

BUS SCHEDULE / STATUS

Bus updates will be posted exclusively on the HCPA Transportation homepage. Parents or guardians will also receive robocalls and text messages if their student's bus is late or canceled. Please save the homepage link for easy access: hcpak12.org/Page/1524

CHANGE OF ADDRESS / TRANSPORTATION REQUEST FORM

CHANGE OF ADDRESS: If you are in the process of moving or have already moved, you are required to complete the Transportation Form for your student. All forms must be signed by a parent or guardian.

TRANSPORTATION REQUEST: Parents or guardians who wish to change the pick-up and/or drop-off location without changing the student's home address must also complete the Transportation Form.

Please note that HCPA will only allow two address changes per year. Forms are available at the Main Office or online at hcpak12.org/domain/49 or by navigating to hcpak12.org>Transportation>Overview>Transportation Form

PARENT PICK UP / FIELD TRIP

When picking up your student at the end of the day, **please call the main office before 1:00 PM**. This allows us enough time to properly notify both students and staff. For security reasons, parents/guardians are not allowed to remove students directly from the bus at school. All pick-ups (including early pick-ups) must be processed through the main office.

In many cases, parents/guardians are welcome to join their students on field trips as chaperones. However, if a student rides the bus to the field trip, they must also ride the bus back to school. Additionally, if older siblings or family members attend the field trip, the student is not permitted to leave with them and must return to HCPA with their assigned group.

REMINDER / BUS RIDING EXPECTATIONS

We ask that all students (including house stops) arrive at the designated bus stop **five minutes** early each day. It is common for bus routes to run a few minutes late due to normal traffic. Please use the Bus Schedule and Status for current route updates. **Transportation is a privilege, not a right.** A student may lose the privilege to ride the bus if they violate school bus safety rules. Revoking a student's bus riding privilege is not considered an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. More information can be found in the student handbook. Occasionally, due to a shortage of drivers, we may ask you to transport your students to and from school.



School bus will have a HCPA number sign on the window like the one shown on the left.

Contact Us:

Transportation Hotline: 651-289-1877
Main Office: 651-209-8002
www.hcpak12.org

HMONG COLLEGE PREP ACADEMY

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