

REQUEST FOR GEOTECHNICAL SERVICES PROPOSAL

Project Owner: Sweetwater County School District #1
3550 Foothill Boulevard
Rock Springs, Wyoming 82901

August 4, 2026

Project Location: Parcel of land south of the Satellite High School and east of Pilot Butte and Sage Elementary Schools
Rock Springs, Wyoming 82901

Project Contact: Mark Portillo
Assistant Facilities Director
Sweetwater County School District #1
Email: portillom@sw1.k12.wy.us

Project Engineer: Crest LLC, Brent Sanders, PE
Email: CRESTLLC19@GMAIL.COM
Phone: 307-679-2289

Sweetwater County School District #1 is seeking a qualified Professional Geotechnical firm to complete a site investigation and report for the proposed Campus Roadway Network located on a parcel of land south of the Satellite High School and east of Pilot Butte and Sage Elementary Schools, Rock Springs, Wyoming. The qualified firm shall be registered in the State of Wyoming and will have a background in sub-surface analysis.

In part, the roadway consists of approximately 2,800 feet of asphalt roadway, sidewalks, light pole bases and surface and sub-surface storm drainage system. Six bore holes to a ten-foot depth and one bore hole to a twenty-foot depth are proposed. The successful consultant shall be responsible for their own utility locates. The Owner will provide bore hole locations at the site.

Responses to this RFP are due no later than 2:00 PM MST **August 20**, 2026 and shall be submitted in hard copy format at the District Central Administration Building front desk, 3550 Foothill Blvd. PO Box 1089, Rock Springs, WY 82902-1089. Electronic responses to this RFP will not be accepted.

The firm selected will enter into a contract with Sweetwater County School District #1. The contract format will be as provided by the State of Wyoming Construction Department, School Facilities Division.

Interested firms may request more information and RFP requirements by emailing Project Engineer, Brent Sanders, PE at CRESTLLC19@GMAIL.COM with "Campus Roadway Geotechnical RFP" in the subject line. If additional information is needed, firms may call 307-679-2289.

SCOPE OF WORK – GEOTECHNICAL INVESTIGATION

At a minimum, the scope and final report shall include:

- A. Consult with the District's design team on the final location of bore holes.
- B. Utility locates through the Wyoming One-Call System.
- C. Drilling six bore holes to a ten-foot depth and one bore hole to a twenty-foot depth .
- D. Conduct subsurface exploration, sample recovery, and in-situ examination observations.
- E. Conduct Laboratory testing and measurement, determination of physical and mechanical properties of soils and rock types.
- F. Deliverables (five hard bound copies and PDF file on two USB flash drives)
 1. Analysis and Laboratory Report preparation that includes:
 - a. Scope of Service
 - b. Project and Site Description
 - c. Existing Geology
 - d. Field Exploration Process and Methodology

- e. Summary of Findings
 - f. Laboratory Testing, including at a minimum:
 - i. Moisture Content
 - ii. Atterberg Limits
 - iii. Grain Sieve Analysis (#4 to #200)
 - iv. Moisture-Density Analysis
 - v. California Bearing Ratio
 - g. Subsurface Conditions
 - i. Soil Classifications
 - ii. Groundwater
2. Conclusions and Recommendations:
- a. Site Preparation and Earthwork
 - i. Native soil preparation/conditioning
 - ii. Fill Materials
 - b. Placement and Compaction
 - c. Subgrade Stabilization
 - d. Fabrics and Geogrids
 - e. Surface Drainage and Erosion Control
 - f. Freeze-Thaw Considerations
 - g. Pavement Sections
 - i. Flexible Pavement
 - ii. Rigid Pavement
 - h. Trench Backfill in Roadway Section
 - i. Site Map of Bore Hole Locations
 - j. Bore logs

SCHEDULE – Work shall begin upon Notice to Proceed from the Owner with Deliverable products completed and provided to the Owner no more than thirty (30) calendar days after Notice to Proceed.

PROPOSAL CONTENT

- A. Format: Proposals shall be bound or placed in a binder, printed on letter size paper (8-1/2 inch by 11-inch) paper. Ledger (11 inch by 17 inch) size foldouts are acceptable provided they are no larger than letter size page when folded.
- B. Size: Proposals shall be no more than 12 single-sided pages. Covers, table of contents, and divider tabs will not count toward the total number of pages.
- C. Content:
 - a. Company bio and related experience
 - b. Key staff resumes
 - c. Proposed schedule with a generic start date, which includes the following key items:
 - i. Notice of Award
 - ii. Mobilization
 - iii. Field data collection
 - iv. Laboratory testing
 - v. Final Report and Recommendations
 - d. Proposed Lump Sum Fee
 - e. Hourly Rate Schedule

NOTICES, RESERVATION OF RIGHTS, AND WAIVERS

- A. By submitting a proposal, each Professional Service Provider agrees to waive any claim it has or may have against the Owner and the Professional Service Providers retained by the Owner, and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any proposal; a waiver of any requirements under the Contract Documents; acceptance or rejection of any proposals; and award of the Contract.
- B. The Owner reserves the right to waive formalities and minor irregularities in the proposals received and to reject any and all proposals in response to this Request for Proposal that are deemed not to be in the Owner's best interests. The Owner further reserves the right to cancel or amend this Request for Proposal at any time and will notify all recipients accordingly.

- C. By submitting a proposal, the prospective Professional Service Provider agrees to follow and comply with all Owner policies, regulations, written staff directives, and practices, as well as information management, purchasing, and accounting requirements.