be in the car rider line each day- no later than 2:50 pm on a regular school day and 11:50 am on early release days. If it is past the 2:50 pm time, and you did not see a staff member come by your car to take down your dismissal tag number, please head to the front office with your Driver's License and Dismissal Tag to wait for your child to be brought up to meet you at the end of dismissal.** Students will also be sent to the front office for late pick-up if you are not in the car rider line prior to the designated times. **Please do not attempt to park your car and ask your child(ren) to come to you across the busy school driveways, streets, or in residential areas. This is a serious safety hazard. We will not allow students to do this.**

Hiker/Bikers (walkers and bike riders) - This will be the last group to be dismissed from classrooms. Logic would dictate that if a child is either walking or riding their bicycle to and from school, they do not live very far away from our campus and will be some of the very first to make their way home. Parents are asked **not** to park on the streets surrounding the school to pick-up their children at the gates as a hiker/biker. If a parent would like to pick-up their child in their vehicle, they should utilize the car rider pick-up line.

Kindergarten and first grade students riding bicycles or walking to and from school must be accompanied by a parent or legal guardian with their physical dismissal tag in hand. **You must have the physical dismissal tag or extra backpack tag - no copies or phone pictures will be accepted.** Teachers will match students with parents using the dismissal tag system. If a parent has lost or forgotten to bring the dismissal tag, they will be directed to the front office for student check-out and release.

If you wish for your Kindergarten or first grade student to walk home with an older, responsible Ranger sibling (grades 2-5), please provide a written letter to the front office noting this for the school year.

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- **Kingsland Hikers/Bikers** - These students will exit the Northeast doors (playground area) and proceed to the bike racks to obtain their bicycles if they are a biker. Parents or siblings of students meeting walkers and bike riders may wait by the gate on the outside of the fence. Parents will be directed to keep enough distance so that children may safely exit the doors and the gate area. Parents of students in grades 2-5 may also wait at the crosswalks at WoodCreek Bend Lane for their children if they choose not to wait by the gate near the bicycle racks.

Students will walk (those with bikes will walk their bikes) down the sidewalk toward Kingsland Blvd. The crossing guard stationed at the staff parking lot entrance along with the hiker/biker duty teacher(s) will assist the students with crossing the street if they are headed east on Kingsland. Hikers/bikers heading west on Kingsland will continue walking or riding their bikes on the sidewalk parallel with Kingsland (in front of the teacher parking lot) until they reach WoodCreek Bend Lane where they will be assisted across the street by the crossing guards on duty.

- **Wooded Hollow Hikers/Bikers** - These students will exit the gates by the Wilderness Lodges (portables) and be escorted by a staff member to the crossing guards at the intersection of Wooded Hollow Lane and WoodCreek Bend Lane. Parents or siblings of students meeting walkers and bike riders may wait by the trees near the front of the school between the Kinder Drive and Front Drive. Parents will be directed to keep enough distance so that children may safely exit the gate area. *Parents will not be allowed to retrieve students from the gate under any circumstance.*
- PreK hikers and bikers can only be released to a parent or guardian. PreK students will not be released to older siblings.



WELCOME 2026-2027 RANGERS

Rainy/Bad Weather Plan for Hikers and Bikers



If your child will be a hiker or biker this school year, please complete the Katy ISD Rainy Day/Bad Weather form to indicate your family's plan for inclement weather. The form allows you to specify whether your child will follow their usual transportation method or an alternate one during bad weather.

Important Notes:

- If you choose for your child to remain a hiker or biker in bad weather, but the administration deems it unsafe, your child will be moved to the library and you will be contacted via email to pick them up by car.
- If you do not submit the form, your child will automatically be considered a car rider on rainy or bad weather days.

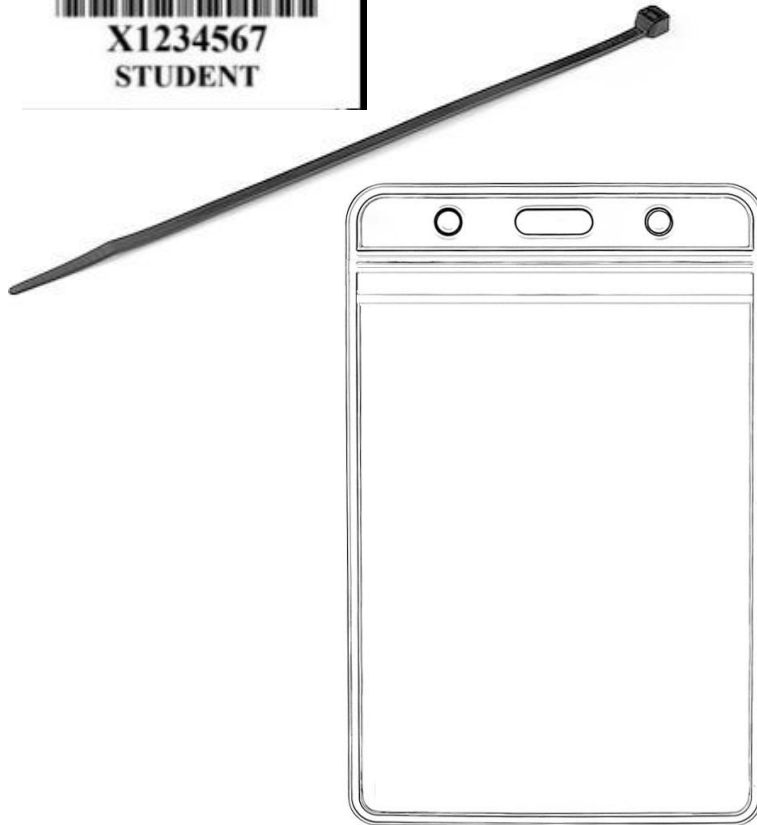
How to Assemble Your Backpack Tag

Materials Needed:

- Clear plastic sleeve
- Your child's SMART Tag ID
- Dismissal Backpack Tag
- Zip-Tie

WELCOME 2026-2027 RANGERS

Please place your child's SMART Tag ID and your Dismissal Backpack Tag back-to-back and slide them into the clear plastic sleeve. Then, use the Zip-Tie to secure the clear plastic sleeve onto your child's backpack handle or at the top of the right-side strap .



WELCOME 2026-2027 RANGERS

Telecommunication Devices

REQUIRED BY TEXAS EDUCATION CODE SEC. 37.082

PERSONAL COMMUNICATION DEVICES

RULES AND PROCEDURES

"Personal communication device" means a telephone, cell phone such as a smartphone or flip phone, tablet, smartwatch, radio device, paging device or any other electronic device capable of telecommunication or digital communication.
(Texas Education Code Sec. 37.082)

POSSESSION AND STORAGE OF DEVICE: Students are prohibited from using a personal communication device while on school property during the school day. Personal communication devices must be stored in the student's backpack as the designated storage method.	
VIOLATION OF USE: Students who violate personal communication device guidelines will be assigned a consequence which includes, but is not limited to, confiscation of the device to a centralized location followed by parent communication and pick up. Campuses may require additional restrictions in addition to those found in the <i>Discipline Management Plan and Student Code of Conduct</i>. The district will dispose of a confiscated personal communication device in any reasonable manner after having provided the student's parent 90 days' prior notice in writing of the intent to dispose of the device.	
EMERGENCY SITUATIONS: In emergency situations, students must follow the guidance of school staff regarding use of telecommunication devices.	
ADDITIONAL NOTICES: Students and parents should become familiar with the section and definitions related to personal communication devices in the <i>Discipline Management Plan and Student Code of Conduct</i> as well as related information in the <i>Responsible Use Guidelines</i> (located in the Student Handbook).  Scan the QR code to access the <i>Discipline Management Plan and Student Code of Conduct</i>.	



Students are not permitted to have any telecommunication devices powered on during the instructional day. Violations will result in the following consequences:

First Infraction: The device will be confiscated and held in the front office. The student may retrieve the device from the front office before dismissal.

Second Infraction: The device will be confiscated and held in the front office. It will only be released to a parent or guardian.

Third Infraction: The device will be confiscated and held in the front office. It will only be released to a parent or guardian, and the student will be referred to administration for disciplinary action.

WELCOME 2026-2027 RANGERS

Dress Code

* If a student is found in violation of the dress code, parents will be notified. Depending on the nature of the violation, a change of clothes may be required.

Katy DRESS FOR SUCCESS
Katy ISD Discipline Management Plan and Student Code of Conduct

NO HEAD COVERING ALLOWED
(UNLESS FOR RELIGIOUS
OR MEDICAL REASONS)

ENTIRE
SHADED AREA
MUST BE
COVERED

SCHOOL ID MUST BE
WORN AT ALL TIMES

SHORTS AND
SKIRTS MUST
BE MID-THIGH

SHOES MUST BE WORN
AT ALL TIMES

ALCOHOL

DRUGS

VIOLENCE

PROFANITY

School attire may not cause a material or substantial disruption of, or interference with, normal school operations. Failure to adhere to the dress for success expectations will result in disciplinary consequences.

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Breakfast and Outside Food and Beverages



Breakfast is available for purchase each morning in the cafeteria and must be consumed there before leaving. Students are not permitted to bring breakfast or beverages from home into the building or consume them in the classroom. Any food or drink (with the exception of water) brought from home must be disposed of before heading to class.

During the designated snack time, students are only allowed to consume water and a snack.

Birthday Invitations



According to the Katy ISD Student Handbook, birthday and party invitations may not be distributed at school in order to prevent disruptions to the educational environment. Please coordinate with your homeroom parent to plan any special celebrations for your student in which you would like to invite their classroom peers.

WELCOME 2026-2027 RANGERS

Other Helpful WCE Campus Information

School Hours: 7:30am-3:00pm

- Doors open at 7:30 am
- Tardy Bell rings at 7:50 am
- No student deliveries after 9:30 am
- All Changes of Transportation due to front office by 1:30 pm
- Cut-Off Time for Early Student Check-out at 2:20 pm
- Dismissal Begins at 3:00 pm

Attendance/Absences - In order to update your child's absence to the proper attendance code, we ask that you directly report your child's absence(s) to our attendance clerk. Please keep in mind that absences should be reported on the day the absence occurs before 12:00 pm. For specific information on attendance, please visit our [WCE Website](#).

These are a few ways to report absences:

1. Call the front office at 281-234-0100 and tell them you are reporting an absence
2. Email attendance clerk, Christina Miller, at christinaimiller@katyisd.org or wcecommunications@katyisd.org
3. Complete the online Absence Reporting Form under the "Families" tab on the WCE Website:
<https://wce.katyisd.org/families/absence-reporting>

Registration

For questions pertaining to registration, email Claudia Hoffmann, registrar, at claudiachoffmann@katyisd.org

Changing Your Child's Dismissal Transportation - *If you need to change your child's afternoon dismissal plan, you must provide a change of transportation to the front office **before 1:30 pm**. This can be done one of three ways:*

- The Parent/guardian can come to the front office and fill out a **"Change of Transportation"** form. You will be asked to provide identification such as a Driver's License.
- The Parent/guardian can send a note to school with their child, detailing their change of transportation for that day or a specific number of days.
- The Parent/guardian may email a request for a change of transportation to WCEcommunications@katyisd.org. The email must come from a parent/guardian email account listed in PowerSchool and include a copy of your Driver's License or a government issued form of identification.

These changes must be received by the front office no later than 1:30 pm on a regular school day or 10:30 am on early release days.

WELCOME 2026-2027 RANGERS

Deliveries - Deliveries must be made ***before 9:30 am*** if needed for that same day. The green **Student Delivery Request Form** in the vestibule must be filled out and taped to the delivered item. Items will need to be left on the table in the vestibule. The front office will arrange delivery. ***Any deliveries made after 9:30 am will be delivered the following day.***

Homework will ***not*** be delivered but will be placed in the teacher's box and considered late.

Student ID Badges - As part of the Safety and Security Plan, all students must wear their student ID badges at all times during the instructional day. Each student will also be provided with an ID that will be attached to their backpacks. Bus riders will scan their ID upon entering and exiting the bus.

Katy ISD ID Policy

"Every student ID badge includes a unique student ID number that is used to check out library books and textbooks, to purchase food items in the cafeteria, to permit passage to certain club meetings, and to provide easy identification of students in common areas of the school. As part of the Safety and Security Plan, all students must wear their student ID badges at all times during the instructional day. If a student loses the ID, a replacement must be purchased promptly from the designated school office/location. Failure to follow these procedures may be considered a violation of the Discipline Management Plan and Student Code of Conduct. For more information regarding student ID badges, please review the [Discipline Management Plan and Student Code of Conduct](#). "

Visitors

All visitors must present a **physical** government-issued photo ID to the Front Desk to be signed in and to receive a Raptor badge. This badge should be visibly worn at all times while on campus. Visitors must remain in their designated location on campus per the reason for their visit. Before you leave the campus, please return your Raptor badge to the Front Desk to sign out. **Per district policy, we do not accept photos of government issued ID cards, you must bring the actual ID.**

If you need to speak with your child's teacher, we ask that you schedule an appointment with the teacher.

- **Lunch Visitors** - Due to space and safety concerns, lunch visitors are limited to parents/step-parents/guardians, non school-aged siblings and grandparents (accompanied by a parent or with written permission from a parent), or campus mentors (per district policy). You may note your written permission for a grandparent to visit unaccompanied by filling out the [Parent Permission for Elementary Lunch Visitors Form](#) and turning it into the WCE Front Office.

Visits are limited to the 30-minute lunch period. Due to space limitations at the elementary level, no exceptions to the list of approved visitors can be made. Please sign up for lunch visits via our Sign Up Genius Lunch Form. Lunch visitors do ***not*** include aunts, uncles, friends, or neighbors. In addition, lunch visitors are limited to three (3) guests per student per day.

WELCOME 2026-2027 RANGERS

Important Numbers and Websites

WCE School Website: <https://wce.katyisd.org/>

Parent Tech Support: 281-396-7400

Parent Transportation Support : 346- 585-2816

WCE Main Line: 281-234-0100

WCE Fax Number: 281-644-1690

Principal Mosher YouTube Account: "Principal Mosher"

X Account: @WCERangers

WCE PTA Website: <https://myrangerpta.membershiptoolkit.com/>

WCE Facebook Page: "WoodCreek Elementary"

WCE PTA Facebook Page: "WoodCreek Elementary PTA"

Katy ISD Website: <http://www.katyisd.org>

- Home Access Center (HAC): <http://www.katyisd.org>
- Katy ISD *On the Go* Mobile App – <https://www.katyisd.org/katy-onthego/home>
- PayNGo (Meal Account): <https://katyisd.revtrak.net/>
- School Cafe (Menus): <https://www.schoolcafe.com/menus>
- Bus Route Finder: <https://www.katyisd.org/transportation-d/bus-routes>
- Click for [KISD Discipline Management Plan & Student Code of Conduct](#)
- Click for [KISD Elementary Grading & Reporting Handbook](#)

Thank you for your support and cooperation!





BE PART OF THE LEGACY-

Join the

WCEPTA

Join the Woodcreek Elementary PTA and you help support our many amazing programs and events!

- Spirit Wear
- School Supplies
- Field Trips Admission
- Field Trip Shirts
- Teacher Luncheons
- Fall & Spring Parties
- Mother Son Night
- Father Daughter Night
- Mother Daughter Night
- Father Son Night
- Sister School
- Peppermint Market
- Teacher Appreciation Week
- RANGER Dads
- Annual Science Program
- Junior Achievement
- Trunk or Treat
- Yearbooks
- Ranger Science Lessons
- Ranger World
- Family Movie Night
- Campus Software Applications

**JOIN
NOW**





Katy Independent School District

Nutrition and Food Service

VISIT

www.katyisdfoods-services.com

SchoolCafe (855) 729-2328

- Submit Application for Meal Benefits
- View Student Transaction History
- View menus or nutritional Information
- Identify Purchase Preferences

Pay-N-Go

- Deposit funds to Cafeteria Balance
- No Processing Fee (no cost to pay online!)



Support Center Complex
5364 Franz Road - Bldg B
Phone: 281-396-6240
Fax: 281-644-1815

Cafeteria QR Code



SCAN ME

WOODCREEK ELEMENTARY SCHOOL - EST 2007

Coming Soon:
**WoodCreek's
20th Anniversary
Legacy Mural**

Help us celebrate 20 years of WoodCreek Elementary!
This fall, we are launching our 20th Anniversary Legacy
Mural—a permanent installment near the gymnasium
featuring the names of WoodCreek students and families.

When: Formal registration opens October 1, 2026.

Details: \$100 per entry. Limited to the first 75 families!

Why: Leave a lasting mark on our campus and
support our school for years to come.

20 years of exploring greatness

