

Live stream [LINK](#)

Minutes of Governing Board Regular Study & Voting Session Meeting

Tuesday, July 7, 2026 @ 5:00 pm

Prescott Unified School District Governing Board

A Regular Study & Voting Session Meeting of the Governing Board of Prescott Unified School District was held on Tuesday, July 7, 2026, beginning at 5:00 pm in the Boardroom of the PUSD District Office.

All supporting documents/attachments can be found by visiting our website:

<https://www.prescottschools.com/>

This meeting was live-streamed, and the video recording can be viewed by visiting the following [LINK](#).

Board Members present:

Governing Board President, Jane Robertson

Vice President, Jennifer Bergamini

Andy Fraher, Member (via telephone)

Stan Goligoski, Member

Brett Mangum, Member

Others present:

Clark Tenney, Superintendent

Kelsey Secor, Assistant Superintendent of Instruction

Andy Binder, Assistant Superintendent/Human Resources

Brian Moore, Chief Financial Officer

Sarah Torres, Administrative Assistant to Superintendent and Governing Board

1. CALL TO ORDER - Governing Board President, Jane Robertson, called this meeting to order at 5:00 pm.

2. OPENING CEREMONY

2.A. Welcome - Governing Board President, Jane Robertson, welcomed everyone to the meeting.

2.B. Pledge of Allegiance - Governing Board President, Jane Robertson, led the Pledge of Allegiance.

3. APPROVAL OF AGENDA - Governing Board President, Jane Robertson

3.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

Governing Board President, Jane Robertson, noted, do I have a motion to approve the agenda, as presented. Brett Mangum noted, so moved. Stan Goligoski seconded the motion.

Jane Robertson:	Aye
Jennifer Bergamini:	Aye
Andy Fraher:	Aye
Stan Goligoski:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

4. APPROVAL OF MINUTES - Governing Board President, Jane Robertson

4.A. Consider approving the minutes from the Regular Study and Voting Session meeting of June 25, 2026, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

Governing Board President, Jane Robertson, noted, do I have a motion to approve the minutes from the Regular Study and Voting Session meeting of June 25, 2026. Jennifer Bergamini noted, so moved. Brett Mangum seconded the motion.

Jane Robertson:	Aye
Jennifer Bergamini:	Aye
Andy Fraher:	Aye
Stan Goligoski:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

5. APPROVAL OF DONATIONS - Governing Board President, Jane Robertson

5.A. Consider Approving the [Donations](#)

RELEVANT INFORMATION: Board Policy requires the approval of donations.

Governing Board President, Jane Robertson, noted, do I have a motion to approve the Donations as presented. Stan Goligoski noted, so moved. Brett Mangum seconded the motion.

Jane Robertson:	Aye
Jennifer Bergamini:	Aye
Andy Fraher:	Aye
Stan Goligoski:	Aye
Brett Mangum:	Aye

Live stream [LINK](#)

The motion passed 5-0.

6. INFORMATION ONLY ITEMS

6.A. Summary of Current Events - **None to report.**

6.A.1. Superintendent

6.A.2. Governing Board Members

6.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general) - **None to report.**

Presenter: Governing Board President, Jane Robertson

7. ACTION ITEMS

7.A. CONSENT AGENDA - All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

Governing Board President, Jane Robertson, noted, do I have a motion to approve the Consent Agenda, as presented. Jennifer Bergamini noted, so moved. Brett Mangum seconded the motion.

Jane Robertson: Aye

Jennifer Bergamini: Aye

Andy Fraher: Aye

Stan Goligoski: Aye

Brett Mangum: Aye

The motion passed 5-0.

7.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the [personnel report](#) is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

7.A.2. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all [vouchers](#).

Presenter: Brian Moore, Chief Financial Officer

7.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY26 EOY, as presented.

RELEVANT INFORMATION:

Please see the attached reports.

[FY26 EOY SA Vision Report](#)

[FY26 EOY SA Report](#)

Presenter: Brian Moore, Chief Financial Officer

7.A.4. Consider approving the Chief Financial Officer and Purchasing Director as Governing Board approved designees for disposal of district stewardship or capital asset property, as presented.

RELEVANT INFORMATION:

Per Arizona's USFR (Uniform System of Financial Records), school districts must maintain a stewardship list for equipment costing between \$1000 and \$4999.99. School districts must also account for capital assets, which include land improvements, buildings, building improvements, and equipment costing \$5000 or more. Upon disposal of stewardship items or capital assets, an Authorization to Dispose of District Property form must be filled out and approved by the governing board or authorized designee.

Presenter: Brian Moore, Chief Financial Officer

7.A.5. Consider approving the list of The TRUST approved Hearing Officers for student long-term suspension hearings for the 2026-2027 school year, as presented.

RELEVANT INFORMATION:

Governing Board Policy 5-306 outlines procedures to be used for long-term suspension hearings. The hearing officers listed on the attached document have been trained to serve in this position. Approval of these hearing officers places the district in compliance with the current Governing Board Policy.

Presenter: Clark Tenney, Superintendent

7.A.6. Annual determination regarding participation of Arizona online charter school students in interscholastic athletics and activities (AIA Bylaw 15.3.1.2)

RELEVANT INFORMATION:

Approve the annual determination that students enrolled in Arizona online charter schools who reside within the Prescott Unified School District attendance boundaries are not eligible to participate in Prescott Unified School District interscholastic athletics and activities during the 2026–2027 school year.

Presenter: Clark Tenney, Superintendent

7.A.7. Consider approving an Intergovernmental Agreement between Prescott Unified School District, No. 1, and Kirkland School District No. 23 for vehicle maintenance and repair, as presented.

RELEVANT INFORMATION:

Kirkland School District owns vehicles that require repair and maintenance. PUSD employs a mechanic who will provide the necessary repairs and maintenance to Kirkland School District vehicles. The attached IGA lists the services PUSD will provide, dollar amounts, and details.

Presenter: Brian Moore, Chief Financial Officer

7.A.8. Consider approving the FY 2026-27 Intergovernmental Agreement for Arizona Department of Education Title I, Part D, Grant Funding Between Yavapai County and Prescott Unified School District, No. 1., as presented.

RELEVANT INFORMATION:

This Agreement establishes the terms of collaboration between PUSD and COUNTY for the delivery of educational services under Title I, Part D, Subpart 2 for neglected, delinquent, or at-risk youth at Prescott Lakes Parkway School (PLPS). This agreement shall require both parties to comply with the laws provided through the Elementary and Secondary Education Act, as amended, Title I, Part D, Sections 1421 - 1426, and any other respective federal and state requirements. By signing this Agreement, the parties acknowledge that PUSD does not have a mechanism to transfer the funds awarded to COUNTY. The parties agree and acknowledge that ADE may transfer funds from the original awardee (PUSD) to the COUNTY through ADE's policies or exceptions as applicable.

Presenter: Clark Tenney, Superintendent

Live stream [LINK](#)

7.A.9. Consider approving the Sole Source procurement of meal services from Baby Bird Industries for the 4-H/U of A 5th Grade Camp for the 2026-2027 school year, as presented.

RELEVANT INFORMATION:

Procurement guidelines require the Governing Board to approve vendors utilized as "Sole Source," which occurs when no reasonable alternative exists. This vendor is utilized to meet the specific needs of the Prescott Unified School District.

Presenter: Brian Moore, Chief Financial Officer

7.B. PUBLIC HEARING - If a member of the public wishes to speak regarding the Fiscal Year 2027 Expenditure Budget, please complete and return the attached form 1.302.01, Request for Public Participation to Sarah Torres, Administrative Assistant to the Governing Board prior to the public hearing portion of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the public hearing of the agenda. THERE WERE NO REQUESTS TO SPEAK.

7.B.1. Consider recessing the regular meeting to hold a Public Hearing to discuss the Fiscal Year 2027 Expenditure Budget.

7.B.2. Consider adjourning the Public Hearing and reconvening to Regular Session.

7.C. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return form 1.302.01, Request for Public Participation to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda. THERE WERE NO REQUESTS TO SPEAK.

7.C.1. Consider adopting the Fiscal Year 2027 Expenditure Budget, as presented.

RELEVANT INFORMATION:

According to A.R.S. 15-905, the district must adopt a budget no later than July 15, 2026. A copy of the Budget is attached for review.

Presenter: Brian Moore, Chief Financial Officer

Governing Board President Jane Robertson noted, do I have a motion to adopt the Fiscal Year 2027 Expenditure Budget, as presented. Stan Goligoski noted, so moved. Jennifer Bergamini seconded the motion.

Jane Robertson:	Aye
Jennifer Bergamini:	Aye
Andy Fraher:	Aye
Stan Goligoski:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

7.C.2. Consider approving the list of student fees and extracurricular fees for the 2026-2027 school year, as presented.

RELEVANT INFORMATION:

School District Governing Boards are required to adopt student fees annually at a public meeting.

Please see the attached list of fees.

Presenter: Brian Moore, Chief Financial Officer

Governing Board Member Jane Robertson noted, do I have a motion to approve the list of student fees and extracurricular fees for the 2026-2027 school year, as presented. Brett Mangum noted, so moved. Stan Goligoski seconded the motion.

Jane Robertson:	Aye
Jennifer Bergamini:	Aye
Andy Fraher:	Aye
Stan Goligoski:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

7.C.3. Consider increasing the salary schedule for Certified Occupational Therapist Assistants (COTA) to remain competitive with surrounding Districts and private sector positions, as presented.

RELEVANT INFORMATION:

Over the last several years, PUSD has employed 2–3 Occupational Therapists to provide OT services to students whose IEP require these services. For the 26–27 school year, we are shifting to a model that reduces the number of fully certified OT's and increases the number of COTAs. An increase in the COTA pay rate would allow for better recruitment and retention. Even with an increase to the COTA pay rate, this new model results in a savings to the overall budget.

Attached is the proposed salary scale

Presenter: Andy Binder, Assistant Superintendent/Human Resources

Governing Board President Jane Robertson noted, do I have a motion to increase the salary schedule for Certified Occupational Therapist Assistants (COTA) to remain competitive with surrounding Districts and private sector positions, as presented. Jennifer Bergamini noted, so moved. Stan Goligoski seconded the motion.

Jane Robertson:	Aye
Jennifer Bergamini:	Aye
Andy Fraher:	Aye
Stan Goligoski:	Aye
Brett Mangum:	Aye

The motion passed 5-0.

7.D. INFORMATION AND DISCUSSION ITEMS

7.D.1. Brian Moore, Chief Financial Officer, has prepared the [FY26 End of Year School Board Summary Budget Report](#) for your review.

7.D.2. Requests for Future Agenda Items

Presenter: Governing Board President, Jane Robertson

- Superintendent Tenney suggested that the Override and Bond PAC Committee present to the board in September.
- Governing Board Vice President Jennifer Bergamini asked that we have a presentation highlighting New Staff Orientation and events related to back to school, and what the Chamber of Commerce and other community entities do for our schools. Kelsey Secor,

Live stream [LINK](#)

Assistant Superintendent of Instruction, noted that she would have information to share/present at the August meeting.

7.D.3. Meeting Dates:

Regular Study and Voting Session: Tuesday, August 4, 2026, at 5:00 pm in the PUSD District Office Boardroom.

Other Dates: July 27–31, 2026: New Staff Orientation Week

August 3, 2026: All Staff Report

8. ADJOURNMENT - Hearing no objections, Governing Board President Jane Robertson adjourned the meeting at 5:33 pm.

Sarah A. Torres
Governing Board Secretary