

SECURITY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
February 12th, 2026

- I. **Call to Order** The meeting was called to order at 6:30 p.m. by Ms. K. O'Donnell

Pledge to Flag Pledge of Allegiance to Flag

Roll Call:

Board members present: Ms. Carino, Ms. Gifford, Ms. Laborde, Ms. K. O'Donnell, Ms. M. O'Donnell, Ms. Hubbard, Mr. Ybarra

Board members absent:

Staff members present: Ms. Anspach

II. **Recurrent**

A. **Minutes**

It was moved by Ms. Laborde, seconded by Ms. Carino, that the Library Board of Trustees **APPROVE** the minutes of the January 8, 2026 meeting.

Aye: Ms. Gifford, Ms. K. O'Donnell, Ms. M. O'Donnell, Ms. Hubbard, Mr. Ybarra

Motion carried

B. **Financial Report**

Voting on January 2026 financials has been postponed to March BOT meeting.

C. **Director's Report**

January:

Closed MLK Day 1/19 and a couple of snow days on the 9th and 10th. We also had a late start on the 26th.

Adult Winter Reading Program is in full swing! Log how many hours you read between January 12th and February 28th for a chance to win an Edgar Allan Poe themed tapestry blanket. Prizes will also be given at 20 and 40 hrs (color changing cup!).

In the Makerspace, staff are reporting a better overall experience for them and patrons with the newly instituted One-on-One Appointments. It is less stressful for staff during workshop times not having to juggle patrons brand-new to the machines with seasoned makers that just need a little help. One consideration for the future is adding more appointments given that all of February is booked! We are still having some classes on Saturdays with our volunteer, Brandon, and well attended Tween Makerspace Clubs on Monday afternoons.

We had a good turnout for our Crochet Hat class on the 3rd in anticipation of the upcoming Hat-a-thon.

We had a blast at our 3rd Annual Hat-a-Thon on the 17th. More than 28 crafters came out to donate their time, talent, and materials to make this event surpass our wildest expectations. Lunch from SS Subs was provided by the Library, with patrons supplying side dishes, drinks, and chips. The final count at the Hat-a-Thon was 474 hats, scarves, gloves, and socks! Last year's total came to 142. WOW!

Storybook Symphony by Creative Joy Studios is gaining interest amongst the families in Children's Library. Two sessions were held in January with an average turnout of 14 people each time.

Homeschool Crew's focus in January was South America. They made sloths out of fake moss and algae, and "snake skins" with glue or clay using 3d printed rollers. They learned to be like macaws, who are exceptional problem solvers, by solving logic puzzles. They also tried different foods animals eat: cabbage, mice (candy of course!), and granola. Attendance was fantastic at this event with 40 participants.

Sam was invited to be a judge in The Voice of Democracy and Patriot's Pen essay contest. Winners were honored at the VFW on January 13th. The 2025-2026 theme was: "How are you showing patriotism and support for our country?"

I have been a part of WSD3s Access and Success Committee for a couple of years now and Sam has been invited to join as well. We are planning an event in March, which is tentatively name "Level Up", to help parents as their children transition between pre-k and k, elementary and junior high, etc. We plan to have guest speakers and community partners available to discuss a variety of topics. More info will be coming soon!

Sarah D. headed to Janitell on the 29th to help train one of their teachers on care and maintenance of 3D printers. She also repaired one of their Prusas in the process. She will be headed back in the next few weeks to train them on software options.

FEBRUARY

We will be Closed President's Day on Monday the 16th.

Another Life Foundation, the NPO that has been providing free tax assistance to our community for the past couple of years, will sadly not be able to provide help this year due to significant cuts in their federal funding. To compensate, staff has put together a list of places patrons can go to get free help.

We're very excited to announce that we will be starting a new club for adults in March - Junk Journal Junkies. Junk journals are personal, handmade books constructed of recycled material that can be used as journals, or simply pieces of art in their own right.

This year, we are celebrating 100 Years of Black History Month! Specially curated lists of authors, thought-leaders, and artists can be found in our Black History catalog collection. Patrons can enter a raffle for a chance to win a copy of "Black Food: Stories, Art, and Recipes from Across the African Diaspora."

Our Valentine's Craft Class on the 7th was so much fun! Participants created these cute picture frames to give to loved ones or keep for themselves.

Shannon had an excellent turn-out (17) for Pokemon Night on 10th. At this Teens Only Night, they were able to "adopt" a Pokemon, make a cup using the Cricut machine, and play yard games. The movie "Inside Out 2" is coming up on the 27th.

We have two Twisted Stitches classes coming up: Valentine's Day key chains (crochet – intermediate) – 2/14 and Loom Bracelets (beginner)– 2/28

This month's Homeschool Crew will focus on North America, bees, beavers and wolves. They will learn about pollination, dams, and scents.

In celebration of Library Lovers Month, children's library visitors will get a token to put in the gumball machine and receive a small prize every time they use their library card in the month of February!

Seed Starter Program: Our Seed Starter Program begins this month! Stop by the library between February 9th and March 9th to pick out your seeds in person. Each

household/address can choose up to six envelopes of seeds that have been specifically selected to thrive in our local growing climate.

Sam filed a grant to receive \$3000 in funding to upload more years of the Fountain Valley News to the CHNC website. Right now, we have most issues between 1958 and 1974 on our Security-Widefield Historical Website.

Good news on our dumbwaiter! After almost 4 months, there is a repair in sight. When they came to install the slack switch, they found a failed rope as well. Both parts will be repaired next week (hopefully), and we will be back up and running soon!

We will be having three exterior lights installed on the north end of the building. This will help improve security in this area.

D. Correspondence

E. Trustees, public, and staff on items not appearing on the agenda.

III. Old Business

A. ACT ON Revised Fax Policy

It was moved by Ms. M. O'Donnell, seconded by Ms. Laborde, the Library Board of Trustees **APPROVE** the Revised Fax Policy.

Aye: Ms. Carino, Ms. Gifford, Ms. K. O'Donnell, Ms. Hubbard, Mr. Ybarra
Motion carried

B. ACT ON Revised Daily Cash Reconciliation Policy

It was moved by Ms. Carino, seconded by Ms. Gifford, the Library Board of Trustees **APPROVE** the Revised Daily Cash Reconciliation Policy.

Aye: Ms. Laborde, Ms. K. O'Donnell, Ms. M. O'Donnell, Ms. Hubbard, Mr. Ybarra
Motion carried

C. ACT ON Revised Tuition Assistance Policy

It was moved by Ms. M. O'Donnell, seconded by Ms. Hubbard, the Library Board of Trustees **APPROVE** the Revised Tuition Assistance Policy.

Aye: Ms. Carino, Ms. Gifford, Ms. Laborde, Ms. K. O'Donnell, Mr. Ybarra
Motion carried

IV. New Business

A. RECEIVE Recommendation to Adopt Notary Policy

The Board of Trustees **RECEIVED** the Adopt Notary Policy.

B. RECEIVE Recommendation to Adopt Testing Center Policy

The Board of Trustees **RECEIVED** the Adopt Testing Center Policy.

C. RECEIVE Revised Donation Policy

The Board of Trustees **RECEIVED** the Revised Donation Policy.

D. ACT ON Pillar Booth Purchase

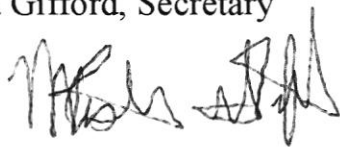
It was moved by Ms. Laborde, seconded by Ms. Carino, that the Library Board of Trustees **APPROVE** the purchase of the Pillar Booth.

Aye: Ms. Gifford, Ms. K. O'Donnell, Ms. M. O'Donnell, Ms. Hubbard, Mr. Ybarra

Motion carried

Respectfully submitted,

Misha Gifford, Secretary

A handwritten signature in black ink, appearing to read 'Misha Gifford', written over a horizontal line.