KATY INDEPENDENT SCHOOL DISTRICT

DISCIPLINE MANAGEMENT PLAN AND STUDENT CODE OF CONDUCT 2026 - 2027

Katy Independent School District

Table of Contents

PARENT/STUDENT ACKNOWLEDGMENT II

ATTENDANCE LAWS, TRUANCY PREVENTION, AND ACKNOWLEDGEMENT II

QUICK REFERENCE GUIDE TO THE 2026-2027 DISCIPLINE LEVEL SYSTEM IV

DRESS CODE V

DRESS FOR SUCCESS VI

PERSONAL COMMUNICATION DEVICE RULES AND PROCEDURES VII

GENERAL NOTICES VIII

- The Purpose of the Student Code of Conduct VIII
- Board Policies VIII
- Complaints VIII

REQUIRED NOTIFICATIONS TO PARENTS VIII

- Attendance — Warning Notice VIII
- Child Find VIII
- Nondiscrimination Under Titles II (ADA), VI, and IX and Section 504 IX
- Victims of Violent Crimes IX

OTHER NOTIFICATIONS TO PARENTS IX

- Alcohol-Free Zone IX
- Drug-Free School Notice X
- Firearms and School Visitors X
- Firearms/Weapons X
- Fireworks X
- Gang-Free Zones X
- Notification of Law Violations X
- Tobacco-Free School Notice X
- Parental Involvement Policy XI

DISCIPLINE MANAGEMENT PLAN 1

- Development of the Plan 1
- Discipline Management Plan 1
- Discipline Management Techniques 1
- Discipline Management Training 1
- Campus Behavior Coordinator 1
- Discipline Records 2
- Individual Campus Options 2
- Katy ISD Police Department 2
- Responsibilities 2
  - *School Board Members* *2*
  - *Central Administrators* *2*
  - *Campus Administrators* *2*
  - *Teachers* *3*
  - *Students* *3*
  - *Parents/Guardians* *3*

GENERAL INFORMATION 4

- Academic Dishonesty 4
- Antisemitism 4
- Assault 4
- Attendance 4
- Audio Recording 4
- Bullying 4
  - *Reporting Process* *5*
  - *Investigation of Report* *5*
- Bus Rules 5
- Cellular Phones 6
- Chemical Dispensing Device 6
- Child Abuse/Neglect and Sexual Abuse 6
- Classroom 7
- Computer/Network/Internet Use 7
- Confiscated Items 7
  - *Confiscated Personal Communication Devices* *7*
- Criminal Charges or Classifications 7
- Damage to School Property 8
- Deferred Adjudication/Deferred Prosecution 8
- Discrimination 8
- Disruption of Activities 9
- Disruption of Classes 9
- Disruption of Transportation 9
- Distribution of Materials 9
- Dress Code 9
- Drug/Alcohol Use/Abusable Volatile Chemicals 10
- Drug-Free School Zone 10
- Drug Paraphernalia 10
- Electronic Cigarette (E-cigarette) 10
- Elopement - Defined 11
- Extracurricular Activities 11
- Fighting/Physical Contact/Assault 11
- Firearm — Defined 11
- Firearms (Exhibition of) 12
- Gambling — Defined 12
- Gang — Defined 12
- Gang-Free Zones 12
- Gang-Related Behaviors/Activities 12
- Graduation 12
- Graffiti — Defined 12
- Hacking 12
- Harassment 12
- Hazing 13

Identification (ID) Badges....13
Interrogations and Searches....14
Jurisdiction....14
Leaving Campus After Arrival....14
Location-Restricted Knife....15
Loitering....15
Medicine at School....15
Miranda Warnings....15
Parent....15
Personal Communication Devices....15
Confiscated Personal Communication Devices....16
Personal Property....16
Physical Restraint....16
Plagiarism....16
Police Intervention....17
Possession....17
Prescription/Non-Prescription Medication....17
Prohibited Items....17
Public Displays of Affection (PDA)....18
Public Intoxication....18
Publications — Nonschool, by Students....18
Publications — Student Speech....18
Questioning of Students....18
Questioning of Students by Outside Authorities....18
Reasonable Belief....18
Recess....19
Reporting Crimes....19
Reports to Law Enforcement....19
Safety Guidelines and Expectations....19
Scholastic Penalties....19
Search of Property and Students....20
Secret Societies....20
Security Personnel....20
Self-Defense....20
Serious Misbehavior....20
Sexting....20
Sexual Abuse....21
Sexual Harassment....21
Social Media....21
Student....21
Summer Academic Term....21
Taking Students into Custody....21
Tardies....21
Threats/Terroristic Threats....21
Title 5 Felonies — Offenses Against a Person....22
Tobacco Use and Possession....22
Transportation Eligibility....22
Trespassing....22
Truancy....22
Unauthorized Persons....22
Under the Influence....23
Use — Defined....23
Vandalism....23
Vehicles on Campus....23
Videotapings/Recordings and Cameras....24
Virtual Instruction....24
Weapons....24

GUIDELINES FOR ASSESSING DISCIPLINARY CONSEQUENCES 26

The Six Factors....26
Persistent Offenses....26
Level System....26
Level I....26
Levels II - III....26
Levels IV - V....26
Discipline of Students with Special Needs....26
Addressing Pre-Kindergarten Behavior....27

LEVEL II DISCIPLINE CHART....28

Level II – (Continued)....29

LEVEL III DISCIPLINE CHART....30

Level III – (Continued)....31

DISCIPLINARY OPTIONS OUTLINE....32

Emergency Placement/Expulsion....32
Conference or Hearing Rights....32
Detention....32
Notice to Parents....32
Conference (Due Process)....32
Prohibitions....32
Complaints....32
Teacher Removal of Students....32
Informal Removal....32
Formal Removal....32
Notice to Parents....33
Conference....33
Placement Review Committee....33
Placement....33
Concerns/Complaints/Appeal....33
Overnight Suspension....33
Notice to Parents....33
Complaints....33
In-School Suspension....34
Length of Removal....34
Notice to Parents....34
Conference (Due Process)....34

Coursework During Suspension *34*
Complaints *34*
Continuation of Placement *34*
Transfers *34*
OUT-OF-SCHOOL SUSPENSION 34
Length of Removal *35*
Notice to Parents *35*
Conference (Due Process) *35*
Coursework During Suspension *35*
Prohibitions *35*
Complaints *35*
Continuation of Placement *35*
Transfers *35*
DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM (DAEP) 36
PERMISSIVE PLACEMENT 36
MANDATORY PLACEMENT 37
Emergency Placement *38*
INFORMATION RELATED TO PERMISSIVE AND/OR MANDATORY DAEP PLACEMENTS 38
Secondary Virtual DAEP Option for Eligible Non-Violent Offenses *38*
Length of Removal *38*
Notice to Parents *40*
Conference *40*
Appeals *40*
Appeal Process for Students Required to Register as Sex Offenders *41*
Placement Reviews and Assessments for Long-Term Assignments *41*
Placement Reviews under Article 15.27(g) *41*
Other Sanctions/Prohibitions *41*
Transportation *42*
Order of Removal *42*
Notice to Staff *42*
Reporting *42*
Continuation of Placement *42*
Transfers *42*
EXPULSION 42
Mandatory Placements *43*
Permissive Placements *43*
Expulsion for Certain Felonies *43*
Elementary Expulsions *44*
Emergency Expulsion *44*
Placement and Length of Expulsions *44*
Extended Placement for Serious Infractions *44*
Transition Placement After Expulsion *45*
Virtual Expulsion Program *45*
Placement and Length for Firearms *45*
Placement and Length for Title V Felonies Under TEC 37.0081 ..... *45*
Notice to Parents *45*
Prohibitions *45*
Transportation *45*
Due Process—Campus Level *45*
Hearing Procedures for Expulsions for Title 5 Felonies Under TEC 37.0081 Only *46*
District-Level Appeal of Expulsion *46*
Appeal to the Board *46*
Appeal of Board's Decision *46*
Complaints *46*
Notice to Authorities *46*
Notice to Staff *47*
Reporting *47*
Restrictions on Court Orders *47*
Continuation of Placement *47*
Transfers *47*
STUDENTS WITH DISABILITIES 47
SECTION 504 OF THE REHABILITATION ACT OF 1973 AND INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT (IDEA) 47
Disciplinary Procedures for Students with Disabilities *47*
Definition of a Student with a Disability under Section 504 ..... *47*
Definition of a Student with a Disability under IDEA *47*
KATY ISD SCHOOLS & FACILITIES 48
INSTRUCTIONAL CALENDAR 51

Parent/Student Acknowledgment

Katy ISD parents/guardians acknowledge access to the Discipline Management Plan and Student Code of Conduct each year during the online enrollment process as well as the Student Handbook that contains the Responsible Use Guidelines.

Optional Request for Hard Copy – If you do not have access to the Discipline Management Plan and Student Code of Conduct and campus Student Handbook online or wish to receive them in hard copy form, please notify the campus.

Attendance Laws, Truancy Prevention, and Acknowledgement

Truancy Warning Notice: Laws Governing Compulsory Attendance in Texas Schools

Failure to comply with the laws governing compulsory attendance may result in legal action.

Official Notice to the Child and Person(s) Standing in Parental Relation to the Child:

As required by *Texas Education Code (TEC) 25.095*, Katy ISD is providing written notice to parents/guardians of the following requirements related to compulsory attendance: if a student, who is required to attend school under *TEC 25.085*, is absent from school on ten (10) or more days or parts of days in a six-month period in the same school year under *Section 65.003(a) of the Texas Family Code*; the student's parent is subject to prosecution and the student is subject to referral to a truancy court.

The parent's/legal guardian's responsibility under compulsory attendance no longer applies once a student reaches the age of 19; the student has sole responsibility from that point forward.

Compulsory Attendance

Texas requires a child who is at least six years of age, or who is younger than six years of age and has previously been enrolled in first grade, and who has not yet reached his/her 19th birthday to attend school for the entire period the program is offered unless exempt by *TEC 25.086*. While students are not required to enroll in pre-kindergarten or kindergarten, once enrolled the students are required to attend school. *TEC 25.085* and Board Policy FEA (LEGAL)

The parent/guardian **commits an offense** under *TEC 25.093* if, after having received the above warning in writing, a child has **unexcused, voluntary absences for ten (10) or more days or parts of days within a six-month period from school.** An offense under this section is a misdemeanor punishable by a fine not to exceed $500. *TEC 25.093.* The Court may dismiss a parent contributing to nonattendance charge if the court finds that a dismissal would be in the interest of justice because (1) there is a low likelihood of recidivism by the defendant; or (2) sufficient justification exists for the failure to attend school.

A student may be referred to a truancy court for truant conduct under TEC 25.0915 and *Family Code 65.003*. On a finding that the child has engaged in truant conduct, a truancy court may order: 1) the child to attend school without unexcused absences; 2) the child to attend GED preparatory classes; 3) the child, if at least 16 years of age, to take the GED test; 4) the child to attend a special program that the court determines to be in the best interest of the child, including, but not limited to, an alcohol/drug abuse program; 5) the child to complete not more than 50 hours of community service; 6) the child to attend tutorials, or 7) the child's driver's license to be suspended. F*amily Code 65.013.*

A parent/guardian of a school-age child has the responsibility to require that his/her child attend school regularly. When sickness or another reason necessitates an absence, a note signed by the parent/guardian or phone call explaining the reason for the absence is required prior to or when the student returns to school. If a student fails to submit a note from the parent/guardian or the school does not receive a phone call from the parent/guardian, the absence will automatically be considered unexcused.

A child not exempt from compulsory attendance laws may be excused for temporary absence as the result of, but is not limited to: 1) personal illness; 2) religious holy day; 3) health care appointments; 4) documented juvenile court proceeding; and 5) Board-approved extracurricular activity. [TEC 25.087 and Board Policy FEB (LEGAL)] Absences for vacations, business trips, babysitting, working, and other such reasons shall be considered unexcused. If a parent elects to take a student out of school for one of these reasons or questions whether or not an absence will be considered excused or unexcused, the parent is encouraged to notify the school in advance of the absence. Students will not be given assignments in advance for prearranged absences.

When a student's absence for personal illness exceeds five (5) consecutive days, the student must return to school with a statement from a physician or health clinic verifying the illness or other condition requiring the student's extended absence from school. A student who has been absent a total of eight (8) cumulative days within a 6 month period will be required to bring a note from a physician or health clinic verifying the illness or other condition. In either of the above instances, all future absences will also require a note from a physician or health clinic. Therefore, **any time a student is absent and is seen by a health care professional, a note from the health care professional is always in the best interest of the student so that the absence can be specified as either a doctor or health care appointment (for a full or partial day) rather than for personal illness.**

Attendance for Credit

In addition to the statute related to compulsory attendance, a student must also be in compliance with the attendance for credit statute which states that the student must be in attendance for at least 90 percent of the days a class is offered in order to gain credit or be promoted. All absences, excused and unexcused, are counted for the purpose of determining attendance for credit. For each course/class in which a student falls below the 90 percent threshold, a review of the record will be conducted and the student may be required to complete a plan developed by the principal or designee in order to gain credit or be promoted. Once a student falls below the 75 percent threshold, an attendance review committee will meet to develop a plan for the student to complete in order to gain credit or be promoted. *TEC 25.092* and Board Policy FEC (LOCAL)

Please sign the acknowledgment form and return the signed original to your child's school. If you have any questions, you may contact your child's school.

Attendance Accounting

Parents are able to access current attendance data via the online Home Access Center or via the Katy OnTheGo Mobile app.

Compulsory Attendance: Truancy Prevention Measures

A child who is required to attend school shall attend school each day for the entire period of the program of instruction is provided. The following information is provided to students and parents in an effort to aid in the prevention of truancy. Truancy includes any absence which is considered unexcused. For additional information review "Attendance Laws, Truancy Prevention and Acknowledgment" above.

Truancy Prevention Measures (Texas Education Code 25.0915)

If a student fails to attend school without excuse on three or more days or parts of days within a four-week period but less than 10 or more days or parts of days within a six-month period in the same school year, the school district shall initiate one or more of the following truancy prevention measures:

(1) impose a behavior improvement plan on the student, signed by an employee of the school, the student and the student's parent or guardian, that includes:

(a) a specific description of the behavior that is required or prohibited for the student;

(b) the period for which the plan will be effective, not to exceed 45 school days after the date the contract becomes effective; or

(c) the penalties for additional absences, including additional disciplinary action or the referral of the student to a truancy court;

(2) impose school-based community service; or

(3) refer the student to counseling, mediation, mentoring, a teen court program, community-based services, or other in-school or out-of-school services aimed at addressing the student's truancy. Such referrals may also include participation by the student's parent or guardian.

The student shall also be offered additional counseling.

Truancy Enforcement

- If a student has three (3) unexcused absences within a 4-week period, the parent will receive a Compulsory Attendance Notification (CAN) letter and an automated phone call. The letter will be emailed to the student's parent/guardian. The parent has five (5) school days to contact the attendance clerk at their school to correct any errors. If the absences are not corrected Truancy Prevention Measures (TPM) will be initiated. The automated letter and phone call will serve as the initial TPM.
- If a student has ten (10) unexcused absences in a 6-month period, and truancy prevention measures have been unsuccessful, the student may be referred to a truancy court.
- In either case, the student's attendance will be monitored for the remainder of the school year.

Your Day in Court

If you are found to have engaged in truant conduct, the judge can put you on probation and assess other penalties including but not limited to one or more of the following:

- Pay up to $500.00 fine plus court costs
- Attend a 16-hour truancy program
- Perform community service
- Appear in court again for a compliance hearing
- Revoke the student's driver's license

It is the District's intent to provide this information to inform both students and parents of attendance issues and the importance of students receiving a quality education. "Failure to attend school" constitutes a crime.

Quick Reference Guide to the 2026-2027 Discipline Level System

This chart depicts brief examples of offenses at each of the disciplinary levels. **For a list of appropriate consequences and for more specific detail refer to pages 28-31 of the** *Discipline Management Plan and Student Code of Conduct***.**

LEVEL I

The focus at Level I of the Discipline Management Plan and Student Code of Conduct is on the implementation of the District's proactive Multi-Tiered Systems of Support (MTSS) process and the use of tiered supports to teach and reinforce positive behavioral expectations for all students.

LEVEL II

2.1 Academic Dishonesty
2.2 Bullying or cyberbullying (confirmed)
2.3 Damaging property including library or classroom materials or textbooks, including removal of bar codes; defacing/damaging another's property
2.4 Detention (failing to serve)
2.5 Disturbance, creating/participating in or inappropriate activity
2.6 Dress code Violation (sec.); repeated (elem.)
2.7 Drugs/Medications, current prescription (possessing); nonprescription drug, prescription that is not a controlled substance, homeopathic-like substances, or energy pills (using)
2.8 Electronic devices (unauthorized use)
2.9 Elopement
2.10 Falsehood to an adult, including forging
2.11 Fighting (encouraging or promoting)
2.12 Food (inappropriately using)
2.13 Hall pass (abusing the use of)
2.14 Harassment (confirmed through investigation)
2.15 Identification (ID) badge violation
2.16 Language, inappropriate (verbal or written)
2.17 Noncompliance with the directives; disrespectful
2.18 Parking or driving (violation of) (high school)
2.19 Persistent offenses, classroom or bus
2.20 Physically contacting another student creating a disruptive environment
2.21 Public display of affection (inappropriate, engaging in an act of familiarity with another)
2.22 Recording device: camera, video/audio recorder, etc. (possessing or using)
2.23 Responsible Use Guidelines (violating)
2.24 Safety guidelines and expectations (violating)
2.25 Selling or soliciting unauthorized merchandise
2.26 Tardies (repeated)
2.27 Tobacco or nicotine and related paraphernalia, lighters, matches, (possessing)
2.28 Toys and other nuisance items (possessing)
2.29 Truancy, skipping class, leaving school/class without permission
2.30 Stealing or theft (minor), unauthorized use of property
2.31 Unauthorized area, being present in an area without permission, including loitering
2.32 Unauthorized publications (possessing or distributing)

LEVEL III

3.1 Ammunition or shell casing (possessing)
3.2 Assault of student that is not a DAEP or JJAEP
3.3 Blackmail, extortion or coercion
3.4 Bullying or cyberbullying, multiple or serious
3.5 Disrupting the school environment
3.6 Drug/Medication, non-prescription; prohibited substance (possessing, using, selling, attempting to sell, delivering, or transmitting)
3.7 Elopement (multiple incidents)
3.8 Failing to disclose information, hiding/covering up info/evidence for self or others, committing perjury, or lying as a witness, falsifying a report, making a 9-1-1 call that is not a Level 4
3.9 Fighting
3.10 Gambling
3.11 Gang activity, participating in an unauthorized organization or secret society
3.12 Harassment, multiple incidents confirmed
3.13 Hazing; stalking (non sexual)
3.14 Health or safety hazard or a situation that may result in possible or potential injury (creating a)
3.15 Illegal conduct that does not constitute a removable or expellable offense
3.16 Language, profane, vulgar, obscene, or threatening, hit lists (written or verbal); or obscene gestures
3.17 Mooning; streaking; other forms of nudity; exposing or attempting to expose one's undergarments or those of another ("pantsing")
3.18 Noncompliance, repeated
3.19 Persistent offenses from Level II, including bus
3.20 Physical aggression or contact
3.21 Pornographic or sexually-oriented material/items promotes violence or illegal activities, including sexting (possessing, distributing, creating)
3.22 Prohibited substance through verbal or written communication without being in possession (attempting to sell or purchase)
3.23 Safety guidelines and expectations (violating)
3.24 Sexual comments (making) or conduct (engaging)
3.25 Slurs, ethnic, racial or gender-related or inappropriate acts toward others
3.26 Stay Away Agreement, violation of
3.27 Stealing, unauthorized possessing of another person's property, theft, committing burglary
3.28 Tardies (excessive)
3.29 Personal communication devices
3.30 Tobacco or nicotine and related paraphernalia (possessing multiple times, selling or using)
3.31 Trespassing, interfering with school activities, boycotting, and group demonstrations
3.32 Vandalizing, defacing or damaging school property, including non-felony graffiti
3.33 Weapon, not included as a removable or expellable offense (possessing, distributing or concealing)
3.34 Weapon, look-alike (possessing, exhibiting, delivering, using, or selling)

LEVEL IV: DAEP Placement

Mandatory Placements

1. **False alarm/report**; **terroristic threat**
2. On or within 300 feet of property:
   a-Conduct punishable as a **felony**
   b-**Assault with bodily injur**y
   c1-**Controlled substances** (non-felony)
   c2-**Dangerous drugs** (non-felony)
   c-1-**marijuana or THC**
   c-2-**e-cigarette**
   d-**Alcohol**
   e-**Abusable volatile chemicals**
   f-**Public lewdness/indecent exposure**
   g-**Harassment** against an employee
3. **Retaliation** against any school employee (anywhere)
4. **Title V felonies** or **aggravated robbery**(off-campus)
5. Deadly Conduct (off-campus)
6. Disorderly conduct involving a firearm (off-campus)
7. Unlawful carry of weapons (felony, off-campus)
8. **Public intoxication** other than alcohol, marijuana, controlled substance or dangerous drugs
9. Possession of a d**evice designed to propel a projectile** (BB-guns, pellet guns, air soft guns, slingshots, etc.)
10. **Gang**, fraternity, sorority, or secret society activity
11. #2a, #2c, or #2f (below) against a student (regardless of location)
12. **Breach of computer security**
13 Expellable offenses occurring on another district's property in Texas
11. **Deadly conduct**
12. **Assault (non-bodily injury) of employee** or volunteer
13. Registered **sex offenders** under court supervision.

Permissive Placements

1. **Serious or persistent** misbehavior
2. Felonies other than Title V felonies or aggravated robbery (off-campus)
3. Registered **sex offenders** not under court supervision
4. **Bullying** that encourages suicide, incites violence, or releases or threatens to release intimate visual material.
5. Violating a **Stay Away Agreement**
6. Engaging in **multiple fights or assaults**
7. Engaging in significant health or **safety hazard** or violate **security expectations**
8. Knife that is not a mandatory removable offense
9. Toys or items that are look-alike weapons
10. Elements of disruptive activities
11. Elements of disruption of classes

Level V: JJAEP Placement

Mandatory Placements

1. Unlawful carry of a weapon or prohibited weapon
2. On or off school property::
   a- Aggravated assault, sexual assault, or aggravated sexual assault, b- Arson. c- Murder, capital murder, or criminal attempted murder or capital murder, d- Indecency with a child, e- Kidnapping or aggravated kidnapping, f- Burglary, robbery or aggravated robbery, g- Manslaughter , h- Criminally negligent homicide, i- Continuous sexual abuse of young child or a disabled individual
3. Felony-controlled substances or dangerous drugs (excludes marijuana or THC)
4. Assault with bodily injury of employee
5. Exhibition of a firearm
6. Retaliation against an employee or volunteer (regardless of location involving #1-3 above)
7. Firearm

Permissive Placements

1. Serious misbehavior while placed in a DAEP
2. Deadly conduct (on or within 300')
3. Criminal mischief (felony)
4. Expellable offenses occurring on other district's property

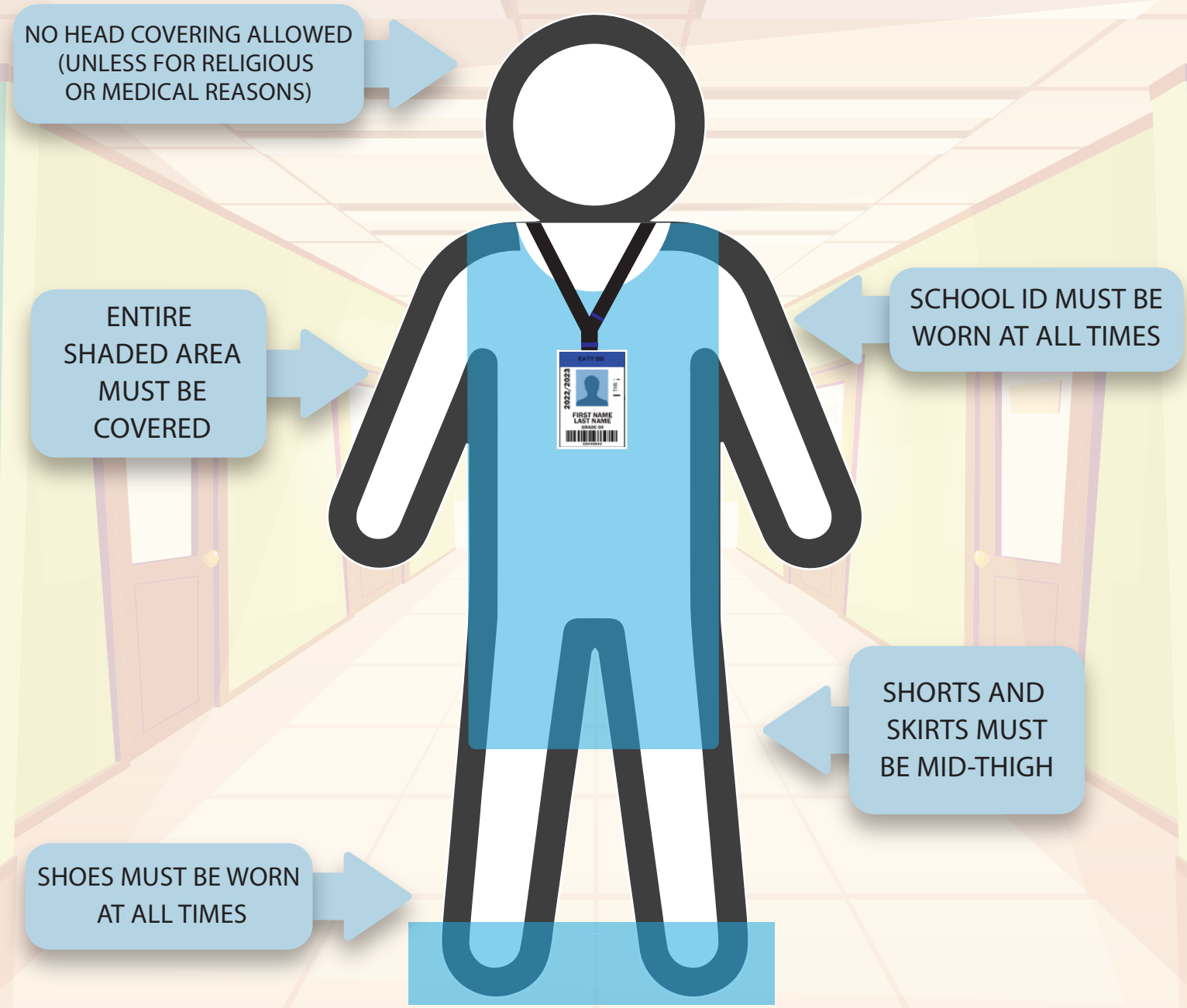
Dress Code

	ACCEPTABLE DRESS	SPECIAL COMMENTS AND INTERPRETATIONS
Shirts, Blouses	Shirts/blouses may be: • Any collared shirt/blouse • T-shirts and other pull-over tops • Sweatshirts/sweaters • School designs/logos; brand names and/or other appropriate words are acceptable Shirts and blouses must be buttoned in accordance with design and appropriateness.	Students are prohibited from wearing shirts/blouses that: • Are oversized or immodestly undersized • Depict or reference alcohol, drugs, tobacco, weapons, nudity, gang affiliation, death, violence, vulgar or obscene language or images, and/or insults to race, religion, gender, or ethnicity, or other emblems or writing that may be expected to cause a material or substantial disruption of, or interference with, normal school operations. Undershirts, tank tops, blouses or clothing that expose the midriff when the arms are raised are not to be worn.
Pants, Slacks	Acceptable pants/slacks are worn at the waist, belted, if appropriate, and not "baggy."	Pants/slacks may not be: • Touching the ground or covering the foot • Made of inappropriately form-fitting materials • Baggy or oversized No holes or tears above mid-thigh are acceptable unless worn over leggings or tights.
Shorts	Acceptable shorts are no shorter than mid-thigh for all grades.	Shorts may not be: • Made of inappropriate form-fitting materials • Baggy or oversized • Split or fringed at the hem or seams • Boxers Shorts must meet the acceptable length requirement regardless of whether leggings are also worn.
Dresses, Skorts, Skirts	Dresses/skorts/skirts are: • Worn at the waist (skirts/skorts) • No shorter than mid-thigh for all grades. Dress tops must meet the guidelines required for blouses and shirts.	Dresses/skorts/skirts may not be of revealing form-fitting materials. Slits in skirts or dresses must be modest. High-slashed apparel is not acceptable. Dresses/skorts/skirts must meet the acceptable length requirement regardless of whether leggings are also worn.
Shoes	Shoes must be: • Worn at all times • Chosen for safety and health reasons and for quietness. Athletic shoes with a rubber sole, closed toes, and full support around the heel should be worn for PE.	Platform soles over 1 inch high and rubber flip-flops are not recommended for safety reasons. House shoes and shoes with wheels are not acceptable.
Hair	Hair must be clean, well-groomed and out of the eyes, and shall be a non-distracting hair color that is styled in a way that is neither distracting nor conspicuous.	Facial hair must be clean and well groomed and styled in a way that is neither distracting nor conspicuous. Hair styles that create a safety hazard or a material or substantial disruption are not permitted.
Jewelry	Earrings, hair jewelry, watches, bracelets, rings and necklaces that are not a safety hazard or a material or substantial disruption may be worn.	Jewelry that is considered gang-related is not allowed. Jewelry (including earrings, ear stretchers, grills, body piercing, chains, emblems, etc.) which is considered to be a safety hazard or a material or substantial disruption is not permitted.
General	School-approved uniforms for physical education, athletics, pep rallies, etc., may be worn only during the class or activity for which they are approved. For unique special events the campus administration may establish event-specific dress code requirements.	Oversized outerwear, such as trench coats or dusters, shall not be allowed. Hats, caps, sport headbands, bandanas, head covers, or scarves shall not be worn indoors except in the interest of religious practices, safety, cleanliness, or with the permission of the principal. No article of apparel shall be worn that will in any way damage school property, create a safety hazard, or create a material or substantial disruption to the school environment. Tattoos, accessories, jewelry and clothing that contain vulgar or inappropriate pictures, words or drawings or gang-related markings are not permitted.

Campus administrators are authorized to determine the suitability of student attire and grooming.

KATY DRESS FOR SUCCESS

Katy ISD Discipline Management Plan and Student Code of Conduct



ALCOHOL

DRUGS

VIOLENCE

PROFANITY

School attire may not cause a material or substantial disruption of, or interference with, normal school operations. Failure to adhere to the dress for success expectations will result in disciplinary consequences.

REQUIRED BY TEXAS EDUCATION CODE SEC. 37.082

PERSONAL COMMUNICATION DEVICES

RULES AND PROCEDURES

"Personal communication device" means a telephone, cell phone such a smartphone or flip phone, tablet, smartwatch, radio device, paging device or any other electronic device capable of telecommunication or digital communication. (Texas Education Code Sec. 37.082)

POSSESSION AND STORAGE OF DEVICE:

Students are prohibited from using a personal communication device while on school property during the school day.

Personal communication devices must be stored in the student's backpack as the designated storage method.

VIOLATION OF USE:

Students who violate personal communication device guidelines will be assigned a consequence which includes, but is not limited to, confiscation of the device to a centralized location followed by parent communication and pick up. Campuses may require additional restrictions in addition to those found in the *Discipline Management Plan and Student Code of Conduct*.

The district will dispose of a confiscated personal communication device in any reasonable manner after having provided the student's parent 90 days' prior notice in writing of the intent to dispose of the device.

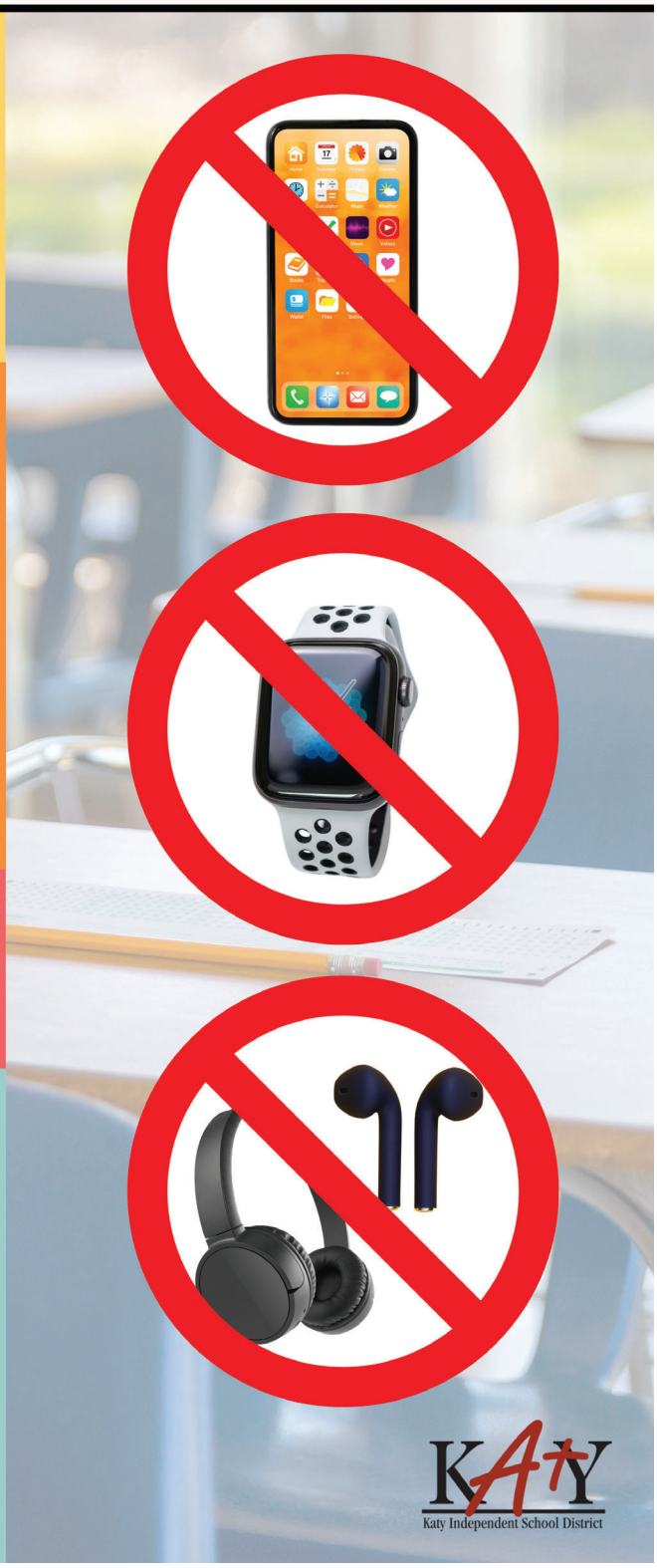
EMERGENCY SITUATIONS:

In emergency situations, students must follow the guidance of school staff regarding use of telecommunication devices.

ADDITIONAL NOTICES:

Students and parents should become familiar with the section and definitions related to personal communication devices in the *Discipline Management Plan and Student Code of Conduct* as well as related information in the Responsible Use Guidelines (located in the Student Handbook).

Scan the QR code to access the *Discipline Management Plan and Student Code of Conduct.*



Katy Independent School District

General Notices

The Purpose of the Student Code of Conduct

Education in this community represents a significant commitment of financial and human resources. The benefits a student derives from this investment depend very much on the student's attitude toward learning and the student's adherence to high standards of behavior. To achieve the best possible learning environment for all our students, the Student Code of Conduct and other campus rules of behavior will apply whenever the interest of the Katy Independent School District (ISD) is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The Student Code of Conduct that follows is Katy ISD's specific response to requirements of Chapter 37 of the *Texas Education Code*. The law requires the District to define misconduct that may or must result in a range of specific disciplinary consequences. This Code is an outgrowth of collaboration among District and campus staff, parents, other community members, and representatives of appropriate county juvenile boards. This Code, adopted by the Board of Trustees of Katy ISD, provides information and direction to students and parents regarding expected standards of behavior as well as potential consequences for misconduct. The *Discipline Management Plan and Student Code of Conduct* can be found at the www.katyisd.org webpage under the District Links section under "Handbooks."

Board Policies

Katy ISD maintains Board policies that govern the operations of the District. The Board of Trustees approve and adopt changes to these policies as needed. Board policies provide the District with the legal basis for operating and conducting business, as well as the Board's intent on how to more specifically follow procedures within Katy ISD. The Board policies can be found online at the District's Web site: www.katyisd.org. From the District's home page, access "District" from the left menu bar, select "Board of Trustees," and then choose "Board Policy Manual" on the left-hand side of the page. This link will redirect you to a site that allows searches to be conducted by key words, topics or by specific policy codes.

Complaints

Usually student or parent complaints can be addressed informally — by a phone call or a conference with the teacher, assistant principal, or campus principal, as appropriate. For those complaints that require a more formal process and cannot be resolved at the campus level, the District has established a standard complaint process which is addressed in Board Policy FNG (LOCAL). (See "Board Policies" above.) A student or parent who has a complaint may access the FNG process as long as the request is made within 60 calendar days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint. A formal complaint may be submitted through the Parent Portal or by requesting the appropriate forms via email from the Office General Counsel at Legal@KatyISD.org. Prior to or at the time of the Level I conference, the student or parent shall submit the form obtained from the campus outlining the complaint, any evidence, and the solution sought. If unresolved after the written decision following the Level I conference with the principal, a written request to appeal the decision should be sent to the appropriate Assistant Superintendent for School Leadership. If a complaint is still unresolved after a Level II decision, the District provides for the complaint to be presented to the Board of Trustees. Administrators receiving a complaint that has not gone through the proper channels cannot respond to a complaint other than referring it back to the appropriate person for resolution. Therefore, complaints can be handled in a more efficient manner if the issue is addressed at the correct level first.

If the student or parent will be represented in a conference at any level by an attorney, the District must be notified in advance of the conference so that the administration can obtain equal representation. Failure to do so will result in the need to reschedule the conference.

Some complaints, such as those related to certain disciplinary actions, sexual harassment, instructional resources, or loss of credit, require procedures specific to the topic. Parental questions or complaints regarding ancillary issues related to disciplinary measures should be addressed informally with the teacher or campus administration, as appropriate or in accordance with Board Policy FNG (LOCAL). This process cannot be used to overturn a disciplinary assignment. Any campus can provide information regarding the specific processes for these complaints. Additional information can also be found in the *Board Policy Manual* as described above at "Board Policies."

Required Notifications to Parents

Attendance — Warning Notice

As required by *Texas Education Code 25.095*, Katy ISD is providing written notice to parents/guardians of the following requirement related to compulsory attendance:

If a student, who is required to attend school under Section 25.085, is absent from school on 10 or more days or parts of days within a six-month period in the same school year:

- The student's parent or legal guardian is subject to prosecution under Section 25.093; and
- The student is subject to referral to a truancy court for truant conduct under Section 65.003(a) Family Code.

The parent's/legal guardian's responsibility under compulsory attendance no longer applies once a student reaches the age of 19; the student has sole responsibility from that point forward.

Child Find

Assistance for Students Who Need or May Need Section 504 Services

Katy ISD is responsible for identifying and evaluating students who, within the intent of Section 504 of the Rehabilitation Act of 1973, as amended, need equal access to programs or activities in order that such students receives the required free appropriate education.

A student who may need equal access to programs or activities within the intent of Section 504 is one who:

- Has a physical or mental impairment that substantially limits one or more of life's major activities; or
- Has a record of such impairment; or
- Is regarded as having such impairment.

Students may be eligible under the provisions of Section 504 even though they do not require services pursuant to the Individuals with Disabilities Education Act. Parents who believe that they have a child who may qualify for special services or programs under Section 504 should contact the Campus Section 504 Coordinator at the home campus.

In addition, parents who believe that they have a child who may qualify for special education services or programs under the Individuals with Disabilities Education Improvement Act (IDEA) should contact the home campus office for more information.

Assistance for Students Who Need or May Need Special Education

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall special education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavior support services that are available to all students including a process based on Multi-Tiered Systems of Support (MTSS). The implementation of (MTSS) has the potential to have a positive impact on the ability of local education agencies to meet the needs of all struggling students.

At any time, a parent is entitled to request an evaluation for special education services. If a parent makes a written request to the district's director of special education services or to a campus administrative employee for an initial evaluation for special education services, the district must decide if the evaluation is needed, not later than the 15th school day after the date the school receives the request. If evaluation is needed, the parent will be notified and asked to provide informed written consent for the evaluation. The district must complete the evaluation and report within 45 school days of the date the district receives the written consent. The district must give a copy of the report to the parent. Once the evaluation is completed, an Admission Review and Dismissal (ARD) meeting will be scheduled within 30 calendar days to review the evaluation.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the *Notice of Procedural Safeguards* — *Rights of Parents of Students with Disabilities.*

Parents may contact their school's administration to request a referral for special education services regarding options for a child experiencing learning difficulties or a referral for evaluation for special education.

Nondiscrimination Under Titles II (ADA), VI, and IX and Section 504

Katy ISD does not discriminate on the basis of sex, disability, race, religion, color, gender, age, or national origin, in providing educational services and/or activities, including career and technical programs, nor in its employment practices in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. Inquiries/complaints concerning the application of Title IX and its implementing regulations may be referred to the District's Student Title IX Coordinator, Stephanie McInturff at 6301 S. Stadium Lane, Katy, TX 77494, 281-396-2904, StephanieHMcInturff@katyisd.org, or the Office of Civil Rights. The District ADA and Section 504 Administrator has been designated to coordinate compliance with the nondiscrimination requirements of Americans with Disability Act and Section 504 of the Rehabilitation Act of 1973. Inquiries/complaints concerning 504 services may be referred to the District Section 504 Administrator, Sandra Thomas, at 6301 S. Stadium Lane, Katy, TX 77494, 281-396-2318.

Katy ISD does not discriminate on the basis of disability by denying access to the benefits of District services, programs, or activities. To request information about the applicability of Title II of the Americans with Disabilities Act (ADA), interested persons should contact Sandra Thomas at 6301 S. Stadium Lane, Katy, TX 77494, 281-396-2318.

Victims of Violent Crimes

A student who is the victim of a violent criminal offense occurring on campus or on any school property, while attending a school-sponsored or school-related activity, must be offered an opportunity to transfer to another campus. The Texas Education Agency has defined the violent criminal acts (based on *Penal Code* violations) as follows: attempted murder, indecency with a child, aggravated kidnapping, assault with bodily injury, aggravated assault, sexual assault or aggravated sexual assault, and aggravated robbery.

Other Notifications to Parents

Alcohol-Free Zone

The District prohibits the possession or use of alcohol and alcoholic beverages on school property or at school-related or school-sanctioned activities on or off school property. The possession of any intoxicating beverage for consumption, sale, or distribution while on the grounds or in a building of any school in the District or while entering or inside any enclosure, field, or stadium where any athletic event sponsored or participated in by a school in the District is being held constitutes a Class C misdemeanor. *Education Code 38.007* and *37.122,* KATY ISD POLICIES FNCF (LEGAL) and GKA (LEGAL)

Drug-Free School Notice

A person commits a criminal offense (enhanced) if the person knowingly or intentionally possesses a controlled substance listed in the *Health and Safety Code*, Chapter 481 in, on, or within 1,000 feet of any real property that is owned, rented, or leased to a school district, or on a school bus. *Health and Safety Code 481.134* and KATY ISD POLICY FNCF (LEGAL)

Firearms and School Visitors

As of January 1, 2016, a handgun license holder may choose to wear his or her firearm in a shoulder or belt holster rather than concealing the handgun. Both open and concealed carry are still prohibited in school buildings, on any grounds where school-sponsored activities are taking place, in polling places, in school board meetings, in school passenger vehicles, and in external passageways used by students to move between buildings on school campuses. If for example, a high school marching band uses a portion of its parking lot for practice, firearms would be prohibited in this area while this school-related activity is taking place.

School employees are prohibited from having a firearm on any school property during the school day or while a school-sponsored or school-related student activity is taking place regardless of whether the employee has a handgun license.

Firearms/Weapons

A person commits a third degree felony if the person knowingly, intentionally, or recklessly possesses or goes with a firearm, location-restricted knife, club or prohibited weapon listed in *Penal Code 46.05(a)* onto the physical premises of a school or educational institution or any grounds or building in which an activity sponsored by a school or educational institution is being conducted, or a passenger transportation vehicle of a school or educational institution, unless pursuant to written regulations or written authorization of the District. *Penal Code 46.03.*

A person commits a third degree felony if, in a manner intended to cause alarm or personal injury to another person or damage school property, the person, intentionally exhibits, uses or threatens to exhibit or use a firearm, in or on any property, including a parking lot, parking garage, or other parking area, that is owned by a private or public school; or on a school bus being used to transport children to and from school-sponsored activities. *Education Code 37.125* and KATY ISD POLICIES FNCG (LEGAL) and GKA (LEGAL)

In addition, guns and other weapons are governed by the Gun-Free School Zones Act which prohibits the possession of a firearm in a school zone and the state Weapon-Free School Zones law which prohibits the possession of weapons within 300 feet of the premises of a school or on the premises of a place where an official school function or an event sponsored or sanctioned by the University Interscholastic League is taking place. *18 USC 921* and *Penal Code 46.11*

Fireworks

A person may not explode or ignite fireworks within 600 feet of any school unless the person receives authorization in writing from the school. *Occupations Code 2154.251(a)(1)* and KATY ISD POLICY GKA (LEGAL)

Gang-Free Zones

Section 71.028 of the *Penal Code* establishes gang-free zones which include schools, institutions of higher education, public or private youth centers, playgrounds, shopping malls, movie theaters, public swimming pools, video arcades, and school buses. A person 17 years of age or older who commits certain offenses (for school-related purposes) in, on, or within 1,000 feet of any real property that is owned, rented, or leased by a school or school board or on a school bus may be assessed a punishment that is increased to the next highest category of offense (unless the offense is already classified as a felony in the first degree). The gang-free zones apply if a person commits or conspires to commit certain offenses with the intent to establish, maintain, or participate in a combination or in the profits of a combination or as a member of a criminal street gang as specified in *Section 71.02, Penal Code* (organized criminal activity). These offenses include murder, capital murder, arson, aggravated robbery, robbery, aggravated kidnapping, kidnapping, aggravated assault, aggravated sexual assault, sexual assault, forgery, deadly conduct, assault with bodily injury; unlawful manufacture, transportation, repair, or sale of firearms or prohibited weapons; or any offense listed in *Chapter 43, Penal Code* (public indecency) depicting or involving conduct by or directed toward a child younger than 18 years of age. *Penal Code 71.02*

Notification of Law Violations

The District is required by state law to notify all instructional and support personnel who have responsibility for supervising a student who has been taken into custody, arrested, or referred to the juvenile court for any felony offense or for certain misdemeanors or who have regular contact with a student who is thought to have committed certain offenses or who has been convicted, received deferred prosecution, received deferred adjudication, or was adjudicated for delinquent conduct for any felony offense or certain misdemeanors. In addition, all appropriate District personnel must be notified in regards to a student who is required to register as a sex offender. KATY ISD POLICIES FL (LEGAL) and GRAA (LEGAL)

Tobacco-Free School Notice

The District prohibits smoking or using e-cigarettes or tobacco products on District property or at school-related or school-sanctioned activities on or off school property. Students are prohibited from possessing e-cigarettes or tobacco products on District property or at school-related or school-sanctioned activities on or off school property. A person commits an offense if he or she is in possession of a burning tobacco product, smokes tobacco, or operates an e-cigarette in a facility of a public school. *Education Code 38.006, 20 USC 6083* and *7183* and KATY ISD POLICIES FNCD (LEGAL) and GKA (LEGAL)

Parental Involvement Policy

In accordance with Section 37.0014 of the Texas Education Code, the District has reviewed the option to adopt a policy for parental involvement in school disciplinary placements. At this time, the District has not adopted a formal policy under this section. However, the District remains committed to fostering strong partnerships between parents and school administrators. The District values open communication in all matters related to student discipline and encourages parental engagement to support student success and well-being. (See Responsibilities on page 2 of both campus administrators and parents/guardians.)

Discipline Management Plan

Development of the Plan

Each year the District's *Discipline Management Plan and Student Code of Conduct* is developed through a cooperative effort of District administrators, teachers, and parents from each instructional level within the school district. A draft of the *Discipline Management Plan and Student Code of Conduct*, initially prepared by District administrative personnel, is also presented to the District's Katy Improvement Council (planning and decision-making committee) for review and comment prior to adoption by the Board. The *Discipline Management Plan and Student Code of Conduct* has the force of policy after it is adopted by the Board of Trustees.

Discipline Management Plan

A "discipline management plan" containing policies and regulations on the rights and responsibilities of students and a "student code of conduct" outlining student disciplinary expectations shall be made available to all students and parents, teachers, and administrators at the beginning of the school year via the District's web site. Hard copies are also available in each school's office for students or other persons to review. Access or hard copies shall also be provided to new professional employees, newly enrolled students, and any parent on request. Changes during the year may be published and distributed during the next semester, but no later than the beginning of the next school year.

Annually, during the registration process, each student and parent shall electronically sign that they have been made aware of the Katy ISD *Discipline Management Plan and Student Code of Conduct* and acknowledge the responsibilities outlined therein. Each parent and student should also be familiar with policies and procedures outlined in campus student handbooks/folders and campus discipline procedures.

Discipline Management Techniques

Discipline management techniques used when students violate the *Discipline Management Plan and Student Code of Conduct* shall include, but not be limited to the following:

1. Restitution of damages/Restoring to order;
2. Temporary removal from class;
3. Parent-teacher conferences or parent shadowing;
4. Confiscation of items;
5. Behavioral contracts;
6. Detention, including Saturday detention;
7. Withdrawal of privileges, exclusion from extra-curricular activities including honorary positions;
8. Grade reductions as permitted by policy;
9. Withdrawal or restriction of bus privileges/bus probation;
10. Overnight suspension;
11. In-school suspension;
12. Out-of-school suspension (see Board Policy FOB); and
13. Removal to a disciplinary alternative education program (DAEP) including an in-person DAEP setting or, for eligible secondary non-violent offenses with written parent/guardian permission, a District-approved virtual DAEP setting (see Board Policy FOA, FOC, and FOCA);
14. Expulsion (JJAEP; see Board Policy FOD and FODA).
15. Referral to law enforcement.

This plan recognizes all discipline management techniques allowed under Texas law other than corporal punishment.

Each disabled student's behavior intervention plan (BIP), if such plan is appropriate, will address his/her specialized needs in the area of discipline. Appropriate discipline management techniques may be included within the BIP.

Discipline Management Training

Each principal shall be responsible for providing discipline management in-service training for campus staff. The training must include a review of the District's *Discipline Management Plan and Student Code of Conduct*, as well as, a review of any campus-based discipline strategies or techniques. New administrators must attend a mandatory district-level training. Returning administrators must be provided a refresher training every three years.

Campus Behavior Coordinator

A single person at each campus must be designated to serve as the campus behavior coordinator. The person designated may be the principal of the campus or any other campus administrator selected by the principal. Additional school staff members may assist the campus behavior coordinator in the performance of the campus behavior coordinator 's duties, provided that the campus behavior coordinator personally verifies that all aspects of the role are appropriately implemented.

The campus behavior coordinator shall:

1. Monitor disciplinary referrals;
2. Report to the campus's threat assessment and safe and supportive school team established under Section 37.115 any student who engages in conduct that contains the elements of:
   a. The offense of terroristic threat under Section 22.07, Penal Code;
   b. The offense of unlawfully carrying weapons under Section 46.02, Penal Code;
   c. An offense relating to prohibited weapons under Section 46.05, Penal Code; or
   d. The offense of exhibiting, using, or threatening to exhibit or use a firearm under Section 37.125 of this code; and
3. Report to the campus's threat assessment and safe and supportive school team established under Section 37.115 any concerning student behaviors or behavioral trends that may pose a serious risk of violence to the student or others.

New campus administrators and those campus administrators new to the District must complete intensive training on discipline management procedures prior to the beginning of each school year. All returning campus administrators must attend an update training session to receive information regarding changes to the discipline plan based on new statutes or District procedures. In accordance with District policy, school principals and assistant principals shall be responsible for establishing school rules and procedures that will ensure a safe educational program free from disruption and for enforcing consistently and fairly all discipline policies, procedures and school rules pertaining to discipline and student behavior. [See Board Policy FO (LOCAL).] Contact information is posted on the District web site.

When assigning discipline, a principal or assistant principal shall promptly notify a student's parent or guardian if a student is placed into in-school or out-of-school suspension, placed in a

disciplinary alternative education program, expelled, or placed in a juvenile justice alternative education program or is taken into custody by a law enforcement officer. An administrator must comply with this by:

1. promptly contacting the parent or guardian by telephone or in person; and
2. making a good faith effort to provide written notice of the disciplinary action to the student, on the day the action is taken, for delivery to the student's parent or guardian.

Discipline Records

Campus administrators will maintain discipline records on each student that are separate from the student's permanent record file.

The District will maintain a discipline record for each student. Discipline records will include the following:

1. Instances of the student being referred to the office for disciplinary reasons.
2. Calls or conferences held with a parent regarding the student's behavior.
3. Assignments to detention and the number of days the student is assigned.
4. Assignments to in-school suspension for each incident and the total number of days the student is assigned.
5. Instances of out-of-school suspension and the number of days the student is suspended.
6. Placements in a disciplinary alternate education program (DAEP) and the length of the placements.
7. Instances of expulsion and the length of the expulsions.

Discipline records remain active for the current year only. At the end of the school year, these records are stored for the period of time specified in the District's records retention schedule before destruction. Students start each year with a clean discipline record except for those assigned disciplinary consequences extending beyond the end of the school year.

Records maintained by the District's police force will be maintained in a place separate from a student's academic records, in accordance with federal law.

Information received by the District about a student, under Article 15.27, Code of Criminal Procedure, will be maintained separately from the student's permanent academic file. The District will destroy all such information at the end of the school year in which the information was received.

Individual Campus Options

Each individual campus may impose campus or classroom rules in addition to those found in the *Discipline Management Plan and Student Code of Conduct*. The rules may be listed in the student handbook or posted in classrooms and may or may not constitute violations of the *Discipline Management Plan and Student Code of Conduct*. Each campus has the authority to establish appropriate disciplinary consequences based on campus needs which may be different than other campuses in the District. As long as the individual campus is consistent in administering disciplinary options on the campus, there is no basis for a claim of discrimination. It is important to note that two students committing the same offense on the same campus may have different disciplinary actions based on the overall disciplinary record of the students and consideration if the student has a disability, is homeless or is in the conservatorship of the Department of Family and Protective Services.

Katy ISD Police Department

To ensure sufficient security and protection of the students, staff, and property of the District, Katy ISD employs a law enforcement unit. The officers in this department offer assistance to campus personnel in enforcing the provisions set forth in all applicable sections of the *Texas Education Code* and in Board Policy CKE (LOCAL). These officers may access educational records for the purpose of maintaining safe schools.

Responsibilities

Each member of the community must fulfill certain responsibilities if a positive learning environment is to be achieved. A cooperative relationship among students, parents, and educators requires that:

School Board Members

- Enact and enforce policies which facilitate the establishment and maintenance of a positive and safe learning environment;
- Approve and support the District's *Discipline Management Plan and Student Code of Conduct*;
- Fulfill designated roles in due process and hearing procedures.

Central Administrators

- Develop, with input from the District planning and decision-making committee, a draft of a proposed *Discipline Management Plan and Student Code of Conduct* for the Board's review and approval;
- Assure District compliance with state and federal law;
- Publish and disseminate the Board-approved *Discipline Management Plan and Student Code of Conduct* on-line and in hard copy upon request;
- Provide support and professional development training to campus administrators on the Board-approved *Discipline Management Plan and Student Code of Conduct* and strategies to support students with behavior issues;
- Fulfill designated roles in due process and hearing procedures;
- Report certain disciplinary infractions to the Texas Education Agency (TEA) as required by the *Texas Education Code (TEC);*
- Provide timely notice to campus administrators when notice is received that a student is required to register as a sex offender;
- Provide each certified employee with access of *TEC* Subchapter A, Chapter 37, and local District policy;
- Monitor disciplinary actions that result in days of removal in order to keep these days to a minimum;
- Ensure that there are sufficient school-based service providers to work with students and to implement tiered supports.

Campus Administrators

- Assume responsibility for the distribution of the Board-approved *Discipline Management Plan and Student Code of Conduct*;
- Provide campus-based in-service to students and staff on the Board-approved *Discipline Management Plan and Student Code of Conduct*;
- Enforce the policies, rules, and regulations of the District, school and classroom including preventative and positive behavioral interventions through MTSS;
- Ensure fair and impartial treatment of students in assigning consequences for disciplinary infractions including students with disabilities;
- Maintain an atmosphere conducive to respect and appropriate behavior;

- Monitor effective use of the MTSS process and the implementation of behavior interventions and strategies to prevent and improve inappropriate student behaviors;
- Make a good faith effort to provide required written notice to the parent or guardian of any in- or out-of-school suspensions, referrals to a DAEP, expulsions, or when a student is taken into custody by a law enforcement officer, on the same day the action is taken;
- Promptly contact the parent or guardian by telephone or in person when a student is given an in- or out-of-school suspension, referred to a DAEP, expelled, or taken into custody by a law enforcement officer;
- Engage parents when their child is subject to disciplinary action;
- Monitor the delivery of differentiated instruction to meet the needs of individual students in accordance with IEPs, accommodation plans, and other individualized programs;
- Facilitate the resolution of school-related conflicts in a timely manner;
- Encourage parent/guardian participation in school affairs and actively promote open communications between parents/guardians and school personnel;
- Notify parents/guardians of receipt of a written report from a teacher of a violation of the *Discipline Management Plan and Student Code of Conduct*;
- Ensure compliance with appropriate timeframes and procedures for disciplinary due process rights;
- Refer students who have repeated disciplinary violations to an MTSS, Section 504, or ARD committee to consider intervention strategies to address inappropriate behavior;
- Notify the appropriate law enforcement agency if there are reasonable grounds to believe that a crime has been committed;
- Inform each educator who has responsibility for, or is under the direction and supervision of an educator who has responsibility for, the instruction of a student who has engaged in an offense for which the student is removed to a DAEP or JJAEP of the conduct that resulted in the student's removal or expulsion and of a student required to register as a sex offender.

Teachers

- Maintain an atmosphere conducive to good behavior;
- Develop, maintain, and communicate classroom guidelines and clear expectations for students;
- Maintain regular attendance and punctuality, and prepared to perform all duties using appropriate materials;
- Exhibit an attitude of respect toward individuals and property and conduct themselves in a responsible manner;
- Differentiate instruction to meet the needs of individual students in accordance with IEPs, accommodation plans, and other individualized programs;
- Notify parents of student progress and of significant changes in achievement or behavior;
- Notify the principal or appropriate administrator in writing of violations of the *Discipline Management Plan and Student Code of Conduct*;
- Implement high quality and differentiated structures and supports to teach and reinforce positive behavior expectations;
- Engage parents when their child is subject to disciplinary action;
- Adhere to district and campus policies and procedures;
- Notify a campus administrator when a crime is suspected;
- Establish and maintain open communications with parents;
- Maintain confidentiality upon notification that a student has committed an offense for which the student is placed in a DAEP or JJAEP.

Students

- Read and adhere to the *Discipline Management Plan and Student Code of Conduct* and campus and classroom rules;
- Report to classes daily and on time, prepared with appropriate materials and assignments;
- Exhibit an attitude of respect toward individuals and property, and conduct themselves in a responsible manner;
- Refrain from making profane, insulting, threatening, or inflammatory remarks, engaging in disruptive conduct or cheating;
- Cooperate with school/district staff in investigations and all-school-related matters;
- Engage in virtual instruction, remain visible and engaged as directed, complete assigned work, follow the Student Responsible Use Guidelines, refrain from recording, or sharing virtual instruction (if in enrolled in a virtual setting)
- Give parent/guardian a copy of all notices, including discipline notices, promptly;
- Return papers requiring a parent signature promptly;
- Pay required fees and fines in a timely manner, unless they are waived.

Parents/Guardians

- Ensure their child's compliance with school attendance requirements and promptly report and explain absences and tardies to appropriate campus personnel;
- Review the *Discipline Management Plan and Student Code of Conduct* and discuss the contents with their child;
- Create an account to access the Katy ISD on-line Home Access Center which provides access to campus e-News, meal payment, on-line grades, District updates, etc.;
- Assist their child in selecting appropriate attire for school and school-related activities;
- Communicate with campus personnel regarding concerns about their child's educational progress or conduct;
- Maintain up-to-date home, work, and emergency telephone numbers at the school;
- Send their child to school each day on time except in the case of illness or extenuating circumstances;
- Ensure their child's immunizations are up-to-date according to state requirements and provide the school with documentation in a timely manner;
- Demonstrate courtesy and respect when communicating with school employees;
- Provide an appropriate area in the home for their child to use for study;
- Ensure their child's attendance at required tutorials;
- Be responsible for negligent, willful, or malicious conduct of their child;
- Be knowledgeable of state, district, and campus policies, regulations, and requirements;
- Supply all records required for enrollment;
- Submit the electronically signed "Parent/Student Acknowledgment" as part of the registration process;
- Participate in meaningful conferences with school personnel regarding their child's academic progress, behavior, or general welfare.

General Information

Academic Dishonesty

Academic integrity is fundamental to the District's educational mission and the development of responsible, ethical learners. Students are expected to demonstrate honesty and integrity in all academic work. Academic integrity applies in all instructional settings, including traditional classrooms and virtual learning environments.

Academic dishonesty means any action a student takes to gain unfair academic advantage or to pretend someone else's work is their own. Academic dishonesty includes, but is not limited to, cheating, plagiarism, working together without permission, and improper or undisclosed use of artificial intelligence.

Cheating shall be defined as giving or receiving information or help on a test; possession of any unauthorized material during a test; copying another student's assignment or knowingly allowing another unauthorized student to copy from his/her assignment; working with others on a project that is meant to be done individually; unauthorized possession of test or quiz questions and/or answer sheets; completing an assignment, test or quiz on behalf of another student; submitting duplicate work; having someone else complete an assignment, test, or quiz on behalf of the student, accessing a teacher edition, or other examples of academic dishonesty. Using electronic devices to send or receive information as described above is also classified as cheating.

The penalty for cheating will be a zero for work involved, and the student may be subject to other appropriate disciplinary action. In cheating offenses, all students involved shall be subject to disciplinary action.

Plagiarism, the use of ideas or products of another's or a machine's as one's own, shall also be defined as cheating. Plagiarism is any failure to give credit for information found and used. It may involve word-for-word copying, paraphrasing, or simply using ideas and information.

If artificial intelligence (AI) is used in any way to create a work product, the student must cite that they used AI and describe the extent of the use. Improper or undisclosed use of AI that misrepresents the student's own academic work will be considered a violation of academic integrity and may result in a grade of zero and/or additional disciplinary actions in accordance with the *Discipline Management Plan*.

Students who violate testing procedures shall also be disciplined for engaging in academic dishonesty.

Antisemitism

Section 31.0095 of the *Texas Education Code* mandates school districts shall use the definition of antisemitism provided by Section 448.001, Government Code. "Antisemitism" means a certain perception of Jews that may be expressed as hatred toward Jews. The term includes rhetorical and physical acts of antisemitism directed toward Jewish or non-Jewish individuals or their property or toward Jewish community institutions and religious facilities. Examples of antisemitism are included with the International Holocaust Remembrance Alliance's "Working Definition of Antisemitism" adopted on May 26, 2016.

(See "Harassment" for related information.)

Assault

Students are prohibited from assaulting anyone on school property or at any school-related event.

Penal Code 22.01; Education Code 37.006

Assault is defined as:

1. Intentionally, knowingly, or recklessly causing bodily injury to another. *Education Code 37.006(a)(2)(B); Penal Code 22.01(a)(1)*
2. Intentionally or knowingly, threatening another with imminent bodily injury. *Penal Code 22.01(a)(2); or*
3. Intentionally or knowingly causing physical contact with another when the person knows or should reasonably believe that the other will regard the contact as offensive or provocative. *Penal Code 22.01(a)(3)*

Attendance

(See "Leaving Campus After Arrival," "Tardies," and "Truancy.")

Audio Recording

Using any device or technology to record the voice of another in any way that disrupts the educational environment, invades the privacy of others, or records without the prior consent of the individual is prohibited.

Bullying

KATY ISD POLICY FFI (LOCAL)

Texas Education Code 37.0832 defines bullying as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student,
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

The definition of bullying also includes cyberbullying. (See "Cyberbullying and On-Line Harassment.")

The District has jurisdiction to take disciplinary action regarding:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying:
   A. Interferes with a student's educational opportunities; or
   B. Substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

Such conduct is considered bullying if that conduct exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct **and** interferes with a student's education or substantially disrupts the operation of a school.

Bullying (as defined by *TEC 37.0832 above*) and other less severe forms of bullying/harassment that do not rise to the level as defined in this statute are not tolerated. Students should report incidents of bullying immediately. Failure to promptly report alleged bullying may impair an administrator's ability to investigate and address the complaint. Retaliation of a person who, in good faith, reports an incident of bullying is also not tolerated.

Reporting Process

If a student believes that he or she has experienced bullying or has witnessed bullying of another student in a setting over which the District has jurisdiction, it is important for the student or parent to report the alleged act or knowledge of the alleged act to a teacher, school counselor, principal, or another district employee in a position of authority as soon as possible. A student who would prefer to remain anonymous should submit a detailed report through the Katy ISD SpeakUP application found on all district devices or downloaded from the Apple App Store or Google Play on a personal device Anonymous reporters through the SpeakUP application should check their submitted tip for potential dialogue from investigators in case there are questions or further information needed. Anonymous reporting may prevent a comprehensive investigation and confidential, in-person reports are the best mode for providing information for campus administrators to investigate and respond. A failure to report alleged bullying in a timely manner may impair the District's ability to investigate the prohibited conduct to determine whether the allegations, if proven, would constitute bullying as defined by law and the District's legal policy at FFI. Reports of alleged bullying may be made orally or in writing. However, the principal or designated administrator shall document the allegations in writing and record the dates and circumstance of the interview on a district form created for this purpose.

The District will promptly notify the alleged victim's parents or guardians on or before the third business day after the date the incident is reported.

The District does not have jurisdiction over other situations occurring in the community even though an incident may involve students (including technology-related communications – such as emails, texting, social media messages, etc. – containing threats, bullying, and/or harassment) unless there is a direct impact to the school setting. District personnel may, however, conference with students regarding inappropriate behavior and effective ways to resolve conflict.

Investigation of Report

All allegations of bullying will be promptly investigated by the principal or designated administrator, and the investigation should be completed within ten (10) business days from the date the report is made unless extenuating circumstances make it necessary to continue to investigation beyond ten (10) business days. Parents shall be notified of the reason for the delay.

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.

If the results of an investigation indicate that bullying has occurred, the administration will enact a Stay Away Agreement and Safety Plan and will take appropriate disciplinary action. Disciplinary or other action may be taken even if the conduct did not rise to the level of bullying. However, the Family Education Rights and Privacy Act (FERPA) prohibits the District from disclosing to anyone other than the student's parent or guardian what disciplinary actions, if any, have been taken against the student who engaged in bullying.

If upon completion of the investigation the principal or designated administrator determines that the alleged incident does not rise to the level of bullying, the District will proceed in accordance with the Student Code of Conduct in deciding what, if any, discipline should be assessed for other documented prohibited conduct. Administration may enact a Stay Away Agreement and Safety Plan to prevent further incidents and ensure student safety.

A parent or adult student (a student over 18 years old) who is dissatisfied with the outcome of the investigation may appeal through Board Policy FNG (LOCAL), beginning at the appropriate level. This policy is available in the District's Policy Manual online. Additionally, a copy of the policy and appropriate form can be obtained at the campus level or from the office of the appropriate Assistant Superintendent for School Leadership and Support.

The District prohibits retaliation by a student or employee against any person who in good faith reports makes a report of bullying, serves as a witness, or participates in an investigation.

(See "Cyberbullying" and "Harassment" also.)

Bus Rules

Appropriate student conduct on school buses is vital to student safety. The following rules will apply to student conduct on KISD Transportation, whether during an extra-curricular activity or regular route.

1. Students shall observe the same rules of conduct while riding the bus as they do in the classroom.
2. Students shall ride their assigned bus.
3. Students shall have their Student ID and must scan their ID while loading or unloading. Lost or damaged ID's must be replaced immediately.
4. Students are not allowed to ride home with a friend. In case of an emergency, please speak with your campus administrator for written approval.
5. Students shall load and exit the bus at their designated stop.
6. Students shall remain seated and facing forward in their assigned seat to and from school. Bus drivers are authorized to assign seats as needed.
7. Students shall remain seated until the bus comes to a complete stop and the driver instructs the students to exit.
8. Students shall speak in a normal tone of voice (inside voice).
9. Students shall use acceptable language. Obscene, profane or unacceptable language and/or gestures directed at other students, the bus staff or others outside the bus is prohibited.
10. Students shall keep all hands, feet, and other objects to themselves.
11. Students shall keep head, arms, elbows, and legs inside the window.

12. Students shall never throw any object inside or out of the bus.
13. Students shall keep feet, books, instruments and cases, and other objects out of the aisle and stairwell.
14. Objects too large to be held in the lap that interfere with the safety of other bus riders will not be transported (i.e., large band instruments).
15. Live animals or dangerous objects of any nature may not be brought on the bus.
16. For the safety of students, eating or drinking is not permitted on buses. Water in plastic containers is allowed.
17. Students shall not damage the bus in any way and may be held responsible for repairs.
18. Students shall not tamper with or obscure the cameras on the bus.
19. Students shall not use the emergency door except in an emergency. Tampering with emergency equipment, latches, and handles is not allowed.
20. Students are required to properly wear seatbelts if the vehicle is equipped with seatbelts.
21. Follow all rules outlined in the District's Discipline Management Plan and Student Code of Conduct, as well as safety rules, established by the driver.

Students shall abide by the following safety rules related to boarding, riding, and exiting a bus:

- Arrive at the bus stop five (5) minutes before the scheduled stop time and wait in an area visible to the driver and a safe distance away from the curb.
- Board and exit the bus in an orderly manner at the bus stop assigned by the Transportation Department.
- Stand at least ten (10) feet back from the bus stop.
- Permit younger students to load first.
- Load and unload quietly without pushing or crowding.
- Have Student ID in hand and ready to scan when loading or unloading bus. (If a student does not have their Student ID, they shall wait until all other students are loaded before loading.)
- Move away from the bus after unloading.
- If crossing the roadway, move at least ten (10) feet in front of the bus and stand on the shoulder or curb and wait for the driver to signal you to cross. Always use caution when crossing the roadway. Do not cross the roadway behind the bus.
- Do not approach the bus until it has come to a complete stop and the air brake has been set.
- Students will go to their assigned seats and sit in a safe position.
- Kindergarten students must have a responsible adult or older sibling receive them at the bus stop.

Parents are responsible for supervision of their children at the bus stop area prior to the arrival of the bus, while the students are boarding, and after the bus departs from dropping off students. Do not damage the property at the bus stop location. Emergency transportation change requests should be submitted in writing to the campus. Such notes must be approved by a campus administrator prior to being presented to the bus driver.

Prekindergarten and Kindergarten students must have a responsible adult or older sibling receive them at the bus stop. Should there be no one at the stop to receive the student, the child will be taken back to the school for the parent to pick up. Should this occur more than once, the second time will serve as a final warning, and the third occurrence will result in the child losing bus riding privileges.

When student misconduct occurs on a school bus transporting students to or from school or a school-sponsored or school-related activity:

- The driver or other district employees will attempt to correct the misbehavior of the passengers.
- If the district employees are unable to resolve the problem, the parent of the student will be notified.
- If the problem is still unresolved, the principal will be notified as soon as possible.
- The principal or designee will investigate the incident and notify the driver and Transportation Department of the action taken.
- If the misconduct is a violation of the *Discipline Management Plan and Student Code of Conduct*, the principal will send written notice of the violation to the student's parents within 24 hours.
- If determined necessary by the principal, a conference involving the principal, the student, and the parents will be held.
- The principal may suspend the student's riding privileges or take additional disciplinary action in accordance with the Student Code of Conduct. Disciplinary actions and changes in transportation for a student with a disability will be made in accordance with provisions in the student's Individual Education Plan.

If a student's behavior disrupts transportation or is illegal, law enforcement officials will be notified. **Flagrant or repeated misconduct on the school bus will result in the loss of the privilege of riding the bus.** During periods of bus removal/suspension, a student may be arrested for or charged with trespass for boarding a bus.

Disciplinary sanctions and changes in transportation for a student with a disability will be made in accordance with the student's Individual Education Plan (IEP) or other individually designed program.

(See "Disruption of Transportation" also.)

Cellular Phones

(See "Personal Communication Devices" for details.)

Chemical Dispensing Device

A device that is designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on an individual.

Child Abuse/Neglect and Sexual Abuse

KATY ISD POLICIES FFG (LEGAL)

While any person who has cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect by any person is required by law to report the action, any professional is required to make such report within 24 hours after first suspecting abuse or neglect. A report of alleged or suspected abuse or neglect and the identity of the person making the report is confidential. A person acting in good faith who reports alleged abuse or neglect is immune from any civil or criminal liability.

Sexual abuse will, likewise, be reported. The District has developed methods for increasing teacher, student, and parent awareness of issues regarding sexual abuse of children, including

knowledge of the likely warning signs indicating that a child may be a victim using a variety of resources and interventions and informing individuals about available assistance that a child victim may obtain including counseling options.

Students who are aware of any form of abuse or neglect should be encouraged to report the incident to any adult, including school employees such as a teacher, counselor, nurse, or administrator.

Education Code 38.004 and 38.0041

Classroom

Student conduct expectations apply equally in physical and virtual instructional settings, regardless of the student's physical location during instruction. "Classroom" is defined as any physical or virtual setting in which district-sponsored instructional activities are conducted. This includes, but is not limited to, traditional classrooms, field-based instruction, virtual learning platforms, and synchronous or asynchronous online classes.

Computer/Network/Internet Use

To provide students with unparalleled learning experiences, the District has made a substantial investment in computer technology for instructional purposes. All students are provided with written guidelines pertaining to the responsible use of technology devices the Internet, and the District's network system, and, in the case of students in grades 2-12, personal communication devices. Students and their parents should pay close attention to the "Student Responsible Use Guidelines for Technology" (located in the Student Handbook) regarding use of these resources. A violation of any of the guidelines will result in the assignment of an appropriate disciplinary consequence and could result in the loss of computer access privileges. Examples of violations include, but are not limited to, using inappropriate language, copyright violations, deleting or modifying files, changing computer settings without permission, or using another person's account.

Students and their parents should be aware that electronic communications (e-mail, blogs, wikis, chat, text, videoconferencing and other communications within these tools) using District computers or personal communication devices accessed during the instructional day are not private and may be monitored by District staff.

Students participating in a virtual setting must use District-approved platforms and devices as directed. Unauthorized recording, screenshots, sharing access links, allowing unauthorized persons to participate or observe, misuse of chat or camera functions, or other violations of the Responsible Use Guidelines may result in removal or restriction from the virtual setting or other disciplinary consequences.

(See "Personal Communication Devices" for related information.)

Confiscated Items

Items that are confiscated may normally be returned to the student at the end of the class period. Some items may be kept for a longer period of time, given to an administrator, or only returned to a parent/guardian, depending on the situation. Illegal items will be turned over to the Katy ISD police. It is the student's responsibility to claim confiscated items prior to the end of the school year. Unclaimed items will be disposed of prior to the beginning of the next school year. Efforts will be made to keep confiscated items secure; however, the District is not liable for confiscated items that are lost or stolen. Campus administrators will conduct investigations, in an effort to recover lost/stolen items or to determine the person(s) responsible for damages, and will assess discipline as appropriate.

Confiscated Personal Communication Devices

Pursuant to Texas Education Code Section 37.082(b)(2), the campus administration will dispose of confiscated personal communication devices in any reasonable manner after having provided the student's parent 90 days' prior notice in writing of the district's intent to dispose of the device.

Criminal Charges or Classifications

If a student is charged with a crime or engages in conduct punishable as or that contains the elements of a crime for which disciplinary actions are mandated by law, the student may be disciplined based on the law enforcement officer's classification and/or the criminal charge(s) accepted by the county district attorney (DA). Certain offenses require mandatory removal to a disciplinary alternative education program (DAEP) and others require mandatory expulsion to a juvenile justice alternative education program (JJAEP). In some circumstances, a student may be arrested for an offense which initially requires mandatory removal to a DAEP; however, after completion of the criminal investigation, if charges are upgraded to an offense classified as an expellable offense, the school will be required to recommend expulsion based upon the officer's classification or charges being filed. Since school discipline does not have to meet the same standards of evidence as law enforcement, the disciplinary assignment is not reduced or dropped based on the outcome of the criminal case which might include a motion to dismiss, deferred adjudication, deferred prosecution, etc.

In addition, there are certain criminal charges which occur off-campus at nonschool-sponsored or nonschool-related events for which the District is required to remove the student from the regular classroom setting. Upon notification from a law enforcement agency that such a crime has been committed, the school will recommend appropriate disciplinary actions. If the charges for one of these off-campus offenses are later reduced or dropped and documentation of the reduction can be provided, the District will reconsider the disciplinary action. If the charges remain and the student receives deferred adjudication or deferred prosecution, the student will be required to complete the disciplinary assignment.

(See "Deferred Adjudication/Deferred Prosecution" for related information.)

Cyberbullying & Online Harassment

Cyberbullying is defined as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an Internet web site, or other Internet-based communication tool. (See "Bullying.") Cyberbullying is bullying at a higher level because of the wider audience and ease with which information can be broadcast. Some of the methods of cyberbullying include pretending to be someone else online to deceive others, spreading lies and rumors about victims, using deception to obtain personal information from others, sending or forwarding mean messages, and posting images of victims without their consent.

Texas Penal Code 33.07 defines online harassment as when a person uses the name or persona of another person to create a Web page on or to post one or more messages on a commercial social networking site without obtaining the other person's consent and with the intent to harm, defraud, intimidate, or threaten any person. Online harassment also occurs when a person sends an electronic mail, instant message, text message, or similar communication that references a name, domain address, phone number, or other item of identifying information belonging to any person without obtaining the person's consent, with the intent to cause a recipient of the communication to reasonably believe that the other person authorized or transmitted the communication, and with the intent to harm or defraud any person. Cyberbullying may include "deepfakes" that engage artificial intelligence in creating false photos or representations of other individuals.

Students shall not create, possess, distribute, transmit, publish, solicit, display, or threaten to distribute deepfake or AI-generated content that:

- Depicts another student, employee, volunteer, or community member without consent;
- Creates a false representation of another person;
- Harasses, intimidates, bullies, humiliates, or threatens another individual;
- Depicts nudity, sexual conduct, or intimate imagery;
- Causes substantial disruption to the educational environment;
- Damages the reputation, safety, or emotional well-being of another individual; or
- Violates federal, state, or local law.

Parents are encouraged to monitor their child's access online and through texting. Victims of cyberbullying and on-line harassment should report these occurrences to the appropriate authorities as soon as possible. A student who would prefer to remain anonymous should submit a detailed report through the Katy ISD SpeakUP application found on all district devices or downloaded from the Apple App Store or Google Play on a personal device. Anonymous reporters through the SpeakUP application should check their submitted tip for potential dialogue from investigators in case there are questions or further information needed. Anonymous reporting may prevent a comprehensive investigation and confidential, in-person reports are the best mode for providing information for campus administrators to investigate and respond. Cyberbullying and online harassment that occurs in the school setting should be reported to campus administrators and will be disciplined accordingly. The District does not have jurisdiction over cyberbullying and online harassment that occur in the community and/or in the home setting. In these cases if the matter rises to the level of a crime, it should be reported to the local law enforcement agency. Only in those situations that occur in the community that result in disruption of the educational setting would the District have jurisdiction to discipline the students causing an on-campus disruption.

(See "Bullying" and "Harassment" also.)

Damage to School Property

KATY ISD POLICY FNCB (LEGAL)

A parent or other person who has the duty of control and reasonable discipline of a child is liable for any property damage proximately caused by:

1. The negligent conduct of the child if the conduct is reasonably attributable to the negligent failure of the parent or other person to exercise that duty; or
2. The willful and malicious conduct of a child who is at least 10 years of age but under 18 years of age.

Family Code 41.001

The taxpayers of the community have made a sustained financial commitment for the construction and upkeep of school facilities and property. To ensure that school facilities can serve those for whom they are intended — both this year and in the coming years — littering, defacing, or damaging school property, including textbooks and library books, is not tolerated. Students will be required to pay for damages they cause and will be subject to criminal proceedings as well as disciplinary consequences in accordance with the *Discipline Management Plan and Student Code of Conduct*.

Dating Violence

KATY ISD POLICY FFH (LOCAL)

Dating violence occurs when one partner in a dating relationship, either past or current, intentionally uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other partner. Examples include physical or sexual assaults, name-calling, put-downs, threats to hurt the student or the student's family members or members of the student's household, destroying property belonging to the student, threats to commit suicide or homicide if the student ends the relationship, attempts to isolate the student from friends and family, stalking, or encouraging others to engage in these behaviors. Dating violence is considered prohibited harassment and will not be tolerated. While the school does not have jurisdiction in most off-campus, nonschool-related situations, affected students may seek assistance from campus counselors.

The District has developed a plan to address safety, enforce protective orders, train teachers and administrators, provide counseling for affected students and offer awareness education for students and parents.

(See "Harassment" and/or "Sexual Harassment" for related information.)

Deferred Adjudication/Deferred Prosecution

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision. Deferred adjudication does not equate to "not guilty." Students placed on "deferred adjudication" will complete any disciplinary sanctions assigned.

Students arrested for and charged with a criminal offense may also be placed on deferred prosecution. Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision. (See "Criminal Charges or Classification" for related information.)

Discrimination

Discrimination is defined as any conduct directed at a student on the basis of race, color, religion, gender, national origin, disability or any other basis prohibited by law that negatively impacts the student. (See "Harassment" for reporting procedures.)

Disruption of Activities

KATY ISD POLICIES FNCI (LEGAL) and GKA (LEGAL)

No person or group of persons acting in concert may intentionally engage in disruptive activity on the campus or property of any school in the District. Disruptive activity means:

1. Obstructing or restraining the passage of persons in an exit, entrance, or hallway of any building without the authorization of the administration of the school;
2. Seizing control of any building or portion of a building for the purpose of interfering with any administrative, educational, research, or other authorized activity;
3. Preventing or attempting to prevent by force or violence or the threat of violence any lawful assembly authorized by the school administration so that a person attempting to participate in the assembly is unable to participate due to the use of force or violence or due to a reasonable fear that force or violence is likely to occur;
4. Disrupting by force or violence or the threat of force or violence a lawful assembly in progress; and
5. Obstructing or restraining the passage of any person at an exit or entrance to said campus or property or preventing or attempting to prevent by force or violence or by threats thereof the ingress or egress of any person to or from said property or campus without the authorization of the administration of the school.

Conduct by students either in or out of class which for any reason — whether because of time, place, or manner of behavior — materially disrupts classwork or involves substantial disorder or invasion of the rights of others is prohibited.

Student demonstrations and similar activities shall be prohibited when there is evidence that may reasonably lead school authorities to forecast substantial disruption of, or material interference with, normal school operations or approved school activities.

Disruption of Classes

KATY ISD POLICIES FNCI (LEGAL) and GKA (LEGAL)

For purposes of this rule, "school property" shall include the public school campuses or school grounds or buildings used by the District schools for assemblies or other school-related activities, and "public property" includes any street, highway, alley, public park, or sidewalk. No person shall be permitted, on school property or on public property within 500 feet of school property, to intentionally disrupt, alone or in concert with others, the conduct of classes or other school activities. Conduct which disrupts the educational activities of a school includes:

1. Emissions by means of noise of an intensity that prevents or hinders classroom instruction;
2. Enticement or attempted enticement of students away from classes or other school activities that students are required to attend;
3. Prevention or attempted prevention of students from attending classes or other school activities that students are required to attend; and
4. Entrance into a classroom without consent of either the principal or the teacher and either through acts of misconduct and/or use of loud or profane language causing disruption of class activities.

Education Code 37.124

Disruption of Transportation

KATY ISD POLICY CNC (LEGAL)

Any person other than a primary or secondary grade student who intentionally disrupts, prevents, or interferes with the lawful transportation of students to and from school on a vehicle owned or operated by the District or to or from activities sponsored by a school on a vehicle owned and/or operated by the District shall be guilty of a misdemeanor. It is an exception to the application of the offense that, at the time the person engaged in the prohibited conduct, the person was younger than 12 years of age. *Education Code 37.126*

If the illegal act is conducted through use or exhibition of a firearm, the person shall be guilty of a felony. *Education Code 37.125*

Distribution of Materials

Approval of the campus principal or designee must be obtained prior to distributing to students or posting written materials on school property. Decisions regarding the appropriateness of materials will be consistent with the criteria and timelines specified in Board Policies FMA, FNAA, and GKDA and according to whether the materials are for a curriculum-related or noncurriculum-related group. The principal or designee shall determine the time, place, and manner for distribution of information or notices regarding meetings and activities for curriculum-related and school-sponsored groups/organizations. Approved materials for noncurriculum-related groups will be placed/posted in a designated area accessible to students.

Only announcements pertaining to curriculum-related and school-sponsored meetings/events will be made over the school's public address system. Students distributing materials without permission will be assessed a disciplinary consequence as appropriate.

Each campus has a location designated for the distribution of nonschool-related materials for nonprofit organizations that have obtained District approval. This information (community flyers) can also be found on the campus and District Web site.

The District prohibits the distribution of nonschool-related materials to students for "for-profit" businesses/groups.

Birthday invitations are classified as nonschool-related materials and may not be distributed to students at school since no other flyers from "like" groups are allowed to be directly distributed to students.

(See "Publications — Nonschool, by Students" and "Publications — Student Speech" for additional information and Board Policy GKDA for nonschool literature by nonstudents.)

Dress Code

KATY ISD POLICY FNCA (LOCAL)

In order to maintain an orderly environment conducive to the attainment of the educational mission and purpose of the District, all students shall be required to conform to the dress code. The provisions of the dress code shall be enforced equally with regard to all students to whom the provisions apply, both in-person and during online proctored assessments.

Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. The District prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations.

The District prohibits pictures, emblems, or writings on clothing that:

1. Are lewd, offensive, vulgar, or obscene.
2. Advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited under FNCF (LEGAL).

The principal at each campus is authorized to determine the suitability of student attire and grooming, within the expressed wording and intent of this policy and in regard to exceptions necessary to address medical or safety concerns or adhere to religious practices. The principal is also the person designated as the person responsible for enforcing this policy at the campus level. Principals at individual campuses are authorized to publish and enforce additional rules that are felt to be necessary to maintain a safe and orderly learning environment.

If the principal determines that a student's clothing or grooming violates the District's dress code, the student shall be given an opportunity to correct the problem at school or in some cases the parent may be given the option to correct the problem, i.e. granting permission for the student to shave. If the problem is not corrected, the student shall be assigned to in-school-suspension for the remainder of the day or until the problem is corrected. Repeated offenses will result in more serious disciplinary action.

The principal, in cooperation with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of the students who participate in the activity. Students who violate these standards may be removed or excluded from the activity for a period determined by the principal or sponsor and may be subject to other disciplinary action.

(See the Dress Code Chart on page vi.)

Drug/Alcohol Use/Abusable Volatile Chemicals

KATY ISD POLICY FNCF (LEGAL), FNCF (LOCAL), FOC (LEGAL), and FOD (LEGAL)

No student shall, during any school term and while on school premises or off school premises at a school-sponsored activity, function, or event, sell, give, deliver, use, possess, or be under the influence of any amount of:

1. Marijuana or a controlled substance, as defined by Chapter 481, *Health and Safety Code*, or by *21 USC 801*, et. seq.;
2. A dangerous drug, as defined by Chapter 483, *Health and Safety Code*; or
3. An alcoholic beverage, as defined by Section 1.04, *Alcoholic Beverage Code*.

Education Code 37.006, 37.007

In addition to the above prohibitions, no student shall inhale, ingest, apply, use, or possess an abusable glue, aerosol paint, or other volatile chemical with intent to inhale, ingest, apply, or use them in a manner:

1. Contrary to directions for use, cautions, or warnings appearing on a label of a container of the glue, paint, or substance; and
2. Designed to affect the central nervous system, create or induce a condition of intoxication, hallucination, or elation, or change, distort, or disturb the person's eyesight, thinking process, balance, or coordination.

Health & Safety Code 485.031

No person shall intentionally or knowingly use or possess with intent to use inhalant paraphernalia to inhale, ingest, or otherwise introduce into the body an abusable glue, aerosol paint or other substance that contains a volatile chemical. *Education Code 37.006; Health & Safety Code 485.033*

In addition to the statutory ban on the possession, use, or transmittal of controlled substances, dangerous drugs, and -alcohol [see FNCF (LEGAL)], the District prohibits:

1. The possession, use, or transmittal of paraphernalia related to any prohibited substance; and
2. The possession, transmittal, sale, or attempted sale of what is represented to be any prohibited substance.

Students who violate this policy shall be subject to disciplinary action and may be required to complete an appropriate rehabilitation program.

Drug-Free School Zone

KATY ISD POLICY FNCF (LEGAL)

Section 481.134 of the *Texas Health and Safety Code* provides that certain drug-related crimes are subject to more severe -criminal penalties if they occur in, on, or within 1,000 feet of premises owned, rented, or leased to a school district or a playground or on a school bus. In addition to referring a student who commits a drug-related crime for criminal prosecution, the District will consider such acts to be school-related misconduct and may discipline the student for the misconduct in accordance with the provisions of the *Discipline Management Plan and Student Code of Conduct*. For example, a controlled substance, that would normally be classified as a Class A misdemeanor if found in the community, may be classified by the county district attorney as a felony when it is found on school property because of the Drug-Free School Zone statute. (Misdemeanor drug offenses are disciplined at Level IV, and felony drug offenses are disciplined at Level V.)

The specific drug-related crimes include but are not limited to possessing, manufacturing, delivering, or possessing with the intent to manufacture or deliver a controlled substance.

Drug Paraphernalia

Students are prohibited from possessing any form of drug paraphernalia on school property or at school-sponsored activities or events. Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

Electronic Cigarette (E-cigarette)

E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe, under another product name or description. Also included is any component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

A campus administrator may assign a student to a disciplinary alternative education program for the first-time offense of possession or use of a nicotine delivery product or e-cigarette, as defined by Section 161.081, Health and Safety Code.

Elopement - Defined

Elopement is defined as a student leaving an assigned area without permission from staff, often to escape and/or avoid a school-related situation or task.

Extracurricular Activities

KATY ISD POLICY FM (LEGAL)

Participation in school and school-related activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students; participation, however, is a privilege, not a right.

For extracurricular activities that require tryouts, all students, regardless of disability, have the same access to meet the tryout eligibility requirements. Those students who meet the eligibility requirements are allowed to tryout and are held to the same performance standards during the tryout. The District provides appropriate accommodations for disabled students through Section 504, special education, or MTSS; however, these accommodations cannot result in an alteration or change in the qualifying standards of performance of the extracurricular activity.

All students participating in extracurricular activities are expected to adhere to the District's *Discipline Management Plan and Student Code of Conduct.* However, sponsors and coaches of extracurricular activities, including but not limited to: honor societies, student council, interscholastic athletics, cheerleaders, dance teams, theater art groups, choirs, and marching bands, may develop and enforce standards of behavior that are higher than the District-developed *Discipline Management Plan and Student Code of Conduct* and may condition membership or participation in the activity on adherence to those standards. These higher standards are outlined in each extracurricular group's guidelines/constitutions. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property. No provision of an extracurricular behavioral standard shall have the effect of discriminating on the basis of race, color, religion, gender, national origin, disability, or any other basis prohibited by law.

Such behavior standards shall be approved by the principal and the Superintendent or designee before they are communicated to students. Students shall be informed of any extracurricular behavior standards at the beginning of each school year or, in the case of interscholastic athletics, cheerleaders, dance team, and marching band, at the time the students report for workouts or practices that occur prior to the actual beginning of classes. Students and their parents shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Organizational standards of conduct of an extracurricular activity are independent of the *Discipline Management Plan and Student Code of Conduct*. Violations of these standards of conduct that are also violations of the *Discipline Management Plan and Student Code of Conduct* may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of organizational standards of conduct of an extracurricular activity or for violation of the *Discipline Management Plan and Student Code of Conduct.* Disciplinary infractions may also result in a student's removal or limited participation in an extracurricular activity if the disciplinary action or level of offense violates the higher standards of conduct specified by the student's extracurricular contract.

Administrators and sponsors are expected to discipline students according to established rules.

Fighting/Physical Contact/Assault

Physical contact will not be tolerated on school property or while attending a school-sponsored or school-related event on or off school property. If an individual is physically confronted by another student, the individual should avoid striking back and find an adult or administrator that can handle the situation. Regardless of who starts a fight, if both students participate, both students will be disciplined accordingly. A claim of self-defense is not a justification to avoid disciplinary action and/or police intervention unless there is documented evidence that the student could not flee. (See definition at Self Defense on page 20.) Anytime one person makes physical contact with another with the implied intent to harm, the act — depending on the severity — may be considered "physical contact," "assault by contact," or "assault with bodily injury." However, at the point when the receiver of the physical contact retaliates, the infraction then becomes "disorderly conduct/fighting in public" for both students. If a police officer is called, both students involved will be ticketed for the same offense, as appropriate.

Students who engage in multiple fights or assaults may be recommended to a disciplinary alternative education program (DAEP).

Firearm — Defined

KATY ISD POLICY FOD (LEGAL)

"Firearm" is defined as:

1. Any weapon (including a starter gun) which will or is designed to or which may readily be converted to expel a projectile by the action of an explosive.
2. The frame or receiver of any such weapon.
3. Any firearm muffler or firearm silencer, defined as any device for silencing, muffling, or diminishing the report of a portable firearm..
4. Any destructive device. "Destructive device" means any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or device similar to any of the preceding described devices. It also means any type of weapon (other than a shotgun shell or a shotgun that is generally recognized as particularly suitable for sporting purposes) by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and any combination of parts either designed or intended for use in converting any device into a destructive device as described in this item, and from which a destructive device may be readily assembled. *18 USC 921*

In accordance with the Gun-Free Schools Act, the District shall expel from the student's regular program, for a period of one year, any student found in violation of this Act.

[See "Firearms (Exhibition of)" and "Weapons" also.]

Firearms (Exhibition of)

KATY ISD POLICIES FNCG (LEGAL) and FOD (LEGAL)

Students are prohibited from using, or exhibiting threatening to exhibit or use a firearm in a manner intending to cause alarm or personal injury to another person or to damage school property in or on any property, including a parking lot, parking garage, or other parking area, that is owned by a private or public school, or of a vehicle owned or operated by the District being used to transport children to or from school-sponsored activities. Students in violation will be disciplined as required by state law.

Students may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus or while participating in or preparing for a school-sponsored shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department or a shooting sports sanctioning organization working with the department. Additionally, students are not authorized to bring a firearm on school property to participate in or prepare for one of these purposes. *Texas Education Code 37.007*

(See "Firearms -- Defined" and "Weapons" for additional information.)

Gambling — Defined

"Gambling" shall be defined as participating in games of chance for money and/or other things of value. Students guilty of gambling will be subject to appropriate consequences as outlined in this *Discipline Management Plan and Student Code of Conduct*.

Gang — Defined

A gang is defined as any group of three or more individuals having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal acts or acts that violate school district policies or the *Discipline Management Plan and Student Code of Conduct*.

Gang-Free Zones

See the "Gang-Free Zones" notice on page xi for information regarding the areas designated as gang-free zones, as well as the persons, offenses, and consequences for which these zones apply.

Gang-Related Behaviors/Activities

Gang-related behaviors and activities, such as hand signals, gang signatures, mottoes, graffiti, and the wearing of gang-related insignia and flags, etc., disrupt the school environment and educational process and cause intimidation of other students. To protect the safety of all students, to encourage regular attendance, and to ensure the progress of the educational process, such behaviors and activities are prohibited.

Graduation

Students are subject to removal from the graduation ceremony for inappropriate behavior before or during the ceremony. In addition to removal from the graduation ceremony, a conference with the principal may be required to obtain a diploma.

Senior students who are assigned to a DAEP or JJAEP and complete their full assignment prior to or on the day of graduation and who meet all requirements for graduation may walk at the commencement ceremony and receive a diploma from the District.

Senior students whose OAC assignment extends into the next school year will be reviewed in consultation with the OAC and the home campus principal for consideration to walk at the commencement ceremony. With appropriate approvals, senior students may be granted approval to attend the rehearsal and graduation ceremony if accompanied by a parent or guardian. Students eligible to walk at graduation must obtain home campus principal approval to participate in school-sponsored graduation activities, such as Project Graduation.

Senior students who do not receive approval to walk at graduation will receive their diploma from the District at a later date. OAC assignments for senior students end when graduation requirements are met even though the full assignment has not been served.

Students classified as seniors, who attend school and take and pass required courses and exams, have a legitimate expectation that they will receive a high school diploma. However, students have no constitutional right to receive their diplomas at a specific graduation ceremony. "Walking across the stage" at graduation is both exciting and memorable, but participation in a graduation ceremony is not a protected right. Katy ISD can restrict participation for any rational reason. *Williams v. Austin Independent School District 796 F. Supp. 251 (W.D. Tex. 1992)*

Graffiti — Defined

"Graffiti" is defined as any markings, including inscriptions, slogans, drawings, or paintings made on tangible property. Graffiti that occurs on a school through the use of aerosol paint, indelible marker, or an etching or engraving device that becomes a state jail felony [*Penal Code 28.08(d)*] is disciplined at Level IV as required by state law [*Texas Education Code 37.006*]. Graffiti that does not rise to a felony level will be disciplined at Level III.

Hacking

Hacking is defined as intentional or unauthorized access or attempted access of any portion of the District's computer systems, networks, or private databases to view, obtain, manipulate, or transmit information, programs, or codes or of another student's personal telecommunication device. Hacking and other inappropriate use of the District's computer systems or of another student's personal telecommunication device are prohibited and are addressed in the "Student Responsible Use Guidelines for Technology."

Harassment

KATY ISD POLICIES FFH (LEGAL) and (LOCAL)

All students and employees should be treated with courtesy and respect. Students should avoid any behaviors known to be offensive, and stop these behaviors when asked or told to stop.

Students shall not engage in prohibited harassment which is motivated by race, color, religion, sex, gender, national origin, disability, or any other basis prohibited by law, including dating violence. This prohibition applies whether the conduct is by word, gesture, or any other inappropriate conduct. The term "harassment" includes repeated, unwelcome, derogatory, and offensive language, name calling, slurs, jokes, or other oral, written, graphic, or physical conduct directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation that creates an intimidating, hostile, or offensive educational environment. Harassment also includes, but is not limited to, threatening to cause harm or bodily injury to another

student, engaging in sexually intimidating conduct, causing physical damage to the property of another student, subjecting another student to physical confinement or restraint, or maliciously taking any action that substantially harms another student's physical or emotional health or safety.

Students who believe they have experienced dating violence, discrimination, harassment, or retaliation should immediately report the problem to a teacher, school counselor, principal, or other district employee with the authority to take action. Failure to promptly report this type of prohibited conduct may impair the District's ability to investigate and address the allegations. The report may be made orally or in writing by the student or the student's parent or guardian. The principal or designated administrator will then write the student's oral report on the district form created for this purpose.

Upon receiving a report of prohibited conduct as defined by Board Policy FFH, the District will determine whether the allegations, if proven, would constitute prohibited conduct as defined by policy. If not, the District will refer to Board Policy to determine if the allegations, if proven, would constitute bullying, as defined by law and Board Policy FFI. If the alleged prohibited conduct, if proven, would constitute bullying as defined in law, an investigation of bullying would also be considered.

The District will promptly notify the parents of any student alleged to have experienced prohibited conduct. In the event alleged prohibited conduct involves another student, the District will notify the parents of the student alleged to have experienced the prohibited conduct when the allegations, if proven, would constitute a violation.

To the extent possible, the District will respect the privacy of the student; however, limited disclosures may be necessary to conduct a thorough investigation and to comply with law.

During the course of an investigation and when appropriate, the District will take interim action to address the alleged prohibited conduct and discuss the availability of supportive measures. If the investigation indicates that prohibited conduct occurred, appropriate disciplinary action, and, in some cases, corrective action, will be taken to address the conduct. The District may take appropriate disciplinary and corrective action even if the conduct that is the subject of the complaint was not unlawful. Administration may enact a Stay Away Agreement and Safety Plan to prevent further incidents and ensure student safety.

Complaints of harassment on the basis of disability will be addressed and resolved in a fair and expeditious manner. In accordance with District disciplinary procedures, appropriate disciplinary action shall be taken against students who are found to have engaged in disability harassment. In addition to these procedures, students and staff may have rights and procedural safeguards under other school policies or state and federal law. The District will not tolerate hostile or abusive treatment, derogatory remarks, or acts of violence against students, staff, or volunteers with disabilities. The District considers this behavior to constitute discrimination on the basis of disability in violation of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA).

All parties will be notified of the outcome of the District's investigation within the parameters and limits allowed under the Family Education Rights and Privacy Act (FERPA).

A student or parent who is dissatisfied with the outcome of the investigation may appeal in accordance with Board policy FNG (LOCAL).

(See "Bullying," "Cyberbullying & On-Line Harassment," "Hazing," and "Sexual Harassment" for related information.)

Hazing

KATY ISD POLICY FNCC (LEGAL)

"Hazing" means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization. The term includes:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
2. Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
3. Any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
4. Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affects the mental health or dignity of the student or discourages the student from remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described above; or
5. Any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code. *Education Code 37.151*

Any teacher, administrator, or other person employed by the District, or any student who observes any other student engaged in any form of hazing, or who has reason to know or suspect that a student or students intend to engage in hazing, shall -report that fact or suspicion to the principal, a peace officer, or a law enforcement agency. Failure to do so is a violation of state law.

(See "Bullying," "Harassment," and "Sexual Harassment.")

Identification (ID) Badges

Students are expected to wear ID badges to comply with safety and security expectations. Each student will receive a photo ID badge at the beginning of the year. The badge and its unique student ID number will be used to check out library books and textbooks, to purchase food items in the cafeteria, to permit passage to certain club meetings, and to provide easy identification of students in common areas of the school. Students must wear their current year ID badges at all times during school hours, while on school property. If a student loses the ID, a replacement must be purchased promptly from the designated school office/location. Failure to follow these procedures will be considered a violation of the Discipline Management Plan and

Student Code of Conduct, especially as it relates to failing to follow safety and security guidelines.

Interrogations and Searches

KATY ISD POLICIES FNF (LEGAL) and (LOCAL)

In the interest of promoting student safety and attempting to ensure that schools are safe and drug free, District officials may from time to time conduct searches and/or interrogations. Such searches and/or interrogations are conducted without a warrant and as permitted by law.

School officials may search a student's outer clothing, pockets, or property if the official has reasonable suspicion to believe that the student possesses contraband or a prohibited item, or by securing the student's voluntary consent. Coercion, either expressed or implied, such as threatening to contact parents or police, invalidates apparent consent.

A search is reasonable if it meets both of the following criteria:

1. The action is justified at the inception, i.e., the school official has reasonable grounds for suspecting that the search will uncover evidence of a rule violation or a criminal violation; and
2. The scope of the search is reasonably related to the circumstances that justified the search in the first place; i.e., the measures adopted are reasonably related to the objectives of the search and are not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Areas such as lockers, which are owned by the District and jointly controlled by the District and the student, may be searched if reasonable suspicion exists to believe that contraband is inside the locker. Students should not have an expectation of privacy in areas such as lockers and desks owned by the District. Students are responsible for the security of their lockers, for all items in their lockers, and for making sure that their combination is not available to others. Students who are careless with their combination or share it with friends increase the risk of property loss and possession of prohibited items.

Trained dogs' sniffing of cars and lockers does not constitute a search under the Fourth Amendment. However, trained dogs' sniffing of students does constitute a search and requires individualized reasonable suspicion.

The District shall use specially trained nonaggressive dogs to sniff out and alert officials to the current presence of concealed prohibited items, illicit substances, and alcohol. Such visits to schools shall be unannounced. The dogs shall be used to sniff vacant classrooms, vacant common areas, the areas around student lockers, and the areas around vehicles parked on school property. The dogs shall not be used with students. If a dog alerts to a locker, a vehicle, or an item in a classroom, it may be searched by school officials regardless of whether or not a student is present. If contraband of any kind is found, the possessing student shall be subject to appropriate disciplinary action.

(See "Questioning of Students," "Questioning of Students by Outside Authorities," and "Search of Property and Students.)

Jurisdiction

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The District has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school or a school-sponsored or school-related activity on district transportation;
2. During lunch periods in which a student is allowed to leave campus;
3. While the student is in attendance at any school-related activity, regardless of time or location;
4. For any school-related misconduct, regardless of time or location;
5. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
6. When a student engages in cyberbullying, as provided by Education Code 37.0832;
7. When criminal mischief is committed on or off school property or at a school-related event;
8. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
9. Who commits a felony, as provided by Education Code 37.006 or 37.0081;
10. Who commits certain offenses within 300 feet of school property, as measured from any point on the school's real property boundary line; and
11. When the student is required to register as a sex offender.

School property is defined as any property belonging to the District.

It is the parents' responsibility to supervise their children at the bus stop or while walking or riding bicycles to and from school. When crimes occur in the community while students are waiting at the bus stop or walking to and from school, it is preferred that parents contact the local law enforcement agency for intervention.

Similarly, the District does not have jurisdiction over other situations occurring in the community even though an incident may involve students (including technology-related communications—such as emails, texting, Facebook messages, etc.—containing threats, bullying, and/or harassment) unless there is a direct impact to the educational setting. District personnel may, however, conference with students regarding inappropriate behavior and effective ways to resolve conflict. In most cases if the matter rises to the level of a crime, it should be reported to a local law enforcement agency.

Leaving Campus After Arrival

Once a student arrives on campus (regardless of the mode of transportation), the student cannot leave campus without obtaining permission from the attendance office. Students who become ill at school and desire to go home must go to the clinic. The campus nurse will determine if the student should go home and notify the parent/guardian.

The District is committed to the protection of students entrusted to its custody during the school day. Therefore, campus administrators shall exercise caution in releasing students during the school day.

Parents requesting that a student be allowed to leave the campus for medical or family matters must request, in writing or by personal contact, the approval of the principal or designee.

Any student who needs to leave campus during the school day must be officially signed out by an authorized person (unless the student is an adult or the student drives a car to school and has

written authorization from a parent/guardian) through the designated office prior to leaving campus. An authorized person is one who is a parent/guardian, one who has written authorization from the student's parent/guardian, including a copy of the parent/guardian photo ID, or one who is authorized by a legal order to take possession of a student.

The procedures controlling the release of a student from school during the school day are as follows:

1. When checking a student out of school, an authorized person must report to the attendance office or front office and wait in the designated area for the student to arrive.
2. Definite and satisfactory identification (i.e. driver's license or picture ID) shall be required of the person authorized to take a student from school.
3. The student should remain in the classroom to maximize instructional time until the person picking him/her up arrives in the office. School personnel or student aides will inform the student when it is time to come to the office.
4. High school students who have a car on campus must obtain an early dismissal pass from the office to leave campus during the school day. These students shall check out through the appropriate office before leaving the campus.

High school students should remove all items needed during the school day from vehicles parked on campus when they arrive in the morning. Students are prohibited from being in the parking lots except upon their arrival and dismissal from school. Students who return to a vehicle during the school day may be disciplined and may be subject to having the vehicle searched.

Students who leave campus at any time without parental permission and administrative approval shall be considered truant and will be subject to disciplinary action.

(See "Truancy" also.)

Location-Restricted Knife

A location-restricted knife is defined as a knife with a blade over five and one-half inches. The definition does not include a throwing star. Possession of a location-restricted knife on school property or a bus is a mandatory expulsion.

Loitering

Students who are not scheduled to meet with a teacher or participate in a group activity under the supervision of a sponsor should not loiter on the campus before or after school hours. Teachers are assigned before and after school duty to supervise the arrival and departure of students only. It is the parents' responsibility to provide appropriate supervision for students before, during and after school so that they are kept safe. Students who loiter can be charged with or arrested for trespassing.

Likewise, students should not be on the grounds of another school while that school is in session or during the thirty minutes before or after the instructional day which could interfere with arrival and dismissal procedures.

(See "Trespassing" for details.)

Medicine at School

All medications (prescription and non-prescription) brought to the school must be taken to the school clinic immediately upon arrival. Students may transport prescription/non-prescription medication to and from school as long as the medication is not a controlled substance. Students may not be in possession of any prescription or non-prescription (over-the-counter medicine including cough drops/throat lozenges) medication on school grounds during school hours unless officially authorized by the campus nurse. Authorization for possession and self-administration of a prescription medication for asthma, anaphylaxis, or diabetes can be managed through the campus nurse. (See "Prescription/Non-prescription Drugs" also.)

Miranda Warnings

State law that applies to law enforcement officers in interrogating juveniles does not apply to public school administrators in their enforcement of discipline. Miranda warnings do not apply to school disciplinary proceedings.

Parent

The term "parent" has been defined to include a parent, legal guardian, or other person having lawful control of the child.

Personal Communication Devices

Personal communication devices include telephones, cell phones such as a smartphone or flip phone, tablets, smartwatches, radio devices, paging devices, or any other electronic device capable of telecommunication or digital communication. The term "personal communication device" will be used for the remainder of this topic unless otherwise specified.

This includes, but is not limited to:

- cellular phones and smartphones,
- smartwatches and wearable technology,
- tablets, laptops (when used for personal communication),
- earbuds/headphones with communication capability,
- smart or AI-enabled glasses, and

any device capable of capturing images, audio, or video and transmitting or receiving data. **Elementary students in Pre-K, K, and 1st grade shall not possess a telecommunication device during the instructional day (8:00 am to 4:00 pm), while riding to/from school on District transportation, during tutorials or detention, or while participating in a school-sponsored extracurricular activity on or off school property.** For example, an elementary student performing at a PTA meeting or on a field trip to the zoo may not be in possession of a telecommunication device; however, an elementary student could possess a telecommunication device at an event open to the public (in which the student is not performing) such as at a carnival or a sporting event.

Elementary students in grades 2-5 may possess telecommunication devices; however, these devices shall be turned off and not visible at all other times during the school day on school property, including on school transportation, and stored in the designated storage method of their personal backpack.

Secondary students are prohibited from using devices on school property during the school day.

The following guidelines will be required of students who choose to bring these devices to school:

- **Responsibility.** If a student brings a personal communication device to school, it is the student's responsibility to keep the item secure in the designated storage area of their backpack. The school will not be responsible for personal communication devices that are damaged, lost or stolen; however, as with other personal property brought to school, administrators will conduct investigations as time permits in an effort to recover lost/stolen items or to determine the person(s) responsible for damages, and will assess discipline as appropriate.

- **Afterschool use.** When attending afterschool activities, personal communication devices must be in the "silent" mode inside the venue of an afterschool activity held indoors (i.e. basketball game, theater arts production, choir or band concert, carnival, etc.). Students must go into a foyer or outside prior to using a personal communication device at an indoor afterschool event such as a fine arts event and other types of assembly in which common courtesy dictates that talking is prohibited.
- **School Emergencies and Safety Restrictions.** Ensuring that school officials, law enforcement officers and other emergency agencies will have adequate means of communication during an emergency is of utmost importance to the safety of all students. Therefore, students are asked to turn off personal communication devices and to not make phone calls or send/receive text messages during an emergency situation that occurs at school until the crisis stage is over unless they are instructed to do so by a staff member or an emergency responder. Students will participate in emergency drills to prepare for these situations. (Parents are asked to refrain from making calls to the school since there are only a few phone lines into the school, and these phone lines are strategic in communicating with emergency responders. In addition, parents are asked to refrain from calling personal communication devices or sending text messages to keep the airwave frequencies open for emergency responders. As soon as feasible, school personnel will allow students to make phone calls to parents.)
- **State or Major Assessments.** Violation of the personal communication device guidelines during the administration of any state or major course assessment may result in an invalid assessment and/or will be regarded as cheating. The student's test will be invalidated with appropriate disciplinary action assessed.
- **Use in Restroom and Locker Room.** Personal communication use is prohibited at all times in these areas.
- **Noncompliance.** The following will occur when a student is not in compliance with the guidelines:
  - The personal communication device will be confiscated.
  - The student who violates the personal communication device guidelines will be assessed a disciplinary consequence at Level III as outlined in the *Discipline Management Plan and Student Code of Conduct*. (Note: **Participation in many extracurricular organizations is impacted by Level II and Level III offenses,** as well as semester exam exemptions at the high school level. Please review organizational guidelines and understand the ramifications that may occur due to violating personal communication device guidelines.)
  - Failure to relinquish a personal communication device when asked to do so will result in escalated disciplinary consequences for noncompliance.

• **Under no circumstances should personal communication devices be used to take photos/videos/audio in any school facility other than for instructional purposes under the direction of a teacher or at an event open to the public.** If an administrator suspects that a device may contain photos/videos/audio taken at school or inappropriate photos/videos/audio, the photos/videos/audio will be reviewed in the presence of the student or parent/guardian prior to the device being returned to the student. Students will be required to delete school-related photos/videos/audio that were taken in violation of these guidelines. Additionally, police will be contacted if an administrator has reason to believe that a photo/videos/audio might be a violation of law.

Likewise, if an administrator suspects that a personal communication device was used in violation of these guidelines and/or for cheating, the administrator may review the call history and/or text messages in the presence of the student or parent/guardian prior to the device being returned to the student.

Students who do not follow the responsible use guidelines and campus personal communication expectations will be assigned a consequence in accordance with the *Discipline Management Plan and Student Code of Conduct* which includes, but is not limited to, confiscation of the device to a centralized location followed by parent communication and pick up. (See Confiscated Items below and on page 7.)

Confiscated Personal Communication Devices

Pursuant to Texas Education Code Section 37.082(b)(2), the campus administration will dispose of confiscated personal communication devices in any reasonable manner after having provided the student's parent 90 days' prior notice in writing of the district's intent to dispose of the device.

Personal Property

The District discourages students from bringing items of value to school regardless of whether they are prohibited or not (i.e. expensive clothing items or jewelry, cameras, technology devices, and large amounts of money). Students choosing to bring these items to school must understand that they can be disciplined for those which are prohibited and that the school cannot be held accountable for any of these type items if they are damaged, lost, or stolen. Campus administrators will conduct investigations, in an effort to recover lost/stolen items or to determine the person(s) responsible for damages, and will assess discipline as appropriate. Personal property may be confiscated based on the item and situation and may be returned to the student at a designated time or upon the completion of an investigation; however, prohibited items will be confiscated and will, if not an illegal item, only be returned to the parent/guardian. Illegal items and items designated as evidence will be turned over to the Katy ISD police.

Physical Restraint

KATY ISD POLICY FO (LOCAL)

Any District employee may, within the scope of the employee's duties, use and apply physical restraint to a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using the physical restraint, from physical injury;
1. Obtain possession of a weapon or other dangerous object;
2. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or impose disciplinary measures;
3. Control an irrational student; or
4. Protect property from serious damage.

A District employee may restrain a student with a disability who receives special education services only in accordance with law [see FOF(LEGAL)].

Plagiarism

(See "Academic Dishonesty.")

Police Intervention

The District reserves the right to refer any student, regardless of age, to law enforcement (Katy ISD Police Department or other law enforcement agency) if the District suspects that a student has broken the law. This referral may be in addition to any school disciplinary action taken against the student.

The District cannot prevent a parent from calling the police regarding a situation involving their child. In addition, if a parent requests that police be called in a matter occurring at school related to their child, an administrator will contact the Katy ISD Police. It is up to a police officer to determine if an offense warrants police action. personal communication

Possession

"Possession" means actual care, custody, control, or management. In regard to drugs and alcohol, a student may also be considered in possession by means of consumption. A student shall be considered to be in possession of any amount of a substance or object prohibited or regulated by this *Discipline Management Plan and Student Code of Conduct* if the substance or object is:

1. On the student's person or in the student's personal property, including but not limited to the student's clothing, purse, book bag, backpack, or briefcase;
2. In any private vehicle driven by the student to or from school or school-related activities, including but not limited to, an automobile, truck, motorcycle, or bicycle; or
3. In any school property used by the student, including but not limited to, a locker or a desk.

Additionally, a student's self-admission to the possession of a prohibited substance or object at school or at a school-related activity is considered to have been in possession for the purpose of assessing school disciplinary consequences. Students should be cautious about holding on to items, distributing items, or placing items in their lockers for other students.

(See "Vehicles on Campus" also.)

Prescription/Non-Prescription Medication

All medications (prescription and non-prescription) brought to the school must be taken to the school clinic immediately upon arrival. No student shall have non-prescription (over-the-counter medicine including cough drops/throat lozenges) or prescription medications in his/her possession on school grounds during school hours unless officially authorized by the campus nurse. Authorization for possession and self-administration of a prescription medication for asthma, anaphylaxis, or diabetes can be managed through the campus nurse. All medication will be stored and dispensed in the school clinic, and all medication must be in a properly labeled container with one medication per container. Students may transport prescription/non-prescription medication to and from school as long as the medication is not a controlled substance.

A student found in possession of a medication currently prescribed for the student (except as noted above) is in violation of established District procedures and is subject to disciplinary action at Level II. Possession of a non-prescription medication is also a Level II offense.

A student who sells, gives, or delivers a non-prescription medication or non-regulated synthetic substance to another student or who possesses or uses a non-prescription medication or non-regulated synthetic substance shall be subject to disciplinary action as a Level III offense.

A student who sells, gives, or delivers a prescription medication to another student; a student who attempts to sell, give, or deliver a prescription medication; a student who is in possession of a prescription medication belonging to someone else, including a parent, or a person in possession of their own non-current prescription medication commits a Level IV offense and will be placed in an appropriate disciplinary alternative education program (DAEP) if the substance is classified as a controlled substance or a dangerous drug. If an officer classifies the action as or charges the student with a felony, the student will be expelled by state law and placed in a Juvenile Justice Alternative Education Program (JJAEP).

If a student takes more than the recommended dosage of his/her own medication or any other substance (regardless of whether it is a nonprescription medication, nonregulated synthetic substance, etc.) that results in the student engaging in elements of public intoxication or a similar charge, the student will be disciplined at Level IV.

Natural and/or homeopathic-like substances, not FDA approved, and dietary supplements are prohibited at school and will be treated as non-prescription medications for disciplinary purposes as stated in this section.

(See "Medicine at School," "Possession," "Public Intoxication," "Under the Influence," and "Use—Defined" for related information.)

Prohibited Items

Students who unintentionally bring to school a prohibited item, which is not illegal, may turn in the item to a staff member without disciplinary consequences if this is done before the item is discovered or reported by a staff member or another student. This option applies only to the first time the prohibited item is accidentally brought to school. The second time the prohibited item is brought to school, the item will be confiscated and the student disciplined according to the type of item brought to school. Parents/guardians may pick up confiscated items which are not illegal within two school days. Items not picked up within two school days will be discarded. Illegal items and items designated as evidence will be turned over to the Katy ISD police.

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain or any other object used in a way that threatens or inflicts bodily injury to another person;
- A "look-alike" weapon;
- An air gun or BB gun;
- Ammunition;
- A stun gun;
- Mace or pepper spray;
- Pornographic material or items;
- Tobacco products, nicotine-delivery products, cigarettes, e-cigarettes and any component, part or accessory for an e-cigarette device or accessory to vaping;
- Devices designed to emit an electrical shock (such as a TASER).

Public Displays of Affection (PDA)

In order to maintain a mature and respectful atmosphere, students are reminded that public displays of affection are considered unsuitable in an educational setting. These displays could be defined as kissing, embracing, and/or other forms of physical fraternization.

Public Intoxication

Public intoxication is defined as "a person commits an offense if the person appears in a public place while intoxicated to the degree that the person may endanger the person or another." Students engaging in elements of public intoxication of marijuana, a controlled substance, a dangerous drug, or alcohol shall be disciplined at Level IV for being under the influence. A student who takes more than the recommended dosage of his/her own medication or any other substance (nonprescription medicine, nonregulated synthetic substance, etc.) and is determined to engage in the elements of public intoxication shall also be disciplined at Level IV.

(See "Possession," "Prescription/Nonprescription Medication," "Under the Influence," and "Use - Defined" for related information.)

Publications — Nonschool, by Students

KATY ISD POLICIES FNAA (LEGAL) and (LOCAL)

Students who fail to follow the procedures for submitting material for approval shall face disciplinary action. Appropriate law enforcement officials shall be called when someone other than a student refuses to follow the procedures for submitting materials and fails to leave the premises when asked.

(See "Distribution of Materials")

Publications — Student Speech

KATY ISD POLICY FMA (LEGAL)

The District's educators shall exercise editorial control over style and content of student speech in school-sponsored expressive activities so long as their actions are reasonably related to legitimate pedagogical concerns.

The District may refuse to disseminate or sponsor student speech that:

1. Would substantially interfere with the work of the school.
2. Impinges on the rights of other students.
3. Is vulgar or profane.
4. Might reasonably be perceived to advocate drug or alcohol use, irresponsible sex, or conduct otherwise inconsistent with the shared values of a civilized social order.
5. Is inappropriate for the level of maturity of the readers.
6. Does not meet the standards of the educators who supervise the production of the publication.
7. Associates the school with any position other than neutrality on matters of political controversy.

(See "Distribution of Materials," "Publications — Nonschool by Students" for distribution of nonschool literature by students, and Board Policy GKDA for distribution by nonstudents.)

Questioning of Students

There is no legal right on the part of a parent to be notified or to be present when students are in conversation with or being questioned by school officials concerning school-related behaviors or concerns. Students are not legally entitled to be read their rights ("Miranda Warnings") when being questioned by school officials concerning school-related behaviors or concerns.

Questioning of Students by Outside Authorities

When law enforcement officers or other lawful authorities such as CPS wish to question or interview a student at school, the principal or designee will cooperate fully regarding the conditions of the interview, if the questioning or interview is part of a child abuse investigation. In other circumstances:

1. The principal shall verify and record the identity of the -officer or other authority and request an explanation of the need to question or interview the student at school;
2. **The principal ordinarily shall make reasonable efforts to notify the student's parents or other person having lawful control of the student. If the interviewer raises what the principal considers to be a valid objection to the notification, parents will not be notified. Failure or inability to notify the parents or other persons having lawful control of the student will not ordinarily prevent or delay questioning by law enforcement officials. The principal or designee will notify parents of the questioning, absent any reasonable objections from the interviewer;**
3. The principal or a designee ordinarily shall be present during the questioning or interview. If the interviewer raises what the principal considers to be a valid objection to a third party's presence, the interview shall be conducted without that person's presence; such as in a case including a criminal investigation;
4. It is the police officer's responsibility to inform the student of his/her rights (Miranda Warning) when required by law. Once a police officer begins questioning a student, all responsibility for such questioning rests with the police officer.

It should be noted that, when Katy ISD police officers are working with school officials or on their behalf to investigate school-related behaviors or concerns, students are not generally entitled to be read their rights ("Miranda Warnings") unless the students are under arrest during such questioning.

Katy ISD will not impede the questioning of a student by a law enforcement officer who has a subpoena, court order, warrant, or directive to apprehend, or who is willing to take the child into custody and remove the child from campus for investigation regarding a nonschool-related matter under *Texas Family Code 52.01*. In case of removal from the campus, the law enforcement officer will be requested to follow campus procedures for checking the student out of school. However, absent one of these provisions, school personnel will request that, prior to allowing an interview for nonschool-related matters, parental permission must be obtained.

Katy ISD will also not impede a CPS investigation and will allow CPS case workers or law enforcement officers to question students related to a reported claim of child abuse.

Reasonable Belief

Reasonable belief is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 of the Texas Education Code requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information, including the notice of a

student's arrest under Article 15.27 of the Code of Criminal Procedure.

Recess

Recess is not viewed as a reward but as a necessary educational support component for all children. Students should not be denied recess so they can complete class work or as a means of punishment.

Reporting Crimes

School administrators shall report crimes as required by law and shall call district law enforcement when an administrator suspects that a crime has been committed on a campus.

Reports to Law Enforcement

In accordance with Board Policy GRA (LEGAL), a principal or designee is required to make reports to local law enforcement authorities when there are reasonable grounds to believe that a student has engaged in any of the following activities that occur in school, on school property, or at a school-sponsored or school-related activity on or off school property, without regard as to whether the activity is investigated by school security officers:

1. Conduct that may constitute an offense listed in *Government Code 508.149*; deadly conduct, as described by *Penal Code 22.05*, or a terroristic threat, as described by *Penal Code 22.07*.
2. The use, sale, or possession of a controlled substance, drug paraphernalia, or marijuana, as defined by chapter 481, Health and Safety Code.
3. The possession of any of the weapons or devices listed in *Penal Code 46.01(1)-(14)* or *(16)*. [See FNCG (LEGAL)]
4. The possession of a weapon as defined by *18 USC Section 921*, in accordance with the Gun-Free Schools Act. [See FOD (LEGAL)]
5. Conduct that may constitute a criminal offense under *Penal Code 71.02*, Engaging in Organized Criminal Activity.
6. Conduct that may constitute a criminal offense for which a student may be expelled under *TEC 37.007(a), (d),* or *(e)*.

The report shall include the name and address of each student the person believes may have participated in the activity, but is not required if the person reasonably believes that the activity does not constitute a criminal offense.

Education Code 37.015, 37.007(e)

Safety Guidelines and Expectations

Student safety on campus and at school-related events is a high priority of the District. Although the District has implemented safety procedures, the cooperation of students is essential to ensure school safety. A student is expected to:

- Avoid conduct that is likely to put the student or other students at risk.
- Follow the behavioral standards in this booklet, as well as any additional rules for behavior as outlined in the district Emergency Response Guide (ERG) or set by the principal, teachers, or bus drivers.
- Wear your student ID at all times when at a Katy ISD facility. Failure to follow this procedure will be considered a violation of the Discipline Management Plan and Student Code of Conduct.
- Wear your SmartTagID to enter and exit district transportation.
- Remain alert to and promptly report to a teacher or the principal safety hazards, such as intruders on campus and threats made by any person toward a student or staff member.
- Assist in keeping their campus secure by ensuring that exterior doors are closed behind them and latched shut. Students should refrain from allowing an individual without a Katy ISD issued ID to enter behind them as they enter. Any visitor seeking entry to the campus without a Katy ISD issued ID should be directed to a campus main entrance in order to be properly vetted by campus front office staff for entry.
- Students should assist teachers to keep classroom doors closed and locked while the teacher is providing instruction.
- Know emergency evacuation routes and signals.
- During a crisis, immediately follow the instructions of teachers, bus drivers, and other district employees who are overseeing the welfare of students.
- Avoid misuse of classroom and campus safety devices including, but not limited to fire extinguishers, automated external defibrillators or their storage cabinet, exit signs, campus door hardening, etc.
- From time to time, students, teachers, and other district employees will participate in preparedness drills of emergency procedures. When the command is given or alarm is sounded, students need to follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.
- Students should take the time to become familiar with the district safety protocols outlined in the following paragraphs. These protocols are always available for review in the Emergency Response Guides (ERGs) that are posted in every district classroom and work space.
- Follow immediately the instructions of teachers, bus drivers, and other District employees who are overseeing the welfare of students.

Failure to abide by the campus safety requirements may result in disciplinary consequences in accordance with the *Discipline Management Plan and Student Code of Conduct.*

Safe Transportation – Motorized Vehicles

The safe travel to and from school is an important part of maintaining an orderly and secure school environment. Students who transport themselves to or from school must use authorized methods of transportation. E-bikes, if operated appropriately, are authorized. In Texas, e-bikes have pedals to function and cannot exceed 20 to 28 mph. Vehicles that are prohibited for students to operate on campus include, but are not limited to, atvs, ohvs, electric motorcycles, electric mini-bikes, pocket bikes, or similar high powered motorized devices.

Additionally, students are required to comply with all traffic laws on school grounds, including laws related to acceptable modes of transportation, helmets, licensing, permits, registration, and insurance. Students are not permitted to park or use vehicles on school grounds that are not permitted under state law.

Scholastic Penalties

The penalty for academic dishonesty may be a zero for the work involved. A reduction in the conduct grade may also be given. Students absent from class for unexcused reasons and those students removed from their regular classroom setting for disciplinary purposes will be allowed to make up assignments. All work satisfactorily completed following the absence/removal will receive a grade if the work is completed within the timeframe designated by the teacher.

Search of Property and Students

School officials are empowered to conduct reasonable searches of students and school property when there is reasonable cause to believe the students may be in possession of drugs, weapons, alcohol, and other materials/items in violation of school policy or state law or items suspected as a part of an investigation. Students who bring prohibited and/or illegal items onto school grounds may be searched in order to secure the school environment and protect other students from potentially harmful effects stemming from the items. School property such as lockers and desks shall remain under the control of school officials, and shall be subject to search. Therefore, students should not have an expectation of privacy in the use of school lockers or desks.

Use of district-owned equipment and its network system is not private and will be monitored by the District. Searches of any personal telecommunications or other personal-electronic devices will be conducted in accordance with law, and the device may be turned over to law enforcement to determine whether a crime has been committed.

Students have full responsibility for the security and content of his or her vehicle parked on district property and must make certain that it is locked and that the keys are not given to others. Vehicles parked on district property are under the jurisdiction of the District. School officials may search any vehicle any time there is reasonable suspicion to do so, with or without the permission of the student. If a vehicle, subject to search is locked, the student will be asked to unlock the vehicle. If the student refuses, the student's parent will be contacted. If a search is also refused by the student's parent, the District will turn the matter over to law enforcement. The District may, in certain circumstances, contact law enforcement even if permission to search is granted.

Trained drug dogs and metal detectors may be used at random locations and times by District and law enforcement personnel as provided by District policy and applicable laws.

(See "Interrogations and Searches," "Questioning of Students," and "Questioning of Students by Outside Authorities" for related information.)

Secret Societies

KATY ISD POLICY FNCC (LEGAL)

The Board prohibits any fraternity, sorority, secret society, or gang defined by state law as any "organization composed wholly or in part of students of public primary or secondary schools that seeks to perpetuate itself by taking in additional members from the students enrolled in school on the basis of the decision of its membership rather than on the free choice of a student in the school who is qualified by the rules of the school to fill the special aims of the organization. The term does not include an agency for public welfare, including Boy Scouts, Hi-Y, Girl Reserves, DeMolay, Rainbow Girls, Pan-American Clubs, scholarship societies, or other similar educational organizations sponsored by state or national education authorities." *Education Code 37.121(d)*

A person commits a Class C misdemeanor if the person:

1. Is a member of, pledges to become a member of, joins, or solicits another person to join or pledge to become a member of a public school fraternity, sorority, secret society, or gang; or
2. Is not enrolled in a public school and solicits another person to attend a meeting of a public school fraternity, sorority, secret society, or gang or a meeting at which membership in one of those groups is encouraged.

Education Code 37.121(a),(c)

A person commits a felony if the person, with intent to coerce, induce, or solicit a child to actively participate in the activities of a criminal street gang, threatens the child with imminent bodily injury or causes the child bodily injury.

Penal Code 71.022

An appropriate administrator shall recommend placing in a disciplinary alternative education program (DAEP) any student who commits the offenses described above. *Education Code 37.121(b)* [See FOC (LEGAL)]

Security Personnel

The District utilizes police officers and security personnel to ensure the security and protection of students, staff, and property. In accordance with law, the board has coordinated with the CBC and other district employees to ensure appropriate law enforcement duties are assigned to these persons. Provisions addressing the various types of security personnel can be found in the CKE policy series.

Self-Defense

To claim self-defense, the student must (1) be without fault in provoking the encounter, (2) not act as the aggressor, and (3) use the minimum force required to remove himself or herself from immediate danger of harm. Actions that escalate or continue the encounter will not be considered self-defense. Interactions prior to the encounter will also be considered.

Serious Misbehavior

All behavior that violates the Discipline Management Plan and Student Code of Conduct and results in a permissive or mandatory removal to a DAEP is considered serious misbehavior.

A student may be permissively expelled from a DAEP for documented serious misbehavior that occurs in spite of documented behavioral interventions. "Serious misbehavior" in this situation is defined as:

1. Deliberate violent behavior that possesses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Coercion, meaning in relevant part, a threat to inflict bodily injury in the future, accuse a person of an offense, expose a person to hatred, contempt, or ridicule;
4. Public lewdness;
5. Indecent exposure;
6. Criminal mischief;
7. Personal hazing; or
8. Harassment of a student or district employee.

Sexting

Sexting is defined as the practice of sending sexually suggestive, nude, or partially nude photographs and/or sexually explicit messages electronically. Appropriate disciplinary measures will be taken when these types of messages are shared at times when administrators have jurisdiction. The police will also be notified when warranted.

Parents should discuss this topic with their child especially due to the potential application of Texas child pornography and other criminal statutes when this practice involves photographs of minors (children under the age of 18 at the time the photo was

taken). Since state and federal laws cannot keep up with the changes in technology and the increasing use of texting/sexting by students, it is important that students are educated about the possible ramifications when they make poor decisions or lack proper judgment and foresight. Current laws often result in convictions that require a student found guilty of possession and/or transmitting child pornography to register, for life, as a sex offender.

Sexual Abuse

(See "Child Abuse/Neglect and/or Sexual Abuse".)

Sexual Harassment

KATY ISD POLICIES FFH (LEGAL) and (LOCAL)

"Sexual harassment" is defined as conduct that is so severe, pervasive, and objectively offensive that it can be said to deprive the victim of access to the educational opportunities or benefits provided by the school. Sexual harassment does not include simple acts of teasing and name-calling among school children, even when the comments target differences in gender. (Teasing or name-calling is disciplined based on the seriousness of the offense as specified on the discipline charts.) If a student believes he/she has been sexually harassed, the student or the student's parents should report the incident to any of the following district officials: principal, assistant principal, counselor, or the District's Title IX Coordinator.

The district official will discuss the availability of supportive measures. Supportive measures are non-disciplinary, non-punitive individual services offered to the complainant or respondent. These services must be offered "as appropriate, as reasonably available, and without fee or charge" to restore or preserve access to the district's education programs and activities.

If a student's conduct is offensive and unwelcome, campus administrators will determine how the conduct should be disciplined in accordance with the District's *Discipline Management Plan and Student Code of Conduct*. Consequences for misbehavior classified as sexual harassment apply to students of all ages. (See "Harassment" for related information.)

Social Media

Social media sites are quickly becoming tools for bullying and making threats. Students need to be reminded that the words they write and the images they post may have consequences offline. Parents should review the following tips with their child to assist them in using these sites safely:

1. Help the child to understand what information should be kept private.
2. Explain that the child should only post information that you — and they — are comfortable with others seeing.
3. Use privacy settings to restrict who can access and post on your child's Web page.
4. Remind your child that once he/she posts information online and it is read, it cannot be taken back.
5. Talk to your child about avoiding suggestive talk online.
6. Encourage your child to tell you if they ever feel uncomfortable or threatened by anything online.

(See "Harassment" for related information.)

Student

The term student is used to refer to a student currently enrolled in Katy ISD. The District has no jurisdiction over students prior to enrollment or following withdrawal.

Summer Academic Term

Students attending the summer academic term are expected to adhere to the same discipline standards as outlined in this booklet. Failure to comply with the discipline standards may result in the student's dismissal from the summer program. If the infraction represents a mandatory removable or expellable offense, the student will be placed in the appropriate disciplinary alternative education program (DAEP) or juvenile justice alternative education program (JJAEP) at the beginning of the fall semester of the upcoming year.

Students assigned to a DAEP (on or off campus) in which the period of placement extends into the next school year must have approval of the appropriate principal(s) and a District-Level Discipline Committee in order to attend summer school in Katy ISD. Students expelled for a period in which the placement extends into the next school year are only eligible to attend the OAC summer academic term if the JJAEP does not offer a summer program.

Taking Students into Custody

KATY ISD POLICY GRA (LEGAL)

The District shall permit a student to be taken into custody:

1. Pursuant to an order of the juvenile court.
2. Pursuant to the laws of arrest.
3. By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
4. By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
5. Pursuant to a properly issued directive to apprehend.
6. By an authorized representative of Child Protective Services, Texas Department of Family and Protective Services, a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in *Family Code 262.104* relating to the student's physical health or safety.

Family Code 52.01, 262.104

The Superintendent shall notify all instructional and support personnel who have responsibility for supervising a student who has been arrested or taken into custody as provided by a law enforcement agency. All personnel shall keep the information received confidential. *Code of Criminal Procedure, Article 15.27(a)*

Tardies

A student is considered tardy when the student is not in the proper place with all needed materials **before** the tardy bell rings. Students with excessive tardies may be assigned disciplinary consequences. **In addition, tardies may be used in presenting a student's overall attendance–record to the court when a student has violated compulsory attendance laws.** Students who miss more than 50% of a given class period will be counted absent for attendance purposes. Students checking out of school for the day during a given class period will be recorded as absent if the student leaves before 50% of the class period has elapsed.

(See also "Attendance," and "Truancy - Defined".)

Threats/Terroristic Threats

All threats will be taken seriously and will be investigated by campus administrators or law enforcement personnel, as

appropriate. There are various types of threats which include, but are not limited to, the use of threatening language or gestures, assault by threat, and terroristic threat. Disciplinary consequences and/or police action will be assessed based on the outcome of the investigation.

A student commits an offense of terroristic threat if he/she threatens to commit any offense involving violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; classroom; or place of assembly; or
4. Cause impairment or interruption of school communications, power supply, or school-related transportation.

Title 5 Felonies — Offenses Against a Person

KATY ISD POLICY FOC (LEGAL)

Title 5 felonies are those crimes listed in the Title 5 of the Penal Code that typically involve injury against a person and may include the following:

- Murder, manslaughter, or homicide under Sections 19.02-.05;
- Unlawful restraint under Section 20.02;
- Kidnapping under Section 20.03;
- Trafficking of persons under Section 20A.02;
- Smuggling or continuous smuggling of persons under Sections 20.05-.06;
- Continuous sexual abuse of young child or children or a disabled individual under Section 21.02;
- Indecency with a child under Section 21.11;
- Improper relationship between educator and student under Section 21.12;
- Assault under Section 22.01;
- Aggravated assault under Section 22.02;
- Sexual assault under Section 22.011;
- Aggravated sexual assault under Section 22.021;
- Voyeurism under Section 21.17;
- Invasive visual recording under Section 21.15;
- Disclosure or promotion of intimate visual material under Section 21.16
- Sexual coercion under Section 21.18
- Injury to a child, elderly individual, or disabled individual under Section 22.04;
- Abandoning or endangering a child under Section 22.041;
- Deadly conduct under Section 22.05;
- Terroristic threat under Section 22.07; or
- Tampering with a consumer product under Section 22.09.

Title 5, Penal Code

Tobacco Use and Possession

KATY ISD POLICY FNCD (LOCAL)

Students shall be prohibited from smoking, using, or possessing e-cigarettes, nicotine-delivery products, or tobacco products on school property and at a school-related or school-sanctioned activity on or off school property. These prohibitions will be strictly enforced on school property and at school-related or school-sponsored activities on or off campus. Appropriate disciplinary consequences will be assessed for violations.

(See "Tobacco-Free School Notice" on page xi regarding tobacco use by nonstudents.)

Transportation Eligibility

Only students eligible for school transportation are allowed to board school buses. Students, who board or attempt to board school buses for which they are not eligible to ride, may receive disciplinary consequences for failing to follow district procedures.

Trespassing

Trespassing on District property is defined as being on any District property without permission, entering a building without a staff member present to supervise, or failing to leave after being told to do so. There are two types of trespass — trespass on school grounds (*TEC 37.107;* does not require a warning prior to issuing a ticket) and criminal trespass (*Penal Code 30.05;* requires a verbal or written warning). Campus administrators or police officers may issue a verbal or written trespass warning to a student. If conditions of a warning are violated within the timeframe established, the student may be arrested for or charged with criminal trespass.

During periods of out-of-school suspension or expulsion, students are prohibited from being on any District property or participating or attending school-sponsored or school-related activities on or off school property until the day after the period of the assignment ends. Students assigned to in-school suspension at all levels or to an on-campus disciplinary alternative education program (DAEP) at the elementary level (or temporary placement at the secondary level) are prohibited from attending any school-sponsored or school-related activities after school hours until the day after the period of their assignment ends. Secondary students assigned to the Opportunity Awareness Center, for disciplinary reasons, are prohibited from returning to their home campuses or from attending any school-related extracurricular activities on or off District property. Students who have been removed/suspended from the bus for disciplinary purposes are prohibited from boarding a bus during the period of removal/suspension. Violation of one of these prohibitions may result in the student being arrested for or charged with trespassing. In addition, the District may assess a disciplinary consequence to any student who is trespassing on District property. By special permission, students may come on campus accompanied by their parent or guardian.

Truancy

Truancy may be for a full day or for any part of a day including an individual class period or for leaving the building/campus during the school day without permission. In addition to disciplinary consequences, a student and his/her parent/guardian may receive a court warning and/or a citation by the District's attendance officer for violating compulsory attendance laws which govern all types of unexcused absences.

(See "Attendance: Compulsory Attendance," "Leaving Campus After Arrival," and "Tardies" for additional information.)

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer shall have the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting, and the person persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with FNG (LOCAL) or GF (LOCAL), as appropriate.

Under the Influence

"Under the influence" means not having the normal use of mental or physical faculties; however, the student need not be legally intoxicated to trigger disciplinary action. Impairment of a person's physical and/or mental faculties may be evidenced by a pattern of abnormal or erratic behavior and/or the presence of physical symptoms of drug or alcohol use. The following list contains examples of -indicators of possible drug or alcohol use, but is not inclusive:

1. While walking or standing, the person may stumble, stagger, fall, or be unsteady;
2. The person's speech may be incoherent, rambling, slurred, inappropriately loud or shouting in tone of voice. Conversely, the person may be silent when it is inappropriate to be so;
3. The person's actions may be marked by profanity, fighting, extreme hostility, overly aggressive behavior, sleepiness, or crying;
4. The person's eyes may have dilated pupils, constricted -pupils, may be bloodshot or red, or may be glassy;
5. The person may smell like alcohol or like an illicit drug, such as marijuana; or
6. There may be physical evidence of alcohol or drug use, such as a bottle, pills, and/or drug paraphernalia.

When a student shows signs of being under the influence of drugs, alcohol, **any** substance taken in amounts in excess of the recommended dosage, or any substance used in a manner other than recommended, trained professionals will complete a screening assessment to rule out the possibility of the student being under the influence. If the student refuses to have the assessment conducted, the response will be treated as though the student was under the influence. If observations are sufficient, police will be called to determine if a criminal violation exists. A criminal violation does not need to exist in order for school disciplinary actions to be assigned.

(See "Possession" and "Use—Defined" for related information.)

Use — Defined

"Use" means a student has voluntarily introduced into his or her body by any means a prohibited substance recently enough that it is detectable by the student's physical appearance, actions, breath, or speech. "Use" shall include introducing any amount of a drug or alcohol into a student's body by any manner regardless of whether physical signs of use are detectable at the time of the investigation or whether criminal charges are filed. Additionally, a student's self-admission to the use of a prohibited substance at school or at a school-related activity is considered "use" for the purpose of assessing school disciplinary consequences.

(See "Possession" and "Under the Influence" for related information.)

Vandalism

(See "Damage to School Property.")

Vehicles on Campus

High school students who drive to and from school in personal vehicles must:

1. Obtain and appropriately display a student parking permit;
2. Park in a designated student parking area on campus; and
3. Adhere to individual school parking rules.

Failure to obtain and appropriately display the required permit or to park in an approved student parking area may result in:

1. Vehicle immobilization (boot);
2. Fee assessed for boot removal;
3. Loss of driving and parking privileges; and/or
4. Other disciplinary action.

Temporary permits may be acquired from an appropriate school office by students needing to drive on a short-term basis or using a substitute car they do not regularly drive to school.

Student vehicles are only to be driven in the student parking lots. Student drivers are not to enter the bus, faculty, or administrator/visitor areas between 6:45 am and 3:00 pm on school days.

Student drivers are expected to operate vehicles in a safe manner at all times and not in any way to make themselves noticed by the way they drive except by courteous and responsible behavior. The maximum speed limit in the parking lot is ten (10) miles per hour.

Vehicles parked on school property are under the jurisdiction of the school. The school reserves the right to search any vehicle if reasonable suspicions exist to do so. A student has full responsibility for the security of his/her vehicle and should make certain that it is locked and that the keys are not given to others. A student will be held responsible for any prohibited objects or substances, such as tobacco, alcohol, drugs, or weapons, that are found in his/her car and will be subject to disciplinary action by the District as well as referral for criminal prosecution for having such objects or substances on school property. Searches of vehicles may be conducted at any time there is reasonable suspicion to do so, with or without the presence of the student. Students who park on campus must adhere to all regulations outlined in student handbooks.

If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student's parents. If the parents also refuse to permit the vehicle to be searched, the District may contact local law enforcement officials and turn the matter over to them. [See FNF (LOCAL)]

Katy ISD is not responsible for damage to vehicles or items in vehicles parked on campus at any time.

Illegally parked cars may be towed or impounded by a boot locked on a car tire at the owner's expense.

High school students should remove all items needed during the school day from vehicles parked on campus when they arrive in the morning. Students are prohibited from being in the parking lots except upon their arrival and dismissal from school. Students who return to a vehicle during the school day, without prior approval, may be disciplined and may be subject to having the vehicle searched.

A campus administrator may terminate a student's driving privileges at any time that he/she feels this action is appropriate (i.e. excessive tardies and truancy). Loss of driving privileges

does not allow another student driver to drive the offender's vehicle while he/she (the offender) rides as a passenger.

(See also "Safety and Security Guidelines, Safe Transportation – Motorized Vehicles" for related information.)

Videotapings/Recordings and Cameras

A District employee may, without consent of a child's parent, make a videotape or recording of the child if the videotape or recording is to be used only for:

1. Purposes of safety, including the maintenance of order and discipline in common areas of the school or on school buses; [see FO (LEGAL)]
2. A purpose related to a cocurricular or extra-curricular activity; [see FM (LEGAL)]
3. A purpose related to regular classroom instruction; [see EHA (LEGAL)]
4. Media coverage of the school; or
5. A purpose related to the promotion of student safety under Education Code 29.022.

Education Code 26.009(b); FL (LEGAL)

Due to confidentiality issues related to directory information and to privacy concerns, parents, students, and visitors may not use video recorders, voice recorders, or cameras unless used during a performance open to the public or during a private conference with permission by an administrator. If a recording or photo is taken, the item in question will need to be deleted.

Public events are those events that occur when the general public has an opportunity to view students (i.e. outside for field day) or when students are not required to participate (i.e. a talent show performed after the end of the school day). If the event is during the instructional day (i.e. classroom or grade-level performance), students are considered a "captured" audience and directory information and privacy rules apply. This is true even if parents are invited to observe.

The principal at each campus has the authority to determine which school-related events will be considered public performances at which photographs or videos can be taken.

Virtual Instruction

Students who are enrolled in a virtual setting are subject to consequences aligned within the *Discipline Management Plan*. Virtual participation may be restricted, revoked or denied based on discipline history, safety concerns, lack of parent/guardian permission, failure to meet attendance or participation expectations or misconduct in the virtual setting.

Non-violent DAEP placements may be served in a virtual setting with the appropriate parent or guardian consent; otherwise, in-person DAEP placement applies. Virtual DAEP is not available for conduct involving violence, a threat of violence, assault, weapons, a serious safety risk, retaliation, terroristic threat, Title 5 felony conduct, or any conduct for which the District-level Discipline Committee determines that in-person placement is necessary.

For a student receiving services under IDEA or Section 504, the appropriate ARD or Section 504 committee will consider whether the student can receive required services, supports, accommodations, behavioral interventions and access to instruction in the virtual DAEP setting before the student participates virtually. Parent permission for virtual DAEP does not waive rights under IDEA, Section 504, or applicable law.

Weapons

KATY ISD POLICY FNCG (LEGAL)

Students are prohibited from possessing, using or exhibiting any firearm, location-restricted knife, club, or other prohibited weapon on school property or any school-related activity on or off school property; nor shall a student knowingly, intentionally, or recklessly go on the physical premises of a school, any grounds or building on which an activity sponsored by a school is being conducted, or passenger transportation vehicle of a school with any prohibited weapon, unless pursuant to written regulations or written authorization of the District. *Penal Code 46.03(a)(1), (f), (g); Education Code 37.007(a)(1)*

Students shall not interfere with normal activities, occupancy, or use of any building or portion of the campus or a school bus engaged in the transportation of students to and from school or school-sponsored activities by exhibiting, using, or threatening to exhibit or use a firearm. *Education Code 37.125*

Prohibited weapons are defined as follows:

1. An explosive weapon (any explosive or incendiary bomb, grenade, rocket, or mine that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror, and includes a device designed, made, or adapted for delivery or shooting an explosive weapon). *Penal Code 46.01(2)*
2. A machine gun (any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger). *Penal Code 46.01(9)*
3. Armor-piercing ammunition (handgun ammunition that is designed primarily for the purpose of penetrating metal or body armor and to be used primarily in pistols and revolvers). *Penal Code 46.01(12)*
4. A chemical dispensing device (a device other than a small chemical dispenser sold commercially for personal protection, that is designed, made, or adapted for the purpose of dispensing a chemical capable of causing an adverse psychological or physiological effect on a human being). *Penal Code 46.01 (14)*
5. A zip gun (a device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance). *Penal Code 46.01(16)*
6. A tire deflation device (a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires; it does not include a traffic control device that is designed to puncture one or more of a vehicle's tires when driven over in a specific direction, and has a clearly visible sign posted in close proximity to the traffic control device that prohibits entry or warns motor vehicle operators of the traffic control device). *Penal Code 46.01(17)*
7. An improvised explosive device (a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components. It does not include unassembled components that can be legally purchased and possessed without a license, permit,

or other governmental approval; or an exploding target that is used for firearms practice, sold in kit form, and contains the components of a binary explosive). *Penal Code 46.01(19)*

Other prohibited items considered as weapons include: knives of any size, including pocket knives, devices designed to emit an electrical shock intended to incapacitate a person (such as a TASER), fireworks of any kind, razors, box cutters, switchblade knives, chains, firearm silencer, suppressor, or any other object that could be used in a way that threatens or inflicts bodily injury on another person. Possession of a knife, other than a location-restricted knife/weapon and including a pocket knife and those designed to be used as manicure instruments, will be disciplined at Level III but may be disciplined at Level IV. The Katy ISD Police Department will be notified any time a knife is confiscated to ensure that the knife is not an illegal weapon. All conduct that contains the elements of the offense of unlawfully carrying weapons or relating to prohibited weapons will be disciplined at Level V as required by statute. (See Expulsions, Mandatory Placements)

Any device, not included as an expellable offense by statute, that is designed to propel a projectile either by a spring-type mechanism, air, or gas shall be disciplined at Level IV. This includes, but is not limited to, items such as BB-guns, pellet guns, paintball guns, sling shots, air soft guns, etc.

The possession or use of articles not generally considered weapons, including school supplies, may be prohibited when the principal or designee determines that a danger exists for any student, school employee, or school property by virtue of possession or use of such articles.

Lockers and cars parked on school premises may be inspected by school personnel if there is reasonable suspicion to believe they contain weapons. [See Board Policies FNF (LEGAL) and (LOCAL)]

Other than as stated above, students found to be in violation shall be subject to disciplinary action as specified in the *Discipline Management Plan and Student Code of Conduct*.

In addition to policy provisions, students possessing "look-alike" weapons will be disciplined at Level II, and students exhibiting, using, or selling "look-alike" weapons will be disciplined at Level III.

[See "Firearm — Defined," "Firearms (Exhibition of)," and "Prohibited Items" for related information.]

Guidelines for Assessing Disciplinary Consequences

KATY ISD POLICY FO (LOCAL)

When imposing discipline, District personnel shall adhere to the following general guidelines:

1. Discipline shall be administered when necessary to protect students, school employees, or property and maintain essential order and discipline; and
2. Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each case. Factors to consider shall include:
   a. The seriousness of the offense;
   b. The student's age, maturity, and attitude;
   c. The frequency of misconduct;
   d. Documented evidence of self-defense;
   e. The potential effect of the misconduct on the school -environment.
   f. Requirements of Chapter 37 of the *Education Code*; and
   g. The *Discipline Management Plan and Student Code of Conduct* adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

The Six Factors

Consideration will be given, as a factor in each decision concerning suspension, removal to a disciplinary alternative education program (DAEP), expulsion, or placement in a juvenile justice alternative education program (JJAEP), regardless of whether the decision concerns a mandatory or discretionary action, to the following six factors:

1. Self-defense;
2. Intent or lack of intent at the time the student engaged in the conduct;
3. A student's disciplinary history;
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct;
5. A student's status in the conservatorship of the Department of Family and Protective Services; or
6. A student's status as a student who is homeless. (A "student who is homeless" has the meaning assigned to the term "homeless children and youths" under *42 U.S.C. Section 11434a*.) FO (LEGAL)

Persistent Offenses

The District defines "persistent offenses" to be two or more violations of the *Discipline Management Plan and Student Code of Conduct* in general or repeated occurrences of the same level violation.

Level System

Disciplinary offenses in the *Discipline Management Plan and Student Code of Conduct* are categorized into five levels which identify sample offenses and possible disciplinary options available to the teacher or administrator. In general, discipline shall be progressively administered so that each level has an increasing degree of intervention designed to promote student self-discipline unless Board Policy, state law, or the student code of conduct specifies otherwise. The teacher or administrator responsible for the discipline of a student in a given situation may use discretion in determining the action(s) most appropriate to the setting and the infraction, except in regard to mandatory placements specified in state law (Level IV and V offenses). Campus administrators have the authority to discipline students for violations of the *Discipline Management Plan and Student Code of Conduct* which occur on campus, on a school bus, or at school-related or school-sponsored activities, as well as certain off-campus offenses as specified by law.

Level I

The focus at Level I of the *Discipline Management Plan and Student Code of Conduct* is on the implementation of the District's proactive Multi-Tiered Systems of Support (MTSS) process and the use of tiered supports to teach and reinforce positive behavioral expectations for all students in the classroom setting. The (MTSS) process also makes use of early, systematic intervention supports when inappropriate behaviors are identified in order to prevent the escalation or reoccurrence of the undesired behaviors.

It is anticipated that most students will respond positively to high quality and differentiated structures and behavioral interventions applied by general education teachers at Tier I of (MTSS) referred to as the Universal Tier. However, if students do not respond well to the interventions at Tier I, teachers are expected to request an (MTSS) collaborative team meeting to consider the possibility of more targeted interventions and support.

Students are subject to disciplinary consequences when they do not respond to classroom interventions and/or when the nature of the behaviors dictates more formal action.

Levels II - III

The discipline charts for Levels II and III on the following pages depict examples of offenses and disciplinary options applicable to students at each campus level (elementary, junior high, and high school) for Levels II and III. The disciplinary action(s) will depend on the offense, previous actions, and the seriousness of the misbehavior. More than one disciplinary option may be assigned. There is no appeal process for disciplinary consequences assigned at Levels II and III.

Levels IV - V

Level IV offenses are assessed disciplinary alternative education program (DAEP) placements, and Level V offenses are assessed juvenile justice alternative education program (JJAEP) placements. There is no appeal process for disciplinary consequences assigned at Level IV if the placement does not extend beyond 45 days or the end of the next grading period, whichever is earlier. Level IV placements that extend beyond 45 days or the end of the next grading period, whichever is earlier, and Level V expulsions are the only disciplinary consequences that afford a student an opportunity for a hearing. Parental questions or complaints regarding ancillary issues related to disciplinary measures should be addressed informally with the teacher or campus administration, as appropriate or in accordance with Board Policy FNG (LOCAL). This process, however, may not be used to overturn a disciplinary assignment.

Discipline of Students with Special Needs

While the *Discipline Management Plan and Student Code of Conduct* applies to all students. Students who are eligible for services under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 are also subject to discipline in accordance with those laws. An ARD or Section 504 Committee may need to be convened prior to assessing school

discipline for a student enrolled in one of these programs. These committees will be held in accordance with federal and state law.

Addressing Pre-Kindergarten Behavior

The District follows the Texas Education Agency's prekindergarten guidelines under Domain I. Campus administrators will utilize District resources and guidance when addressing pre-kindergarten behavior.

Level II Discipline Chart

Level II: Administrator Directed

Examples of Offenses		Disciplinary Options																	
		Grade penalty for copying or cheating (zero)	Behavior Conference / Verbal reprimand	Behavior Contract	Correct dress code violation	Parent shadowing at school	Parent call or conference	Loss of privileges	Restitution of damages/restoring to order	Exclusion from extracurricular activities	Confiscation of item	Withdrawal or restriction of bus privileges; bus probation; change of seat assignment	Social Skills Training	Stay Away Agreement	Detention, including Saturday detention	Recovery Time (45 minutes or less)	Overnight suspension	In-school suspension [ISS; partial or full day(s)]	Out-of-school suspension
2.1	Academic Dishonesty	X	X	X		X	X	X		X	X		X		X	X	X	X	
2.2	Bullying or cyberbullying (confirmed through investigation)		X	X		X	X	X		X		X	X	X	X	X	X	X	X
2.3	Damaging property including library or classroom materials or textbooks, including removal of bar codes; defacing or damaging another person's property			X		X	X	X	X	X	X		X		X	X	X	X	X
2.4	Detention (failing to serve)			X		X	X	X		X			X		X	X	X	X	
2.5	Disturbance, creating/participating in or inappropriate activity			X		X	X	X	X	X		X	X		X	X	X	X	X
2.6	Dress code violation (sec.), repeated (elem.)		X	X	X	X	X			X			X		X	X	X	X	
2.7	Drugs/medications, current prescription (possessing); nonprescription drug, natural and/or homeopathic-like substances, dietary supplements, or energy pills (using)			X		X	X	X		X	X	X	X		X	X	X	X	
2.8	Electronic devices (unauthorized use) such as calculator, or gaming devices, etc. for non-authorized activities		X	X		X	X	X			X	X	X		X	X	X	X	
2.9	Elopement		X	X		X	X	X		X			X		X	X	X	X	X
2.10	Falsehood to an adult, including forging		X	X		X	X	X		X		X	X		X	X	X	X	X
2.11	Fight (encouraging or promoting)		x	X		X	X			X		X	X	X	X		X	X	X
2.12	Food (using inappropriately)		X	X		X	X	X	X	X	X	X	X		X	X	X	X	X
2.13	Hall pass (abusing the use of)		X	X		X	X	X		X	X		X		X		X	X	
2.14	Harassment (confirmed through investigation)		X	X		X	X	X		X		X	X	X	X	X	X	X	X
2.15	Identification (ID) badge violation		X	X		X	X	X		X			X		X	X	X		
2.16	Language or gestures, inappropriate		X	X		X	X	X		X	X	X	X		X	X	X	X	

Procedures:

1. Written or electronic referral to administrator.
2. Administrator confers with student and/or teacher to establish appropriate disciplinary consequences.
3. Copies of appropriate discipline notices are sent to the teacher and/or parent indicating misbehavior and action(s) taken. Parents are to sign and return the form to school, as appropriate.
4. Each campus has the authority to establish appropriate disciplinary consequences based on campus needs which may be different than other campuses in the District. As long as the individual campus is consistent in administering disciplinary options on the campus, there is no basis for a claim of discrimination. It is important to note that two students committing the same offense on the same campus may have different disciplinary actions based on the overall disciplinary record of the students.
5. Students may be assessed disciplinary consequences for offenses that occur on District property, on district-provided transportation, or at a school-sponsored or school-related activity on or off District property.
6. **Level II Offenses and Disciplinary Options are not limited to those provided.**
7. **Repeated violations shall result in a more severe response and/or referral to Level III.**

Level II – (Continued)

Examples of Offenses		Disciplinary Options																	
		Grade penalty for copying or cheating (zero)	Behavior Conference / Verbal reprimand	Behavior Contract	Correct dress code violation	Parent shadowing at school	Parent call or conference	Loss of privileges	Restitution of damages/restoring to order	Exclusion from extracurricular activities	Confiscation of item	Withdrawal or restriction of bus privileges; bus probation; change of seat assignment	Social Skills Training	Stay Away Agreement	Detention, including Saturday detention	Recovery Time (45 minutes or less)	Overnight suspension	In-school suspension [ISS; partial or full day(s)]	Out-of-school suspension (up to three days)
2.17	Noncompliance with the directives; disrespectful		X	X		X	X	X		X		X	X		X	X	X	X	X
2.18	Parking or driving violation (high school)			X		X	X	X	X	X			X		X		X	X	
2.19	Persistent classroom or bus offenses			X		X	X	X	X	X		X	X		X	X	X	X	X
2.20	Physically contacting another individual inappropriately or in a way that creates a disruptive environment			X		X	X	X	X	X	X	X	X	X	X	X	X	X	X
2.21	Public display of affection (inappropriate, engaging in an act of familiarity with another		X	X		X	X	X		X		X	X		X	X	X	X	X
2.22	Recording device: camera, video/audio recorder, etc. (possessing or using)		X	X		X	X	X		X	X	X	X		X	X	X	X	
2.23	Responsible Use Guidelines (violating)		X	X		X	X	X	X	X	X		X		X	X	X	X	X
2.24	Safety guidelines or expectations (violating)		X	X		X	X	X	X	X		X	X		X	X	X	X	X
2.25	Selling, or soliciting for sale, unauthorized merchandise		X	X		X	X	X	X	X	X	X	X		X	X	X	X	X
2.26	Tardies (multiple)		X	X		X	X	X		X			X		X		X		
2.27	Tobacco or nicotine and -related paraphernalia, lighters, matches, (possessing)		X	X		X	X	X	X	X	X	X	X		X	X	X	X	X
2.28	Toys and other nuisance items (possessing)		X	X		X	X	X		X	X	X	X		X	X	X	X	
2.29	Truancy, skipping class, leaving school/class without permission		X	X		X	X	X		X			X		X	X	X		
2.30	Stealing or theft (minor), unauthorized use of property		X	X		X	X	X	X	X			X		X	X	X	X	X
2.31	Unauthorized area, being present in an area without permission, including loitering		X	X		X	X	X		X		X	X		X		X	X	X
2.32	Unauthorized publications (possessing or distributing)		X	X		X	X	X		X	X	X	X		X	X	X	X	X

Notes:

School officials shall notify a local law enforcement authority if they suspect that criminal acts have occurred on school or District property or at a school-sponsored or school-related event. These individuals also have the authority to involve law enforcement in any discipline or campus situation where it is deemed necessary.

Sponsors and coaches of extracurricular activities, including Student Council, National Junior Honor Society, interscholastic athletics, cheerleading, band, etc., may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards.

Students below grade three or identified as homeless may not be placed in out-of-school suspension unless while on school property or while attending school-sponsored or school-related activity on or off school property the student engages in:

1. conduct pertaining to weapons under Section 46.02 or 46.05, Penal Code,
2. conduct that threatens the immediate health and safety of other students in the classroom; e
3. Documented conduct that results in repeated or significant disruption to the classroom
4. Selling, giving, or delivering to another person or possessing, using or being under the influence of marijuana, a controlled substance, dangerous drug or alcohol (as detailed in *Texas Education Code 37.005*).

Level III Discipline Chart

Level III: Administrator Directed

	Examples of Offenses		Disciplinary Options										
		Behavior Contract	Parent shadowing at school	Loss of privileges (including bus probation)	Restitution of damages/restoring to order	Exclusion from extracurricular activities	Confiscation of item	Stay Away Agreement	Detention, including Saturday detention	Recovery Time (Elementary)	Overnight Suspension	In-school suspension, partial or full day(s)]	Out-of-school suspension
3.1	Ammunition or shell casing (possessing)			X	X	X	X		X	X	X	X	X
3.2	Assault of another student that is not a mandatory removable or expellable offense	X		X		X	X	X	X	X	X	X	X
3.3	Blackmail, extortion or coercion			X	X	X	X	X	X	X	X	X	X
3.4	Bullying or cyberbullying (multiple or serious)	X	X	X		X		X	X	X	X	X	X
3.5	Documented repeated or significant disruption to the classroom	X	X	X	X	X	X		X	X	X	X	X
3.6	Drug/medication, non-prescription; prohibited substance (possessing, using, selling, attempting to sell, delivering or transmitting)			X		X	X		X		X	X	X
3.7	Elopement (multiple incidents)	X	X	X		X			X	X	X	X	X
3.8	Failing to disclose information, hiding/covering up info/evidence for self or others, committing perjury, or lying as a witness, falsifying a report; or making a 9-1-1 call that does not constitute a mandatory removable offense	X		X		X			X	X	X	X	X
3.9	Fighting	X		X	X	X	X	X	X	X	X	X	X
3.10	Gambling			X	X	X	X		X	X	X	X	X
3.11	Gang activity, participating in an unauthorized organization, secret society, or gang; gang-related activity that does not constitute a mandatory removable offense		X	X		X	X		X	X	X	X	X
3.12	Harassment (multiple or serious)	X	X	X		X		X	X	X	X	X	X
3.13	Hazing or stalking (non sexual)	X	X	X		X		X	X	X	X	X	X
3.14	Threatens immediate health and safety of other students in classroom		X	X	X	X	X		X	X	X	X	X
3.15	Illegal conduct that does not constitute a removable or expellable offense	X		X	X	X	X		X		X	X	X
3.16	Language or gestures, profane, vulgar, obscene, or threatening, including hit lists (written or verbal)	X	X	X	X	X	X	X	X	X	X	X	X
3.17	Mooning; streaking; other forms of nudity; exposing or attempting to expose one's undergarments or those of another ("pantsing")			X		X			X	X	X	X	X

Procedures:

1. The administrator investigates the infraction(s) and, if necessary, confers with the teacher.
2. The administrator determines appropriate disciplinary action(s) and notifies the student and the parents and/or guardian. The student is afforded proper due process.
3. Each campus has the authority to establish appropriate disciplinary consequences based on campus needs which may be different than other campuses in the District. As long as the individual campus is consistent in administering disciplinary options on the campus, there is no basis for a claim of discrimination. It is important to note that two students committing the same offense on the same campus may have different disciplinary actions based on the overall disciplinary record of the students.
4. Students may be assessed disciplinary consequences for offenses that occur on District property, on district-provided transportation, or at a school-sponsored or school-related activity on or off District property.
5. **Level III Offenses and Disciplinary Options are not limited to those provided.**
6. **Repeated violations shall result in a more severe response.**

Level III – (Continued)

	Examples of Offenses	Behavior Contract	Parent shadowing at school	Loss of privileges (including bus probation)	Restitution of damages/restoring to order	Exclusion from extracurricular activities	Confiscation of item	Stay Away Agreement	Detention, including Saturday detention	Recovery Time (Elementary)	Overnight suspension	In-school suspension, partial or full day(s)]	Out-of-school suspension
3.18	Noncompliance, repeated	X	X	X	X	X			X	X	X	X	X
3.19	Persistent offenses from Level II, including bus infractions	X	X	X	X	X	X		X	X	X	X	X
3.20	Physical contact or aggression	X	X	X	X	X		X	X	X	X	X	X
3.21	Pornographic or sexually-oriented material/items or material that promotes violence or other illegal activities, including sexting (possessing, distributing or creating)	X		X	X	X	X		X		X	X	X
3.22	Prohibited substance through verbal or written communication without being in possession (attempting to sell or purchase)			X		X	X		X	X	X	X	X
3.23	Safety guidelines and expectations, significant or repeated (violating)	X	X	X	X	X			X	X	X	X	X
3.24	Sexual comments (making) or sexual conduct (engaging)	X		X		X	X	X	X	X	X	X	X
3.25	Slurs, ethnic, racial or gender-related or inappropriate acts toward others	X	X	X	X	X	X	X	X	X	X	X	X
3.26	Stay Away Agreement, violation of	X	X	X	X	X			X		X	X	X
3.27	Stealing, unauthorized possessing of another person's property, theft, committing burglary	X		X	X	X	X		X	X	X	X	X
3.28	Tardies, excessive	X	X	X		X			X	X	X		
3.29	Personal communication devices: possession violation, use, taking photos/videos, uploading, etc. (violating the guidelines of)	X		X	X	X	X		X	X	X	X	X
3.30	Tobacco or nicotine and related paraphernalia,(possessing multiple times, selling or using)	X	X	X		X	X		X	X	X	X	X
3.31	Trespassing, interfering with school activities, boycotting, and group demonstrations			X	X	X	X		X	X	X	X	X
3.32	Vandalizing, defacing or damaging school property, including non-felony graffiti	X		X	X	X	X		X	X	X	X	X
3.33	Weapon, not included as a removable or expellable offense (possessing, distributing or concealing)			X	X	X	X		X		X	X	X
3.34	Weapons, look-alike (possessing, exhibiting, delivering, using, or selling)	X		X	X	X	X		X		X	X	X

Notes:

School officials shall notify a local law enforcement authority if they suspect that criminal acts have occurred on school or District property or at a school-sponsored or school-related event. These individuals also have the authority to involve law enforcement in any discipline or campus situation where it is deemed necessary.

If an offense listed at Level III occurs on campus or at a school-related event and it is classified by a police officer as a felony or a Level IV or V violation, the student is automatically disciplined at Level IV or V as appropriate. Level IV and V offenses are listed on pages 35-37 and 41-43.

Level III offenses that are considered highly disruptive or pose a safety concern may be disciplined at Level IV as a permissive DAEP placement.

Sponsors and coaches of extracurricular activities, including Student Council, National Junior Honor Society, interscholastic athletics, cheerleading, band, etc., may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards.

Students identified as homeless or below grade three may not be placed in out-of-school suspension unless while on school property or while attending school-sponsored or school-related activity on or off school property the student engages in:

1. conduct pertaining to weapons under Section 46.02 or 46.05, Penal Code,
2. conduct that threatens the immediate health and safety of other students in the classroom;
3. documented conduct that results in repeated or significant disruption to the classroom
4. selling, giving, or delivering to another person or possessing, using or being under the influence of marijuana, a controlled substance, dangerous drug or alcohol (as detailed in *Texas Education Code 37.005*).

Disciplinary Options Outline

Emergency Placement/Expulsion

The principal or the principal's designee may order the immediate placement of a student to a disciplinary alternative education program (DAEP) if the principal or the principal's designee reasonably believes the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with a teacher's ability to communicate effectively with the student's class, with the ability of the student's classmates to learn, or with the operation of school or a school-sponsored activity. The campus administrator may order the emergency placement or expulsion of a student under this section based on a single incident of behavior by the student.

The principal or the principal's designee may also order the immediate expulsion of a student if the principal or the principal's designee reasonably believes that the action is necessary to protect persons or property from imminent harm.

Conference or Hearing Rights

When an emergency placement/expulsion occurs, the student will be given oral notice of the reason for the action. The reason must be a reason for which placement in a DAEP or JJAEP may be made in a nonemergency basis. Within a reasonable amount of time after the emergency placement/expulsion but not later than the 10th day after the date of placement, the student will be given appropriate conference or hearing rights required for a student facing placement in a DAEP or expulsion. The principal or appropriate administrator shall not be liable for civil damages for an emergency placement/expulsion. If an emergency placement/expulsion involves a student with disabilities who receives special education or 504 services, the term of the student's emergency placement/expulsion is subject to the requirements of appropriate federal law.

The student who is removed under an emergency placement/expulsion will be released to the student's parent, guardian, parent's representative, medical providers, or law enforcement authorities. The conditions of an emergency placement/expulsion may restrict the student's extracurricular activities according to the *Discipline Management Plan and Student Code of Conduct*.

Detention

For infractions of the Katy ISD *Discipline Management Plan and Student Code of Conduct*, other policies/regulations, or individual classroom rules, students may be assigned a campus detention before, during, or after school or on Saturday. The type of detention may vary, as well as the length of time and days of duration, depending on the campus and the seriousness of the offense. Before assigning a student to a campus detention, the student shall be informed of the conduct that allegedly constitutes the violation, and the student shall be given an opportunity to explain his/her version of the incident. Failure to serve a campus detention will result in a more serious consequence.

Saturday detention may be assigned for disciplinary infractions as appropriate. Secondary students assigned to Saturday detention are to report to the assigned high school prior to 8:00 a.m. on the Saturday indicated on their discipline notice. Students must bring enough material to study for the entire detention period and must observe the standard dress code. Transportation to and from Saturday detention must be provided by the student or his/her parent(s).

Notice to Parents

When a student is assigned detention, a copy of the discipline notice shall be given to the student to inform his/her parents of the reason for the detention and to afford them an opportunity to arrange for the student's transportation, if necessary. If the detention is to be served the same day it is assigned, a parent will be called. If a parent needs to change the date or time of an assigned detention, this may be easily accomplished by calling the school or sending a signed note prior to the scheduled detention.

Conference (Due Process)

A student who is assigned a campus detention will be given an informal conference with the principal or appropriate administrator advising the student of the conduct with which the student is charged and giving the student the opportunity to explain his or her version of the incident.

Prohibitions

A student assigned to a campus detention is not prohibited from attending or participating in school-sponsored or school-related activities on or off school property except during the actual timeframe of the detention. Penalties may be imposed by sponsors of extracurricular groups/organizations in accordance with established guidelines.

Complaints

Once a disciplinary consequence is assigned, the student is expected to serve the consequence to avoid additional penalties. While there is no disciplinary appeal for a campus detention, parental complaints regarding issues that were ancillary to the consequence should be addressed informally with the teacher, assistant principal, or campus principal, as appropriate. For example, a complaint might allege that proper procedures were not followed. If these conferences are not satisfactory, parents may follow the formal complaint process in accordance with Board Policy FNG (LOCAL). This process may not be used to overturn a disciplinary assignment.

(See "Complaints" on page ix.)

Teacher Removal of Students

Informal Removal

A teacher **may send** a student to an appropriate campus administrator's office to maintain effective discipline in the classroom. The administrator shall respond by employing appropriate discipline management techniques consistent with the *Discipline Management Plan and Student Code of Conduct* and local policy that can reasonably be expected to improve the student's behavior before returning the student to the classroom. If the student's behavior does not improve, the administrator shall employ alternative discipline management techniques, including a referral to an (MTSS) committee.

Formal Removal

A teacher **may also remove** from class a student:

1. repeatedly interferes with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn;

2. demonstrates behavior that is unruly, disruptive or abusive toward the teacher, another adult, or another student; or
3. Engages in conduct that constitutes bullying, as defined by TEC Section 37.0832.

A teacher may remove a student from class based on a single incident of behavior described above.

A teacher **shall remove** a student from class who engages in conduct described in *Education Code 37.006* (Removal) or *37.007* (Expulsion). *Education Code 37.002(d)*

If a teacher removes a student from class under this provision, pending the conference, the principal may place the student in:

1. Another appropriate classroom; or
2. Into in-school suspension or a disciplinary alternative education program.

Notice to Parents

When a student has been formally removed from class, the principal may not return the student to that teacher's class without the teacher's written consent unless a placement review committee determines that such placement is the best or only alternative available and a conference in which the teacher has been provided an opportunity to participate has been held. However, if the teacher removed the student from class because the student engaged in the elements of any offense listed in TEC 37.007 (a)(2)(A) or (a)(4) against the teacher, the student may not be returned to the teacher's class without the teacher's written consent. The terms of removal may prohibit the student from attending or participating in school-sponsored or school-related activities.

A teacher, campus behavior coordinator, or other appropriate administrator shall notify a parent or guardian of the removal of the student. The principal shall send a copy of the teacher's written -report documenting the conduct to the student's parents or guardians. The principal will also inform the parent of the student's assignment during the period of removal.

Conference

Not later than the third class day after the day on which a student is removed from class by a teacher, the appropriate campus administrator or other appropriate administrator shall schedule a conference among the administrator, a parent or guardian of the student, the teacher removing the student from class, and the student. At the conference, the student is entitled to written or oral notice of the reasons for the removal, an explanation of the basis for the removal, and an opportunity to respond to the reasons for the removal. The student may not be returned to the regular classroom pending this conference. Following the conference, and whether or not each requested person was in attendance after valid attempts to require a person's attendance, the administrator, after consideration of the factors under *Section 37.001 (a) (4)*, shall order the placement of the student back in the teacher's class, into in-school suspension, a disciplinary alternative education program, or in another teacher's classroom and specify the duration of the placement.

If the teacher does not consent to the return of the student, the Placement Review Committee must meet.

Placement Review Committee

Each campus shall establish a three-member committee to determine placement of a student when a teacher refuses the return of a student to the teacher's class and make recommendations to the District regarding readmission of the student. Members shall be appointed as follows:

1. The campus faculty shall choose two teachers to serve as members and one teacher to serve as an alternative member; and
2. The principal shall choose one member from the professional staff.

The teacher refusing to re-admit the student may not serve on the committee.

The Placement Review Committee may override the teacher's objection to the return of the student if the committee members agree that the placement is the best or only alternative available unless the teacher removed the student from class because the student engaged in the elements of any offense listed in *TEC 37.006 (a)(2)(B) or 37.007 (a)(2)(A) or (b)(2)(C)* against the teacher. In the latter case, the student may not be returned to the teacher's class without the teacher's consent.

Placement

If the Placement Review Committee agrees with the principal that the teacher's classroom is the best or only available alternative, the student will be returned to the teacher's classroom unless the teacher removed the student from class because the student engaged in the elements of any offense listed in *TEC 37.006 (a)(2)(B) or 37.007 (a)(2)(A) or (b)(2)(C)* against the teacher. In the latter case, the student may not be returned to the teacher's class without the teacher's consent.

Concerns/Complaints/Appeal

A student may appeal the student's removal from class under this section to the school's placement review committee established under Section 37.003 by contacting the campus administrator within three days of receiving notice of the placement review committee's determination.

Parental complaints regarding issues that were ancillary to the consequence should be addressed informally with the teacher, assistant principal, or campus principal, as appropriate. For example, a concern might allege that proper procedures were not followed. If these conferences are not satisfactory, parents may follow the formal complaint process in accordance with Board Policy FNG (LOCAL). This process may not be used to overturn a disciplinary assignment.

(See "Complaints" on page ix.)

Overnight Suspension

If a student is placed on an overnight suspension, a parent/guardian must accompany the student to school the next school day for a conference. Student absences, caused by the student's failure to appear with a parent or guardian, are considered unexcused absences. This type of suspension is not considered a disciplinary alternative education program nor does it constitute a removal from school.

Notice to Parents

Parents will be notified in writing that a student has been placed on an overnight suspension, and the Transportation Department will be notified that the student is not to ride the bus to school.

Complaints

Once a disciplinary consequence is assigned, the student is expected to serve the consequence to avoid additional penalties. While there is no disciplinary appeal for an overnight suspension, parental complaints regarding issues that were ancillary to the consequence should be addressed informally with the teacher, assistant principal, or campus principal, as appropriate. For

example, a complaint might allege that proper procedures were not followed. If these conferences are not satisfactory, parents may follow the formal complaint process in accordance with Board Policy FNG (LOCAL). This process may not be used to overturn a disciplinary assignment.

(See "Complaints" on page ix.)

In-School Suspension

In-school Suspension (ISS) is an in-house disciplinary setting where a student may be assigned for infractions as appropriate. ISS is provided in an alternate setting other than the student's regular classroom on the student's home campus. The student's regular classroom teachers provide daily coursework for the student to complete in a structured, non-social setting. Assignments to ISS should be determined on an individual basis, based upon violations of the *Discipline Management Plan and Student Code of Conduct*. A decision regarding the length of removal will include consideration of the Six Factors and will be restricted to a minimum number of days necessary to address the misconduct. ISS will not be used as a consequence of tardies or truancy. Secondary students need to be aware that repeated tardies and/or truancy may result in loss of driving privileges or the loss of other privileges.

Length of Removal

Assistant principals may assign a period of removal to ISS from a portion of a day to one (1) or more full days, not to exceed three (3) days. Principals may assign ISS not to exceed five (5) days. The period of ISS placement may range depending on the age and maturity of the child, the seriousness of the offense and the consideration of the Six Factors.

Extended ISS may be approved by appropriate District-Level Discipline Committee. For extended placements, a campus administrator shall review the ISS of a student at least once every 10 school days after the date the suspension begins to evaluate the educational progress of the student and to determine if continued ISS is appropriate. If the principal or other appropriate administrator determines that continued ISS is appropriate, the campus administrator shall document the determination.

The total number of days of ISS may not exceed twenty-five (25) instructional days for the year unless there are extenuating circumstances for which an extension has been granted by an appropriate central office administrator.

Notice to Parents

Administrators will make reasonable efforts to contact parents when a student has been assigned to ISS. The student assigned to ISS will also receive a copy of the discipline notice to be given to his/her parents.

Conference (Due Process)

A student who is assigned ISS will be given an informal conference with the principal or appropriate administrator advising the student of the conduct with which the student is charged and giving the student the opportunity to explain his or her version of the incident.

Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

Prohibitions

A student assigned to ISS is prohibited from attending or participating in school-sponsored or school-related activities on or off school property except by special permission for educational-type events only (i.e. PSAT/SAT/ACT testing and College Night). Violation of one of these prohibitions may result in the student being arrested for or charged with trespassing. **The student will be allowed to attend and/or participate in school-sponsored or school-related activities, including practices for activities, on the day following the last day of the assignment.** If the student receives additional assignments while serving an ISS placement, this prohibition is extended until the day following the completion of all consecutive assignments. Additional penalties may be imposed by sponsors of extracurricular groups/organizations in accordance with established guidelines.

Complaints

Once a disciplinary consequence is assigned, the student is expected to serve the consequence to avoid additional penalties. While there is no disciplinary appeal for in-school suspension, parental complaints regarding issues that were ancillary to the consequence should be addressed informally with the teacher, appropriate assistant principal, or campus principal, as appropriate. For example, a complaint might allege that proper procedures were not followed. If these conferences are not satisfactory, parents may follow the formal complaint process in accordance with Board Policy FNG (LOCAL). This process may not be used to overturn a disciplinary assignment.

(See "Complaints" on page ix.)

Continuation of Placement

If a student who is assigned to ISS withdraws and enrolls in another school district before the expiration of an ISS assignment, the District will forward a copy of the disciplinary notice along with other student records. The District in which the student enrolls may continue the assignment or may allow the student to attend regular classes without completing the days assigned. If a student withdraws from the District after being assigned to ISS and returns within the same school year, the student will be required to serve the remainder of his/her ISS assignment if the assignment was not completed in another district.

Transfers

Katy ISD will require a student enrolling in the District to complete an ISS assignment ordered by the previous school district upon receipt of the written notice.

Out-of-School Suspension

State law allows a student (elementary grades third through fifth grade or secondary) to be assigned out-of-school suspension for up to three (3) school days, with no limit on the number of times a student may be suspended in a semester or school year. **Students who are homeless or are below grade three may not**

be assigned out-of-school suspension unless the student engages in

1. **conduct pertaining to weapons under Section 46.02 or 46.05, Penal Code,**
2. **conduct that threatens the immediate health and safety of other students in the classroom;**
3. **Documented conduct that results in repeated or significant disruption to the classroom**
4. **Selling, giving, or delivering to another person or possessing, using or being under the influence of marijuana, a controlled substance, dangerous drug or alcohol (as detailed in *Texas Education Code 37.005*).**

In addition to the general guidelines considered when determining whether suspension is an appropriate disciplinary sanction, the administrator, will also consider the Six Factors. The administrator will only consider the student's discipline history when determining the length of placement. The student's absence, if assigned out-of-school suspension, shall be considered to be an excused absence. The student shall be responsible for all assignments missed during the period of suspension. If the student satisfactorily completes assignments for the period of the out-of-school suspension within a reasonable time determined by the District, no grade penalty will be imposed. It is the responsibility of the parent to provide adequate supervision of the student during the period of out-of-school suspension.

Length of Removal

The duration of the student's out-of-school suspension, which cannot exceed three (3) school days, will be determined by the principal or other appropriate administrator.

Notice to Parents

Every effort will be made to notify the parent prior to suspending the student from school. Parents will be provided with written notification of student suspensions. The notice will specify the nature of the offense, the length of the out-of-school suspension, due process rights, and other sanctions.

Conference (Due Process)

A student who is assigned an out-of-school suspension will be given an informal conference with the principal or appropriate administrator advising the student of the conduct with which the student is charged and giving the student the opportunity to explain his or her version of the incident.

Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

Prohibitions

A student who is assigned an out-of-school suspension is prohibited from being on Katy ISD property or from attending or participating in school-sponsored or school-related activities on or off school property except by special permission for educational-type events only (i.e. PSAT/SAT/ACT testing and College Night). Violation of one of these prohibitions may result in the student being arrested for or charged with trespassing. **The student will be allowed to return to the campus and/or to attend and/or participate in school-sponsored or school-related activities, including practice, on the day following the last day of the out-of-school suspension.** Additional penalties may be imposed by sponsors of extracurricular groups/organizations in accordance with established guidelines.

Complaints

Once a disciplinary consequence is assigned, the student is expected to serve the consequence to avoid additional penalties. While there is no disciplinary appeal for an out-of-school suspension, on receiving a written request from the student's parent or person standing in parental relation to the student, the campus administrator may at the administrator's sole discretion reassign a student placed in out-of-school suspension to an in-school suspension if the student's parent or guardian demonstrates through supporting information and documentation that the parent or guardian is unable to provide suitable supervision for the student during school hours during the period of the suspension. **The alternative placement provided by this section may be used only in extenuating circumstances and may not be used as a routine replacement for out-of-school suspension**. The school district shall maintain documentation of each reassignment under this subsection, including the parent's or guardian's request, the reason for the unavailability, and the supporting information and documentation.

Parental complaints regarding issues that were ancillary to the consequence should be addressed informally with the teacher, assistant principal, or campus principal, as appropriate. For example, a complaint might allege that proper procedures were not followed. If these conferences are not satisfactory, parents may follow the formal complaint process in accordance with Board Policy FNG (LOCAL). This process may not be used to overturn a disciplinary assignment.

(See "Complaints" on page ix.)

Continuation of Placement

If a student who is assigned an out-of-school suspension withdraws and enrolls in another school district before the expiration of the period of suspension, the District is required to forward a copy of the suspension notice along with other student records. The District in which the student enrolls may continue the out-of-school suspension or may allow the student to attend regular classes without completing the period of suspension. If a secondary student withdraws from the District after being assigned a suspension and returns within the same school year, the student will be required to serve the remainder of his/her out-of-school suspension if the suspension was not completed in another district.

Transfers

Katy ISD will require a student enrolling in the District to complete an out-of-school suspension ordered by the previous school district upon receipt of the written notice.

Disciplinary Alternative Education Program (DAEP)

Katy ISD shall provide a disciplinary alternative education program (DAEP) that:

1. Is provided in a setting other than a student's regular classroom;
2. Is located on or off a regular school campus;
3. Provides education for the students who are assigned to the DAEP to be separated from students who are not assigned to the program;
4. Focuses on English language arts, mathematics, science, social studies, and self-discipline;
5. Provides for students' educational and behavioral needs;
6. Provides supervision and counseling;
7. Requires each teacher to meet all certification requirements; and
8. Provides a minimum of at least seven (7) hours of instructional time per day.

In addition to the general guidelines considered when determining whether DAEP is an appropriate disciplinary sanction, the administrator will also consider self-defense (as defined at "Self-Defense"), the intent or lack of intent at the time the student engaged in the conduct, if the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct and the student's discipline history, if the student has a status in the conservatorship of the Department of Family and Protective Services or if the student is considered homeless.

The Opportunity Awareness Center (OAC) serves as the District's off-campus DAEP site for elementary and secondary students. Elementary students will be separated in a DAEP from students secondary students.

A secondary student assigned to a disciplinary alternative education program for an eligible non-violent offense may, at the District's discretion and with written parent/guardian permission, serve the DAEP placement in a District-approved virtual DAEP setting.

Students may also be placed in an on-campus DAEP on their home campus in consultation with the District-Level Discipline Committee. **A student who is younger than six years of age may not be removed from class and placed in a DAEP.**

Academically, the mission of a DAEP shall be to enable students to perform at grade level. However, **Katy ISD is not required to provide a course necessary to fulfill a student's high school graduation requirements other than the core areas specified above in item #4 while placed in the off-campus DAEP setting**. The District is required to offer a student placed in a DAEP an opportunity to complete coursework necessary to stay on track for graduation before the beginning of the next school year. Students in grades 8-12 assigned to the OAC at any point during the school year are eligible to attend the summer academic program offered at the OAC free of charge to earn or regain credit. Students are permitted to complete any foundation curriculum course in which the student was enrolled at the time of removal to the OAC before the beginning of the next school year. Upon approval, courses may be completed through correspondence courses, distance learning opportunities, or summer school, at the expense of the District.

If the DAEP is at capacity at the time a placement is considered, in accordance with Texas Education Code 37.009, the student shall be placed in in-school suspension and, if before the expiration of the period of the placement, transferred to the program for the remainder of the period. Additionally, if the DAEP is at capacity at the time a placement is decided for a student who engaged in violent behavior, a student placed at the DAEP for a drug or alcohol-related offense may be placed in in-school suspension at the home campus to make a position available in the DAEP for the student who engaged in the violent conduct.

Permissive Placement

Secondary students or fourth and fifth grade elementary students who engage in serious or persistent misbehavior at the home campus **may be recommended** for a permissive placement at the OAC. Campuses may request a permissive placement committee to consider a DAEP placement for a student who continues to commit persistent Level II and Level III offenses, despite campus interventions. Additionally, campus administrators may request a committee to consider a permissive placement for a student who commits a serious offense if the continued presence of the student in the regular classroom will be detrimental to the educational process or threatens the safety of the other students or teacher(s).

The District-Level Discipline Committee, reviews all permissive requests from campus administrators. The committee consists of the District Discipline Administrator and the appropriate Assistant Superintendents for School Leadership and Support in consultation with the campus principal. The District Section 504 Coordinator and/or a representative from the Special Education Department will be included if the student is identified as a student with a disability.

The District-Level Discipline Committee may determine whether a secondary student's offense is eligible for the virtual DAEP setting.

Campus administrators **may recommend** placing a student in a DAEP, after the District-Level Discipline Committee approves placement, if the student:

- engages in bullying that encourages a student to die by suicide; incites violence against a student through group bullying; or releases or threatens to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent as provided in T*exas Education Code 37.008*.
- violates a Stay Away Agreement.
- engages in multiple fights or assaults on campus.
- engages in a significant health or safety hazard.
- possesses a knife that is not a mandatory removable offense.
- toys or items that are look-alike weapons.
- violates the District's safety and security expectations.
- is required to register as a sex offender (under Chapter 62, *Code of Criminal Procedures*) and who **is not under** any form of court supervision, as specified in *TEC 37.305*. The District may not place the student in the regular classroom if the Board's designee determines that the student's presence in the regular classroom:
    1. Threatens the safety of other students or teachers;
    2. Will be detrimental to the educational process; or
    3. Is not in the best interests of the district's students.
- engages in **conduct occurring off campus and while the student is not in attendance at a school-sponsored or school-related activity if:**

a. The superintendent or the superintendent's designee has a reasonable belief that the student has engaged in conduct defined as a felony offense other than aggravated robbery under Section 29.03, *Penal Code,* or those offenses defined in Title 5, *Penal Code*; and
b. The continued presence of the student in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

- engages in conduct that contains the elements of the offense of disruptive activities under TEC Section 37.12l,
- engages in elements of the offense of disruption of classes under Section 37.124 (unless at the time the person engaged in the conduct the person was younger than 12 years of age) or possesses or uses an e-cigarette, as defined by Section 161.081, Health and Safety Code, except that if a student who possesses or uses an e-cigarette is not placed in a disciplinary alternative education program for the first-time offense under Section 37.008.

In determining whether a student may be removed from class for engaging in disruption of classes under Section 37.124, a student may only be removed for conduct described at Section 37.124(c)(1)(A) if it is determined the conduct is intentional and repeated.

In determining whether there is a reasonable belief that a student has engaged in conduct defined as a felony offense by the *Penal Code*, the superintendent or the superintendent's designee may consider all available information including the information furnished under Article 15.27, *Code of Criminal Procedures*. The length of stay for this offense will be determined on an individual basis.

Students will not be considered for a permissive placement for the offenses of truancy and tardies.

Mandatory Placement

Secondary students committing offenses for which mandatory removal to a disciplinary alternative education program (DAEP) is required will be placed at the OAC. A secondary student assigned to a disciplinary alternative education program for an eligible non-violent offense may, at the District's discretion and with written parent/guardian permission, serve the DAEP placement in a District-approved virtual DAEP setting.

Elementary students in fourth or fifth grade will be placed at the OAC. Elementary students below fourth grade will be placed in an on-campus DAEP.

A student **shall be removed** from class and placed in a DAEP if the student:

1. Engages in conduct involving a public school that contains the elements of the offense of false alarm or report under Section 42.06, *Penal Code*, or terroristic threat under Section 22.07, *Penal Code*; or
2. Commits the following on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
   a. Engages in conduct punishable as a felony (if not specified as a mandatory expellable offense at Level V);
   b. Engages in conduct that contains the elements of the offense of assault under Section 22.01(a)(1), *Penal Code*;
   c. Sells, gives, or delivers to another person or possesses, uses, or is under the influence of:
      1) A controlled substance, as defined by Chapter 481, *Health and Safety Code*, including "synthetic" or "look-alike drugs," or by *21 USC Section 801* et seq., excluding marijuana, as defined by Section 481.002, Health and Safety Code, or tetrahydrocannabinol, as defined by rule adopted under Section 481.003 of that code (if not specified as a mandatory expellable offense at Level V); or
      2) A dangerous drug, as defined by Chapter 483, *Health and Safety Code* (if not specified as a mandatory expellable offense at Level V);
   c-1. Possesses, uses, or is under the influence of, or sells, gives, or delivers to another person marijuana, including "synthetic" or "look-alike drugs," as defined by Section 481.002, Health and Safety Code, or tetrahydrocannabinol, as defined by rule adopted under Section 481.003 of that code;
   c-2. Sells, gives, or delivers to another person an e-cigarette, as defined by Section 161.081, Health and Safety Code.
   d. Sells, gives, or delivers to another person an alcoholic beverage, as defined by Section 1.04, *Alcoholic Beverage Code*, commits a serious act or offense while under the influence of alcohol, or possesses, uses, or is under the influence of an alcoholic beverage;
   e. Engages in conduct that contains the elements of an offense relating to an abusable volatile chemical under section 485.031 through 485.034, *Health and Safety Code*; or
   f. Engages in conduct that contains the elements of the offense of public lewdness under Section 21.07, *Penal Code*, or indecent exposure under Section 21.08, *Penal Code*.
   g. Engages in conduct that contains the elements of the offense of harassment under Section 42.07(a)(1), (2), (3), or (7), *Penal Code,* against an employee of the school district.

In lieu of placement in a DAEP, the District may expel a student for conduct listed in items 1, 2(c), 2(d), or 2(e) above.

A student **shall be removed** from class and placed in a DAEP if the student engages in conduct on or off school property against any school employee or volunteer that contains the elements of the offense of retaliation under Section 36.06, *Penal Code*, or harassment under Section 42.07, *Penal Code.*

A student in possession of any device, not included as an expellable offense by statute, that is designed to propel a projectile either by a spring-type mechanism, air, or gas **shall also be removed from class and placed** in a DAEP according to local policy. This includes, but is not limited to, items such as BB-guns, pellet guns, slingshots, etc. The length of placement shall be

extended for projectile devices that are brandished as or look like a firearm.

A student **shall be removed** from class and placed in a DAEP based on conduct occurring off campus and while the student is not in attendance at a school sponsored or school-related activity if:

1. The student received deferred prosecution, or a court or jury finds that the student has engaged in delinquent conduct, or the superintendent or designee has reasonable belief under Section 53.03, Family Code, for conduct defined as any of the following offenses under Penal Code:
    a. a felony offense under Title 5 (see page 21 for Title 5 offenses),
    b. The offense of deadly conduct under Section 22.05,
    c. the felony offense of aggravated robbery under Section 29.03,
    d. the offense of disorderly conduct involving a firearm under Section 42.01(a)(7) or (8)

the offense of unlawfully carrying weapons under Section 46.02, except for an offense punishable as a Class C misdemeanor under that section. A student **shall be removed from class and placed** in a DAEP, according to local policy, if a student takes more than the recommended dosage of his/her own medication or any other substance (regardless of whether it is a nonprescription medicine, nonregulated synthetic substance, etc.) and engages in the elements of public intoxication or a similar charge.

Katy ISD administrators **shall recommend** placing a student in a DAEP who is found to be:

1. Involved in gang activity, including participating as a member or pledge, or soliciting another person to become a pledge or member of a gang.
2. Involved in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, or secret society.

A student who is required to register as a sex offender (under Chapter 62, Code of Criminal Procedures) and who **is under** any form of court supervision, including probation, community supervision, or parole, **shall be removed** from the regular classroom and placed in a DAEP as specified in *TEC 37.304*.

Katy ISD administrators **will recommend**, at a minimum, placing a student in the DAEP (in lieu of a permissive expulsion) who engaged in conduct that contains the elements of any of the offenses listed in 2(a), 2(c), or 2(f), as specified in the expellable offenses at Level V, if the offense is against another student, without regard to whether the conduct occurs on or off of school property or while attending a school-sponsored or school-related activity on or off of school property.

Katy ISD administrators **will recommend**, at a minimum, placing a student in the DAEP (in lieu of a permissive expulsion) who has engaged in conduct described in items 1, 2, and 3, as specified at the beginning of the section on Expulsion [37.007(a)], if the student engages in that conduct on the school property of another district in this state or while attending a school-sponsored or school-related activity of a school in another district in this state.

Katy ISD administrators **will recommend**, at a minimum, placing a student in the DAEP (in lieu of a permissive expulsion) who has engaged in conduct that contains the elements of the offense of breach of computer security under Section 33.02, Penal Code, involving access to a computer, computer network, or computer system owned by or operated on behalf of the District.

Katy ISD administrators **will recommend**, at minimum, placing a student in a DAEP if the student engages in conduct that contains the elements of the offense of assault against any employee or volunteer.

Emergency Placement

The principal or principal's designee may order the immediate placement of a student in an off-campus DAEP if the principal or principal's designee reasonably believes the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with a teacher's ability to communicate effectively with the students in a class, with the ability of the student's classmates to learn or with the operation of the school or a school-sponsored activity. *Education Code 37.019*

(See "Emergency Placement/Expulsion" on page 31.)

Information Related to Permissive and/or Mandatory DAEP Placements

Secondary Virtual DAEP Option for Eligible Non-Violent Offenses

A secondary student assigned to a disciplinary alternative education program for an eligible non-violent offense may, at the District's discretion and with written parent/guardian permission, serve the DAEP placement in a District-approved virtual DAEP setting.

Virtual DAEP is not available for conduct involving violence, a threat of violence, assault, weapons, a serious safety risk, retaliation, terroristic threat, Title 5 felony conduct, or any conduct for which the District-Level Discipline Committee determines that in-person placement is necessary.

A student participating in virtual DAEP remains assigned to a DAEP and is subject to all DAEP rules, attendance requirements, academic requirements, technology rules, behavioral expectations, and campus/District restrictions. Failure to attend, participate, comply with virtual expectations, or maintain appropriate conduct may result in reassignment to the in-person DAEP for the remainder of the placement and/or other disciplinary action.

Parent or Guardian Choice

Parents and Guardians must provide consent through the District's approved process before a student may participate in the virtual DAEP setting. If the parent/guardian declines, revokes, or does not provide written permission by the District's stated deadline, the student will report to the in-person DAEP.

or a student receiving services under IDEA or Section 504, the appropriate ARD or Section 504 committee will consider whether the student can receive required services, supports, accommodations, behavioral interventions and access to instruction to ensure a Free and Appropriate Public Education

(FAPE) in the virtual DAEP setting before the student participates virtually. Parent permission for virtual DAEP does not waive rights under IDEA, Section 504, or applicable law.

Length of Removal

Secondary Students

The recommended length of removal for secondary students that engage in conduct that constitutes a permissive or mandatory removal to a DAEP will be for a minimum of 30 school days. A student's placement may extend if the ending date of the

placement would occur during assessment windows or within the last two weeks of the semester.

When considering the Six Factors prior to a DAEP placement, administrators shall recommend a three day in-school suspension (in lieu of ten days) for students who are found to engage in offenses related to e-cigarettes if their discipline history shows no previous e-cigarette infractions for the school year. Students will be provided a behavior contract and interventions related to e-cigarette possession and use during their in-school suspension Vaping devices that contain THC will be recommended for a length of 30 days.

Non-violent offenses that will result in a 30-day recommendation include:

- Sells, gives, or delivers to another person or possesses, uses, or is under the influence of marijuana or THC, a controlled substance, dangerous drug, synthetic or look-alike drug, subsequent e-cigarette offenses, or alcohol,
- Conduct that contains the elements of an offense relating to an abusable volatile chemical,
- Conduct that contains the elements of the offense of public lewdness or indecent exposure,
- Conduct that contains the elements of public intoxication,
- Possession of a device designed to propel a projectile,
- Conduct that contains the elements of the offense of breach of computer security,
- Permissive placements, including serious or persistent misconduct, approved by a central office committee.

A secondary student assigned to a disciplinary alternative education program for an eligible non-violent offense may, at the District's discretion and with written parent/guardian permission, serve the DAEP placement in a District-approved virtual DAEP setting. For a student receiving services under IDEA or Section 504, the appropriate ARD or Section 504 committee will consider whether the student can receive required services, supports, accommodations, behavioral interventions and access to instruction in the virtual DAEP setting before the student participates virtually. Parent permission for virtual DAEP does not waive rights under IDEA, Section 504, or applicable law.

Violent offenses that will result in a 45-day recommendation include:

- Conduct involving a public school that contains the elements of the offense of false alarm or report or terroristic threat
- Conduct punishable as a felony,
- Conduct that contains the elements of the offense of assault under Section 22.01(a)(1), Penal Code,
- Conduct that contains the elements of the offense of harassment against an employee,
- Conduct on or off school property that contains the elements of the offense of retaliation,
- Conduct defined as a felony offense in Title 5 or aggravated robbery (off-campus),
- Gang-related or fraternity, sorority, secret society or conduct,
- Expellable offenses occurring on another district's property in Texas,
- Assault with bodily injury of an employee or volunteer or deadly conduct,
- Conduct that contains the elements of the offense of assault against any employee or volunteer,
- Possession of a device designed to propel a projectile if the projectile looks like or is brandished as a firearm,
- Registered sex offenders under court supervision, and
- Permissive placements, including serious or persistent misconduct, approved by the District-Level Discipline Committee.

If the assignment is made under *TEC 37.304, 37.305,* or *37.0081* applicable provisions regarding the length of placement under those statutes will be used. Students that engage in a second mandatory offense within the same school year shall be placed for a minimum of 30 school days and returned to the home campus on the release date established by the OAC. A second mandatory offense within the current and previous school year may result in a placement to the DAEP for a minimum of 30 school days with the approval of the District-Level Discipline Committee.

A student who is required to register as a sex offender under Chapter 62 of the *Code of Criminal Procedure* and who is placed at the OAC may be placed for a longer period of time as allowed by *TEC 37.304* and *3*7.305. Students assigned under TEC 37.0081 may also be placed for a longer period of time than listed above.

Students who commit an offense which requires a mandatory removal to a DAEP while already assigned to the OAC will have their assignment extended by a minimum of 30 school days and/or may be permissively expelled to the JJAEP. Students who engage in serious or persistent misconduct while assigned to the OAC may have their assignment at the OAC extended for up to 30 school days or be expelled to a juvenile justice alternative education program (JJAEP). Parents will be notified in writing of the additional misconduct and will be informed of the appropriate due process rights based on the disciplinary consequence assessed.

Elementary Students

A student who is younger than six (6) years of age may not be placed in a DAEP. Elementary students shall be separated from secondary students who are placed in a DAEP. With written approval of the District-Level Discipline Committee, an administrator may recommend a period of placement that is inconsistent with these guidelines. Notice of the inconsistency must be provided in the written notice to the parent.

Elementary students commit mandatory or permissive offenses shall be placed at the Opportunity Awareness Center or at the home campus in a DAEP setting with the approval of the District-Level Discipline Committee for elementary which includes the District Discipline Administrator and the Assistant Superintendents for Elementary School Leadership and Support. Elementary students placed at the Opportunity Awareness Center will be separated from secondary students. The length of placement may range from five (5) days up to a calendar year as determined by the seriousness of the offense, consideration of the Six Factors, and the review of the District-Level Discipline Committee.

Successful Completion of Placement

DAEP placements will be considered successful based on the established criteria in the OAC orientation materials.

Extended Placement for Serious Infractions

The District may remove a student for up to one calendar year on a case-by-case basis depending upon the severity of the offense. Parents will be notified of placement lengths that fall outside of the general guidelines established.

Transition Plan

Parents and the home campus administrator will be notified of the student's return date in order to ensure a smooth transition back to the regular classroom. A personalized transition plan will be developed within five instructional days upon the student's return to the home campus.

Placements Extending Beyond the School Year

Before a student may be placed in a disciplinary alternative education program for a period that extends beyond the end of the school year, the Board or its designee must make one of the following determinations:

1. The student's presence in the regular classroom or at the student's regular campus poses a danger of physical harm to the student or another individual.
2. The student has engaged in serious misbehavior that violates the District's Student Code of Conduct.

Notice to Parents

Parents will be provided with written notification of student placements in the DAEP. The notice will specify the nature of the offense, the length of the assignment, due process rights, and other sanctions. Noncustodial parents may request in writing that they be provided, for the remainder of the school year, a copy of any written notice usually provided to a parent related to misconduct that may involve placement in a disciplinary alternative education program (DAEP) or expulsion to a JJAEP.

Information for the parent or person standing in parental relation to the student regarding the process for requesting a full individual and initial evaluation of the student for the purposes of special education services shall be sent to the student and the student's parent.

Conference

Not later than the third class day after the day on which a student is removed from class, the principal or other appropriate administrator shall schedule a conference among the principal or other appropriate administrator, a parent or guardian of the student and the student (unless the parent chooses to represent the student). The conference may be held over the phone with the designated individuals present with parent permission. At the conference, the student is entitled to written or oral notice of the reasons for the removal, an explanation of the basis for the removal, and an opportunity to respond to the reason for the removal. The student may not be returned to class pending the conference. Following the conference, and whether or not each requested person is in attendance after valid attempts to require the person's attendance, the campus administrator shall order the placement of the student. Before ordering the removal to a disciplinary alternative education program, the administrator must consider whether the student acted in self-defense, the intent or lack of intent at the time the student engaged in the conduct, the student's disciplinary history, whether the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, if the student has a status in the conservatorship of the Department of Family and Protective Services or if the student is considered homeless, regardless of whether the decision of the administrator concerns a mandatory or discretionary action. Students assigned to the off-campus DAEP will be suspended for three (3) school days prior to reporting to the DAEP to allow time for the conference, an intake conference at the OAC, and for transportation to be arranged. Parents, who wish to do so, may transport their student to a DAEP on the first day of removal if there is adequate time to schedule the intake conference.

If the principal or other appropriate administrator orders a DAEP placement that extends beyond 60 days or the end of the next grading period, whichever is earlier, parents are entitled to notice of and opportunity to participate in a campus-level hearing (see "Appeals"). Until the hearing can be held and transportation can be arranged, a principal or other appropriate administrator may:

- Suspend the student for three (3) days.
- Begin the student's DAEP assignment at the OAC [including within the three (3) day suspension if the parent agree to transport the student].
- Place the student in an on-campus DAEP pending the campus-level hearing. (Students may receive credit for no more than three days served on an on-campus DAEP toward their placement, absent any extenuating circumstances.)

Complaints

Once a disciplinary consequence is assigned, the student is expected to serve the consequence to avoid additional penalties. Parental complaints regarding issues that were ancillary to the consequence should be addressed informally with the teacher, assistant principal, or campus principal, as appropriate. For example, a complaint might allege that proper procedures were not followed. If these conferences are not satisfactory, parents may follow the formal complaint process in accordance with Board Policy FNG (LOCAL). This process may not be used to overturn a disciplinary assignment.

(See "Complaints" on page ix.)

Appeals

Assignments to a DAEP that do not extend beyond 45 days or the end of the next grading period, whichever is earlier, may not be appealed under the discipline process. Therefore, placements for 30 days or less are not eligible for appeal. but parents or guardians may request an informal review by the campus principal. (See "Complaints" above.)

If placement in a DAEP extends beyond 45 days or the end of the next grading period, whichever is earlier, the student and/or the student's parent or guardian will be given notice and the opportunity to participate in a proceeding before the building principal or an impartial hearing officer. The parent must notify the principal in writing within three (3) school days of receipt of the disciplinary notice if a hearing is to be requested. If the student is to be represented at the hearing by an attorney, the principal must be notified in advance of the hearing in order to obtain equal representation. Failure to notify the principal in advance will result in the need to postpone the hearing. If the District is unable to secure equal representation in a timely manner, the student may receive credit for days served in an on-campus DAEP toward their placement.

In order to appeal the campus-level hearing decision, a written request for an appeal must be submitted to the District Discipline Administrator, as detailed within the disciplinary notification, within three (3) school days of the notice of the campus-level hearing officer's decision or the right to appeal is waived. **The student will be placed in the DAEP during the appeal process.** At the secondary level, this placement will be at the OAC.

The District Discipline Administrator will contact the parent within five (5) school days of receipt of the written request for appeal to schedule an informal District-level committee to hear

the appeal. The proceeding will be recorded to provide an accurate record of the proceedings and the parents will be notified in writing of the decision as promptly as possible. The Board has designated the impartial District-level committee as the designee for appeals; therefore the decision of the District-level committee is final. However, parents/students may still exercise their right to avail themselves of the complaint process outlined in Board policy FNG (LOCAL). A disciplinary consequence cannot be overturned as a result of the complaint process. (See "Complaints" on page ix.)

Appeal Process for Students Required to Register as Sex Offenders

Students who are placed in the DAEP, as a result of being required to register as a sex offender under Chapter 62 of the Code of Criminal Procedure, are placed for at least one semester. A student or the student's parent or guardian may appeal the decision to place the student in the DAEP by requesting a conference among the Board's designee, the student's parent or guardian, and the student. The conference is limited to the factual question of whether the student is required to register as a sex offender under Chapter 62 of the Code of Criminal Procedure. If the Board's designee determines at the conclusion of the conference that the student is required to register as a sex offender under Chapter 62 of the Code of Criminal Procedure, the student shall be placed in the DAEP. The decision of the Board's designee is final and may not be appealed.

Placement Reviews and Assessments for Long-Term Assignments

A student placed in a DAEP shall be provided a review of the student's status, including a review of the student's academic status, by the Board's designee at intervals not to exceed 120 days. In the case of a high school student, the Board's designee, with the student's parent or guardian, shall review the student's progress towards meeting high school graduation requirements and shall establish a specific graduation plan for the student. (The District is not required to provide courses other than those specified in statute while the student is attending a DAEP.) At the review, the student or the student's parent or guardian must be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent. The teacher must not be coerced to consent.

A student who is required to register as a sex offender under Chapter 62 of the *Code of Criminal Procedure* and who is placed at the OAC is entitled to a review at the end of the first semester of the student's placement, and if it is determined the student must remain in the DAEP, the student's placement will be reviewed prior to the beginning of each school year. A committee, as specified under *TEC 37.306*, will be established to conduct any reviews regarding the student's placement.

A student placed in a DAEP for 90 school days or longer must be administered an assessment instrument designed, at minimum, to assess a student's basic skills in reading and mathematics upon placement and upon departure to review the student's academic growth during the placement.

Placement Reviews under Article 15.27(g)

When the Superintendent or the Superintendent's designee receives notice under Article 15.27(g), *Code of Criminal Procedure*, the office of the prosecuting attorney or the office or officer designated by the juvenile court notifies the District that prosecution of the student's case was refused for lack of prosecutorial merit or insufficient evidence; or the court or jury found the student not guilty or made a finding that the student did not engage in delinquent conduct or conduct in need of supervision and the case is dismissed with prejudice; the Superintendent or designee shall review the student's placement in the DAEP. The student may not be returned to the regular classroom pending the review. The Superintendent or designee shall schedule a review of the student's placement with the student's parent or guardian not later than the third class day after the Superintendent or designee receives notice from the office or official designated by the court. After reviewing the notice and receiving information from the student's parent or guardian, the Superintendent or designee may continue the student's placement in the DAEP if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent or guardian may -appeal the Superintendent's decision described above to the Board of Trustees. The student may not be returned to the regular classroom pending the appeal. The Board shall, at the next scheduled Board meeting, review the notice provided under Article 15.27(g) of the *Code of Criminal Procedure*, and receive information from the student, the student's parent or guardian, and the Superintendent or designee and confirm or reverse the decision described above. If the Board confirms the decision of the Superintendent or designee, the Board shall inform the student and the student's parent or guardian of the right to appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending an appeal to the Commissioner. This appeal process does not apply to placement to the DAEP made in accordance with *Texas Education Code 37.006(a)*.

Other Sanctions/Prohibitions

A student removed to either a virtual DAEP setting or an on-campus or off-campus DAEP is prohibited from being on Katy ISD property (unless approved) or from attending or participating in school-sponsored or school-related activities on or off school property except by special permission from the home campus principal. Violation of one of these prohibitions may result in the student being arrested for or charged with trespassing. The student will be allowed to return to the home campus and/or to attend and/or participate in school-sponsored or school-related activities, including practice or participation in extracurricular activities, **on the day following the last day of the DAEP placement.** Additional penalties may be imposed by sponsors of extracurricular groups/organizations in accordance with established guidelines.

Secondary students assigned to the OAC in which the period of placement extends into the next school year must have the approval of the appropriate principal(s) and the District-Level Discipline Committee (including extracurricular sponsors, if applicable) in order to attend summer activities on the home campus or the summer academic term in Katy ISD. Students may choose to attend the summer academic term at the OAC free of charge or, if approved, may pay to attend the regular summer academic term.

Senior students who complete their full assignment at the OAC prior to or on the day of graduation and who meet all requirements for graduation may walk at the commencement ceremony and

receive a diploma from the District. Senior students who do not walk at graduation will receive their diploma from the District at a later date. OAC assignments for senior students end when graduation requirements are met even though the full assignment has not been served.

Transportation

Transportation is the responsibility of the parent for students assigned to a DAEP.

Order of Removal

An appropriate campus administrator shall deliver to the student and the student's parents or guardians a copy of a written order placing the student in a DAEP. If an administrator removes a student to a DAEP for misconduct for which the penalty is mandatory removal and the term of the removal extends beyond 60 days or the end of the next grading period, whichever is earlier, **no later than the second business day after the date of a final appeal hearing is held** by the Board or its designee, the Board or designee shall deliver a copy of the order placing the student in a DAEP to the authorized officer of the juvenile court in which the student resides.

Notice to Staff

The law requires the District to notify each educator who has responsibility for, or is under the direction and supervision of an educator who has responsibility for, the instruction of a student who has engaged in an offense requiring placement in a DAEP of the student's misconduct. Each educator shall keep the information confidential from any person not entitled to the information.

Reporting

In the manner required by the Texas Commissioner of Education, the District shall annually report for each placement in a DAEP:

1. Information identifying the student, including the student's race, sex, and date of birth, that will enable the agency to compare placement data with information collected through other reports;
2. Information indicating whether the placement was based on:
   a. Conduct violating the student code of conduct;
   b. Conduct for which a student may be removed from class under Teacher Removal provisions;
   c. Conduct for which placement in a DAEP is required;
   d. Conduct occurring while a student was enrolled in another school district and for which placement in a DAEP is permitted.
3. The number of full or partial days the student was assigned to the program and the number of days the student attended the program.
4. The number of placements that were inconsistent with the *Discipline Management Plan and Student Code of Conduct*.

Education Code 37.020

In addition, the District is required to forward a copy of the order of removal for students placed in a DAEP under Section 37.006 to the authorized officer of the juvenile court in the county in which the student resides.

Continuation of Placement

If a student placed in a DAEP enrolls in another school district before the expiration of the period of placement, the District is required to forward a copy of the placement order along with other student records. The District in which the student enrolls may continue the DAEP placement under the terms of the order or may allow the student to attend regular classes without completing the period of placement. If a student withdraws from the District after being assigned to a DAEP and returns within the same school year or in the school year in which the placement ends, the student will be required to serve the remainder of his/her time in the appropriate DAEP if the placement was not completed in another district's DAEP.

Transfers

Katy ISD will require a student coming from a DAEP in another school district, an open-enrollment charter school, or a private school to complete his/her DAEP assignment in Katy ISD as specified upon receipt of the written order. The length of the placement will be assessed to ensure that it is consistent with the lengths of placements specified in Katy ISD's *Discipline Management Plan and Student Code of Conduct,* except that a student may not be placed for a period longer than originally assigned by the previous district. The District is required to provide information regarding a transferring student's conduct resulting in a DAEP placement to staff members as noted previously at "Notice to Staff."

If a student enrolling in the District is under the age of 18 years and is establishing a residence separate and apart from the person's parent/guardian, the District is not required to admit the student if the student:

1. Has engaged in conduct or misbehavior within the preceding year that has resulted in removal to a DAEP or expulsion;
2. Has engaged in delinquent conduct or conduct in need of supervision and is on probation or other conditional release for that conduct; or
3. Has been convicted of a criminal offense and is on probation or other conditional release.

Education Code, 25.001(d)

Expulsion

A student must be expelled for any Level V offense requiring expulsion in compliance with Chapter 37 of the *Texas Education Code*. As required by *Texas Education Code 37.011*, the Katy ISD Board of Trustees has entered into agreements with the Harris County and Fort Bend County Juvenile Justice Alternative Education Programs (JJAEP) to provide educational services to secondary students expelled from the District for mandatory and permissive reasons. In addition to the general guidelines considered when determining whether JJAEP is an appropriate disciplinary sanction, the administrator will also consider self-defense (as defined at "Self Defense"), the intent or lack of intent at the time the student engaged in the conduct, discipline history, if the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct if the student has a status in the conservatorship of the Department of Family and Protective Services or if the student is considered homeless

The JJAEP is required to provide a curriculum that focuses on English language arts, mathematics, science, social studies, and self-discipline. The District is required to accept course credit earned by the student in the JJAEP as credit earned in the District. In the case of a high school student, a review will be conducted on the student's progress towards meeting high school graduation requirements and shall establish a specific graduation plan for the student. The program is not required to provide a course

necessary to fulfill a student's high school graduation requirements other than a course as specified above. *TEC 37.011(d)*

Mandatory Placements

A student **shall be expelled** from school if the student on or off school property:

1. Engages in conduct that contain the elements of the offense of unlawfully carrying weapons under Section 46.02, Penal Code, or elements of an offense relating to prohibited weapons under Section 46.05, Penal Code.
2. Engages in conduct that contains the elements of the offense of:
   a. Aggravated assault under 22.02, *Penal Code*, sexual assault under 22.011, *Penal Code*, or aggravated sexual assault under 22.021, *Penal Code*;
   b. Arson under 28.02, *Penal Code*;
   c. Murder under 19.02, *Penal Code*, capital murder under 19.03, *Penal Code*, or criminal attempt to commit murder or capital murder under 15.01, *Penal Code*;
   d. Indecency with a child under 21.11, *Penal Code*;
   e. Kidnapping under 20.03, *Penal Code*, or aggravated kidnapping under 20.04, *Penal Code*;
   f. Burglary under Section 30.02, *Penal Code,* robbery under Section 29.02, *Penal Code*, or aggravated robbery under 29.03, *Penal Code*;
   ~~g.~~ Manslaughter under 19.04, *Penal Code*;
   h. Criminally negligent homicide under 19.05, *Penal Code*; or
   i. Continuous sexual abuse of young child or children or a is a disabled individual under Section 21.02, *Penal Code*; or
3. Engages in the following conduct, if the conduct is punishable as a felony:
   a. Sells, gives, or delivers to another person or possesses, uses, or is under the influence of:
      i. A controlled substance, as defined by Chapter 481, *Health and Safety Code*, or by 21 *USC Section 801* et seq. excluding marijuana, as defined by Section 481.002, Health and Safety Code, or tetrahydrocannabinol, as defined by rule adopted under Section 481.003 of that code; or
      ii. A dangerous drug, as defined by Chapter 483, *Health and Safety Code*;
4. Engages in conduct that contains the elements of the offense of assault under Section 22.01(a)(1), Penal Code, against a school district employee or volunteer as defined by Section 22.053 of this code; or
5. Engages in conduct that contains the elements of the offense of exhibiting, using, or threatening to exhibit or use a firearm under Section 37.125 of this code.

A student **shall be expelled** if the student engages in conduct that contains the elements of any offense listed in items #1, #2, or #3 above against any employee or volunteer in retaliation for or as a result of the person's employment or association with the school district without regard to whether the conduct occurs on or off school property or while attending a school-sponsored or school-related activity in or off school property.

A student **shall also be expelled** if the student brings a firearm, as defined by *18 USC Section 921*, to school. The student must be expelled from the student's regular campus for a period of **at least one year**, except that:

1. The superintendent or other chief administrative officer of the District **may modify** the length of the expulsion in the case of an individual student;
2. The District **shall provide** educational services to an expelled student in a DAEP if the student is younger than ten (10) years of age on the date of expulsion; and
3. The District **may provide** educational services to an expelled student who is ten (10) years of age or older in a DAEP.

Permissive Placements

A student **may be expelled** if, while on school property, while within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related event on or off school property, the student engages in conduct that contains the elements of an offense of deadly conduct under Section 22.05, *Penal Code*.

A student **may be expelled** if the student, **while placed** in disciplinary alternative education program (DAEP), engages in documented serious misbehavior while on the program campus despite documented behavioral interventions. Serious misbehavior for this purpose means:

1. Deliberate violent behavior that poses a direct threat to the health and safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, *Penal Code*; or
4. Conduct that constitutes the offense of:
   a. Public lewdness under Section 21.07, *Penal Code*.
   b. Indecent exposure under Section 21.08, *Penal Code*;
   c. Criminal mischief under Section 28.03, *Penal Code*;
   d. Personal hazing under Section 37.152, *Penal Code*; or
   e. Harassment under Section 42.07(a)(1), *Penal Code*, of a student or District employee.

A student who engages in conduct that contains the elements of the offense of criminal mischief under Section 28.03, *Penal Code*, **may be expelled** if the conduct is punishable as a felony. The student shall be referred to the -authorized officer of the juvenile court regardless of whether the student is expelled.

A student **may be expelled** for engaging in conduct described in items 1, 2, and 3, as specified in the expellable offenses at the beginning of the mandatory placements [37.007(a)], *TEC*, if the student engages in that conduct on the school property of another district in this state or while attending a school-sponsored or school-related activity of a school in another district in this state.

Expulsion for Certain Felonies

A student **may also be expelled**, regardless of when or where the offense occurred after an opportunity for a hearing in accordance with TEC 37.0081, if the student:

1. Has received deferred prosecution under Section 53.03, *Family Code*, for conduct defined as a felony offense in Title 5, *Penal Code* (see page 21 for Title 5 offenses), or the felony offense of aggravated robbery under Section 29.03, *Penal Code*;

2. Has been found by a court or jury to have engaged in delinquent conduct under Section 54.03, *Family Code*, for conduct defined as a felony offense in Title 5, *Penal Code*;
3. Is charged with engaging in conduct defined as a felony offense in Title 5, *Penal Code*, or the felony offense of aggravated robbery under Section 29.03, *Penal Code*;
4. Has been referred to a juvenile court for allegedly engaging in delinquent conduct under Section 54.03, *Family Code*, for conduct defined as a felony offense in Title 5, *Penal Code*, or the felony offense of aggravated robbery under Section 29.03, *Penal Code*;
5. Has received probation or deferred adjudication for a felony offense under Title 5, *Penal Code*, or the felony offense of aggravated robbery under Section 29.03, *Penal Code;*

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred;
2. The location at which the conduct occurred;
3. Whether the conduct occurred while the student was enrolled in the district; or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

Hearing and Required Findings

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers;
2. Will be detrimental to the educational process; or
3. Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

Length of Placement

The student is subject to the placement until:

1. The student graduates from high school;
2. The charges are dismissed or reduced to a misdemeanor offense; or
3. The student completes the term of the placement or is assigned to another program.

Placement Review

A student placed in a DAEP or JJAEP under this section is entitled to a review of his or her status, including academic status, by the CBC or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

(See "Hearing Procedures..." on page 44 for more information.)

Elementary Expulsions

A student between 6 and 10 years of age **may not be expelled**, but **must be placed** in a DAEP for an expellable offense. A student between 6 and 10 years of age who brings a firearm to school, and thereby violates the federal firearms provision, **must be expelled** but provided educational services in a DAEP [*Education Code 37.007(e)* and *(h)*]. A student younger than 6 years of age **may not be expelled or placed** in a DAEP [*Education Code 37.006(l)* and *37.007(h)*] except for firearm violations. Elementary students cannot be placed in a DAEP with students not in elementary school.

Emergency Expulsion

A principal or principal's designee is authorized to order the immediate expulsion of a student if the principal or designee reasonably believes that action is necessary to protect persons or property from imminent harm. *Education Code 37.019 (b)*

(See "Emergency Placement/Expulsion" on page 31.)

Placement and Length of Expulsions

Students who engage in conduct that constitutes a permissive or mandatory expulsion to a JJAEP will be placed until the end of the current or subsequent semester unless the assignment is made under *TEC 37.304, 37.305,* or *37.0081* in which case applicable provisions regarding the length of placement under those statutes will be used. Students may be recommended for expulsion to a DAEP with approval from the District-Level Discipline Committee.

Extended Placement for Serious Infractions

The District may remove a student for up to one calendar year or until graduation on a case-by-case basis depending upon the severity of the offense. Parents will be notified of placement lengths that fall outside of the general guidelines established.

Before a student may be placed in a juvenile justice alternative education program for a period that extends beyond the end of the school year, the administrator must make one of the following determinations:

1. The student's presence in the regular classroom or at the student's regular campus poses a danger of physical harm to the student or another individual.
2. The student has engaged in serious misbehavior that violates the District's Student Code of Conduct.

Students whose early release falls during the last ten (10) school days of a semester will remain on the JJAEP campus but will be allowed to attend after-school activities sponsored by the home campus during that time period as long as no additional disciplinary infractions are committed at the JJAEP or home campus. Students who commit a second offense during the same school year that requires placement at the JJAEP will not be eligible for an early release option.

The JJAEP campuses operate a separate instructional calendar. Students will be expected to finish their placement at the end of the current or subsequent semester consistent with the JJAEP instructional calendar to ensure that course credit is retained.

Elementary students who commit expellable offenses will be placed in a DAEP setting in accordance with law and in consideration of the age and maturity of the child. Elementary placements may range from a minimum of one (1) school day to a maximum of 30 school days except for firearms as described below. Elementary students will be assigned to the OAC or to an on-campus setting as determined by the District-Level Discipline Committee.

If an administrator recommends a period of placement that is inconsistent with these guidelines, written notice of the inconsistency must be provided in the written notice to parents.

Parents and the home campus administrator will be notified of the student's return date in order to ensure a smooth transition back to the regular classroom. A personalized transition plan will be developed within five instructional days upon the student's return to the home campus.

Transition Placement After Expulsion

Students who engage in serious misbehavior may be recommended for a transition placement in an on-campus or off-campus DAEP in addition to their expulsion to a JJAEP. Parents will be provided with notice of any transition placement at the time of their expulsion notification.

Virtual Expulsion Program

Before a school district may expel a student, the district must consider the appropriateness and feasibility of, as an alternative to expulsion, enrolling the student in a full-time hybrid program, full-time virtual program, full-time hybrid campus, or full-time virtual campus. This requirement does not apply to a student expelled under Education Code 37.0081 or 37.007(a), (d), or(e).

A campus administrator may place a student who has been expelled in a virtual expulsion program and provide virtual instruction and instructional materials for remote learning to the student if the juvenile justice alternative education program rejects admission of the student or returns the student before the expiration of the discipline assignment.

The District-Level Discipline Committee may recommend a virtual DAEP setting in lieu of expulsion to a JJAEP. Parents and Guardians must provide consent through the District's approved process before a student may participate in the virtual DAEP setting. If the parent/guardian declines, revokes, or does not provide written permission by the District's stated deadline, the student will report to the in-person DAEP.

For a student receiving services under IDEA or Section 504, the appropriate ARD or Section 504 committee will consider whether the student can receive required services, supports, accommodations, behavioral interventions and access to instruction to ensure a Free and Appropriate Public Education (FAPE) in the virtual DAEP setting before the student participates virtually. Parent permission for virtual DAEP does not waive rights under IDEA, Section 504, or applicable law.

Placement and Length for Firearms

State and federal laws require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school or possessing a firearm at school. However, the Superintendent may modify the length of the expulsion on a case-by-case basis. The District may provide educational services to the expelled secondary student in a JJAEP. An appropriate placement will be made according to the age and maturity of an elementary student with a firearm violation.

Placement and Length for Title V Felonies Under TEC 37.0081

An exception to the length of placement may be made for students who commit Title V felonies and are expelled under *TEC 37.0081*. The students expelled under this provision–may be placed for the same time periods established for other expellable offenses or for longer periods of time, including until the students graduate from high school.

Notice to Parents

Parents will be provided written notice of a recommendation for expulsion. To afford a reasonable opportunity for preparation, the written notice shall include the date and time of the hearing, the names of witnesses against the student, and the nature of the evidence and documents to be used.

Noncustodial parents may request in writing that they be provided, for the remainder of the school year, a copy of any written notice usually provided to a parent related to misconduct that may involve placement in a DAEP or expulsion to a JJAEP.

Prohibitions

Expelled students are prohibited from being on Katy ISD property or from attending any school-related or school-sponsored extracurricular activities on or off school property during the period of expulsion, including during any appeal processes, except by special permission from the home campus principal. Violation of one of these prohibitions may result in the student being arrested for or charged with trespassing. The student will be allowed to return to the campus and/or to attend and/or participate in school-sponsored or school-related activities, including practice, **on the day following the last day of the JJAEP assignment.**

Students expelled for a period in which the placement extends into the next school year are only eligible to attend the OAC summer academic term in Katy ISD if the JJAEP does not offer a summer academic program and courses are offered at the OAC that are applicable to the student.

Senior students who complete their full assignment at the JJAEP prior to or on the day of graduation and who meet all requirements for graduation may walk at the commencement ceremony and receive a diploma from the District. Senior students whose JJAEP assignment extends into the next school year may not walk at the commencement ceremony even if all graduation requirements are met; however, their JJAEP assignment ends when graduation requirements are met even though the full assignment has not been served. While they may not walk at the commencement ceremony, they will receive their diploma from the District.

Transportation

The parents of students who are placed in a JJAEP will be required to provide transportation for their student as determined by the memorandum of understanding with the appropriate JJAEP.

Due Process—Campus Level

Before a student may be expelled, the Board or its designee must provide the student a hearing at which the student is afforded appropriate due process as required by the federal constitution and which the student's parent or guardian is invited, in writing, to attend. At the hearing, the student is entitled to be represented by the student's parent or guardian or another adult who can provide guidance to the student and who is not an employee of the school district. If the District makes a good-faith effort to inform the student and the student's parent or guardian of the time and place of the hearing, the District may hold the hearing regardless of whether the student, the student's parent or guardian, or another adult representing the student attends. **Unless the student's parent/guardian signs a waiver forfeiting the student's rights to a hearing, a hearing must be held.** A parent who waives his/her rights to a hearing and later decides to proceed with a hearing must request a hearing in writing within three (3) school days of receipt of the original notice. If the student is to be represented at the hearing by an attorney, the principal must be notified in advance of the hearing in order to obtain equal representation. Failure to notify the principal in advance will result in the need to postpone the hearing.

Before ordering the expulsion, the board or its designee must consider whether the student acted in self-defense, the intent or lack of intent at the time the student engaged in the conduct, the

student's disciplinary history, whether the student has a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, if the student has a status in the conservatorship of the Department of Family and Protective Services or if the student is considered homeless, regardless of whether the decision of the board or its designee concerns a mandatory or discretionary action.

For a secondary student who has committed a disciplinary infraction for which expulsion is mandatory under statute, the student shall, to the extent provided by law or by the memorandum of understanding, immediately attend an educational program in a JJAEP upon completion of the campus-level hearing and a decision to place the student at the JJAEP. The JJAEP will be the student's assigned placement pending the outcome of any further appeals. Elementary students will also be placed in accordance with law and in consideration of the age and maturity of the child during the appeal process.

In an expulsion hearing, the student or the student's representative will be provided an opportunity to testify, present evidence or witnesses in his/her defense, examine evidence presented by the school, and question the school's evidence. The District may rely on the hearsay evidence of school administrators who investigate disciplinary infractions. The -decision shall be based exclusively on the evidence presented at the hearing and shall be communicated promptly to the student and parent.

Hearing Procedures for Expulsions for Title 5 Felonies Under TEC 37.0081 Only

If a student is being recommended for expulsion for a Title 5 felony according to *TEC 37.0081*, the student is entitled to a hearing regardless of the length of expulsion to the JJAEP. At the campus-level hearing, the hearing officer must determine that the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers;
2. Will be detrimental to the educational process; or
3. Is not in the best interests of the district's students.

The decision of a hearing held under *TEC 37.0081* is final and may not be appealed.

The student's placement may be ordered regardless of:

1. The date on which the student's conduct occurred;
2. The location at which the conduct occurred;
3. Whether the conduct occurred while the student was enrolled in the district; or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

The student placed in the JJAEP according to *TEC 37.0081* may be assigned until:

1. The student graduates from high school;
2. The charges are dismissed or reduced to a misdemeanor offense; or
3. The student completes the term of the placement or is assigned to another program.

The student placed in the JJAEP under this provision is entitled to periodic reviews as prescribed for any other student assigned to the JJAEP, and the placement may be continued if the student transferred to or from another district.

District-Level Appeal of Expulsion

A parent or guardian may appeal a campus-level decision for expulsion, however, a secondary student's placement during the appeal process will be at the JJAEP. Elementary students will also be placed in accordance with law and in consideration of the age and maturity of the child during the appeal process.

In order to appeal a campus-level decision, a written request must be made in writing within three (3) school days of the receipt of written notification of the campus-level decision. The written request should be addressed to the District's Chief Hearing Officer, Mrs. Sherri Ashorn, District Discipline Administrator, as detailed in the disciplinary notification.

The District Discipline Administrator shall provide the student an -opportunity for a hearing before a District-level hearing committee at which the student will be afforded the requisite due process. The District's Chief Hearing Officer shall contact the parent within five (5) school days of receipt of the written request for appeal to schedule a hearing. After scheduling the hearing, the District's Chief Hearing Officer shall provide written notice of the hearing including the nature of the evidence and the names of any witnesses whose testimony may be used against the student. The decision of the District-level hearing committee shall be based exclusively on evidence presented at the hearing and shall be communicated in writing to the student and the parent(s) as promptly as possible.

Appeal to the Board

A decision by the District-level hearing committee to expel a student may be appealed to the Board. Request for a Board review of a decision to expel a student shall be made in writing to the Superintendent within three (3) school days after receipt of the written decision. The Superintendent shall provide the parent written notice of the date, time, and place of the meeting within five (5) school days of receipt of the appeal request. The Board shall review the record created in the hearing before the District-level hearing committee and shall base its decision on that record. No new evidence shall be presented to the Board. A secondary student will remain in the JJAEP pending the outcome of the appeal process. Elementary students will also be placed in accordance with law and in consideration of the age and maturity of the child during the appeal process.

Appeal of Board's Decision

The Board's decision may be appealed by trial de novo to a state district court in the county in which the school district's central administrative office is located. A secondary student will remain in the JJAEP pending the outcome of the appeal.

Complaints

Parental complaints regarding issues that were ancillary to the consequence should be addressed informally with the teacher, assistant principal, or campus principal, as appropriate. For example, a complaint might allege that proper procedures were not followed. If these conferences are not satisfactory, parents may follow the formal complaint process in accordance with Board Policy FNG (LOCAL). This process may not be used to overturn a disciplinary assignment.

(See "Complaints" on page ix.)

Notice to Authorities

The Board or its designee shall deliver to the student and the student's parent or guardian a copy of the order expelling the student. The Board or its designee shall also mail a copy of the order to the authorized officer of the juvenile court in the county in which the student resides **within two (2) business days after the final hearing at the local level**.

Notice to Staff

The law requires the District to notify each educator who has responsibility for, or is under the direction and supervision of an educator who has responsibility for, the instruction of a student who has engaged in an expellable offense. Each educator shall keep the information confidential from any person not entitled to the information. Likewise, the District is obligated to notify all instructional and support personnel who have regular contact with the student when the student engages in certain criminal activity listed in Section 37.015 of the *Texas Education Code*.

Reporting

In the manner required by the Texas Commissioner of Education, the District shall annually report for each expulsion:

1. Information identifying the student, including the student's race, sex, and date of birth, that will enable the agency to compare placement data with information collected through other reports;
2. Information indicating whether the expulsion was based on:
   a. Conduct for which expulsion is required under Section 37.007, including information specifically indicating whether a student was expelled on the basis of Section 37.007(e); or
   b. Conduct for which expulsion is permitted under Section 37.007;
3. The number of full or partial days the student was expelled; and
4. Information indicating whether:
   a. The student was placed in a juvenile justice alternative education program under Section 37.011;
   b. The student was placed in a disciplinary alternative education program; or
   c. The student was not placed in a juvenile justice or other disciplinary alternative education program;
5. The number of placements that were inconsistent with the *Discipline Management Plan and Student Code of Conduct*.

Education Code 37.020

Restrictions on Court Orders

A court may not order an expelled student to attend a regular classroom, a regular campus, or a DAEP as a condition of probation or deferred prosecution.

Continuation of Placement

If a student expelled from Katy ISD enrolls in another school district before the expiration of the period of placement, the District is required to forward a copy of the expulsion order along with other student records. The District in which the student enrolls may continue the expulsion under the terms of the order or may allow the student to attend regular classes without completing the period of placement. If a secondary student withdraws from the District after being assigned to a JJAEP and returns prior to the expiration of the placement, the student will be required to serve the remainder of his/her time in the JJAEP.

Transfers

If a student who is under an expulsion order from another school district attempts to enroll in Katy ISD, Katy ISD will continue the expulsion under the terms specified upon receipt of the written order and will consider placement in an appropriate JJAEP or DAEP based on whether the grounds for placement are consistent with Katy ISD's *Discipline Management Plan and Student Code of Conduct*.

If a student enrolling in the District is under the age of 18 years and is establishing a residence separate and apart from the person's parent/guardian, the District is not required to admit the student if the student:

1. Has engaged in conduct or misbehavior within the preceding year that has resulted in removal to a DAEP or expulsion.
2. Has engaged in delinquent conduct or conduct in need of supervision and is on probation or other conditional release for that conduct; or
3. Has been convicted of a criminal offense and is on probation or other conditional release.

Education Code, 25.001(d)

Students with Disabilities

Section 504 of the Rehabilitation Act of 1973 and Individuals with Disabilities Education Improvement Act (IDEA)

Disciplinary Procedures for Students with Disabilities

Disciplinary actions regarding students with disabilities shall be in accordance with all applicable statutes, rules and regulations. In addition to the general guidelines considered when determining whether suspension, DAEP or JJAEP placement is an appropriate disciplinary sanction, administrators will consider how student's disability may substantially impair the student's capacity to appreciate the wrongfulness of the student's conduct.

Definition of a Student with a Disability under Section 504

A student is considered to have a disability under Section 504 of the Rehabilitation Act of 1973 if the student:

1. Has a physical or mental impairment which **substantially** limits one or more of life's major activities,
2. Has a record of such an impairment, or
3. Is regarded as having such an impairment.

34 CFR Section 104.3(j)

Definition of a Student with a Disability under IDEA

For purposes of this section, a student with a disability is a student who has been evaluated in accordance with *34 Code of Federal Regulations* relating to comprehensive individual assessment and determined by an Admission, Review, and Dismissal (ARD) Committee as meeting the eligibility criteria consistent with IDEA. Students who are "suspected" of having a disability, but are still in the referral process, are temporarily considered under the category of "student with a disability under IDEA" until their initial ARD meeting has been completed and a final determination reached.

Katy ISD Schools & Facilities 2026-2027

High Schools

(CRHS) Cinco Ranch High School
23440 Cinco Ranch Blvd. • Katy 77494
Call: 281-237-7000
9th Grade Center
Call: 281-237-7090

(FHS) Freeman High School
7800 Katy Hockley Rd. • Katy 77493
Call: 281-234-6600

(JHS) Jordan High School
27500 Fulshear Bend Dr. • Fulshear 77441
Call: 281-234-9000

(KHS) Katy High School
6331 Highway Blvd. • Katy 77494
Call: 281-237-6700
9th Grade Center
Call: 281-237-6750

(MCHS) Mayde Creek High School
19202 Groeschke Rd. • Houston 77084
Call: 281-237-3000
9th Grade Center
Call: 281-237-3090

(MRHS) Morton Ranch High School
21000 Franz Rd. • Katy 77449
Call: 281-237-7800
9th Grade Center
Call: 281-237-7800

(PHS) Patricia E. Paetow High School
23111 Stockdick School Rd. • Katy 77493
Call: 281-234-4900

(SLHS) Seven Lakes High School
9251 S. Fry Rd. • Katy 77494
Call: 281-237-2800
9th Grade Center
Call: 281-237-2950

(THS) James E. Taylor High School
20700 Kingsland Blvd. • Katy 77450
Call: 281-237-3100
9th Grade Center
Call: 281-237-3170

(OTHS) Obra D. Tompkins High School
4400 Falcon Landing Blvd. • Katy 77494
Call: 281-234-1000
9th Grade Center
Call: 281-234-1020

Innovative Pathways Choice Schools

(LVHS) Legacy Virtual High School
Call: 281-234-7920

(MCTC) Arthur Miller Career & Technology Center
1734 Katyland Dr. • Katy 77493
Call: 281-237-6300

(MRA) Martha Raines Academy
1742 Katyland Dr. • Katy 77493
Call: 281-237-1500

(OAC) Opportunity Awareness Center
1732 Katyland Dr. • Katy 77493
Call: 281-237-6350

Junior High Schools

(AJH) Joe M. Adams Junior High
4141 Cross Creek Bend Ln. • Fulshear 77441
Call: 281-234-3400

(BJH) Rodger & Ellen Beck Junior High
5200 S. Fry Rd. • Katy 77450
Call: 281-237-3300

(BDJH) Beckendorff Junior High
8200 S. Fry Rd. • Katy 77494
Call: 281-237-8800

(CJH) Cardiff Junior High
3900 Dayflower Dr. • Katy 77449
Call: 281-234-0600

(CRJH) Cinco Ranch Junior High
23420 Cinco Ranch Blvd. • Katy 77494
Call: 281-237-7300

(HJH) Bill & Cindy Haskett Junior High
25737 Clay Rd. • Katy 77493
Call: 281-234-3600

(KJH) Katy Junior High
5350 Franz Rd. • Katy 77493
Call: 281-237-6800

(MCJH) Mayde Creek Junior High
2700 Greenhouse Rd. • Houston 77084
Call: 281-237-3900

(MDJH) T.H. McDonald Junior High
3635 Lakes of Bridgewater Dr. • Katy 77449
Call: 281-237-5300

(MMJH) Garland McMeans Junior High
21000 Westheimer Pkwy. • Katy 77450
Call: 281-237-8000

(MPJH) Memorial Parkway Junior High
21203 Highland Knolls • Katy 77450
Call: 281-237-5800

(MRJH) Morton Ranch Junior High
2498 N. Mason Rd. • Katy 77449
Call: 281-237-7400

(NJH) Nelson Junior High
25747 Longenbaugh Rd. • Katy 77493
Call: 281-234-6400

(SLJH) Seven Lakes Junior High
6026 Katy-Gaston Rd. • Katy 77494
Call: 281-234-2100

(SJH) Stockdick Junior High
4777 Peek Rd. • Katy 77449
Call: 281-234-2700

(TJH) James & Sharon Tays Junior High
26721 Hawks Prairie Blvd. • Katy 77494
Call: 281-234-2400

(WMJH) West Memorial Junior High
22311 Provincial Blvd. • Katy 77450
Call: 281-237-6400

(WCJH) WoodCreek Junior High
1801 WoodCreek Bend Ln. • Katy 77494
Call: 281-234-0800

Central Facilities

(HRA) Human Resources Annex
438 FM 1463 • Katy 77494
Call: 281-396-2347

(ESC) Education Support Complex
(LMC) Leonard E. Merrell Center
6301 S. Stadium Ln. • Katy 77494

Education Support Complex
Call: 281-396-6000
Leonard E. Merrell Center
Call: 281-396-2562

Central Facilities

(MAPT) Martha Lopez Aki ECI Project TYKE
6361 S. Stadium Ln. • Katy 77494
Call: 281-237-6647

(PDA) Professional Development Annex
6361 S. Stadium Ln. • Katy 77494
Call: 281-396-6000

(OLC) Kenneth D. Welch Outdoor Learning Center
6301 S. Stadium Ln. • Katy 77494
Call: 281-396-2460

(RSC) Robert R. Shaw Center for Science, Technology, Engineering, Arts & Mathematics
1730 Katyland Dr. • Katy 77493
Call: 281-396-7670

(LRET) Lester Reinecker II East Transportation
2901 Dulaney Rd. • Houston 77084
Call: 281-396-2700

(CSST) Cyndy Self South Transportation
3151 Falcon Landing Blvd. • Katy 77494
Call: 281-396-2115

(ABWT) Anna Baker West Transportation
5364 Franz Rd. • Katy 77493
Call: 281-396-7560

(WKNT) William "Bill" Kyser North Transportation
25030 Longenbaugh Rd. • Katy 77493
Call: 281-371-1100

(JCSA) Jeanne Coleman Student Support Annex
4242 S. Mason Rd. • Katy 77450
Call: 281-396-2610

(MW) Merchants Way
21700 Merchants Way • Katy 77449
Call: 281-234-5450

(LEC) Mark L. Hopkins Law Enforcement Center
20370 Franz Rd.• Katy 77449
Call: 281-237-4000

(YAC) Gerald D. Young Agricultural Sciences Center
5801 Katy Hockley Cut Off Rd. • Katy 77493
Call: 281-396-7808

(BMRA) W.E. "Billy" Morgan Rodeo Arena
(LDRP) L.D. Robinson Pavilion
(VPC) Gary A. Vos Project Center

(LS) Legacy Stadium
1830 Katyland Dr. • Katy 77493
Call: 281-396-2149

(RS) Jack F. Rhodes Memorial Stadium
1733 Katyland Dr. • Katy 77493
Call: 281-396-6380

(CM&O) Central Maintenance & Operations
20380 Franz Rd. • Katy 77449
Call: 281-396-2500

(CM&OA) Central Maintenance & Operations Annex
20400 Franz Rd. • Katy 77449

(SSC) Support Services Complex
5364 Franz Rd.• Katy 77493

Nutrition & Food Service
Call: 281-396-6240

Publications & Printing
Call: 281-396-6250

Warehouse-Distribution Center
Call: 281-396-6290

Katy ISD Schools & Facilities 2026-2027

Elementary Schools

(RAE) Roosevelt Alexander Elementary
6161 S. Fry Rd. • Katy 77494
Call: 281-237-7100

(BCE) Bear Creek Elementary
4815 Hickory Downs Dr. • Houston 77084
Call: 281-237-5600

(CBE) Catherine Bethke Elementary
4535 E. Ventana Pkwy. • Katy 77493
Call: 281-234-4200

(AABE) Alfred & Ann Boudny Elementary
7402 Katy Hockley Cut Off Rd. • Katy 77493
Call: 281-234-3200

(BES) Robert & Felice Bryant Elementary
29801 Kingsland Blvd. • Brookshire 77423
Call: 281-234-4300

(ACE) Amy Campbell Elementary
3701 Cross Creek Bend Ln. • Fulshear 77441
Call: 281-234-4500

(CE) Cimarron Elementary
1100 S. Peek Rd. • Katy 77450
Call: 281-237-6900

(SCE) Betty Sue Creech Elementary
5905 S. Mason Rd. • Katy 77450
Call: 281-237-8850

(JMCE) James & Mitzi Cross Elementary
900 Sunterra Shores Dr. • Katy 77493
Call: 281-234-5300

(KDE) James & Keiko Davidson Elementary
26906 Pine Mill Ranch Dr. • Katy 77494
Call: 281-234-2500

(JEE) Jo Ella Exley Elementary
21800 Westheimer Pkwy. • Katy 77450
Call: 281-237-8400

(RCFE) Russell & Cindie Faldyn Elementary
25615 Clay Rd. • Katy 77493
Call: 281-234-2900

(FE) Edna Mae Fielder Elementary
2100 Greenway Village Dr. • Katy 77494
Call: 281-237-6450

(FES) Franz Elementary
2751 Westgreen Blvd. • Katy 77449
Call: 281-237-8600

(GE) Loraine T. Golbow Elementary
3535 Lakes of Bridgewater Dr. • Katy 77449
Call: 281-237-5350

(MGE) Michael L. Griffin Elementary
7800 S. Fry Rd. • Katy 77494
Call: 281-237-8700

(JHE) Jeanette Hayes Elementary
21203 Park Timbers Ln. • Katy 77450
Call: 281-237-3200

(BHE) Bonnie Holland Elementary
23720 Seven Meadows Pkwy. • Katy 77494
Call: 281-234-0500

(HE) Zelma Hutsell Elementary
5360 Franz Rd. • Katy 77493
Call: 281-237-6500

(MJE) MayDell Jenks Elementary
27602 Westridge Creek Ln. • Katy 77494
Call: 281-234-4100

(KE) Katy Elementary
5726 George Bush Dr. • Katy 77493
Call: 281-237-6550

(OKE) Odessa Kilpatrick Elementary
26100 Cinco Ranch Blvd. • Katy 77494
Call: 281-237-7600

(RKE) Robert E. King Elementary
1901 Charlton House Ln. • Katy 77493
Call: 281-237-6850

(OLE) Olga Leonard Elementary
2602 Winchester Ranch Trl. • Katy 77493
Call: 281-234-4600

(MCE) Mayde Creek Elementary
2698 Greenhouse Rd. • Houston 77084
Call: 281-237-3950

(PMCE) Peter H. McElwain Elementary
6631 Greenwood Orchard Dr. • Katy 77493
Call: 281-234-4800

(PME) Polly Ann McRoberts Elementary
3535 N. Fry Rd. • Katy 77449
Call: 281-237-2000

(MPE) Memorial Parkway Elementary
21603 Park Tree Ln. • Katy 77450
Call: 281-237-5850

(MRE) Morton Ranch Elementary
2502 N. Mason Rd. • Katy 77449
Call: 281-234-0300

(NCE) Nottingham Country Elementary
20500 Kingsland Blvd. • Katy 77450
Call: 281-237-5500

(PE) Hazel S. Pattison Elementary
19910 Stonelodge Dr. • Katy 77450
Call: 281-237-5450

(JRE) James E. Randolph Elementary
5303 Flewellen Oaks Ln. • Fulshear 77441
Call: 281-234-3800

(RES) Jack & Sharon Rhoads Elementary
19711 Clay Rd. • Katy 77449
Call: 281-237-8500

(SERE) Steve & Elaine Robertson Elementary
7400 Innovation Dr. • Katy 77493
Call: 281-234-5900

(RRE) Roberta Wright Rylander Elementary
24831 Westheimer Pkwy. • Katy 77494
Call: 281-237-8300

(SES) Jean & Betty Schmalz Elementary
18605 Green Land Way • Houston 77084
Call: 281-237-4500

(FPSE) Fred & Patti Shafer Elementary
5150 Ranch Point Dr. • Katy 77494
Call: 281-234-1900

(SSE) Stan C. & Patsy Stanley Elementary
26633 Cinco Terrace Dr. • Katy 77494
Call: 281-234-1400

(USE) Ursula Stephens Elementary
2715 N. Fry Rd. • Katy 77449
Call: 281-234-0200

(SE) Sundown Elementary
20100 Saums Rd. • Katy 77449
Call: 281-237-5400

(WME) West Memorial Elementary
22605 Provincial Blvd. • Katy 77450
Call: 281-237-6600

(JWE) James Williams Elementary
3900 S. Peek Rd. • Katy 77450
Call: 281-237-7200

(TWE) Tom Wilson Elementary
5200 Falcon Landing Blvd. • Katy 77494
Call: 281-234-1600

(DWE) Diane Winborn Elementary
22555 Prince George Ln. • Katy 77449
Call: 281-237-6650

(WE) Maurice L. Wolfe Elementary
502 Addicks-Howell Rd. • Houston 77079
Call: 281-237-2250

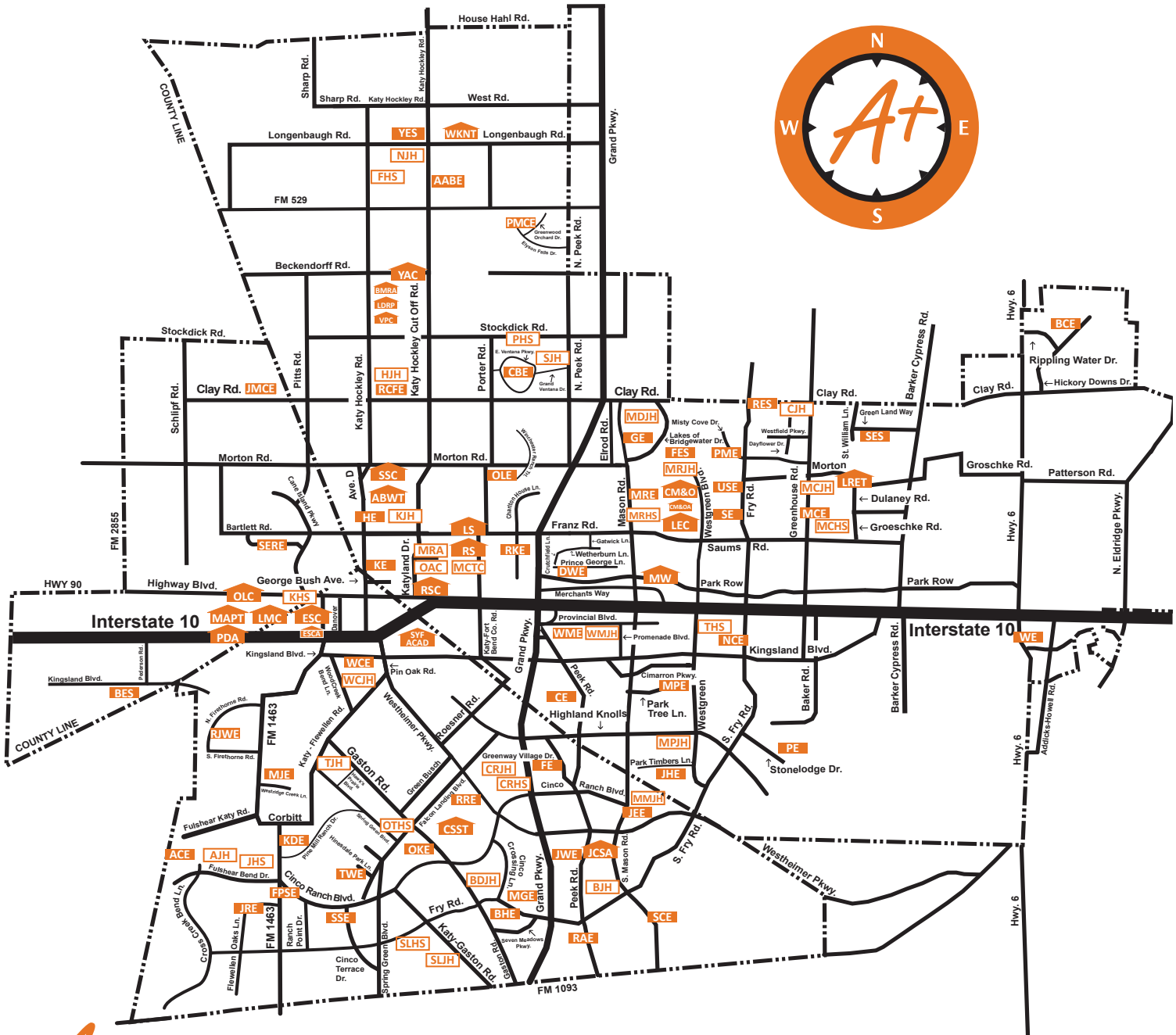
(RJWE) Ray & Jamie Wolman Elementary
28727 N. Firethorne Rd. • Katy 77494
Call: 281-234-1700

(WCE) WoodCreek Elementary
1155 WoodCreek Bend Ln. • Katy 77494
Call: 281-234-0100

(YES) David & Terri Youngblood Elementary
25600 Longenbaugh Rd. • Katy 77493
Call: 281-234-6200

Katy Independent School District

Katy ISD Map



Katy Independent School District

05-15-2026

Katy ISD Instructional Calendar 2026-2027

Approved by the Katy ISD Board of Trustees on January 20, 2026.

Calendar Highlights

JULY
- 1-2 District and Campuses Closed to the Public
- 3 Holiday • Staff
- 28-30 New Teacher Orientation Days
- 31 Teacher Start Date • I00 and I01 Pay Grade Employee Flex Day

AUGUST
- 3 Campus Day
- 4-5 District Professional Learning Days
- 6-11 Campus Days
- 12 First Day of School and Fall Semester

SEPTEMBER
- 7 Holiday • Students and Staff
- 18 Campus Professional Learning Day • No Students
- 21 2nd Secondary Grading Cycle Begins

OCTOBER
- 9-13 Fall Break • Students and Staff
- 14 2nd Elementary Grading Cycle Begins
- 23 Campus Professional Learning Day • No Students

NOVEMBER
- 2 Campus Professional Learning Day • No Students
- 3 3rd Secondary Grading Cycle Begins
- 23-27 Holiday • Students and Staff

DECEMBER
- 18 Early Dismissal and End of Semester
- 21-31 Winter Break • Students and Staff

JANUARY
- 1 Winter Break • Students and Staff
- 4 Campus Day • No Students
- 5 First Day of Spring Semester
- 18 Holiday • Students and Staff

FEBRUARY
- 12 Campus Professional Learning Day • No Students
- 15 Holiday • Students and Staff
- 16 5th Secondary Grading Cycle Begins

MARCH
- 8-12 Spring Break • Students and Staff
- 22 4th Elementary Grading Cycle Begins
- 26-29 Holiday • Students and Staff

APRIL
- 9 Campus Professional Learning Day • No Students
- 12 6th Secondary Grading Cycle Begins

MAY
- 26 Early Dismissal and Last Day of School
- 27 Campus Day
- 31 Holiday • Staff

JUNE
- 18 Holiday • Staff

Days of Instruction	Elem.	Sec.
1st Grading Cycle	40	26
2nd Grading Cycle	41	26
3rd Grading Cycle		29
Fall Semester Total:	81	81
3rd Grading Cycle	46	
4th Grading Cycle	45	27
5th Grading Cycle		31
6th Grading Cycle		33
Spring Semester Total:	91	91
Days of Instruction Total:	**172**	**172**

July 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Symbols Key:

- [Begin Elementary Grading Cycle
-] End Elementary Grading Cycle
- 〈 Begin Secondary Grading Cycle
- 〉 End Secondary Grading Cycle
- ☆ New Teacher Orientation Day
- District Professional Learning Day
- Campus Day
- Early Dismissal
- Holiday / Break • Students and Staff
- District and Campuses Closed to the Public
- Campus Professional Learning Day • No Students
- Teacher Start Date • I00 and I01 Pay Grade Employee Flex Day

Note: 238-day employees will need to work eight (8) additional days.

Bad Weather Make-Up Day: This calendar contains enough minutes to cover two bad weather days.

Katy ISD Mission Statement:

Katy Independent School District, the leader in educational excellence, together with family and community, provides unparalleled learning experiences designed to prepare and inspire each student to live an honorable, fulfilling life... to create the future.

Katy ISD Vision Statement:

Be the legacy.

2026-2027
Board of Trustees

Lance Redmon, *President*
Dawn Champagne, *Vice President*
James Cross, *Secretary*
Jim Davidson, *Member*
Rebecca Fox, *Member*
Nathan Shipley, *Member*
Cicely Taylor, *Member*

Executive Leadership

Superintendent
Ken Gregorski, Ed.D.

Deputy Superintendent
Leslie Haack

General Counsel
Justin Graham

Chief Communications Officer
Andrea M. Grooms, Ph.D.

Chief Human Resources Officer
Brian Schuss

Chief Operations Officer
Ted Vierling

Assistant Superintendents
Elementary School Leadership
Kristin Harper
Deb Hubble
Jamie Shipley

Chief Academic Officer
Christine Caskey, Ed.D.

Chief Financial Officer
Christopher J. Smith

Chief Information Officer
John Alawneh, Ph.D.

Assistant Superintendent
School Leadership and Support
Emily Craig, Ed.D.

Assistant Superintendents
Secondary School Leadership
Christopher Morgan
Rahsan Smith

Katy Independent School District
July 2026

The contents of this handbook are not contractual, and do not give rise to a claim of breach of contract against the school district. Further, the contents of this handbook apply to all students of the district, as the content now appear in the handbook or may be amended in the future.

It is the policy of Katy ISD not to discriminate on the basis of sex, disability, race, religion, color, gender, age, or national origin in its educational programs and/or activities, including career and technology programs, nor in its employment practices and to provide equal access to the Boy Scouts and other designated youth groups.