Junior Reserve Officers' Training Corps - JROTC

1701 Blue Avenue
Zanesville, Ohio 43701

Syllabus for Academic School Year 2026 - 2027

Instructors: Major James Delbrugge, Retired - Senior Army Instructor (SAI)
Sergeant First Class CJ Johnson, Retired - Army Instructor (AI)
Email: jdelbrugge@zanesville.k12.oh.us - 740-453-0335 X 4114
Email: cjjohnson@zanesville.k12.oh.us - 740-453-0335 X 4118

Course Description: The JROTC curriculum consists of both mandatory and elective Program of Instruction (POI) topics aligned to the Leadership Education and Training (LET) levels 1–4. Instruction is planned and approved by U.S. Army Cadet Command. In addition to classroom instruction, Cadets are expected to wear the JROTC uniform one day per week, participate in drill and ceremony, and engage in physical training activities. Uniform inspections are graded events. Co-curricular activities may include Color Guard, Drill Team, Raider Team, Air Rifle Team, Orienteering, Cadet Challenge competitions, leadership events, field trips, and the optional JROTC Cadet Leadership Challenge (JCLC). Cadets may earn academic credit, rank advancement, privileges, and awards. Certification of physical fitness may be required for participation.

Course Objective: The objective of JROTC is to develop Cadets into responsible citizens by fostering leadership, service, personal responsibility, teamwork, self-discipline, and confidence. The program's mission is: "To motivate young people to be better citizens."

Course Requirements: Cadets are expected to:

- Attend class regularly
- Follow classroom procedures
- Actively participate in learning activities
- Complete all assignments
- Cadets are responsible for making up missed work within a timeframe approved by the instructor.
- Cadets in LETs 2–4 are expected to serve as positive role models.

Uniform and Physical Training Requirements: Cadets must wear the provided JROTC uniform once per week, as designated by the SAI. Uniform wear includes proper grooming and adherence to standards. CADETS WHO FAIL TO WEAR THE UNIFORM WILL NOT PASS THE COURSE. Unexcused absences on uniform or physical training days may result in a zero and may not be eligible for make-up, in accordance with school policy. Excused absences will be recorded as exempt. Cadets must wear appropriate athletic shoes on designated physical training days. If a standard JROTC

uniform is unavailable, an alternate uniform (collared shirt and slacks) will be prescribed. Cadets must wear or bring athletic shoes and dress appropriately to class for physical training on assigned PT days. An unexcused absence on physical training (PT) days will be graded with a "0" as they can't be made up. Excused absences on a physical training day will be recorded as "exempt."

Exact Percentage Chart to Quality Points Conversion

Grade	Percentage	Quality Points
A	93-100	4.0000
A-	90-92	3.6667
B+	87-89	3.3333
B	83-86	3.0000
B-	80-82	2.6667
C+	77-79	2.3333
C	73-76	2.0000
C-	70-72	1.6667
D+	67-69	1.3333
D	63-66	1.0000
D-	60-62	0.6667
F	0-59	0.0000

Classroom Procedures:

1. Dress code compliance will be enforced.
2. Cadets are expected to arrive in class properly dressed and prepared for the day's activities.
3. Cadets will be quiet during all announcements.
4. All requests to leave the classroom will be processed through ehallpass. Maximum of 2 students out at a time: 1 female & 1 male.

The weekly schedule MAY look like this:

a. Monday - Academics
b. Tuesday - Uniforms to include Drill and Ceremony
c. Wednesday – Physical Training
d. Thursday – Physical Training
e. Friday – Academics

Design of a Typical Lesson:

1. Each day the training schedule will be posted, which contains lesson objectives for that day and details about upcoming events.
2. The instructors will provide information for Cadets through various techniques
   - Lectures
   - Small group exercises
   - Self-paced instruction
   - Video-based instructional media
   - Cadet - led instruction
3. Reflection – the lesson content will be summarized and objectives reviewed.

Discipline Policy:

1. The Zanesville High School Code of Conduct/Discipline (as described in the Cadet Handbook) will be discussed/clarified with the Cadets in the first days of class and strictly enforced.
2. Cadet misbehavior that in-class disciplinary measures cannot correct will be referred to the administration.
3. The Tardy Discipline Policy will be strictly enforced.
4. Cadets needing to leave the JROTC classroom will use the electronic hall pass.
5. Pass privileges are permitted at the discretion of the instructor and must not become excessive. Maximum of 2 students out at a time: 1 female & 1 male.
6. Smartwatches, cell phones or unauthorized head coverings will not be used in the classroom

Honor Code: Cadets are expected to set an example in this area. Cheating will not be tolerated, and all Cadets participating in such will receive a “0” grade on the assignment, and their parents will be notified.

Accommodations: Any Cadet needing physical accommodations will inform the instructor with medical/parental documentation, if appropriate, and arrangements will be made.

Uniforms and Leadership: Not wearing the uniform or repeated immature behaviors are causes of NOT being invited to return to JROTC beyond the first year. While the extracurricular teams are not mandatory (no impact on grades) they are highly recommended as they significantly increase the probability of rank, ribbons and even scholarship offers. We strongly support Zanesville sports programs and the band/orchestra. Not being able to afford the pay-to-play costs will not prevent team membership.

Title IX: The following serve as our District's Title IX Compliance Officers (aka "Civil Rights Coordinators"):

Mr. Michael Emmert
Director of Human Resources & 7-12 Curriculum
Zanesville City Schools
956 Moxahala Avenue
Zanesville, OH 43701
740-454-9751

Texts:

Unit 1 – The Emerging Leader - Introduction to JROTC

- Uniform Wear & Inspections
- Personal Code of Conduct
- U.S. Flag and Military Customs Courtesies
- National Anthem and Military Courtesies
- Introduction/Planning for Service Learning (Community Service)

Unit 2 – The Developing Leader - Leadership Theory & Application

- Being a Leader (7 Values “LDRSHIP)
- Leadership Skills
- Stationary Movements

Unit 3 – The Supervising Leader - Foundations for Success

- Continuous Improvement Plan (CIP)
- Planning for Service Learning

Unit 4 – the Managing Leader - Cadet Challenge & Physical Training

- Life After High School
- Managing Service Learning

Unit 5 – Continuing Education for Leaders - Citizenship and American History

- Branches of National Government
- Due Process
- Bill of Rights
- The Importance of Civic Engagement
- Geography
- Marksmanship

Parent-Teacher Conferences:
Monday, November 2, 2026
Tuesday, November 3, 2026
Tuesday, March 16, 2027
Wednesday, March 17, 2027
* Cadets can earn a ribbon for participation in parent-teacher conferences

..\Regulations and Forms\DD Form 3203 - JROTC Cadet Code of Conduct & Parent-Guardian Consent Form - Emmert, M..pdf