

# SECURITY PUBLIC LIBRARY

## BOARD OF TRUSTEES MEETING MINUTES

May 14, 2026

- I. **Call to Order** The meeting was called to order at 6:30 p.m. by Ms. Laborde

**Pledge to Flag** Pledge of Allegiance to Flag

### **Roll Call:**

**Board members present:** Ms. Gifford, Ms. Laborde, Ms. M. O'Donnell, Mr. Ybarra

**Board members absent:** Ms. Hubbard, Ms. Carino, Ms. K. O'Donnell

**Staff members present:** Ms. Anspach

## II. **Recurrent**

### A. **Minutes**

It was moved by Ms. M. O'Donnell, seconded by Ms. Gifford, that the Library Board of Trustees **APPROVE** the minutes of the April 9, 2026 meetings.

Aye: Ms. Laborde, Mr. Ybarra

Motion carried

### B. **Financial Report**

It was moved by Ms. Gifford, seconded by Ms. M. O'Donnell, that the Library Board of Trustees **APPROVE** the financials for January, February, and March 2026.

Aye: Ms. Laborde, Mr. Ybarra

Motion carried

### C. **Director's Report**

**April Highlights:**

- The book sale was a great success! We made \$2248.08 for the Friends of the Library. We have been discussing how we can improve book donations and sale awareness so that we can have even greater success in future book sales.
- This year's National Library Week took place April 19-25. Staff planned activities all week long in celebration. Themed shirt days, pizza parties, and fun "Then and Now" Facebook posts helped us share our love of libraries with the community.
- Free Comic Book Day was a hit again this year! Sarah D. coordinated games, raffles, and a comic book giveaway for patrons.
- We attended Game Con at Janitell Junior High School again this year! This event is a time for kids to get together and play a host of tabletop games. Participants can come in costume and have an all-around great time! Staff made a variety of 3D giveaways and promoted library programs.
- We were invited to the Spring Craft and Plant Fair at Grand Mountain School. It was a well-attended event in which we were able to promote library programs and further provide outreach opportunities to the Lorson Ranch/Colorado Centre communities.
- Sabrina and I had a blast visiting the District Art Shows at Mesa Ridge and Widefield High Schools. Each year, we purchase artwork from the students, frame it, and hang it in the library. Keep an eye out over the next couple of months as we rotate the artwork around the library.
- The library participated in El Paso County's Communities that Care Coalition's Drug Take Back Day. This year we collected a whopping 176 lbs. of unused and expired medication from community members' medicine cabinets – making their households safer! Fountain Library added an extra 65.45lbs to the overall total!
- Finally, it has arrived!! The Pillar Booth was installed on May 1<sup>st</sup>! Immediately, patrons were inquiring about it and there have been daily bookings. We may need to add another one in the future.
- In collaboration with the District's Access and Success committee, we rescheduled the "WSD3 Level Up: A Family Night for Academic and Life Transitions" event. The attendance was a little less than anticipated, but we were able to provide information to quite a few families and record the sessions for future viewers.
- We learned a lot and had so much fun at our Staff Training on May 5<sup>th</sup>. We started the day with an overview of summer reading and discussed other library related topics. After that, we all sat down for lunch at BJ's Restaurant and Brewhouse (no brews were had by staff!). We concluded the day at Brush Crazy, painting

ceramics! This was also a team building event to welcome Elaine to the crew and say goodbye to Jennifer.

### **Upcoming Programs and Events (May and June)**

- We will be holding our first ever Plant Swap on May 23<sup>rd</sup>! Community members are invited to bring healthy, bug-free houseplants, cuttings, annuals, perennials, seeds, and other items (like pots, tools, and bags) to exchange with fellow green thumbs!
- May is Asian American and Pacific Islander (AAPI) Heritage Month! We have a book display in the library and a weekly trivia raffle, both in person and on Facebook. Correct answers will enter participants into a drawing for \$50 dollar gift card to either Arashi Sushi or Tong Tong!
- Molly has been super busy this month with school visits and library tours, spreading the word about Summer Reading!
- Summer Reading begins May 26<sup>th</sup> for all ages!! Shannon is expanding the tween program this year to include more activities such as plaster cast fossils and active volcanoes! Summer reading wraps up August 1<sup>st</sup> for children, teens and tweens, but adults get a little longer time to submit their challenges with that program ending on August 31<sup>st</sup>.
- In partnership with School District 3 Federal Credit Union (SD3FCU) and Widefield Parks and Rec (WPR), we are hosting our second Community Shred Event on June 6th from 10-2. This is a great opportunity to give back and promote fraud prevention and identity protection for community members.
- We're getting so excited for SPL's 65<sup>th</sup> Anniversary Celebration! Grace has invited Tuns of Fun Hot Dogs, Frios Gourmet Pops, and Pop-Up Photo Fun to provide food and fun at the event. Also, we are in need silent auction donations! Jolene is donating a handmade quilt made from old summer reading tee shirts.

### **D. Correspondence**

### **E. Trustees, public, and staff on items not appearing on the agenda.**

### **III. Old Business**

#### **A. ACT ON CHNC Grant Award Letter**

It was moved by Ms. M. O'Donnell, seconded by Ms. Laborde that the Library Board of Trustees **APPROVE** the CHNC Grant Award Letter.

Aye: Mr. Ybarra, Ms. Gifford

Motion carried

**B. ACT ON 2025 Grants and Gifts Report**

It was moved by Ms. Gifford, seconded by Mr. Ybarra that the Library Board of Trustees **APPROVE** the 2025 Grants and Gifts Report.

Aye: Ms. M. O'Donnell, Ms. Laborde

Motion carried

**C. ACT ON 2025 Public Library Annual Report (PLAR)**

It was moved by Ms. Gifford, seconded by Ms. M. O'Donnell that the Library Board of Trustees **APPROVE** the 2025 Public Library Annual Report (PLAR)

Aye: Ms. Laborde, Mr. Ybarra

Motion carried

**D. ACT ON Recommendation to Adopt Law Enforcement Requests for Access and Information and Access Policy**

It was moved by Mr. Ybarra, seconded by Ms. Gifford that the Library Board of Trustees **APPROVE** the Law Enforcement Requests for Access and Information and Access Policy

Aye: Ms. Laborde, Ms. M. O'Donnell

Motion carried

**IV. New Business**

**A. RECEIVE SPL 2026-2027 Library Budget**

The Board of Trustees **RECEIVED** the SPL 2026-2027 Library Budget

**B. RECEIVE Increase in Library Portion of Health Insurance**

The Board of Trustees **RECEIVED** the Increase in Library Portion of Health Insurance

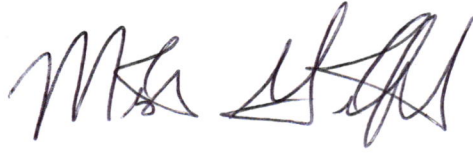
**C. RECEIVE SPL Four-Year Plan**

The Board of Trustees **RECEIVED** the SPL Four-Year Plan

**D. RECEIVE Revised TRIP Policy**

The Board of Trustees **RECEIVED** the Revised TRIP Policy.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Misha Gifford', written in a cursive style.

Misha Gifford, Secretary