**VENANGO TECHNOLOGY CENTER**
**JOINT COMMITTEE**
**1 Vo-Tech Drive**
**Oil City, Pennsylvania 16301**

# AGENDA

**August 3, 2026**

**TO:** Venango Technology Center Joint Committee

**FROM:** Melissa Sharp, Secretary

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1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes of the June 1, 2026 meeting
5. Treasurer's and Secretary's Report as of 6/30/25 and 8/4/25
   a) Special Account Report as of 6/30/25
6. Payment of Bills:
   a) List of bills from 6/2/26 – 6/30/26
   b) List of bills from 7/1/26 – 8/3/26
7. Communications:
   a) Minutes of the Professional Advisory Committee Meeting – 7/23/26
   b) Beginning enrollment report
8. Administrator's Report:
   a) Action:
      i. Retroactively approve amendments to the Oil Region Alliance lease agreement for the LPN program, effective July 1, 2026.
      ii. Appoint Robert Moore as the School Safety and Security Coordinator.
      iii. Approve Robert Moore as the Title IX Coordinator.
      iv. Approve Budget Transfers for 2025-2026.
      v. Approve list of substitute instructors for 2026-2027.
      vi. Approve Practical Nursing substitute list 2026-2027.
      vii. Approval of the 2026-2027 Bus Drivers.
      viii. Approve Financial Aid contract with Melissa Heller for the 2026-2027 school year.
      ix. Approve List of courses for the 2026-2027 school year.
      x. Approve Occupational Advisory Committee members for 2026-2027.
      xi. Approve Ritt Smith as administrative substitute at a rate of $200.00 per day.
      xii. Approve Student and Employee Handbooks for 2026-2027.
      xiii. Approve Kristy Nale as instructional aide at a salary of $17,500.
      xiv. Approve a one-year maintenance contract with Tudi Mechanical Systems for HVAC preventative maintenance.
      xv. Review and approve Cell Phone Policy
      xvi. Approve supplemental industry credentialing curriculum for Auto Body Repair Technology students through I-CAR Academy. Funding – Local
9. Old Business:
10. New Business: