

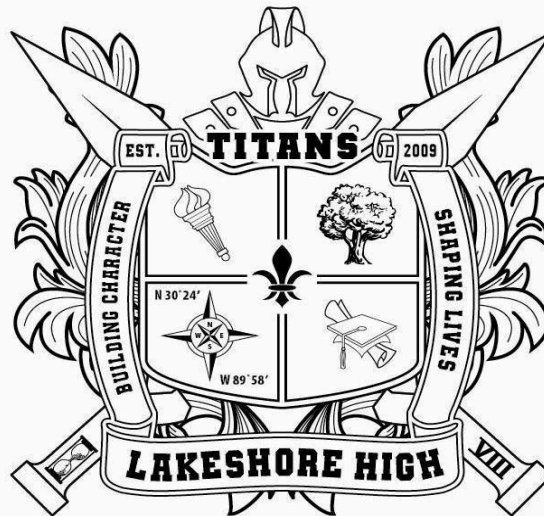
Lakeshore High School

Student Handbook

April Jarrell, Principal

Cotton Ball, Assistant Principal Sydney Morise, Assistant Principal

Amy Willie, Administrative Assistant



2026-2027

LAKESHORE HIGH SCHOOL CONTACT INFORMATION

#1 Titan Trace

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INTRODUCTION

Welcome to Lakeshore High School. This handbook is designed to serve as a resource for students and parents by outlining the school's philosophy, policies, procedures, rules, and regulations.

Lakeshore High School is committed to providing all students with a high-quality educational experience that promotes academic excellence, personal growth, and responsible citizenship. In addition to a strong academic program, LHS offers a wide range of extracurricular activities and opportunities that encourage students to develop their interests, talents, leadership skills, and character.

Lakeshore High School takes great pride in its tradition of excellence, strong school spirit, and supportive community. Students are encouraged to become actively involved in school activities, clubs, organizations, and events. Participation in these opportunities helps foster school pride, build meaningful relationships, and create a positive high school experience. The Student-Parent Handbook, the Lakeshore High School Program of Study, and the St. Tammany Parish Public Schools Handbook on Attendance, Discipline, and Student Records provide important information and answers to many commonly asked questions. If additional assistance is needed, students and parents are encouraged to contact the school for assistance.

LAKESHORE HIGH SCHOOL MISSION

The mission of Lakeshore High School is to prepare all students to become successful young-adults post high school.

NON-DISCRIMINATION STATEMENT

STPPS adheres to the equal opportunity provisions of federal and civil rights laws and does not discriminate on the basis of race, color, national origin, religion, age, sex, sexual orientation, marital status, or disability.

FAMILY AND SCHOOL PARTNERSHIP

At Lakeshore High School, we believe that student success is best achieved through a strong partnership among students, parents, and the school. When all three work together toward common goals, students are better equipped to reach their full academic, social, and personal potential. We are committed to fostering meaningful family engagement and continuously seeking opportunities for parents and guardians to play an active role in their child's education. As a Leader in Me school, Lakeshore High School promotes leadership development through the practice of the 8 Habits: Be Proactive, Begin with the End in Mind, Put First Things First, Think Win-Win, Seek First to Understand, Then to Be Understood, Synergize, Sharpen the Saw, and Find Your Voice and Inspire Others to Find Theirs. We encourage students, families, and staff to model these habits in their daily interactions and decision-making. By embracing

these principles, our school community fosters responsibility, collaboration, respect, leadership, and continuous growth.

As valued members of the Lakeshore High School community, parents and guardians are encouraged to participate in a variety of school activities and events throughout the year.

Opportunities for involvement include Open House, PTSA meetings, New Student Orientation, Booster Club activities, and parent-teacher conferences.

Open House provides parents and guardians with valuable information about their child's educational experience and offers an opportunity to meet teachers, learn about classroom expectations, and establish effective lines of communication. PTSA meetings and Booster Club activities allow families to contribute to the continued growth and improvement of Lakeshore High School while supporting programs that benefit all students.

Parents and guardians can support student success by:

- Ensuring students arrive at school on time each day, attend regularly, and comply with school policies and procedures.
- Monitoring student attendance, grades, and academic progress through JPAMS.
- Encouraging the practice of the Leader in Me 8 Habits by modeling responsibility, goal setting, effective communication,

collaboration, and lifelong learning.

- Encouraging respectful behavior and positive interactions with administrators, teachers, staff members, and fellow students.
- Resolving financial obligations to the school in a timely manner.
- Working collaboratively with school administrators and teachers to address academic, behavioral, or disciplinary concerns.
- Communicating regularly with teachers regarding student progress and performance.
- Scheduling medical, dental, and other appointments outside of school hours whenever possible.
- Participating in school activities, PTSA meetings, and Booster Club events.
- Establishing and supporting consistent study habits at home.
- Encouraging and supporting the development of students' interests and talents in academics, the arts, athletics, and other extracurricular activities.
- Assisting students in making positive choices regarding friendships and peer relationships.
- Ensuring students comply with all St. Tammany Parish Public Schools dress code requirements.
- Promoting strong reading habits and encouraging the use of

school and community library resources.

- Attending school events, performances, competitions, and activities in which their student participates.

Lakeshore High School remains dedicated to strengthening the partnership between home and school. Through open communication, mutual support, and active involvement, we can work together to create an environment where all students are empowered to succeed, demonstrate leadership, and achieve their goals. The success of our students is a shared responsibility, and we greatly value the support and engagement of our families.

ELASTIC CLAUSE

The administration reserves the right to take any steps, at any time, which in their judgment, are necessary for the well-being of the students and for maintaining the standards of the school. Any procedure, rule, or regulation preceding this clause is also subject to this clause.

ALMA MATER

Come and walk by my side
Through the doors of Lakeshore High
Altogether, friends old and new
Lakeshore we will honor you
With hope and gladness singing
"Alma Mater we love you!"
We will never forget you
Dear Lakeshore High

MASCOT AND COLORS

The school mascot is a Titan. The school colors are Black and Silver.

THE FIGHT SONG

Fight for the black and silver,
Lakeshore Titans, we're all for you
Fight for your Alma Mater,
And the school you love is so true.
Fight for those Lakeshore Titans,
See her victories safely through
(Yell)Go! Titans! Fight! Fight! Fight!
For the glory of Lakeshore High!

ATTENDANCE

Students shall be expected to be in attendance every day scheduled by the St. Tammany Parish School Board. Students shall be excused from school for personal illness; serious illness in the family; death in the family or for recognized religious holidays of the student's own faith; and shall be given the opportunity for makeup work. The Louisiana Board of Elementary and Secondary Education (BESE) recently revised several attendance policies. High school students will be allowed five unexcused absences per semester. Parent notes are still accepted to excuse an absence for illness. Parents are allowed to submit up to (3) parent written excuses per semester to be considered excused. If a student is absent for up to (3) days due to the same illness (such as the flu), those

absences will count as one parent-written excuse toward the (3) parent-written notes allowed per semester. If a student is absent for more than (3) consecutive days, a doctor's note must be provided to excuse the absence. Additionally, if a student is absent and sees a physician, those days are excused and do not count towards their five allowed by the state. The note must be brought to Student Services no more than 5 days upon the student's return to school. As a result, parents should schedule vacations and necessary appointments during school breaks.

Extenuating circumstances will be considered but must be approved by the Supervisor of Child Welfare and Attendance. The circumstances must be verified by a physician, nurse practitioner, or dentist in order to be considered as an official excuse from the attendance regulation. State law also allows exceptions based on the observance of special and recognized holidays of a student's faith.

The only other exception to the law will be absences that are verified by the principal for the purposes of school system approved travel for education, a death in the family, or a natural catastrophe or disaster. Students who are participating in school-approved field trips and other instructional activities such as College Spring Testing (two days) and approved college visits will be considered present at school.

1. Students shall not be excused for any absence other than those listed and shall not receive credit for assignments issued on those days missed.
2. Students shall not be excused from school to work on any job, including agriculture and domestic service, even in their own homes or for their parents or tutors.
3. Students participating in school approved activities which necessitate their being away from school shall be considered to present and shall be given the opportunity for makeup work.
4. Students who have extenuating circumstances and who are, therefore, eligible to receive grades shall not receive those grades if they are unable to complete makeup work or pass the course.
5. Students will be denied credit for the semester if the appropriate amount of seat time is not made up.

ATTENDANCE PROCEDURES

1. 5 or more unexcused absences will result in denial of credit without the appropriate seat time made up.
2. Excuses for absences must be written on a full sheet of paper and given to Student Services within five days of the absences.

The note shall include: a) student's full name; b) the day(s) the student was absent; c) the reason for the absence; d) parent or guardian's name (and signature); e) date the excuse was written. Failure to send the note will result in the student not being able to make up work. Zeroes will be given. Excuses will not be accepted after 5 days of the student's return to school.

3. Upon returning to school, it is the student's responsibility to work out a schedule with the teachers for making up work missed during the authorized absence. Students have the same days missed to make up work for each day he/she is absent.
4. Upon the recommendation of the school principal, any student above the compulsory attendance age who has excessive absences that are unexcused may be dropped from the rolls for the remainder of the school term.
5. Any student who is a juvenile and who is habitually absent or is habitually tardy shall be reported to the Supervisor of Child Welfare and Attendance, and subsequently will be reported to the family or juvenile court of the parish or city as a truant child, pursuant to the provisions of Louisiana Children's Code relative to families in need of services.
6. New state law Parental Responsibilities/Consequences:

Parental responsibilities: The parent or legal guardian of a student shall enforce the attendance of the student at the school to which the student is assigned. The parent or legal guardian of a truant student shall ensure that the student makes up missed school work by attending after-school tutoring sessions, weekend make-up classes, or other remediation opportunities, as determined by the school until the student has caught up with his/her school work. The parent shall also attend meetings at the school on at least a monthly basis relative to the student's progress until the student has caught up on his missed school work and any assistance fair conducted by the school district that provides information on supports available to families. Consequences: Failure could result in denial or suspension of driving privileges and/or may subject a parent to the penalties provided in R.S. 14:92.2.

CHECK OUT PROCEDURE

Lakeshore High School has a closed campus policy. Once students have arrived on school property, they cannot leave unless they check out through Student Services. Students are considered "on school property" once they arrive at a bus stop until they arrive

home (if they ride the bus). If the student is driving, school property begins at the entrance of Lakeshore High.

Students who have a need to check out must follow the procedure listed below:

1. A parent must call or write a note requesting that the student be allowed to check out. The note must contain the following:

- a. time of appointment; (LHS may call to verify appointment)
- b. name of person appointment is with
- c. a phone number where parent can be reached to confirm the note
- d. the phone number of the person with whom the appointment is made
- e. student's means of transportation; or

2. A parent must come to the Student Services office to check out the student. No makeup work will be given if the absence is unexcused. If a student becomes ill while at school, the checkout procedure is as follows:

- a. The student will see the school nurse.
- b. The student or the nurse will call home for check out.

3. On exam days, short days or the day before a holiday a parent must come to school to pick up the student. Students may leave only at the end of the class period. **The office will not interrupt a class during exams to check out students.** Students that leave campus or

class without permission during exams, lunch, or at any other time will be disciplined accordingly.

LATE ARRIVAL TO SCHOOL

Students reporting to school after 7:25 a.m. are to check in through Student Services. Students are issued an admit slip. The note will indicate if the tardy is excused or unexcused.

1. On the third day students will receive a 30 minute after school detention.
2. On the sixth day students will receive an hour after school detention.
3. On the ninth tardy students will be assigned a Saturday school detention and referred to the Supervisor of Child Welfare and Attendance. If the student has a driving privilege, the school can revoke driving as a privilege.
4. On the twelfth tardy students will be issued an ISS. Additional disciplinary action will be issued if the tardiness persists. A student being habitually tardy can result in disciplinary action, truancy, enforcement, or license/permit suspension under state regulation.

TARDY TO CLASS

Students are provided five (5) minutes of passing time between classes. Students are expected to report to their assigned

classroom and be present and prepared for instruction when the tardy bell rings. Any student who is not present in the classroom, as directed by the teacher, when the tardy bell rings will be marked tardy. If a student is delayed by a teacher, administrator, or other school personnel, the student must obtain written documentation or a pass explaining the delay and present it to the next teacher upon arrival. Students with appropriate documentation will not be considered tardy.

Prompt arrival to class is essential to maintaining a productive learning environment and maximizing instructional time for all students.

Tardy to school consequences:

3rd violation- 30 min after school detention

6th violation- 60 min after school detention

9th violation- Saturday school detention/revoking of driving privilege

12th violation- In school suspension

Tardy to class consequences:

1st violation- Warning

2nd violation- Lunch detention

3rd violation- 30 min after school detention

4th-6th violation- 60 min after school detention

7th-9th violation- Saturday school detention/revoking of driving privilege

10th-12th violation- In school suspension

ACCIDENTS AND SICKNESS

Lakeshore High School does have a full time nurse on duty. In the event of a serious illness or accident, if Lakeshore High School cannot reach the parent, the administration will call an ambulance to transport the child to the hospital. The cost of the hospital and ambulance will be the responsibility of the parents.

STUDENT MEDICATION POLICY

In accordance with Act 87 (LA RS 17:436.1) relative to the administration of medication, the St. Tammany Parish School Board has formulated the following guidelines to be used when a child has to receive medication during school hours.

These regulations include:

1. No medication shall be administered to any student without an order from a Louisiana licensed physician or dentist and a letter of request and authorization from the student's parent or guardian. Under no circumstances will over the counter medications (such as Tylenol or aspirin) be given to students without proper documentation.
2. No medication shall be administered to any student unless it is provided to the school in a container that meets acceptable pharmacy standards.

3. A registered nurse employed by the St. Tammany Parish School Board will review the physician's order and the parent's request. The registered nurse will then assess the specific child in the education setting to determine if administration of the medication by a trained, non-licensed, health professional is acceptable.

4. In order to ensure proper identification of students receiving medication, we are requesting the parent to submit a recent photo of the student to attach to the medication folder.

5. The first dose of the medication must be given at home so that the parent or guardian may be able to observe for unusual side effects. If your child requires medication for an acute illness, we encourage you to work with your physician to schedule doses that can be given at home. Medication for long term illness may require administration during school hours. If your child requires only short term medication, we recommend (if possible) that medication be scheduled around school hours.

STUDENT DRESS CODE POLICY

Lakeshore High School's dress code and grooming standards are designed to promote a safe, respectful, and productive learning environment. These expectations help minimize distractions, support a positive school climate, and

ensure that students remain focused on academic success.

Students are expected to adhere to all St. Tammany Parish Public Schools and Lakeshore High School dress code requirements and maintain an appearance that is appropriate for the educational setting. Clothing, accessories, and grooming practices that create a disruption to the learning environment, pose a safety concern, or interfere with the educational process are prohibited.

The Principal or designee retains the authority to determine the appropriateness of student dress and grooming and to interpret and enforce dress code standards. Styles of dress, grooming, or appearance deemed extreme, disruptive, unsafe, or inconsistent with the educational mission of the school may not be permitted.

1. Students are not allowed to wear tank tops, muscle shirts, and sleeveless t-shirts as outer garments.

2. All hats, caps, bandannas, stocking caps, hoods, etc. are banned from school campus during regular school hours. Any head bands or hair accessories should not exceed 3" in width.

3. Students: an acceptable, well-groomed haircut will be required. Hair must be clean. Sculptured hair styles that include pictures, symbols, letters, numbers, or hair in curlers, rollers, or excessively teased will not be permitted.

4. Male students may wear a neatly trimmed mustache, beard, or goatee.
5. Students are not allowed to wear spaghetti straps or shoulder straps that would allow under garments to show underneath. Off the shoulder shirts are also not permitted.
6. Sheer, see through, or low cut shirts and blouses are not allowed.
7. Blouses and shirts must be long enough so that no skin may be seen between the pants/skirt and shirt. This rule includes any position including sitting.
8. Any article of clothing with suggestive symbols, words or advertisements of products or substances prohibited by the St. Tammany Board policy shall be prohibited.
9. Shorts and skirts should be no more than 5" above the knee.
10. Leggings: Garments that are stretchy, body hugging and contouring are NOT ALLOWED during the school day unless specifically approved for athletic, dance, or spirit programs.
 - a. Leggings of any style or length
 - b. Yoga pants or tights , including flared or bootcut styles
 - c. Compression pants or shorts
 - d. Spandex or biker shorts
 - e. Any tight-fitting, body contouring, stretchy, or exercise-style garments, athletic, compression, knit, spandex, Lycra, or similar materials.
11. All pants worn must be secured at the waist. Any exposure of undergarments is not permitted.

12. Students are required to wear school ID's during regular school hours. The ID shall be worn above the waist, at chest level, and visible at all times.
13. Piercings may need to be removed for some school activities (activities for which these ornaments are deemed dangerous, i.e. physical education activities).
14. Pants cannot have holes of any type 5" above the knee.
15. Pajamas, robes or wrapped blankets are not appropriate attire for school.
16. Slippers: Slippers, house shoes, and bedroom footwear are prohibited.

LHS DISCIPLINE POLICY

The following Lakeshore High discipline plan has been established to promote desirable student conduct and behavior. The administration reserves the right to consider the academic placement, attitude, age, pattern of misconduct, degree of cooperation and any other aggravating or mitigating circumstances before taking disciplinary action. Acts of misconduct listed here are those classified as inappropriate student behaviors at school sanctioned events.

Off Limit Areas: From 6:55 am until the 7:20 am bell rings, students are limited to the cafeteria, hallways and the outside courtyard. During lunch students are not to be in the halls or classrooms unless under the direct supervision of a

faculty member. During school students are limited to the supervised areas within the school.

Following afternoon dismissal students are to exit the campus by 3:00 pm. Students that do not drive or ride the bus must be picked up from school by 3:15. Students may remain on campus in the afternoon only for activities that are under the direct supervision of a faculty member. At the conclusion of the activity students should leave the campus immediately. Students not under direct supervision that remain on campus, after school or after an activity, will be subject to disciplinary action.

Off limit areas include any area not under adult supervision. All parking lots and roads are off limits to students during the day unless under the direct supervision of a teacher or with administrative permission. All remote areas of the campus not specifically mentioned are also considered off limits. Vending machines are only available before school hours, during class illustrations and lunch, and after school hours.

Dress code Violation:

- **First offense** - written reprimand and required compliance.
- **Second offense** – 30 minute administrative detention and required compliance.
- **Third offense** – 1 hour administrative detention and required compliance.

- **Fourth offense** – Saturday detention and required compliance.
- **Fifth offense** – continue to advance on discipline ladder and require immediate compliance.

* Students who are not in dress code will be given the opportunity to call home in order to gain needed clothing to be within the dress code policy. Students will be placed in the ISS room until dress code compliance is met.

Leaving Class, campus, or other location w/o permission: Ranges from ISS to suspension

Disrespect to Teacher/Staff: ranges from teacher held detention and depending parental contact to suspension upon how severe or chronic the misbehavior.

Lying to school personnel; forgery: Ranges from one Saturday detention to suspension. This includes forged parent notes and Dr. notes turned into student services.

Cheating: All instances of students caught cheating will result in a zero, parental contact and a notation made in JPAMS discipline. Violation of test protocol, including the use of cell phones, smart watches & similar electronic devices, by a student who is taking a test is a serious violation and will result in the same academic consequences as cheating. This type of violation can disrupt the testing

environment and may place the integrity of the test in jeopardy. Testing protocol remains in place as long as any student in the classroom is still testing. Consequences for this type of misbehavior will result in receiving a **ZERO** for the project, test or quiz and the offense will be noted in JPAMS. Standardized testing violations will result in disciplinary action.

USE or VISIBILITY of cell phone, smart watches, earbuds, I-pod, Laser

Light/Pointer, camera, etc.: Louisiana Law Revised Statute 17:239 prohibits any student, unless authorized by the Principal or their designee, from using any electronic telecommunication device in any school building or school grounds or in any school bus. Any student using or having an “electronic device” visible while on school property on a normal school day or on the school bus will have that device confiscated. Electronic devices that are confiscated **will only be returned to the parent or guardian if violation occurs more than one time. Refusal to turn over devices will escalate consequences.** The normal school day begins when a student arrives on campus and ends following the last period dismissal bell. Progressive consequences will be followed as listed below:

Electronic Device Compliance: If a student is in possession of an electronic device they will give the device to the staff member when asked.

- **First offense** - item taken, returned to student at the end of the day, warning issued
- **Second offense** - item taken, returned only to parent/guardian, after school detention
- **Third offense** - item taken, returned only to parent/guardian, after school detention

Additional offenses – item taken, returned only to parent/guardian, Saturday Detention, ISS or Suspension.

Electronic Device Non-Compliance: If a student refuses to give the device to a staff member the consequences are as follows:

- **First offense** - item taken, returned only to parent/guardian- ISS.
- **Second offense** - item taken and returned only to parent/guardian- Suspension.
- **Third offense** - item confiscated, returned only to parent/guardian- 2 day suspension assigned.

Note: Electronic devices should be picked up from the Discipline Office in a timely fashion between the hours of 7:15 am-3:00 pm. UNCLAIMED ITEMS AT THE END OF THE SEMESTER WILL BE DISPOSED OF ACCORDINGLY.

Note: It is not the responsibility of LHS to investigate reports of missing electronic devices such as cell phones, smart watches, I-pods, or other similar items that are brought to school by students. Reports of missing electronic

devices will be forwarded to the School Resource Officer if school officials feel it is appropriate.

Taking photos or video during school hours, without permission from LHS

Administration: Students will receive disciplinary actions.

Defacing or Destroying

Property/Vandalism/Pranks: depending on the severity of the offense the students will be required to make restitution and/or pay a fine or clean-up fee. Students may also be issued Saturday detention, suspension, or be recommended for expulsion. Additionally, students **may be arrested** by the St. Tammany Parish Sheriff for criminal mischief and/or criminal trespassing.

Misbehavior within In School Support:

Ranging from additional days in ISS to Suspension.

Unauthorized Use of Computer or Web Site / Violation of Technology

Agreement: ranges from ISS to expulsion and loss of technology usage privileges for the remainder of the year. Law enforcement could get involved depending on the severity of the violation.

Using or Publishing Profane, Obscene, Indecent or Immoral, Libelous or Offensive Language, Including Racial

Slurs, and/or Gestures: ranges from ISS to expulsion. Law enforcement could get

involved depending on the severity of the violation.

Bullying: Bullying is not acceptable behavior at LHS and when reports are found to be accurate consequences will be issued depending on the severity of the bullying. Bullying is covered in greater detail in the St. Tammany Parish District Handbook for Students and Parents. Please refer to the district handbook for additional information.

Fighting: Any student participating in a fight could result from suspension to expulsion along with the involvement of law enforcement. Note: a 2nd offense for fighting or any other type of violent act will result in a recommendation for expulsion. Anyone participating in provoking or videoing a fight or act of violence will receive immediate disciplinary action.

Failure to Wear ID: Students will be issued an ID with a lanyard and ID holder. Replacement lanyards and holders will be available for purchase as needed. Replacement IDs will be available to purchase also. If students do not have an ID for the day, they are required to purchase a temporary ID from the Discipline Office. Detention is assigned for failure to wear ID or failure to purchase a current temporary ID from the Titan Distribution center before school. Failure to visibly wear ID will result in automatic disciplinary action.

ID Violation Consequences

1st Violation- Warning

2nd Violation- Lunch Detention

3rd Violation- 30 min After school detention

4th Violation- 60 min after school

5th Violation- Saturday Detention

Suspensions: All student suspensions require the following meeting with a parent/guardian and the student prior to re-entering back into school:

1st Suspension- Meeting with a school administrator, parent/guardian, and the student prior to return to school.

2nd Suspension- Meeting with the principal and MHP prior to returning to school.

3rd Suspension- Can result in a recommendation for expulsion or a student may be referred to a meeting with the district hearing officer at the school board office in Covington.

In-school Support (ISS): usually one to three days; Students will be excluded from regular classes and will report to the discipline office. Students must bring a Chromebook and assignments. Misbehavior in ISS results in out of school suspension.

Expectations in ISS:

- Complete assigned classwork at all times.
- Read a book or complete an approved assignment when work is finished.
- Follow directions given immediately.
- Remain respectful, responsible, and productive.

- Stay seated and on task throughout the day.

Rules in ISS:

- Turn all cell phones into Mrs. Anita upon arrival.
- No headphones, earbuds, smartwatches, gaming devices, or personal electronics.
- Blankets are prohibited. Hoods may not be worn over the head.
- Remain awake, alert, and engaged.
- Remain silent unless given permission to speak.
- Students must be working, reading, or completing an approved assignment at all times.

ISS Consequences:

STEP 1: Reminder and redirection

STEP 2: Warning and documentation

STEP 3: Student will receive a suspension

Saturday Detention: students may be assigned a total of four Saturday detentions. Additional behavior offenses that would merit Saturday detention will result in suspension. Students must bring Chromebook and assignments to the four-hour detention (8:00am-12:00pm). Conflicts with jobs held by the student and/or community service requirements that the student has will not be considered in scheduling Saturday detention. **A student failing to attend the issued Saturday detention will be issued out of school suspension.** If a student is too ill to attend Saturday detention, a written note must be

presented to the administrator on Monday morning. Misbehavior in Saturday detention will result in an out of school suspension.

Afterschool Detention: (2:30–3:00p.m. or 2:30–3:30p.m. Depending on seriousness/frequency) Issued for misbehavior that is not serious or chronic enough to merit Saturday detention. Failure to attend after school detention can result in a Saturday detention.

SEXUAL HARASSMENT

The St. Tammany Parish School Board is committed to providing a safe and stable climate free from sexual harassment by students, Board Members, Superintendent, administrators, teachers, and other employees who have contact with or provide services for the Board or any other personnel associated with the Board and over whom the Board can exercise influence. Any person who alleges sexual harassment by a staff member should report their allegation to the principal. Any person who alleges sexual harassment by a student should report their allegation to the appropriate school personnel.

CARE OF SCHOOL PROPERTY

Every pupil should refrain from defacing or destroying school property. In order for our school grounds to remain clean, everyone may help by placing all paper

and waste in proper containers. Any student damaging any school property, intentionally or through negligence, will be liable for such damages and subject to disciplinary action.

Groups that need to hang signs in the building must first receive administrative approval. Hot glue guns, staple guns, non-painters tape, electrical tape, nails or tacks should not be used. Signs should not be placed on painted wall surfaces, on windows or on murals. Only painter's tape should be used.

PARKING PRIVILEGE AND RESPONSIBILITIES

The privilege of parking on campus is given to Seniors. If room is available, the privilege is extended to Juniors, then Sophomores, then freshman. A fee of \$10.00 per year is charged for vehicle registration. Lakeshore High School assumes no responsibility for damage to vehicle while it is parked at Lakeshore High or for thefts that occur while vehicle is parked on school grounds. Drivers park at their own risk, park in appropriate areas, take care to properly lock the vehicle, and are careful to leave valuables at home. Items that must be left in the vehicle should be properly stored. Possession of a parking pass indicates that a student has permission to drive to school. The pass does not guarantee a parking spot. Students may not sit in parked vehicles or return to vehicles during the school day, except

when they have permission to leave campus.

General Regulations:

1. Eligible students who have provided a) proof of vehicle registration; b) proof of insurance; c) proof of grade classification; and, d) clearance slip (from school's accountant); may purchase a parking sticker for the current school year. Dates, times, and location for sticker purchase will be announced.
2. Stickers must be securely attached on the lower left area of the front windshield. The parking sticker is not transferable. If a student sells the vehicle or has the windshield replaced, he/she must return the old sticker to receive a free replacement sticker. If a car is sold and the sticker is not available for return, an act of sale will be required. Stickers are not transferable.
3. A student's driving privilege may be suspended:
 - a. if student's vehicle is used for the purpose of skipping or leaving the campus without permission;
 - b. for continued excessive tardiness;
 - c. 3 or more tickets that remain unpaid for more than one week;
 - d. reckless operation of a vehicle in the parking lot or to and from school.
 - e. parking in teacher only areas or in restricted areas
4. Student will be fined for infractions as listed below:
 - a. unregistered vehicle parked on campus;
 - b. parking in non-designated areas;
 - c. no parking decal visible (in wrong location; not properly secured;)
 - d. decal on vehicle that has not been registered;
 - e. parking in handicapped areas or sidewalks
5. Drivers who are picking up or dropping off students should enter the parking lot from the main entrance, stop at the gym area only, and exit through the second school entrance.
6. Student drivers are encouraged to use the main entrance and observe all one-way traffic directional arrows and should follow the directional arrows which are displayed in the parking lot. Refer to the parking lot map for: entrance and exit areas; pick up and drop off areas; faculty parking areas; temporary parking areas; and no-parking areas.
7. Students are not allowed to park on entrances or on islands at the ends of each row. Drivers should not block entrances or exits.
8. Excessive tardies or absences will result in the loss of a student-parking pass.

FAILURE TO COMPLY WITH PARKING REGULATIONS

1. First offense results in the driver being ticketed and fined \$5.00. The driver has two weeks to pay the fine.
2. The second offense results in the driver being ticketed and fined \$10.00. The driver has two weeks to pay the fine.
3. Third offense results in the driver being ticketed \$15.00 and in losing driving privilege for six weeks. At the end of the six week period, drivers must purchase a new sticker.
4. Fourth offense results in the driver being ticketed \$20.00 and in losing driving privilege for one semester. A driver who drives while under driving suspension may be subject to school discipline.

SCHOOL BUS REGULATIONS

A. SCHOOL SPONSORED BUS TRIPS

Students attending field trips, athletic events, and other school-related events are required to ride the school sponsored bus. An estimated time of return will be indicated on the permission slips. Parents must provide transportation to their own homes when buses return. No adult supervision will be provided beyond 15 minutes after the bus returns. Students must be picked up or driven home in their own

vehicles prior to adult supervision ending.

Students traveling to school sponsored events are required to observe all rules governing punctuality, conduct, and dress code as identified in St. Tammany Parish Handbook on Attendance, Discipline and Student Records and LHS Student Parent Handbook. Students are required to return on the same bus and are not allowed to leave the event in cars. Parents who wish to pick up their student must personally contact the sponsor of the activity. The school reserves the right to have these requests in writing at the beginning of the group's season, or by the beginning of the week in which the event is being held.

B. SCHOOL TRAVEL

St. Tammany Parish School Board provides bus transportation for students to and from the home and the school. A pupil may be excluded from the bus for disciplinary reasons. Parents will be required to provide transportation during the time in which the child is excluded. Rules and regulations pertaining to bus conduct are distributed to students by bus drivers at the beginning of the school year. It is the responsibility of the student to become acquainted with rules and regulations governing behavior on buses and at events scheduled on other campuses or at locations other than the school. These rules and regulations include use of tobacco, alcohol, drugs and weapons,

disrespect for authority figures, and fighting.

C. FIELD TRIPS

When field trips are scheduled to enhance the classroom work, students will be notified in advance of the date and time of the event; the return time of the bus; the cost of the event; and the need to contact the student's teachers to learn of work that will be missed. The student will be excused from class, but will be required to complete all assignments, tests, and projects that are done during his or her absence. If buses are scheduled to return after the regular ending of the school day, adult supervision will not be provided beyond 15 minutes of the return to the school building. Parents must provide transportation for the student once buses have returned.

Students are required to obey all St. Tammany Parish School Board and Lakeshore High School rules and regulations regarding dress code; appropriate conduct; use of alcoholic beverages, drugs, weapons; fighting and other forms of misconduct. Refer to the St. Tammany Parish Handbook on Attendance, Discipline, and Student Records for more specific information.

FIRE DRILLS

Fire drills at regular intervals are required by law and are an important precaution. It is essential that when the first signal is given, everyone obeys

orders promptly. The teacher in each classroom will give the students instructions. Exit maps are posted in each classroom.

TORNADO DRILLS

Tornado drills are also required as an important precaution. Instructions are posted in each classroom. It is necessary that students follow these instructions and their teachers' instructions precisely.

TELEPHONES

The telephone in the office is a business phone and is not for student use. Students will not be called out of class to receive phone calls, to have messages delivered, or to use the office phone except in an emergency. If a student needs to call home, they can access the phone in student services when given permission.

LOCKERS

Each student who wishes to do so may use a hall locker to store textbooks. Students must use only the assigned locker and are cautioned against using the locker to store valuable items. The locker is loaned to the student and is subject to inspection by school administrators at any time. Lockers should not be used as safety deposit boxes because they can be forced open. The school is not responsible for money or articles stolen from lockers. Students

may go to the lockers before school, between classes, and after school. Students may not leave class to go to lockers. Students should avoid giving their locker combinations to other students or leaving their lockers unsecured.

LOST AND FOUND

Students are cautioned not to bring large amounts of money or expensive items to school. Students should avoid leaving book bags and other personal possessions unattended. The student, not the school, is responsible for his or her personal property. Students who find lost articles are asked to take these items to Student Services where these can be claimed by the owner.

LUNCH PROGRAM

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch is offered at no cost to the student. The lunchroom management and your fellow students will appreciate your consideration in:

1. Depositing all lunch litter in a wastebasket.
2. Returning all trays and utensils to the dishwashing area.
3. Leaving the table and floor around your place in a clean condition for others. Failure to

comply may result in disciplinary action by the administration.

4. Additional lunch and items are available for purchase. Free/Reduced Lunch application forms are given to all students during the first week of school. Forms may also be filled out at <https://cafefr.stpsb.org>.

Parents and/or students are not allowed to have outside restaurant style or fast food delivered to campus.

DANCES/GUEST PASSES

Homecoming and Prom dances will be a lock in. Any student who leaves after the designated lock in time without permission will have disciplinary consequences. All school rules will be enforced at dances.

Prom will be for Seniors and Juniors only.

Students will be required to present a student ID before being admitted into school dances. Guest passes for non-Lakeshore High students may be required for dances. Passes are available two weeks prior to the scheduled dance and must be returned to the discipline office no later than the Wednesday preceding the dance. Guests to Lakeshore High dances must meet the following criteria:

- a. Must be between the ages 14 and 20.
- b. Must receive a signature from their own school principal.

- c. Has not been expelled from Lakeshore High School or any other school.
- d. Have appropriate information on the guest pass form.
- e. Remain at the dance until dismissal of all students.
- f. Must be cleared from all debts on "Owe List".

The LHS student and the guest are required to follow all LHS rules during the dance. Appropriate disciplinary action will be taken for those that behave inappropriately. All dances are "lock-in" dances. Once the student or guest arrives at a dance they will not be allowed to leave until the "lock-in" is over. If a student chooses to have a parent pick them up before the lock in is over that student will not be allowed to attend another dance that school year. Students may not be under the influence of alcohol (or other illegal substances) or have possession of alcohol on their person or in their vehicle or other mode of transportation. Students drinking any form of alcohol before a school dance will be deemed "under the influence." The administration maintains the right to use local law enforcement and breath analyzers to determine if students are under the influence. Additionally, vehicles may be searched.

Note: Students guilty of alcohol offenses at dances or any other school activity will be suspended for 5 days. Additionally students will have to complete a counseling program.

TEXTBOOKS

All textbooks at LHS are the property of the STPSB. Any loss or damage will result in a monetary fine. If a student loses a textbook, he or she will have to pay for it before another book will be issued. Writing in a textbook constitutes damage. Textbooks that have become wet for any reason will mildew and thus are a total loss. Students will be required to pay the full cost of water damaged books. At the end of each semester, students must return the textbooks issued to him or her.

CHROMEBOOKS

All chrome books at LHS are the property of the STPSB. Any loss or damage will result in a replacement. Any misuse of a Chrome Book is subject to disciplinary action and payment of the damaged item.

LIBRARY

The library is a place for students to get information for research purposes and to find materials for leisure reading. It is open before school, and during lunch. All books, magazines, and reference materials may be checked out. Circulation and the card catalog are fully automated. Students may access an online full text periodical database from the library, classrooms throughout the school, and from home.

Note: Students and parents must sign the Technology Use Agreement prior to having access to the Internet.

CLUBS AND ORGANIZATIONS

Lakeshore High School has many clubs and organizations that are either extra-curricular or co-curricular. Students may obtain a listing of clubs and organizations in the front office. Times and locations for each meeting will be announced. Sponsors for each activity will communicate to the students the times, dates, and location for after-school meetings, rehearsals, and performances. Adult supervision will not be provided beyond 15 minutes of the stated ending time for practices, meetings, and the like. Parents must provide transportation of their student to the practice, performance or meeting.

STUDENT ORGANIZATIONS

The purpose of clubs and organized efforts in our school are:

- 1.to increase fellowship among groups of students with similar interest;
- 2.to broaden the interests of students in different endeavors;
- 3.to motivate and enrich classroom work;
- 4.to develop worthy social ideals, attitudes and habits;
5. to develop leadership qualities;

6. to work together towards a common goal;

Students seeking office or leadership positions must meet the following criteria:

1. Meet all eligibility requirements as stipulated in the group's constitution or charter;
2. Be "in good standing status;" See Regulations Concerning Clubs and Organizations section of this handbook.
3. Have clearance slip from school's accountant indicating that all fees and fines have been paid

REGULATIONS CONCERNING CLUBS AND ORGANIZATIONS

To hold an elected office, a student must:

- 1)** have maintained, and continue to maintain during term of office, a minimum 1.5 overall academic average (exception - Honor Society groups whose national charter stipulates a higher grade point average);
- 2)** have maintained "in good standing status" during the current school year. "In good standing" means, during current school year, student a) has not been recommended for expulsion; b) has not been disciplined (suspension, in school suspension, or work detail) for the following offenses; leaving class or location without permission; skipping school; cutting class; disrespect to faculty or staff; theft; possession/use of alcoholic beverages; fighting. Officers are subject to removal from office for

failure to maintain “in good standing” status. A student may hold one major office and one minor office or two minor offices.

To participate in extra-curricular activities, including sports, clubs, dances and parking privileges students must be cleared of all obligations on the “Owe List”.

HOMEROOM

Each student is assigned to a homeroom and a homeroom advisor. The advisor in this homeroom will remain with the homeroom for the student’s four years of high school. Attendance in Homeroom is required in the same manner as attendance in academic classes.

STUDENT ASSISTANCE TEAM

The Student Assistance Team (SAT) is a committee of school level staff members. This committee is a problem solving, decision making group that meets on a scheduled basis to receive referrals from teachers, parents, or other professionals on individual students who are experiencing difficulty in school due to academic and/or behavior problems. The committee also receives referrals on students who may qualify for the gifted/talented program. Once a referral is received, the committee will review the student's performance and make a screening or placement recommendation that will be

in the best interest of the student. All decisions shall be in accordance with state and local policies. Parents will be notified and invited to participate when the SAT meets. Concerned parents who would like to make a referral to SAT are urged to contact the child's teacher or an administrator. The school official will then complete the appropriate referral paperwork that officially begins the SAT process.

STUDENT PROGRESS

1. **Report cards:** Issued at the end of each nine-week grading period. Report Cards are given to the student. The fourth nine- week report card is mailed to parents. Please be sure to maintain an updated mailing address. Refer to the school calendar for dates.
2. **Progress reports:** Parents wishing to more closely monitor their child’s progress are encouraged to use the internet site provided by the STPSB. If you have not received or have lost the log in passwords please call the office. Other options for monitoring student progress are listed below.
 - a. E-mail or telephone specific teachers,
 - b. Contact the student’s guidance counselor, or
 - c. Email the Assistant Principal of Curriculum and Instruction.
3. **Final exams:** Given the last week of the 2nd and 4th grading period. Refer to the school calendar for dates.

Student progress can be checked at any time through JPAMS at

<https://jpams.stpsb.org/jpweb/>

HONOR ROLL

LHS shall have an Honor Roll for each semester. The Honor Roll shall be determined in the following manner:

1. A minimum of 3.5 GPA is required for Honor Roll status.

EXAMS

Exams will be given at the end of the 2nd and 4th grading periods. The semester grade for the report card will be the average of both quarters prior to the semester exam.

PARENT CONFERENCES

Parent request: Parents may request conferences with teachers, counselors, or the principal by telephoning the school at 985-624-5046 or by emailing the specific party. Parents are encouraged to call for a conference with the teachers or administrators if they have questions that cannot be answered through email or a phone conversation.

Discipline: A parent-student-teacher conference may be required as part of disciplinary action. The parent will be contacted to schedule the conference. A student may be excluded from class until

2. Letter grades ONLY shall be used in all subjects.

3. A student who has received F or D in any subject is not eligible for the Honor Roll.

4. A student must be attempting 5 credits to be eligible for Honor Roll status.

5. Students who have earned a 3.5 or higher grade point average for the semester will be invited to an honor roll breakfast.

the conference is completed.

Conferences are scheduled before school or after school. If your student indicates they are having discipline problems in a particular class please contact the individual teacher to schedule a conference. A conference may help to avoid an office referral and disciplinary action.

STUDENT GRADE CLASSIFICATION

9th grade	0 – 4.5 credits
10th grade	5 - 10.5 credits
11th grade	11 - 16.5 credits
12th grade	17 credits or more

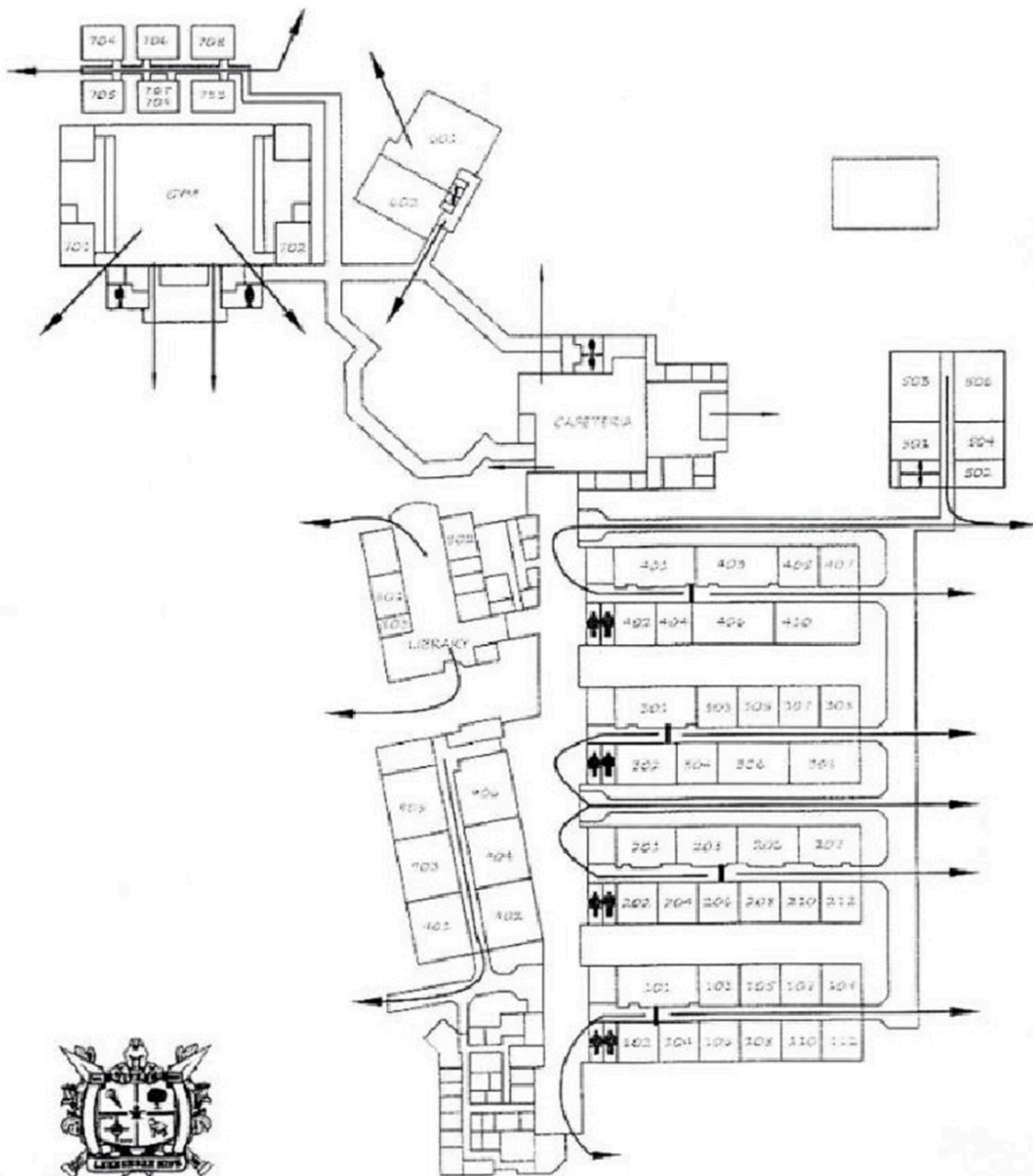
GRADING SCALE

The grading scale used by the entire school in all classes is the following:

100-90	A = 4 quality points
89-80	B = 3 quality points
79-70	C = 2 quality points

69-60 D = 1 quality point
59-0 F = no quality points

SCHOOL MAP



BELL SCHEDULE



2026-2027
Lakeshore High School
Bell Schedules



<u>Regular Bell Schedule</u>		
6:55	Arrival Time Begins	
7:20	Bell to move to 1st Hour	
7:25-8:51	1st Hour	86 Min
8:56 -10:27	2nd Hour	91 Min
10:32 -10:58	Titan Advisory Period	26 Min
10:58-11:23	1st Lunch	25 Min
<i>100, 300, 900, 500 (Ag Building)</i>		
11:28-12:54	3rd Hour	86 Min
11:03-12:29	3rd Hour	86 Min
12:29-12:54	2nd Lunch	25 Min
<i>200, 400, 600 (Music Bldg), 700 (Portables), Fieldhouse, Gym, Library</i>		
12:59-2:25	4th Hour	86 Min

<u>AM Activity Bell Schedule</u>		
6:55	Arrival Time Begins	
7:20	Bell to move to 1st Hour	
7:25-8:36	1st Hour	71 mins
8:36-9:36	AM ACTIVITY	60 mins
9:41-10:57	2nd Hour	76 mins
11:02-11:28	TAP	26 mins
11:28-11:53	1st Lunch	25 mins
<i>100, 300, 900, 500 (Ag Building)</i>		
11:58-1:09	3rd Hour	71 mins
11:33-12:44	3rd Hour	71 mins
12:44-1:09	2nd Lunch	25 mins
<i>200, 400, 600 (Music Bldg), 700 (Portables), Fieldhouse, Gym, Library</i>		
1:14-2:25	4th Hour	71 mins

<u>½ Day Schedule</u>		
6:55	Arrival Time Begins	
7:20	Bell to move to 1st Hour	
7:25-8:15	1st Hour	50 mins
8:20-9:10	2nd Hour	50 mins
9:15-10:05	3rd Hour	50 mins
10:10-11:00	4th Hour	50 mins
11:00	Lunch	
<i>Buses pick up at 11:20. Car Riders & Drivers Dismissed at 11:00.</i>		

PM Activity Bell Schedule		
6:55	Arrival Time Begins	
7:20	Bell to move to 1st Hour	
7:25-8:36	1st Hour	71 mins
8:41-9:57	2nd Hour	76 mins
10:02-10:28	TAP	26 mins
10:28-10:53	1st Lunch	25 mins
<i>100, 300, 900, 500 (Ag Building)</i>		
10:58-12:09	3rd Hour	71 mins
10:33-11:44	3rd Hour	71 mins
11:44-12:09	2nd Lunch	25 mins
<i>200, 400, 600 (Music Bldg), 700 (Portables), Fieldhouse, Gym, Library</i>		
12:14-1:25	4th Hour	71 mins
1:25-2:25	PM ACTIVITY	60 mins

*If your student is a Short Day or Internship Senior, they are responsible for keeping informed of days when there are alternate schedules so they will not be tardy for school.

DISTRICT CALENDAR



2026-2027 DISTRICT CALENDAR

'26 AUGUST							SEPTEMBER							OCTOBER							NOVEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5					1	2	3		1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30					
30	31																										

DECEMBER							'27 JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1	2	3	4	5	6			1	2	3	4	5	6	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28							28	29	30	31			
							31																				

APRIL							MAY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

CALENDAR LEGEND

- Smart Start Day: Last Names A-L
- Smart Start Day: Last Names M-Z
- All Students Attend School
- 1/2 Day for Students
- Teachers' Professional Development, Record Keeping and Teachers' Day (No School for Students)
- Schools Closed for Students
- Last Day of School

TESTING DATES

- April 7 - 9: April 12 - 13
- April 19 - 30
- LEAP 2026 Spring Testing Window (Grade 3)
- LEAP 2026 Spring Testing Window (Grades 4 - 8)
- *Except Lee Road Junior High & Fifth Ward Junior High
- November 30 - December 11
- April 21 - May 5
- LEAP 2026 Fall Testing Window (Grades 9 - 12)
- LEAP 2026 Spring Testing Window (Grades 9 - 12)
- *ACT Testing Dates TBD

IMPORTANT DATES

Aug. 3	Teachers' Professional Development	Jan. 5	1/2 Day Prof. Development, 1/2 Teacher Work Day
Aug. 4	Teachers' Professional Development	Jan. 6	No School for Students
Aug. 5	Teachers' Day	Jan. 18	School Reopens for Students
Aug. 6	Smart Start Day: Last Names A-L	Feb. 8-12	Martin Luther King Holiday*
Aug. 7	Smart Start Day: Last Names M-Z	Feb. 8-12	Mardi Gras Holidays*
Aug. 10	All Students Attend School	March 12	End of Third Grading Period
Sept. 7	Labor Day Holiday*	March 26-Apr. 2	1/2 Day for Students, 1/2 Day Record Keeping
Oct. 2	Parish Fair Day*	March 26-Apr. 2	Spring/Easter Break* #
Oct. 5	Fall Holiday*	April 5	Professional Development
Oct. 9	End of First Grading Period	April 5	No School for Students
	1/2 Day for Students, 1/2 Day Record Keeping	April 6	All Students Return to School
Nov. 3	Election Day	May 25	End of Fourth Grading Period
Nov. 23-27	Thanksgiving Holidays*		End of Second Semester
Dec. 18	End of Second Grading Period		End of Session
	End of First Semester		1/2 Day for Students, 1/2 Day Record Keeping
	1/2 Day for Students, 1/2 Day Record Keeping		Teachers' Day
Dec. 21-Jan. 4	Winter/Christmas Break*		

The School Board requires an appropriate program for Veterans' Day (Nov. 11). School Administrators are asked to avoid scheduling activities on the following days when possible (observance begins at sundown the day before the date listed): Sept. 11 (Rosh Hashanah); Sept. 20 (Yom Kippur)

*In case of emergency, student make-up days will be taken from existing holidays in the above schedule.

#It is understood should state testing conflict with the proposed Easter/Spring Break holiday that the Easter/Spring Break holiday will be adjusted accordingly.



