Parent Portal

Back to School Forms

Schedules & Grades

Attendance + More!

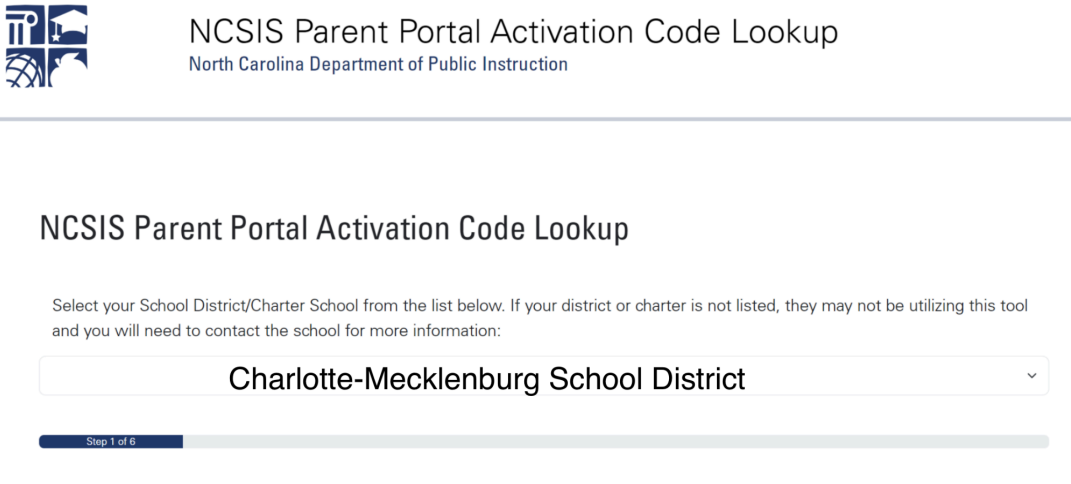
Step 1: Use this Link or QR code -

complete this in a web browser, NOT the Parent Portal APP

portalaccess.ncsis.gov

Step 2: Select Charlotte-Mecklenburg School District

On the drop down menu select "Charlotte-Mecklenburg School District"



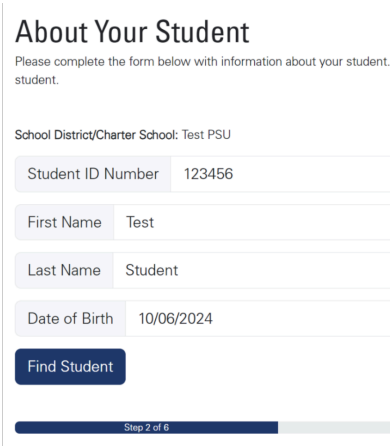
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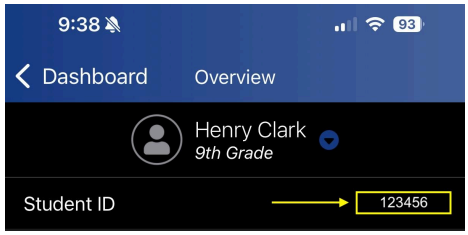
Attendance + More!

Step 3: Enter your Student's Information



Step 4: Find Your Student's ID # in ParentSquare or Call your School

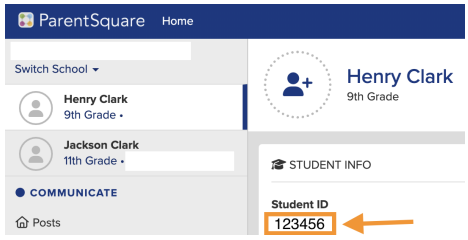
ParentSquare App



- ➔ Open your ParentSquare App
- ➔ Select the 3 bars on the top left
- ➔ Select your student's profile
- ➔ Go to the "Dashboard"
- ➔ Select "Overview"

The student ID number is displayed below their name.

ParentSquare Website



- ➔ Log in to your ParentSquare website
- ➔ Select "Home" on the top left
- ➔ Select your student's profile

The student ID appears under "Student Info"

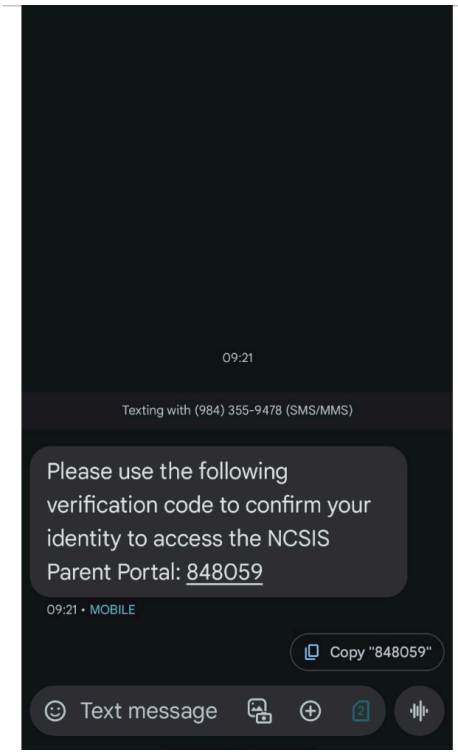
Parent Portal

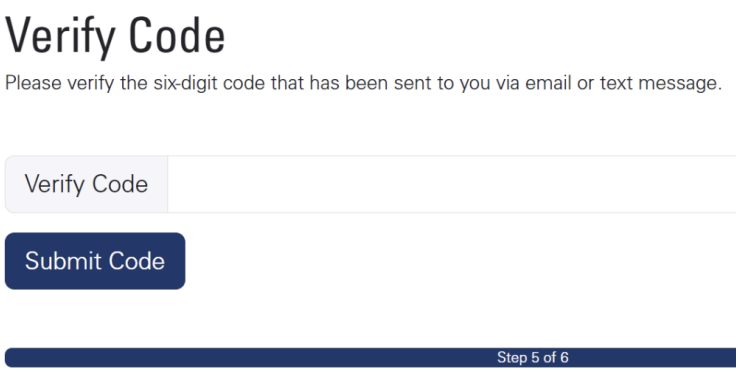
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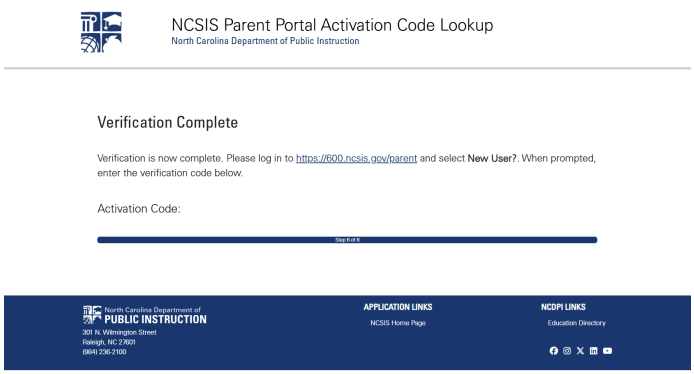
Attendance + More!

Step 5: Check your Email or Text & Verify your Account





Step 6: Receive your Activation Code - Copy the code and click on the link provided.



Your Activation Code will be on this screen.

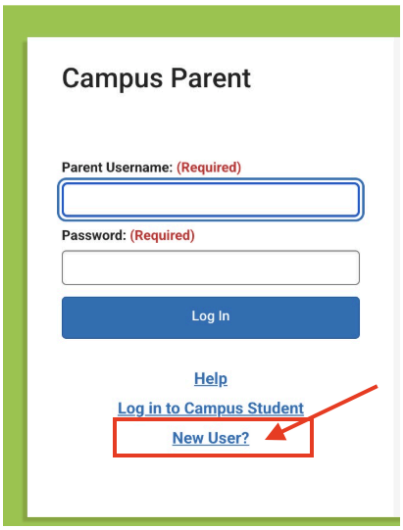
Parent Portal

Back to School Forms

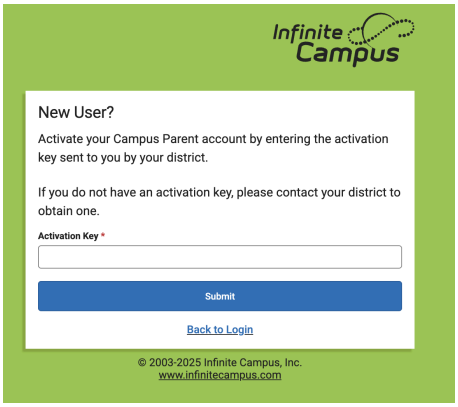
Schedules & Grades

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Step 7: Select New User (bottom of page)



Step 8: Paste Activation Code copied in Step 6 and Submit



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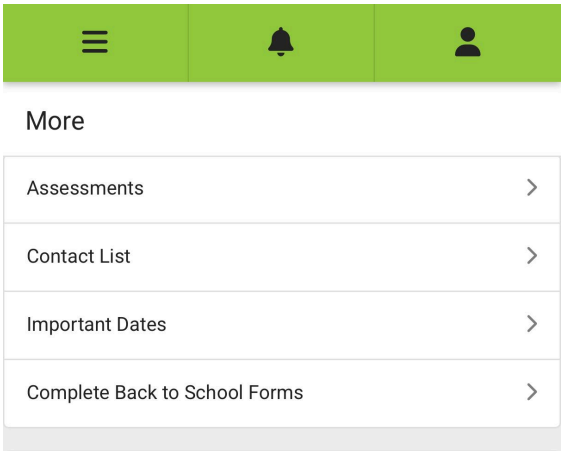
Attendance + More!

Step 9: Create a Username & Password

Please remember these credentials as you will need them on the next step.

Step 10: Enter the Username & Password just Created

Step 11: Complete your Back-to-School Forms

Website & Mobile Device App		Select "Complete Back to School Forms" and follow the onscreen prompts.

An app for your mobile device is available in your phone's app store.

Apple (linked)

Android (linked)

CMS Parent Portal Login