



Adopted: MSBA/MASA Model Policy 203.2

Revised: 2024 (Originated 1997)

203.2 Order of the Brightworks Board Meeting

I. PURPOSE

It is the policy of BrightWorks, the service cooperative, to ensure consistency in the order of business at regular BrightWorks board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the BrightWorks board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The BrightWorks board shall conduct an orderly board meeting and establish a quorum.

The board will, at all regular board meetings, follow an agenda order similar to:

1. Welcome and Call to order
2. Public Input
3. Approval of agenda.
4. Finance Update and Approval of Bills
5. Approval of Consent Agenda
6. Reports
7. Executive Director Report
8. Old or Unfinished business.
9. New business.
10. Other Business
11. Adjournment

B. The BrightWorks board may depart from the order of business with the consent of the majority of members present.



Legal References:

Minn. Stat. § 123B.09, Subd. 7 (Boards of Independent School Districts)

Cross References:

MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)

MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)

MSBA/MASA Model Policy 203.6 (Consent Agendas)