

RICHLAND HIGH SCHOOL

Home of the Mighty Soaring Condors

2026 – 2027

PARENT/GUARDIAN & STUDENT HANDBOOK



615 N. Lemon Street

Orange CA 92867 (714) 997-6167

<https://www.orangeusd.org/richland-continuation-high-school>

Mission

Our mission is for the staff, students, and parents to work in collaboration for the purpose of helping students graduate from Richland or return to their traditional high school to graduate with enhanced credits.

Vision

Richland is dedicated to providing a disciplined and nurturing environment to each student to be personally and socially responsible, a skilled communicator and academically prepared for the 21st century.



History of Our Program

Established in 1968, Richland High School is the only continuation high school in the Orange Unified School District (OUSD), where the entire school district serves approximately 25,000 students. Richland High School (RHS) has the distinction of being recognized as a Model Continuation High School in 2017 and 2020. Richland High School is located in a suburban industrial/residential area of Orange, serving students from the communities of Anaheim, Garden Grove, Orange, Santa Ana and Villa Park. The school community mirrors the district's widely diverse socio-economic population. Richland High School is adjacent to the Friendly Center, a non-profit community resource center and community park. RHS serves students from OUSD's four comprehensive high schools in grades 11 and 12. Richland High School certificated staff is composed of a principal, a school psychologist, a full-time credentialed librarian, two school counselors, and 14 certificated teachers. Additionally, the school is staffed with several classified employees to support the staff and students of Richland High School.

Richland High School takes pride in its strong community partnerships, especially with the Orange North Rotary, which provides scholarships to support students' postsecondary goals. RHS also collaborates with the Orange Public Library, Friendly Center, Orange Assistance League, and Youth Center of Orange, offering students access to field trips, guest speakers, college visits, and service opportunities. The school has also expanded its Career and Technical Education Program, with a focus on Arts, Media & Film, and Business Certification pathways.

Student Learning Objectives

- ❖ Every student is expected to be **PERSONALLY RESPONSIBLE**, as demonstrated by
 - Limited tardies
 - Limited truancies
 - Being prepared for learning daily
 - Giving great effort
- ❖ Every student is expected to be **ACADEMICALLY PREPARED**, as demonstrated by
 - Enhancing credits to return to their home school
 - Meeting graduation requirements
 - Problem solving/critical thinking ability
 - Being on task and actively engaged in learning
- ❖ Every student is expected to be **SOCIALLY RESPONSIBLE**, as demonstrated by
 - The use of appropriate language
 - Involvement in community outreach
 - Keeping the school free from litter and vandalism
- ❖ Every student is expected to be a **SKILLED COMMUNICATOR**, as demonstrated by
 - Effective oral communication
 - Active listening
 - The ability to collaborate with others



Orientation Checklist and Information

Richland High School provides comprehensive orientation sessions for new and returning students and their parents/guardians at the start of the school year and periodically throughout the year. These sessions support a smooth and successful transition by ensuring proper placement, outlining school expectations and policies, and providing opportunities to meet with counselors. Parents/guardians are expected to attend with their student. New students begin classes immediately after completing orientation.

Important Registration Paperwork

The following paperwork is **required** for registration:

- **Residency Verification** – includes OUSD residency verification form. Additionally, two items verifying residency are required to be submitted, i.e. utility bills, or other approved method of identification, plus parent photo identification (if new to the district)
- **Emergency Card** – Please fill in all information on both sides of card
- **Health Information** – Please indicate any specific health concerns
- **Behavior Contract and Expectations** – parent/guardian and student must sign

**To request support for yourself or your student, please refer to the guide below:
Call 714-997-6167, then enter the appropriate extension.**

Concern	Staff Member	Title	Extension
Attendance Reporting	Jackie Gomez	Attendance Clerk	x6426
School Nurse	TBD		x5797
Special Education	Tammy Sabatucci Mary Devaney & Brittany Coleman	School Psychologist Speech and Language	X6429 x6253
Academic, Social/Emotional, College + Career	Bianca Rodriguez (A-L) Magdalena Banuelos (M-Z)	Counselors	X6425 X6416
Records & Transcripts	Alicia Lomeli- Jalali	Registrar	x6424



Richland High School Team

Abercrombie, Craig	Principal	jabercrombie@orangeusd.org
Banuelos, Magdalena	Counselor	mbanuelos@orangeusd.org
Camacho, Crista	ELD/English	ccamacho@orangeusd.org
Cobb, Chris	College Technician	ccobb@orangeusd.org
Damon, Susan	Business/Video Game Design	sdamon@orangeusd.org
Espino, Janet	School/Community Asst.	jespino@orangeusd.org
Fink, Karen	Office Manager	kfink@orangeusd.org
Germinaro, Deborah (Violet)	English	vgerminaro@orangeusd.org
Gomez, Jackie	Attendance	jgomez@orangeusd.org
Govea, Mauricio	Special Education	mgovea@orangeusd.org
Graupensperger, Daisy	Librarian	dgraupensperger@orangeusd.org
Jarvi, Tim	English	tjarvi@orangeusd.org
Kelaher, Ryan	US History/World History	rkelaher@orangeusd.org
Kitchen, Nicholas	Digital Photography/ Video Production	nkitchen@orangeusd.org
La Rochelle, Rich	Criminal Justice	rlarochelle@orangeusd.org
TBD	School Nurse	
Lomeli-Jalali, Alicia	Registrar	aliciaj@orangeusd.org
Lopez, Carlos	World History/Government	clopez@orangeusd.org
Rodriguez, Bianca	Lead Counselor	bianca.rodriguez@orangeusd.org
Rotteveel, Jessica	Science/Math	jrotteveel24@orangeusd.org
Sabatucci, Tammy	School Psychologist	tsabatucci@orangeusd.org
Sistrunk, Natalie	Science/Health	natalie.sistrunk@orangeusd.org
Smith, Hannah	Art	hsmith@orangeusd.org
Sohn, Sam	Math/Economics/Leadership	ssohn@orangeusd.org
Stewart, Steven	Physical Education	sstewart@orangeusd.org
Willsey, David	English/Theater/APEX	dwillsey@orangeusd.org



Academics

OUSD High School Graduation Requirements

Students must satisfactorily complete 232.5 credits in order to meet the OUSD High School Graduation requirements.

Credits	Course	Credits	Course
40	English	5	American Government
20	Math	5	Economics
20	Science	2.5	Health
10	World History	10	Foreign Lang/Art/CTE
10	United States History	20	Physical Education
10	Career Technical Education	80	Elective Courses
All graduating seniors must complete a Free Application for Federal Student Aid (FAFSA), California Dream Act Application (CADAA), or opt-out form			
Total Credits = 232.5			

Richland High School operates on a 4-quarter system, with each quarter lasting approximately 9–10 weeks. This structure allows students to recover credits at an accelerated pace. Student progress is evaluated at the end of each quarter. RHS students who meet the OUSD high school graduation requirements outlined above have the option to graduate early and may also participate in the June commencement ceremony held at Fred Kelly Stadium.

1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Period 1 (5 credits)	Period 1 (5 credits)	Period 1 (5 credits)	Period 1 (5 credits)
Period 2 (5 credits)	Period 2 (5 credits)	Period 2 (5 credits)	Period 2 (5 credits)
Period 3 (5 credits)	Period 3 (5 credits)	Period 3 (5 credits)	Period 3 (5 credits)
Period 4 (5 credits)	Period 4 (5 credits)	Period 4 (5 credits)	Period 4 (5 credits)
Period 5 (2.5 credits)	Period 5 (2.5 credits)	Period 5 (2.5 credits)	Period 5 (2.5 credits)
Period 6 (5 credits)	Period 6 (5 credits)	Period 6 (5 credits)	Period 6 (5 credits)
Period 7 (5 credits)	Period 7 (5 credits)	Period 7 (5 credits)	Period 7 (5 credits)
Total: 32.5	Total: 32.5	Total: 32.5	Total: 32.5
Total Possible credits for 1 academic year: 130			

Additional credit recovery options may be available, including online credit recovery (APEX).



Return to Traditional High School from Richland High School

- Students who wish to return to an OUSD comprehensive high school at the beginning of 12th grade must have earned at least 180 credits by the end of 11th grade (summer included) and have only 12th grade courses pending
- Students who wish to return to their home school at the start of Senior Semester two must have earned at least 202.5 credits and have only 12th grade courses pending
- *Only 12th grade students are eligible to return to OUSD comprehensive high schools*

College/Career Support

RHS counselors and college/career staff are committed to providing comprehensive and coordinated services addressing students' post-secondary transition. California State Assembly Bill 469 requires all Orange Unified School District seniors to complete a Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA) as a graduation requirement. Students may alternatively complete an opt-out form, which shall be collected and retained by the high school. Counselors and partner community-college staff will assist RHS students and families in completing the application.

Career Technical Education Annual Public Notification

Richland High School does not discriminate on the basis of race, color, national origin, sex, or disability, or any other basis protected by law or regulation in its program or activities and provides equal access to the Boy Scouts of America and other designated youth groups.

The Orange Unified School District offers many classes within the career and technical education program including Agriculture & Natural Resources, Arts Media & Entertainment, Building & Construction Trades, Business & Finance, Education, Child Development & Family Services, Engineering & Design, Health Science & Medical Technology, Hospitality, Tourism & Recreation; Information Communication Technology, Marketing, Sales & Services, Public Service and Transportation.

For more information about CTE course offerings and admissions criteria, contact the CTE Coordinator: Ashley Higuera, CTE Coordinator, 1401 N Handy Street, Orange CA, 714-628-5704, ahiguera@orangeusd.org.

Lack of English language proficiency will not be a barrier to admission and participation in career and technical education programs. The following people have been designated to handle inquiries regarding the nondiscrimination policies: If you, or your student, have been subjected to discrimination, you should contact your school site principal and/or:

Title IX Coordinator: Dipali Potnis, Executive Director of Secondary Education, 1401 N Handy Street, Orange CA, 92867, (714) 628-4467, dpotnis@orangeusd.org

Title II /ADA Coordinator: Matthew Witmer, 1401 N Handy Street, Orange CA, 714-628-4466 mwitmer@orangeusd.org

Section 504 Coordinator: Andrea Foster, Coordinator 1401 N Handy Street, Orange CA, (714) 628-4002, afoster@orangeusd.org

Grading System

All courses at RHS are graded on an A to F scale. An F grade receives 0 credits while letter grades A, B, C,



and D receive 5 credits. For more information about course expectations, please refer to the class syllabus or contact the teacher.

Repeat Credit Policy

A student's highest grade earned in a repeated course will be used to calculate grade point average, if the original grade earned was a D or F.

Academic Honesty Policy

At Richland High School, we value honesty, integrity, and personal responsibility. Students are expected to complete and submit their own work on all assignments, including tests, homework, essays, and projects. Academic integrity is essential for a meaningful education and a respectful school community.

Examples of academic dishonesty include:

- Using unauthorized notes, documents, or electronic devices during a test
- Copying or sharing work, including electronic files
- Submitting someone else's work or ideas as your own (plagiarism)

Consequences for Academic Dishonesty:

First Offense:

- A zero on the assignment
- Completion of a reflective writing assignment submitted to the Principal
- Documentation in the student's discipline file
- Parent/guardian notified

Second Offense (any class):

- Referral to Counselor and/or Administrator
- Required reflective letter explaining the violation and commitment to future integrity
- If completed, a zero on the assignment is recorded
- If not completed, the student may be dropped from the class with an "F"
- Additional documentation in the student's file

Subsequent Offenses:

- Referral to the Principal
- Possible removal from class with an "F"
- Notation in the student's permanent record

We encourage all students to ask for help when needed and to take pride in their own learning. Upholding academic integrity supports success—now and in the future.

Citizenship

Citizenship reflects how students conduct themselves in class, on campus, and at school events. It's part of creating a positive learning environment for everyone.

- **Satisfactory** means you're contributing positively—being respectful, prepared, and engaged.
- **Unsatisfactory** may reflect behaviors like frequent tardies, unexcused absences, off-task actions, or



academic dishonesty. An unsatisfactory citizenship mark may limit participation in certain activities or courses. In more serious cases, adjustments to a student's schedule may be considered.

Attendance

Truancy

Truancy is the absence from school from one or more class periods without **legal** excuse. Truancy is a violation of California law. If you do not present a note after an absence or your parent does not call the attendance line (714) 997-6167 to excuse the absence, you are considered truant. If you arrive in class 30 minutes after the start of school, you are also considered truant.

Students who are truant may be referred to the School Attendance Review Board (SARB), an official panel who may recommend "other" service, i.e., counseling, JADE and/or other interventions (County Probation referral).

Tardiness

All students arriving after the 8:30 AM bell must check in at the Attendance Office. To avoid being marked tardy, you must be seated in your classroom before the final bell rings. Being on time is important—not just for earning full credit, but for starting your day successfully. Teachers will record tardies and may contact parents if the issue continues. Repeated tardiness may result in a referral to Administration.

Reporting and Clearing Absences

Parents/guardians should call the Attendance Line at (714) 997-6167 to report any student absence. All absences must be cleared within three days. Alternatively, students may bring a note to the Attendance Clerk. The note must be signed by a parent or guardian and include the student's name, the date(s) of the absence, and the reason for the absence.

Excused Absences

Students can only be excused from school for the following reasons:

- Illness
- Quarantine
- Medical or Dental appointment
- Immediate family member's funeral (bereavement)
- Court Appearance
- Jury Duty
- Religious Holiday

Other reasons are not categorized as "legally excused" absences. In every case however, excused or not excused, students must still bring notes or have a parent or guardian call to clear an absence.

Leaving Campus

RHS is a closed campus and students are not allowed to leave campus without permission. Students must present a note signed by a parent/guardian to the attendance clerk **before** leaving campus in order to be excused. Parents are encouraged to schedule doctor/dentist appointments after school hours. Students who do not follow these procedures and leave campus without permission are considered truant and will be subject to disciplinary measures.



Student Attendance Review Board (SARB)

The School Attendance Review Board (SARB) was established to address chronic attendance issues before they reach the court system. Governed by the California Education Code, SARB brings together school staff—counselors, teachers, nurses, and police—to support students and families in improving attendance.

When a student shows a pattern of unexcused or excessive absences and school-level efforts have not been successful, the family may be referred to a SARB hearing for additional support and intervention. If attendance does not improve after SARB, parent and student may be referred to Orange County Probation

STUDENT CONDUCT

General School Policies

The Richland High School schools are like other schools within the Orange Unified School District in that they have a responsibility to students and families to establish and maintain a safe and secure learning environment. Any behavior that causes any student to feel unsafe or intimidated will not be tolerated and appropriate actions will be taken. RHS students are expected to respect themselves, others, and their property. The rules and regulations expressed in this code are established to maintain a climate conducive to learning. Students who fail to comply with these rules and regulations shall be subject to disciplinary action.

Cell Phone/Electronic Signaling Device Policy

Students in grades 9-12 may use smartphones or other mobile communication devices on campus during non-instructional time and as directed by school personnel or to support instruction, as long as the device is utilized in accordance with law, this policy, and any applicable school rules.

Mobile communication devices shall be turned off and kept out of sight during instructional time. For purposes of this policy, instructional time includes during scheduled class periods and any other time throughout the day during which students are expected to engage in a learning activity. Students will be highly encouraged to not use mobile communication devices during passing periods.

The following consequences will be applied when an electronic device is visible and/or operating during class without teacher permission (cell phones, iPod's, PSP, cameras, etc.). At each step the electronic device will be confiscated until the end of the student's school day.

- 1st Offense: Teacher/staff member secures the device until the end of the period
- 2nd Offense: Device will be secured in the office until the end of the school day. 2nd Violation to be entered into discipline record
- 3rd Offense: Second offense discipline applies and the device will only be released to the parent or guardian.
- 4th Offense: Third offense discipline applies and may include in-house or off campus suspension for willful defiance of school authority

Dress Code

Student dress is a form of personal expression and can influence behavior, self-image, and the overall school



environment. Richland High School maintains a dress code to promote a respectful, focused, and professional learning atmosphere.

Students may not wear clothing or accessories that are unsafe, disruptive, or inappropriate. This includes items that are:

- Obscene, profane, or sexually suggestive
- Racially, ethnically, or sexually degrading
- Promoting drugs, alcohol, or unlawful behavior
- Associated with gang affiliation or activity
- Revealing, provocative, or exposing undergarments
- Any clothing or item identified by authorities as gang related

Students are expected to dress in a way that supports a positive and productive educational environment.

Campus Safety

The primary goal of the Orange Unified School District is to educate each student. To achieve this, it is essential to provide a safe environment that supports effective learning. All members of the school community are expected to show respect for themselves, others, and their environment, take responsibility for their actions, and maintain safety without infringing on the rights of others.

Richland High School employs three dedicated security staff members who work alongside teachers and administrators to help maintain a secure and orderly campus.

The Supervision Plan and Student Code of Conduct are in effect:

- During regular school hours anywhere on school property
- During district-provided transportation, including designated bus stops
- At all times and places where school personnel have jurisdiction, including school-sponsored events, field trips, athletic functions, and other school-related activities

Additionally:

- Richland High School students are not permitted on elementary, junior high or other high school campuses during the school day without written permission of that school's administration
- The parking lot and all park areas are off limits except when students are arriving or leaving school. Nearby apartment complexes/residential areas are off limits before, during, and after school hours unless you are going to and from your place of residence

Campus Guests

Student guests are not allowed on campus during the school day. Please do not bring friends or relatives to school; they will not be allowed to attend classes or remain on campus, unless admin approval is granted.

Bicycles/Skateboards/Skates

Bicycles and skateboards may be used for transportation to and from school. Once on campus, these items must be stored in the proper location. OUSD prohibits riding of bicycles, skateboards, roller



skates/blades on any campus at any time. Skateboards are not allowed in student possession during school hours.

Consequences include:

- 1st confiscation - returned at the end of the day
- 2nd confiscation - returned to a parent or guardian only
- 3rd (and subsequent) confiscation – possible disciplinary action

Deliveries to Students

Please limit messages and deliveries to students for absolute emergencies only. This includes delivery of forgotten lunches, assignments, etc. Please label any items you leave for student pick-up. Office staff are not responsible for any items left for pick-up. **Only parents or guardians may drop off items to students – this includes, but is not limited to, food deliveries.**

STUDENT HEALTH AND SAFETY

Emergency Preparedness

The safety of our students and staff is our top priority. While emergencies such as earthquakes, fires, or other threats are unlikely, we are fully prepared to respond if they occur. Our staff regularly practices emergency procedures and follows a comprehensive Emergency Preparedness Plan.

Health and Safety

Richland High School's health office is staffed by a registered nurse. The nurse manages health records, administers medication, and provides first aid for minor injuries or illnesses during school hours. If a student becomes ill or is injured, first aid will be given and parents will be contacted. If a student needs to go home, parents/guardians are responsible for picking them up promptly. See the attendance section for check-out procedures.

Student Medication Policies and Procedures

Medication—prescription or over-the-counter—may be administered at school **only if absolutely necessary during school hours**, as determined by a healthcare provider. Parents are encouraged to work with the provider to schedule doses outside school hours when possible.

To administer medication at school, the following must be submitted to the Health Office:

- A signed **Medication Authorization Form** completed by both the physician and parent
- The **name, reason, dosage, time/frequency** of the medication
- **New orders** are required for any changes to the medication, dosage, or schedule

All medication must be:

- **Delivered and picked up** by a parent/guardian or responsible adult (sign-in/sign-out required)
- In the **original pharmacy-labeled container** matching the doctor's orders exactly
- **Labeled separately** if the student requires multiple medications
- Not accepted in envelopes, zip-lock bags, or unapproved containers



Inhalers must also have a pharmacy label or be in the labeled box. Students may carry inhalers only if the doctor's orders specify this and the Health Office has a signed form on file. **Samples** must have a handwritten label with all required information and the doctor's signature. Medication orders are valid for the current school

year only and must be renewed each year. Parents should help students remember to visit the Health Office at the appropriate time for their medication.

Harassment/Bullying/Cyberbullying

Richland High School is committed to maintaining a safe and respectful environment where bullying of any kind is not tolerated.

Bullying—including verbal, physical, social, or cyberbullying—is prohibited. This includes threats, harassment, intimidation, hate speech, or any behavior that causes harm, fear, or disrupts a student's ability to learn and participate in school activities.

Cyberbullying includes harmful messages, posts, or images shared through phones, social media, or other digital platforms.

Students are encouraged to report any bullying to a staff member. All reports will be taken seriously, investigated promptly, and appropriate action will be taken. Students who engage in bullying may face disciplinary consequences.

Lighters, Matches, and Other Combustible Items

Students may not possess lighters, matches, or any other combustible items on campus. Possession of any of these items will result in disciplinary action. The item(s) will be confiscated. Students also face possible citations from Orange Police Department.

Lost and Found

Students often misplace items while at school. We make every effort to return items with identification to students as soon as possible. By marking the student's name on backpacks, clothing, notebooks, calculators, etc., they have a much better chance of finding an article that has been lost. If a student feels that an item has been stolen, a Missing Property report should be filed out. Richland High School is not responsible for lost, misplaced, or stolen items.

The following preventative actions will help reduce the likelihood of lost items on campus:

- Do not bring items to school that are not needed for school
- Do not bring large sums of money or valuables to school, especially jewelry
- Do not leave any items unattended in a classroom
- Do not leave any items unattended anywhere on campus

Parking for Students

- All student vehicles must park in properly marked stalls within the areas designated for student parking and must have a student parking pass. Parking spaces are on a first come basis.



- Students may not use any of the staff parking areas at any time when school is in session
- Students are not allowed to park in visitor parking or the handicapped spaces at any time
- Students are only allowed in the parking lots to arrive or depart campus. They may not loiter, eat, change clothes, or “hang out” in any parking lot
- Parking regulations are enforced by the Orange Unified School District and/or Administration Office. Violators are subject to traffic citations issued by the Orange Police Department and/or school discipline including loss of driving/parking privileges on campus
- All vehicles are subject to search by school officials and/or police officers at any time
- The Orange Unified School District and Richland High School are not responsible for items lost, stolen or any damage done to vehicles parked in school parking lots

Student ID Cards

All students receive a Richland High School ID card at registration or enrollment. Students must carry it at all times—it's required for checking out textbooks, attending events, and when asked by staff for identification. Replacement cards cost \$5. Refusal to show or surrender an ID card when requested may result in disciplinary action.

Textbooks

Textbooks that are lost must be paid for before graduation. In the course of the year, if a textbook is stolen, damaged beyond repair or is otherwise not usable, the student must pay for the text before a second one is issued. If a lost or stolen book is recovered, the student will be reimbursed for the amount he/she paid. Graduating seniors must turn in all textbooks and/or pay for lost/damaged books prior to graduation.

Visitor Registration

All visitors must sign-in with front office personnel in the administration office before coming on campus during school hours, 7:30 AM – 4:00 PM. Please make sure to have a driver's license, passport card, or other acceptable forms of government ID in order to register. The only exception to required registration is for individuals attending an event open to the public during non-school hours.



CTE Annual Public Notification

The Orange Unified School District does not discriminate on the basis of actual or perceived race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The District provides equal access to the Boy Scouts of America and other designated youth groups.

The Orange Unified School District offers many classes within the Career Technical Education (CTE) program including Agriculture & Natural Resources, Arts Media & Entertainment, Building & Construction Trades, Business & Finance, Education, Child Development & Family Services, Engineering & Design, Health Science & Medical Technology, Hospitality, Tourism & Recreation, Information Communication Technology, Marketing, Sales & Services, Public Service and Transportation.

For more information about CTE course offerings and admissions criteria, contact the CTE Coordinator: Ashley Higuera, CTE Coordinator, 1401 N Handy Street, Orange, CA, 714-628-5704, ahiguera@orangeusd.org.

Lack of English language proficiency will not be a barrier to admission and participation in career and technical education programs.

The following employees have been designated to handle questions and complaints of alleged discrimination and are located at the Orange Unified School District 1401 North Handy Street Orange, CA 92867:

Title IX Coordinator: Dipali Potnis, Executive Director of Secondary Education, 1401 N Handy Street, Building D, Orange, CA, 92867, 714-628-4467, dpotnis@orangeusd.org

Title II /ADA Coordinator & Universal Compliance Officer: Matthew Witmer, Assistant Superintendent of Educational Services, 1401 N Handy Street, Building D, Orange, CA, 92867, 714-628-4466, mwitmer@orangeusd.org

Section 504 Coordinator: Andrea Foster, Administrator Student & Community Services, 1401 N Handy Street, Orange, Building J CA, 92867, 714-628-4002, afoster@orangeusd.org

Orange Unified School District Continuous Non-Discrimination Notice

The Orange Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment), or bullying based on a person's actual or perceived race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or association with a person or a group with one or more of these actual or perceived characteristics - or any other basis protected by federal, state, or local law - in its educational programs, activities, or employment practices and provides equal access to the Boy Scouts of America and other designated youth groups.

The following employees have been designated to handle questions and complaints of alleged discrimination and are located at the Orange Unified School District 1401 North Handy Street Orange, Ca 92867: Dipali Potnis, Title IX Coordinator (Employees and Students), OUSD Building D, 714-628-4467, dpotnis@orangeusd.org; Andrea Foster,



Section 504 Coordinator, OUSD Building J, 714-628-4002, afoster@orangeusd.org, Matthew Witmer, Universal Complaints Policy Compliance Officer/ADA/Title II Coordinator, OUSD Building D, 714-628-4466, mwitmer@orangeusd.org

RHS Handbook, Policies and Procedures Acknowledgement

The 2026-2027 Richland High School Student Handbook can be accessed by:

1. Visiting the Richland High School website at
<https://www.orangeusd.org/richland-continuation-high-school>
2. Requesting a copy in the RHS Main Office

Please sign and date below to acknowledge acceptance of Richland High School policies and procedures.

I have received a copy, have been notified of how to access, or have accessed a digital copy of the 2026-2027 Richland High School Student/Parent/Guardian Handbook. After becoming familiar with the contents of the document, I agree to adhere to the school and district rules, policies, and procedures.

Reconocimiento- Manual, políticas y procedimientos de RHS

Se puede acceder al Manual del estudiante de Richland High School 2026-2027:

1. Visitando el sitio web de Richland High School en
<https://www.orangeusd.org/richland-continuation-high-school>
2. Solicitando una copia en la Oficina Principal de RHS

Firme y ponga la fecha a continuación para reconocer la aceptación de las pólizas y procedimientos de Richland High School.

He recibido una copia, me han notificado cómo acceder o he accedido a una copia digital del Manual para estudiantes/padres/tutores de Richland High School 2026-2027. Después de familiarizarme con el contenido del documento, acepto todas las reglas, políticas y procedimientos de la escuela y el distrito.

Student Name/Nombre del Estudiante

Student Signature/Firma del estudiante

Parent/Guardian Name/Nombre del Padre/Tutor

Parent/Guardian Signature/Firma Padre/Tutor



Date/Fecha