Gehring Academy

Library Fee & Replacement Policy

Borrowing books from the Roger D. Gehring Library is completely free. Fees are assessed only when an item is returned damaged or reported lost.

Standard Minor Damage Fees

- **Writing on pages:** $1.00 – $3.00
- **Ripped page(s):** $1.00 – $3.00
- **Damaged cover (edges, spine, or surface):** $1.00 – $3.00
- **Removed spine label, barcode, or dust cover:** $2.00
- **Food residue in book:** $2.00
- **Soiled book:** $2.00

Note on sliding scale fees ($1.00–$3.00): The exact fee is determined by the librarian based on the extent of the damage and the value of the book.

Lost & Severely Damaged Books

- **Replacement Policy:** If a book is lost or damaged beyond repair (e.g., severe moisture damage, extensive writing, food spills, or structural destruction that prevents future circulation), the student must pay the full replacement cost of the item.
- **Replacement Costs:** Average replacement costs are **$12.00 for paperback books** and **$27.00 for hardcover books**. Actual replacement costs vary depending on the specific title's market value.
- **Payment Timeline:** Accounts should be settled within approximately **two weeks** of the loss or damage notice.

Student Responsibility & Reporting Students are taught and expected to inspect all newly checked-out materials for existing wear or damage and report any issues to library staff immediately. This ensures students are not held responsible for damage caused by a previous borrower.

Policy Authority This policy is enforced in accordance with **Clark County School District Regulation 5134 (Care of School Property)**, which establishes that students and their parents/guardians are financially responsible for damage to or loss of school-issued materials, books, and equipment.