



active image media

photography/digital imaging/video services

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Parents:

Picture day for The Haverford Lower School will be held on September 15th, 2026.

PLEASE read this letter in its entirety because Active Image Media will not be responsible for errors when placing your online orders.

Shortly before picture day you will receive an email from Active Image Media with your child's personal link to pre-order school pictures. Pre ordering offers the best value since all pre-orders are collected and returned to school to be distributed.

Each student will receive **his OWN** link (via email) specifically assigned to them to place your order.

We ask that you check your junk mail for your link before notifying us. If you still did not receive his link, please email us at: support@activeimagemedia.com. State your school and child's name and we will respond with their assigned link.

Please order from **his** own link. **DO NOT SHARE HIS LINK WITH ANYONE ELSE (including Family members)** You cannot order multiple children on one form, You must use the link assigned to receive the correct order. This link can be used to pre-pay and to reorder later if you wish.

You do not need to print the receipt and send to school on photo day. All orders are sent to our office automatically via email.

If you have not pre paid prior to the scheduled picture date, you will receive another email approximately one week later that photos are online and you can use the same link to view and order pictures at this time.

****Please note**** if you choose to wait for this option, you will pay a \$9.95 shipping since those orders will not be returning to school but will be mailed directly home.

Make Up Day - If you have prepaid and are not satisfied with your photo you are eligible for a make up picture. All photo packages must be returned on make up day in order to receive a new package. If you did not pre-pay, you will need to send in a \$5.00 fee for a retake.

School will notify you when the make up day is scheduled.

Sincerely,

Active Image Media, LLC