

SECURITY PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING MINUTES

June 11, 2026

- I. **Call to Order** The meeting was called to order at 6:30 p.m. by Ms. K. O'Donnell

Pledge to Flag Pledge of Allegiance to Flag

Roll Call:

Board members present: Ms. Gifford, Ms. Laborde, Ms. M. O'Donnell, Mr. Ybarra, Ms. Hubbard, Ms. Carino, Ms. K. O'Donnell

Board members absent: none

Staff members present: Ms. Anspach

II. **Recurrent**

A. **Minutes**

It was moved by Ms. Laborde, seconded by Ms. Carino, that the Library Board of Trustees **APPROVE** the minutes of the May 14, 2026 meetings.

Aye: Ms. Gifford, Ms. M. O'Donnell, Mr. Ybarra, Ms. Hubbard, Ms. K. O'Donnell

Motion carried

B. **Financial Report**

It was moved by Ms. Laborde, seconded by Ms. M. O'Donnell, that the Library Board of Trustees **APPROVE** the financials for May 2026.

Aye: Ms. Gifford, Mr. Ybarra, Ms. Hubbard, Ms. Carino, Ms. K. O'Donnell

Motion carried

C. **Director's Report**

May Highlights:

- We took the month of May off from Children and Teen programming to get ready for, and begin promoting, the Summer Reading Program! We had 302 kids visit Ms. Molly at the library for tours, while Grace and Betty the Bookmobile hit the road going to several elementary schools for field days and classroom trips. She hosted 344 students, telling them about all the wonderful things they can do at the library this summer.
- We had 532 entries this year in the Annual Bookmark Contest! Librarians picked one winner from each grade level to receive a Walmart gift card and bragging rights when their design was made into a limited-edition bookmark, available in the Children's Room!
- Samantha and crew were hard at work holding many fun and educational programs this month. We hosted a class on "Estate Planning Basics" – taught by professionals in the field. Bethany had a packed house for her Bao Bun Loom Knitting Class!
- Our first ever Plant Swap took place on May 23rd. Seasoned green thumbs brought cuttings from their plants and swapped them with budding enthusiasts.

Looking forward to June!

- Betty is just getting warmed up! After an oil change and a good report of health from the mechanic, Betty is all geared up to attend Free Lunch programs around the district and some Saturday's at the Square.
- WSD3 extended their backpack collection for their annual Back to School Bash through the end of June. The community is really coming through for the kids, and we already have a good amount collected.
- Our Second Annual "Shred Happens" event, in partnership with SD3FCU and WPR, was a huge success! We had a steady flow of cars cycling through, shredding documents and keeping their personal information safe.
- We are partnering with WPR tomorrow for a Movie in the Park featuring, "Fantastic Beasts and Where to Find Them"! Starting at 6pm, guests can show up (in wizarding attire, if desired) to sip on some Butter Beer, grab some food from the food trucks, play quidditch, and make wands with SPL! The movie will start at dusk.
- The library will be closed on Friday, June 19th in observance of Juneteenth Day. We will be back to normal business hours on Saturday.

- SPL is a proud supporter of LGBTQIA Pride Month and we embrace the philosophy that “everyone is welcome here.” Come check out our display and “Read the Rainbow” where we showcase books that reflect the lived experiences of our LGBTQIA community members.
- Summer Reading kicked off with unprecedented numbers this year! Within the first week of sign-ups, we achieved almost half of our total numbers from last year!

First Week Numbers!!!!

Children's - 491

Tween - 134

Teen - 124

Baby/Toddlers - 86

Adult - 144

2025 Summer Reading Program TOTALS:

Children's – 1,122

Tweens – 286

Teens – 303

Baby/Toddler – 162

Adult – 310

- Staff really embraced the “Unearth a Story” theme by turning the library into a prehistoric wonderland.
- In addition to multiple Storytimes each week, children and families can participate in a fun variety of Take and Make or Park and Make activities. This week, participants can make “Seed Balls” to take home and plant in their gardens!
- Teens can take a break from the heat by participating in weekly activities and movies. Shannon said teens really enjoyed the Wreck It Journal activity, intentionally wrecking journals with a variety of household items.
- We haven't forgot about the Tweens! This year is already showing a huge amount of participation in Tween programming. Who could resist fun activities like bedazzling and DIY Volcanos!
- Adult Summer Reading is off to a fantastic start! Adults can participate in a fun “Field Notes” guide to help them challenge themselves in the variety of reading they do. The coming months will include stamp making classes and mosaics.
- All of our fun new adult programs are continuing this summer. The Junk Journal Junkies are adding new members every month! Our new adult romance book club, “Between the Covers,” has an enthusiastic and growing membership! This month, they will be discussing, “Little Dove” by Layla Frost.

- Patrons had so much fun creating these cute cozy book jar scenes! Participants could choose from a selection of miniature novels to set the right “mood” in their cozy book nook.
- Don’t forget, the 65th Anniversary Celebration is happening in just a few weeks!! Grace has been hard at work creating a “book walk” (think Cake Walk, but with books!), food trucks, carnival type games, a “Then and Now” display, photo booth, car show, and so much more!

D. Correspondence

E. Trustees, public, and staff on items not appearing on the agenda.

III. Old Business

A. ACT ON SPL 2026-2027 Library Budget

It was moved by Ms. Gifford, seconded by Ms. Carino that the Library Board of Trustees **APPROVE** the 2026-2027 Library Budget.

Aye: Ms. Laborde, Ms. M. O’Donnell, Mr. Ybarra, Ms. Hubbard, Ms. K. O’Donnell

Motion carried

B. ACT ON Increase in Library Portion of Health Insurance

It was moved by Ms. Gifford, seconded by Ms. Laborde that the Library Board of Trustees **APPROVE** the Increase in Library Portion of Health Insurance from \$750 to \$800 per month.

Aye: Ms. M. O’Donnell, Mr. Ybarra, Ms. Hubbard, Ms. Carino, Ms. K. O’Donnell

Motion carried

C. ACT ON SPL Four-Year Plan 2026-2029

It was moved by Ms. Carino, seconded by Ms. Gifford that the Library Board of Trustees **APPROVE** the SPL Four-Year Plan 2026-2029

Aye: Ms. Laborde, Ms. M. O’Donnell, Mr. Ybarra, Ms. Hubbard, Ms. K. O’Donnell

Motion carried

D. ACT ON Revised TRIP Policy

It was moved by Ms. M. O’Donnell, seconded by Mr. Ybarra that the Library Board of Trustees **APPROVE** the Revised TRIP Policy.

Aye: Ms. Gifford, Ms. Laborde, Ms. Hubbard, Ms. Carino, Ms. K. O’Donnell

Motion carried

IV. New Business

A. ACT ON Tuition Assistance Request

It was moved by Ms. Carino, seconded by Ms. Laborde that the Library Board of Trustees **APPROVE** the Tuition Assistance Request for Samantha Lacy in the amount of \$3576.

Aye: Ms. Gifford, Ms. M. O'Donnell, Mr. Ybarra, Ms. Hubbard, Ms. K. O'Donnell

B. RECEIVE Revised Hotspot Lending Policy

The Board of Trustees **RECEIVED** the Revised Hotspot Lending Policy.

C. RECEIVE Revised Public Bulletin and Literature Policy

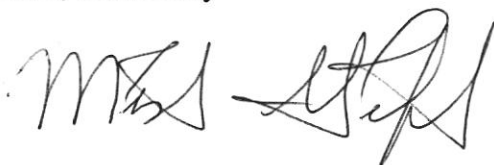
The Board of Trustees **RECEIVED** the Revised Public Bulletin and Literature Policy.

D. RECEIVE 2025 Annual Report Brochure

The Board of Trustees **RECEIVED** the 2025 Annual Report Brochure.

Respectfully submitted,

Misha Gifford, Secretary

A handwritten signature in black ink, appearing to read 'Misha Gifford', written in a cursive style.