Revised 2.23.2026

Facility Rental Fees

	Class II Fees[1]	Class III Fees[1]	Class IV Fees
Facility	Only charge for labor fees		
Classrooms (available per Building Principal discretion)		$ 12 /HR	$ 55 /HR
HS Large Group Inst. Room (Capacity 100)		$ 12 /HR	$ 55 /HR
Lobby areas (all buildings)		$ 12 /HR	$ 40 /HR
Cafeteria – all schools (no kitchen access)[2]		$ 12 /HR	$ 80 /HR
HS Auditorium		$ 27 /HR	$ 205 /HR
MS Auditorium		$ 22 /HR	$ 155 /HR
Richland Auditorium		$ 22 /HR	$ 155 /HR
Eden Hall Auditorium		$ 22 /HR	$ 155 /HR
Eden Hall Community Room		$ 12 /HR	$ 55 /HR
Eden Hall Large Group Activity Center		$ 12 /HR	$ 55 /HR
HS Gymnasium – Main		$20 /HR	$ 155 /HR
HS Gymnasium – Auxiliary		$ 14 /HR	$ 130 /HR
MS Gymnasium - Main		$ 14 /HR	$ 130 /HR
Eden Hall Upper Elementary Gym		$ 14 /HR	$ 130 /HR
Richland Gymnasium		$ 14 /HR	$ 130 /HR
Wexford Gymnasium		$ 14 /HR	$ 130 /HR
Hance Gymnasium		$ 14 /HR	$ 130 /HR
Spirit Room		$ 14 /HR	$ 105 /HR
HS Swimming Pool		$ 30 /HR	$ 155 /HR
Stadium (w/o lights)		$ 35 /HR	$ 305 /HR
Stadium (w/lights)		$ 105 /event	$ 405 /event

Facilities fees may increase annually by $2.00 - 5.00 as determined by administration.

Richland Elementary-Santacroce Stadium (w/o lights)		$ 17 /HR	$ 155 /HR
Richland Elementary-Santacroce Stadium (w/lights)		$ 105 /event	$ 405 /event
RAM Cage (w/o lights)		$ 27/HR	$ 305 /HR
RAM Cage (w/lights)		$ 105 /event	$ 405 /event
HS – All other fields		$ 17 /HR	$ 130 /HR
Richland Elementary-Baseball/Softball Field		$ 17 /HR	$ 130 /HR
Wexford Elementary-Baseball Field		$ 17 /HR	$ 130 /HR
Tennis Courts		$ 17 /HR	$ 130 /HR
General Security Deposit – applies to all facilities		$ 50	$ 500
Scoreboard Usage Required Refundable Scoreboard Security Deposit	$ 50 /Per Event $ 50 /Per Event	$ 50 /Per Event $ 50 /Per Event	$ 250 /Per Event $ 250 /Per Event
Video Board Usage Required Refundable Video Board Security Deposit *Fee includes creation of needed media	$ 150 /Per Event $ 150 /Per Event	$ 150 /Per Event $ 150 /Per Event	$ 400 /Per Event $ 400 /Per Event
Scoreboard Operator/Additional Athletic Worker	$40/hr per worker	$40/hr per worker	$40/hr per worker
Custodial Services[4 & 8]	$40/hr	$40/hr	$40/hr
Security Services[5]	$55/hr (when PR SRO's are hired and available)	$55/hr (when PR SRO's are hired and available)	$55/hr (when PR SRO's are hired and available)
Site Manager[6]	$55/hr	$55/hr	$55/hr
Stage Manager[7]	$85/hr	$85/hr	$85/hr

Facilities fees may increase annually by $2.00 - 5.00 as determined by administration.

1Partially funded sports are exempt from fees related to the rental of athletic fields and gym space. Additional fees for Site Managers, Custodians, and Scoreboard Operators may still apply.

2Contact Food Service Manager at 724-625-3550 for catering services provided by the PRSD food service manager.

3A Security deposit will be required for all use of facilities. All deposits will be refunded upon request once it has been verified that all facilities have been returned to their original condition.

4Custodial Services will be assigned for certain events depending on the facility in use and number of attendees or participants. Please be aware that additional time may be incurred beyond the event duration for preparation and/or clean up.

5Groups are responsible for contracting with the PRSD's designated security firm or the Pine or Richland Township police departments to provide the required security. In general 100-300 attendees requires 2 security/police personnel; 301 to 700 attendees requires 4 security/police personnel; 700+ attendees requires at least 6 security/police personnel. The foregoing provides only a general guideline. The PRSD will make final determinations regarding the necessary security staffing.

6Site Managers may be assigned for certain events depending on the facility in use and number of attendees or participants.

7Stage Managers will be assigned for all events in the auditoriums. Depending on the nature of the event, more than one stage manager may be necessary

8Any event that requires the custodial and maintenance teams will be an additional $150/occurrence. This would include items such as snow removal and field preparation.

Libraries at all buildings are not available for rental.

Facilities fees may increase annually by $2.00 - 5.00 as determined by administration.