

Northern Guilford High School National Honor Society
Candidate Information Form Overview
(Please retain these Overview pages for reference)

Qualifications for Membership:

The following information should be used as a guideline for completing the Candidate Information Form for NGHS NHS. A minimum cumulative grade point average of 3.5 (unweighted) or 4.0 (weighted) is required, but students are encouraged to have higher averages. ***Meeting the minimum GPA requirement does not guarantee membership.*** Membership is based on a student's overall achievements in ***scholarship, service, leadership, and character***. A student must attend Northern Guilford High School for at least one semester to be considered eligible.

Completing the Candidate Information Form:

Please use the following information as a guideline. Consult an NGHS NHS Adviser if you have additional questions. Completion and submission of this form does not guarantee selection.

Directions: Please complete all sections. Do not be modest. Every bit of information will be used by the faculty council to assist with fair consideration during the selection process.

1. Candidate Information Forms must be **completed neatly in ink or typed**. Candidate Information Forms must be completed by the student.
2. **Late Candidate Information Forms will not be considered.** Any information submitted after the deadline will not be considered.
3. A School/Club/Community/Leadership supervising adult **must sign** to verify a student's participation in each activity, if unable to obtain, attach verification email. **The supervisor must include their phone number or email.** A parent's signature may not substitute for supervisor's signature.
- 4.. The NGHS NHS Faculty Council may not be familiar with some of the community-related activities included on the Candidate Information Form. It is, therefore, **the responsibility of the candidate** to include the necessary supporting information. It must be clear how the submitted evidence supports the requirements. If a candidate is in doubt, he/she should consult with an NGHS NHS Adviser prior to submitting the form. If there is not room on the form to sufficiently describe your activity/leadership role, please attach descriptions on a separate page.
5. A student is not eligible for NHS if they have been:
 - * **suspended from high school**
 - * **disciplined for cheating (including plagiarism) during high school**
6. If you wish to have a copy of your submission, make one prior to submission. **No copies will be released after submission.** All submissions are retained until the appeal process is completed.

Induction:

A formal induction ceremony will be held in the fall, normally in early October, for newly selected candidates. Selected candidates must be inducted to become members.

How the submission is scored:

Candidate Information Forms submitted by the deadline will be reviewed and scored by the Faculty Council. An NGHS NHS Adviser, a non-voting member of the Faculty Council, reviews scholarship eligibility, based on cumulative grades. Academic scholarship is not revisited, once a student is invited to submit the Candidate Information Form. Therefore, scoring the submission comes from the remaining three qualities that characterize a member of National Honor Society: **Service, Leadership, and Character**.

Service: (maximum of 5 points)

List any volunteer activities you've done during high school where you helped others without getting paid or receiving material rewards. **You'll earn ½ point for each qualifying activity.** These can include things like Volunteering at a shelter, Helping with community clean-ups, Tutoring others for free. Key idea: Service means giving your time to help others with no personal gain.

Leadership: (maximum of 5 points)

List any roles you've held where you were responsible for guiding, organizing, or motivating a group. These positions must be elected, appointed, or earned, and show that you led others—not just to participate. **You'll earn 1 point for each qualifying leadership activity.** Examples include Club president or officer, Team captain, Lead role in a community project, Eagle Scout or Gold/Silver Award recipient. Be specific, include what you did in the role and how you led others. Leadership can happen at school, in your community, or at work (as long as it isn't paid). Key idea: Leadership means taking charge and guiding others toward a goal.

Character: (maximum of 5 points)

Candidates receive 1 point for each NO answer to questions on the information form in the section labeled "Character". Additional points (up to 3) are earned based on an evaluation of each candidate's character by the staff, conducted after Candidate Information Forms are submitted to an NGHS NHS Adviser. The Faculty Council will conduct a further review of all candidates who:

- a) Receive negative character comments on the evaluation form
- b) Do not receive an overall rating of 3 on the evaluation form.

Selection:

After carefully reviewing each submission, the Faculty Council will submit a list of students for acceptance to the principal. All candidates will be notified of their selection status via letter.

Membership Obligations:

Dues for this chapter are \$25, which includes the cost of membership cards, emblem pin, and senior graduation cords. Dues will be payable to the chapter within 30 days of induction. Members not financially able to pay dues should personally contact an NGHS NHS Adviser.

Chapter members are expected to attend meetings if called for, and to participate in both individual and chapter service projects, approved by an NGHS NHS Adviser, including 18 service hours per academic school year, 12 service hours the first year of membership, maintain academic standards for membership, as well as show character and leadership in school, to sustain their membership in good standing.

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(Please print legibly)

Candidate Name _____ **26-27 Grade Level** _____

Service: (½ point for each qualifying activity listed; list all service-related activities but a maximum of 5 points can be earned from service) List any volunteer activities you've done during high school where you helped others without getting paid or receiving material rewards. Key idea: Service means giving your time to help others with no personal gain. **Do not list anything that you received any form of compensation.**

School Activities:	High School Grade Level(s)	Outstanding contributions:	Supervising Adult name, signature, and legible phone number or email
Community Activities:	High School Grade Level(s)	Outstanding contributions:	Supervising Adult name, signature, and legible phone number or email
Volunteer or Unpaid Intern Experience:	High School Grade Level(s)	Outstanding contributions:	Supervising Adult name, signature, and legible phone number or email

Leadership: (1 point for each qualifying leadership activity listed.) List any roles you've held where you were responsible for guiding, organizing, or motivating a group. These positions must be elected, appointed, or earned, and show that you led others—not just to participate. Leadership can happen at school, in your community, or at work (if it isn't paid). Key idea: Leadership means taking charge and guiding others toward a goal. **Do not list anything that you received any form of compensation.**

Activity/organization	High School Grade Level(s)	Leadership Role	Supervising Adult name, signature, and legible phone number or email

Character: (1 point for each NO answer; remaining point(s) come from faculty member evaluation form; a maximum of 5 points can be earned from character)

Have you ever been assigned to ISS or OSS during high school? * (For any reason, including tardiness) _____

Have you ever been disciplined for cheating (including plagiarism) during high school? * _____

* Please attach a statement explaining any YES answers.

Signatures:

I understand that completing this form does not guarantee selection to the National Honor Society. I attest that the information presented here is complete and accurate. If selected, I agree to abide by the standards and guidelines of the chapter and to fulfill all my membership obligations to the best of my ability.

Student Signature: _____ **Date:** _____

I/we have reviewed the full candidate information form overview. In addition, I/we have read the information submitted on this form and can verify that it is true, accurate, and complete.

Parent/Guardian signature: _____ **Date:** _____

Preferred method of contact (check one and fill in the blank): (This information is requested to allow contact concerning any important details from this form.)

☐ Parent phone number(s): _____

☐ Parent email(s): _____