

SECURITY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

April 9, 2026

- I. Call to Order** The meeting was called to order at 6:30 p.m. by Ms. K. O'Donnell

Pledge to Flag Pledge of Allegiance to Flag

Roll Call:

Board members present: Ms. Carino, Ms. Gifford, Ms. Laborde, Ms. K. O'Donnell, Ms. M. O'Donnell, Mr. Ybarra

Board members absent: Ms. Hubbard

Staff members present: Ms. Anspach

II. Recurrent

A. Minutes

It was moved by Ms. Carino, seconded by Ms. M. O'Donnell, that the Library Board of Trustees **APPROVE** the minutes of the February 12 and March 12, 2026 meetings.

Aye: Ms. Gifford, Ms. Laborde, Ms. K. O'Donnell, Mr. Ybarra

Motion carried

B. Financial Report

It was moved by Ms. Gifford, seconded by Mr. Ybarra, that the Library Board of Trustees **APPROVE** the financials for January, February, and March 2026.

Aye: Ms. Carino, Ms. Laborde, Ms. K. O'Donnell, Ms. M. O'Donnell

Motion carried

C. Director's Report

February Highlights:

The Adult Winter Reading program had 276 participants!

680 children checked out at least one book and received a prize from the gumball machine for Library Lovers Month.

Betty the Bookmobile is making her way to WSD3 schools. In February, she visited Janitell and Sunrise with more stops planned before school gets out for the summer.

A big thanks to Kirk Burrows for coming and installing our outside security lights on the north side of the building. Late night staff and early morning walkers have all remarked on how much safer they feel now!

Just in time for the book sale, the dumbwaiter has been fixed! Staff are so glad not to have to wheel carts around the building.

MARCH:

Betty the Bookmobile was on a roll this month making 2 stops at Webster and Pinello. April and May are chockful of school visits as we get kids excited about summer reading and the possibility of Betty stopping in their neighborhoods.

As always, the Annual Seed Starter Program was a huge success! A total of 198 patrons were able to start their gardens early and get ready for the summer growing season.

The Junk Journal Junkies had 12 participants for their first meeting on March 21st. Many patrons donated their own supplies to help Journal Junkies, new and seasoned, design and expand on their journals. This will continue to be a monthly program going forward on the third Saturday of every month.

Teens were treated to a variety of St. Patrick's Day fun this March. For their activity of the month, teens created Leprechaun Lairs to trap the pesky mythical creatures! In lieu of the monthly movie, Shannon created an "Escape the Leprechaun's Lair" escape room. Four staff and board members were able to break free of the lair, while the 11 teens the next night unfortunately became leprechaun food when they failed to unlock the door. Fun was had by all!

We hosted Discovery High School for their Hexter 5 Family Engagement Night featuring an Easter Egg Hunt! Discovery families and library patrons hunted around the library to find easter eggs - some of them golden - earning them giant chocolate easter bunnies!

APRIL:

Our new adults only book club will have its first meeting this month! Sabrina will lead the "Between the Covers" book club for those that like their reads spicy.

Our annual poetry contest is back!! Written, spoken word, and blackout poetry will all be accepted. Prizes will be awarded across all age groups and poetry types. Entries must be submitted by 4/30/2026.

In partnership with WSD3, we hosted a “PERACare 101” seminar for retirees and those close to retirement on April 1st. Twenty-five attendees learned all about how PERA and Medicare work together. The session was recorded for future educational purposes.

We had overwhelming interest in our April 4th Beaded Plant Class. Participants made “forever green” potted plants to take home with them. There were so many people on the waitlist that Laurie is booking another class in early May, just for the people who were unable to come on the fourth.

Samantha has been working with the Association of Financial Professionals to bring Financial Literacy classes to the library. In April, we will be holding two classes about higher education and saving for college – directed to teens that are interested to learn more about how to plan for their future educations.

We are finally one step closer to our Pillar Booth installation! The booth is expected to arrive at the local installers this week, then we will set a date for them to come and set it up!

Don't forget, the book sale is next week! The \$5 a bag or \$10 a box worked out so well in October, we are doing it again!

We have SO much planned for National Library Week this year! Each day, we will have different themes geared towards promoting and highlighting all the work that libraries (especially SPL), do in their communities.

Mon 20th: Right to Read Day, Tues 21st: Library Worker Day, Wed
22nd: Library Outreach Day, Thurs 23rd: Take Action for Libraries Day, Fri
24th: Library Joy Day! Be sure to watch social media and visit the library that
week to see all that we have planned!

Molly is also holding her Annual Bookmark Contest, focusing on this summer's theme of “Unearth a Story.” Kids can create their own bookmark for a chance to win Wal-Mart gift cards and published bookmarks that will be given away throughout the summer. The contest ends April 30th.

MAY:

The library will be closed on Tuesday, May 5th for a Staff Development Day. We will start out in the morning with Summer Reading Training, then head off to lunch, ending

our day at “Brush Crazy” where we will do a little team building by creating crafts together!

The rescheduled, “Level Up: A Family Night for Academic and Life Transitions” will take place on Friday, May 1st. Parents will learn how to ease their child’s transition across school levels and systems. There will be presentations for the different school groups, child watch, information on Empowerment/Love and Logic, and food will be available!

We will also be hosting a couple of financial literacy programs for adults. Topics include: Estate Planning Basics and Protecting Yourself from Fraud.

JUNE:

Security Public Library is turning 65!! We will be throwing a big birthday party on Saturday, June 27th from 4-7pm. Grace has invited Tuns of Fun Hot Dogs, Frios Gourmet Pops, and Pop-Up Photo Fun to provide food and fun at the event. We invited patrons to design a library card in celebration and will pick 2 winners from “Under 18” and “Adult” age groups. Winners will receive a \$50 Amazon gift card and bragging rights for their limited-edition library card design! Entries are due by June 1st.

D. Correspondence

E. Trustees, public, and staff on items not appearing on the agenda.

III. Old Business

A. ACT ON Recommendation to Adopt - Notary Policy

It was moved by Ms. Laborde, seconded by Ms. Gifford that the Library Board of Trustees **APPROVE** the Notary Policy.

Aye: Ms. Carino, Ms. K. O’Donnell, Ms. M. O’Donnell, Mr. Ybarra

Motion carried

B. ACT ON Recommendation to Adopt – Testing Center Policy

It was moved by Ms. Gifford, seconded by Ms. Laborde that the Library Board of Trustees **APPROVE** the Testing Center Policy.

Aye: Ms. Carino, Ms. K. O’Donnell, Ms. M. O’Donnell, Mr. Ybarra

Motion carried

C. ACT ON Revised Donation Policy

It was moved by Ms. M. O’Donnell, seconded by Ms. Carino that the Library Board of Trustees **APPROVE** the Revised Donation Policy.

Aye: Ms. Gifford, Ms. Laborde, Ms. K. O'Donnell, Mr. Ybarra

Motion carried

IV. New Business

A. ACT ON Resignation of Library Personnel

It was moved by Mr. Ybarra, seconded by Ms. M. O'Donnell that the Library Board of Trustees **APPROVE** the resignation of Jennifer Martinez.

Aye: Ms. Carino, Ms. Gifford, Ms. Laborde, Ms. K. O'Donnell

Motion carried

B. ACT ON Employment of Library Personnel

It was moved by Mr. M. O'Donnell, seconded by Mr. Ybarra that the Library Board of Trustees **APPROVE** the employment of Elaine Pfeifer.

Aye: Ms. Carino, Ms. Gifford, Ms. Laborde, Ms. K. O'Donnell

Motion carried

C. RECEIVE CHNC Grant Award Letter

The Board of Trustees **RECEIVED** the CHNC Grant Award Letter.

D. RECEIVE 2025 Grants and Gifts Report

The Board of Trustees **RECEIVED** 2025 Grants and Gifts Report.

E. RECEIVE 2025 Public Library Annual Report (PLAR)

The Board of Trustees **RECEIVED** 2025 Public Library Annual Report (PLAR).

F. RECEIVE Recommendation to Adopt – Law Enforcement Requests for Information and Access Policy

The Board of Trustees **RECEIVED** Recommendation to Adopt – Law Enforcement Requests for Information and Access Policy.

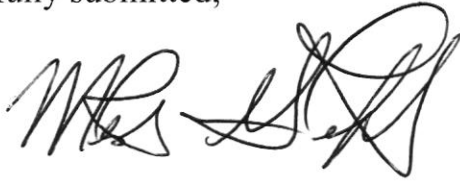
D. ACT ON Hospitality Fund

It was moved by Mr. M. O'Donnell, seconded by Ms. Gifford that the Library Board of Trustees **APPROVE** the Hospitality Fund.

Aye: Ms. Carino, Ms. Laborde, Ms. K. O'Donnell, Mr. Ybarra

Motion carried

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Misha Gifford', written in a cursive style.

Misha Gifford, Secretary