

STUDENT DRIVING REGULATIONS

Construction Updates

Please note that due to ongoing construction, parking passes will be limited and subject to change.

A student's parking space and pass may be eliminated at any time during the school year.

1. Student driving is a privilege reserved for Seniors at Elizabeth Forward High School. Remaining parking passes will be made available to Juniors who apply based on need.
2. ***NO STUDENT*** is permitted to drive without a current office-issued driving pass for any reason (including tardy to school or early dismissal from school). **Your pass MUST BE hung from the vehicle's rearview mirror and visible to high school staff, and you must park in the assigned space for the driving pass.**
3. There is a \$20.00 parking fee. Payment must accompany the application. The fee is non-refundable once you are issued a pass. Checks or money orders only. If your application is not approved, your check or money order will be returned.
4. Student driving passes are **NON-TRANSFERABLE**. Any student caught sharing a student-driving pass will forfeit his/her pass permanently.
5. Students must notify the main office immediately if their pass is lost or missing. If a student driver's pass is lost, you must pay \$12.00 for a replacement pass to be issued.
6. Students must park in the spot indicated on their pass. *No student is permitted to park in the faculty parking area or in any grass area for any reason.*
7. Students are not permitted to move their car from the parking space until all buses have departed the school property at the end of the day. Students are strongly urged to remember all items upon entry to school.
8. Any student who plans to ride in the vehicle of another student must fill out a passenger permission form and turn it in to the office before riding in another student's car. The driver is responsible for ensuring that all passengers have submitted this paperwork.
9. Senior drivers are permitted up to **three student passengers (total)**. Juniors may have **one passenger** other than family members who live in the same house.
10. Any student who leaves school grounds in a vehicle, resulting in an illegal absence for any part of the school day, will automatically forfeit all driving privileges for the remainder of the school year.
11. If the administration has reasonable suspicion that the student's vehicle, parked on school grounds, may possess an item(s) in violation of school policy or criminal code, a search may be conducted. Any type of contraband discovered may be used for school disciplinary action and/or as part of a criminal complaint. Routine visual inspections by administration will occur frequently for the safety of the campus.
12. Any student cited for careless driving or receiving a speeding ticket on the way to or from school will forfeit their driving pass for the remainder of the school year.
13. Be advised that violations of the disciplinary code of conduct may result in revocation of your parking privileges. Failure to follow any of these parking regulations will result in suspension of driving privileges:

First Offense	10 school days suspension of driving pass
Second Offense	30 school days suspension of driving pass
Third Offense	Permanent suspension of driving privileges



Elizabeth Forward High School

Student Driver Application

Please permit _____, who is a licensed driver, to drive to school and park in the designated school parking area on a regular basis.

Student's Address: _____

Driver's License #: _____

Grade: _____

Parent/Guardian Home Phone: _____

Work Phone: _____

Preferred contact number and best time to call: _____

Information of Family automobile(s) you may be driving to school:

	CAR 1		CAR 2
Model:		Model:	
Make:		Make:	
Color:		Color:	
Plate #:		Plate #:	
Insurance Policy #:		Insurance Policy #:	

List additional vehicles you may drive to school on the back of this form.

After reading over the Driver Application and Student Driving Regulations (attached), I give permission for my child to drive and park on school property. I will not hold the school or district liable for any damage that may occur while the car is on school property.

Student Signature:	Date:
Parent Signature:	Date:
Approval:	Date:

***Please return this form, to the Main Office with copies of the insurance card, owner's card, student driver's license, and the parking fee (\$20). If you put more than one car on this form, you must turn in proof of insurance and owner's card for each car.

Date Issued:	Pass #:
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Elizabeth Forward High School

Passenger Permit Request

Name of Passenger: _____

Date: _____

Address: _____

Phone: _____

Name of Student Driver: _____

Date: _____

Address: _____

Phone: _____

The above-named applicant is permitted to ride with the above-named student, a designated driver, to and from Elizabeth Forward High School. The owner of the vehicle hereby assumes all the liability and responsibility involved with the use of the vehicle. Drivers **are not permitted** to transport other students unless passengers complete a Passenger Permit Request form.

Parent/Guardian of Passenger: _____

Parent Signature: _____

Parent/Guardian of Driver: _____

Parent Signature: _____

Approved by: _____

Date: _____

High School Principal/Assistant Principal