



**ALUM ROCK UNION
ELEMENTARY SCHOOL DISTRICT
PAYROLL**

**2026 - 2027
Pay Dates & Deadlines**

END – OF – MONTH PAYROLL

2930 Gay Avenue, San José, CA 95127

Phone: 408-928-6816

Fax: 408-928-6452

payroll@arusd.org

<u>PAY CYCLE</u>	<u>SERVICE PERIOD</u>	<u>DUE DATE</u>	<u>PAY DATE</u>
July EOM	07/01/2026 – 07/31/2026	07/15/2026	07/31/2026
August EOM	08/01/2026 – 08/31/2026	08/13/2026	08/31/2026
September EOM	09/01/2026 – 09/30/2026	09/15/2026	09/30/2026
October EOM	10/01/2026 – 10/31/2026	10/15/2026	10/30/2026
November EOM	11/01/2026 – 11/30/2026	11/12/2026	11/30/2026
December EOM	12/01/2026 – 12/31/2026	12/08/2026	12/18/2026
January EOM	01/01/2027 – 01/31/2027	01/14/2027	01/29/2027
February EOM	02/01/2027 – 02/28/2027	02/14/2027	02/26/2027
March EOM	03/01/2027 – 03/31/2027	03/15/2027	03/30/2027
April EOM	04/01/2027 – 04/30/2027	04/14/2027	04/30/2027
May EOM	05/01/2027 – 05/31/2027	05/15/2027	05/28/2027
June EOM	06/01/2027 – 06/30/2027	06/15/2027	06/30/2027

IMPORTANT

CHANGES: Federal Taxes W-4 form, State Taxes DE 4 form, Direct Deposits (in person only), 403b & 457s must be submitted to the **Payroll Dept.** by the **DUE DATE** of the corresponding month above.

LEAVES: Personal/Family/Medical, Bereavement, Personal Business/Necessity and Jury Duty verifications must be submitted to **Human Resources** by the **10th of the month** to **AVOID DOCKS.**

❖ **Late submissions will be processed on the following EOM Pay Date**

- ✚ Paper Paychecks are mailed via US Postal 1 day before the Pay Date by SCCOE
- ✚ ALL check stubs can be accessed on Pay Day at: <https://ess.sccoe.org/04>